

CITY OF LOMA LINDA
CITY COUNCIL AGENDA

REGULAR MEETING OF MAY 24, 2016

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, May 24, 2016 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the JUNE 14, 2016 meeting must be submitted in writing to the City Clerk no later than NOON, TUESDAY, MAY 31, 2016

A. Call To Order

B. Roll Call

C. Invocation and Pledge of Allegiance – Mayor pro tempore Dupper (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

D. Items To Be Added Or Deleted

E. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

F. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

G. Scheduled And Related Items

1. **Public Hearing** - Council Bill #O-2016-03 - (First Reading – Set Second Reading for June 14) – Amending the Loma Linda Municipal Code to add Chapter 3.13 to Title 3 regarding Hotel Incentive Program (continued from May 10, 2016) [**Assistant City Manager**]

H. Consent Calendar

2. Demands Register
3. Minutes of April 12 and 26; May 10, 2016
4. Deleted
5. Amended and Restated Joint Powers Agreement with Omnitrans [**City Manager**]

I. Old Business

6. Joint meeting of the City Council and Housing Authority regarding Fiscal Year 2016-2017 Budget [**City Manager/Finance Director**]
 - a. Presentation of proposed FY 2016-2017 Budget [**Finance**]
 - b. Budget Committee Recommendations
 - c. Five-Year Capital Improvement Program (CIP) [**Public Works**]
 - d. Council Bill #R-2016-19 – Approving the 2016-2017 adjusted appropriations limit [**Finance**]
 - e. Investment Policy [**Finance**]
 - f. COPS Grant Expenditure Plan [**Finance**]
 - g. Schedule "A" pertaining to contract with Sheriff's Department
 - h. Extension of Annual Service Contracts for Fiscal Year 2016-2017 [**Public Works/Finance**]
 1. Albert Grover and Associates - Interconnect Traffic Signal Monitoring;
 2. Golden West Landscape - Landscape Maintenance Services in the Landscape Maintenance District (LMD) areas and Barton Road Median;
 3. Cannon Pacific Services Inc. – Street Sweeping Services
 4. KBM Janitorial Services
 5. Siemens Industry Inc. - Traffic Signal Maintenance Services
 6. Rogers, Anderson, Malody & Scott – Auditing Services
 - i. Wildland Fire Protection Contract #3CA02727 between the California Department of Forestry and Fire Protection (Cal.Fire) and the City for Fiscal Year 2016-2017 in the amount of \$43,573.53 and authorize the Mayor or Mayor pro tempore to sign the contract pursuant to Government Code 40601 [**Fire**]
 - j. Council Bill #R-2016-20 - Adopting the 2016-2017 fiscal year budget
 - k. LLHA Bill #R-2016-02 – Adopting the 2016-2017 fiscal year budget

J. New Business

K. Reports of Councilmen (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

L. Reports Of Officers (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).

M. Adjournment



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
John Lenart, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: May 24, 2016

TO: City Council

FROM: Konrad Bolowich, Assistant City Manager

SUBJECT: Ordinance relating to a Hotel Incentive Program

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the Council adopt an ordinance to provide an incentive program for the operation of Hotels which, when opened for business, will qualify and operate as AAA Three Diamond Hotels.

BACKGROUND

The City of Loma Linda is a community that attracts patients, healthcare providers and travelers from around the world. The City is sorely lacking in suitable hospitality services, and higher quality accommodations. The general welfare and material well-being of the residents of the City of Loma Linda depend, in part, upon serving the existing needs of businesses and visitors and families utilizing medical facilities within the City as well as promoting tourism in the City.

ANALYSIS

The operation, maintenance, and expansion of the inventory of AAA Three Diamond Hotels in the City will serve the existing needs of businesses, visitors and families using medical facilities within the City as well as promote and enhance the economy of the City by providing attractive and desirable visitor serving facilities and experiences; contributing to the growth and expansion of tourism opportunities in the City; providing employment opportunities for the residents of the City, and raising average daily room rates for all hotels. It is in the best interest of the City to induce and encourage the operation of new AAA Three Diamond Hotels that, but for the Hotel Incentive Program, would not operate within the City. The authority granted and the purposes to be accomplished by this Chapter is a municipal affair for which public funds can be expended in that the operation, maintenance, and expansion of the inventory of AAA Three Diamond Hotels is of paramount importance to the City of Loma Linda, its residents, and businesses.

ENVIRONMENTAL

This is not considered a project per section 15378(b)(4) of the California Environmental Quality Act in that the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

FINANCIAL IMPACT

The Ordinance allows for a possible 500 additional hotel rooms in the City. Estimated room rates are \$80.00 per night with approximately 60% occupancy which at maximum buildout could generate an additional revenue of \$1,460,000.00 per year, leaving a net \$876,000.00 per year for the City following the rebate. While this is probably an unreasonably high estimate, it is accurate to assume that for every room built, the City should retain post rebate revenues of \$1752.00 per year. There is no out of pocket cost to the City, and all rebates are related to additional inventory being constructed in the City.

CC AGENDA ITEM 1

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF LOMA LINDA, CALIFORNIA ADDING
CHAPTER 3.13 TO THE LOMA LINDA MUNICIPAL
CODE RELATING TO A HOTEL INCENTIVE
PROGRAM**

WHEREAS, the general welfare and material well-being of the residents of the City of Loma Linda depend, in part, upon serving the existing needs of businesses and visitors and families utilizing medical facilities within the City as well as promoting tourism in the City; and

WHEREAS, the operation, maintenance, and expansion of the inventory of AAA Three Diamond Hotels (as described in Exhibit "A" hereto) in the City will serve the existing needs of businesses and visitors and families using medical facilities within the City as well as promote and enhance the economy of the City and assist the City in promoting tourism by providing attractive and desirable visitor serving facilities and experiences that will serve the needs of visitors to medical facilities and their families and contribute to the growth and expansion of tourism opportunities in the City, providing employment opportunities for the residents of the City, and raising average daily room rates for all hotels; and

WHEREAS, it is in the best interest of the City to induce and encourage the operation of new AAA Three Diamond Hotels that, but for the hotel incentive program (as described in Exhibit "A" hereto), would not operate within the City; and

WHEREAS, the authority granted and the purposes to be accomplished by Chapter 3.13 as described herein is a municipal affair for which public funds can be expended and that the operation, maintenance, and expansion of the inventory of AAA Three Diamond Hotels is of paramount importance to the City of Loma Linda, its residents, and businesses; and

WHEREAS, the City Council desires to adopt Chapter 3.13 to Title 3 of the Loma Linda Municipal Code to adopt a hotel incentive program, as described in Exhibit "A" hereto.

NOW, THEREFORE, the City Council of the City of Loma Linda does hereby ordain as follows:

Section 1. Enactment. Chapter 3.13 is added to Title 3 to the Loma Linda Municipal Code, as set forth in Exhibit "A" hereto.

Section 2. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

Section 3. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be processed as required by law.

Section 4. CEQA. This Ordinance is exempt from CEQA pursuant to Section 15061(b)(3) under the general rule that CEQA does not apply to activities which can be seen with certainty to have no effect on the environment.

Section 5. Ordinance. This ordinance shall become effective on the thirty-first day after passage.

Passed, approved, and adopted at a regular meeting of the City Council of the City of Loma Linda this _____ day of _____, 2016.

AYES:

NOES:

ABSENT:

ABSTAIN:

By _____
RHODES RIGSBY, MAYOR
CITY OF LOMA LINDA

ATTEST:

PAMELA BYRNES-O'CAMB, CITY CLERK
CITY OF LOMA LINDA

EXHIBIT "A"

HOTEL INCENTIVE PROGRAM

EXHIBIT "A"

Loma Linda Municipal Code

TITLE 3 (Revenue and Finance)

TITLE 3

Chapter 3.13 HOTEL INCENTIVE PROGRAM

3.13.000 Short Title. This Chapter shall be known as the Hotel Incentive Program

3.13.010 Purpose. The purpose of this Chapter is to provide an incentive program for the operation of Hotels which, when opened for business, will qualify and operate as AAA Three Diamond Hotels. In the implementation of this Hotel Incentive Program, the City Council finds:

.011 The general welfare and material well-being of the residents of the City of Loma Linda depend, in part, upon serving the existing needs of businesses and visitors and families utilizing medical facilities within the City as well as promoting tourism in the City.

.012 The operation, maintenance, and expansion of the inventory of AAA Three Diamond Hotels in the City will serve the existing needs of businesses and visitors and families using medical facilities within the City as well as promote and enhance the economy of the City and assist the City in promoting tourism by providing attractive and desirable visitor serving facilities and experiences that will serve the needs of visitors to medical facilities and their families and contribute to the growth and expansion of tourism opportunities in the City, providing employment opportunities for the residents of the City, and raising average daily room rates for all hotels

.013 It is in the best interest of the City to induce and encourage the operation of new AAA Three Diamond Hotels that, but for the Hotel Incentive Program, would not operate within the City.

.014 The authority granted and the purposes to be accomplished by this Chapter is a municipal affair for which public funds can be expended and that the operation, maintenance,

EXHIBIT "A"

and expansion of the inventory of AAA Three Diamond Hotels is of paramount importance to the City of Loma Linda, its residents, and businesses.

3.13.020 Definitions. For the provisions of this Chapter, the following definitions shall apply:

.010 **"AAA Three Diamond Hotel(s)"** means a Hotel(s) which provides physical features and operational services which meet or exceed the rating criteria established for AAA Three Diamond Hotels by the American Automobile Association and the Minimum Development Standards which are on file with the City Clerk and available at no cost. In addition to the foregoing, the Shell Costs shall be not less than Sixty Five Thousand Dollars (\$65,000) per Guestroom and the Furniture, Fixtures and Equipment Costs shall be not less than Twelve Thousand Dollars (\$12,000) per Guestroom based upon costs as of January 1, 2016 and subject to increases (but not decreases) per the CPI as computed on each anniversary of January 1, 2016 until the Opening. AAA Three Diamond Hotel(s) does not include Hotels operating on or before June 30, 2016, nor does it include property, including both Existing Hotels and/or undeveloped land, that is/are currently the subject of an agreement with the City of Loma Linda which agreement provides a subsidy or financing mechanism for the construction and/or operation of a Hotel.

.011 **"AAA Three Diamond Hotel"** means a AAA Three Diamond Hotel that is Pre-Approved and either Under Construction or Opened for Business during the Eligibility Phase. The term "AAA Three Diamond Hotel" does not include all, or any portion of, or addition to, an Existing Hotel.

.012 **"Administrative Fee"** means the sum of Three Thousand Dollars (\$3,000) which amount will be retained by the City, whether the Application is approved or disapproved, to defer the administrative costs of reviewing each Application and otherwise administering the Hotel Incentive Program.

.013 **"Applicable Transient Occupancy Tax Rate"** means the lesser of current rate of Transient Occupancy Tax or fifteen percent (15%). The Applicable Transient Occupancy Tax Rate shall apply for the calculation of any and all Incentive Payments pursuant to Section

EXHIBIT "A"

3.13.050 hereof without regard to any increases, at any time, in the rate of the Transient Occupancy Tax.

.014 "**Applicant**" means a person or entity submitting an Application pursuant to Section 3.13.040 hereof.

.015 "**Application**" means the application submitted to the City Manager by an Applicant pursuant to Section 3.13.040 hereof, in the form prescribed by the City Manager.

.016 "**Brand**" means the distinctive name of a Hotel that, by virtue of its distinctive name, is identified by specific physical and operational features so that guests are assured that they will receive a specified level of service and amenities wherever the property is located.

.017 "**City Manager**" means the City Manager of the City of Loma Linda or his/her designee.

.018 "**CPI**" means the Consumer Price Index-Urban for the Los Angeles-Orange-Riverside County Average, Subgroup "All Items," (1982-1984 = 100) as established by the Bureau of Labor Statistics of the U.S. Department of Labor.

.019 "**Deposit**" means One Hundred Dollars (\$100) per Guestroom which Deposit shall be (i) returned to the Applicant, if the Application is rejected, (ii) retained by the City in the event that the Application is terminated pursuant to subsection .011 of Section 3.13.040, or (iii) refunded within thirty (30) days after a Pre-Approved AAA Three Diamond Hotel Opens for Business. The City shall have no obligation to earn interest or apply interest or earnings with respect to the Deposit.

.020 "**Eligibility Phase**" means the period commencing on the effective date of this Chapter and terminating on the earlier to occur of (i) June 30, 2020, or (ii) the date on which there are a total of Five Hundred (500) Guestrooms comprised of Guestrooms of New AAA Three Diamond Hotels which have been Pre-Approved and have Opened for Business.

.021 "**Existing Hotel**" means a building that was constructed, occupied, and used as a Hotel on or before June 30, 2016.

EXHIBIT "A"

.022 **"Financing"** refers to the combination of debt and equity sufficient to construct and operate the AAA Three Diamond Hotel for which an Application has been filed with the City Manager.

.023 **"Flag"** means the entity whose Brand is used to identify the Hotel.

.024 **"Furniture, Fixtures and Equipment"** means movable furniture, fixtures or other equipment that have no permanent connection to the structure of a building or utilities within the Hotel, as well as operational supplies. More specifically, furniture, fixtures and/or equipment would include decorative items, wall coverings, flooring treatment, window treatments, casework, furnishings & accessories, furniture, data communications equipment, voice communications equipment, audio visual communications equipment, electronic surveillance equipment, electronic detection and alarm equipment, commercial equipment, foodservice equipment, entertainment equipment, athletic & recreational equipment, collection and disposal equipment. Operational supplies include all supplies needed for the operation of the hotel, such as stationery, computer equipment and accessories, guestroom TV's and mounts, alarm clocks in rooms, linen, pillows, maids' carts and supplies, trash cans, all items for the hotel restaurant, bar, banquet and conference facilities (including china, utensils, glasses, etc.). Furniture, Fixtures and Equipment shall also include, for purposes of "Furniture, Fixtures and Equipment Costs," taxes, freight, warehouse expense, installation fees and purchasing agent fees. Furniture, Fixtures and Equipment Costs shall be adjusted annually on January 1 of each year to reflect changes in CPI.

.025 **"Furniture, Fixtures and Equipment Costs"** means the actual and direct third party costs of all Furniture, Fixtures and Equipment. Furniture, Fixtures and Equipment Costs shall be adjusted annually on January 1 of each year to reflect changes in the CPI.

.026 **"Guestroom(s)"** means a room or suite within a Hotel intended for Transient Occupancy by guests for compensation.

.027 **"Hotel"** means any building which includes all of the following: (i) includes ninety (90) or more Guestrooms; (ii) includes at least two thousand five hundred (2,500) square feet of meeting room and pre function space.

EXHIBIT "A"

.028 "**Hotel Incentive Program**" means the program set forth in this ordinance to encourage the operation of AAA Three Diamond Hotels.

.029 "**Hotel Operator**" means franchisee, manager, lessee, or licensee with whom an Owner has a contract to operate the AAA Three Diamond Hotel pursuant to a franchise, management, lease, or license arrangement.

.030 "**Incentive Payments**" are the payments made by the City to the Owner pursuant to Section 3.13.050 hereof.

.031 "**Initial Milestone**" means the date which is the earlier to occur of (i) twelve (12) months following the date of approval of the Application or (ii) June 30, 2018.

.032 "**New AAA Three Diamond Hotel(s)**" means a AAA Three Diamond Hotel(s) that was not operating in the City as of June 30, 2016.

.033 "**Open(s)(ing)(ed) for Business**" or "**Opening**" means the day on which a Pre-Approved AAA Three Diamond Hotel opens for business to the general public.

.034 "**Operating Covenants**" means the covenants described in Section 3.13.060 of this Chapter.

.035 "**Owner**" means the person or entity who is the owner of a Hotel or a site upon which a Hotel is to be constructed, whether in the capacity of fee simple owner, lessee, sub-lessee, mortgagee in possession, licensee, franchisee, or any other capacity, or the assignee or designee of such Owner.

.036 "**Ownership**" means fee simple, lease, license, franchise or other interest in property or a contract to purchase any such interest, which would entitle the Owner to construct a New AAA Three Diamond Hotel.

.037 "**Pre-Approved**" or "**Pre-Approved AAA Three Diamond Hotel**" means a AAA Three Diamond Hotel whose Application has been approved by the City Manager pursuant to Section 3.13.040 hereof.

EXHIBIT "A"

.038 **"Shell Cost"** means actual and direct third party costs of all materials, labor and equipment associated with the construction of the Hotel. Site costs, parking costs, Furniture, Fixtures and Equipment Costs, architectural engineering, permits and fees, legal, accounting, taxes, sale or lease commissions, marketing expenses, initial operating capital and other indirect costs, as well as the developer overhead are excluded from Shell Costs. Shell Costs shall be adjusted annually on January 1 of each year to reflect changes in the CPI.

.039 **"Site Control"** means Ownership of a site on which a AAA Three Diamond Hotel is proposed.

.040 **"Transient Occupancy"** means an uninterrupted stay of no more than twenty-eight consecutive calendar days.

.041 **"Transient Occupancy Tax"** means the transient occupancy tax levied and collected pursuant to Chapter 3.12 of Title 3 of the Loma Linda Municipal Code, as it may be amended from time to time and held in the City's general fund for unrestricted use. Chapter 3.12 of the Loma Linda Municipal Code, as it may be amended from time to time, is referred to therein and herein as the "Transient Occupancy Tax Code;" provided, that, in no event, shall an amendment of the Transient Occupancy Tax Code after the date of this Agreement result in an increase in the Applicable Transient Occupancy Tax Rate.

.042 **"Second Milestone"** means the first anniversary of the Initial Milestone.

.043 **"Under Construction"** means that all necessary discretionary entitlements have been approved by the City of Loma Linda, grading and building permits have been issued, and that inspection approvals by the City of Loma Linda of grading and foundations to grade level have been obtained, vertical construction of Guestrooms has begun, and the Operating Covenants have been recorded.

3.13.040 Eligibility for incentive program.

.010 Application Process. To become eligible for the Hotel Incentive Program as a AAA Three Diamond Hotel, the Owner shall:

EXHIBIT "A"

(a) Complete and submit to the City Manager, the Application for the Hotel Incentive Program, which shall contain, at a minimum:

1. Evidence of site control
2. Description of development team, including, the development entity, the architect(s), interior designer, landscape architect, and other professional disciplines related to the construction and operation of the AAA Three Diamond Hotel for the purposes of confirming that the Hotel will be an AAA Three Diamond Hotel when Opened for Business .
3. The operating plan for the AAA Three Diamond Hotel which sets forth with reasonable particularity the operational characteristics of the hotel focusing on those matters which are intended to result in the Hotel being rated as a AAA Three Diamond Hotel.
4. Conceptual design of the AAA Three Diamond Hotel for the purpose of confirming that the Hotel will be a AAA Three Diamond Hotel when Opened for Business.
5. Timeline for the commencement of operation.
6. Third party certification as to Shell Costs and Furniture, Fixtures and Equipment Costs.
7. Evidence of Three Million Five Hundred Thousand Dollars (\$3,500,000) cash or its equivalent or more equity capital in the developer entity.
8. References from financial institutions
9. Independent, third-party certification, acceptable to the City, that the proposed Hotel will be a AAA Three Diamond Hotel;

EXHIBIT "A"

(b) Execute the Operating Covenants which shall include provisions regarding continuing use, maintenance, indemnification regarding prevailing wage, and such other provisions as the City Manager, in his/her sole discretion, may reasonably determine are necessary or appropriate to preserve the goals and intent of this chapter.

(c) Pay the Administrative Fee and the Deposit.

.011 Consideration of the Application by the City Manager. The City Manager shall approve or disapprove Applications based on the above within sixty (60) days after a complete submittal.

.012 Treatment of the Administrative Fee and the Deposit. If the Application is rejected, the City shall retain the Administrative Fee and return the Deposit to the Applicant. If the Application is approved, the City shall retain the Administrative Fee and Deposit. The Deposit shall be refunded within thirty (30) days after the AAA Three Diamond Hotel Opens for Business or retained by the City if the Application is terminated pursuant to subsection 0.13 below.

.013 Termination of Approved Application. An approved Application shall be automatically terminated without further notice and the Deposit shall be retained by the City unless (i) on or before the Initial Milestone, Owner provides the City with written evidence, acceptable to the City Manager acting in his/her sole and absolute discretion, that a Brand and/or Flag, Hotel Operator, and commitment to provide Financing for the AAA Three Diamond Hotel is likely, and (ii) on or before the Second Milestone, Owner shall have entered into written agreements with respect to the Brand and/or Flag, and Hotel Operator and Financing shall have closed and the Three Diamond Hotel shall be Under Construction. The Application shall also terminate and the Deposit retained by the City if, at any time prior to Opening for Business, any material factual representation(s) made in the Application by the Owner was not true when made or has become not true, as determined by the City Manager acting in his/her reasonable discretion.

.014 Effect of Termination of Pre-Approved AAA Three Diamond Hotel. If and to the extent an Application for a Hotel that was Pre-Approved as a AAA Three Diamond Hotel(s) is

EXHIBIT "A"

terminated pursuant to subsection .013 of this Section 3.13.040 prior to Opening, the next Application in order of submittal shall be considered by the City Manager for Pre-Approval as a AAA Three Diamond Hotel.

.015 Vesting of Pre-Approved AAA Three Diamond Hotel. The right of an Owner to receive Incentive Payments shall vest upon Pre-Approval subject only to voluntary withdrawal of an Application by the Owner or termination pursuant to subsection .013 of this Section 3.13.040 hereof.

3.13.050 Incentive Payments.

.010 Confirmation of the fulfillment of the Requirements of Subsection .010 of Section 3.13.020. Upon completion of a Hotel for which an Application has been approved pursuant to Section 3.13.040, the Applicant shall provide the City with an independent third party audit confirming that the requirements in subsection .010 of Section 3.13.020 have been met. The City Manager shall approve or reject the results of such audit acting in his/her reasonable discretion.

.020 AAA Three Diamond Hotel. The City shall pay Incentive Payments to an Owner of a AAA Three Diamond Hotel in an amount equal to thirty percent (30%) of the Transient Occupancy Tax collected and remitted to the City based on the Applicable Transient Occupancy Tax Rate with respect to such AAA Three Diamond Hotel pursuant to Chapter 3.12 of this Code. Such Incentive Payments shall be calculated and made for the ten (10) year annual period commencing on the Opening and terminating on the tenth (10th) anniversary date of the Opening.

.030 Termination of Incentive Payments. Incentive Payments under this Section 3.13.030 shall terminate upon the expiration of the terms described above or at such time as the Hotel ceases to operate as a AAA Three Diamond Hotel for reasons other than temporary closure due to repair, casualty loss, or maintenance issues.

3.13.060 Operating Covenants.

Each Owner eligible to participate in the Hotel Incentive Program shall execute the Operating Covenants which shall be recorded with the County of San Bernardino Recorder's office. A form of the Operating Covenants is on file with the City Clerk.

EXHIBIT "A"

3.13.070 General Fund Revenues.

All Transient Occupancy Tax Revenues remitted to the City with respect to a AAA Three Diamond Hotel shall be deemed general fund revenues of the City and shall be deposited in the City's general fund.

3.13.080 Administrative Rules and Regulations.

Consistent with the intent and goals of this chapter, the City Manager shall adopt administrative rules and regulations for implementation and furtherance of the requirements of this Chapter including, without limitation, the form of the Application, the form of the Operating Covenant and the manner of compliance with Government Code Section 53083.

3.13.090 Annual Administrative Review.

The City Manager shall cause a review of the Hotel Incentive Program each year and if amendment or termination is warranted present a proposed amendment to this Chapter to the City Council for its consideration.

3.13.100 Term

The provisions of this Chapter shall be suspended as of the last day of the Eligibility Phase.



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

COUNCIL AGENDA: May 24, 2016

TO: City Council

VIA: T. Jarb Thaipejr, City Manager

FROM: Pamela Byrnes-O'Camb, City Clerk

SUBJECT: Minutes of April 12 & 26 and May 10, 2016

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the minutes of April 12 & 26 and May 10, 2016

City of Loma Linda

City Council Minutes

Regular Meeting of April 12, 2016

A regular meeting of the City Council was called to order by Mayor Rigsby at 5:48 p.m., Tuesday, April 12, 2016, in the Community Room of the Civic Center, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor Rhodes Rigsby Mayor pro tempore Ovidiu Popescu Ron Dailey (Arrived 5:51 p.m.) Phill Dupper
Councilman Absent:	John Lenart
Others Present:	City Manager T. Jarb Thaipejr City Attorney Richard E. Holdaway

CC-2016-031 - Joint workshop of the City Council, Housing Authority Board, and Budget Committee regarding proposed 2016-2017 Fiscal Year Budget

Budget Committee Members present: Jay Gallant, Mary Lynn Cooke, Verne Miller, Jim Walling, Kurt Swigart; Budget Committee Members absent: Gary Nelson, Kevin Fischer.

City Manager Thaipejr distributed the proposed budget with highlighted areas of revenue and expenditures. He then presented an overview, stating that there was a surplus of \$2 million at the end of the last fiscal year; at mid-year he received approval from the Budget Committee and City Council for one-time expenditures.

Mr. Thaipejr then reviewed projected revenues, highlighting the larger areas of difference between the 2015-16 and the proposed 2016-17 budgets, including sales tax in-lieu which was money from the state that will now be received quarterly due to the end of the triple flip and which is expected to increase by over \$1 million. Other highlighted areas of increased revenue were: transient occupancy tax due to the new hotel; building permit, planning, and engineering fees; property tax; vehicle license fees for projected total revenue of \$17.5 million.

He then reviewed the Water Fund, commenting that the agreement with Lockheed provides for the City to pay 60 percent and Lockheed 40 percent for the electricity required to pump the water to the reservoir; relating to the Water Bond, the requirement was to have revenue equivalent to 125 percent of the bonds; the state's water reduction mandate has resulted in less revenue while the cost to operate remains the same; therefore expenditures must be reduced.

Mr. Thaipejr then reviewed expenditures, noting that the Finance Department will increase personnel by one full time and one part-time employee to facilitate the reporting requirements and also quarterly reports to better manage revenue and expenditures. He noted that Allied Telesis will be taking over the operations of the Connected Community Program and therefore some of the salary expenditures will also be shifted from the IS Department to Allied Telesis. Insurance premiums have increased due to the 2010 flood claims and Worker's Compensation claims, noting that when Public Works or Fire Department Employees are injured and off work, backfilling the positions with overtime is required. Police services will also increase due to the addition of a deputy. New restrooms will be added near the tennis courts, so Park Development expenses will increase.

He then reviewed proposed projects, the Enterprise Funds, and Vehicle Replacement Program. A question-and-answer period followed. No action was required.

The study session concluded at 6:46 p.m. and the City Council recessed. The City Council meeting resumed at 7:08 p.m. in the City Council Chamber with all members present. Councilman Dailey led the invocation and Pledge of Allegiance. No items were added or deleted; no public participation comments were offered upon invitation of the Mayor and no conflicts of interest were noted.

Scheduled And Related Items

CC-2016-032 - Presentations

Glenn Savik, Fire Captain on the occasion of his retirement – February 1982 – February 2016

Mayor Rigsby noted that Mr. Savik started as a Paid Call Firefighter in 1982, promoted through the ranks to Firefighter, Engineer and Captain. He was voted by his peers as Firefighter of the Year in 1988. He then called Mr. Savik forward and presented him with a lamp engraved with the City Seal, his name, rank and years of service. Chief Bender commented that Mr. Savik was a valued and dedicated member of the Department; that it was a custom of the Department to have a "last page out" on the radio system. Mr. Savik acknowledged City Council members and spoke briefly, highlighting the qualities of his supervisors and those he supervised. He also reviewed various aspects of his career.

Donate Life Month – April 2016

Mayor Rigsby summarized the proclamation and presented it to Ina Brown with One Legacy who acknowledged the City Council and commented on the importance of organ donation.

Child Abuse Prevention Month – April 2016

Mayor Rigsby summarized the proclamation and presented it to Lesford Duncan, MPH with the County of San Bernardino Children's Network who acknowledged the City Council and noted that awareness of child abuse has increased, thus the County has experienced an increase in the number of child abuse cases.

Parental Alienation Awareness Day – April 25, 2016

Mayor Rigsby summarized the proclamation, noting that it's intent was to bring awareness of the impact of parental behavior on children and indicated that it would be forwarded to the organization.

CC-2016-033 - Public Hearing – Extended Stay Hotel consisting of 63,000 square feet comprising 95 rooms, meeting room, guest pool, exercise and breakfast rooms

- a. Mitigated Negative Declaration
- b. Conditional Use Permit 15-513 to allow beer and wine
- c. Variance 15-136 for the proposed on-site monument sign, wall signs, and freestanding sign
- d. Master Sign Program No. 15-137

The public hearing was opened and Assistant City Manager Bolowich introduced Nataly Patty of Lilburn Corporation to present the report into evidence. Ms. Patty indicated that the site consisted of three acres of currently vacant land; showed the vicinity map locating the site just south of the I-10 Freeway, west of Richardson Street and north of the Holiday Inn Express; access was achieved from both Richardson Street and Redlands Boulevard; additional emergency access was provided from the west near the Harley Davidson Development; the application included a Conditional Use Permit to allow the serving of beer and wine as well as a Variance for the monument, wall and pylon signs as part of the Master Sign Program and was needed because of the gradient of the overcrossing.

She showed the Master Sign Program, elevations, landscape plan, and indicated that CEQA compliance was completed with an Initial Study and all potential impacts were mitigated to a less significant impact for cultural, hydrology, noise, soils and traffic.

Ms. Patty went on to say that the project was compliant with Measure V, including mitigation measures specific to Richardson Street and the fair share contribution toward the right turn lane at Mt. View Avenue and Redlands Boulevard. She indicated that Caltrans submitted a letter which was responded to, noting that everything Caltrans requested was included in the report.

Assistant City Manager Bolowich stated that the Planning Commission recommended approval.

Applicant Patel addressed the City Council, stating that the groundbreaking was scheduled for late summer and construction was expected to be completed within a 12-month period.

No other public testimony was offered and the public hearing was closed.

Motion by Dupper, seconded by Popescu and unanimously carried to adopt the Mitigated Negative Declaration, approve Conditional Use Permit 15-513, Variance 15-136, Master Sign Program 15-137, and Mitigated Monitoring Program based on the Findings and Conditions of approval. Councilman Lenart absent.

CC-2016-034 - .Public Hearing – Addendum to Program Environmental Impact Report pertaining to Modification to PPD 13-018 - Loma Linda University Health (LLUH) Campus Transformation Plan to increase the formerly approved 13-story building to a 16-story building and to increase parking by 157 spaces plus 11 designated ambulance parking spaces

The public hearing was opened and Assistant City Manager Bolowich indicated the subject item was an Amendment to the existing EIR that was approved in December 2014. At that time, the Rule of Necessity was invoked due to conflicts of interest of four Councilmembers, resulting in Councilmen Dailey and Lenart sitting with Mayor pro tempore Dupper to constitute a quorum and vote. Loma Linda University Health officials have indicated that a continuance would not affect the project in that the subject item referenced the EIR; the hospital plans would be presented at a later date.

City Attorney Holdaway recommended the public hearing be continued in that the Rule of Necessity could not be invoked due to the absence of a conflicted City Council Member.

Motion by Dupper, seconded by Popescu and unanimously carried to continue the public hearing to April 26. Councilman Lenart absent.

