

CITY OF LOMA LINDA
CITY COUNCIL AGENDA

REGULAR MEETING OF FEBRUARY 9, 2016

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, February 9, 2016 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

Agenda item requests for the February 23, 2016 meeting must be submitted in writing to the City Clerk no later than NOON, MONDAY, FEBRUARY 8, 2016

A. Call To Order

B. Roll Call

C. Invocation and Pledge of Allegiance – Councilman Popescu (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

D. Items To Be Added Or Deleted

E. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

F. **Conflict of Interest** Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

G. **Scheduled And Related Items**

1. **Public Hearing** – Council Bill #R-2016-10 - - Determine costs related to the Fall 2015 Weed Abatement Program [**Fire Dept.**]
2. **Public Hearing** – Community Development Block Grant (CDBG) Project prioritization for Fiscal Year 2016-2017 [**Public Works**]

I. **Consent Calendar**

3. Demands Register
4. Minutes of January 26, 2015
5. Treasurer’s Report for January 2016
6. January 2016 Fire Report
7. Appropriate \$57,700 and award contract to Ruth Villalobos & Associates to prepare environmental documents for street improvements at California Street and Redlands Boulevard [**Public Works**]

J. **Old Business**

8. Council Bill #O-2016-01 (Second Reading/Roll Call) – Zone Change 15-101 from Single-Family Residence (R-1) to Institutional (I) for two adjacent parcels west of FMO Parking Structure [**Community Development**]

K. **New Business**

9. Appropriate \$123,300 from Water Development Fee Fund and Award Contract for Water Meter Base Station and Collector Tower [**Public Works**]
10. Discussion relating to cost to future increase to Sheriff’s contract services, including LLU/LLUMC and VA Medical Center Facilities [**City Manager/Sheriff’s Dept.**]

L. **Reports of Councilmen** (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

M. **Reports Of Officers** (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).

N. **Adjournment**



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
Ovidiu Popescu, Councilman
John Lenart, Councilman

Approved/Continued/Denied By City Council Date _____
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COUNCIL AGENDA: February 9, 2016

TO: City Council

VIA: Jarb Thaipejr, City Manager

FROM: Jeff Bender, Fire Chief *JB*

SUBJECT: Fall 2015 Weed Abatement Program
Report of Proceedings / Account of Costs

RECOMMENDATION

That the City Council: Receive the report of the **Fall 2015 Weed Abatement Program**, approve the report and accounting of costs, and adopt the accompanying Resolution establishing liens and assessments on properties.

BACKGROUND

The International Fire Code, 2012 edition, Section 304 adopted and amended by Loma Linda Municipal Code Chapter 15.28, establishes the authority for removing combustible vegetation when it is determined to be a fire hazard. Section 304.1.2 states "Weeds, litter, flammable waste, grass or other vegetation capable of being ignited and endangering property shall be cut down and removed by the owner or occupant of the premises." Vegetation clearance requirements in the wildland-urban interface areas shall be in accordance with Chapter 49.

ANALYSIS

The Fall 2015 Weed Abatement program began on **August 20, 2015** with an initial inspection of approximately 440 parcels. Pursuant to Sections 104.5 of the International Fire Code, 188 Notices to Clean Property, Exhibit "A", were sent by regular mail on **September 9, 2015** to the **OWNER OF RECORD** as provided by the County Assessor's office. Follow-up inspections began on **September 28, 2015**. If abatement had not been accomplished, or if arrangements for a time extension had not been made with this office, the parcel was placed on an abatement list which was given to a City contractor for initiation of the abatement work. Combustible vegetation/fire hazards were abated by City contractors on **24 parcels**.

On **January 5, 2016** invoices (See Exhibit "B") specifying the cost of the work performed by the contractor, plus the City's administrative fee, were mailed to the **OWNER OF RECORD** for each parcel giving them the opportunity to make payment of the bill by **February 9, 2016**.

Parcels abated by the City contractor and which remain **un-paid** are listed on Exhibit "C". Upon completion and documentation of the abatement work payment was made to the contractor by the City.

Owners have the opportunity to appear at the hearing to ask questions or dispute any bills or proceedings.

Subsequent to the **February 9, 2016** Hearing and Council action, the Report of Costs, with accompanying Resolution (see attached), will be forwarded to the Property Tax Division of the San Bernardino County Auditor/Controller-Recorder for collection as assessments and or liens against the property.

ENVIRONMENTAL

No adverse environmental impact. The Weed Abatement program removes weeds and other flammable vegetation that is deemed to present a fire hazard.

FINANCIAL IMPACT

Recovery of abatement costs plus administrative fees are outlined on Exhibit "C".

ATTACHMENTS:

Exhibit A: Sample Notice to Clean Property

Exhibit B: Sample Invoice

Exhibit C: List of Un-Paid Invoices

Copy of Resolution Adopting Report and Statement of Expenses and Imposing a Lien upon Property for payment.



