

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF MARCH 8, 2016

A regular meeting of the Housing Authority of the City of Loma Linda is scheduled to be held at 7:00 p.m. or as soon thereafter as possible, Tuesday, March 8, 2016 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the APRIL 12, 2016 meeting must be submitted in writing to the City Clerk no later than NOON, MONDAY, MARCH 21, 2016.

A. Call To Order

B. Roll Call

C. Items To Be Added Or Deleted

D. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

E. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

F. Consent Calendar

1. Demands Register
2. Minutes of February 23, 2016

G. **New Business**

H. **Chair and Member Reports**

I **Reports of Officers**

J. **Adjournment**



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phill Dupper, Vice-Chairman
Ovidiu Popescu, Member
Ronald Dailey, Member
John Lenart, Member

HOUSING AUTHORITY AGENDA: March 8, 2016
TO: Housing Authority Members
VIA: T. Jarb Thaipejr, Executive Director
FROM: Pamela Byrnes-O'Camb, Secretary
SUBJECT: Minutes of February 23, 2016

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| Approved/Continued/Denied By: Housing Authority Date _____ |
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RECOMMENDATION

It is recommended that the Housing Authority Board approve the Minutes of February 23, 2016.

Loma Linda Housing Authority

Minutes

Regular Meeting of February 23, 2016

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Rigsby at 7:09 p.m., Tuesday, February 23, 2016, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

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|------------------------|---|
| Board Members Present: | Chairman Rhodes Rigsby Vice-Chairman Phill Dupper Ovidiu Popescu Ron Dailey John Lenart |
| Board Members Absent: | None |
| Others Present: | Executive Director T. Jarb Thaipejr General Counsel Richard Holdaway |

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

CC-2016-021

LLHA-2016-005 – Joint meeting of the City Council and Housing Authority Board regarding 2015-2016 Mid-Year Budget Review including expenditure appropriations and revenue adjustments

The Housing Authority Board was called to order at 7:09 p.m. with all members present. City Manager Thaipejr presented the item, stating that the Mid-Year Budget with the recommended changes was presented to the Budget Committee on February 17.

He went on to say that as a result of operations for fiscal year 2014-2015, there was a change of \$1,988,367 in the general fund beginning available balance, with approximately \$1 million coming from additional revenues with significant increases in taxes and miscellaneous revenues and about \$900,000 in expenditure savings in all governmental functions.

Mr. Thaipejr then explained that the deficit spending of \$993,500 in the General Fund was due to the increase in appropriations previously approved by the City Council for deferred repairs and maintenance, one-time equipment purchases, El Nino storm protection measures, and the purchase of a new fire engine.

He indicated that revenue would increase by \$272,000 for reimbursement for fire personnel serving on various strike teams and an expenditure of \$480,000 for fire overtime, personnel re-allocation, repairs and maintenance and necessary equipment purchases that will be reimbursed. It was anticipated that there would still be a fund balance increase of \$757,000 from last year.

He then addressed the Water Fund and stated that because of the drought and water conservation measures, revenue had decreased; that in 1995, the City issued bonds for the reservoir and as part of that agreement with the financial institution, the City's revenue must be maintained at 125 percent of the operating expense. The Five-Year Rate Study was to increase revenue by 18 percent.

The Landscape Maintenance District also operated at a deficit because the initial 58 annexations to the LMD did not contain an escalation clause; therefore expenditure reductions and subsidy from the General Fund were needed to offset the deficit.

The Sewer Fund was also operating in a deficit position; however, sewer rates were recently increased and it would take a few years before reduction in the deficit will be realized.

Finance Director DeAnda confirmed that there was significant savings in expenditures from last year as well as additional revenue due to the timing of a tax receipt adjustment for Mansfield Oil.

Councilman Popescu indicated that at the last meeting there was considerable discussion about increasing Sheriff's services. Mr. Thaipejr responded that one deputy was added last year and is being funded through an overtime pay process; at the last meeting cost of an additional deputy was discussed; that the Sheriff's Department would have 2015 figures available in March; that additional revenue from Mansfield, a new hotel and a Mazda auto dealership will provide revenue for the addition of another deputy. In addition, the VA Medical Clinic will be opening in August as well as new restaurants near the Shell Station on Mt. View Avenue and a new subdivision of homes will provide Development Impact Fees.

An extensive discussion ensued pertaining to law enforcement. Lt. O'Brine responded to questions.

Councilman Dailey requested a line graph showing the calls for service, types of crimes, etc. Mayor pro tempore Dupper spoke about changes in law enforcement that impact contract cities, such as the process and time it takes to book a suspect at the jail so that there is less opportunity for pro-active policing; therefore it was necessary to plan ahead to avoid major impacts to the community. He expressed frustration that the agenda did not include the addition of a deputy as had previously been discussed, and requested that an item appear on the next agenda to address that issue.

A portion of the Minutes of the February 9 meeting relating to law enforcement was read.

Motion by Popescu, seconded by Lenart and unanimously carried to approve the expenditure appropriations and revenue adjustments as presented.

The Housing Authority Board recessed at 7:45 p.m. to allow completion of the City Council Agenda and reconvened at 7:53 p.m. with all members present.

LLHA 20116-006 - Consent Calendar

Motion by Dupper, second by Popescu and unanimously carried to approve the following items.

The Demands Register dated February 23, 2016 with commercial demands totaling \$5,062.26.

The Minutes of February 9, 2016 as presented.

The meeting adjourned at 7:54 p.m.

Approved at the meeting of _____, 2016.

Secretary