

CITY OF LOMA LINDA
CITY COUNCIL AGENDA

REGULAR MEETING OF JULY 10, 2012

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, July 10, 2012 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the AUGUST 28, 2012 meeting must be submitted in writing to the City Clerk no later than NOON, MONDAY, AUGUST 13, 2012

5:30 p.m., Civic Center Foyer, City Council Reception to say "farewell" to Councilman Stan Brauer and "welcome" to Councilmen-elect John Lenart, Ovidiu Popescu, Rhodes Rigsby.

A. Call To Order

B. Roll Call

C. Invocation and Pledge of Allegiance – Councilman Brauer (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

D. **Items To Be Added Or Deleted**

E. **Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)**

F. **Conflict of Interest** Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

G. **Scheduled And Related Items**

1. Seating of Council Members Elect
 - a. Council Bill #R-2012-34- Commending Stan Brauer
 - b. Presentation to Councilman Brauer – Chamber of Commerce
 - c. Presentation to Councilman Brauer - City
 - d. Remarks from Councilman Brauer
 - e. Oath of Allegiance and Presentation of Certificates of Election to City Councilmen-elect
 - f. Seating of Councilmen and remarks from newly elected

2. Re-organization
 - a. Election of Mayor
 - b. Election of Mayor pro tempore

3. Appoint City Council Members to the following Boards/Commissions [**City Clerk**]
 - a. San Bernardino Associated Governments (SANBAG)
 - b. Omnitrans
 - c. Inland Valley Development Agency (IVDA)
 - d. San Bernardino International Airport Authority (SBIAA)
 - e. Solid Waste Management Board
 - f. San Bernardino Valley Municipal Water District Advisory Commission on Water Policy
 - g. California Joint Powers Insurance Authority Board of Directors (CJPIA)
 - h. Board of Directors Confire JPA
 - i. Zone 3 Flood Control (Mayor is delegate; designate alternate)

4. **Public Hearing** – Council Bill #R-2012-35 – Determine costs related to Spring 2012 Weed Abatement Program [**Fire Dept.**]

5. **Public Hearing** – Council Bill #R-2012-36 – pertaining to Fire Department Fees associated with review of plans for fire sprinkler, fire alarm, specialty fire protection and solar systems and repealing Resolution No. 2591 [**Fire Dept.**]

H. **Consent Calendar**

6. Demands Register
7. Minutes of June 12 and 26, 2012
8. May 2012 Treasurer's Report
9. Deleted.
10. Accept with regret the resignation of Douglas Ziprick from the Senior Center Board
11. Authorization to appropriate funds provided by the 2011 Homeland Security Grant Program (HSGP) [**Fire Dept.**]
12. Authorization to appropriate funds provided by the 2011 Emergency Management Performance Grant (EMPG) [**Fire Dept.**]
13. Approve Measure I Funding and Award of Contract for Sidewalk, Curb, Gutter and Driveways at Various Locations. [**Public Works**]
14. Authorize application for 2012 Homeland Security Grant Program [**Fire Dept.**]
15. Authorize application for 2012 Emergency Management Performance Grant (EMPG) [**Fire Dept.**]
16. Authorize application for 2012 Homeland Security Grant Program [**Sheriff's Dept.**]
17. Direct City Clerk to update FPPC (Fair Political Practices) Form 806 relating to appointments of Council Members to outside committees, boards, commissions for which compensation is paid
18. Extension of annual service contracts for fiscal year 2012-2013 [**Public Works**]
 - a) Albert Grover and Associates - Interconnected Traffic Signal Monitoring;
 - b) Republic ITS - Traffic Signal Maintenance and Repair;
 - c) Golden West Landscape - LMD Services;
 - d) KBM (Moore Maintenance) – Civic Center Janitorial Services.
19. Re-appropriation of funds for the completion of the 9-11 Memorial [**Fire Dept.**]

I. **Old Business**

J. **New Business**

20. Designate voting delegates and alternates for the League of California Cities Annual Conference, September 5-7, San Diego
21. Dissolution of Senior Center Board [**City Manager**]

22. Appointments to City Committees, Commissions, Boards [**City Clerk**]

- a. Budget Committee (2)
- b. Historical Commission (4)
- c. Parks, Recreation, Beautification Committee (5)
- d. Personnel Board (1)
- e. Planning Commission (3)
- f. Traffic Advisory Committee (1)
- g. Trails Development Committee (3)