Loma Linda Fire Department

FIRE PREVENTION BUREAU

25541 Barton Rd, Loma Linda, California 92354 • (909) 799-2859 • Fax: (909) 799-2891

NOTICE TO CLEAN PROPERTY

9/9/2015

CITY OF LOMA LINDA
25541 BARTON RD
LOMA LINDA CA 92354

Parcel Number: 028420247
Location:

Under the provisions of the California Fire Code, 2013 edition, Section 304.1.2 adopted and amended by Loma Linda Municipal Code Chapter 15.28, an inspection of the property listed above has been performed by this Department. Based upon the inspection, a fire hazard, or potential fire hazard has been determined to exist on this property. Notice is hereby given that **any weeds, tumbleweeds, dead grasses, vines, dead shrubs, dead trees, trimmings, or other combustible materials or debris present on your lot, field or parcel of land are a fire hazard or in all probability will become a fire hazard, and as such must be removed or abated. In addition, any weeds or combustible materials must be cleared away from any road or street for a distance of 10 ft. See NOTES for special remarks concerning this parcel.**

NOTES: LARGE AMOUNTS OF DEADWOOD ON GROUND, DEAD TREES, WEEDS,
FALLEN TREES

Any weeds or other fire hazards as listed above on this property must be removed or abated in an acceptable manner by **September 27, 2015**. Failure to remove or abate by this date will be cause for the City of Loma Linda or designated contractor to enter onto the property to accomplish the abatement. In addition to the costs for cleaning, you will also be assessed an administrative fee of 30% of the cost of the work or \$100, whichever is greater. Failure to pay all charges will cause a tax assessment and lien to be placed against the property.

Due to uncontrolled regrowth, a second or third clean up of the property may be necessary during the year. Property owners are advised that it is their responsibility to maintain their property in good condition and that any re-growth during the year may be subject to removal without further notice if determined to be a fire hazard.

This Notice is given pursuant to the provision of the California Fire Code Section 109.2 authorizing action to remove any hazard deemed unsafe. The Fire Department maintains a consistent and impartial position in the application and enforcement of the California Fire Code. For further information, please call (909) 799-2859.

You as owner, occupant or person otherwise in charge of the property may appeal to the Fire Marshal of the City of Loma Linda any of the requirements of this Notice pursuant to Loma Linda Municipal Code Section 2.08.030. Such an appeal shall be in writing and shall be submitted only after all reasonable efforts to resolve the matter have been exhausted with the staff of this Department. Said appeal may include any arguments why the property should not be declared a fire hazard and abated by the City. Any appeal shall be submitted to this Department within ten (10) calendar days from the date of this Notice.

If you are no longer the owner of this property or are in the process of selling it, please inform the new owner of this Notice, and advise this Department in writing of the date the title change occurred. All address information used to mail Notices has been provided by the San Bernardino County Assessor's Office.

Tim Bradfield
Fire Marshal

By: *James Shea*
James Shea
Fire Prevention Inspector

EXHIBIT "A"



City of Loma Linda

25541 Barton Road, Loma Linda, California 92354-3160 • (909)799-2859 • fax (909) 799-2891

Sister City – Manipal, Karnataka, India

1/5/2016

INVOICE

GOLDEN EAGLE MULTI FAMILY PROPER
6201 OAK CANYON STE 200
IRVINE CA 92618

Parcel Number: 028314212
Location: 25273 VAN LEUVEN ST

Under the provisions of the International Fire Code, 2012 edition, adopted and amended by the State of California as the 2013 California Fire Code, and the Loma Linda Municipal Code Chapter 15.28, a fire hazard that existed on the above real property was abated by a City contractor.

The following amount is now due for **Fall 2015** weed abatement:

Abatement Cost:	\$645.00
Administrative Charges:	\$193.50
Total Due:	\$838.50

Make checks payable to: City of Loma Linda - Weeds
25541 Barton Road
Loma Linda, CA 92354-3160

Payment must be received by **February 9, 2016 at 5:00 p.m.** after which time a Public Hearing will be conducted to hear a Report of Cost. The Public Hearing is scheduled for **February 9, 2016 at 7:00 p.m.** at the City of Loma Linda Council Chambers, 25541 Barton Road, at which time Total Charges will be placed as assessments and or liens against the above real property.

Any appeals for the abatement work performed or the amount billed above should be addressed to the City Council at the time of the Public Hearing.

Tim Bradfield
Fire Marshal

By:

James Shea

James Shea
Fire Prevention Inspector

EXHIBIT "B"

FALL 2015 UNPAID WEED INVOICES

	PARCEL No.	OWNER	CONTRACTOR COST	ADMIN FEES	TOTAL	PAID
1	028109123	KIM	90.00	100.00	190.00	
2	028109141	PATEL	90.00	100.00	190.00	
3	028310109	LL UNIV	750.00	225.00	975.00	
4	028312123	CHINCHAY	90.00	100.00	190.00	
5	028314212	GOLDEN EAGLE	645.00	193.50	838.50	
6	028316213	KIRTLEY	90.00	100.00	190.00	
7	028321544	NAVAZI	90.00	100.00	190.00	
8	028326119	LIM	225.00	100.00	325.00	
9	028403220	PONI	90.00	100.00	190.00	
10	028435175	KING	180.00	100.00	280.00	
11	028435176	KING	180.00	100.00	280.00	
12	029211135	HUNT	1,005.00	301.50	1,306.50	
13	029212156	LIN	450.00	135.00	585.00	
14	029213135	GSK PATEL	240.00	100.00	340.00	
15	029213149	LERMA	90.00	100.00	190.00	
16	029213210	MEK SOLAR	90.00	100.00	190.00	
17	029216221	SPANOS	660.00	198.00	858.00	
18	029301124	CHENG	165.00	100.00	265.00	
19	029304151	WALAYAT	240.00	100.00	340.00	

Current as of 2-2-16

EXHIBIT "C"