CC-2016-035 - Discussion and direction to staff relating to the Refuse Agreement between the City and Republic Services of Southern California LLC

City Manager Thaipejr stated that Mayor pro tempore Dupper asked for information relating to the contract with Republic Services. He indicated that in 2008, the City requested competitive bids for refuse services; Republic Services was selected; the contract was a seven-year contract with three, one-year extension options; the first extension option would be presented as part of the budget process. Other options would be to re-bid the service or renegotiate the contract. He also indicated that he conducted a survey of refuse service prices of surrounding cities, resulting in residential rates for Loma Linda being the lowest. He commented that the City has met its recycling mandates.

Verne Miller stated that Republic was very responsive in changing out damaged receptacles. Mayor pro tempore Dupper emphasized that customer service was paramount.

No action required.

CC-2016-036 - Public Hearing - Council Bill #O-2016-02 – (First Reading/Set Second Reading for May 10) – Amending Section 2.12.020 of the Municipal Code pertaining to salary for Councilmen

The public hearing was opened and the City Clerk presented the report into evidence, stating that the last City Council salary increase was in 2006; the Government Code allowed a 5 percent increase per year (not compounded) for each calendar year since the operative date of the last adjustment; if the maximum amount allowed were to be approved, the monthly salary would increase to \$1,066.73; City Council Members elected to take a 20 percent voluntary reduction in benefits in fiscal year 2009-2010 which reduced the cafeteria plan contribution by 20 percent; the 20 percent reduction had not been restored; that in order to utilize either the benefit amount of \$1100 or 100 percent of their new salary, rescission of the 20 percent reduction was required.

Kurt Swigart, member of the Budget Committee asked that the Committee review and submit a recommendation prior to any action being taken.

City Attorney Holdaway indicated that introduction on First Reading was appropriate.

Motion by Popescu, seconded by Dupper and unanimously carried to introduce Council Bill #O-2016-02 on First Reading, set the Second Reading for May 10 and to direct that rescission of the 20 percent reduction be agendized separately. Councilman Lenart absent.'

CC-2016-037 - Consent Calendar

Motion by Dupper, seconded by Popescu and unanimously carried to approve the following items. Councilman Lenart absent.

The Demands Register dated March 31, 2016 with commercial demands totaling \$503,062.36.

The Demands Register dated April 12, 2016 with commercial demands totaling \$495,476.92 and payroll demands for March 24 totaling \$247,177.74 and for April 7 totaling \$263,701.69.

The Minutes of March 22, 2015 as presented.

The February Treasurer's Report for filing.

Award contract for Tree Planting at various locations to West Coast Arborist, Inc. of Anaheim in an amount not to exceed \$7,400.00 and authorized a contingency allocation of \$1,100.00.

Award contract for Curtis Fisk House Renovation (CIP 15-835) to Redlands Door and Supplies in the amount of \$10,905.13 for doors and windows; Lemay Construction in the amount of \$13,480.00 for electrical and \$5,601.00 for insulation; and to Henry Bush Heating and Air Conditioning in the amount of \$10,345.26 for heating and air conditioning.

Award contract for Corporation Yard Improvements (CIP 15-840) to Barr Door, Inc. in the amount of \$9,790.65 for fleet maintenance shop doors; Kenaston Flooring in the amount of \$16,500.00 for flooring various locations; Burgeson's Heating and Air Conditioning, Inc. in the amount of \$3,550.00 for air conditioning in the Water Dept.; Henry Bush Heating and Air Conditioning in the amount of \$3,815.00 for air conditioning in the Server Room.

The Waste Delivery Agreement (WDA) Amendment changing the expiration term of the WDA to June 30, 2021, allowing for a reduction in the WDA rate, including language for sharing the net revenue of in-County non-WDA waste generated based on the revenue sharing formula previously approved.

Accept as complete the off-site improvements at Redlands Blvd. and Bryn Mawr Ave. Project to begin the one-year maintenance period.

New Business

CC-2016-038 - Council Bill #O-2016-03 - (First Reading/Set Public Hearing for May 10) – Amending the Municipal Code to add Chapter 3.13 to Title 3 regarding Hotel Incentive Program

Assistant City Manager Bolowich presented the report, stating that the proposed ordinance would provide for the rebate of transient occupancy tax for AAA Three Diamond Hotels for a maximum 10-year period for AAA Diamond Hotels built after June 2016, but prior to 2020 with specified number of rooms.

Motion by Dupper, seconded by Popescu and unanimously carried to introduce Council Bill #O-2016-03 on First Reading and to set the public hearing for May 10. Councilman Lenart absent.

CC-2016-039 - Designation of Delegate and Alternate for SCAG General Assembly May 5 -6, 2016 in La Quinta

By common consent, City Manager Thaipejr was designated the Delegate and Mayor pro tempore Dupper the Alternate. Councilman Lenart absent.

The meeting adjourned at 8:34 p.m.

Approved at the meeting of _____, 2016

City Clerk

City of Loma Linda

City Council Minutes

Regular Meeting of April 26, 2016

A regular meeting of the City Council was called to order by Mayor Rigsby at 7:04 p.m., Tuesday, April 26, 2016, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor Rhodes Rigsby Ron Dailey Phill Dupper John Lenart
Councilman Absent:	Ovidiu Popescu
Others Present:	City Manager T. Jarb Thaipejr City Attorney Richard E. Holdaway

Councilman Lenard led the invocation and Pledge of Allegiance. No items were added or deleted and no public participation comments were offered upon invitation of the Mayor.

Conflicts of Interest.

See Item CC-2016-040.

CC-2016-039 - Consent Calendar

Motion by Dupper, seconded by Dailey and unanimously carried to approve the Demands Register dated April 26, 2016 with commercial demands totaling \$235,907.82 and payroll demands totaling \$243,760.72.

The City Council recessed to complete the Housing Authority and Successor Agency Agendas and reconvened at 7:08 p.m. with Councilmen Dupper, Dailey, and Lenart present; Councilmen Rigsby and Popescu absent.

Scheduled And Related Items

CC-2016-040 - Public Hearing – Addendum to Program Environmental Impact Report pertaining to Modification to PPD 13-018 - Loma Linda University Health (LLUH) Campus Transformation Plan to increase the formerly approved 13-story building to a 16-story building and to increase parking by 157 spaces plus 11 designated ambulance parking spaces (Continued from April 12)

The public hearing was opened. It was noted that pursuant to the Rule of Necessity invoked previously, Councilmen Dailey and Lenart would sit with Mayor pro tempore Dupper to constitute a quorum and vote; Councilmen Rigsby and Popescu would abstain.

Mayor pro tempore Dupper chaired the item. Assistant City Manager Bolowich presented the report into evidence, stating that the public hearing pertained specifically to the EIR for the entire Campus Transformation Plan, which was originally approved by the City Council in January 2014. At this time, the focus was on the elevation and massing of the project, the size of the proposed building, additional parking spaces including reserved spaces for ambulance parking, and a change from 750,000 square feet to about one million square feet of building, and to accept the bed count to be equivalent to that of the existing hospital. What was not under consideration this evening was the building itself. He stated that the change in square footage primarily related to larger spaces per patient, but not larger patient counts.

Nataly Patty of Lilburn Corporation, preparer of the EIR, showed the site vicinity map, stating that the master map covered the entire University Campus. She then indicated that the subject of tonight's meeting was the hospital at the corner of Barton Road and Anderson Street which was currently used as a parking lot to serve the existing hospital.

She went on to say that changes in the Plan showed maintaining 150 parking spaces; that Caltrans expressed concern that more parking spaces equated to more traffic; however, parking spaces do not generate traffic on their own. The original EIR included construction of a new 13-story hospital; however, after completion of the final design, the applicant determined that more square footage was envisioned. Therefore, modification of the Campus Transformation Plan went from 13 to 16 stories, resulting in an increase in height of 54 feet and overall square footage to a total of one million square feet, and an increase in surface parking spaces from 80 spaces to 157 spaces with reserved ambulance parking while maintaining the current licensed bed count.

Ms. Patty then showed the Site Plan, the building massing, which was one of the items included in the Addendum, addressing the increased massing from 13 to 16 stories and noting that the current hospital was 9 stories. She noted that recirculation of the Addendum was not required because there were only minor changes to aesthetics and all of the original parameters were met. She stated that approximately 40 homes to the south on Lawton Way, Anderson Way and the south side of Cypress as well as some houses on Tulip and Aster would have some impact as to view. Those homes facing east would have reduced impact.

She then responded to questions, stating that the original EIR had no comments on the 13 stories; CEQA did take into account the minimal impact to affected residents and indicated that 13 stories was not a significant impact; the General Plan supported LLUMC which was actually iconic, so the EIR supported that as well. In addition, with the impacts being less than significant, the Addendum looked at impacts from the west, but most of the other view sheds south, north and west of Barton Road were University facilities, so regionally and aesthetically the new building was not a significant impact. Impact to the adjacent residences was found to be non-significant. An Addendum to the EIR was sufficient to address the additional stories. Scoping meetings open to the community were held.

Dick Wiley, 10848 Pepper Way spoke about the shape of the building. Eric Schultz of LLUMC commented that any re-use of the existing hospital building would require review similar to the current review.

No other public testimony was offered and the public hearing was closed.

Motion by Dailey, seconded by Lenart and unanimously carried to approve the Addendum to Program Environmental Impact Report pertaining to modification of PPD 13-018 based upon the Addendum EIR regarding changes to the Campus Transformation Plan as presented. Councilmen Rigsby and Popescu did not vote.

Reports of Councilmen

Councilman Lenart asked that emergency numbers for City responders be put on the City's website; Councilman Dailey commented on the appearance of the on-ramp at Mt. View and the I-10 Freeway and asked about the improvements scheduled for the intersection of California Street and Redlands Boulevard.

City Manager Thaipejr responded that the improvements were being designed for submittal to various agencies for comment with projected start of project in the summer of 2017; that he would contact the contractor concerning the off-ramp maintenance.

Staff responded to concerns about LLUMC construction noting that two Sheriff's Deputies were assigned to the area; truck routes were established for transporting and storing the dirt removed from the hospital site.

Mayor pro tempore Dupper announced that the groundbreaking ceremony for the new hospital was scheduled for May 22.

The meeting adjourned at 8:00 p.m.

Approved at the meeting of _____

City Clerk

City of Loma Linda

City Council Minutes

Regular Meeting of May 10, 2016

A regular meeting of the City Council was called to order by Mayor Rigsby at 7:05 p.m., Tuesday, May 10, 2016, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor Rhodes Rigsby Mayor pro tempore Dupper Ovidiu Popescu Ron Dailey John Lenart (Arrived 7:47 p.m.)
Councilman Absent:	None
Others Present:	City Manager T. Jarb Thaipejr City Attorney Richard E. Holdaway

Mayor Rigsby led the invocation and Pledge of Allegiance. No items were added or deleted.

Oral Reports/Public Participation

Kelly Koehler representing SANBAG, addressed the City Council relating to improvements to the I-10 Freeway from Redlands to the Los Angeles County Line to add express lanes. She noted that the Draft EIR was circulating with a review period ending June 8; public hearings would be held May 17, 18 and 19 at various locations. The Draft EIR was also available for review at the Loma Linda Branch Library.

Conflicts of Interest

See Items CC-2016-44 and CC-2016-46.

Scheduled And Related Items

CC-2016-041 - Presentation by Assemblyman Steinorth of the Woman of the Year Award

Assemblyman Steinorth addressed the City Council noting that Woman of the Year nominations for the 40th Assembly District were received; City Clerk Pamela Byrnes-O’Camb was chosen as Loma Linda’s Woman of the Year for her strong advocacy for those less fortunate and in need of housing; that she has dedicated 37 years of service to the community and her co-workers; that she received special recognition at the Chamber of Commerce Installation Dinner on April 28 at which time Mayor Rigsby declared her an Honorary Citizen of Loma Linda.

Mrs. Byrnes-O’Camb thanked Assemblyman Steinorth for the award; Mayor pro tempore Dupper for nominating her; the City Council and staff for supporting her not only as an employee but also during her struggle with health issues, particularly City Manager Thaipejr, Deputy City Clerk Nicholson, City Attorney Holdaway, Special Counsel Huebsch, Housing Consultant Jack Segal, her husband, children, and grandchildren. She then spoke briefly about her career with the City, the City’s growth, and her passion to provide safe and sanitary housing for low income families.

CC-2016-042 - Consent Calendar

Motion by Popescu, seconded by Dupper and unanimously carried to approve the following items. Councilman Lenart absent.

The Demands Register dated April 28, 2016 with commercial demands totaling \$738,458.69.

The Demands Register dated May 10, 2016 with commercial demands totaling \$7,706,008.12 and payroll demands totaling \$253,050.47.

The March 2016 Treasurer’s Report for filing.

The February and March 2016 Fire Department Reports for filing.

Council Bill #R-2016-13, R-2016-14 and R-2016-15 pertaining to Landscape Maintenance District No. 1 Annual Report –Fiscal Year 2016-2017.

Resolution No. 2807

A Resolution of the City Council of the City of Loma Linda, County of San Bernardino, California initiating proceedings and ordering the preparation of an Engineer’s Report for Landscape Maintenance District No. 1 for Fiscal Year 2016-2017

Resolution No. 2808

A Resolution of the City Council of the City of Loma Linda, County of San Bernardino, preliminarily approving Engineer's Report for Fiscal Year 2016-2017 for Landscape Maintenance District No. 1

Resolution No. 2809

A Resolution of the City Council of the City of Loma Linda, County of San Bernardino, California declaring its intention to levy and collect assessments for Fiscal Year 2016-2017 in Landscape Maintenance District No. 1, an assessment district, declaring the work to be of more special than general public benefit; specifying the exterior boundaries of the areas within Landscape Maintenance District No. 1 to be assessed the cost and expense thereof; designating said District as Landscape Maintenance District No. 1, determining that these proceedings shall be taken pursuant to the Landscaping and Lighting Act of 1972; and offering a time and place for the public hearing

Council Bill #R-2016-16, R-2016-17 and R-2016-18 pertaining to Street Light Benefit Assessment District Annual Report – Fiscal Year 2016-2017

Resolution No. 2810

A Resolution of the City Council of the City of Loma Linda, County of San Bernardino, State of California, initiating proceedings and ordering the preparation of an Engineer's Report for Street Light Benefit Assessment District No. 1 for Fiscal Year 2016-2017

Resolution No. 2811

A Resolution of the City Council of the City of Loma Linda, County of San Bernardino, State of California, preliminarily approving Engineer's Report for Fiscal Year 2016-2017 for Street Light Benefit Assessment District No. 1

Resolution No. 2812

A Resolution of the City Council of the City of Loma Linda, County of San Bernardino, California declaring its intention to levy and collect assessments for Fiscal Year 2016-2017 in Street Light Benefit Assessment District No. 1, an assessment district, declaring the work to be of more special than general public benefit; specifying the exterior boundaries of the areas within Street Light Benefit Assessment District No. 1 to be assessed the cost and expense thereof; designating said District as Street Light Benefit Assessment District No. 1, determining that these proceedings shall be taken pursuant to the Landscaping and Lighting Act of 1972; and offering a time and place for the public hearing

Award contract for upgrading City's Website to CivicLive for an amount of \$9,212.50 for Phase 1 of the upgrade project.

Council Bill #R-2016-12.

Resolution No. 2813

A Resolution of the City Council of the City of Loma Linda certifying industrial disability and eligibility for retirement pursuant to Government Code Sections 21154 and 21156

VA Medical Center Fire Services Agreement for the period of April 1, 2016 through September 30, 2016.

Appropriation of \$ 6,000 to extend the storm drain at the end of Benton Street across the Union Pacific Railroad Tracks.

Accept as complete and authorize recordation of Notice of Completion for Tree Removal/Trimming, Strong Scape Services of Redlands, contractor; Repaint Fire Station 251 Mansard Roof (CIP 15-837), Tri County Painting of Riverside, contractor; Repaint Civic Center Lobby (CIP 15-838), Tri County Painting of Redlands, contractor; and Community Room Flooring (CIP 15-836), New Image Commercial Flooring of San Bernardino, contractor.

Amendment to the Agreement for Professional Services with Planning PLUS/P+ to prepare the application, environmental analysis and associated technical studies for the Citrus Trails Development in Special Planning Area "D"; and authorize the use of funds to be deposited in the amount of \$54,780 (to include a 10% contingency fee) as a pass through fee paid for by the applicant to cover the costs associated with the expanded scope of processing the required application, environmental analysis and associated technical studies for the proposed project.

Appropriate \$16,500 for interim contract planning services.

Old Business

CC-2016-043 - City Council Salary

- a. Direction to staff regarding continuation or rescission of 20% voluntary reduction in benefits which affects the cafeteria plan
- b. Council Bill #O-2016-02 – (Second Reading/Roll Call Vote) – Amending Section 2.12.020 of the Municipal Code pertaining to salary for Councilmen

The City Council discussed implementation dates in general, taking into consideration the June 14 seating of the City Council; the 30-day period prior to the effective date of the Ordinance; that the City's Advisory Budget Committee had not reviewed the item or formulated their recommendations as to the 2016-2017 Fiscal Year Budget; the affect an increase in City Council salary would have on City employees; that the City Council had not received a salary increase in 10 years and had taken a 20 percent reduction in medical benefits which had not been restored; City Council Members spending more time and their own funds to serve the community; and to be fair in whatever decision was made.

Councilman Popescu suggested this item be delayed until Councilman Lenart arrived and that because of conflicts of interest relating to the public hearing on PPD 15-128, the Rule of Necessity be implemented and new straws be drawn in the absence of Councilman Lenart.

City Attorney Holdaway stated that each Council Member who was conflicted must have an equal opportunity to participate.

Mayor Rigsby provided an explanation of the Rule of Necessity for the public in attendance and home viewers. City Attorney Holdaway added that the basis for the Rule of Necessity was that the City Council was the only body that could act, therefore the Rule of Necessity allowed conflicted members to participate in what would appear to be a conflict of interest.

At the recommendation of the Mayor, the City Council recessed at 7:40 p.m. to consider the Housing Authority and Successor Agency Agendas.

Councilman Lenart arrived at 7:47 p.m. and the City Council reconvened at 7:48 p.m. with all members present. It was determined that the subject item would be continued to later in the meeting.

CC-2016-044 Public Hearing – Pertaining to a wireless telecommunication facility designed as a eucalyptus tree and associated ground equipment to be located at 10970 Anderson Street in the Institutional Zone

- a. Conditional Use Permit No. 15-092 to construct the cell tower
- b. Variance No. 15-093 to exceed the 65-foot maximum height allowed

The Rule of Necessity was invoked resulting in Councilmen Popescu and Dailey remaining with Mayor pro tempore Dupper to constitute a quorum and vote; Councilmen Rigsby and Lenart leaving the Council Chamber. Mayor pro tempore Dupper chaired the item.

The public hearing was opened and Senior Planner Arreola presented the report into evidence, stating that the proposed cell tower was to be located at the storage area of Loma Linda University on Anderson Street. He stated that the purpose of the variance was that the Municipal Code limited the maximum height to 65 feet; due to the improvements on the site as well as the elevation of the Anderson Street Overcrossing, the applicant requested an additional 20 feet for a total tower height of 85 feet. There was also a 355 square-foot enclosure and an eight-foot high block wall.

Mr. Arreola then showed the Site Plan and detail of the enclosure and tower as well as the elevations, noting that the antennae would be located within the foliage of the tree tower, and distributed a materials board for the tower. He then showed the area of cell coverage with a 65-foot tower versus an 85-foot tower and noted that the project was consistent with the General Plan; that the additional height was need to serve customers in the area.

Chris Cole, representing the applicant Verizon responded to questions and stated that the FAA did not require beacon lights due to the height; that Verizon was open to more carriers who would then negotiate space with LLU. Anticipated completion would be the end of summer 2016.

Senior Planner Arreola suggested that the Conditions of Approval be modified; that Condition No. 10 would replace a deposit with a surety bond, Conditions 21 and 22 would be deleted; and to a condition would be added that all graffiti and other forms of vandalism shall be promptly removed and/or repaired within 48 hours of notification.

No other public testimony was offered and the public hearing was closed.

Motion by Popescu, seconded by Dailey and unanimously carried to approve Conditional Use Permit No. 15-092 subject to the Conditions of Approval as amended and Variance No. 15-093 to exceed the 65-foot maximum height allowed by 20 feet. Councilmen Rigsby and Lenart did not vote.

Councilmen Rigsby and Lenart returned.

CC-2016-045 - Public Hearing - Council Bill #O-2016-03 - (Second Reading/Roll Call Vote) – Amending the Loma Linda Municipal Code to add Chapter 3.13 to Title 3 regarding Hotel Incentive Program (TO BE CONTINUED)

The public hearing was opened and City Manager Thaipr stated that further review was required; therefore he recommended that the public hearing be continued. No other public testimony was offered.

By common consent, the public hearing was continued to May 24.

CC-2016-043 - City Council Salary (Continued)

- a. Direction to staff regarding continuation or rescission of 20% voluntary reduction in benefits which affects the cafeteria plan
- b. Council Bill #O-2016-02 – (Second Reading/Roll Call Vote) – Amending Section 2.12.020 of the Municipal Code pertaining to salary for Councilmen

Budget Committee Chairman Jay Gallant addressed the City Council, stating that the Committee was in process of formulating its recommendations relating to the Fiscal Year 2016-2017 Budget. Speaking for himself, the salary increase and its effect on the budget was not presented at the workshop; the budget as presented was in a deficit position; in 2009 employees cut expenses and took salary reductions and the City Council took concessions; in years past, the employees recovered some of their concessions, but the City Council did not; the proposed increase was 50 percent, greater than what the employees received. Therefore, he recommended that the increase be equivalent to what the employees received and suggested the City Council take a 7 percent decrease instead of a 20 percent decrease in benefits and take only a portion of the 5 percent per year allowed by the Government Code.

Extensive discussion ensued with Councilman Dailey opposing any increase when a deficit budget was proposed. In response to questions, the City Attorney stated that the maximum allowed of \$1,063.73 was contained in the proposed ordinance scheduled for Second Reading; that any change would result in another meeting at least five days from now. Mayor pro tempore Dupper expressed desire for the employees to be made whole; Councilman Lenart supported the Ordinance as proposed, understanding that it could be changed in the future; Mayor Rigsby favored the proposed increase and restoration of the 20 percent decrease in the cafeteria plan.

City Attorney Holdaway stated that the Government Code prohibited the Council from increasing its salary during the current term; in order to take action effective for the next term, action was required during the current term because the ordinance could not go into effect until 30 days after adoption. The 20 percent voluntary reduction in the cafeteria plan was separate from the ordinance.

Motion by Popescu, seconded by Lenart and unanimously carried to waive reading of Council Bill No. O-2016-02 in its entirety; direct the Clerk to read by title only and call the roll.

The Clerk read the title and called the roll with the following results:

Ayes:	Rigsby, Popescu, Lenart
Noes:	Dupper, Dailey
Abstain:	None
Absent:	None.

Ordinance No. 732

An Ordinance of the City Council of the City of Loma Linda amending Section 2.12.020 of the Municipal Code pertaining to salary for councilmen and repealing Ordinance No. 652

No action was taken pertaining to the 20 percent voluntary reduction in benefits which affects the cafeteria plan.

CC-2016-046 - Public Hearing – Precise Plan of Design (PPD) No. 15-128 – the construction of a 16-story, 1,000,000 square-foot hospital, 157 parking spaces plus 11 designated ambulance parking spaces on a site that provided surface parking located on the northwest corner of Barton Road and Anderson Street

The Rule of Necessity was invoked due to conflicts of interest for Council Members Rigsby, Popescu, Dailey and Lenart, resulting in Councilmen Dailey and Lenart remaining with Mayor pro tempore Dupper to constitute a quorum and vote; Councilmen Rigsby and Popescu leaving the Council Chamber.

The public hearing was opened by Mayor pro tempore Dupper. Cheryl Tubbs, Vice President of Lilburn Corporation and environmental consultant to the City presented the report into evidence. She stated that when the applicant submitted its intent to prepare a master plan for the long-term needs of the campus and in order to comply with CEQA, the City contracted with Lilburn to prepare the CEQA analysis. It was determined that a Program EIR was the appropriate document, which was approved in December 2014 for the entire campus buildout.

After review of the needs of the campus and in order to meet the regulatory requirements for spacing, a proposal to change the massing of the hospital building to a height of 16 stories and one million square feet while maintaining the same foot print was submitted and was approved on April 26 by way of an Addendum to the EIR.

Tonight's public hearing related to the design of the hospital which was proposed to be a 16-story, seismic compliant structure to be constructed within a State-mandated period of time. The hospital consisted of adult and children's tiers with the adult tier being the highest, having a pentagon-style top story to be used as a meeting area. She noted that some surface parking would remain; 157 parking spaces would be added as well as 11 designated spaces for ambulance parking; the 719 number of licensed beds would remain the same. Ms. Tubbs indicated that there were no significant impacts that could not be mitigated to a less than significant level.

Vice President of Construction Eric Schultz addressed the City Council and introduced the representative of NBBJ Architectural Firm who noted that there were four components considered in the design: the massing of the building, functions within the hospital, general understanding of the site, and building materials, taking into consideration the mission and values of LLUMC.

He elaborated that 16 stories were proposed for the adult hospital and 9 stories for the children's hospital, with the taller element being placed to the center of the site so the massing was somewhat differentiated and articulated from Barton Road; the children's tier would be located along side of the current children's hospital tower. He then reviewed the operational flow of both hospitals from patient, visitor, and employee perspective. He explained that Level 2 was the Emergency Department for children and adults with a shared ambulance component; Level 3 housed the hardware and operating rooms; Level 4 was the mechanical floor; Level 5 the birthing center with Level 6 starting the tiers with the children's tier to the south and the adult tier to the north with shared services in between; general services/functions were provided on other floors with Level 16 designated as the conference center and the helipad.

He then showed the Site Plan with entrances from Prospect and Anderson, with dedicated entrances for walk-in patients at Anderson and Starr and a dedicated ambulance entrance on Barton Road. A circulation plan would be emphasized to assist patients and visitors.

The Landscape Plan was comprised of native plants, and the new adult hospital's exterior would complement the exterior of the old hospital with the children's tier being composed of Dichronic Glass so the sun would change the coloring throughout the day; the adult tier would have a fin appearance to break up the massing of the building.

Discussion ensued with concern expressed about the Starr Street entrance, access from Barton Road, protection of surrounding houses and businesses from noise and circulation.

Assistant City Manager Bolowich stated that a sound wall would be constructed to protect surrounding buildings from noise. He then reviewed the Conditions of Approval, highlighting Condition Nos. 36, 37, 38, 39, 43, and added a condition stating that any contractor, vendor, or trade that met or exceeded \$5 million would designate the City as the point of sale for sales tax purposes. He also indicated that construction must be completed and the hospital functional by January 1, 2020 per State mandate.

Chief Bender addressed the Conditions of Approval relating to staffing and equipment concerns of the Fire Department. Eric Schultz indicated that the Fire and Sheriff's Department Conditions of Approval had not been fully reviewed and indicated that it was the intent of the organization to try to improve and mitigate safety concerns and conflicts; that a continuance relating to the Conditions of Approval was acceptable, understanding the significance, complexity, and time line of the project, and suggested June 14.

Verne Miller, 11224 Benton Street asked about possible use of power sidewalks. Eric Schultz responded that golf carts would be utilized for the FMO Building with a bridge crossing Barton Road to the new hospital; elevators were required for vertical movement.

Dick Wiley, 10848 Pepper Way expressed concern about the entrance at Barton Road and suggested a manned/monitored gate be utilized and suggested night-time outside lighting that would change patterns for the children's hospital.

No other public testimony was offered and the public hearing was closed. Extensive discussion ensued with Mayor pro tempore Dupper indicating that he would not support Conditions of Approval that were less than noted in the staff report.

Motion by Lenart, seconded by Dailey and unanimously carried to continue the item to June 14. Councilmen Rigsby and Popescu did not vote.

Reports Of Officers

City Manager Thaipejr indicated that Senior Planner Arreola would be leaving City employment at the end of the week for a position with the City of Downey which was much closer to his residence. He thanked Mr. Arreola for his service and extended best wishes for a successful future in his planning career.

The meeting adjourned at 10:34 p.m.

Approved at the meeting of _____, 2016.

City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
Ovidiu Popescu, Councilman
John Lenart, Councilman

COUNCIL AGENDA: May 24, 2016

TO: City Council

FROM: T. Jarb Thaipejr, City Manager *T.J.T.*

SUBJECT: Approve Amendments to the Omnitrans Joint Powers Authority Agreement, Adopting an Amended and Restated Joint Powers Authority Agreement, and Authorize the City of Loma Linda to take Related Actions

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that City Council approve amendments to the Omnitrans Joint Powers Authority Agreement, adopt an Amended and Restated Joint Powers Agreement, and authorize the City of Loma Linda to take related actions.

BACKGROUND

The City of Loma Linda is a member of the Omnitrans Joint Powers Authority (JPA). Omnitrans' JPA agreement was executed on March 8, 1976, and has not been amended since.

In May 2015, Omnitrans began the process of reviewing the JPA agreement and identifying ways to update and improve it. After a lengthy committee process and review by member agencies, on February 3, 2016, the Omnitrans Board of Directors voted to approve a proposed Restated and Amended Joint Powers Authority Agreement, which incorporates changes identified through that process.

Most notably, the changes include:

- Provisions which mitigate risk to member agencies, including indemnity, risk management and insurance requirements;
- Changes relating to voting, including the requirement of a majority of the total membership to issue bonds;
- An explicit power to obtain insurance and apply for federal, state and local grants;
- Financial accountability measures creating budgetary and audit requirements;
- Addition of the names of member agencies that have joined since the execution of the original agreement; and
- Update to position titles and responsibilities.

ANALYSIS

The proposed amendments cannot take effect until approved and adopted by all member agencies. The Omnitrans Board has requested that all member agencies vote on the proposed amendments within 45 days of submission. Upon approval of all member agencies, the Amended and Restated Joint Powers Agreement will be filed with the Secretary of State.

FINANCIAL IMPACT

None.

AMENDED AND RESTATED JOINT POWERS AGREEMENT BETWEEN THE COUNTY OF SAN BERNARDINO AND THE CITIES OF CHINO, CHINO HILLS, COLTON, FONTANA, GRAND TERRACE, HIGHLAND, LOMA LINDA, MONTCLAIR, ONTARIO, RANCHO CUCAMONGA, REDLANDS, RIALTO, SAN BERNARDINO, UPLAND, AND YUCAIPA CREATING A COUNTY WIDE TRANSPORTATION AUTHORITY TO BE KNOWN AS "OMNITRANS".

THIS AGREEMENT, originally dated for convenience on the 8th day of March, 1976, is hereby amended and restated on _____, 2016, is entered into by and between the COUNTY OF SAN BERNARDINO and the Cities of CHINO, CHINO HILLS, COLTON, FONTANA, GRAND TERRACE, HIGHLAND, LOMA LINDA, MONTCLAIR, ONTARIO, RANCHO CUCAMONGA, REDLANDS, RIALTO, SAN BERNARDINO, UPLAND and YUCAIPA, all of which are bodies politic in the STATE OF CALIFORNIA;

WITNESSETH:

WHEREAS, the County of San Bernardino (hereinafter sometimes referred to as "County") and the Cities of Chino, Chino Hills, Colton, Fontana, Grand Terrace, Highland, Loma Linda, Montclair, Ontario, Rancho Cucamonga, Redlands, Rialto, San Bernardino, Upland, and Yucaipa (hereinafter sometimes referred to as "Cities") have a mutual interest in deciding upon and implementing a public transit system to serve all the parties, and

WHEREAS, previously certain transit service authorities served sub-areas of the County, utilizing either the County of San Bernardino or San Bernardino Transit System as transit operators; and

WHEREAS, the parties now wish to continue to better coordinate transit efforts by amending and restating the agreement used in creating a single umbrella agency which will provide transit services as requested by the transit service authorities, and will serve the transit needs of the San Bernardino Valley and other areas as required.