23. City Council Liaison to Committees

- a. Audit Committee
- b. Budget Committee
- c. Historical Commission
- d. LLCCP
- e. Parks, Recreation, Beautification
- f. Traffic Advisory Committee
- g. Trails Development Committee
- h. North Central Neighborhood

K. **Reports of Councilmen** (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

L. **Reports Of Officers** (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).

M. **Adjournment**



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 10, 2012

TO: City Council

FROM: T. Jarb Thaipejr, City Manager

SUBJECT: Council Bill #R-2012-34 – Commending Stan Brauer

Approved/Continued/Denied By City Council Date _____
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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA COMMENDING COUNCILMAN STAN BRAUER FOR HIS DEVOTION TO CIVIC DUTY AND OUTSTANDING SERVICE TO THE CITY

WHEREAS, Stan Brauer began serving as a member of the City Council and Redevelopment Agency in April 1992, serving as Mayor for two years; Mayor pro tempore for five years; and Agency Vice-Chairman for three years; and

WHEREAS, Stan Brauer, in his capacity as Member of the City Council, represented this City on numerous civic and governmental agencies and boards amongst which are the California Joint Powers Insurance Authority (CJPIA); Confire JPA Board of Directors; East Valley Airport Land Use Commission; I-10 Freeway Corridor Beautification Committee; San Bernardino International Airport Authority (SBIAA); San Bernardino Valley Municipal Water District Advisory Commission on Water Policy; and Solid Waste Management Board; and

WHEREAS, Councilman Brauer was genuinely passionate about signs, open space, and in particular preservation of the South Hills; and

WHEREAS, he served the City in a fair, honest and open manner, debating the issues and voting his conscience as to what he believed best for the citizens of Loma Linda, which has been not only to his credit but to the benefit of the City of Loma Linda;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Loma Linda does hereby applaud, honor and recognize

STAN BRAUER

for outstanding and dedicated service to the community and City and extends best wishes for health and happiness as he leaves a dedicated career as a Member of the City Council; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute this resolution on behalf of the City Council; that it be spread in full upon the Minutes of this meeting and that a certificate bearing this resolution and the seal of the City be presented to Stan Brauer.

PASSED APPROVED AND ADOPTED this 10th day of July 2012.

Rhodes Rigsby, Mayor

ATTEST:

Pamela Byrnes-O'Camb, City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 10, 2012

TO: City Council

FROM: Pamela Byrnes-O'Camb, City Clerk

VIA: T. Jarb Thaipejr, City Manager *T. J. T.*

SUBJECT: Appoint City Council Members to the following Boards/Commissions

Approved/Continued/Denied
By City Council
Date _____

- San Bernardino Associated Governments (SANBAG)
- Omnitrans
- Inland Valley Development Agency (IVDA)
- San Bernardino International Airport Authority (SBIAA)
- Solid Waste Management Board
- San Bernardino Valley Municipal Water District Advisory Commission on Water Policy
- California Joint Powers Insurance Authority Board of Directors (CJPIA)
- Board of Directors Confire JPA
- Zone 3 Flood Control (Mayor)

RECOMMENDATION

It is recommended that the City Council appoint delegate(s) and alternate(s) to the following boards and commissions.

BACKGROUND

Customarily after re-organization, the City Council considers appointments of its members to serve various local and regional boards and commissions. The following is a listing and brief description of each board or commission on which members of the City Council serve.

San Bernardino Associated Governments (SANBAG) – meets the first Wednesday of each month from 9:30 a.m. until noon at the Feldheim Library, 555 W. 6th Street, San Bernardino. SANBAG consists of the San Bernardino County Transportation Commission, Transportation Authority, Congestion Management Agency, and Service Authority for Freeway Emergencies (Call Boxes). SANBAG also oversees Omnitrans and administers the 1/2 –cent sales tax. Theoretically, the delegate and alternate could also serve on the Omnitrans Board. Practically, it may be favorable that the appointments to SANBAG and Omnitrans be different. Members receive \$100/meeting attended.

Councilman Rigsby is the current delegate; Councilman Dupper is the alternate. Board members are required to file a Statement of Economic Interests.

Confirm current appointments or appoint one board member and one alternate.

Omnitrans - meets the first Wednesday of each month from 7:30 a.m. - 9:00 a.m. at the Omnitrans Building, 1700 W. 5th Street, San Bernardino.