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING A REPORT AND STATEMENT OF EXPENSES FOR THE FALL 2015 WEED ABATEMENT PROGRAM AND IMPOSING A LIEN UPON PROPERTY FOR PAYMENT THEREFOR

WHEREAS, the Weed Abatement Program of the City of Loma Linda has been carried out in accordance with Municipal Code requirements; and

WHEREAS, the City Council has held a hearing on the statement of expenses for abatement of the nuisances and has heard and considered the staff report and all objections or protests;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda as follows:

That the statement of expenses attached hereto as Exhibit "A" and incorporated herein by reference, is hereby confirmed and adopted as amended; and

That the statement of expenses (Exhibit "A") is fair, reasonable, and appropriate;

That the cost of the abatement work done or caused to be done by the City as shown on the statement of expenses is hereby ordered to be paid by February 9, 2016; and

That if said costs have not been paid by February 9, 2016, they shall constitute a lien upon the real property against which the nuisance was abated and shall be collected either by a personal civil suit against the person creating, causing or permitting the nuisance, or by a special assessment against the real property; and

That the City Clerk shall file a certified copy of this Resolution and report and statement of expenses as amended with the San Bernardino County Auditor, Assessor and Tax Collector, and shall direct the Auditor to enter the amounts of the charges contained in the report and statement of expenses against the real property described in the report and statement of expense; and

That the amount of the charges shall constitute a lien against the real property against which the charges have been imposed; and

That the Tax Collector shall include the amount of the charges on the bills for taxes levied against said real property and the same shall be collected in the same manner together with the general taxes for the City of Loma Linda, and shall be subject to the same penalties and interest.

PASSED, APPROVED AND ADOPTED this 9th day of February 2016 by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Rhodes Rigsby, Mayor

ATTEST:

Pamela Byrnes-O'Camb, City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
Ovidiu Popescu, Councilman
John Lenart, Councilman

COUNCIL AGENDA: February 9, 2016

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director

SUBJECT: Community Development Block Grant (CDBG) Project
Prioritization for Fiscal Year 2016-2017.

Approved/Continued/Denied
By City Council
Date _____

T.J.T.

RECOMMENDATION:

It is recommended that the City Council approve the proposed projects and fund allocations for the FY 2016-17 CDBG program as follows:

San Bernardino County Library	\$ 10,000
Family Service Association dba FSA	\$ 9,888
Public Service Activities Total (15%)	\$ 19,888

San Mateo Drive from Rosarita Drive to University Avenue Waterline replacement	\$ 112,701
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FY 2016-17 Allocation Total	\$ 132,589
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BACKGROUND:

The County of San Bernardino, which administers the local CDBG Program, calculated the estimated allocation. The calculation includes the Census 2013 poverty and overcrowded housing counts in addition to the population estimates. The County has submitted a list of public service projects (see attached), which identify benefits to the City. The City has been tasked with much of the administrative duties previously handled by the County.

Public service projects must be adequately funded to provide a new service or a quantifiable increase in the present level of service. The funding for this category is limited to 15% of the total allocation. The two projects recommended for funding have been approved by the County.

ANALYSIS:

Public Service Projects

Four project proposals were screened by the San Bernardino County Economic Development Agency and forwarded to the City for consideration. The San Bernardino County Library, Loma Linda Branch, will be one of the recommended beneficiaries of this grant. FSA is the other recommended recipient and current vendor providing lunch meals at the Loma Linda Senior Center. They have been providing this service for the last 2 1/2 years. Please refer to the attached sheet for the list of projects requesting funds from Loma Linda.

Construction Improvement Projects

The water line improvement will include replacement of a 6" pipeline with an 8" waterline on San Mateo Drive between Rosarita Drive and University Avenue.

Attachment: Fiscal Year 2016-17 CDBG Proposals.

San Bernardino County
 Department of Community Development and Housing
 City of Loma Linda
 2016-2017

Application Number	Applicant	Project Description	Community & Request	Comments
LOMA16-009	City of Loma Linda T. Jarb Thaipejr, City Manager (909) 799-2811 25541 Barton Road Loma Linda CA 92354 <i>dba FSA</i>	Install a new 8" waterline at San Mateo Drive between University Ave. and Rosarita Dr.	Loma Linda <u>\$102,000</u> Total \$102,000	Construction- The proposed waterline improvement would benefit low and moderate income residents in tract# 007303 Block group#3, and the surrounding area. Improvements will be within a residential neighborhood, and will require payment of prevailing wage rates.
MULT16-017	Family Service Association of Redlands Tom Donahue, Senior Nutrition Administrator (951) 342-3057 21250 Box Springs Road, Ste 212 Moreno Valley, CA 92557	Family Service Association Senior Nutrition Program	Colton \$10,000 Grand Terrace \$10,000 Loma Linda \$10,000 Redlands \$10,000 Twentynine Palms \$10,000 Yucaipa \$10,000 Town of Yucca Valley <u>\$10,000</u> Total \$70,000	Public Service- Seniors are a presumed benefit population. Eligibility is subject to Family Service Association funding participation.
MULT16-028	Family Service Association of Redlands Kyra Stewart, Executive Director (909) 793-2673 Ext. 111 612 Lawton Street Redlands CA 92374	Family Service Association of Redlands: Case Management Program	Grand Terrace \$5,000 Highland \$5,000 Loma Linda \$5,000 Redlands \$35,000 Yucaipa <u>\$10,000</u> Total \$60,000	Public Service- Family Service Association of Redlands would need to provide documentation to demonstrate at least 51% of the households serviced are low to moderate income.
LOMA16-041	San Bernardino County Library Leonard Hernandez, County Librarian (909) 387-2258 777 E. Rialto Avenue San Bernardino CA 92415-0770	Loma Linda Library -Literacy Education Services	Loma Linda <u>\$10,000</u> Total \$10,000	Public Service- Services are limited to Low- and moderate-income illiterate clients and requires monthly documentation of at least 51% of the clients are low- to moderate-income.
MULT16-076	CARE Counselors, Inc. Dr. Mark Morton, Vice President for Development and Research (909) 890-4466 1881 E. Commercenter Drive, Suite 232 San Bernardino CA 92408 mark@carecounselors.net	CARE Counseling and Crisis Intervention	Colton \$1,000 Grand Terrace \$1,000 Highland \$1,000 Loma Linda \$1,000 Redlands \$1,000 Yucaipa <u>\$1,000</u> Total \$6,000	Public Service- Service are limited to Low- and Moderate- Income households. CDBG funding is subject to CARE Counselors, Inc. funding participation.