NOW, THEREFORE, the County and Cities above mentioned, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

SECTION 1. PURPOSE.

Each party to this Agreement has the power to own, maintain, and operate a public transportation system. Under authority of Title I, Division 7, Chapter 5, as amended, of the Government Code of the State of California, the parties desire by joint exercise of their common power, to create and constitute a public transportation entity separate and distinct from each of the parties to be known as “Omnitrans”, which will own, maintain, operate and administer a public transportation system. This transportation system will serve as a unifying umbrella agency to coordinate service desires of the various transit service authorities throughout the San Bernardino Valley, and to provide such service either directly or through subcontract with other operators. The transportation system initially absorbed the public transportation operations of the San Bernardino Transit System, and the County of San Bernardino Transportation Department’s Public Transit Division. Omnitrans will provide a standardized system of fares, a universal system of transfers, and expanded transit services and facilities for the benefit of the citizens of the parties.

SECTION 2. CREATION OF AUTHORITY.

Omnitrans was created pursuant to Section 6506 of the California Government Code and said Authority is a public entity separate and apart from the Cities and County which are parties to this Agreement.

SECTION 3. GOVERNING BOARD.

A. Membership.

The Authority (Omnitrans) shall be administered by a Board of Directors. The membership of the Board of Directors shall consist of an officially designated Mayor or Council Member from each member City and four seats to be officially designated members from the Board of Supervisors who currently hold the office of Supervisor of the County of San Bernardino. Each City representative may have one alternate who shall be a Mayor or City Council Member officially designated by the City Council. The County representatives may have one alternate who shall be a County Supervisor. The alternates shall serve in an official capacity and be entitled to vote only in the absence of the official representatives.

B. Voting.

Each member of the Board of Directors shall have one vote. A quorum shall consist of a majority of the membership of the Board of Directors, except that all County representatives on the Board of Directors shall be counted as one for the purpose of establishing a quorum. Less than a quorum may adjourn from time to time. All actions taken by the Board shall require a majority vote of the members present, with a quorum in attendance, provided, however, that adoption of By-laws, Amendment of By-laws, adoption of an annual budget and such other matters as the Board may designate shall require a majority vote of the entire membership of the Board. An abstention shall be considered neither an affirmative nor a negative vote, but the presence of the member abstaining shall be counted in determining whether or not there is a quorum in attendance.

Votes to issue bonded debt shall require a majority vote of the total membership.

C. Meetings.

(1) Regular Meetings.

The Board of Directors shall provide for its regular meetings; provided, however, it shall hold at least one (1) regular meeting during each quarter of each fiscal year. The dates, hour, and place of the holding of the regular meetings shall be fixed by the Board by resolution.

(2) Ralph M. Brown Act.

All meetings of the Governing Board, including, without limitation, regular, adjourned regular, and special meetings, shall be called, noticed, held, and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950 of the Government Code).

(3) Minutes.

The Secretary of the Board shall cause to be kept minutes of regular, adjourned regular, and special meetings of the Governing Board, and shall cause a copy of the minutes to be forwarded to each member of the Board and to each of the parties hereto.

D. Officers.

The Board shall select a Chairman, a Vice Chairman, and other necessary officials. The Secretary shall be the Chief Executive Officer of Omnitrans. The Treasurer of the Authority shall be the Chief Executive Officer of Omnitrans who shall be the depositary and have custody of all money of the Authority from whatever sources. Omnitrans' Director of Finance shall be the Controller of the Authority and shall draw all warrants to pay demands against the Authority. The Attorney for the Authority shall be designated by the Board. The public officers or persons who have charge of, handle or have access to any property of the Authority shall file an official bond in accordance with Section 6505.1 of the California Government Code. The Authority shall have the authority to appoint or employ such other officers, employees, consultants, advisors, and independent contractors as it may deem necessary.

E. Functions.

The Board of Directors shall perform the following functions:

- (1) Adopt the budget;
- (2) Appoint a Chief Executive Officer;
- (3) Appoint a technical committee;
- (4) Establish policy, including but not limited to:
 - (a) Uniform fares;
 - (b) Procurement Policies;
 - (c) Personnel Policies
- (5) Adopt rules and regulations for the conduct of business; and
- (6) Perform such other functions as are required to accomplish the purposes of this Agreement.

SECTION 4. POWERS.

Omnitrans shall have the common power of the parties to own, operate and maintain a public transit system; and, in the exercise of the power under this Agreement, Omnitrans is authorized in its own name to:

- (1) Sue and be sued;
- (2) Employ agents and employees and contract for professional services;

- (3) Make and enter contracts;
- (4) Acquire, convey, construct, manage, maintain and operate buildings and improvements;
- (5) Acquire and convey real and personal property;
- (6) Incur debts, obligations and liabilities, provided, however, the debts, obligations and liabilities incurred by Omnitrans shall not be, nor shall they be deemed to be, debts, obligations, or liabilities of any party;
- (7) Levy a fee, assessment or tax;
- (8) Power of eminent domain
- (9) Invest funds not required for immediate use as the Board determines advisable -
- in the same manner and upon the same conditions as other local entities in accordance with Section 53601 of the Government Code; and
- (10) Do all other acts reasonable and necessary to carry out the purpose of this Agreement;
- (11) Obtain insurance;
- (12) Apply for grants under federal, state and local programs.

Such powers are subject to the statutory restrictions upon the manner of exercising the powers of the County of San Bernardino.

SECTION 5. FISCAL YEAR.

For the purposes of this Agreement, the term “Fiscal Year” shall mean the twelve (12) month period from July 1 to and including the following June 30.

SECTION 6. FINANCIAL SUPPORT.

At the time of preparing Omnitrans annual proposed operating budget and proposed capital expenditure budget, the Board shall consider the amount of financial support to be allocated by the San Bernardino Associated Governments (SANBAG) on behalf of members’ jurisdictions. SANBAG as the Transportation Planning Agency for San Bernardino County, and acting as the County Transportation Commission, is responsible for allocating Transportation Development Act (TDA) funding sources for transit and non-transit related purposes that comply with regional transportations plans.

The TDA provides two funding sources:

1. Local Transportation Fund (LTF), which is derived from a ¼ cent of the general sales tax collected statewide.
2. State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel.

SECTION 7. CHIEF EXECUTIVE OFFICER.

The Chief Executive Officer of Omnitrans shall serve at the pleasure of and upon the terms prescribed by the Board of Directors.

The Chief Executive Officer shall be responsible for carrying out the policy and directives of the Board of Directors. The duties of the Chief Executive Officer shall include:

1. The preparation and submission to the Board of Directors of the annual operating and capital improvement budgets;
2. The appointment, assignment, direction, supervision, and subject to the personnel rules adopted by the Board of Directors, the discipline or removal of Omnitrans employees;
3. Advising the Board of Directors concerning all matters relating to the operation of Omnitrans and the various programs of work, promotion and expansion;
4. Providing periodic financial reports covering Omnitrans and its operations in the manner and at the times determined by the Board of Directors; and
5. Approving for payment, under the procedure adopted by the Board of Directors, all valid demands against Omnitrans.

SECTION 8. TREASURER.

The Treasurer of the Authority shall receive, have custody of, and disburse Authority funds pursuant to the accounting procedures developed by the Authority Board in conformance with Government Accounting Standards, and shall make disbursements required by this Agreement to carry out any of the provisions or purposes of this Agreement.

SECTION 9. CONTROLLER.

The Director of Finance, as Controller, shall issue checks to pay demands against Omnitrans, which have been approved by the Chief Executive Officer. He shall be responsible on his official bond for his approval for the disbursement of Omnitrans money.

The Controller shall keep and maintain records and books of accounts on the basis of the uniform classification of accounts adopted by the State Controller. The books of accounts shall include records of assets and liabilities.

There shall be strict accountability of all funds by the Controller. All revenues and expenditures shall be reported by the Controller to the Board of Directors on a quarterly basis, unless otherwise required by the Board of Directors.

Books and records of the Authority shall be open to inspection at all times during normal business hours by any representative of a member of the Board of Directors, or by any accountant or other person authorized by a member of the Board of Directors to inspect said books or records.

SECTION 10. BUDGET AND ACCOUNTING.

The Chief Executive Officer shall prepare and submit to the Board of Directors in sufficient time for revision and adoption prior to July 1 of each year, the annual budget of the Authority for the next succeeding Fiscal Year.

All expenditures of the Authority shall be within the approved annual budget and in accordance with the bylaws of the Authority and all applicable rules, policies, and procedures adopted by the Board of Directors. No expenditures in excess of those budgeted shall be made without the approval of the Board of Directors.

The books of account and other financial records of the Authority shall be audited annually, or biennially if so authorized by the Board of Directors, by an independent certified public accountant and any cost of the audit shall be paid by the Authority. The minimum requirements shall be those prescribed by the State Controller under California Government Code Section 26909 and in conformance with generally accepted auditing standards. The annual audit, or biennial as the case may be, shall be submitted to the Board of Directors when completed.

SECTION 11. PARTIES' LIABILITY.

Each party to this Agreement, whether individually or collectively, does not assume, nor shall a party be deemed to assume, liability for:

- (1) Any act of Omnitrans or for any act of Omnitrans agents or employees;
- (2) The payment of wages, benefits, or other compensation of officers, agents or employees of Omnitrans; or
- (3) The payment of workmen's compensation or indemnity to agents or employees of Omnitrans for injury or illness arising out of performance of this Agreement.

Indemnity by Authority: Provided that a party has acted in good faith and in accordance with this Agreement, the Authority shall defend, indemnify and hold such party free and harmless from any loss, liability or damage incurred or suffered by such party by reason of litigation arising from or as a result of any of the following: the party's participation in the Authority, or any other act performed or to be performed by the party pursuant to this Agreement, provided, however, that such indemnification or agreement to hold harmless pursuant to this Section shall be recoverable only out of Authority assets (including insurance proceeds) and not from other parties to this Agreement.

Risk Management and Insurance: The Authority shall employ the principles of sound risk management in its operations. Risks shall be identified, evaluated, and treated in a manner that protects the Authority and each party to this Agreement. The Authority shall acquire and maintain throughout the term of this Agreement insurance in the amounts and types necessary and sufficient to protect the interest of the Authority and each party to this Agreement. Unless otherwise agreed upon by the Board of Directors, each party hereto shall be named as an additional insured on the Authority's liability coverage.

SECTION 12. ASSIGNABILITY.

With the unanimous approval of, and upon the terms agreed upon by the parties hereto, all or any of the rights and property subject to this Agreement may be assigned to facilitate, under the direction of another, the purpose of this Agreement, provided, however, no right or property of Omnitrans shall be assigned without compliance with all conditions imposed by any State or Federal entity from whom Omnitrans has procured financial assistance.

SECTION 13. ADDITIONAL PARTIES.

Any general purpose local public jurisdiction may join Omnitrans. Any such jurisdiction so joining shall become a member subject to:

- (1) Approval of the Board of Directors;
- (2) Execution of this Joint Powers Agreement.

Any such agency meeting the above conditions shall be entitled to appropriate representation on the Board of Directors as provided in Section 3.

SECTION 14. TERM.

This original Agreement become effective on March 3, 1976, and this Amended and Restated Agreement shall become effective on _____, and shall continue in force until terminated by mutual agreement of the parties.

SECTION 15. WITHDRAWAL OF PARTY.

Any party may withdraw from this Agreement as of the first day of July of any year following six (6) months' notice to the other parties by resolution of intent to withdraw adopted by the legislative body of the party. A withdrawing party shall be compensated for its total capital asset value contributed less appreciation, by return of capital assets and/or cash payment, over a period not to exceed five (5) years, the method to be determined by the Board of Directors.

SECTION 16. DISSOLUTION PROCEDURES.

A. General Provision.

If this Agreement is terminated, assigned, or transferred in whole or in part, except as provided in subsection B., all assets owned by Omnitrans shall be distributed to the parties. Distribution to each party shall be made in the same proportion as that reflected in the parties' accumulated capital contribution accounts as shown in the Controller's books of accounts. Cash may be distributed in lieu of property or equipment.

If the parties cannot agree as to the valuation of property or to the manner of its distribution, the distribution or valuation shall be made by a panel of three (3) referees. One (1) referee shall be appointed by the objecting entity(ies) and one (1) referee shall

be selected and appointed by the Board of Directors, and those referees shall appoint a neutral referee.

This Agreement shall not terminate until all property has been distributed in accordance with this provision; and the winding up and property distribution hereunder shall be effected in the manner calculated to cause the least disruption to existing public transportation service.

- B. In the event that Omnitrans opts to dissolve for purposes of changing its governance structure, all assets and liabilities will transfer to the successor agency.

SECTION 17. PARTIAL INVALIDITY.

If any one or more of the terms, provisions, promises, covenants, or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void, or voidable for any reason whatsoever by a Court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants, and conditions of this Agreement shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

SECTION 18. SUCCESSORS.

This Agreement shall be binding upon and inure to the benefit of the successors of the parties.

SECTION 19: MULTIPLE COUNTERPARTS.

This Agreement may be executed in multiple counterparts and a copy may be used as an original.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized, and their official seals to be hereto affixed, as of the day and year first above written.

Dated: _____

COUNTY OF SAN BERNARDINO

ATTEST:

Clerk of the Board Laura Welch

Chairman, Board of Supervisors James Ramos

Dated: _____

CITY OF CHINO

ATTEST:

City Clerk Angela Robles

Mayor Dennis R. Yates

Dated: _____

CITY OF CHINO HILLS

ATTEST:

City Clerk Cheryl Balz

Mayor Cynthia Moran

Dated: _____

CITY OF COLTON

ATTEST:

City Clerk Carolina R. Padilla

Mayor Richard A. DeLaRosa

Dated: _____

CITY OF FONTANA

ATTEST:

City Clerk Tonia Lewis

Mayor Aquanetta Warren

Dated: _____

CITY OF GRAND TERRACE

ATTEST:

City Clerk Pat Jacquez-Nares

Mayor Darcy McNaboe

Dated: _____

CITY OF HIGHLAND

ATTEST:

City Clerk Betty Hughes

Mayor Larry McCallon

Dated: _____

CITY OF LOMA LINDA

ATTEST:

City Clerk Pamela Byrnes-O'Camb

Mayor Rhodes Rigsby

Dated: _____

CITY OF MONTCLAIR

ATTEST:

Deputy City Clerk Andrea M. Phillips

Mayor Paul M. Eaton

Dated: _____

CITY OF ONTARIO

ATTEST:

City Clerk Mary E. Wirtes

Mayor Paul S. Leon

Dated: _____

CITY OF RANCHO CUCAMONGA

ATTEST:

City Clerk Janice C. Reynolds

Mayor L. Dennis Michael

Dated: _____

CITY OF REDLANDS

ATTEST:

City Clerk Sam Irwin

Mayor Paul W. Foster

Dated: _____

CITY OF RIALTO

ATTEST:

City Clerk Barbara A. McGee

Mayor Deborah Robertson

Dated: _____

CITY OF SAN BERNARDINO

ATTEST:

City Clerk Georgeann Hanna

Mayor R. Carey Davis

Dated: _____

CITY OF UPLAND

ATTEST:

Deputy City Clerk Debbi Covington

Mayor Ray Musser

Dated: _____

CITY OF YUCAIPA

ATTEST:

City Clerk Jennifer Shankland

Mayor Dennis Hoyt



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

- COUNCIL AGENDA: May 24, 2016
- TO: City Council
- FROM: T. Jarb Thaipejr, City Manager
- SUBJECT: Joint meeting of the City Council and Housing Authority regarding Fiscal Year 2016-2017 Budget [**City Manager/Finance Director**]
- a. Presentation of proposed FY 2016-2017 Budget [**Finance**]
 - b. Budget Committee Recommendations
 - c. Five-Year Capital Improvement Program (CIP) [**Public Works**]
 - d. Council Bill #R-2016-19 – Approving the 2016-2017 adjusted appropriations limit [**Finance**]
 - e. Investment Policy [**Finance**]
 - f. COPS Grant Expenditure Plan [**Finance**]
 - g. Schedule "A" pertaining to contract with Sheriff's Department
 - h. Extension of Annual Service Contracts for Fiscal Year 2016-2017 [**Public Works/Finance**]
 - a. Albert Grover and Associates - Interconnect Traffic Signal Monitoring
 - b. Golden West Landscape - Landscape Maintenance Services in the Landscape Maintenance District (LMD) areas and Barton Road Median
 - c. Cannon Pacific Services Inc. – Street Sweeping Services
 - d. KBM Janitorial Services
 - e. Rogers, Anderson, Malody & Scott – Auditing Services
 - i. Wildland Fire Protection Contract #3CA02727 between the California Department of Forestry and Fire Protection (Cal.Fire) and the City for Fiscal Year 2016-2017 in the amount of \$43,573.53 and authorize the Mayor or Mayor pro tempore to sign the contract pursuant to Government Code 40601 [**Fire**]
 - j. Council Bill #R-2016-20 - Adopting the 2016-2017 fiscal year budget
 - k. LLHA Bill #R-2016-02 – Adopting the 2016-2017 fiscal year budget

Approved/Continued/Denied
By City Council
Date _____

City of Loma Linda
Fiscal Year
2016-2017
Proposed Budget

- ❖ General Fund – Key Operational Fund
- ❖ City as a whole – All Funds
- ❖ Loma Linda Housing Authority

Changes to the Proposed Budget Since the April 12th Workshop

Increases to Beginning Balances

- **Water Acquisition:** \$364,965 - Successor Agency Loan repayment
- **Special Projects:** \$648,826 - Successor Agency Loan repayment; \$209,770 - Advance repayment from Park Development Fund (Open Space)
- **Capital Projects Successor Agency Bond Proceeds:** \$4,609,558 - Transfer of RDA bond proceeds to the City for Capital Projects
- **Water Fund:** \$186,268 - The reallocation of liability insurance based on incident

Changes to the Proposed Budget Since the April 12th Workshop

Decreases to Beginning Balances

- **General Fund :** \$186,268 - The reallocation of liability insurance based on incident; \$16,500 – Appropriation for Temporary Planner; \$85,600 – Appropriation for additional Deputy coverage through year-end
- **Parks Development:** \$209,770 – repayment of advances Park Open Space
- **Storm Drain:** \$6,000 - Benton Street improvements

2016-2017 Budget Expenditure Changes

- **General Fund:** \$42,400 Compensation increase for City Council

General Fund

Total Beginning Fund Balance

	Current Budget 2015/2016	Proposed Budget 2016/2017
Beg. <u>Unassigned</u> Fund Balance	\$5,192,299	\$3,898,699
<u>Assigned</u> Fund Balance	1,250,000	1,250,000
<u>Committed</u> Fund Balance	5,500,000	5,500,000
Total Fund Balance	\$11,942,299	\$10,648,699

General Fund

	Current Budget 2015/2016	Proposed Budget 2016/2017
Beg. <u>Unassigned</u> Fund Balance	\$5,192,299	\$3,898,699
Revenues/ Resources	16,706,700	17,450,200
Expenditures/ Uses	18,000,300	18,014,400
Ending <u>Unassigned</u> Fund Balance	\$3,898,699	\$3,334,499

General Fund – Top 7 Revenues

Revenues	2015/2016	2016/2017	% of Budget	% Chg
Sales Tax	\$6,667,000	\$7,233,400	41%	8%
MVL Fees	1,824,700	1,904,200	11%	4%
Admin OH	1,726,000	1,746,900	10%	1%
Property Tax	1,242,000	1,276,800	7%	3%
Refuse Svcs	1,124,000	1,133,700	7%	1%
Franchise Fee	885,000	922,300	5%	4%
Building Permits	336,000	554,600	3%	65%
Total GF	\$16,706,700	\$17,450,200	100%	9%

General Fund – Expenditures

Expenditures	2015/2016	2016/2017	% of Budget	% Chg
Admin	\$ 1,335,700	\$ 1,335,700	7%	23%
General Gov't	2,324,400	2,898,100	16%	25%
Police Svcs	3,386,300	3,777,100	21%	12%
Comm. Dev.	804,600	916,600	5%	14%
Fire Dept.	7,034,700	6,121,900	34%	-12%
Public Works	3,365,700	2,965,000	16%	-12%
General Fund	\$18,000,300	\$18,014,400	100%	.1%

Fiscal Year 2016/2017 Ending Fund Balance

General Fund	Proposed Budget
Beg. Fund Balance (incl. Committed)	\$10,648,699
Revenues/ Resources	17,450,200
Expenditures/ Uses	18,014,400
Ending Fund Balance	\$10,084,499
Change in Fund Balance	\$(564,200)

City

	Current Budget 2015/2016	Proposed Budget 2016/2017
Beginning Fund Balance	\$21,037,576	\$29,897,284
Revenues/ Resources	38,576,850	35,011,200
Transfer from Successor Agency	4,609,558	-0-
Expenditures/ Uses	34,326,700	34,210,000
Ending Fund Balance	\$29,897,284	\$30,698,484

City

Revenues	2015/2016	2016/2017	% of Budget	% Chg
General Fund	\$16,706,700	\$17,450,200	54%	4%
Sewer Fund	3,951,600	4,203,000	13%	6%
LLCCP Fund	347,300	-0-	0%	-100%
Water Fund	5,760,000	5,481,500	17%	-5%
Capital Fund	640,400	2,838,900	9%	343%
Other Funds	2,425,300	2,261,500	7%	-7%
Total City	\$29,831,300	\$32,235,100	100%	8%

City

Expenditures	2015/2016	2016/2017	% of Budget	% Chg
General Fund	\$18,000,300	\$18,014,400	50%	.1%
Sewer Fund	4,189,700	4,399,600	12%	5%
LLCCP Fund	1,476,900	1,095,600	3%	-25%
Water Fund	7,227,800	6,133,600	17%	-15%
Capital Fund	2,058,300	3,580,600	10%	74%
Other Funds	2,539,000	2,385,700	7%	-6%
Total City	\$35,492,000	\$35,609,500	100%	.3%

Fiscal Year 2016/2017 Ending Fund Balance

City	Proposed Budget
Beg. Fund Balance (including committed)	\$29,897,284
Revenues/ Resources	35,011,200
Expenditures/ Uses	34,210,000
Ending Fund Balance	\$30,698,484
Change in Fund Balance – Positive / (Negative)	\$801,200

Loma Linda Housing Authority

	Current Budget 2015/2016	Proposed Budget 2016/2017
Beginning – Fund Balance	\$431,189	\$442,489
Revenues/ Resources	190,600	186,600
Expenditures/ Uses	179,300	159,900
Ending – Fund Balance	\$442,489	\$469,189

In Conclusion

- ❖ The proposed budget for fiscal year 2016/2017, including \$3.3 million in Unassigned, \$1.25 million in the Assigned and \$5.5 million in the Committed Fund Balance, for a total of over \$10 million in General Fund Balance.
- ❖ Staff continues to be *conscientious and conservative* when projecting revenues and proposed expenditures.

CITY OF LOMA LINDA
FISCAL YEAR 2016-2017 PROPOSED BUDGET

SUMMARY OF AVAILABLE REVENUES AND OTHER RESOURCES, AND EXPENDITURES AND USES OF BUDGET RESOURCES

GENERAL FUND	JULY 1, 2016 ESTIMATED BEGINNING AVAILABLE CASH BALANCE	ESTIMATED REVENUES AND OTHER RESOURCES AVAILABLE				ESTIMATED AVAILABLE RESOURCES FOR BUDGET PURPOSES	PROPOSED EXPENDITURES AND OTHER USES OF RESOURCES				TOTAL USE & DESIGNATION OF RESOURCES	JUNE 30, 2017 ESTIMATED ENDING AVAILABLE CASH BALANCE	Reserve % of Budget		Total FB % of Budget	
		ESTIMATED REVENUE	TRANSFERS INCOME	LOANS AND OTHER SOURCES			PROPOSED EXPENDITURES	TRANSFERS EXPENDITURES	LOANS AND OTHER USES				Total beginning FB	Total Ending FB	% of FB	
				REPAYMENT	NEW(IN)				REPAYMENT	NEW(OUT)						
													10,648,699	10,084,499	30.5%	56.0%
													Total	Total		
													Rev/Sources	Exp/Uses		Net change
01 GENERAL FUND-UNASSIGNED	3,898,699	16,760,300	689,900			21,348,899	17,903,300	111,100			18,014,400	3,334,499	17,450,200	18,014,400		(564,200)
-- GENERAL FUND-ASSIGNED	1,250,000					1,250,000					0	1,250,000	0	0		0
-- GENERAL FUND-COMMITTED	5,500,000					5,500,000					0	5,500,000	0	0		0
ENTERPRISE FUNDS																
05 SEWER UTILITY	(350,049)	4,203,000				3,852,951	4,186,300				4,186,300	(333,349)	4,203,000	4,186,300		16,700
40 LL CONNECTED COMMUNITIES	179,311	0			561,900	741,211	128,800			561,900	690,700	50,511	561,900	690,700		(128,800)
65 WATER UTILITY OPERATIONS	895,283	5,481,500	0			6,376,783	5,192,400				5,192,400	1,184,383	5,481,500	5,192,400		289,100
ENTERPRISE CAPITAL FUNDS																
17 SEWER CAPITAL FACILITIES	329,200	118,200				447,400	0				0	447,400	118,200	0		118,200
38 WATER CAPITAL ACQUISITION	1,652,165	656,100			729,900	3,038,165	418,300				418,300	2,619,865	1,386,000	418,300		967,700
SPECIAL REVENUES FUNDS																
03 HOUSING IN LIEU	190,630	500				191,130	20,000				20,000	171,130	500	20,000		(19,500)
06 TRAFFIC SAFETY	34,424	113,000				147,424	0		113,000		113,000	34,424	113,000	113,000		0
07 GAS TAX	19,400	492,500				511,900	0		492,500		492,500	19,400	492,500	492,500		0
26 MEASURE "I" (2010-2040)	213,619	376,500				590,119	500,000				500,000	90,119	376,500	500,000		(123,500)
30 ASSET FORFEITURE - FEDERAL	3,800	0				3,800	0				0	3,800	0	0		0
SPECIAL ASSESSMENT DISTRICTS																
71 LANDSCAPE MAINT DISTRICT	(121,852)	395,000	70,500			343,648	460,900				460,900	(117,252)	465,500	460,900		4,600
72 STREET LIGHTING ASSESSMENT DIST.	102,142	343,800				445,942	341,700				341,700	104,242	343,800	341,700		2,100
GRANTS																
10 AQMD FEES	56,656	29,200				85,856	29,300				29,300	56,556	29,200	29,300		(100)
28 FEDERAL/STATE CONST. GRANTS	53,552	0				53,552	0				0	53,552	0	0		0
29 TRAFFIC CONGESTION RELIEF GRANT	1,618	0				1,618	0				0	1,618	0	0		0
32 COMMUNITY DEV BLOCK GRANT	1,489	352,500				353,989	340,600				340,600	13,389	352,500	340,600		11,900
35 CITIZENS' OPTION PUBLIC SAFETY	400	87,700				88,100	3,300		84,400		87,700	400	87,700	87,700		0
37 GRANT FUND	0	0				0	0				0	0	0	0		0
REDEMPTION FUNDS																
20 SEWER ASSESSMENT DIST 72-1	62,818	200				63,018	0				0	63,018	200	0		200
21 1978 WATER BONDS	34,792	100				34,892	0				0	34,892	100	0		100
CAPITAL FUNDS																
04 PARKS DEVELOPMENT	330,312	820,100				1,150,412	444,000				444,000	706,412	820,100	444,000		376,100
09 STORM DRAIN	292,227	80,400				372,627	0				0	372,627	80,400	0		80,400
12 TRAFFIC IMPACT	3,458,175	221,800				3,679,975	537,800				537,800	3,142,175	221,800	537,800		(316,000)
13 PUBLIC IMPROVEMENTS	0	0				0	0				0	0	0	0		0
15 FIRE FACILITIES	660,369	107,700				768,069	0				0	768,069	107,700	0		107,700
16 GENERAL FACILITIES	83,317	62,000				145,317	0				0	145,317	62,000	0		62,000
18 PUBLIC MEETING FACILITIES	74,234	91,500				165,734	109,800				109,800	55,934	91,500	109,800		(18,300)
19 PUBLIC LIBRARY FACILITIES	161,625	2,100				163,725	80,100				80,100	83,625	2,100	80,100		(78,000)
23 ART IN PUBLIC PLACES	202,511	85,700				288,211	0				0	288,211	85,700	0		85,700
24 REGIONAL TRANSPORTATION	5,575,273	552,700				6,127,973	1,000,000				1,000,000	5,127,973	552,700	1,000,000		(447,300)
43 SPECIAL PROJECTS	(36,004)	0	40,600	1,297,700		1,302,296	40,600				40,600	1,261,696	1,338,300	40,600		1,297,700
45 CAPITAL PROJECTS SA BOND PROCEE	4,609,558	0	0			4,609,558	950,000				950,000	3,659,558	0	950,000		(950,000)
LOMA LINDA PUBLIC FINANCING AUTHORITY																
50 PUBLIC FINANCING AUTHORITY	35,101	0	0			35,101	0				0	35,101	0	0		0
LOMA LINDA HOUSING AUTHORITY																
80 LOMA LINDA HOUSING AUTHORITY	442,489	186,600				629,089	159,900				159,900	469,189	186,600	159,900		26,700
TOTAL CITY	29,897,284	31,620,700	801,000	2,027,600	561,900	64,908,484	32,847,100	801,000	0	561,900	34,210,000	30,698,484	35,011,200	34,210,000		801,200

NOTES * To reconcile this cash schedule of resources & uses of resources with total city expenditures, non-cash sewer, water & LLCCP depreciation expenses (\$1,669,700), Insurance Adj for long term debt (\$110,300) must be added back to proposed expenditures plus transfer expenditures. "Interfund/agency loans" should be excluded because they are repayable uses of cash rather than expenditures. **Interfund/agency loan "resources" include both prior loans made that are being repaid and new/additional borrowing budget to occur during the current budget period. Interfund/agency loan "uses" include both repayments of prior borrowing and new/additional loans to be made (paid out) during the current budget period.