Councilman Dailey is the current delegate; Councilman Popescu the alternate. Board members receive \$125/meeting attended. Board members are required to file a Statement of Economic Interests.

Confirm current appointments or appoint one board member and one alternate.

Inland Valley Development Agency (IVDA) - meets the second and fourth Wednesday of each month at 4:00 p.m. in the main auditorium of the Norton Regional Event Center, 1601 E. Third Street, San Bernardino. The Agency oversees the redevelopment of the former Norton Air Force Base, excluding the area designated for the San Bernardino International Airport. Two board members and one alternate represent Loma Linda.

Councilmen Popescu and Dailey serve as Members of the Board and Councilman Dupper serves as the alternate. Board members receive \$100/meeting attended. Board members are required to file a Statement of Economic Interests.

Appoint two board members and one alternate.

San Bernardino International Airport Authority - meets the first and third Wednesday of each month at 3:00 p.m. in the main auditorium of the Norton Regional Event Center, 1601 E. Third Street, San Bernardino. The Authority oversees the development of the San Bernardino International Airport and support businesses at the former Norton Air Force Base.

Councilman Popescu is currently the delegate to the Authority; Councilman Dailey the alternate. Board members receive \$100/meeting attended and are required to file a Statement of Economic Interests.

Confirm current delegate position or appoint one delegate and one alternate.

Solid Waste Management Board - meets quarterly (Jan. April, July, Oct.) on the third Thursday at 2:00 p.m. at the Fisk Auditorium of the San Bernardino County Museum, 2024 Orange Tree Lane, Redlands. It is an advisory board to the County Board of Supervisors as mandated by and relating to AB 939.

Councilman Dupper is currently the delegate, and former Councilman Brauer the alternate.

Appoint one delegate and one alternate.

San Bernardino Valley Municipal Water District Advisory Commission on Water Policy - meets on an as-needed basis on the fourth Wednesday of the month at 7:00 p.m., at the City of Redlands Corporation Yard Building, 1270 Park Avenue. The Commission consists of 21 member agencies and discusses issues related to the San Bernardino Basin, such as water transfers and rates.

Councilman Dupper is currently the delegate and former Councilman Brauer the alternate. Board members are required to file a Statement of Economic Interests.

Appoint one delegate and one alternate.

California Joint Powers Insurance Authority Board of Directors (CJPIA) - meets annually in July. The board approves the operating budget for the Authority and considers amendments to the Agreement with member agencies. The Delegate must be a Council Member. A Board Member may seek election to the Executive Committee. Any number of Alternates may be appointed from Council or Staff to ensure representation at the annual meeting.

Former Councilman Brauer held the delegate position. City Manager Thaipejr and Finance Director DeAnda hold alternate positions. The next meeting of the Board is Wednesday, July 18 at 7:00 p.m. in La Palma.

Appoint one delegate and one alternate.

Board of Directors Confire JPA - meets on an as-needed basis, but at least semi-annually. It approves the operating budget and oversees the Joint Powers Agreement among the Cities of Loma Linda, Redlands, Colton, Rialto and the San Bernardino County Fire Agency for emergency communication services under the contract with the San Bernardino County Communication Center for dispatch services.

Councilman Rigsby currently serves as the delegate; Councilman Dupper is the current alternate.

Appoint one delegate and one alternate.

Zone 3 Flood Control Advisory Committee - meets twice yearly, usually at 9:00 a.m. on a Wednesday toward the end of January for the public hearing relating to the budget, and once in the fall for a tour of flood control facilities.

The Mayor is automatically the delegate to the Committee, and Councilman Popescu is the current alternate.

Confirm current alternate or appoint an alternate.



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 10, 2012

TO: City Council

VIA: Jarb Thaipejr, City Manager

FROM: Jeff Bender, Fire Chief *JB*

SUBJECT: Spring Weed Abatement Program

Report of Proceedings / Account of Costs

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

That the City Council: Receive the report of the Spring 2012 Weed Abatement Program, approve the report and accounting of costs, and adopt the accompanying Resolution establishing liens and assessments on properties.

BACKGROUND

The International Fire Code, 2010 edition, adopted and amended by Loma Linda Municipal Code Chapter 15.28, establishes the authority for removing combustible vegetation when it is determined to be a fire hazard. Section 304 states "Weeds, litter, flammable waste, grass or other vegetation capable of being ignited and endangering property shall be cut down and removed by the owner or occupant of the premises." Vegetation clearance requirements in the wildland-urban interface areas shall be in accordance with Chapter 49.