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

COUNCIL AGENDA: February 9, 2016

TO: City Council

VIA: T. Jarb Thaipejr, City Manager

FROM: Pamela Byrnes-O'Camb, City Clerk

SUBJECT: Minutes of January 26, 2016

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the minutes of January 26, 2016 .

City of Loma Linda

City Council Minutes

Regular Meeting of January 26, 2016

A regular meeting of the City Council was called to order by Mayor Rigsby at 6:25 p.m., Tuesday, January 12, 2016, in the Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present: Mayor Rhodes Rigsby
Mayor pro tempore Phill Dupper
Ovidiu Popescu
Ron Dailey
John Lenart

Councilmen Absent: None

Others Present: City Manager T. Jarb Thaipejr
City Attorney Richard Holdaway

Scheduled And Related Items

CC-2016-009 - Public Hearing - Loma Linda University Health (LLUH) pedestrian bridge and a six-story parking structure (Rule of Necessity Required)

- a. Mitigated Negative Declaration
- b. Council Bill R-2016-03 – General Plan Amendment 15-102 to change the two adjacent properties west of the FMO Parking Structure from Low Density Residential to Health Care
- c. Council Bill #O-2016-01 – Zone Change 15-101 from Single-Family Residence (R-1) to Institutional (I) for two adjacent parcels west of FMO Parking Structure
- d. Precise Plan of Design No. 15-100 – a pedestrian bridge and a six-story, 334,807 square-foot parking structure on 8.7 acres that is currently composed of surface parking spaces, two residential structures and a portion of Daisy Avenue

Due to possible conflicts of interest relating to employment or source of income, the Rule of Necessity was invoked resulting in Councilmen Rigsby and Popescu leaving the Council Chamber and Councilmen Dailey and Lenart remaining with Mayor Pro tempore Dupper to constitute a quorum and vote.

The public hearing was opened by Mayor pro tempore Dupper. Assistant City Manager Bolowich introduced Nataly Patty, Senior Analyst with Lilburn Corporation who presented the report into evidence, showing the Site Vicinity Map at the southwest corner of Barton Road and Anderson Street; stating that a six-story parking structure was proposed which would include the demolition of two single-family residential parcels to the west and the termination of a portion of Daisy Street. Also proposed was a pedestrian bridge which would connect facilities to the north and south of Barton Road. The total site encompassed 8.7 acres.

She went on to say that the proposal included a General Plan Amendment to change the existing land use designation from Low Density Residential to Health Care; a Zone Change from Single-Family Residential to Institutional; to construct a six-story parking structure with 945 parking spaces and a pedestrian bridge to cross Barton Road to connect the facilities. She then showed the Zone Change and General Plan Amendment Map, Site Plan, and Landscape Plan.

Ms. Patty noted that there were three inlets to the parking structure: one along Barton and two along Anderson Street. A Mitigated Negative Declaration was prepared to reduce impacts to air quality; that cultural resources required monitoring on site; recommendations contained in the Geotechnical Report would be implemented; compliance with the asbestos and lead based paint survey on the residences would be met; hydrology and water quality will comply with the NPDES; noise was to be reduced to short-term construction noise; traffic would contribute its fair share for improvements; recycling would be required; the Initial Study was circulated for the review period which ended today and no comments were received.

She then addressed Measure V, stating that partial vacation of Daisy Street would not result in any significant impact to traffic; the intersections of Campus and University and Anderson and Prospect were expected to operate at acceptable levels with implementation of traffic signals. The signal at Anderson and Prospect was part of the Campus Transformation Project at the main entrance to the hospital.

She then showed the proposed elevations, stating that it was a typical design for a parking structure; the north and south elevations had screening at the street level; the east elevation was typical of a parking structure; and the west elevation required a heightened wall to prevent viewing of back yards of adjacent residential properties.

Ms. Patty then addressed the pedestrian bridge, noting that it was 28 feet in height from Barton Road, including the canopy; clearance would be 19 feet.

Verne Miller, 11224 Benton Street spoke. No other public testimony was offered and the public hearing was closed.

City Attorney Holdaway noted that additional Conditions of Approval were needed relating to an application to vacate a portion of Daisy Street, a tract map to consolidate the three parcels; and approval of the Mitigation Monitoring Program was required.

Kevin Lang, LLU Health responded to questions.