**CITY OF LOMA LINDA
DETAIL OF REVENUES
FISCAL YEAR 2016-2017**

		ACTUAL	ADJUSTED	YEAR-END	PROPOSED	CHANGES
		2014/2015	BUDGET	ESTIMATE	2016/2017	
			2015/2016	2015/2016		
01	GENERAL FUND					
9101	CURRENT SECURED	932,900	970,000	970,000	993,500	23,500
9102	CURRENT UNSECURED	40,039	47,000	47,000	43,000	(4,000)
9103	STATUTORY PASS THRU	67,010	65,000	65,000	66,600	1,600
9103	CRA INCREMENT PASS-THRU	0	0	0	0	0
9105	PRIOR TAXES	49,908	50,000	50,000	47,500	(2,500)
9106	SUPPLEMENTAL CURRENT	32,500	10,000	10,000	11,000	1,000
9107	MISCELLANEOUS TAXES	15,772	15,000	15,000	15,200	200
9108	NEGOTIATED PASS-THRU	92,298	55,000	55,000	70,000	15,000
9109	RESIDUAL BALANCE RPTTF	429,096	30,000	30,000	30,000	0
	PROPERTY TAXES	1,659,523	1,242,000	1,242,000	1,276,800	34,800
9151	FRANCHISES	728,387	760,000	760,000	792,300	32,300
9152	PAVEMENT IMPROV. FEE	120,325	125,000	125,000	130,000	5,000
	FRANCHISES	848,712	885,000	885,000	922,300	37,300
9160	SALES TAX - IN LIEU	917,121	1,061,100	1,061,100	0	(1,061,100)
9161	SALES TAX - SBE	4,744,461	5,545,900	5,545,900	7,174,000	1,628,100
9162	SALES TAX -PROP 172	60,356	60,000	60,000	59,400	(600)
	SALES AND USE TAX	5,721,938	6,667,000	6,667,000	7,233,400	566,400
9163	TRANSIENT OCC. TAX	49,442	250,000	250,000	263,400	13,400
9164	PROPERTY TRANSFER	47,546	40,000	40,000	45,000	5,000
9201	BUSINESS LICENSE	390,292	398,200	398,200	406,200	8,000
9205	NEW BUSINESS REGISTRATION APPL	0	2,000	2,000	5,700	3,700
9206	BUSINESS REGISTRATION RENEWAL	0	0	0	50,000	50,000
	OTHER TAXES	487,280	690,200	690,200	770,300	80,100
	TAXES AND ASSESSMENTS	8,717,453	9,484,200	9,484,200	10,202,800	718,600
9220	ANIMAL LICENSE	31,232	25,000	25,000	27,000	2,000
9225	PUBLIC WORKS- MISC. PERMITS	11,082	12,000	12,000	12,500	500
9226	BUILDING PERMITS	511,661	336,000	336,000	554,600	218,600
9227	FIRE PLAN CHECK	31,354	34,600	34,600	64,900	30,300
9228	FIRE PERMITS - ANNUAL	44,345	43,000	43,000	43,000	0
9239	MISCELLANEOUS PERMITS	280	500	500	500	0
	LICENSES AND PERMITS	629,954	451,100	451,100	702,500	251,400
						0

**CITY OF LOMA LINDA
 DETAIL OF REVENUES
 FISCAL YEAR 2016-2017**

	ACTUAL	ADJUSTED	YEAR-END	PROPOSED	CHANGES	
	2014/2015	BUDGET	ESTIMATE	2016/2017		
		2015/2016	2015/2016			
9301	STATE MANDATE FEE	1,272	1,500	1,500	1,500	0
9303	CODE VIOLATIONS	1,825	1,000	1,000	500	(500)
9304	ANIMAL CODE FINES	7,281	5,000	5,000	5,000	0
	FINES AND FORFEITS	10,378	7,500	7,500	7,000	(500)
						0
9311	INTEREST	25,126	28,000	28,000	28,000	0
9828	LEASE INCOME	200,560	200,000	200,000	171,000	(29,000)
9903	FACILITIES RENTAL	19,850	18,000	18,000	17,500	(500)
	USE OF MONEY AND PROPERTY	245,536	246,000	246,000	216,500	(29,500)
						0
9317	PUBLIC SAFETY GRANT	0	12,300	12,300	0	(12,300)
9334	FEDERAL GRANTS	22,690	0	0	0	0
9352	VEHICLE LICENSE FEE - IN EXCESS	9,677	9,600	9,600	9,500	(100)
9354	VLF - PROPERTY TAX IN LIEU	1,788,954	1,824,700	1,824,700	1,904,200	79,500
9358	HOPTR	12,630	12,000	12,000	12,000	0
	INTERGOVERNMENTAL	1,833,951	1,858,600	1,858,600	1,925,700	67,100
						0
9389	PARKING METER	0	0	0	0	0
9321	GENERAL PLAN UPDATE	43,258	33,000	33,000	15,000	(18,000)
9390	VA FIRE SERVICES	190,079	234,000	234,000	234,900	900
9391	VA TRAFFIC SIGNAL	0	0	0	0	0
9392	CSA 38 FIRE SERVICES	13,000	13,000	13,000	13,000	0
9400	PLANNING FEES	83,470	87,200	87,200	114,500	27,300
9410	ENVIRONMENTAL IMPACT FEES	16,208	5,000	5,000	6,900	1,900
9414	SALE MAPS & PUBLICATIONS	36	100	100	100	0
9415	PROJECT PLANS/SPECS	780	500	500	500	0
9445	ENGINEERING INSPECTIONS	66,697	24,700	24,700	95,000	70,300
9446	ENGINEERING PLAN CHECK	56,920	25,200	25,200	155,000	129,800
9450	TOWING FEES	5,016	3,000	3,000	5,000	2,000
9465	WEED ABATEMENT	50,841	25,000	25,000	30,000	5,000
9165	REFUSE RECYCLING REVENUE	30	100	100	0	(100)
9482	HOUSEHOLD HAZ WASTE	32,080	32,500	32,500	32,000	(500)
9483	RECYCLING SERVICE CHARGE	54,115	57,000	57,000	57,000	0
9484	REFUSE COLLECTION	733,505	741,400	741,400	748,800	7,400
9485	REFUSE-PASS THRU	157,544	159,300	159,300	160,900	1,600
9486	LL DISPOSAL DIRECT COLLECTIONS	132,363	133,800	133,800	135,000	1,200
9487	REFUSE-WASTE TO ENERGY	0	0	0	0	0
9490	EMS - MEMBERSHIP	36,037	19,100	19,100	19,000	(100)
9492	EMS RESPONSE FEE	96,204	97,400	97,400	95,000	(2,400)
9524	MISCELLANEOUS SERVICES	7,258	4,000	4,000	4,000	0
	CHARGES FOR SERVICES	1,775,441	1,695,300	1,695,300	1,921,600	226,300

**CITY OF LOMA LINDA
DETAIL OF REVENUES
FISCAL YEAR 2016-2017**

	ACTUAL 2014/2015	ADJUSTED BUDGET 2015/2016	YEAR-END ESTIMATE 2015/2016	PROPOSED 2016/2017	CHANGES
					0
9413 SALE OF HISTORY BOOKS	55	0	0	0	0
9803 REFUNDS/REIMBURSEMENTS	237,955	478,700	478,700	15,000	(463,700)
9804 MISCELLANEOUS REVENUE	23,260	45,000	45,000	20,000	(25,000)
9807 DONATIONS	414	300	300	0	(300)
9810 CASH OVER OR SHORT	35	100	100	100	0
9820 SALE OF CITRUS FROM GROVES	1	200	200	200	0
9824 DAMAGE CLAIM RECOVERY	8,342	5,000	5,000	2,000	(3,000)
9827 GAIN ON SALE OF ASSETS	20,000	0	0	0	0
9901 OVERHEAD - M & O	1,899,380	1,613,900	1,613,900	1,487,800	(126,100)
9902 OVERHEAD - CAPITAL	101,772	112,100	112,100	259,100	147,000
OTHER REVENUES	2,291,214	2,255,300	2,255,300	1,784,200	(471,100)
					0
9520 TRANSFERS IN	1,297,839	708,700	708,700	689,900	(18,800)
OPERATING TRANSFERS IN	1,297,839	708,700	708,700	689,900	(18,800)
					0
GENERAL FUND - TOTAL	16,801,766	16,706,700	16,706,700	17,450,200	743,500
					0
03 DEVELOPMENT AGREEMENT CONSIDERATION					0
9311 INTEREST	495	500	500	500	0
USE OF MONEY AND PROPERTY	495	500	500	500	0
					0
DEVELOPMENT AGREEMENT CONSIDERATIC	495	500	500	500	0
					0
ENTERPRISE FUNDS					0
					0
05 SEWER FUND					0
9472 LOMA LINDA SEWER CHARGES	1,170,088	1,250,000	1,250,000	1,366,000	116,000
9473 SAN BERNARDINO SEWER CHARGES	1,927,193	1,860,000	1,860,000	2,038,100	178,100
9474 INVOICED SERVICES LL	308,597	344,600	344,600	345,900	1,300
9475 INVOICED SERVICES SB	438,059	447,000	447,000	453,000	6,000
CHARGES FOR SERVICES	3,843,937	3,901,600	3,901,600	4,203,000	301,400
					0
9803 REFUNDS/REIMBURSEMENTS	2	50,000	50,000	0	(50,000)
OTHER REVENUES	0	50,000	50,000	0	(50,000)
					0
9311 INTEREST	0	0	0	0	0
INTEREST INCOME	0	0	0	0	0
					0
SEWER FUND	3,843,937	3,951,600	3,951,600	4,203,000	251,400
					0

**CITY OF LOMA LINDA
DETAIL OF REVENUES
FISCAL YEAR 2016-2017**

	ACTUAL 2014/2015	ADJUSTED BUDGET 2015/2016	YEAR-END ESTIMATE 2015/2016	PROPOSED 2016/2017	CHANGES
40 LOMA LINDA CONNECTED COMMUNITIES PROGRAM					0
9455 NETWORK INFRA. CERTIFICATION	20,370	1,000	1,000	0	(1,000)
9524 MISCELLANEOUS SERVICES	0	0	0	0	0
9530 INTERNET ACCESS	116,955	93,300	93,300	0	(93,300)
9531 COMMERICAL SERVICES	218,716	181,200	181,200	0	(181,200)
9534 CONTRACTUAL IS SUPPORT SERVI	43,214	56,400	56,400	0	(56,400)
9770 MISCELLANEOUS SERVICES	722	700	700	0	(700)
CHARGES FOR SERVICES	399,977	332,600	332,600	0	(332,600)
					0
9803 REFUNDS & REIMBURSEMENTS	0	14,000	14,000	0	(14,000)
9827 GAIN ON SALE OF ASSETS	1,000	0	0	0	0
OTHER REVENUES	1,000	14,000	14,000	0	(14,000)
					0
9311 INTEREST	864	700	700	0	(700)
INTEREST INCOME	864	700	700	0	(700)
					0
LOMA LINDA CONNECTED COMM. PROGRAM	401,841	347,300	347,300	0	(347,300)
					0
65 WATER FUND					0.0%
9700 WATER SALES	4,895,405	5,065,800	5,065,800	4,930,400	(135,400)
9710 UTILITY SERVICES (INV)	13,707	6,000	6,000	5,000	(1,000)
9741 INSTALLATIONS	7,858	5,000	5,000	5,000	0
9742 UTILITY ACCOUNT SET-UP	15,777	15,000	15,000	16,000	1,000
9770 MISCELLANEOUS SERVICES	30,394	25,000	25,000	25,200	200
CHARGES FOR SERVICES	4,963,141	5,116,800	5,116,800	4,981,600	(135,200)
					0
9775 HYDRANT METER RENT	6,863	6,000	6,000	6,000	0
OTHER FEES	6,863	6,000	6,000	6,000	0
					0
9804 MISCELLANEOUS REVENUE	3,270	4,000	4,000	4,000	0
9824 DAMAGE CLAIM RECOVERIES	671	0	0	500	500
OTHER REVENUES	3,941	4,000	4,000	4,500	500
					0
OPERATING REVENUES - TOTAL	4,973,945	5,126,800	5,126,800	4,992,100	(134,700)
					0
9311 INTEREST	3,673	3,200	3,200	2,800	(400)
9312 FISCAL AGENT INTEREST	1	0	0	0	0
INTEREST INCOME	3,674	3,200	3,200	2,800	(400)
					0
9315 LEASE INCOME	62,421	64,000	64,000	64,500	500
RENTS AND LEASES	62,421	64,000	64,000	64,500	500
					0
65 WATER FUND					0
9803 REFUNDS & REIMBURSEMENTS	537,493	566,000	566,000	422,100	(143,900)
REFUNDS & REIMBURSEMENTS	537,493	566,000	566,000	422,100	(143,900)
					0
9998 SPECIAL ITEM	0	0	0	0	0
OTHER REVENUE	0	0	0	0	0
					0

CITY OF LOMA LINDA
DETAIL OF REVENUES
FISCAL YEAR 2016-2017

		ACTUAL 2014/2015	ADJUSTED BUDGET 2015/2016	YEAR-END ESTIMATE 2015/2016	PROPOSED 2016/2017	CHANGES
9520	TRANSFERS IN	255,653	0	0	0	0
	OPERATING TRANSFERS IN	255,653	0	0	0	0
	NONOPERATING REVENUES - TOTAL	859,241	633,200	633,200	489,400	(143,800)
	WATER FUND	5,833,186	5,760,000	5,760,000	5,481,500	(278,500)
	ENTERPRISE FUNDS -TOTAL	10,078,964	10,058,900	10,058,900	9,684,500	(374,400)
	ENTERPRISE CAPITAL FUNDS					0
17	SEWER FACILITIES					0
9311	INTEREST	506	800	800	600	(200)
	INTEREST INCOME	506	800	800	600	(200)
9409	DEVELOPMENT FEES	45,734	22,400	22,400	117,600	95,200
	OTHER FEES	45,734	22,400	22,400	117,600	95,200
	SEWER FACILITIES FUND	46,240	23,200	23,200	118,200	95,000
38	WATER ACQUISITION					0
9782	WATER DEVELOPMENT FEES	249,351	128,300	128,300	653,100	524,800
	CHARGES FOR SERVICES	249,351	128,300	128,300	653,100	524,800
9311	INTEREST	2,887	4,000	4,000	3,000	(1,000)
	INTEREST INCOME	2,887	4,000	4,000	3,000	(1,000)
	WATER ACQUISITION FUND	252,238	132,300	132,300	656,100	523,800
	ENTERPRISE CAPITAL FUNDS - TOTAL	298,478	155,500	155,500	774,300	618,800
	SPECIAL REVENUE FUNDS					0
06	TRAFFIC SAFETY					0
9302	PARKING CITATIONS	111,000	120,000	120,000	86,000	(34,000)
9303	VEHICLE CODE FINES	33,265	29,000	29,000	27,000	(2,000)
	FINES AND FORFEITS	144,265	149,000	149,000	113,000	(36,000)
	TRAFFIC SAFETY FUND	144,265	149,000	149,000	113,000	(36,000)
07	GAS TAX					0
9353	S2103	218,599	110,700	110,700	56,000	(54,700)
9354	S2107 & S2107.5	168,699	200,000	200,000	211,000	11,000
9355	S2106	83,454	74,400	74,400	77,200	2,800
9356	S2105	127,908	140,000	140,000	148,300	8,300
	INTERGOVERNMENTAL	598,660	525,100	525,100	492,500	(32,600)
	GAS TAX FUND	598,660	525,100	525,100	492,500	(32,600)

CITY OF LOMA LINDA
DETAIL OF REVENUES
FISCAL YEAR 2016-2017

Table with columns: ACTUAL 2014/2015, ADJUSTED BUDGET 2015/2016, YEAR-END ESTIMATE 2015/2016, PROPOSED 2016/2017, CHANGES. Rows include categories like MEASURE "I" (2010-2040), ASSET FORFEITURE -FEDERAL, LANDSCAPE MAINTENANCE, and STREET LIGHTING.

CITY OF LOMA LINDA
DETAIL OF REVENUES
FISCAL YEAR 2016-2017

	ACTUAL 2014/2015	ADJUSTED BUDGET 2015/2016	YEAR-END ESTIMATE 2015/2016	PROPOSED 2016/2017	CHANGES
					0
STREET LIGHTING FUND	348,724	342,000	342,000	343,800	1,800
					0
DEBT SERVICE FUNDS					0
20 ASSESSMENT DISTR 72-1					0
9311 INTEREST	155	0	0	200	200
USE OF MONEY AND PROPERTY	155	0	0	200	200
					0
ASSESSMENT DISTRICT 72-1 FUND	155	0	0	200	200
					0
21 WATER BOND REDEMPTION					0
9311 INTEREST ON INVESTMENTS	86	0	0	100	100
USE OF MONEY AND PROPERTY	86	0	0	100	100
					0
WATER BOND REDEMPTION FUND	86	0	0	100	100
					0
DEBT SERVICE FUNDS -TOTAL	241	0	0	300	300
					0

CITY OF LOMA LINDA
DETAIL OF REVENUES
FISCAL YEAR 2016-2017

	ACTUAL 2014/2015	ADJUSTED BUDGET 2015/2016	YEAR-END ESTIMATE 2015/2016	PROPOSED 2016/2017	CHANGES
GRANT FUNDS					0
10 AIR QUALITY MGMT DISTRICT (AQMD)					0
9311 INTEREST ON INVESTMENTS	191	200	200	200	0
USE OF MONEY AND PROPERTY	191	200	200	200	0
9353 AB 2766	29,298	29,000	29,000	29,000	0
INTERGOVERNMENTAL	29,298	29,000	29,000	29,000	0
AIR QUALITY MGMT DISTRICT	29,489	29,200	29,200	29,200	0
28 FEDERAL/STATE CONSTRUCTION GRANTS					0
9311 INTEREST ON INVESTMENTS	132	0	0	0	0
USE OF MONEY AND PROPERTY	132	0	0	0	0
9803 REFUNDS & REIMBURSEMENTS	0	0	0	0	0
REFUNDS & REIMBURSEMENTS	0	0	0	0	0
FEDERAL/STATE CONSTRUCTION FUND	132	0	0	0	0
29 TRAFFIC CONGESTION RELIEF GRANT					0
9311 INTEREST ON INVESTMENT	4	0	0	0	0
USE OF MONEY AND PROPERTY	4	0	0	0	0
TRAFFIC CONGESTION RELIEF GRANT	4	0	0	0	0
32 COMM. DEV. BLOCK GRANT (CDBG)					0
9311 INTEREST ON INVESTMENT	2	0	0	0	0
USE OF MONEY AND PROPERTY	2	0	0	0	0
9321 CDBG GRANT	218,515	239,900	239,900	352,500	112,600
9360 CDBG-R GRANT	0	0	0	0	0
INTERGOVERNMENTAL	218,515	239,900	239,900	352,500	112,600
COMM. DEV. BLOCK GRANT	218,517	239,900	239,900	352,500	112,600
35 CITIZENS OPTION PUBLIC SAFETY (COPS)					0
9311 INTEREST ON INVESTMENT	286	400	400	500	100
USE OF MONEY AND PROPERTY	286	400	400	500	100

**CITY OF LOMA LINDA
 DETAIL OF REVENUES
 FISCAL YEAR 2016-2017**

	ACTUAL 2014/2015	ADJUSTED BUDGET 2015/2016	YEAR-END ESTIMATE 2015/2016	PROPOSED 2016/2017	CHANGES
35 CITIZENS OPTION PUBLIC SAFETY (COPS)					0
9360 COPS AB3229	79,520	86,300	86,300	87,200	900
INTERGOVERNMENTAL	79,520	86,300	86,300	87,200	900
					0
CITIZENS OPTION PUBLIC SAFETY	79,806	86,700	86,700	87,700	1,000
					0
37 MISCELLANEOUS GRANTS FUND					0
9330 EMERGENCY MGMT ASSISTANCE	0	0	0	0	0
9334 FEDERAL GRANTS	0	205,700	205,700	0	(205,700)
INTERGOVERNMENTAL	0	205,700	205,700	0	(205,700)
					0
MISCELLANEOUS GRANTS FUND	0	205,700	205,700	0	(205,700)
					0
GRANT FUNDS -TOTAL	327,948	561,500	561,500	469,400	(92,100)
					0
SPECIAL REVENUE FUNDS - TOTAL	2,227,314	2,424,800	2,424,800	2,261,000	(163,800)
					0
CAPITAL PROJECT FUNDS					0
04 PARK DEVELOPMENT					0
9311 INTEREST ON INVESTMENTS	1,214	1,700	1,700	1,200	(500)
USE OF MONEY AND PROPERTY	1,214	1,700	1,700	1,200	(500)
					0
9409 DEVELOPMENT FEES	0	80,600	80,600	742,800	662,200
9411 OPEN SPACE ACQUISITION	71,563	13,200	13,200	76,100	62,900
9807 DONATIONS	510	0	0	0	0
DEVELOPER CONTRIBUTIONS	72,073	93,800	93,800	818,900	725,100
					0
PARK DEVELOPMENT	73,287	95,500	95,500	820,100	724,600
					0
09 STORM DRAIN					0
9311 INTEREST ON INVESTMENTS	653	900	900	700	(200)
USE OF MONEY AND PROPERTY	653	900	900	700	(200)
					0
09 STORM DRAIN					0
9481 DEVELOPMENT FEES	12,445	4,500	4,500	79,700	75,200
CHARGES FOR SERVICES	12,445	4,500	4,500	79,700	75,200
					0
STORM DRAIN	13,098	5,400	5,400	80,400	75,000
					0

**CITY OF LOMA LINDA
DETAIL OF REVENUES
FISCAL YEAR 2016-2017**

	ACTUAL 2014/2015	ADJUSTED BUDGET 2015/2016	YEAR-END ESTIMATE 2015/2016	PROPOSED 2016/2017	CHANGES
12 TRAFFIC IMPACT					0
9311 INTEREST ON INVESTMENTS	5,341	7,200	7,200	5,000	(2,200)
USE OF MONEY AND PROPERTY	5,341	7,200	7,200	5,000	(2,200)
					0
9409 DEVELOPMENT FEES	97,915	50,100	50,100	216,800	166,700
DEVELOPER CONTRIBUTIONS	97,915	50,100	50,100	216,800	166,700
					0
TRAFFIC IMPACT	103,256	57,300	57,300	221,800	164,500
					0
13 PUBLIC IMPROVEMENTS					0
9311 INTEREST ON INVESTMENTS	843	0	0	0	0
USE OF MONEY AND PROPERTY	843	0	0	0	0
					0
9904 CONTRIBUTIONS FROM LLU	500,000	0	0	0	0
CHARGES FOR SERVICES	500,000	0	0	0	0
					0
PUBLIC IMPROVEMENTS	500,843	0	0	0	0
					0
15 FIRE FACILITIES					0
9311 INTEREST ON INVESTMENTS	1,100	1,600	1,600	1,400	(200)
USE OF MONEY AND PROPERTY	1,100	1,600	1,600	1,400	(200)
					0
9409 DEVELOPMENT FEES	22,866	63,100	63,100	106,300	43,200
DEVELOPER CONTRIBUTIONS	22,866	63,100	63,100	106,300	43,200
					0
FIRE FACILITIES	23,966	64,700	64,700	107,700	43,000
					0
16 GENERAL FACILITIES					0
9311 INTEREST ON INVESTMENTS	85	100	100	0	(100)
USE OF MONEY AND PROPERTY	85	100	100	0	(100)
					0
9409 DEVELOPMENT FEES	9,316	11,500	11,500	62,000	50,500
DEVELOPER CONTRIBUTIONS	9,316	11,500	11,500	62,000	50,500
					0
GENERAL FACILITIES	9,401	11,600	11,600	62,000	50,400
					0
18 PUBLIC MEETING FACILITIES					0
9311 INTEREST ON INVESTMENTS	536	600	600	500	(100)
USE OF MONEY AND PROPERTY	536	600	600	500	(100)
					0
9409 DEVELOPMENT FEES	0	0	0	91,000	91,000
DEVELOPER CONTRIBUTIONS	0	0	0	91,000	91,000
					0
PUBLIC MEETING FACILITIES	536	600	600	91,500	90,900
					0
19 PUBLIC LIBRARY FACILITES					0
9311 INTEREST ON INVESTMENTS	411	500	500	0	(500)
USE OF MONEY AND PROPERTY	411	500	500	0	(500)
					0

**CITY OF LOMA LINDA
DETAIL OF REVENUES
FISCAL YEAR 2016-2017**

	ACTUAL 2014/2015	ADJUSTED BUDGET 2015/2016	YEAR-END ESTIMATE 2015/2016	PROPOSED 2016/2017	CHANGES
9409	0	0	0	2,100	2,100
DEVELOPER CONTRIBUTIONS	0	0	0	2,100	2,100
PUBLIC LIBRARY FACILITES	411	500	500	2,100	1,600
					0
23					0
ART IN PUBLIC PLACES					0
9311	378	600	600	500	(100)
INTEREST ON INVESTMENTS					(100)
USE OF MONEY AND PROPERTY	378	600	600	500	(100)
					0
9409	32,446	30,600	30,600	85,200	54,600
DEVELOPMENT FEES	32,446	30,600	30,600	85,200	54,600
DEVELOPER CONTRIBUTIONS					0
ART IN PUBLIC PLACES	32,824	31,200	31,200	85,700	54,500
					0
24					0
REGIONAL TRANSPORTATION					0
9311	3,389	4,600	4,600	4,000	(600)
INTEREST ON INVESTMENTS					(600)
USE OF MONEY AND PROPERTY	3,389	4,600	4,600	4,000	(600)
					0
9409	284,849	172,900	172,900	548,700	375,800
DEVELOPMENT FEES	284,849	172,900	172,900	548,700	375,800
DEVELOPER CONTRIBUTIONS					0
REGIONAL TRANSPORTATION	288,238	177,500	177,500	552,700	375,200
					0
43					0
SPECIAL PROJECTS					0
9311	441	0	0	0	0
INTEREST ON INVESTMENTS					0
USE OF MONEY AND PROPERTY	441	0	0	0	0
					0
9520	0	40,600	40,600	40,600	0
TRANSFERS IN					0
OPERATING TRANSFER IN	0	40,600	40,600	40,600	0
					0
43					0
SPECIAL PROJECTS					0
9840	0	0	0	0	0
BOND PROCESSING FEES					0
OTHER	0	0	0	0	0
					0
SPECIAL PROJECTS	441	40,600	40,600	40,600	0
					0
CAPITAL PROJECT FUNDS -TOTAL	1,046,301	484,900	484,900	2,064,600	1,579,700
					0
TOTAL CITY REVENUES	30,453,318	29,831,300	29,831,300	32,235,100	2,403,800
					0
50					0
LOMA LINDA PUBLIC FINANCING AUTHORITY					0
9311	95	100	100	0	(100)
INTEREST ON INVESTMENTS					0
9312	0	0	0	0	0
INTEREST WITH FISCAL AGENT					(100)
USE OF MONEY AND PROPERTY	95	100	100	0	(100)
					0
9520	890,600	0	0	0	0
TRANSFERS IN					0
OPERATING TRANSFER IN	890,600	0	0	0	0
					0
PUBLIC FINANCING AUTHORITY	890,695	100	100	0	(100)

**CITY OF LOMA LINDA
DETAIL OF REVENUES
FISCAL YEAR 2016-2017**

		ACTUAL 2014/2015	ADJUSTED BUDGET 2015/2016	YEAR-END ESTIMATE 2015/2016	PROPOSED 2016/2017	CHANGES
80	LOMA LINDA HOUSING AUTHORITY					0
						0
						0
9311	INTEREST	870	1,200	1,200	1,100	(100)
9312	INTEREST FROM FISCAL AGENT	0	0	0	0	0
9361	INTEREST ON SETTLEMENT	17,605	17,000	17,000	17,000	0
9362	HOUSING LOAN & OPA INTEREST	168,895	166,000	166,000	165,000	(1,000)
9805	RENTAL INCOME	1,575	2,000	2,000	0	(2,000)
	USE OF MONEY AND PROPERTY	188,945	186,200	186,200	183,100	(3,100)
						0
9803	REFUNDS & REIMBURSEMENTS	20,390	1,000	1,000	100	(900)
9804	MISCELLANEOUS REVENUE	2,348	2,000	2,000	2,000	0
9827	GAIN ON SALE OF ASSETS	59,449	0	0	0	0
9840	BOND PROCESSING FEES	1,438	1,400	1,400	1,400	0
	MISCELLANEOUS	83,625	4,400	4,400	3,500	(900)
						0
	LOMA LINDA HOUSING AUTHORITY	272,570	190,600	190,600	186,600	(4,000)
						0
	TOTAL CITY, HOUSING AUTHORITY, AND PUBLIC FINANCING AUTHORITY	31,616,583	30,022,000	30,022,000	32,421,700	2,399,700

**CITY OF LOMA LINDA
FISCAL YEAR 2016/2017 EXPENDITURES
PROPOSED BUDGET
BY FUND AND DEPARTMENT**

FUND-DEPT		PERSONNEL	M & O	CAPITAL	TOTAL	% CITY	% GF
GENERAL FUND							
ADMINISTRATION							
01 - 1000	CITY COUNCIL	128,200	17,500	5,900	151,600	0.42%	0.84%
01 - 1100	CITY CLERK	68,300	12,600	700	81,600	0.23%	0.45%
01 - 1200	CITY MANAGER	304,300	21,400	3,300	329,000	0.92%	1.83%
01 - 1400	FINANCE	333,300	188,600	7,500	529,400	1.48%	2.94%
01 - 1500	INFORMATION SYSTEMS	80,700	76,300	27,100	184,100	0.51%	1.02%
01 - 1940	GENERAL GOVERNMENT	115,500	2,782,600	-	2,898,100	8.10%	16.09%
01 - 2000	POLICE SERVICES	-	3,775,400	1,700	3,777,100	10.56%	20.97%
01 - 2150	ANIMAL CONTROL	-	-	-	-	0.00%	0.00%
01 - 5500	SENIOR CENTER	-	57,700	2,300	60,000	0.17%	0.33%
ADMINISTRATION		1,030,300	6,932,100	48,500	8,010,900	22.40%	44.47%
COMMUNITY DEVELOPMENT							
01 - 1600	PLANNING	261,000	47,000	2,900	310,900	0.87%	1.73%
01 - 1650	BUILDING & SAFETY	26,400	374,000	4,800	405,200	1.13%	2.25%
01 - 1660	CODE ENFORCEMENT	93,700	103,400	3,400	200,500	0.56%	1.11%
COMMUNITY DEVELOPMENT		381,100	524,400	11,100	916,600	2.56%	5.09%
FIRE DEPARTMENT							
01 - 2060	PARKING CONTROL	126,800	27,400	1,600	155,800	0.44%	0.86%
01 - 2070	FIRE PREVENTION	203,800	55,100	1,300	260,200	0.73%	1.44%
01 - 2110	FIRE & RESCUE SERVICES	4,295,700	1,155,900	5,700	5,457,300	15.26%	30.29%
01 - 2130	DISASTER PREP.	218,800	29,100	700	248,600	0.70%	1.38%
FIRE DEPARTMENT		4,845,100	1,267,500	9,300	6,121,900	17.11%	33.98%
PUBLIC WORKS							
01 - 3030	TRAFFIC SAFETY	98,200	61,200	3,200	162,600	0.45%	0.90%
01 - 3100	ENGINEERING	148,700	46,900	1,300	196,900	0.55%	1.09%
01 - 3200	STREET MAINTENANCE	316,700	147,700	7,100	471,500	1.32%	2.62%
01 - 3400	FACILITIES MAINTENANCE	78,600	221,900	10,400	310,900	0.87%	1.73%
01 - 3600	REFUSE	76,500	976,100	6,100	1,058,700	2.96%	5.88%
01 - 3610	RECYCLING	15,800	3,100	400	19,300	0.05%	0.11%
01 - 4200	PARKS MAINTENANCE	449,300	291,600	4,200	745,100	2.08%	4.14%
01 - 4400	VEHICLE MAINTENANCE	-	-	-	-	0.00%	0.00%
PUBLIC WORKS		1,183,800	1,748,500	32,700	2,965,000	8.29%	16.46%
TOTAL - GENERAL FUND		7,440,300	10,472,500	101,600	18,014,400	50.36%	100.00%
ENTERPRISE OPERATION FUNDS							
SEWER OPERATIONS							
05 - 3500	SEWER	616,800	3,751,900	30,900	4,399,600	12.30%	
SEWER OPERATIONS		616,800	3,751,900	30,900	4,399,600	12.30%	
LL CONNECTED COMMUNITIES							
40 - 5900	CONNECTED COM. PRGM	110,200	984,400	1,000	1,095,600	3.06%	
LL CONNECTED COMMUNITIES		110,200	984,400	1,000	1,095,600	3.06%	
ENTERPRISE OPERATION FUNDS							
WATER OPERATIONS							
65 - 7000	WATER ADMINISTRATION	602,000	2,327,300	15,600	2,944,900	8.23%	
65 - 7010	WATER PRODUCTION	526,100	1,689,100	19,100	2,234,300	6.25%	
65 - 7020	WATER DISTRIBUTION	456,600	193,100	6,600	656,300	1.83%	
65 - 7030	WATER METERS	187,900	107,900	2,300	298,100	0.83%	
WATER OPERATIONS		1,772,600	4,317,400	43,600	6,133,600	17.15%	
TOTAL - ENTERPRISE OPERATION FI		2,499,600	9,053,700	75,500	11,628,800	32.51%	