ANALYSIS

The Spring 2012 Weed Abatement program began on **April 9, 2012** with an initial inspection of approximately 225 parcels. Pursuant to Sections 104.5 of the International Fire Code, 172 Notices to Clean Property, Exhibit "A", were sent by regular mail on **April 16, 2012** to the owner of record as provided by the County Assessor's office. Follow-up inspections began on **May 1, 2012**. If abatement had not been accomplished, or if arrangements for a time extension had not been made with this office, the parcel was placed on an abatement list which was given to the City's contractor for initiation of the abatement work. Combustible vegetation was abated by a City contractor on **22 parcels**.

Parcels abated by the City contractor and which **remain un-paid** are listed on Exhibit "B". Upon completion and documentation of the abatement work payment was made to the contractor by the City.

On **July 3, 2012** invoices specifying the cost of the work performed by the contractor, plus the City's administrative fee, were mailed to the owner of record for each parcel giving them the opportunity to make payment of the bill by **July 10, 2012**, Late payments to be accepted until July 24, 2012. (See Exhibit "C").

Owners also have the opportunity to appear at the hearing to ask questions or dispute any bills or proceedings.

Subsequent to the July 10, 2012 Hearing and Council action, the Report of Costs, with accompanying Resolution (see attached), will be forwarded to the Property Tax Division of the San Bernardino County Auditor/Controller-Recorder for collection as assessments and or liens against the property.

ENVIRONMENTAL

No adverse environmental impact. The Weed Abatement program removes weeds and other flammable vegetation that is deemed to present a fire hazard.

FINANCIAL IMPACT

Recovery of abatement costs plus administrative fees are outlined on Exhibit "B".

ATTACHMENTS:

Exhibit A: Sample Notice to Clean Property

Exhibit B: List of Parcels Abated by City with costs

Exhibit C: Sample Invoice

Copy of Resolution Adopting Report and Statement of Expenses and Imposing a Lien upon Property for payment.



Loma Linda Fire Department

FIRE PREVENTION BUREAU

25541 Barton Rd. Loma Linda, California 92354 • (909) 799-2859 • Fax: (909) 799-2891

NOTICE TO CLEAN PROPERTY

4/16/2012

OLSEN, ERIC L
11580 LAWTON CT
LOMA LINDA CA 92354

Parcel Number: 028425108
Location: 11580 LAWTON CT

Under the provisions of the California Fire Code, 2010 edition, Section 304.1.2 adopted and amended by Loma Linda Municipal Code Chapter 15.28, an inspection of the property listed above has been performed by this Department. Based upon the inspection, a fire hazard, or potential fire hazard has been determined to exist on this property. Notice is hereby given that **any weeds, tumbleweeds, dead grasses, vines, dead shrubs, dead trees, trimmings, or other combustible materials or debris present on your lot, field or parcel of land** are a fire hazard or in all probability will become a fire hazard, and as such must be removed or abated. In addition, any weeds or combustible materials must be **cleared away from any road or street for a distance of 10 ft.**

NOTES: Remove dead vegetation on side of out building structure, skirt palm trees up 8 feet.

Any weeds or other fire hazards as listed above on this property must be removed or abated in an acceptable manner by **April 30, 2011**. Failure to remove or abate by this date will be cause for the City of Loma Linda or it's designated contractor to enter onto the property to accomplish the abatement. In addition to the costs for cleaning, you will also be assessed an administrative fee of 30% of the cost of the work or \$100, whichever is greater. Failure to pay all charges will cause a tax assessment and lien to be placed against the property.

Due to uncontrolled regrowth, a second or third clean up of the property may be necessary during the year. Property owners are advised that it is their responsibility to maintain their property in good condition and that any re-growth during the year may be subject to removal without further notice if determined to be a fire hazard.

This Notice is given pursuant to the provision of the California Fire Code Section 109.2 authorizing action to remove any hazard deemed unsafe. The Fire Department maintains a consistent and impartial position in the application and enforcement of the California Fire Code. For further information, please call (909) 799-2859.

You as owner, occupant or person otherwise in charge of the property may appeal to the Fire Marshal of the City of Loma Linda any of the requirements of this Notice pursuant to Loma Linda Municipal Code Section 2.08.030. Such an appeal shall be in writing and shall be submitted only after all reasonable efforts to resolve the matter have been exhausted with the staff of this Department. Said appeal may include any arguments why the property should not be declared a fire hazard and abated by the City. Any appeal shall be submitted to this Department within ten (10) calendar days from the date of this Notice.