Motion by Dailey, seconded by Lenart and unanimously carried to adopt the Mitigated Negative Declaration, adopt Council Bill #R-2016-03 (GPA 15-102), introduce Council Bill #O-2016-01 (ZMA 15-101) on First Reading and set the Second Reading for February 9, approve Preside Plan of Design No. 15-100 with the added Conditions of Approval to require an application for vacating a portion of Daisy Street, a Tract Map to consolidate the three parcels, and to approve a Mitigation Monitoring Program. Councilmen Rigsby and Popescu did not vote.

Resolution No. 2875

A Resolution of the City Council of the City of Loma Linda amending the Land Use Element of the Adopted General Plan for properties located at 24794 and 24795 Daisy Street (GPA 15-102)

Mayor Rigsby and Councilman Popescu returned.

CC-2016-010 - Consent Calendar

Motion by Dupper, seconded by Popescu and unanimously carried to approve the following items:

The Demands Register dated January 26, 2016 with commercial demands totaling \$628,944.20 and payroll demands totaling \$260,495.49.

The Minutes of January 12, 2016 as presented.

Treasurer's Report for December 2015 for filing.

Council Bill #R-2016-05.

Resolution No. 2876

A Resolution of the City Council of the City of Loma Linda, State of California, adopting the Measure I 2010-2040 Maintenance of Effort Base Year Level

Awarded contract to Burtronics/Lanier relating to copier services.

Amendment to Agreement for Professional Services between the City and Lilburn Corporation for contract planning services relating to a proposed six story parking structure and pedestrian bridge (PPD No. 15-100).

Council Bill #R-2016-09.

Resolution No. 2877

A Resolution of the City Council of the City of Loma Linda
(1) approving a plan for spending excess Tax Allocation Bond Proceeds,
(2) authorizing a Bond Expenditure Agreement with the City of Loma Linda to transfer such funds to the City for bond-eligible purposes,
(3) directing the transfer of such funds to the City, and (4) making certain findings in connection therewith

Old Business

CC-2016-011 - Precise Plan of Design No. 15-114 – To construct a new 3,800 square foot administration building at 11104 Anderson Street in the Institutional Zone (Councilmen Rigsby, Dupper and Dailey sit to constitute a quorum and vote per prior Rule of Necessity) (Continued from 1-12-2016)

Pursuant to invoking the Rule of Necessity previously, Councilmen Popescu and Lenart left the Council Chamber; Mayor Rigsby and Councilman Dailey remained with Mayor pro tempore Dupper to constitute a quorum and vote.

Assistant City Manager Bolowich presented the item, stating that the project was compliant with the Municipal Code; that five parallel parking spaces would be provided on University Court and additional diagonal parking would be provided on the south side of University Court with painting and striping to avoid conflicts.

He then introduced a letter from the applicant, dated January 26, 2016 relating to the comments from the January 12, 2016 City Council meeting.

Ken Breyer responded to questions, stating that construction was to conclude by July 2016. Councilman Dailey thanked Mr. Breyer for his assistance in mediating the issues.

Motion by Dupper, seconded by Dailey and unanimously carried to approve Precise Plan of Design No. 15-114 subject to the Conditions of Approval. Councilmen Popescu and Lenart did not vote.

Councilmen Popescu and Lenart returned.

Reports of Councilmen

Councilman Popescu asked that an item be placed on the next agenda relating to discussion concerning the possible addition of deputies and asked the City Manager to prepare a report on the cost. Councilman Dailey asked for trend data and the types of crimes in the city over the last five years.

Capt. Dorsey of the Sheriff's Department responded that there had been a dramatic increase in calls for service from 2014 to 2015; that firm statistics would not be available until March.

Mayor pro tempore Dupper suggested that a formal request from the City Council to LLU/LLUMC regarding cost of police services to those facilities may be needed; the same for the VA Medical Center facilities.

Chief Bender commented that the new VA Outpatient Clinic on Redlands Boulevard was not the same scenario as the VA Medical Center on Benton Street in that the Redlands Boulevard site was located on a tax-paying parcel, not federal ground as was the case with the VA Medical Center, so the contract for fire services did not apply to the Outpatient Clinic. In response to questions, he stated that in Conditions of Approval for the high rise medical center, he attached equipment and personnel to mitigate the impact.

The meeting adjourned at 8:12 p.m.

Approved at the meeting of _____, 2016.

City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

COUNCIL AGENDA: February 9, 2016
TO: City Council
VIA: T. Jarb Thaipejr, City Manager
FROM: Diana De Anda, Finance Director/City Treasurer
SUBJECT: January 2016 Treasurer's Report

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council receive the report for filing.

CITY OF LOMA LINDA
COMPOSITION OF CASH
JANUARY 2016

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$	1,514,134.10
Outstanding Checks as of month-end		<u>(648,277.78)</u>
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$	865,856.32
 BANK OF AMERICA - PAYROLL	 \$	 47,636.72
 HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT		 229,792.06
Outstanding Checks as of month-end		<u>-</u>
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$	229,792.06
 SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT		 1,293,177.60
Outstanding Checks as of month-end		<u>-</u>
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$	1,293,177.60
 DEMAND DEPOSIT ACCOUNTS - TOTAL	 \$	 <u>2,436,462.70</u>