CITY OF LOMA LINDA
FISCAL YEAR 2016/2017 EXPENDITURES
PROPOSED BUDGET
BY FUND AND DEPARTMENT

FUND-DEPT FUND-DEPT	PERSONNEL PERSONNEL	M & O M & O	CAPITAL CAPITAL	TOTAL TOTAL	% CITY % CITY	% GF
ENTERPRISE CAPITAL FUNDS						
SEWER FACILITIES	-	-	-	-	0.00%	
WATER ACQUISITION	-	68,300	350,000	418,300	1.17%	
TOTAL - ENTERPRISE CAPITAL FUNDS	-	68,300	350,000	418,300	1.17%	
SPECIAL REVENUE FUNDS						
03 - 5380 DEV. AGREEMENT CONS.	-	-	20,000	20,000	0.06%	
06 - 6300 TRAFFIC SAFETY	-	113,000	-	113,000	0.32%	
07 - 7300 GAS TAX	-	492,500	-	492,500	1.38%	
26 - 5340 MEASURE "I" (2010-2040)	-	-	500,000	500,000	1.40%	
30 - 5530 ASSET FORFEITURE -FEDERAL	-	-	-	-	0.00%	
71 - 5200 LANDSCAPE MAINTENANCE	38,100	422,400	400	460,900	1.29%	
72 - 5100 STREET LIGHTING	58,700	282,600	400	341,700	0.96%	
TOTAL - SPECIAL REVENUE FUNDS	96,800	1,310,500	520,800	1,928,100	5.39%	
GRANT FUNDS						
10 - 5360 AIR QUALITY MGMT DISTRICT	-	29,300	-	29,300	0.08%	
22 - 7120 JUSTICE DEPARTMENT GRANT	-	-	-	-	0.00%	
25 - 7300 EPA GRANT FUND	-	-	-	-	0.00%	
28 - 3300 FEDERAL/STATE CONSTRUCTIO	-	-	-	-	0.00%	
29 - 2800 TRAFFIC CONGESTION RELIEF (-	-	-	-	0.00%	
32 - 5400 COMM. DEV. BLOCK GRANT	-	9,900	330,700	340,600	0.95%	
35 - 5430 C.O.P.S. PS GRANT	-	87,700	-	87,700	0.25%	
37 - 5360 MISCELLANEOUS	-	-	-	-	0.00%	
37 - 5361 CALIFORNIA HEALTHY CITIES	-	-	-	-	0.00%	
37 - 5362 CHCC - CA NUTRITION	-	-	-	-	0.00%	
TOTAL - GRANT FUNDS	-	126,900	330,700	457,600	1.28%	
DEBT SERVICE FUNDS	-	-	-	-	0.00%	
CAPITAL PROJECTS FUNDS						
04 - 5320 PARK DEVELOPMENT	-	74,000	370,000	444,000	1.24%	
09 - 5350 STORM DRAIN CAPITAL	-	-	-	-	0.00%	
12 - 2340 TRAFFIC IMPACT	-	87,800	450,000	537,800	1.50%	
13 - 2200 PUBLIC IMPROVEMENT(COOPEF	-	-	-	-	0.00%	
15 - 2300 FIRE FACILITIES	-	-	-	-	0.00%	
16 - 2350 GENERAL FACILITIES	-	-	-	-	0.00%	
18 - 2450 PUBLIC MEETING FACILITIES	-	17,900	91,900	109,800	0.31%	
19 - 2550 PUBLIC LIBRARY FACILITIES	-	13,100	67,000	80,100	0.22%	
23 - 2550 ART IN PUBLIC PLACES	-	-	-	-	0.00%	
24 - 2340 REGIONAL TRAF DEV. IMPACT	-	-	1,000,000	1,000,000	2.80%	
43 - 5980 SPECIAL PROJECTS	-	40,600	-	40,600	0.11%	
45 - 2400 CAPITAL PROJECTS SA BOND PI	-	-	950,000	950,000	2.66%	
TOTAL - CAPITAL PROJECTS FUNDS	-	233,400	2,928,900	3,162,300	8.84%	
PUBLIC FINANCING AUTHORITY						
50 - 7500 PUBLIC FINANCING AUTHORITY	-	-	-	-		
TOTAL - PUBLIC FINANCING AUTHOF	-	-	-	-	0.00%	
TOTAL - HOUSING AUTHORITY	-	108,600	51,300	159,900	0.45%	
TOTAL - CITY	10,036,700	21,373,900	4,358,800	35,769,400	100%	

CITY OF LOMA LINDA
PROPOSED EXPENDITURES FY 2017

01 GENERAL FUND
1000 CITY COUNCIL

<u>ACCOUNT NUMBER</u>	<u>2015 Actuals</u>	<u>2016 Yr. End Est</u>	<u>2017 CITY COUNCIL</u>	<u>2017 Proposed vs 2016 YE Est</u>
PERSONNEL				
01-1000-0010 SALARIES REGULAR	42,667.80	42,700.00	64,000.00	21,300.00
01-1000-0500 BENEFITS	41,408.86	43,200.00	64,200.00	21,000.00
TOTAL PERSONNEL	84,076.66	85,900.00	128,200.00	42,300.00
MAINTENANCE & OPERATIONS				
01-1000-1110 COMMUNICATIONS - TELEPHONE	10.66	100.00	200.00	100.00
01-1000-1120 UTILITIES	8,597.13	7,500.00	7,500.00	0.00
01-1000-1420 REPAIRS & MAINTENANCE - GENERAL	0.00	100.00	100.00	0.00
01-1000-1500 PRINTING & PUBLISHING	245.03	400.00	400.00	0.00
01-1000-1520 MEMBERSHIP, DUES & SUBSCRIPTIONS	50.00	100.00	100.00	0.00
01-1000-1540 GENERAL OFFICE	594.86	500.00	500.00	0.00
01-1000-1550 SOFTWARE AND SOFTWARE LICENSES	113.73	200.00	200.00	0.00
01-1000-1810 TRAVEL, MEETINGS & TRAINING	3,012.39	3,000.00	3,000.00	0.00
01-1000-1830 CONTRACTUAL AGREEMENTS	542.43	700.00	600.00	100.00-
01-1000-1870 MATERIALS & OTHER SERVICES	3,248.85	4,300.00	3,800.00	500.00-
01-1000-1880 CONTRIBUTION TO SERVICES	1,429.27	1,100.00	1,100.00	0.00
TOTAL MAINTENANCE & OPERATIONS	17,844.35	18,000.00	17,500.00	500.00-
CAPITAL OUTLAY				
01-1000-8845 TECHNOLOGY SYSTEMS	5,272.83	5,900.00	5,900.00	0.00
TOTAL CAPITAL OUTLAY	5,272.83	5,900.00	5,900.00	0.00
TOTAL CITY COUNCIL	107,193.84	109,800.00	151,600.00	41,800.00

**CITY OF LOMA LINDA
BUDGET JUSTIFICATIONS
FISCAL YEAR 2016-2017**

**01 GENERAL FUND
1000 CITY COUNCIL**

TITLE/ACCOUNT NUMBER	Amount
PERSONNEL	
01-1000-0010 SALARIES REGULAR	
1 City Council members 5 - \$1,066.73 per month	64,000.00
Total Budgeted Amount:	64,000.00
01-1000-0500 BENEFITS	
1 GASB 45-Benefits	500.00
2 Cafeteria plan; deferred compensation plan; PERS	63,700.00
Total Budgeted Amount:	64,200.00
TOTAL PERSONNEL	128,200.00
MAINTENANCE & OPERATIONS	
01-1000-1110 COMMUNICATIONS - TELEPHONE	
1 Telephone - Council portion of Civic Center phone costs	200.00
Total Budgeted Amount:	200.00
01-1000-1120 UTILITIES	
1 Utilities for Council Chambers and office portion of Civic Center	7,500.00
Total Budgeted Amount:	7,500.00
01-1000-1420 REPAIRS & MAINTENANCE - GENERAL	
1 Repairs and maintenance	100.00
Total Budgeted Amount:	100.00
01-1000-1500 PRINTING & PUBLISHING	
1 Supplies and services to print agendas, city promotional materials and business cards	400.00
Total Budgeted Amount:	400.00
01-1000-1520 MEMBERSHIP, DUES & SUBSCRIPTIONS	
1 International Council of Shopping Centers (ICSC)	100.00
Total Budgeted Amount:	100.00
01-1000-1540 GENERAL OFFICE	
1 Council postage: copier expenses and supplies including business cards and stationary; Council meeting VHS tapes; supplies for community promotions and activities	500.00
Total Budgeted Amount:	500.00
01-1000-1550 SOFTWARE AND SOFTWARE LICENSES	
1 Pro-rata share of Microsoft, VM Ware, Crystal Reports, and ONSSI (Cameras).	200.00
Total Budgeted Amount:	200.00
01-1000-1810 TRAVEL, MEETINGS & TRAINING	

**CITY OF LOMA LINDA
BUDGET JUSTIFICATIONS
FISCAL YEAR 2016-2017**

**01 GENERAL FUND
1000 CITY COUNCIL**

TITLE/ACCOUNT NUMBER	Amount
MAINTENANCE & OPERATIONS	
01-1000-1810 TRAVEL, MEETINGS & TRAINING	
1 Includes related expenses for League of California Cities annual conference, mayor and City Council members' monthly chapter meetings, city business meetings and related mileage expenses	3,000.00
Total Budgeted Amount:	3,000.00
01-1000-1830 CONTRACTUAL AGREEMENTS	
1 Copiers, phone support svcs, data domain, com vault, hardware support, server support, and extreme switches.	400.00
2 Vimco Pro video archive cloud site	200.00
Total Budgeted Amount:	600.00
01-1000-1870 MATERIALS & OTHER SERVICES	
1 Community, employee and volunteer recognition events	2,500.00
2 Floral arrangements	500.00
3 Engraving plaques	200.00
4 Employee service pins	600.00
Total Budgeted Amount:	3,800.00
01-1000-1880 CONTRIBUTION TO SERVICES	
1 Contribution to shop - 1%	1,100.00
Total Budgeted Amount:	1,100.00
TOTAL MAINTENANCE & OPERATIONS	17,500.00
CAPITAL OUTLAY	
01-1000-8845 TECHNOLOGY SYSTEMS	
1 Pro-rata share of Voice over Internet Protocol (VoIP) phone replacements, server replacements and repair, and camera replacements for City-wide locations.	400.00
2 Replace monitor in Compact Disc broadcast booth (\$500) and replace Tricaster Pro audio video (\$5,000) in Council chambers.	5,500.00
Total Budgeted Amount:	5,900.00
TOTAL CAPITAL OUTLAY	5,900.00
TOTAL CITY COUNCIL	151,600.00



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phillip Dupper, Vice-Chairman
Ovidiu Popescu, Board Member
Ronald Dailey, Board Member
John Lenart, Board Member

AGENDA: May 24, 2016
TO: City Council
FROM: Budget Committee
SUBJECT: Budget Committee Recommendations

Approved/Continued/Denied
By City Council
Date _____

Loma Linda Budget Committee Budget Analysis FY 2016-2017

The Budget Committee offers the following observations and recommendations on the proposed budget

Opening Observations

- A balanced budget and sustainable financial positions are the hallmark of a well-run city. This year, the Budget Committee sees a slip in Loma Linda's quest to be a well-run city. The Budget committee cannot recall when a deficit budget has been presented for approval.
- Since the 'Great Recession', the Budget Committee has had concerns that sooner or later pent up demands to replace City Council concessions, personnel concessions, deferred infrastructure costs, deferred equipment costs, and deferred replacement costs would overpower modest gains in revenue.
- The sustainable elements of the budget are even less supported. The Budget Committee has pointed out that prior budgets were balanced but not sustainable. With the current budget, lack of sustainability is even more apparent. The Budget Committee observes that the City Council should take this as 'wake-up call' to refrain from adding any additional costs that will increase the overburden on current revenue. The Budget Committee appreciates the hard and wise decisions in the past and is hopeful for continuing discernment in future decisions.
- The Budget Committee would also note that during the 'Great Recession', the City Council, not only reduced expenses city wide and had concession made by personnel, but also made concessions to their own compensation. These actions created a culture within the City of Loma Linda that provided the basis for balance and stability in unsettling economic times.
- In recent legislation approved by the City Council, the City Council has chosen to increase their compensation by 50%. The Budget Committee believes that the action taken by the City Council has upset the balance it had with the City. The Committee also believes sometimes changes in an account can have far greater effects than just the magnitude of the dollars involved. We are observing on what appears to be a fundamental shift in attitude by the City Council toward the City. This change in attitude was demonstrated by increasing self-serving fixed cost increases with full knowledge of discretionary over spending. Not only has the City Council demonstrated this sense of entitlement by their actions, but what is more disturbing are some of the reasons for justifying the large increase (paraphrased below):
 - The legislation was written with the maximum and we have to pass it or forfeit the opportunity for 2 years (next election).
 - We can pass it as written (with maximum amount allowed) we don't have to take it.
 - I want it all.
 - All past budgets have been in deficit and Loma Linda still was able to increase its reserves

Loma Linda Budget Committee Budget Analysis FY 2016-2017

- Belief that elected civil servants should get what the law allows.
- Other concerns of the Budget Committee concerning this include:
 - Salary compensation for Loma Linda City Council is now 81%-385% per capita higher than every other city surveyed by Loma Linda.
 - It appears to the Committee that the City Council has leap beyond all concessions the employees have regained there by creating an imbalance created in 2009
 - Not withholding the apparent trust that the citizenry has bestowed on the City Council in which no challengers for any of the open City Council positions had been filed. The Budget Committee has concerns if other people would have run if decisions like this were made before the filing deadlines.
 - Since the budget is at a deficit, then adding fixed costs will not only exacerbate the problem this year, but also in years to come (revenue staying constant).
 - Adding recurring costs today will impede needed maintenance and replacement costs. Maintenance and replacement costs have already been ignored for a long time and only will get worse with actions such as this.
- The Budget Committee wishes to thank the staff for creating a schedule of accrued and accruing vehicle equipment costs and replacement estimates. This has been on the Committee wish list for 14 years. With this schedule and future updates realistic balancing of resources and current liabilities can be gained and creation of appropriate policies.

Recommendations

The Budget Committee recognizes the continuing struggle on balancing the budget while maintaining the City's infrastructure, replacing equipment and increasing personnel costs.

- Just as in prior years', the Budget Committee recommends that as the City economy improves, it should replace concessions made. The Budget Committee sees in this proposed budget, that staff have continued to regain their concessions as agreed.
- Due to the actions of the newly elected majority of the City Council, the deficit will increase an additional \$43,000 in fix costs for years to come. Currently to offset this expense either true savings from other parts of the budget must be found or to scavenge other parts of the budget to balance. The budget committee recommends waiving all or part of the City Council increase until a balanced budget is achieved or revenue to fund this increase be realized.

Loma Linda Budget Committee Budget Analysis FY 2016-2017

- Even with the budget deficit, the Budget Committee sees no reason to use ‘unrestricted’ cash reserves at this time. The Budget Committee continues to believe that the unrestricted ‘Rainy Day Fund’ should not be tapped for ongoing operational costs, including labor, City Council compensation and other administration costs. The Budget Committee continues to support usage of the ‘Rainy Day Fund’ for emergencies only.
- The Budget Committee has been thankful for the healthy budget reserves Loma Linda has achieved. A few years ago the Vehicle Replacement Fund had been created for the purpose of saving for replace of Loma Linda’s vehicle capital assets. The Budget Committee is now recommending that the City Council develop a policy on how this reserve should function. This policy would then provide the credibility of the reserve and provide understanding on the purpose and functions of the reserve not just an unspecified reserve. Without such a policy, it is an insincere support of the fund.
 - With the new vehicle replace schedule tool from the Finance Department policy will be easier to monitor and evaluate. The tool can help provide budgeting contribution rates and expense rates to maximize the reserve. If used with the correct policy, the City can help minimize the uncertainty of capital replacement. In short, the cash is there when capital replacement is needed.
 - The Budget Committee hopes the City Council find the magnitude of the vehicle replacement as sobering as we do:
 - Total Estimated vehicle replacement is 7.4 million.
 - Estimated annual contribution rate of \$453 thousand.
 - 2016-2017 projected end of life expectancy outlay is \$ 1,260,500.00.
 - 2018-2021 projected end of life expectancy outlay is \$1,516,000.
 - Since the City Council has not seen the value in recognizing this liability, Council is allowing unneeded uncertainty in the economic health of Loma Linda by not having a policy to handle this risk.
 - Currently none of this is in the proposed budget.
 - This same process should be done for the risk of other capital assets, etc.
- Usually the Budget Committee commends on how well that Loma Linda is doing, however, this year there are too many reservations for this accolade. But we will commend those that are truly working to ensure that Loma Linda will be in a better position than most California cities:
 - Hopefully, ongoing review and responsiveness by Staff/City Manager/Council to match revenue with expenditures and make the ‘hard’ decisions to keep the City functioning within its means. Hopefully, this will continue as the aspects of sustainability in the budget take hold.
 - Hopefully continued workable relations between City Manager/Staff/Unions in finding reasonable solutions to current circumstances.

CITY OF LOMA LINDA

FY 2016-2017 / 2020-2021

“Serving...Protecting...Caring”



I-10 Freeway & Anderson Street Improvement



CAPITAL IMPROVEMENT PROGRAM

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CITY OF LOMA LINDA

25541 Barton Road, Loma Linda, California 92354-3160 • (909) 799-2800 • (909) 799-2890

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May 24, 2016

Honorable Mayor and City Council,

I am pleased to submit for your consideration a new Capital Improvement Program (CIP) for Fiscal Years 2016/2017 through 2020/2021.

The five-year CIP for 2016/2017 to 2020/2021 is a plan to construct proposed capital improvement projects and the plan provides their estimated costs and sources of funds necessary for providing the quality service and public improvements expected by the residents and businesses of the City of Loma Linda. The program is prepared in fiscal year increments (see Summary of Expenditures section), which is reviewed and updated by the City Council annually to confirm or reorganize projects reflecting current year priorities and capital improvements to be included in the coming year's budget.

Thank you for your consideration of this important document.

T. Jarb Thajpejr, P.E.
City Manager, Public Works Director, City Engineer

Introduction

Capital improvement programming incorporates planning on a short-range and mid-range basis. It links and coordinates long-range general plans with growth, development and the annual budgetary process. The Capital Improvement Program (CIP) formulates a plan, on a priority basis, to comply with State law within the confines of the financial capabilities of the City. It is necessary to carefully analyze the manner in which funds are programmed for improvements. Fiscal analysis, aimed at maximizing local resources, is a significant element of the program. In this way, the City attempts to achieve the goals and objectives of the citizens through the City Council.

In planning a Capital Improvement Program, it is necessary to analyze the impact of individual projects on the operating budget. All capital projects entail some operation and maintenance costs that will have to be carried as an on-going expense. In this analysis, the continuing operational costs must be considered against the public benefit as well as operational savings resulting from the replacement of substandard or outdated facilities.

The CIP is a planning document and does not appropriate any funds:

The projects approved during the CIP process for the upcoming fiscal year are incorporated into the proposed yearly budget. The City Council approves appropriations for those projects through adoption of the annual budget. The remaining four years reflect staff's recommended priorities and are reviewed and revised annually by the City Council.

CIP Organization:

The CIP is divided into seven major categories as follows:

Fleet:

Fleet projects include the replacement of automotive equipment as well as new vehicles. Funding for these projects come from various City funds.

General Buildings:

General Buildings projects include remodeling and replacing existing facilities and/or constructing new facilities. Funding for projects come from the City General Fund, Federal Funds e.g. Community Development Block Grants (CDBG) and State funds.

Parks and Recreation:

Parks and Recreation projects include maintenance and upgrade of parks, game courts and fields, field lighting, recreation buildings, park restroom buildings and playground equipment. Park Construction Fees, Community Development Block Grant (CDBG) and Park Bond Fund are typical funding sources.

Sewer:

The Sewer Program includes projects to increase system capacity for new users, replace aging or obsolete systems and meet new regulatory requirements. Sewer connection fees and sewer enterprise monies fund projects.

Storm Drains:

The Storm Drain Program includes projects to install new storm drain systems as provided in the City's comprehensive Storm Drain Master Plan or replace aging or obsolete systems. Development fees and Storm Drain capital funds typically fund these projects.

Streets and Street Lights:

The Streets and Street Lights program include projects to extend and widen streets, street resurfacing, construct bridges, curbs, gutters, sidewalks, handicap ramps, bikeways, street lighting systems, traffic signals and acquiring right of way. Funding for projects may come from Federal and State aid, State Gas Tax funds, Half Cent Sales Tax funds (Measure I), CDBG funds, Traffic system fees and the Street Light Assessment District taxes.

Water:

The Water Program includes projects to increase system capacity for new users, replace aging or obsolete systems and satisfy new regulatory requirements. Water Enterprise and Water Capital Acquisition proceeds fund projects.

POTENTIAL SOURCES OF FUNDING

The City's General Fund is limited and cannot be relied upon to finance all Capital Improvement Projects. A number of other sources are utilized to complete the high priority items. These include:

1. Community Development Block Grant Funds (CDBG)
2. County Funds
3. Donations
4. Congestion Management and Air Quality Program (CMAQ)
5. Fire Equipment Capital Fund
6. Fire Facilities Fund
7. Half-Cent Sales Tax - Arterial Funds (Measure I)
8. Half-Cent Sales Tax - Local Funds (Measure I)
9. Hazard Elimination Safety Program (HES)
10. Highway Bridge Rehabilitation & Replacement (HBRR) Funds
11. Joint Powers Authority Bonds
12. Land and Water Conservation Fund
13. Landscape Maintenance District
14. Lease Purchase Financing
15. Park Development Fee Fund
16. Revenue Bonds
17. Safe Route to School Fund (SR2S)
18. Section 130 Federal-Aid Grade Crossing Funds
19. Sewer Capital Fund
20. Sewer Enterprise Construction Fund
21. State Gasoline Tax
22. State Infrastructure Bank Loan
23. Storm Drain Capital Fund
24. Street Light Assessment District
25. The Transportation Equity Act for the 21st Century (TEA21)
26. Traffic Systems Fee Fund
27. Transportation Demand Act Fund (TDA)
28. Underground Utilities -PUC Rule No. 20, 20A, 20B
29. Urban Park and Recreation Recovery Act
30. Water Capital Fund
31. Water Enterprise Fund

The above sources of funding have limitations that must be recognized:

1. **Community Development Block Grant Funds (CDBG)**

The primary objective of this program is to develop viable urban communities, provide affordable housing, a suitable living environment and expand the economic opportunities of low and moderate income persons. This may be achieved through the elimination of slums, blight and detrimental living conditions; conservation and expansion of housing stock; improved public services and land use.

2. **County Funds**

Funds received from the County of San Bernardino, usually earmarked for a specific project. These can also be the County's share of a joint project within the City's sphere of influence

3. **Donations**

Funds derived from individuals or corporations usually in order to get a tax write-off. Normally, these funds are accounted for in a trust fund. These funds are usually restricted to specific projects.

4. **Congestion Management and Air Quality (CMAQ)**

The 1991 Federal Intermodal Surface Transportation Efficiency Act (ISTEA) provides funds for management of traffic congestion and improving air quality through reduced traffic delay.

5. **Fire Equipment Capital Fund**

New developments are required to pay a fee based upon area for the improvement of fire equipment.

6. **Fire Facilities Fund**

New developments are required to pay a fee based upon area for the improvement of fire facilities.

7. **Half-Cent Sales Tax - Arterial Fund (Measure I)**

Measure "I" Arterial Funds have been allocated by SANBAG for freeway projects within the region.

8. **Half-Cent Sales Tax - Local Funds (Measure I)**

Measure "I" Local Funds are distributed to cities on a per capita basis. These funds must be expended on streets and roads pursuant to a Twenty Year Transportation Plan and a Five Year CIP adopted by City resolution.

9. **Hazard Elimination Safety Program (HES)**

Projects within high accident areas are submitted to Caltrans. Those projects with a sufficiently high priority are designated to receive 90% funding of the project with a 10% local match.

10. **Highway Bridge Rehabilitation & Replacement (HBRR) Funds**

Federal Funds are provided under this program to finance 80% of the cost for rehabilitating or replacing bridges that are sufficiently deteriorated. The remaining 20% is funded with local match. Caltrans determines the level of deterioration.

11. **Joint Powers Authority Bonds**

Bonds for certain capital improvements could be obtained through a Joint Powers Agreement with a Public Safety Authority or Loma Linda's Civic Center Authority. Utilization of this medium would commit the City to annual lease payments for the amortization of the Capital Improvements costs involved.

12. **Land and Water Conservation Fund**

The purpose of this State fund is to acquire and/or develop facilities to satisfy basic outdoor park and recreational needs, with an emphasis on region-wide requirements. Projects must appear in the Parks and Recreation Element of the local General Plan and must conform to the State outdoor recreational plan. The basis for funding is a 50-50 match.

13. **Landscape Maintenance District**

Special assessment districts were formed to identify and assess a property's proportionate share of the cost for construction and maintenance of the City's streetscape. In order for a property to be assessed, it must receive an identifiable benefit from installation of the improvements.

14. **Lease Purchase Financing**

This method is sometimes referred to as the "pay-as-you-use" method. It allows for the expenditure to be made up front and then payments (plus interest) made as the capital improvement is used. This financing method can be used for a new telephone or computer system.

15. **Park Development Fund**

This fund was created to assist with the development of the City park system and for the construction and reconstruction of recreational facilities. These funds may be used for the acquisition of land, construction and furnishing of buildings, installation of equipment, etc.

16. **Revenue Bonds**

Bonds whose debt service payments are financed by charges placed exclusively on users. These charges are termed user charges and may include service charges, tolls, special taxes, admission fees, leases and rents. Revenue bonds are similar to bonds issued by private enterprises.

17. **Safe Route to School Fund (SR2S)**

This funding was established as part of AB 1475 in October 1999. The City will compete with other agencies for this funding.

18. **Section 130 of Federal-Aid At-Grade Crossing Funds**

Section 130 of the Federal-Aid Highway Act is used to fund 90% of the cost of adding or upgrading railroad crossing protection devices, a minimum 10% local match is required. The at-grade crossings are selected from a priority list established by the railroad. The funds cannot be used for widening a crossing, those costs have to be borne by the City.

19. **Sewer Capital Fund**

New developments are required to pay a fee based upon area for construction of sewer system.

20. **Sewer Enterprise Construction Fund**

Monies are derived from sewer connection fees. These funds are used to extend the City's sewer system into non-serviced areas and to replace broken or worn out pipelines.

21. **State Gasoline Tax**

The City receives a share of the state taxes on gasoline. Currently, these monies are transferred to General Fund to help fund personnel and equipment costs for maintenance of streets.

22. **State Infrastructure Bank Loan**

The State of California administers a loan program wherein local agencies have access to "below market" loans for the purpose of improving infrastructure.

23. **Storm Drain Capital Fund**

New developments are required to pay a fee based upon area for construction of storm drains.

24. **Street Light Assessment District**

Special assessment districts were formed to identify and assess a property's proportionate share of the cost for construction and maintenance of street lighting in the district.

25. **The Transportation Equity Act for the 21st Century (TEA21)**

Under this program, the City will compete with other agencies for transportation enhancement projects.

26. **Traffic Systems Fee Fund**

Fees collected from trip generating developments to finance traffic related projects or increase system capacity.

27. **Transportation Development Act Fund (TDA)**

The State Transportation Development Act provides that two percents of Local Transportation Funds (LTF) shall be made available to counties and cities for the exclusive use of pedestrians and bicycles. For San Bernardino County this totals over \$700,000 annually

28. **Underground Utility District - PUC Rule No. 20, 20A and 20B**

Rule No. 20 of the Public Utilities Commission requires energy providers to set aside a certain percentage of their revenues to underground facilities as designated by the City. About \$60,000 per year is set aside by Southern California Edison to underground their facilities. Utility companies, such as telephone and cable television, have to finance the cost of placing their facilities underground. Districts are formed by Council action and do carry costs to those within the districts not covered by these funds.

29. **Urban Park and Recreation Recovery Act**

This Act seeks to restore facilities which have fallen into disrepair; to encourage innovation in recreation programming; to stimulate and support local recreation system maintenance and recovery and to improve the management and delivery of recreational services for urban residents. Funding under this Act is 70% Federal with a 30% local match.

30. **Water Capital Fund**

New developments are required to pay a fee based upon area for construction and improvement of water system.

31. **Water Enterprise Fund**

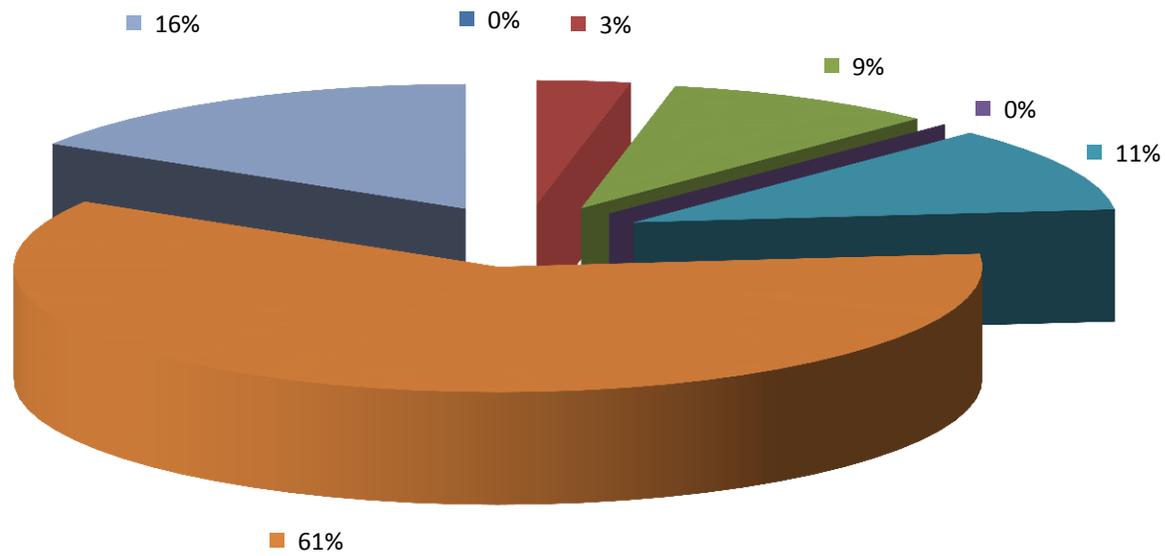
Monies are collected from water usage fees. These funds are used for replacement and maintenance of the City's water system.