If you are no longer the owner of this property or are in the process of selling it, please inform the new owner of this Notice, and advise this Department in writing of the date the title change occurred. All address information used to mail Notices has been provided by the San Bernardino County Assessor's Office.

James Gray
Fire Marshal

James Shea
By: James Shea
Fire Prevention Inspector

EXHIBIT "A"

Loma Linda Fire Department
Spring 2012 Outstanding Weed Abatement Invoices

	Assessor Parcel #	Owner of Record	Abatement Cost	Administrative Fee	Total Billed	Date abatement completed
1	028420242	Wongworawat, Apisit	\$175.00	\$100.00	\$275.00	6-6-12
2	028109123	Chinchay, Hugo	\$162.50	\$100.00	\$262.50	5-31-12
3	028416237	Galt Loma Linda Richardson LLC	\$625.00	\$187.50	\$812.50	6-4-12
4	028425108	Lorilla, Eliezer A	\$125.00	\$100.00	\$225.00	6-2-12
5	028109123	Kim, Sam	\$100.00	\$100.00	\$200.00	5-31-12
6	028308240	Intercal Enterprises	\$250.00	\$100.00	\$350.00	6-9-12
7	028313312	Intercal Enterprises	\$131.25	\$100.00	\$231.25	6-6-12
8	028316224	Doshi, Rohit	\$425.00	\$127.50	\$552.50	6-19-12
9	028321544	Deutsche Bank Nat'l Tr Co	\$75.00	\$100.00	\$175.00	6-21-12
10	028109141	Patel, Prakash Tr	\$75.00	\$100.00	\$175.00	5-31-12
11	028435127	Aragon, Lupe E	\$97.50	\$100.00	\$197.50	6-23-12
12	029302121	Thomas, Imad	\$75.00	\$100.00	\$175.00	6-4-12
13	028422113	MTB Inland Empire Properties LLC	\$600.00	\$180.00	\$780.00	6-23-12
14	028422115	MTB Inland Empire Properties LLC	\$250.00	\$100.00	\$350.00	6-23-12
15	028435165	Real Estate Investor Group LLC	\$112.50	\$100.00	\$212.50	6-23-12

Loma Linda Fire Department
Spring 2012 Outstanding Weed Abatement Invoices

16	029209210	Alfaorri, Mohamad	\$287.50	\$100.00	\$387.50	6-25-12
17	029213209	Swanson, Ray D	\$75.00	\$100.00	\$175.00	6-5-12
18	029213210	Rey, Porfirio	\$75.00	\$100.00	\$175.00	6-4-12
19	029213211	Rivera, Gerardo	\$75.00	\$100.00	\$175	6-4-12
20	029211135	Hunt, Donald G Tr	\$537.50	\$161.25	\$698.75	6-5-12
21	029302120	Thomas, Imad	\$75.00	\$100.00	\$175	6-4-12
22	028326119	Lim, Hung	\$275.00	\$100.00	375	6-7-12



City of Loma Linda

25541 Barton Road, Loma Linda, California 92354-3160 • (909)799-2859 • fax (909) 799-2891

Sister City – Manipal, Karnataka, India

7/3/2012

INVOICE

WONGWORAWAT, APISIT
25500 ALLEN WY
LOMA LINDA CA 92354

Parcel Number: 028420242
Location: LOMA LINDA DR

Under the provisions of the International Fire Code, 2009 edition, adopted and amended by the State of California as the 2010 California Fire Code, and the Loma Linda Municipal Code Chapter 15.28, a fire hazard that existed on the above real property was abated by a City contractor.

The following amount is now due for **Spring 2012** weed abatement:

Abatement Cost:	\$175.00
Administrative Charges:	\$100.00
Total Due:	\$275.00

Make checks payable to: City of Loma Linda - Weeds
25541 Barton Road
Loma Linda, CA 92354-3160

Official deadline to submit payments is July 10, 2012 after which time a Public Hearing will be conducted to hear a Report of Cost. (Unofficially, payments can be submitted up to July 24, 2012) The Public Hearing is scheduled for **July 10, 2012** at 7:00 p.m. at the City of Loma Linda Council Chambers 25541 Barton Road, at which time Total Charges will be placed as assessments and or liens against the above real property.

