

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF JULY 14, 2015

A regular meeting of the Housing Authority of the City of Loma Linda is scheduled to be held at 7:00 p.m. or as soon thereafter as possible, Tuesday, July 14, 2015 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov).

*Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov) subject to staff's ability to post the documents before the meeting.*

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

**Agenda item requests for the JULY 28, 2015 meeting must be submitted in writing to the City Clerk no later than NOON, MONDAY, JULY 13, 2015.**

**A. Call To Order**

**B. Roll Call**

**C. Items To Be Added Or Deleted**

**D. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)**

**E. Conflict of Interest** Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

**F.**     **Consent Calendar**

1.       Demands Register
2.       Minutes of June 23, 2015
3.       Accept as complete and authorize recordation of a Notice of Completion for Demolition of 10522 Poplar Street, 5M Contracting, contractor [**Public Works**]

**G.**     **Chair and Member Reports**

**H.**     **Reports of Officers**

**I.**     **Adjournment**



# City of Loma Linda Official Report

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Rhodes Rigsby, Chairman  
Phill Dupper, Vice-Chairman  
Ovidiu Popescu, Member  
Ronald Dailey, Member  
John Lenart, Member

HOUSING AUTHORITY AGENDA: July 14, 2015  
TO: Housing Authority Members  
VIA: T. Jarb Thaipejr, Executive Director  
FROM: Pamela Byrnes-O'Camb, Secretary  
SUBJECT: Minutes of June 23, 2015

Approved/Continued/Denied By: Housing Authority Date _____
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## **RECOMMENDATION**

It is recommended that the Housing Authority Board approve the Minutes of June 23, 2015.

Loma Linda Housing Authority

Minutes

Regular Meeting of June 23, 2015

A regular meeting of the Loma Linda Housing Authority was called to order by Vice-Chairman Dupper at 8:20 p.m., Tuesday, June 23, 2015, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Board Members Present:

Vice-Chairman Phill Dupper  
Ovidiu Popescu  
Ron Dailey  
John Lenart

Board Members Absent:

Chairman Rhodes Rigsby

Others Present:

Executive Director T. Jarb Thaipejr  
General Counsel Richard Holdaway

No items were added to deleted; no public participation comments were offered upon invitation of the Chair and no conflicts of interest were noted.

LLHA 2015-014 – Consent Calendar

**Motion by Popescu, seconded by Dailey and unanimously carried to approve the following items. Chairman Rigsby absent.**

The Demands Register dated June 23, 2015 with commercial demands totaling \$21,576.887.

The Minutes of June 9, 2015 as presented.

The meeting adjourned at 8:21 p.m.

Approved at the meeting of \_\_\_\_\_, 2015.

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Secretary



# City of Loma Linda Official Report

Rhodes Rigsby, Chairman  
Phillip Dupper, Vice-Chairman  
Ronald Dailey, Board member  
Ovidiu Popescu, Board member  
John Lenart, Board member

COUNCIL AGENDA: July 14, 2015  
TO: Loma Linda Housing Authority  
FROM: T. Jarb Thaipejr, Executive Director  
SUBJECT: Notice of Completion for Demolition of 10522 Poplar Street (CIP 15-833)

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## **RECOMMENDATION**

It is recommended that the Loma Linda Housing Authority accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

## **BACKGROUND**

On March 10, 2015, Loma Linda Housing Authority awarded the contract to 5M Contracting of Tustin, in an amount not to exceed of \$11,360 and approved a contingency amount of \$1,640 for the demolition of 10522 Poplar Street.

The work was completed satisfactorily. The final project cost was \$11,360.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

## **FINANCIAL IMPACT**

Funding for the project is from Account No. 80-1800-1820.

RECORDING REQUESTED BY:  AND  WHEN RECORDED MAIL TO:  CITY CLERK CITY OF LOMA LINDA 25541 BARTON ROAD LOMA LINDA CA 92354	
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SPACE ABOVE THIS LINE FOR RECORDER'S USE  
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

**NOTICE OF COMPLETION**  
NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names	Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names	Addresses

7. A work of improvement on the property hereinafter described was COMPLETED June 24, 2015
8. The work of improvement completed is described as follows: Demolition of 10522 Poplar Street in Loma Linda (CIP 15-833)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is 5M Contracting, Inc., 2691 Dow Ave. #C2, Tustin, CA 92780
10. The street address of said property is 10522 Poplar St., Loma Linda, Ca92354
11. The property on which said work of improvement was completed is in the City of Loma Linda  
County of San Bernardino, State of California, and is described as follows:  
Demolition of 10522 Poplar Street (CIP 15-833)

Signature of Owner or Agent Owner \_\_\_\_\_ Date: \_\_\_\_\_

Verification of INDIVIDUAL owner \_\_\_\_\_: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
(Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the \_\_\_\_\_ of the aforesaid interest or  
"PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
(Signature of person signing on behalf of owner)