**CITY OF LOMA LINDA
PUBLIC WORKS DEPARTMENT**

FIVE-YEARS CAPITAL IMPROVEMENT PROGRAM SUMMARY

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	TOTALS
FLEET	\$ -	\$ 613,000	\$ 75,000	\$ 50,000	\$ 25,000	\$ 763,000
GENERAL BUILDINGS	\$ 126,900	\$ 123,000	\$ 475,000	\$ 235,000	\$ 1,000,000	\$ 1,959,900
PARKS	\$ 370,000	\$ 90,000	\$ 250,000	\$ 80,000	\$ 45,000	\$ 835,000
SEWER	\$ -	\$ 220,000	\$ 250,000	\$ -	\$ -	\$ 470,000
STORM DRAINS	\$ 450,000	\$ 50,000	\$ 500,000	\$ 600,000	\$ 2,000,000	\$ 3,600,000
STREETS/STREET LIGHTS	\$ 2,450,000	\$ 3,275,000	\$ 525,000	\$ 250,000	\$ 2,150,000	\$ 8,650,000
WATER	\$ 660,700	\$ 350,000	\$ 115,000	\$ 250,000	\$ 380,000	\$ 1,755,700
TOTALS	\$ 4,057,600	\$ 4,721,000	\$ 2,190,000	\$ 1,465,000	\$ 5,600,000	\$ 18,033,600

EXPENDITURES BY PERCENTAGE FY 2016-2017

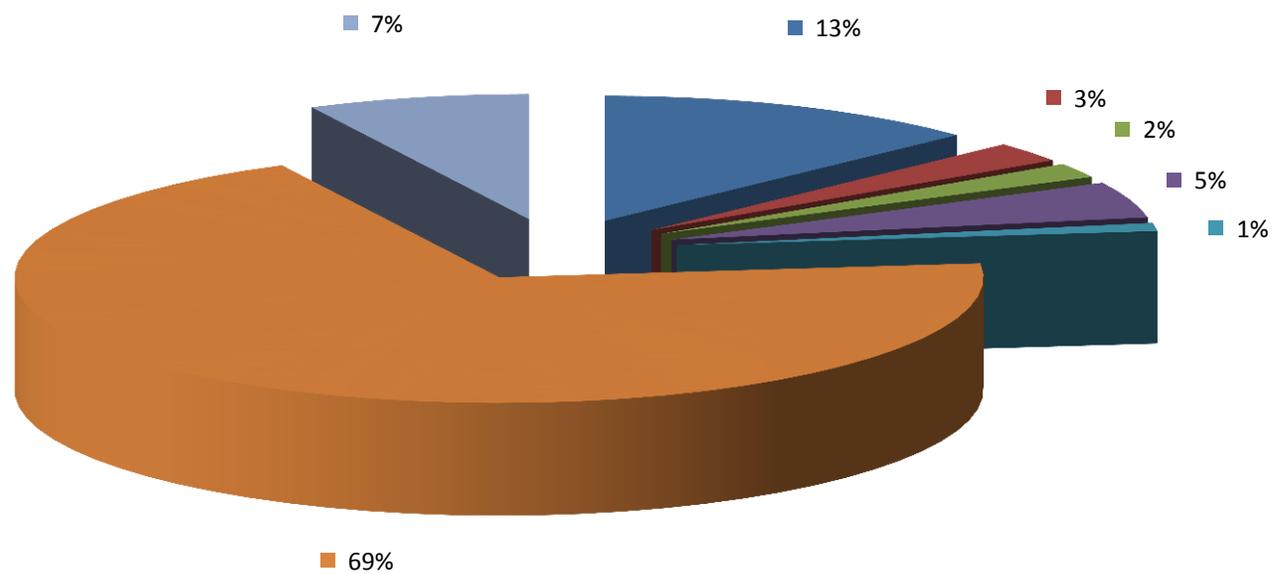


■ Fleet = \$0
■ Sewer = \$0
■ Water = \$660,700

■ General Buildings = \$126,900
■ Storm Drains = \$450,000

■ Parks = \$370,000
■ Streets / Street Lights = \$2,450,000

EXPENDITURES BY PERCENTAGE FY 2017-2018



■ Fleet = \$613,000

■ General Buildings = \$123,000

■ Parks = \$90,000

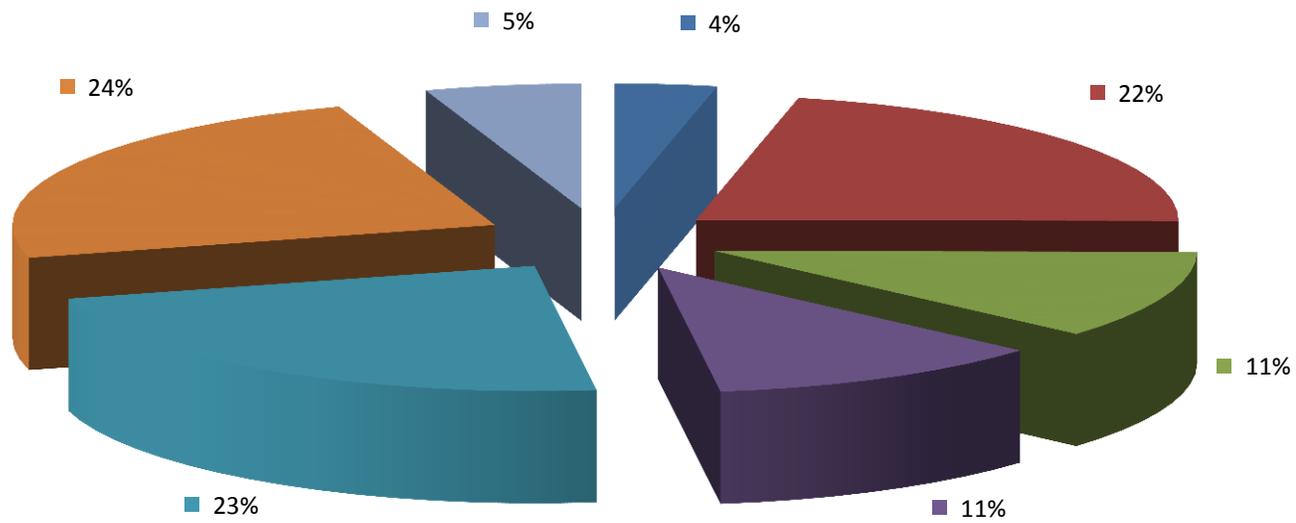
■ Sewer = \$220,000

■ Storm Drains = \$50,000

■ Streets / Street Lights = \$3,275,000

■ Water = \$350,000

EXPENDITURES BY PERCENTAGE FY 2018-2019



■ Fleet = \$75,000

■ General Buildings = \$475,000

■ Parks = \$250,000

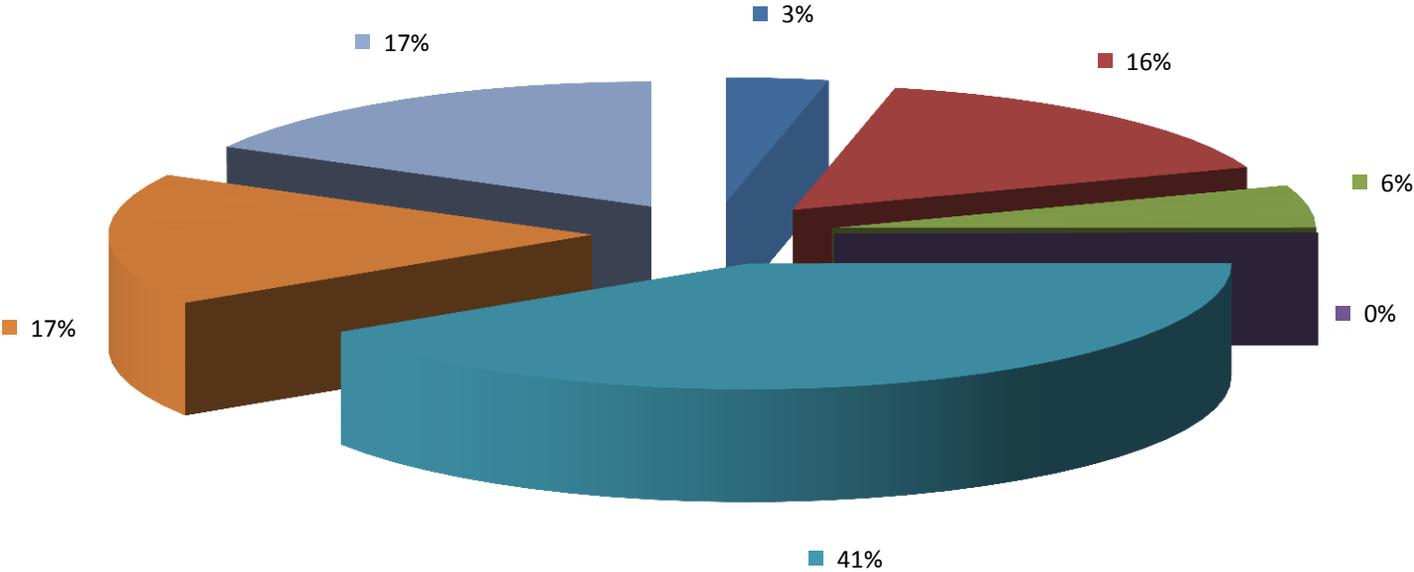
■ Sewer = \$250,000

■ Storm Drains = \$500,000

■ Streets / Street Lights = \$525,000

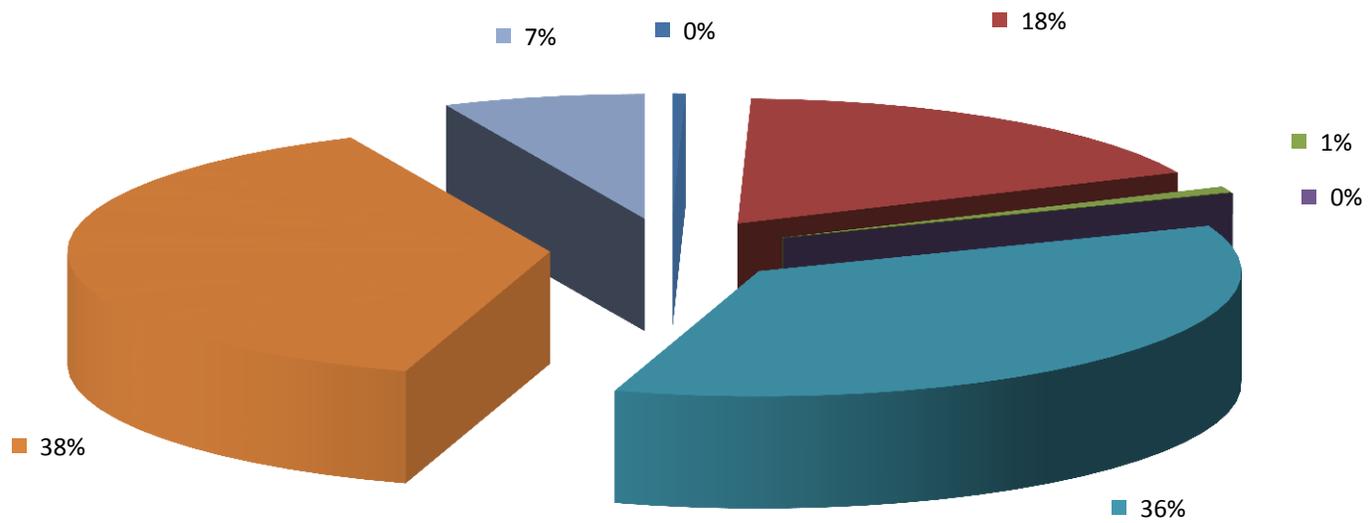
■ Water = \$115,000

EXPENDITURES BY PERCENTAGE FY 2019-2020



■ Fleet = \$50,000
 ■ General Buildings = \$20,000
 ■ Parks = \$80,000
 ■ Sewer = \$0
 ■ Storm Drains = \$600,000
 ■ Streets / Street Lights = \$250,000
 ■ Water = \$250,000

EXPENDITURES BY PERCENTAGE FY 2020-2021



■ Fleet = \$25,000
 ■ General Buildings = \$0
 ■ Parks = \$45,000
 ■ Sewer = \$0
 ■ Storm Drains = \$2,000,000
 ■ Streets / Street Lights = \$4,650,000
 ■ Water = \$380,000

City of Loma Linda
 Capital Improvement Program
FLEET
 Project Summary

PROJECT	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	TOTAL
1. Street park division - Replacement brush chipper	\$0	\$44,000	\$0	\$0	\$0	\$44,000
2. Street park division - Replacement stump grinder	\$0	\$18,000	\$0	\$0	\$0	\$18,000
3. Street lighting division - Replace 42' high boom truck	\$0	\$86,000	\$0	\$0	\$0	\$86,000
4. Public Works Dept.- Replace dump truck	\$0	\$75,000	\$0	\$0	\$0	\$75,000
5. Fire Department - Replace 1996 Water tender (WT 251)	\$0	\$390,000	\$0	\$0	\$0	\$390,000
6. Utility division - Replace truck	\$0	\$0	\$25,000	\$0	\$0	\$25,000
7. Fire Department - Replace vehicle	\$0	\$0	\$50,000	\$0	\$0	\$50,000
8. Street traffic division - Replace truck	\$0	\$0	\$0	\$25,000	\$0	\$25,000
9. Street light division - Replace truck	\$0	\$0	\$0	\$25,000	\$0	\$25,000
10. Utility division - Replace truck	\$0	\$0	\$0	\$0	\$25,000	\$25,000
TOTAL	\$0	\$613,000	\$75,000	\$50,000	\$25,000	\$763,000

City of Loma Linda
 Capital Improvement Program
FLEET
 Project Descriptions

Project	Description	Potential Funding	Cost
2016 - 2017			
Total			\$0
2017 - 2018			
1	Street Park Division	Replace brush chipper	General Fund \$44,000
2	Street Park Division	Replace stump grinder	General Fund \$18,000
3	Street lighting Division	Replace 42' high boom truck	General Fund \$86,000
4	Public Works Dept.	Replace dump truck	General Fund \$75,000
5	Fire Dept Vehicle	Replace 1996 Water tender truck (WT 251)	General Fund \$390,000
Total			\$613,000
2018 - 2019			
6	Utility Production Division	Replace truck	Water Funds \$25,000
7	Fire Dept Vehicle	Vehicle Replacement	General Fund \$50,000
Total			\$75,000
2018 - 2019			
8	Street traffic Division	Replace truck	General Fund \$25,000
9	Street lighting Division	Replace truck	General Fund \$25,000
Total			\$50,000
2020 - 2021			
10	Utility Production Division	Replace truck	Water Funds \$25,000
Total			\$25,000

City of Loma Linda
 Capital Improvement Program
GENERAL BUILDINGS
 Project Summary

PROJECT	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	TOTAL
1. Curtis Fisk House, Tenant Improvement	\$76,900	\$0	\$0	\$0	\$0	\$76,900
2. Heritage Park, Site Improvments	\$15,000	\$30,000	\$0	\$0	\$0	\$45,000
3. City Yard, Remodel Restrooms	\$35,000	\$0	\$0	\$0	\$0	\$35,000
4. City Hall, Replace HVAC	\$0	\$20,000	\$0	\$20,000	\$0	\$40,000
5. City Hall, ADA Modifications	\$0	\$15,000	\$15,000	\$15,000	\$0	\$45,000
6. City Hall, Re-roofing	\$0	\$30,000	\$0	\$0	\$0	\$30,000
7. City Hall, Directional Sinage	\$0	\$8,000	\$0	\$0	\$0	\$8,000
8. Fire Station No.1, Reroofing	\$0	\$20,000	\$0	\$0	\$0	\$20,000
9. City Yard , Electrical Upgrade	\$0	\$0	\$50,000	\$0	\$0	\$50,000
10. City Hall, Exterior Painting	\$0	\$0	\$30,000	\$30,000	\$0	\$30,000
11. Fire Station Exterior Painting	\$0	\$0	\$30,000	\$0	\$0	\$30,000
12. Library, Facility Improvments	\$0	\$0	\$50,000	\$0	\$0	\$50,000
13. EOC, Expansion	\$0	\$0	\$300,000	\$0	\$0	\$300,000
14. City Hall, New Generator	\$0	\$0	\$0	\$120,000	\$0	\$120,000
15. City Hall, Infrustructure Renovations	\$0	\$0	\$0	\$50,000	\$0	\$50,000
16 City Yard, New Building	0	0	0	0	1,000,000	1,000,000
TOTAL	\$126,900	\$123,000	\$475,000	\$235,000	\$1,000,000	\$1,929,900

City of Loma Linda
 Capital Improvement Program
GENERAL BUILDINGS
 Project Descriptions

Project	Description	Potential Funding	Cost	
2016 - 2017				
1	Curtis Fish House	Tenant Improvement	Public Meeting Facility Fund	\$76,900
2	Heritage Park	Site improvement	Public Meeting Facility Fund	\$15,000
3	City Yard	Remodel Restrooms	General Fund	\$35,000
Total			\$126,900	
2017 - 2018				
4	City Hall	Replace HVAC	General Fund	\$20,000
5	City Hall	ADA Modifications	General Funds	\$15,000
6	City Hall	Re-roofing	General Fund	\$30,000
2	Heritage Park	Site improvement	Public Meeting Facility Fund	\$30,000
7	City Hall	Directional Sinage	General Fund	\$8,000
8	Fire Station No. 1	Re-roofing	General Fund	\$20,000
Total			\$123,000	
2018 - 2019				
9	City Yard	Electrical Upgrade	General Facility Fund	\$50,000
5	City Hall	ADA Modifications	General Funds	\$15,000
10	City Hall	Exterior Painting	General Fund	\$30,000
11	Fire Station	Exterior Painting	General Fund	\$30,000
12	Library	Facility Improvments	General Fund	\$50,000
13	Fire Station	EOC Expansion	General Fund	\$300,000
Total			\$475,000	
2019 - 2020				
4	City Hall	Replace HVAC	General Fund	\$20,000
5	City Hall	ADA Modifications	General Funds	\$15,000
14	City Hall	New Generator	General Fund	\$120,000
15	City Hall	Infrastructure Renovations	General Fund	\$50,000
10	City Hall	Exterior Painting	General Facility Fund	\$30,000
Total			\$235,000	
2020 - 2021				
16	City Yard	New Building	Development Impact Fee	\$1,000,000
Total			\$1,000,000	

City of Loma Linda
Capital Improvement Program
PARKS
 Project Summary

PROJECT	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	TOTAL
1. Various locations - Tree planting	\$20,000	\$20,000	\$20,000	\$20,000	\$25,000	\$105,000
2. Hulda Crooks Park - New restroom by trail head	\$350,000	\$0	\$0	\$0	\$0	\$350,000
3. Various locatios, install xeriscape at City parks	\$0	\$20,000	\$0	\$0	\$0	\$20,000
4. Vairous locations - Replace rubberized play surfaces	\$0	\$10,000	\$0	\$20,000	\$0	\$30,000
5. Various locaitons - Art in public place	\$0	\$30,000	\$0	\$20,000	\$0	\$50,000
6. Hulda Crooks Park- Install security lighting and cameras	\$0	\$10,000	\$10,000	\$0	\$0	\$20,000
7. Various locaitons -Site Improvements	\$0	\$0	\$20,000	\$20,000	\$20,000	\$60,000
8. Elmer Digno Park - New Restroom	\$0	\$0	\$200,000	\$0	\$0	\$200,000
TOTAL	\$370,000	\$90,000	\$250,000	\$80,000	\$45,000	\$835,000

City of Loma Linda
 Capital Improvement Program
PARKS
 Project Descriptions

Project	Description	Potential Funding	Cost	
2016 - 2017				
1	Various Locations	Tree Planting	Park Development Fund	\$20,000
2	Hulda Crooks Park	New Restroom by trail head	Park Development Fund	\$350,000
Total			\$370,000	
2017 - 2018				
1	Various Locations	Tree Planting	Park Development Fund	\$20,000
3	Various Locations	Install xeriscape at City parks	Park Development Fund	\$20,000
4	Various Locations	Replace Rubberized Play Surfaces	Park Development Fund	\$10,000
5	Various Locations	Art in public place	Art in public place	\$30,000
6	Hulda Crooks Park	Install security lighting and cameras	Park Development Fund	\$10,000
Total			\$90,000	
2018 - 2019				
1	Various Locations	Tree Planting	Park Development Fund	\$20,000
7	Various Locations	Site Improvements	Park Development Fund	\$20,000
6	Hulda Crooks Park	Install security lighting and cameras	Park Development Fund	\$10,000
8	Elmer Digno Park	New Restroom	Park Development Fund	\$200,000
Total			\$250,000	
2019 - 2020				
1	Various Locations	Tree Planting	Park Development Fund	\$20,000
7	Various Parks	Site Improvements	General Fund	\$20,000
4	Various Locations	Replace Rubberized Play Surfaces	Park Development Fund	\$20,000
5	Various Locations	Art in public place	Art in public place	\$20,000
Total			\$80,000	
2020 - 2021				
1	Various Locations	Tree Planting	Park Development Fund	\$25,000
7	Various Parks	Site Improvements	Park Development Fund	\$20,000
Total			\$45,000	

City of Loma Linda
 Capital Improvement Program
SEWER
 Project Summary

PROJECT	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	TOTAL
1. Rincon St. - Pipe bursting from 8" to 12" sewerline	0	\$220,000	\$0	\$0	\$0	\$220,000
2. Lilac St. - Pipe bursting from 8" to 12" sewerline	\$0	0	\$250,000	\$0	\$0	\$250,000
TOTAL	\$0	\$220,000	\$250,000	\$0	\$0	\$470,000

City of Loma Linda
 Capital Improvement Program
SEWER
 Project Descriptions

Project	Description	Potential Funding	Cost
2016 - 2017			
None			\$0
2017 - 2018			
1 Rincon St.	Pipe Bursting from 8" to 12" Sewerline	Sewer Capital Funds	\$220,000
Total			\$220,000
2018 - 2019			
2 Lilac St.	Pipe Bursting from 8" to 12" Sewerline	Sewer Capital Fund	\$250,000
Total			\$250,000
2019 - 2020			
None			\$0
2020 - 2021			
None			\$0

City of Loma Linda
 Capital Improvement Program
STORM DRAINS
 Project Summary

PROJECT	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	TOTAL
1. Benton St. - Court St. to San Timoteo Channel	\$450,000	\$50,000	\$0	\$0	\$0	\$500,000
2. Benton Street - Lawton St. to Barton Rd.	\$0	\$0	\$500,000	\$0	\$0	\$500,000
3. Replace dirt channel between Benton St. and Anderson St.	\$0	\$0	\$0	\$600,000	\$0	\$600,000
4. New Jersey St. - Orange Ave. to Citrus Ave.	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
5. Van Leuvan St. Storm Drain- Railroad to Orange Grove St.	\$0	\$0	\$0	\$0	\$500,000	\$500,000
6. Barton Road - New Jersey St. to California St.	\$0	\$0	\$0	\$0	\$500,000	\$500,000
TOTAL	\$450,000	\$50,000	\$500,000	\$600,000	\$2,000,000	\$3,600,000

City of Loma Linda
 Capital Improvement Program
STORM DRAIN
 Project Descriptions

Project	Description	Potential Funding	Cost
2016 - 2017			
1 Benton St.	Extending existing storm drain pipe from Court St. to San Timoteo Channel	RDA Bond	\$450,000
Total			\$450,000
2017 - 2018			
1 Benton St.	Extending existing storm drain pipe from Court St. to San Timoteo Channel	Storm Drain Capital Fund	\$50,000
Total			\$50,000
2018 - 2019			
2 Benton St.	Extend existing storm drain pipe from Barton Rd. to Lawton Ave.	Storm Drain Capital Fund	\$500,000
Total			\$500,000
2019 - 2020			
3 North Side of Drayson Center	Benton St. to Anderson St. Replace Dirt Channel	Storm Drain Capital Fund	\$600,000
Total			\$600,000
2020 - 2021			
4 New Jersey St.	Orange Ave to Citrus Ave	Storm Drain Capital Fund	\$1,000,000
5 Van Leuvan St.	Install Storm Drain from Railroad to Orange Grove St.	Storm Drain Capital Fund	\$500,000
6 Barton Road	Install Storm Drain from New Jersey St. to California St.		\$500,000
Total			\$2,000,000

City of Loma Linda
 Capital Improvement Program
STREETS/ STREET LIGHTS
 Project Summary

PROJECT	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	TOTAL
1. I-10 FWY and Anderson St. interchange improvement	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
2. Sidewalk at various locations	\$50,000	\$50,000	\$50,000	\$25,000	\$25,000	\$200,000
3. Anderson St. pavement rehab. From Stewart St. to Court St. and University from Barton Rd. to Campus St.	\$450,000	\$0	\$0	\$0	\$0	\$450,000
4. Redlands Blvd. and California St. Intersection improvement	\$600,000	\$3,000,000	\$0	\$0	\$0	\$3,600,000
5. Extend left turn pocket at Barton Rd. and Mt.View Ave. and Barton Rd. and Loma Linda Dr.	\$50,000	\$0	\$0	\$0	\$0	\$50,000
6. Campus Ave. widening from University Ave. to Stewart St.	\$300,000	\$0	\$0	\$0	\$0	\$300,000
7. Slurry Seal and pavement rehab. at various locations	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$800,000
8. Striping at various locations	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$100,000
9. California St. widening from Redlands to Park Ave.	\$0	\$0	\$250,000	\$0	\$0	\$250,000
10. California St / Orange Ave. - traffic signal	\$0	\$0	\$0	\$0	\$250,000	\$250,000
11. California St / Citrus Ave. - traffic signal	\$0	\$0	\$0	\$0	\$250,000	\$250,000
12. Van Leuven St. extension from Orange Grove St. to Caroline St.	\$0	\$0	\$0	\$0	\$1,400,000	\$1,400,000
TOTAL	\$2,450,000	\$3,275,000	\$525,000	\$250,000	\$2,150,000	\$8,650,000

City of Loma Linda
 Capital Improvement Program
STREETS/STREET LIGHTS
 Project Descriptions

Project	Description	Potential Funding	Cost	
2016 - 2017				
1	I-10 FWY and Anderson St. interchange	Freeway interchange improvement	Regional and Local Transportation Fund	\$1,000,000
2	Sidewalk at Various Locations	Install Sidewalk	Mearsure I	\$50,000
3	Anderson St. from Stewart St. to Court St. University Ave. from Barton Rd. to Campus St.	Pavement rehabilitation	Mearsure I	\$450,000
4	Intersection of Redlands Blvd. and California St.	Street widening	RDA bond and Traffic mitigation fund	\$600,000
5	Barton Rd. and Mt. View Ave. , Barton Rd. and Loma Linda Dr.	Extend left turn pocket	Traffic Mitigation Fund	\$50,000
6	Campust St. from University Ave. to Stewart St. (cost share with LLU)	Widening the west side	Traffic Mitigation Fund	\$300,000
Total			\$2,450,000	
2017 - 2018				
2	Sidewalk at Various Locations	Install Sidewalk	Measure I	\$50,000
4	Intersection of Redlands Blvd. and California St.	Street widening	RDA bond and Traffic mitigation fund	\$3,000,000
7	Slurry Seal	various locations	Measure I	\$200,000
8	Striping at Various Locations	Striping	Mearsure I	\$25,000
Total			\$3,275,000	
2018 - 2019				
2	Sidewalk at Various Locations	Install Sidewalk	Measure I	\$50,000
7	Slurry Seal	various locations	Measure I	\$200,000
8	Striping at Various Locations	Striping	Mearsure I	\$25,000
9	California St. from Redlands to Park Ave.	Widening	Traffic Impact Fee	\$250,000

* To Be Determined

City of Loma Linda
 Capital Improvement Program
STREETS/STREET LIGHTS
 Project Descriptions

Project	Description	Potential Funding	Cost	
Total			\$525,000	
2019 - 2020				
2	Sidewalk at Various Locations	Install Sidewalk	Measure I	\$25,000
7	Slurry Seal	various locations	Measure I	\$200,000
8	Striping at Various Locations	Striping	Mearsure I	\$25,000
Total			\$250,000	
2020 - 2021				
2	Sidewalk at Various Locations	Install Sidewalk	Measure I	\$25,000
7	Slurry Seal	various locations	Measure I	\$200,000
8	Striping at Various Locations	Striping	Mearsure I	\$25,000
10	California St. at Orange St.	Traffic Signal	Traffic Impact Fee	\$250,000
11	California St. at Citrus St.	Traffic Signal	Traffic Impact Fee	\$250,000
12	Van Leuven St.	Orange Grove - Caroline	TBD	\$1,400,000
Total			\$2,150,000	

* To Be Determined

City of Loma Linda
Capital Improvement Program
WATER
Project Summary

PROJECT	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	TOTAL
1. Replace water meter	\$20,000	\$20,000	\$10,000	\$10,000	\$50,000	\$110,000
2. Replace water valves	\$10,000	\$30,000	\$30,000	\$30,000	\$30,000	\$130,000
3. Curtis St., Rosarita Dr., Yardley Dr, San Mateo Dr. - Replace and upgrade waterline	\$630,700	\$0	0	\$0	\$0	\$630,700
4. Huron St. - Replace 12" , Lawton Ave. to Acacia St.	\$0	\$75,000	\$0	\$0	\$0	\$75,000
5. Richardson St.- Replace 6" with 8" waterline, Lawton Ave. to Huron St.	\$0	\$75,000	\$0	\$0	\$0	\$75,000
6. Acacia St. - Replace 6" with 8" waterline, Lawton Ave. to Huron St.	\$0	\$75,000	\$0	\$0	\$0	\$75,000
7. Hillcrest St. - Replace 6" with 8" waterline, Lawton Ave. to Huron St.	\$0	\$75,000	\$0	\$0	\$0	\$75,000
8. Richmond Rd. - Replace 6" with 8" waterline, Lawton Ave. to Huron St.	\$0	\$0	\$75,000	\$0	\$0	\$75,000
9. San Mateo Dr. - Replace 6" with 8" waterline, University Ave. to Rosarita Dr.	\$0	\$0	\$0	\$70,000	\$0	\$70,000
10. San Marcos Dr.- Replace 6" with 8" waterline, San Mateo Dr. to San Lucas Dr.	\$0	\$0	\$0	\$70,000	\$0	\$70,000
11. San Lucas Dr. - Replace 6" with 8" waterline, San Marcos Dr. to Prospect Ave.	\$0	\$0	\$0	\$70,000	\$0	\$70,000
12. Prospect Ave. - Replace 6" with 8" waterline, San Lucas Dr. to Campus St.	\$0	\$0	\$0	\$0	\$70,000	\$70,000
13. Poplar St - Replace 6" with 8" waterline, Shepardson Dr. to Prospect Ave.	\$0	\$0	\$0	\$0	\$70,000	\$70,000
14. Belaire St - Replace 6" with 8" waterline, Shepardson Dr. to Prospect Ave.	\$0	\$0	\$0	\$0	\$70,000	\$70,000
15. Poplar St. - Replace 6" with 8" waterline, Redlands Blvd. to Park St.	\$0	\$0	\$0	\$0	\$90,000	\$90,000
TOTAL	\$660,700	\$350,000	\$115,000	\$250,000	\$380,000	\$1,755,700

City of Loma Linda
 Capital Improvement Program
WATER
 Project Descriptions

Project	Description	Potential Funding	Cost
2016 - 2017			
1	Various Locations	Replace water meters	Water Enterprise Fund \$20,000
2	Various Locations	Replace water valves	Water Enterprise Fund \$10,000
3	Curtis. St., Rosarita Dr., Yardley Dr., SanMateo Dr.	Replace and upside waterline	Water Acquisition Fund \$300,000, CDBG Fund \$330,7000 \$630,700
Total			\$660,700
2017 - 2018			
1	Various Locations	Replace water meters	Water Enterprise Fund \$20,000
2	Various Locations	Replace water valves	Water Enterprise Fund \$30,000
4	Huron St.	Replace waterline, Lawton Ave. to Acacia St.	Water Enterprise Fund \$75,000
5	Richardson St.	Replace waterline, Lawton Ave. to Huron St.	Water Enterprise Fund \$75,000
6	Acacia St.	Replace waterline, Lawton Ave. to Huron St.	Water Enterprise Fund \$75,000
7	Hillcrest St.	Replace waterline, Lawton Ave. to Huron St.	Water Enterprise Fund \$75,000
Total			\$350,000
2018 - 2019			
1	Various Locations	Replace water meters	Water Enterprise Fund \$10,000
2	Various Locations	Replace water valves	Water Enterprise Fund \$30,000
8	Richmont Rd.	Replace waterline, Lawton Ave. to Huron St.	Water Enterprise Fund \$75,000
Total			\$115,000

City of Loma Linda
 Capital Improvement Program
WATER
 Project Descriptions

Project	Description	Potential Funding	Cost	
2019 - 2020				
1	Various Locations	Replace water meters	Water Enterprise Fund	\$10,000
2	Various Locations	Replace water valves	Water Enterprise Fund	\$30,000
9	San Mateo Dr.	Replace waterline, University Ave. to Rosarita Dr.	Water Enterprise Fund	\$70,000
10	San Marcos Dr.	Replace waterline, San Mateo Dr. to San Lucas Dr.	Water Enterprise Fund	\$70,000
11	San Lucas Dr.	Replace waterline, San Marcos Dr. to Prospect Ave.	Water Enterprise Fund	\$70,000
Total			\$250,000	
2020 - 2021				
1	Various Locations	Replace water meters	Water Enterprise Fund	\$50,000
3	Various Locations	Replace water valves	Water Enterprise Fund	\$30,000
12	Prospect Ave.	Replace waterline, San Lucas Dr. to Campus St.	Water Enterprise Fund	\$70,000
13	Poplar St.	Replace waterline, Shepardson Dr.. to Prospect Ave.	Water Enterprise Fund	\$70,000
14	Belaire St.	Replace waterline, Shepardson Dr. to Prospect Ave.	Water Enterprise Fund	\$70,000
15	Poplar St.	Replace waterline, Redlands Blvd. to Park St.	Water Enterprise Fund	\$90,000
Total			\$380,000	



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phillip Dupper, Vice-Chairman
Ovidiu Popescu, Board Member
Ronald Dailey, Board Member
John Lenart, Board Member

AGENDA: May 24, 2016
TO: City Council
VIA: T. Jarb Thaipejr, City Manager
FROM: Diana DeAnda, Finance Director
SUBJECT: Council Bill #R-2016-19 – Approving the 2016-2017 adjusted appropriations limit

Approved/Continued/Denied
By City Council
Date _____

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA ADOPTING AN AMENDED CITY APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-2017 IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

WHEREAS, Article XIII B of the Constitution of the State of California as proposed by the Initiative Measure approved by the people at the special statewide election held on November 6, 1979 and amended in June 1990 by the people of the State of California (Proposition 111), provides that the total annual appropriations subject to limitations of each local government shall not exceed the appropriations limit of such entity for the prior year adjusted for changes in the cost of living and population except as otherwise specifically provided for in said Article; and

WHEREAS, the State Legislature added Division 9 (commencing with Section 7900) to Title 1 of the Government Code of the State of California to implement Article XIII B of the California Constitution; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Proposition 111 as approved by the voters of the State of California, requires a recorded vote of the City Council regarding which of the annual adjustment factors have been selected each year; and

WHEREAS, Section 7902(a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2016-2017 Fiscal Year; and

WHEREAS, the City Council of the City of Loma Linda wishes to revise the appropriations limit for fiscal year 2016-2017 for the City of Loma Linda, California;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda, California, as follows:

SECTION 1. That it is hereby found and determined that the documentation used in the determination of the appropriations limit for the City of Loma Linda for Fiscal Year 2016-2017 was available to the public in the Finance Department of said City at least fifteen days prior to this date.