INVESTMENTS

YIELD

LOCAL AGENCY INVESTMENT FUND (LAIF)			
CITY	Pending		\$ 18,454,648.75
SUCCESSOR RDA	Pending	1,683,272.02	
SUCCESSOR RDA - Bond Proceeds		4,632,238.73	
SUCCESSOR RDA -Total			6,315,510.75
HOUSING AUTHORITY	Pending		371,895.76
INVESTMENTS TOTALS			\$ <u>25,142,055.26</u>

OTHER CASH

IMPREST ACCOUNT	\$	500.00
CASH ON HAND		<u>1,350.00</u>
OTHER CASH TOTAL	\$	<u>1,850.00</u>

CASH AND INVESTMENTS - GRAND TOTAL **27,580,367.96**

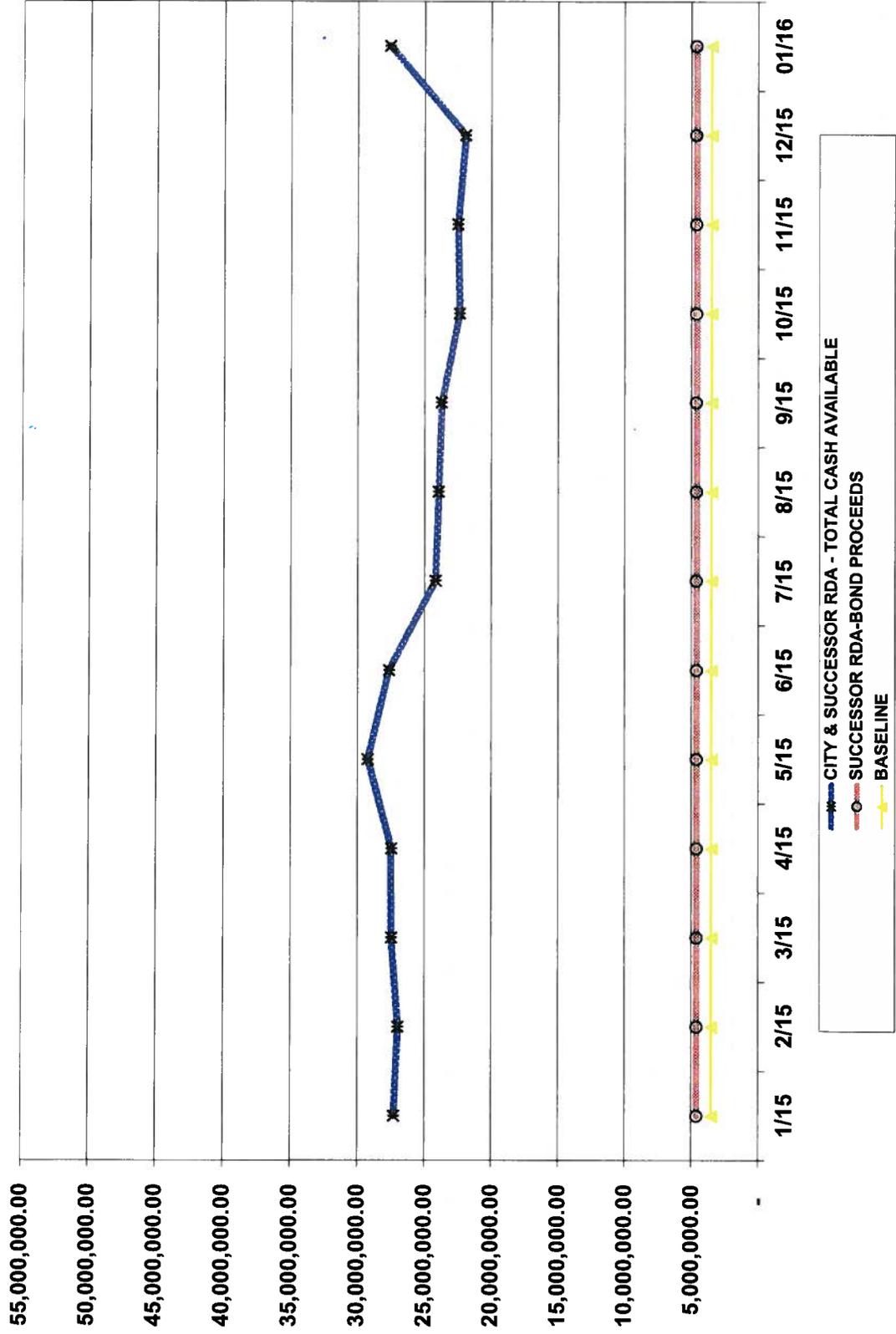
PREVIOUS MONTH **21,923,143.48**

CHANGE +/- **\$ 5,657,224.48**

All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations. City and Agency funds are pooled.


Treasurer

**CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 1/15 - 1/16**





City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilmember
Ronald Dailey, Councilmember
John Lenart, Councilmember

COUNCIL AGENDA: February 9, 2015
TO: City Council
VIA: T. Jarb Thaipejr, City Manager
FROM: Jeff Bender, Fire Chief *JTB*
SUBJECT: January Fire Department Activity Report

Approved/Continued/Denied By City Council Date _____
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Operations Division

The Fire Department's Operations Division responded to 351 incidents in January 2016. Of the 351 incidents, 43 calls were given in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	188	51.5%	188	51.5%
Traffic Collision (TC)	13	3.6%	13	3.6%
MA + TC	201	55.1%	201	55.1%
Hazardous Conditions	7	1.9%	7	1.9%
Hazardous Material	0	0.0%	0	0.0%
Public Assistance	31	8.5%	31	8.5%
Rescue	7	1.9%	7	1.9%
Structure Fire	1	0.3%	1	0.3%
Cooking	0	0.0%	0	0.0%
Vegetation Fire	3	0.8%	3	0.8%
Vehicle Fire	0	0.0%	0	0.0%
Refuse Fire	2	0.5%	2	0.5%
All Fires	6	1.6%	6	1.6%
Good Intent/Dispatched & Cancelled Enroute	77	21.1%	77	21.1%
Fire Alarm Activation*	36	9.9%	36	9.9%

*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.