Any appeals for the abatement work performed or the amount billed above should be addressed to the City Council at the time of the Public Hearing.

James Gray
Fire Marshal

By:

James Shea

James Shea
Fire Prevention Inspector

EXHIBIT "C"

WEED ABATEMENT REQUIREMENTS

MINIMUM PROPERTY CLEANING REQUIREMENTS:

PROPERTY UP TO ONE (1) ACRE IN SIZE:

1. Disking, mowing or handwork is acceptable.
 - A. Disking shall be done with an approved type offset disc at sufficient depth to place the weeds under the finished soil surface. Disking twice may be required if the soil does not mix with the weeds properly.
 - B. Mowing shall be done in such a manner that all remaining weeds/vegetation shall not exceed 4 inches in height (Property that is mowed may be subject to substantial regrowth).
 - C. Weed whacking or other forms of handwork shall be done when it is impractical to disc or mow, or when there are obstructions such as trees, shrubbery, fences, or buildings.

**Combustible weeds shall be removed from edge of roadways back 10 feet.
ACCESSABLE SLOPES SHALL BE CLEARED OF ALL WEEDS.**

PROPERTY OVER ONE (1) ACRE IN SIZE (see below for hillside properties):

1. Disking or mowing is acceptable; see above.
2. Firebreaks are permitted. Firebreaks shall be a minimum of 100 feet in width from property lines and shall extend around the complete perimeter of the property. Firebreaks shall include 50 feet "crosscut" firebreaks, and shall be cleared of all combustible vegetation to establish a fuel break. Any remaining area that has not been disked or cut shall not exceed one (1) acre in area.

**Combustible weeds shall be removed from edges of roadways back 10 feet.
ACCESSABLE SLOPES SHALL BE CLEARED OF ALL WEEDS.**

PROPERTIES IN THE WILDLAND URBAN INTERFACE (WUI) HILLSIDE RESIDENTIAL;

1. Remove and clear away all dead / combustible weeds or other combustible vegetation from all areas of your parcel, **including slopes***, within 100 feet of all buildings or structures on your parcel. If you have weeds within 100 feet of a neighboring structure these shall also be abated.

**Combustible weeds shall be removed from edges of roadways back 10 feet or as allowable based on terrain.
*ACCESSABLE SLOPES SHALL BE CLEARED OF ALL WEEDS.**

EXCEPTION 1: Single specimen trees, ornamental shrubbery or similar plants used as ground cover do not need to be removed provided that they do not form a means of rapidly transmitting fire from the native growth to any structure. Landscaping and trees do not need to be removed provided they are maintained and watered regularly.

EXCEPTION 2: Grass and other vegetation located **more than 100 feet** from buildings or structures **need not be removed.**

***Slopes** – Contact the Fire Prevention Office to discuss slopes which due to extreme grades or lack of accessibility may present a life safety hazard to conduct abatement work. Weeds abated on slopes shall be left with their root system intact to help prevent erosion and possible slope failure.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING A REPORT AND STATEMENT OF EXPENSES FOR THE SPRING 2011 WEED ABATEMENT PROGRAM AND IMPOSING A LIEN UPON PROPERTY FOR PAYMENT THEREFOR

WHEREAS, the Weed Abatement Program of the City of Loma Linda has been carried out in accordance with Municipal Code requirements; and

WHEREAS, the City Council has held a hearing on the statement of expenses for abatement of the nuisances and has heard and considered the staff report and all objections or protests;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda as follows:

That the statement of expenses attached hereto as Exhibit "A" and incorporated herein by reference, is hereby confirmed and adopted as amended; and

That the statement of expenses (Exhibit "A") is fair, reasonable, and appropriate;

That the cost of the abatement work done or caused to be done by the City as shown on the statement of expenses is hereby ordered to be paid by July 24, 2012; and

That if said costs have not been paid by July 24, 2012, they shall constitute a lien upon the real property against which the nuisance was abated and shall be collected either by a personal civil suit against the person creating, causing or permitting the nuisance, or by a special assessment against the real property; and

That the City Clerk shall file a certified copy of this Resolution and report and statement of expenses as amended with the San Bernardino County Auditor, Assessor and Tax Collector, and shall direct the Auditor to enter the amounts of the charges contained in the report and statement of expenses against the real property described in the report and statement of expense; and

That the amount of the charges shall constitute a lien against the real property against which the charges have been imposed; and

That the Tax Collector shall include the amount of the charges on the bills for taxes levied against said real property and the same shall be collected in the same manner together with the general taxes for the City of Loma Linda, and shall be subject to the same penalties and interest.