SECTION 2. That the growth in California Per capita income and the County of San Bernardino's population change have been selected for Fiscal Year 2016-2017.

SECTION 3. That the City of Loma Linda reserves the right to change or revise any growth factors associated with the calculation of the Proposition 111 limit if such changes or revisions would result in a more advantageous appropriations limit including non-residential assessed valuation data not currently available.

SECTION 4. That the appropriations limit for the City of Loma Linda as amended in accordance with Section 7902(a) of the California Government Code is \$43,255,751, as set forth in "Exhibit A" included herewith.

PASSED, APPROVED AND ADOPTED this 24th day of May 2016 by the following vote:

Ayes:
Noes:
Absent:
Abstain:

ATTEST:

Rhodes Rigsby, Mayor

Pamela Byrnes-O'Camb, City Clerk

EXHIBIT "A"
GANN APPROPRIATIONS LIMIT - FISCAL YEAR 2015-2016

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1979 and placed limits on the amount of proceeds of taxes that state and local governmental agencies can appropriate and spend each year.

The limit is different for each agency and changes each year. Each year's limit is based on the amount of tax proceeds that were authorized to be spent in the base Fiscal Year 1978-79 in each agency, modified for changes in inflation and population in each subsequent year. Inflationary adjustments are, by law, based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. Population adjustments are based on city population growth or county population growth. The annual adjustment factors used in making this calculation are the cost of living adjustment - CPI based on the percentage change in California per capita income and the population adjustment based on the annual population change for the County of San Bernardino.

For Fiscal Year 2016-2017, the City of Loma Linda's estimated tax proceeds to be received as well as tax proceeds appropriated as set forth in the 2016-2017 budget will, as in prior years, continue to be substantially under the legal limit. As established by the following calculations, the City of Loma Linda's appropriations limit for Fiscal Year 2016-2017 is \$43,255,751.

Fiscal Year 2015-2016 Appropriation Limit		\$40,673,037
A. Cost of living adjustment (based on change in CA per capita income)	1.0537	
B. Population adjustment (based on the County's population change)	1.0093	
Aggregate Change Factor (A x B)	<u>1.06349941</u>	
Increase in appropriation limit		<u>2,582,714</u>
Fiscal Year 2016-2017 Appropriation Limit		<u>\$43,255,751</u>



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phillip Dupper, Vice-Chairman
Ovidiu Popescu, Board Member
Ronald Dailey, Board Member
John Lenart, Board Member

AGENDA: May 24, 2016
TO: City Council
VIA: T. Jarb Thaipejr, City Manager
FROM: Diana DeAnda, Finance Director
SUBJECT: Investment Policy

Approved/Continued/Denied By City Council Date _____
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Section 1434

INVESTMENT POLICY

PURPOSE

This statement is intended to provide guidelines for the prudent investment of the City's temporary idle cash, and outline the policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.

OBJECTIVE

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, to achieve a reasonable rate of return on public funds investments, while minimizing the potential for capital losses due to market changes or issuer defaults

The three main objectives used to determine placement of investments are safety, liquidity and yield, in accordance with Section 53600.5 of the California Government Code.

- **Safety** is the primary objective of the City's investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio by limiting investment to the safest types of securities, and take steps to reduce market value interest rate risks.
- **Liquidity** in the investment portfolio shall be maintained to meet all operating requirements that may be reasonably anticipated. Portfolios will be structured so that securities mature concurrent with cash needs to meet anticipated demands.
- **Yield** (the average annual return on an investment based on the interest rate, price, and length of time to maturity) is the City's third objective. The portfolio shall be designed with the objective of attaining a market rate of return by taking into account the investment risk constraints and liquidity needs of the City. Core investments will be limited to relatively low risk securities in anticipation of earning a reasonable return relative to the risk being assumed.

DELEGATION OF AUTHORITY

Authority to manage the investment portfolio is granted to the City Treasurer for a one-year period, subject to review. Delegation by the City Council may be renewed pursuant to this section each year. Responsibilities under this authority shall be carried out according to procedures and internal controls consistent with this plan.

PRUDENCE

The standard to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio with judgment and care, under circumstances then prevailing. The investment officer acting in accordance with written procedures and this investment policy and exercising due diligence in investment management shall be relieved of personal responsibility for an individual security's credit risk or market value changes, provided deviation from expectations are reported in a timely fashion.

Investment officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions.

INVESTMENT INSTRUMENTS

Individual placement of investments with financial institutions shall be made under the guidelines provided herein and in accordance with Section 53601 et. Seq. of the California Government Code and the



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phil Dupper, Mayor pro tempore
Ronald Dailey, Councilman
Ovidiu Popescu, Councilman
John Lenart, Councilman

COUNCIL AGENDA:

TO: City Council
VIA: T. Jarb Thaipejr, City Manager
Diana De Anda, Finance Director *DD*
FROM: Sonia Fabela, Accounting Manager *Sf*
SUBJECT: Approve FY 2016-2017 COPS Grant Allocation

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

That the Mayor and Council approve the City’s expenditure plan for FY 2016-2017 Supplemental Law Enforcement Services Funds (also known as the “COPS Grant”) as discussed below and included in the Proposed FY 2016-2017 City Budget.

BACKGROUND

Although the funds and expenditures have been included as part of the FY 2016-2017 Proposed City Budget, the County’s Law Enforcement Oversight Committee (the entity responsible for administering the funds for the State) requires that the Council approve the expenditure plan for the COPS grant as a separate item from the City budget.

The estimated use of COPS funding by the City for FY 2016-2017 is \$87,700. As the City has done in previous years, the COPS funds will be used to pay for the Sheriff’s Service Specialist position; including law enforcement program costs associated with that position such as Kidzwatch program activities and supplies for three schools, Explorer’s Law Enforcement Competitions, Red Ribbon “Say NO to drugs” campaign supplies for two schools, and uniforms for the Citizens Patrol.

ENVIRONMENTAL

None.

FINANCIAL IMPACT

As required by State regulations related to the grant, COPS grant revenue is budgeted and accounted for in a fund separate than the General Fund. Grant funds are then used to reimburse the General Fund for approved expenses incurred as discussed above. Pages from the proposed FY 2016-2017 City Budget reflecting this expenditure plan are attached.

**CITY OF LOMA LINDA
COPS GRANT FUND
BUDGET SUMMARY 2016-2017**

EXPENDITURES	ACTUAL 2014-2015	BUDGETED 2015-2016	ADOPTED 2016-2017
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	79,806	86,300	87,700
CAPITAL	0	0	0
TOTAL	<u>\$ 79,806</u>	<u>\$ 86,300</u>	<u>\$ 87,700</u>
 SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 79,521	\$ 86,300	\$ 87,200
USE OF MONEY & PROPERTY	286	400	500
REFUNDS & REIMBURSEMENTS	0	0	0
FUND BALANCE	0	(400)	0
TOTAL	<u>\$ 79,806</u>	<u>\$ 86,300</u>	<u>\$ 87,700</u>

DEPARTMENTAL GOALS

For Fiscal Year 2016-2017 the goals for the COPS Grant fund is:

1. To assist the General Fund with the costs associated with the two Sheriff's Service Specialist positions including
2. To assist the General Fund with the costs to run the Kidzwatch program at three schools within the City limits
3. To assist the General Fund with the costs to fund part of the cost of the Explorer's Law Enforcement Competitions
4. To assist the General Fund with the costs to promote the "Say NO to drugs" Campaign during Red Ribbon week at two public schools within City Limits

PROGRAM DESCRIPTION

Legislation enactment of Assembly Bill No. 3229, Citizen's Option for Public Safety (COPS). Cities are provided funds to supplement existing services in the area of front-line law enforcement, including anti-gang and community crime prevention programs.

CITY OF LOMA LINDA
PROPOSED 2017 BUDGET

35 CITIZENS OPTION PUBLIC SAFETY
5430 C.O.P.S.

<u>ACCOUNT NUMBER</u>	<u>2015 Actuals</u>	<u>2016 Yr. End Est</u>	<u>2017 Proposed</u>	<u>2017 Proposed vs 2016 YE Est</u>
MAINTENANCE & OPERATIONS				
35-5430-1620 UNIFORMS & SAFETY EQUIPMENT	0.00	400.00	400.00	0.00
35-5430-1870 MATERIALS & OTHER SERVICES	1,300.35	2,900.00	2,900.00	0.00
35-5430-1890 TRANSFERS OUT	78,506.00	83,000.00	84,400.00	1,400.00
TOTAL MAINTENANCE & OPERATIONS	79,806.35	86,300.00	87,700.00	1,400.00
CAPITAL OUTLAY				
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00
TOTAL C.O.P.S.	79,806.35	86,300.00	87,700.00	1,400.00

**CITY OF LOMA LINDA
BUDGET JUSTIFICATIONS
FISCAL YEAR 2016-2017**

35 *CITIZENS OPTION PUBLIC SAFETY*
5430 *C.O.P.S.*

TITLE/ACCOUNT NUMBER	Amount
MAINTENANCE & OPERATIONS	
35-5430-1620 UNIFORMS & SAFETY EQUIPMENT	
1 Uniforms for citizens patrol	400.00
Total Budgeted Amount:	400.00
35-5430-1870 MATERIALS & OTHER SERVICES	
1 Kidzwatch program activities and supplies for three schools	1,500.00
2 Explorer's (ages 14-20) Law Enforcement Competitions	1,000.00
3 Red Ribbon - Say NO to Drugs campaign supplies for two schools	400.00
Total Budgeted Amount:	2,900.00
35-5430-1890 TRANSFERS OUT	
1 COPS funding to supplement Sheriff Service Specialist positions costs to the General Fund	84,400.00
Total Budgeted Amount:	84,400.00
TOTAL MAINTENANCE & OPERATIONS	87,700.00
TOTAL C.O.P.S.	87,700.00



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
John Lenart, Councilman
Ovidiu Popescu, Councilman

Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: May 24, 2016
TO: City Council
FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T. J. T.*
SUBJECT: Extension of Annual Service Contracts for Fiscal Year 2016-17

RECOMMENDATION

It is recommended that City Council approve one-year contract extension to June 30, 2016, to the following:

- A) Albert Grover and Associates – Interconnect Traffic Signal Monitoring;
- B) Golden West Landscape – Landscape Maintenance Services in the Landscape Maintenance District (LMD) areas and Barton Road Median;
- C) Cannon Pacific Services, Inc. – Street Sweeping Services;
- D) KBM Janitorial Services – Janitorial Services of all City Buildings; and
- E) Siemens Industry Inc. – Traffic Signal Maintenance Services

BACKGROUND

The City has maintained a professional working relationship with all the contractors. The services provided by the Contractor have been satisfactory to the City. Should there be any issues of concern raised by the City or by the public, the contractors have been responsive to address all concerns.

ANALYSIS:

The City has budgeted for all the contracts and for any CPI adjustments as appropriate for the 2016-17 fiscal year.

FINANCIAL IMPACT:

Funding for these services is as follows:

- A) Albert Grover and Associates:
 - a. Monthly Service Contract – Account: 10-5360-1830 - \$5,400

- B) Golden West Landscape:
 - a. Monthly Service Contract – Accounts: 71-5200-1830 - \$106,000; and 01-4200-1830 - \$32,000
 - b. Miscellaneous Landscape and Irrigation Repairs Contract - Accounts: 01-4200-1300 - \$7,000 and 71-5200-1300 - \$29,000

- C) Cannon Pacific Services:
 - a. Monthly Service Contract – Accounts: 01-3200-1830 and 10-5360-1830 - \$38,400

- D) KBM Janitorial Services:
 - a. Monthly Service Contract – All City Accounts: 01-3030, 01-3200, 01-3400, 01-4200, 01-4400, 01-5500, 05-3500, 65-7000, -1830 - \$62,000
 - b. Community Room Rental Cleaning (pass-thru) – Accounts: 01-3400-1830, 05-3500-1830, and 65-7000-1830 - \$11,000

- E) Siemens Industry Inc.
 - a. Monthly Service Contract – Accounts: 01-3030-1830 and 72-5100-1830 - \$22,000
 - b. Miscellaneous Traffic Signal Repairs – Accounts: 01-3030-1300 and 72-5100-1300 - \$35,000



F A S

STANDARD CONTRACT

FOR COUNTY USE ONLY

<input type="checkbox"/> New	FAS Vendor Code		SC	Dept. SHC	A	Contract Number 94-523 A-25	
<input checked="" type="checkbox"/> Change						ePro Vendor Number	
<input type="checkbox"/> Cancel						ePro Contract Number	
County Department Sheriff/Coroner/Public Administrator			Dept. SHC	Orgn. SHC	Contractor's License No.		
County Department Contract Representative Samuel Fisk, Captain			Telephone (909)387-3637		Total Contract Amount \$3,601,739		
Contract Type <input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:							
If not encumbered or revenue contract type, provide reason:							
Commodity Code		Contract Start Date 07/01/16	Contract End Date 06/30/17	Original Amount \$	Amendment Amount \$3,601,739		
Fund AAA	Dept. SHC	Organization SHC	Appr.	Obj/Rev Source 9565	GRC/PROJ/JOB No. LOMALIND	Amount \$ 3,601,739	
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount \$	
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount \$	
Project Name Contract Law Enforcement 2016-17			Estimated Payment Total by Fiscal Year				
			FY	Amount	I/D	FY	Amount

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and

Name
City of Loma Linda
Address
25541 Barton Road
Loma Linda, CA 92354-3125
Telephone (909) 864 - 6861

hereinafter called CITY

IT IS HEREBY AGREED AS FOLLOWS:

(Use space below and additional bond sheets. Set forth service to be rendered, amount to be paid, manner of payment, time for performance or completion, determination of satisfactory performance and cause for termination, other terms and conditions, and attach plans, specifications, and addenda, if any.)

AMENDMENT NO. 25

Contract No. 94-523 o provide law enforcement service to the City of Loma Linda is hereby amended, effective July 1, 2016 by replacing Schedule A referred to in Paragraph IV, with the Schedule A attached hereto and incorporated herein by reference.

Except as amended, all other terms and conditions of this contract remain as stated therein.

<i>Auditor-Controller/Treasurer/Tax Collector Use Only</i>	
<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

CC AGENDA ITEM 6g

[With the exception of signatures, this page is intentionally left blank].

COUNTY OF SAN BERNARDINO

►
James Ramos, Chairman, Board of Supervisors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Laura H. Welch
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

City of Loma Linda

(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Name _____
(Print or type name of person signing contract)

Title _____
(Print or Type)

Dated: _____

Address 25541 Barton Road

Loma Linda, CA 92354-3125

Approved as to Legal Form
►
Michelle D. Blakemore, Chief Asst. County Counsel
Date _____

Reviewed by Contract Compliance
►
Date _____

Presented to BOS for Signature
►
Samuel Fisk, Captain
Date _____

SCHEDULE A
Law Enforcement Services Contract
City of Loma Linda
2016-17

Additions: 40 Patrol hours per week and 1-Traffic Deputy

<u>LEVEL OF SERVICE</u>	<u>FY 2016-17</u> <u>COST</u>
0.43 - Lieutenant	110,146 ¹
1.85 - Sergeant	405,320 ¹
0.56 - Detective/Corporal (20 hours per week)	103,057 ¹
10.41 - Deputy Sheriff (376 hours per week)	1,741,177 ¹
2.00 - Deputy Sheriff - Traffic (no relief factor)	334,520 ¹
1.00 - Sheriff's Service Specialist	73,585 ¹
2.59 - Office Specialist	177,881 ¹
0.29 - Motor Pool Services Assistant	20,183 ¹
5.00 - Marked Unit	66,725 ²
1.00 - Unmarked Unit	7,135 ²
1.00 - Ford Escape	5,697 ²
1.00 - Truck - Donated	1,378 ³
Dispatch Services	174,417 ¹
12.00 - HTs (Amortized over 7-years)	5,784
12.00 - HTs (Access & Maint Only)	7,632
1.00 - Additional MDCs	1,051
11.00 - Taser Replacement (Amortized over 4-years)	3,608
Administrative Support	14,014
Office Automation	24,360
Services & Supplies	23,346
Vehicle Insurance	34,731
Personnel Liability & Bonding	84,453
Workers' Comp Experience Modification	15,684
County Administrative Cost	150,701
Startup Costs	15,154
TOTAL COST:	\$ 3,601,739 ¹

Monthly Payment Schedule

1 st payment due July 15, 2016:	\$300,155
2 nd through 12 th payments due the 5 th of each month:	\$300,144

¹ Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the City on a quarterly invoice.

² Vehicle costs do not include fuel and maintenance. The City is responsible for fuel, repair and maintenance of all contract vehicles, including collision damage. All fuel, repair and maintenance costs incurred by the County will be billed to the City on a quarterly invoice.

³ No replacement cost is included for grant funded or donated vehicles.

SCHEDULE A
Law Enforcement Services Contract
City of Loma Linda
2016-17

Additional Costs Billed Quarterly:

The City will be billed on a quarterly basis for the following items:

- Increases to salaries and benefits resulting from Board of Supervisors-approved changes to Memorandums of Understanding with the County's various employee organizations.
- Actual overtime cost.
- Actual on-call cost (on call pay for safety employees for 2016-17 is \$185 per week).
- Actual cost of vehicle fuel, repair and maintenance, including the cost of collision repair.
- Professional services from private vendors and other services, supplies and personnel costs above the contract formula.

LEVEL OF SERVICE SUMMARY

SAFETY:

Lieutenant	-	0.43
Sergeant	-	1.85
Detective/Corporal	-	0.56
Deputy Sheriff	-	10.41
Deputy Sheriff - Traffic Car	-	2.00
		15.26

GENERAL:

Sheriff's Service Specialist	-	1.00
Office Specialist	-	2.59
Office Assistant II	-	0.00
Motor Pool Services Asst	-	0.29
Dispatchers	-	1.92
		5.81

VEHICLES:

Marked Patrol Units	-	5
Unmarked Units Code 3	-	1
SUV's & Pickup Trucks	-	2
Donated Vehicles-Ins Only	-	2 *
		10

DONATED VEHICLES:

Yamaha Rhino	-	1 *
Cargo Trailer	-	1 *
		2 *

* (Included for insurance costs only)



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
Ovidiu Popescu, Councilman
John Lenart, Councilman

COUNCIL AGENDA:

TO: City Council

VIA: T. Jarb Thaipejr, City Manager
Diana De Anda, Finance Director *DD*

FROM: Sonia Fabela, Accounting Manager *SF*

SUBJECT: Approve a two year term extension of the Audit Service Contract with Rogers, Anderson, Malody & Scott, LLP

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended the City Council approve an extension for a two year term of the service contract for audit services with Rogers, Anderson, Malody & Scott, LLP (Attachment A).

BACKGROUND

The Government Finance Officers Association (GFOA) issues recommendations on standard government entity practices. One key GFOA recommended practice is that government entities replace auditors at the end of the contract or after a prolonged period of time. GFOA also recommends that government entities enter into a multi-year agreement of at least five years duration. Such agreement will help maintain continuity long enough to allow the firm to recover from “start-up” costs over several years and at the same time provide the entity with variation in audit firms. After undertaking of a full-scale competitive bid process, in May of 2013, the City Council awarded a three year contract to Rogers, Anderson, Malody and Scott, LLP.

ANALYSIS

Based on the professional relationship over the last three years, City staff would like to continue working with Rogers, Anderson, Malody & Scott, LLP. Besides excelling in the thoroughness of their audit, the firm’s audit staff has provided assistance in the preparation of the City’s financial statements, have been flexible in accommodating our audit schedule requests and have made themselves available to answer questions as they arise. Most importantly audit staff has made procedural recommendations that enhance the City’s internal controls and diminish potential for misreporting. The cost for audit services will remain reasonable with a proposed two percent increase for each year the contract will be extended. In addition to providing audit services at a low cost, Rogers, Anderson, Malody & Scott, LLP will continue to provide City staff with updates and training on current developments in governmental accounting at no additional cost.

ENVIRONMENTAL

None

FINANCIAL IMPACT

The audit fees negotiated with Rogers, Anderson, Malody & Scott are \$32,300 for fiscal year 2015/2016 and \$32,900 for fiscal year 2016/2017. The audit fees are included in the annual budget.



ROGERS, ANDERSON, MALODY & SCOTT, LLP
CERTIFIED PUBLIC ACCOUNTANTS, SINCE 1948

735 E. Carnegie Dr. Suite 100
San Bernardino, CA 92408
909 889 0871 T
909 889 5361 F
ramscpa.net

July 21, 2015

Diana DeAnda, Finance Director/Treasurer
City of Loma Linda
25541 Barton Road
Loma Linda, California 92354

PARTNERS

Brenda L. Odle, CPA, MST
Terry P. Shea, CPA
Kirk A. Franks, CPA
Scott W. Manno, CPA, CGMA
Leena Shanbhag, CPA, MST, CGMA
Jay H. Zercher, CPA (Partner Emeritus)
Phillip H. Waller, CPA (Partner Emeritus)

DIRECTORS

Bradferd A. Welebir, CPA, MBA

MANAGERS / STAFF

Jenny Liu, CPA, MST
Seong-Hyea Lee, CPA, MBA
Charles De Simoni, CPA
Yiann Fang, CPA
Nathan Statham, CPA, MBA
Brigitta Bartha, CPA
Gardenya Duran, CPA
Juan Romero, CPA
Ivan Gonzales, CPA, MSA
Brianna Pascoe, CPA

Dear Ms. DeAnda

We would like to take this opportunity to thank you and your staff for the confidence and support you have provided to us over the past three years, and present this letter for your consideration regarding extending our audit contract with the City of Loma Linda for two more fiscal years.

We are proud of the excellent service our firm has provided the City. In addition to the audit, we have provided assistance to the City in the preparation of its financial statements, we have been flexible in our audit schedules to accommodate any requests of the City and we have made ourselves available throughout the year to answer questions raised by finance staff.

Our fees for Fiscal Year 2015/16 would be \$32,300; Fiscal Year 2016/17 would be \$32,900, as detailed in the attached schedule. This is a 2% increase over the Fiscal Year 2014/15 fee.

As has been the case during our current contract period, we will continue to provide continuity of staffing, be available to work with the finance staff in areas of technical accounting pronouncements as well as compliance and internal control issues. We are available for telephone consultation on various financial matters throughout the year. All professional consultations throughout the year have been included in our proposed fixed fee.

We value the City as an important client and look forward to continuing our services in the future. Please do not hesitate to contact us for further clarification. We look forward to continuing our professional relationship with the City

Very truly yours,

ROGERS, ANDERSON, MALODY & SCOTT, LLP

Terry Shea, Partner
Certified Public Accountant

MEMBERS

American Institute of
Certified Public Accountants

*PCPS The AICPA Alliance
for CPA Firms*

*Governmental Audit
Quality Center*

California Society of
Certified Public Accountants

City of Loma Linda
Proposed Fee
Fiscal Years 2015/16 and 2016/17

<u>Description of Services</u>	Not to Exceed Amount	
	2016	2017
1 City of Loma Linda Interim Audit	\$ 3,590	\$ 3,650
2 Loma Linda Housing Authority & Successor Agency Interim Audit	2,155	2,200
3 City Year-End audit, including GANN limit review, management letter and CAFR preparation	19,735	20,120
4 Year-End Financial and compliance audit of the Housing Authority and Successor Agency, FS if needed	3,590	3,650
5 A-133 Single Audit of Federal Grants of the City	2,155	2,200
6 City State Controllers Report preparation and filing.	1,075	1,080
Not to Exceed Maximum Fee (Including Expenses)	<u>\$ 32,300</u>	<u>\$ 32,900</u>

CITY OF LOMA LINDA

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made and effective as of May 24, 2016 between the City of Loma Linda, a municipal corporation ("City") and Rogers, Anderson, Malody & Scott, LLP ("Consultant"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. TERM

This Agreement shall commence on May 24, 2016 and shall remain and continue in effect for a period of 24 months until tasks described herein are completed, but in no event later than May 24, 2018 unless sooner terminated pursuant to the provisions of this Agreement.

2. SERVICES

Consultant shall perform the tasks described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the schedule of performance which is also set forth in Exhibit A.

3. PERFORMANCE

Consultant shall at all times faithfully, competently and to the best of his/her ability, experience and talent, perform all tasks described herein. Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

4. CITY MANAGEMENT

City's City Manager shall represent City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by Consultant, but not including the authority to enlarge the Tasks to be Performed or change the compensation due to Consultant. City's City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Tasks to be Performed or change Consultant's compensation, subject to Section 5 hereof.

5. PAYMENT

(a) The City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit B, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed \$65,200 for the total term of the Agreement unless additional payment is approved as provided in this Agreement.

(b) Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Manager. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by City Manager and Consultant at the time City's written authorization is given to Consultant for the performance of said services. The City Manager may approve additional work not to exceed ten percent (10%) of the amount of the Agreement, but in no event shall total compensation exceed Ten Thousand Dollars (\$10,000.00). Any additional work in excess of this amount shall be approved by the City Council.

(c) Consultant will submit invoices monthly for actual services performed. Said invoices shall detail all costs, rates and hours for individual tasks. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of the Consultant's fees, it shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice.

(d) Consultant agrees that, in no event shall City be required to pay to Consultant any sum in excess of ninety-five percent (95%) of the maximum payable hereunder prior to receipt by City of all final documents, together with all supplemental technical documents, as described herein acceptable in form and content to City. Final payments shall be made no later than sixty (60) days after presentation of final documents and acceptance thereof by City.

6. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE

(a) The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement, such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant on a pro-rata basis the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the City pursuant to Section 3.

7. DEFAULT OF CONSULTANT

(a) The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

(b) If the City Manager or his/her delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Consultant a written notice of the default. The Consultant shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

8. OWNERSHIP OF DOCUMENTS

(a) Consultant shall maintain complete and accurate records with respect to billings, staff time, costs, expenses, receipts and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of seven (7) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, claims, applications, computer files, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused, or otherwise disposed of by the City without the permission of the Consultant. With respect to computer files, Consultant shall make available to the City, at the Consultant's office and upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring and printing computer files.

9. INDEMNIFICATION

(a) Indemnification for Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or sub consultants (or any entity or individual that consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement.

(b) Indemnification for Other than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, and any and all of its employees,

officials, and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or sub consultants of Consultant. Said indemnification shall include any claim that Consultant, or Consultant's employees or agents, are considered to be employees of the City or are entitled to any employee benefits from City, including but not limited to those available under Public Employees Retirement Law.

(c) General Indemnification Provisions. Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every sub consultant or other person or entity involved by, for, with, or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required here, Consultant agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend City as set forth here is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this Agreement or this section.

10. INSURANCE

(a) Consultant shall neither commence work under this Agreement until it has obtained all insurance required hereunder in a company or companies acceptable to City nor shall Consultant allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. Consultant shall, at all times during the term of this Agreement, maintain and keep in full force and effect, the following policies of insurance with minimum limits as indicated below and issued by insurers with A.M. Best ratings of no less than A-: VI:

Commercial general liability at least as broad as ISO CG 0001 (per occurrence)	1,000,000
(general aggregate)	2,000,000
Commercial auto liability at least as broad as ISO CA 0001 (per accident)	1,000,000
Professional Liability (per claim and aggregate)	1,000,000
Worker's compensation	Statutory

(b) All insurance required by this section shall apply on a primary basis. Consultant agrees that it will not cancel or reduce said insurance coverage. Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, City may take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

(c) Auto liability insurance shall cover owned, non-owned and hired autos. If Consultant owns no vehicles, auto liability coverage may be provided by means of a non-owned and hired auto endorsement to the general liability policy.