Training Division Highlights:

- Company performance standard drills, all crews
- Active Shooter meeting
- Swift water throw bag training
- Monthly Emergency Medical Services (EMS) Training
 - EMS protocol update

Public Education/Relations Detail:

- Station tour for 9 physically or mentally disabled adults
- Two station tours for pre-school aged groups of children

SUBJECT: January 2016 Fire Department Activity Report Continued

Fire Prevention Division:

The Fire Departments Prevention Division monthly activity report is as follows:

Certificate Of Occupancy Inspection	
Commercial UL-300 Hood Inspections	
Construction Site Inspection	39
Fire Alarm System Test & Inspection (# of trips)	
Fire Building Final Inspection	
Fire Flow Test (Hydrant Testing)	2
Fire Sprinkler Final – Commercial	1
Fire Sprinkler Final – Residential	
Fire Sprinkler Rough – Commercial	1
Fire Sprinkler Rough – Residential	
Fire Underground – Inspection, test, flush	
Five Year FS System Certification – Observe Flush	2
Knox Box Placement/Inspection	1
New Tenant Inspection	1
Over-Head Hydro – Commercial	
Over-Head Hydro – Residential	
Plan Check Review / Project Review (hours)	25
Smoke Alarm Check	
Solar Panel Inspection	10
Underground Flam. Liquid Tank Inspection	
EOC Training or Activation (hours)	
Evacuation / Fire Drills, LLUMC, Schools	
Fire Code Research (hours)	22.5
Meetings	23
Public Education (hours)	
Public Hearings / Council Meetings	4
Training Classes (hours)	52.5
Annual Fire Inspections	
Engine Co. Computer / RMS (Hours)	
Engine Company Follow-up Inspection (hours)	5
Field Investigation / Inquiries	
Fire / Arson / Illegal Burn Investigation	9
State Fire Marshal Permits Issued	
State Fire Marshal Title 19 Inspections: RCF's	12
Weed Abatement Administrative Time (hours)	11
Weed Abatement, Parcels Inspected	



City of Loma Linda Official Report

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Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
John Lenart, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: February 9, 2016
TO: City Council
FROM: T. Jarb Thaipejr, City Manager/Public Works Director 
SUBJECT: Appropriate \$57,700 and Award Contract to Prepare California Avenue & Redlands Boulevard Street Environmental Documents.

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION:

It is recommended that the City Council approve appropriations from Traffic Mitigation fund balance of \$57,700 into Account No. 12-5340-8500. Then, it is recommended that the City Council award a contract in an amount not to exceed \$52,500 to Ruth Villalobos & Associates of Ontario, CA (RVA) to prepare the environmental documents for the California Avenue widening project and approve a contingency amount of \$5,200.00 ($\pm 10\%$).

BACKGROUND:

This project is on our Capital Improvement Program Projects list that was approved by City Council. The original plan set, approved 20 years ago, is being updated to meet current conditions. A portion of the work involves widening the roadway over the Zanja Creek Channel which is considered waters of the U.S. Therefore, this work will require permits from several Federal agencies, such as the U.S. Army Corps of Engineers and the Department of Fish and Wildlife.

ANALYSIS:

RVA is a uniquely qualified WBE firm for this type of service. They were referred and interviewed by staff and submitted very competitive proposal. RVA's proposal is a good fit for the needs of the City. This firm has satisfactorily performed similar work for the City of Yucaipa in the past. They will provide all environmental clearance processing and secure needed permits from other agencies as required.

FINANCIAL IMPACT:

Appropriate \$57,700 from Traffic Mitigation fund balance into Account No. 12-5340-8500.



City of Loma Linda Official Report

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Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: February 9, 2016
TO: City Council
VIA: T. Jarb Thaipejr, City Manager
FROM: Konrad Bolowich, Assistant City Manager
SUBJECT: Council Bill # O-2016-01

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council:

- a. Waive reading of Council Bill # O-2016-01 in its entirety;
- b. Direct the Clerk to read by title only;
- c. Adopt the proposed ordinance on roll call vote.

BACKGROUND

On February 26, 2015, the City Council held a public hearing and adopted the Mitigated Negative Declaration and Mitigation Monitoring Report, and approved Zone Change No. ZMA 15-101 to change the existing zone from Single-Family Residence to Institutional (I) for the properties located at 24794 and 24795 Daisy Street. This application was approved in conjunction with General Plan Amendment No. GPA 15-102, and Precise Plan of Design No. PPD 15-100 for the construction of a six-story parking lot.

ATTACHMENT

- Ordinance

ORDINANCE NO. __

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOMA LINDA FROM SINGLE-FAMILY RESIDENCE (R-1) TO INSTITUTIONAL FOR PARCELS LOCATED AT 24794 (APN 0284-282-01) AND 24795 DAISY STREET (APN 0284-283-05) (ZMA 15-101)

Section 1. Adoption of Ordinance: The City Council of the City of Loma Linda, California, does hereby ordain as follows:

Section 2. Statement of Intent: It is the purpose of the Ordinance to amend a zoning designation in this City and adopt a revised Zoning Map.