(d) At all times during the term of this Agreement, Consultant shall maintain on file with City a certificate of insurance, in a form acceptable to City showing that the aforesaid policies are in effect in the required amounts. The general liability policy shall contain or be endorsed to contain a provision including the Indemnitees as additional insured's. Consultant shall promptly file with City such certificate or certificates and endorsements if applicable. Coverage for the additional insured's shall apply to the fullest extent permitted by law.

(e) No policy required by this section shall prohibit Consultant from waiving any right of recovery prior to loss. Consultant hereby waives such right with regard to the Indemnitees.

(f) All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement limits the application of such insurance coverage.

(g) In accordance with the provisions of California Labor Code, Section 3700, every employer shall secure the payment of compensation to his employees. Consultant shall, prior to commencing work, sign and file with City a certification as follows:

I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

d. General Insurance Requirements: All insurance required by express provision of this Agreement shall be carried only in responsible insurance companies licensed to do business in the State of California. All policies shall contain language, to the extent obtainable, to the effect that (1) the insurer, insured and all subcontractors waive the right of subrogation against City and City's elected officials, officers, employees, and agents; (2) the policies are primary and noncontributing with any insurance that may be carried by City; and (3) they cannot be canceled or materially changed except after thirty (30) days' written notice by the insurer to City by certified mail. Consultant shall furnish City with copies or certificates of all such policies. Consultant may effect for its own account insurance not required under this Agreement.

11. INDEPENDENT CONTRACTOR

(a) Consultant is and shall at all times remain as to the City a wholly independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control and shall not be construed to be employees of City for any purpose, including eligibility under Public Employees Retirement Law. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City.

Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.

(b) No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

12. LEGAL RESPONSIBILITIES

The Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

13. UNDUE INFLUENCE

Consultant declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of the City of Loma Linda in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City of Loma Linda will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the City to any and all remedies at law or in equity.

14. NO BENEFIT TO ARISE TO LOCAL EMPLOYEES

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the project performed under this Agreement.

15. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents, or sub consultants, shall not without written authorization from the City Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(b) Consultant shall promptly notify City should Consultant, its officers, employees, agents or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, requests for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with City and to provide the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

(c) Consultant covenants neither he/she nor any office or principal of their firm have any interest in, or shall acquire any interest, directly or indirectly, which will conflict in any manner or degree with the performance of their services hereunder. Consultant further covenants that in the performance of this Agreement, no person having such interest shall be employed by them as an officer, employee, agent or sub consultant. Consultant further covenants that Consultant has not contracted with nor is performing any services, directly or indirectly, with any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City or the study area and further covenants and agrees that Consultant and/or its sub consultants shall provide no service or enter into any agreement or agreements with a/any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City or the study area prior to the completion of the work under this Agreement.

16. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To City: City of Loma Linda
25541 Barton Road
Loma Linda, CA 92354

Attention: City Clerk

To Consultant:

17. ASSIGNMENT

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City. Because of the personal nature of the services to be rendered pursuant to this Agreement, only Terry Shea (responsible employee) shall perform the services described in this Agreement.

Consultant's responsible employee may use assistants, under his direct supervision, to perform some of the services under this Agreement. Consultant shall provide City fourteen (14) days' notice prior to the departure of the responsible employee from Consultant's employ. Should he leave Consultant's employ, the City shall have the option to immediately terminate this Agreement, within three (3) days of the close of said notice period. Upon termination of this Agreement, Consultant's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between the City Council and the Consultant.

18. LICENSES

At all times during the term of this Agreement, Consultant shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Agreement, including a City of Loma Linda business license.

19. GOVERNING LAW

The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with jurisdiction over the City of Loma Linda.

20. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

21. CONTENTS OF REQUEST FOR PROPOSAL AND PROPOSAL

Consultant is bound by the contents of City's Request for Proposal, Exhibit "C" hereto and incorporated herein by this reference, and the contents of the proposal submitted by the Consultant, Exhibit "D" hereto. In the event of conflict, the requirements of City's Request for Proposals and this Agreement shall take precedence over those contained in the Consultant's proposals.

22. CONFIDENTIALITY

Information and materials obtained by the Consultant from City during the performance of this Agreement shall be treated as strictly confidential and shall not be used by the Consultant for any purpose other than the performance of this Agreement.

23. DISCRIMINATION

The Consultant agrees that no person shall be excluded from employment in the performance of this Agreement on grounds of race, creed, color, sex, age, marital status, or place of national origin. In this connection, the Consultant agrees to comply with all County, State and Federal laws relating to equal employment opportunity rights.

24. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF LOMA LINDA

By: _____
[City Manager or Mayor]

By: _____
(signature)

Attest:

Terry Shae
(typed name)

City Clerk

Engagement Partner
(title)

Approved as to Form:

City Attorney

Exhibit A

Audit Schedule	FY 2016	FY 2017
Interim Audit	June	April, May or June
Year-End Audit	Sept 19-23, 2016	Sept. 23-26, 2016
Auditor preparation of CAFR, (and Housing Authority, and Successor Agency Financial Statements draft if needed)	October 13, 2016	Oct. 12, 2016
Auditor finalize CAFR (and Housing Authority, and Successor Agency Financial Statements if needed) (Delivery)	Nov. 2, 2016	Nov. 8, 2016
Partner to present audit to Audit Committee and Council	Nov. 8, 2016	Nov. 14, 2016

Report Schedule			
Report Description	Number of Copies	Due date	
		FY 2016	FY 2017
Comprehensive Annual Financial Report (CAFR)	15 (and 1 PDF)	Nov. 2	Nov. 8
Successor Agency and Housing Authority Component Unit Statements(if needed)	15 (and 1 PDF)	Nov. 2	Nov. 8
Management letter	8	Nov. 2	Nov. 8
GANN limit letter	8	Nov. 2	Nov. 8
A-133 Single Audit Report	15	Nov. 2	Nov. 8
City State Controller's Report (Filed Electronically)	1	Oct. 18	Oct. 18

Exhibit B

Total All-inclusive Maximum Price

Year	Total Cost
For the year ending June 30, 2016	\$32,300
For the year ending June 30, 2017	32,900
Total Professional Fees	\$65,200

**Summary of Proposed Fees
June 30, 2016 thru June 30, 2017**

Description of Services	Estimated Not to Exceed Amount	
	2016	2017
1 City of Loma Linda's Interim Audit	\$ 3,590	\$ 3,650
2 Loma Linda Housing Authority and Successor Agency Interim Audit	2,155	2,200
3 City Year-End audit, including GANN limit review, management letter and CAFR Preparation.	19,735	20,120
4 Year-End Financial and compliance audit of the Housing Authority and Successor Agency, including financial statements if needed.	3,590	3,650
5 A-133 Single Audit of Federal Grants of the City.	2,155	2,200
6 City State Controller's Report preparation and filing.	1,075	1,080
Not to Exceed Maximum Fee (Including Expenses)	\$ 32,300	\$ 32,900



1100 Oakesdale Ave. SW
Renton, Washington 98057

P: 800.328.0310
F: 425.254.1402

www.tylertech.com

**City of Loma Linda, CA
Tyler/Munis ERP Demonstration
May 19th, 2016**

08:00 – 08:15	Introduction – Tyler Overview
08:15 – 09:15	Software /Functional Overview Munis User Interface Central Screens Role Tailored Dashboard Reporting
09:15 – 10:30	GL – Budget – Project Accounting
10:30 – 10:45	Break
10:45 – 12:00	Utility Billing w/Citizen Self Service/Tyler Cashiering
12:00 – 01:00	Lunch
01:00 – 01:15	Accounts Receivable/General Billing
01:15 – 02:00	Purchasing/AP
02:00 – 02:30	Fixed Assets
02:30 – 03:00	Business License
3:00 – 3:15	Break
3:15 – 4:30	HR – Payroll w/Employee Self Service
04:30 – 04:45	Wrap Up



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

COUNCIL AGENDA: May 24, 2016
TO: City Council
FROM: Jeff Bender, Fire Chief
VIA: T. Jarb Thaipejr, City Manager
SUBJECT: Wildland Fire Protection Contract #3CA02727 for fiscal year 2016-2017

Approved/Continued/Denied By City Council Date _____
--

STATE OF CALIFORNIA
COOPERATIVE FIRE PROGRAMS
LOCAL RESPONSIBILITY AREA WILDLAND PROTECTION
REIMBURSEMENT AGREEMENT
 LG-W REV 03/2015

COURTESY COPY

AGREEMENT NUMBER	3CA03069
REGISTRATION NUMBER:	

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME

City of Loma Linda

2. The term of this Agreement is: July 1, 2016 through June 30, 2017

3. The maximum amount of this Agreement is: \$ 43,573.53
 Forty Three Thousand Five Hundred Seventy Three Dollars and Fifty Three Cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A	3 pages
Exhibit B – Budget Detail and Payment Provisions	2 pages
Exhibit C* – General Terms and Conditions; DGS GTC Version: 610	0 pages
Exhibit D – Special Terms and Conditions (Attached hereto as part of this Agreement)	1 pages
Exhibit E – Additional Provisions	5 pages

Items shown with an Asterisk (), are hereby incorporated by reference and made part of this Agreement as if attached hereto.
 General Terms and Conditions can be viewed at: <http://www.dgs.ca.gov/ols>

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

LOCAL AGENCY		California Department of General Services Use Only
LOCAL AGENCY'S NAME City of Loma Linda		
BY (Authorized Signature) 	DATE SIGNED(Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS 25541 Barton Rd, Loma Linda, CA 92354		
STATE OF CALIFORNIA		
AGENCY NAME California Department of Forestry and Fire Protection		
BY (Authorized Signature) 	DATE SIGNED(Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Phyllis Banducci, Assistant Deputy Director, Cooperative Fire Protection, Training & Safety		
ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460		

COURTESY COPY

COURTESY COPY

EXHIBIT A

COOPERATIVE FIRE PROGRAMS

AGREEMENT FOR PROTECTION OF WILDLANDS WITHIN LOCAL AGENCY RESPONSIBILITY AREA

1. The project representatives during the term of this Agreement will be:

CAL FIRE Unit Chief:	Glenn Barley	Local Agency:	City of Loma Linda
Name:	San Bernardino	Name:	Jeff Bender
Phone:	909-881-6900	Phone:	909-799-4404
Fax:	909-881-6969	Fax:	909-799-2891

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

CAL FIRE Unit Chief:	Glenn Barley	Local Agency:	City of Loma Linda
Section/Unit:	San Bernardino	Section/Unit:	
Attention:	Shane Littlefield	Attention:	Jeff Bender
Address:	3800 N Sierra Way, San Bernardino, CA 92405	Address:	25541 Barton Rd, Loma Linda, CA 92354
Phone:	909-881-6900	Phone:	909-799-4404
Fax:	909-881-6969	Fax:	909-799-2891

Send an additional copy of all correspondence to:

CAL FIRE
Cooperative Fire Services
P.O. Box 944246
Sacramento, CA 94244-2460

2. AUTHORIZATION

This Agreement is entered into this 1st day of July, 2016, by and between the State of California, hereinafter called STATE and City of Loma Linda, County of San Bernardino, State of California, hereinafter called Local Agency through its duly authorized officers. As used herein, Director shall mean Director of the California Department of Forestry and Fire Protection (CAL FIRE). Where the standard clauses for example in Exhibit C, use the word "Contractor" that word shall mean LOCAL AGENCY as LOCAL AGENCY is used in this Agreement.

Section 4142 of the Public Resources Code provides that the Director may enter into cooperative Agreements with local jurisdictions for the purpose of providing wildland fire protection.

3. SCOPE OF WORK

LOCAL AGENCY has the responsibility for protection of life, property, and wildland areas comprising 1582 acres of land as indicated on the map included under Exhibit E and desires to contract with the STATE to provide wildland fire protection to said area.

Contractor Name: City of Loma Linda

Contract No: **3CA03069**

- 3 -

STATE has the ability to provide wildland fire protection for said area, of the type and degree, which it now provides on adjacent State Responsibility Areas.

4. SERVICES BY STATE

- A. STATE shall provide wildland fire protection for the areas defined in the above section.
- B. For those areas, which are adjacent to State Responsibility Area, STATE will provide wildland fire protection at the same level of service it now provides on adjacent State Responsibility Area.
- C. For those areas (islands), which are not adjacent to State Responsibility Area, the wildland fire protection provided by the STATE will be limited to those resources identified in the preplanned wildland response for the respective area. Any resources beyond those specified in the preplanned wildland response are assistance by hire and the financial responsibility of the LOCAL AGENCY.

5. ADMINISTRATION

- A. LOCAL AGENCY agrees that STATE may dispatch fire protection resources available under this Agreement to other areas of the state when needed at the sole discretion of STATE.
- B. STATE response will be subject to availability of resources.
- C. Incident Management within the contract area shall conform to current Incident Command System criteria for Unified Command.
- D. STATE and LOCAL AGENCY shall, through established dispatch procedures, immediately notify each other of any fire incident within the contract area.

6. MUTUAL AID

LOCAL AGENCY shall provide mutual aid response into the contract area for wildfires. Structural fire protection remains the jurisdictional and financial responsibility of LOCAL AGENCY.

7. ENTIRE AGREEMENT

This Agreement contains the whole Agreement between the parties. It cancels and supersedes any previous Agreement for the same or similar services.

EXHIBIT B

BUDGET DETAIL, INVOICING, PAYMENT AND RECONCILIATION

1. Invoicing and Payment:

- A. LOCAL AGENCY shall pay STATE for providing said protection at the rate of 24.42 per acre, plus an 12.79% administrative charge for a total of \$43,573.53 upon presentation of an invoice by STATE. The rate per acre and administrative charge will be calculated by STATE prior to January 1, of each year and annually thereafter, for the succeeding fiscal year subject to approval by LOCAL AGENCY. This Agreement shall be amended each fiscal year to reflect new rates.
- B. STATE shall provide thirty (30) day written notice to LOCAL AGENCY of the cost per acre and the administrative charge to be assessed for each subsequent fiscal year during the term of this Agreement; LOCAL AGENCY shall have thirty (30) days to approve said rate; if written approval is not received by STATE within said period, STATE's obligations hereunder shall terminate; LOCAL AGENCY shall be liable for all amounts due up to and including the date of such termination.
- C. To minimize the need for reconciliation payment is expected in full after the LOCAL AGENCY receives the STATE invoice. Payments made by the LOCAL AGENCY will cover the protection rate per acre and the administrative charge for the protection services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.

2. Budget Contingency Clause

- A. If the LOCAL AGENCY's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the STATE for the services specified in this Agreement, the LOCAL AGENCY shall promptly notify the STATE and this Agreement will terminate pursuant to the notice periods required herein.
- B. If funding for any fiscal year is reduced or deleted by the LOCAL AGENCY for purposes of this program, the LOCAL AGENCY shall promptly notify the STATE, and the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced amount, pursuant to the notice terms herein
- C. If the STATE Budget Act does not appropriate sufficient funds to provide the services for the current year or any subsequent years covered under this Agreement, which results in an inability to provide the services specified in this Agreement to the LOCAL AGENCY, the STATE shall promptly notify the LOCAL AGENCY, and this Agreement will terminate pursuant to the notice periods required herein.

- D. If funding for any fiscal year is reduced or deleted by the STATE Budget Act for purposes of this program, the STATE shall promptly notify the LOCAL AGENCY, and the LOCAL AGENCY shall have the option to either cancel this Agreement with no liability occurring to the LOCAL AGENCY, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced services, pursuant to the notice terms herein.
- E. Notwithstanding the foregoing provisions in paragraphs A and B above, the LOCAL AGENCY shall remain responsible for payment for all services actually rendered by the STATE under this Agreement regardless of LOCAL AGENCY funding being reduced, deleted or not otherwise appropriated for this program. The LOCAL AGENCY shall promptly notify the STATE in writing of any budgetary changes that would impact this Agreement.
- F. LOCAL AGENCY and STATE agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

EXHIBIT D

SPECIAL TERMS AND CONDITIONS

1. Cancellation

Failure of either party to meet any of the terms and conditions of this Agreement, including non-payment of monies due hereunder, shall be cause for the termination of this Agreement; such termination shall become effective upon written receipt of 30 day notice of cancellation.

2. Audit

If the Agreement is over \$10,000, the parties shall, in accordance with Government Code Section 10532, be subject to examination and audit of the State Auditor General for a period of three (3) years after final payment under the Agreement. Examination and audit shall be confined to those matters connected with performance of the Agreement including, but not limited to, cost of administering the Agreement. The Contractor warrants by execution of this Agreement, that no person or selling agency has been employed or retained to solicit or secure this Agreement upon Agreement or understanding.

3. Operating Plan

Prior to April 1 of each year, STATE and LOCAL AGENCY shall establish a joint Operating Plan for the contract area, which shall be attached after Exhibit E. If LOCAL AGENCY received its structural fire protection from another local agency, the local agency providing the structural fire protection must be party to the Operating Plan.

4. Extension of Agreement

Unless there is written notice by LOCAL AGENCY to terminate this Agreement STATE shall extend this Agreement for a single one-year period from the original termination date. The cost of services provided by STATE during the extended period shall be based upon the rates published for the fiscal year in which the extended period falls had a new Agreement been entered into.

5. Modification

This Agreement may be amended at any time by written mutual consent of the parties hereto.

6. Indemnification

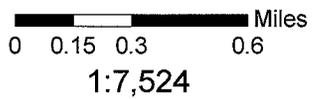
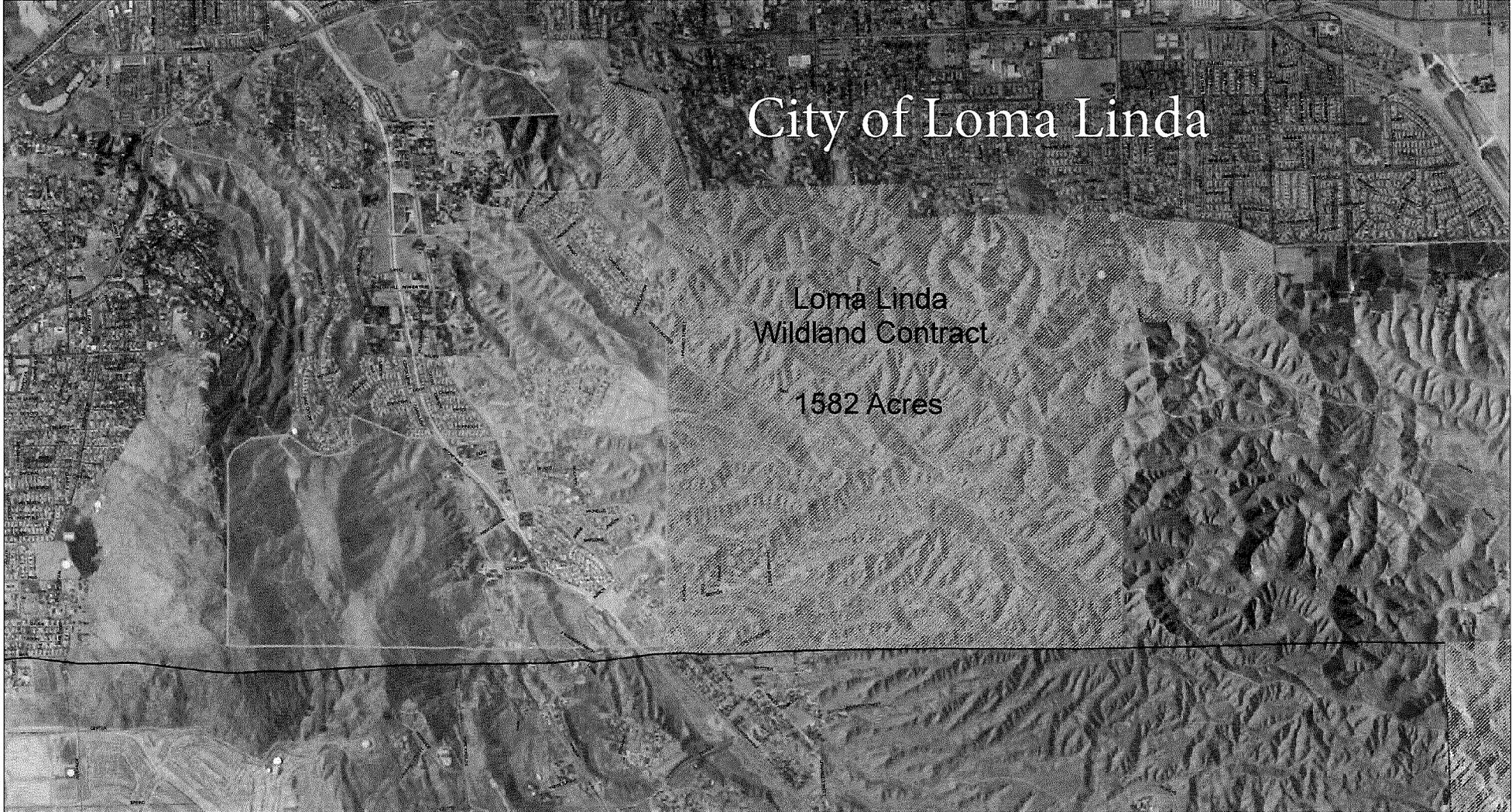
Each party, to the extent permitted by law, agrees to indemnify and hold harmless the other party, its officers, agents, and employees from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the indemnifying party.

EXHIBIT E

ADDITIONAL PROVISIONS

Attachments

- Budget Plan
- Topographic Map
- Operating Plan
- Annual Report



Legend

-  SRA
-  Colton Wildland Contract
-  2016-2017 Loma_Linda_Contract

LOCAL RESPONSIBILITY AREA (LRA) WILDLAND PROTECTION REIMBURSEMENT AGREEMENT

Program Cost Account (PCA #) 39001

THIS IS THE BUDGET PLAN FOR THE LOCAL RESPONSIBILITY AREA (LRA)
WILDLAND FIRE PROTECTION REIMBURSEMENT AGREEMENT BETWEEN THE
STATE OF CALIFORNIA, DEPARTMENT OF FORESTRY & FIRE PROTECTION (CAL FIRE)
AND THE CITY/TOWN OF City of Loma Linda A LOCAL AGENCY
FOR THE 2016/2017 FISCAL YEAR

AGREEMENT COST CALCULATIONS:

Number of Acres 1582

General Fund Reimbursement	\$ 9.19	\$ 14,538.58
Unit Budget	\$ 15.23	\$ 24,093.86
<hr/>		
Sub-Total		\$ 38,632.44
Admin Rate	12.79%	\$ 4,941.09
<hr/>		
Total Protection Cost		\$ 43,573.53

Comments Section:

LOMA LINDA WILDLAND CONTRACT AREA OPERATIONAL PLAN

Between

**CALIFORNIA DEPARTMENT OF FORESTRY and FIRE PROTECTION (CAL FIRE),
San Bernardino Unit,**

And

LOMA LINDA FIRE DEPARTMENT

Purpose

The purpose of this operating plan is to increase and/or enhance the fire ground operations within the California Department of Forestry and Fire Protection (CAL FIRE) San Bernardino Unit Loma Linda Wildland Contract area including mutual threat zones. This plan would allow responding agencies to pre-designate the Unified Ordering point, VHF Radio Frequencies, establishment of a Unified Command structure for wildland fires in the contract area.

Area involved:

1. See attached map, Loma Linda Wildland Contract area inclusive of mutual threat zones.

Proposal

The proposal of this plan is to:

1. Wildland fires within the contract area or mutual threat zone:
 - a. Regardless of which agency Company Officer is on scene of the incident first, the first arriving Company Officer shall:
 - i. Assume command,
 - ii. Establish jurisdiction,
 - iii. Determine threats with potential,
 - iv. Provide a report on conditions,
 - v. Formulate and effect a plan of action,
 - vi. Prioritize control objectives,
 1. Life, Property and Natural Resources,
 - vii. Request additional resources as appropriate,
 - viii. Establish the Unified Ordering Point.
2. The Unified Ordering Point shall be the California Department of Forestry and Fire Protection (CAL FIRE) San Bernardino Unit Emergency Command Center (BDCC).
3. Regardless of which agency Chief Officer is on scene of the incident first;
 - a. The first arriving Chief Officer will transition command from the initial attack incident commander.
 - b. Announce and assume command.
 - c. Establish an Incident Command Post.

4. Wildland fires will be managed via Unified Command structure affording all agencies with jurisdictional responsibility to establish a common set of objectives and strategies.
5. Common communications shall be established utilizing the Firescope Statewide channel plan with the following VHF frequencies.
 - a. Command
 - i. Common command frequency assigned by the BDCC
 - b. Tactical
 - i. Common tactical frequencies assigned by the BDCC
 - c. Air to Ground
 - i. Common air to ground frequencies assigned by the BDCC
 - d. Note: California Department of Forestry and Fire Protection (CAL FIRE) San Bernardino Unit Emergency Command Center (BDCC) will make every effort to assign VHF frequencies utilizing the pre-designated frequency chart below.

VHF FREQUENCIES			
BDU L1	151.4450	159.3900	BDU LOCAL 1
CDF C1	151.3550	159.3000	CDF COMMAND 1
CDF C2	151.2650	159.3300	CDF COMMAND 2
CDF C3	151.3400	159.3450	CDF COMMAND 3
CDF T5	151.2500	151.2500	CDF TAC 5
CDF T8	151.3700	151.3700	CDF TAC 8
CDF A/G	151.2200	151.2200	CDF AIR TO GND NET
WHITE 2	154.2650	154.2650	WHITE 2
WHITE 3	154.2950	154.2950	WHITE 3

6. Wildland fires in jurisdictions outside of the Loma Linda Wildland Contract area that are deemed an imminent threat:
 - a. Immediate notification will be made to BDCC. BDCC will in turn notify Loma Linda Fire Department via San Bernardino County Communications Center (XBOC).
7. For wildland fires originating in the Loma Linda Wildland Contract area or mutual threat zone, Cal Fire will dispatch resources based on the Low, Medium or High dispatch levels, as well as by the closest resource concept. Additional resources may be responded based upon initial reports.

RESPONSE LEVELS			
STATE RESOURCES	HIGH	MEDIUM	LOW
Engines	5	4	2
Dozers	1	1	-
Crews	2	2	-
Helicopter	1	1	-
Air Tanker	2	-	-
Air Attack	1	-	-
Battalion Chief	1	1	1



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

COUNCIL AGENDA: May 24, 2016
TO: City Council
FROM: T. Jarb Thaipejr, City Manager
SUBJECT: Council Bill #R-2016-20 – Adopting the 2016-2017 fiscal year budget

Approved/Continued/Denied By City Council Date _____
--

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING THE FINAL BUDGET FOR THE CITY OF LOMA LINDA FOR THE FISCAL YEAR COMMENCING JULY 1, 2016 AND ENDING JUNE 30, 2017

THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE AS FOLLOWS:

SECTION 1. That the Budget for the City of Loma Linda for the fiscal year commencing July 1, 2016 and ending June 30, 2017, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the Budget of the City of Loma Linda for said fiscal year.

SECTION 2. That from the effective date of said Budget, the several amounts stated therein as proposed expenditures shall be and become appropriated for the several departments, offices, and agencies of the City with respective objects and purposes therein set forth subject to expenditure pursuant to the provisions of all applicable ordinances of the City and statutes of the State.

SECTION 3. That the authority granted for making expenditures from other than the General Fund shall be limited to the actual amount of money received from the source of funds indicated in the Budget for each department, section, or purpose, and no liability upon the General Fund is assumed nor can be imposed in excess of such amounts as may be provided therefor in this Budget from the General Fund. In the event the amounts of money received and credited to the special funds exceed the amount herein estimated, such excess receipts shall be considered deferred allocations in such special funds, contingent upon such receipt and no expenditure thereof made except with the approval of the City Council by resolution.

SECTION 4. That amounts appropriated to any account for any object or purpose may be transferred to a different account for the same general object or purpose within the same

department or activity upon recommendation of the department head and the Director of Finance and approval of the City Manager.

SECTION 5. That all requisitions, purchase orders, fund transfers, inter-departmental orders or other encumbrances upon any account or appropriate object of any department shall be clearly recorded against the amount available both as to the number of items and total amount thereof, in such a way that there shall never be an overencumbrance or an overexpenditure upon any such accounts or appropriated objects and so the full number of articles set forth enumerated in the Budget or subsequent appropriation can be purchased or acquired out of the amount appropriated therefore.

SECTION 6. That the City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 24th day of May 2016 by the following
vote:

Ayes:
Noes:
Abstain:
Absent:

Rhodes Rigsby, Mayor

ATTEST:

Pamela Byrnes-O'Camb, City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phillip Dupper, Vice-Chairman
Ovidiu Popescu, Member
Ronald Dailey, Member
John Lenart, Member

HOUSING AUTHORITY AGENDA: May 24, 2016

TO: Housing Authority

FROM: T. Jarb Thaipejr, Executive Director

SUBJECT: LLHA Bill #R-2016-02 – Adopting the 2016-2017 fiscal year budget

Approved/Continued/Denied
By Housing Authority
Date _____

RESOLUTION NO.

A RESOLUTION OF THE LOMA LINDA HOUSING AUTHORITY
ESTABLISHING A FINAL BUDGET FOR FISCAL YEAR 2016-2017

WHEREAS, the Loma Linda Redevelopment Agency (the "Former Redevelopment Agency") was eliminated pursuant to ABx1 26, Chapter 5, Statutes of 2011 (the "2011 Dissolution Measure") which provided generally for the dissolution of all redevelopment agencies in the State of California; and

WHEREAS, the 2011 Dissolution Measure was challenged by litigation initiated during 2011, which litigation was decided by the California Supreme Court in a manner which upheld the 2011 Dissolution Measure; and

WHEREAS, the 2011 Dissolution Measure, as amended by AB 1484, Chapter 26, Statutes of 2012 ("AB 1484" and, together with the 2011 Dissolution Measure, the "Dissolution Act") further implemented certain aspects of the dissolution of redevelopment agencies within California;

WHEREAS, pursuant to the 2011 Dissolution Measure, the City Council of the City of Loma Linda designated the Loma Linda Housing Authority (the "Authority") to receive the housing assets of the Former Redevelopment Agency; and

WHEREAS, pursuant to the 2011 Dissolution Measure, the oversight board ("Oversight Board") of the successor agency ("Successor Agency") to the Former Redevelopment Agency approved the designation of housing properties and also approved and, following enactment of AB 1484, ratified the transfer of housing properties of the Former Redevelopment Agency to the Authority; and

WHEREAS, the budgeting process establishes the plan of expenditures and the priorities of the Authority relating to its housing assets and operations;

NOW, THEREFORE, BE IT RESOLVED that the budget for the Loma Linda Housing Authority for the fiscal year commencing July 1, 2016 and ending June 30, 2017, as prepared and submitted by the Authority Executive Director and as modified by the City Council sitting as the Loma Linda Housing Authority Board, is hereby accepted.

PASSED, APPROVED AND ADOPTED this 24th day of May 2016 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Rhodes Rigsby, Chairman

ATTEST:

Pamela Byrnes-O'Camb, Secretary