Section 3. Amendment of Zoning Designation: The zoning of the City of Loma Linda is hereby amended to change the properties described as 24794 Daisy Street (APN No. 0284-282-07) and 24795 Daisy Street (APN 0284-283-05) Linda from R-1 (Single-Family Residence) to Institutional (I) zoning per Exhibit "A" attached hereto and made a part hereof.

Section 4. Validity. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such holding or holdings shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid.

Section 5. Posting. Prior to the expiration of fifteen (15) days from its passage, the City Clerk shall cause this Ordinance to be posted pursuant to law in three (3) public places designated for such purpose by the City Council.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the day of January 2016, and was adopted on the ___ day of ____ 2016 by the following vote to wit:

Ayes:

Noes:

Absent:

Abstain:

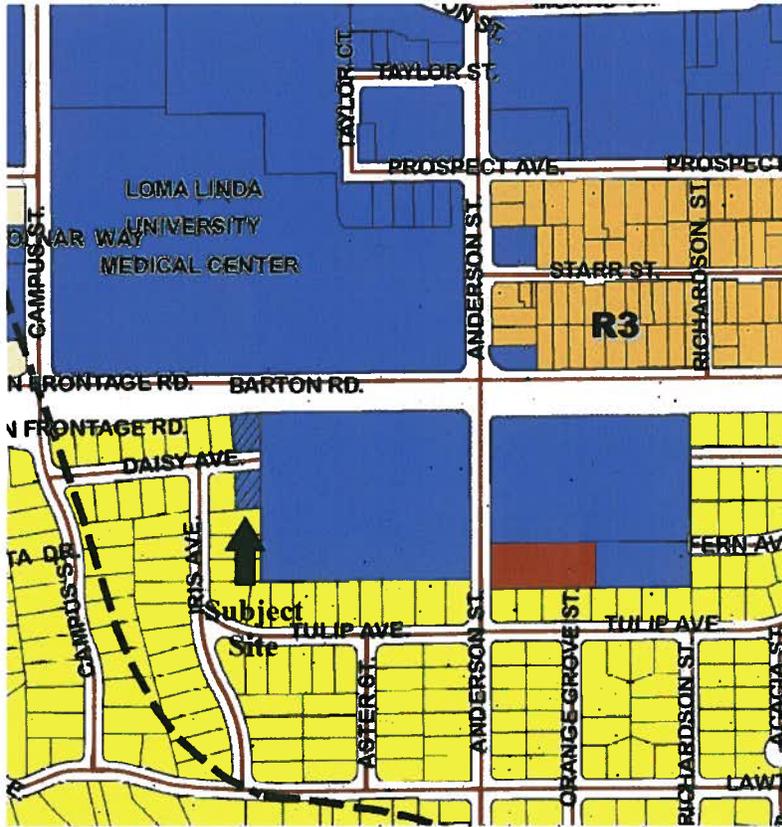
Rhodes Rigsby, Mayor

Attest:

Pamela Byrnes-O'Camb, City Clerk

EXHIBIT A

PROPOSED ZONING



Zoning Legend	
	City Sphere of Influence
	CITY HALL / CORP YARD
	INSTITUTIONAL (I)
	ADMIN. PROFESSIONAL OFFICES (AP)
	NEIGHBORHOOD BUSINESS (C1)
	GENERAL BUSINESS (C2)
	COMMERCIAL MANUFACTURING (CM)
	COMMERCIAL INDUSTRIAL
	RESTRICTED MANUFACTURING (MR)
	SINGLE RESIDENCE (R1)
	DUPLEX (R2)
	MULTI FAMILY RESIDENCE (R3)
	MOBILEHOME PARK (R4)
	AGRICULTURAL (A1)
	PLANNED COMMUNITY (PC)
	PARK
	PARK - OPEN SPACE
	HILLSIDE



City of Loma Linda Official Report

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John Lenart, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: February 9, 2016
TO: City Council
FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.
SUBJECT: Appropriate \$123,300 from Water Development Fee Fund and Award Contract for Water Meter Base Station and Collector Tower

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that City Council appropriate \$123,300.00 from the water development fee fund and then, award a contract to HD Supply Waterworks of Perris, CA in an amount not to exceed \$112,100.00 and authorize a contingency allocation of \$11,200.00

BACKGROUND

The City has been in the process of upgrading our water meters from manual to radio read (3G) meters. The next generation of meters (4G) have been tested and are now available for installation. The 4G meter comes with centralize reading/data collection and allows for real time usage data via computer application software for both City and customer viewing.

ANALYSIS

Water meter replacements will continue in phases. Due to the number of 3G meters already installed it is prudent to continue with the same vendor to migrate to the 4G system. The vendor is proposing a complete package which includes base station, antennae tower, annual license, setup, training and billing integration. The current vendor compares favorably in both product and price with other similar products. The complete system will allow for work hours to be redirected toward other needed services and operations. This contractor has previously performed satisfactorily in the City. It is not unusual for a construction project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of \$11,200.00 (±10% of contract) for such circumstances. City staff will provide inspection and management services.

FINANCIAL IMPACT

Appropriate \$123,300.00 from the water development fee fund into Account No. 65-7030-1300.

I:\Public Works Admin\Staff Reports\Award of Contract\Water Meter Base Station and Tower.docx