PASSED, APPROVED AND ADOPTED this 10th day of July 2012 by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Rhodes Rigsby, Mayor

ATTEST:

Pamela Byrnes-O'Camb, City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 10, 2012

TO: City Council

VIA: T. Jarb Thaipejr, City Manager *TJT*

FROM: James Gray, Fire Marshal *JG*

SUBJECT: Adoption of Council Bill #R2012-36 as it applies to Loma Linda Fire Prevention Bureau fees for services.

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that Council adopt Council Bill # R2012-36 as it applies to fees charged by the Loma Linda Fire Prevention Bureau for the plan check, system inspection, system testing and certification of newly submitted plans for fire sprinkler protection systems, fire alarm systems, fixed fire protection systems, and solar panel installations.

BACKGROUND

Fees charged by the Loma Linda Fire Prevention Bureau for the plan checking, system inspection and systems testing required by of California Fire Code for fire protection systems was last evaluated and adjusted in February 2004. The staff time required to take these systems from plan submittal to approved tested systems has necessitated the re-evaluation of our current fee schedule. A Revenue and Cost survey was conducted by the Prevention Bureau along with the contracted services provided by Revenue and Cost Specialty Group. This survey was based upon a request to re-evaluate our fee structure to provide a 100% recovery of invested staff time.

ANALYSIS

Revenue and Cost Specialists were contracted by the City of Loma Linda to assist in the data collection and evaluation of staff time requirements for the checking and testing of Fire Protection plans submitted to the Prevention Bureau. Data collected, evaluated plans submitted by Contractors whose systems were categorized by the number of devices in the system (ex. # of sprinkler heads, # of alarm devices), and staff time for Fire Marshal and Fire Inspector spent on evaluating plans, and testing of solar systems and fixed fire protection systems.

FINANCIAL IMPACT

The adoption of the updated Fire Prevention fee schedule will recover 100% the costs and overhead incurred by the Prevention Bureau Staff.

**CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2011-2012**

SERVICE FIRE SPRINKLER PLAN CHECK/INSPECT		REFERENCE NO. S-002A	
PRIMARY DEPARTMENT PUBLIC SAFETY	UNIT OF SERVICE PLAN	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of the plans for a fire sprinkler system of proposed construction, and inspecting that construction, to assure compliance with applicable City codes.			
CURRENT FEE STRUCTURE Sprinkler PC/Inspect: 1-20 heads - New - \$150 Existing - \$70 21-50 heads - New - \$175 Existing - \$105 51-150 heads - Tracts - \$175 + \$52 per production home 51-150 heads - Others - New - \$245 Existing - \$175 150+ heads - New - \$315 + \$70 each additional 50 heads 150+ heads - Existing - \$245 + \$70 each additional 50 heads			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$151.30	TOTAL REVENUE:	\$3,480
UNIT COST:	\$579.48	TOTAL COST:	\$13,328
UNIT PROFIT (SUBSIDY):	<u>\$(428.18)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(9,848)</u>
TOTAL UNITS:	23	PCT. COST RECOVERY:	26.11%
SUGGESTED FEE FOR COST RECOVERY OF: 100% New SFR - \$465 New Comm/MFR 1-50 heads - \$765 per building New Comm/MFR 51-150 heads - \$960 per building New Comm/MFR each add'l 50 heads over 150 heads - \$100 per building New Tract - actual costs Exist SFR - \$465 Exist Comm/MFR 1-50 heads - \$720 per building Exist Comm/MFR 51-150 heads - \$815 per building Exist Comm/MFR each add'l 50 heads over 150 heads - \$100 per building			

**CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2011-2012**

SERVICE FIRE ALARM SYSTEM PLAN CHECK/INSP		REFERENCE NO. S-002B	
PRIMARY DEPARTMENT PUBLIC SAFETY	UNIT OF SERVICE PLAN	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of the plans for a fire alarm system of proposed construction, and inspecting that construction, to assure compliance with applicable City codes.			
CURRENT FEE STRUCTURE 1-10 devices - \$125 11-20 devices - \$175 21-50 devices - \$280 50+ devices - \$385			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$285.00	TOTAL REVENUE:	\$3,420
UNIT COST:	\$1,355.58	TOTAL COST:	\$16,267
UNIT PROFIT (SUBSIDY):	<u>\$(1,070.58)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(12,847)</u>
TOTAL UNITS:	12	PCT. COST RECOVERY:	21.02%
SUGGESTED FEE FOR COST RECOVERY OF: 100% 1-10 devices - \$575 per building 11-50 devices - \$875 per building 51-100 devices - \$1,380 per building 101-150 devices - \$3,890 per building Each additional 50 devices over 150 devices - \$510 per building			

**CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2011-2012**

SERVICE FIXED FIRE PROTECT SYSTEM PC/INSP		REFERENCE NO. S-002C	
PRIMARY DEPARTMENT PUBLIC SAFETY	UNIT OF SERVICE PLAN	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of the plans for a specialty fire protection system of proposed construction, and inspecting that construction, to assure compliance with applicable City codes.			
CURRENT FEE STRUCTURE \$175 per system			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$175.00	TOTAL REVENUE:	\$700
UNIT COST:	\$449.25	TOTAL COST:	\$1,797
UNIT PROFIT (SUBSIDY):	\$(274.25)	TOTAL PROFIT (SUBSIDY):	\$(1,097)
TOTAL UNITS:	4	PCT. COST RECOVERY:	38.95%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Commercial Hood - \$435 Halon Alternative - \$465 FM 200 System - \$465			

**CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2011-2012**

SERVICE SOLAR SYSTEM FIRE PLAN CHECK/INSP		REFERENCE NO. S-002D	
PRIMARY DEPARTMENT PUBLIC SAFETY	UNIT OF SERVICE PLAN	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Review of the plans for a solar system of proposed construction, and inspecting that construction, to assure compliance with applicable City and fire codes.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$172.88	TOTAL COST:	\$2,939
UNIT PROFIT (SUBSIDY):	\$(172.88)	TOTAL PROFIT (SUBSIDY):	\$(2,939)
TOTAL UNITS:	17	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Residential - \$195 per system Commercial - Charge the fully allocated hourly rates for the time of all personnel involved plus any outside costs.			

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, AMENDING RESOLUTION 2591 RELATING TO FEES ASSOCIATED WITH REVIEW OF PLANS FOR FIRE SPRINKLER SYSTEMS, FIRE ALARM SYSTEMS, SPECIALTY FIRE PROTECTION SYSTEMS AND SOLAR SYSTEMS OF PROPOSED CONSTRUCTION, AND FOR INSPECTING THAT CONSTRUCTION TO ASSURE COMPLIANCE WITH APPLICABLE CITY CODES

WHEREAS, the City Council adopted Resolution 2591 on April 14, 2009, establishing a schedule of fees and charges for City Services; and

WHEREAS, an analysis related to the review of plans for fire sprinkler systems, fire alarm systems, specialty fire protection systems, and solar systems of proposed construction, and for inspecting that construction to assure compliance with applicable City codes and costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services has been conducted; and

WHEREAS, heretofore the City Council has adopted Ordinance No. 455 on July 23, 1991, establishing its policy as to the recovery of costs and more particularly the percentage of costs reasonable borne to be recovered from users of City services and directing staff as to the methodology for implementing said Ordinance; and

WHEREAS, pursuant to Government Code Section 66016, the specific fees to be charged for services must be adopted by the City Council by Resolution; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such special services needs be adopted so that the City might carry into effect its policies; and

WHEREAS, on June 30, 2012 the City published notice of the date, time and location of a public hearing to be held on the proposed fees and made available to the public data regarding the amount of estimated cost required to provide the services for which the fees are proposed to be levied and the revenue sources anticipated to provide the services; and,

WHEREAS, on July 10, 2012 the City Council conducted a public hearing on the proposed fees; and,

WHEREAS, the City Council finds that the proposed fees have been calculated and established consistent with the requirements of California Government Code Sec. 66000 *et seq*, and do not exceed the reasonable cost of providing the services in question.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Fee Schedule Adoption. The following schedule of fees and charges as amended are hereby directed to be computed by and applied by the various City departments, and to be collected by the City Finance Department for the special services when provided by the City or its designated contractors as herein listed and incorporated as Exhibit "A".

Section 2. Separate Fee for Each Process. All fees set by this resolution are for each identified process; additional fees shall be required for each additional process or service that is

requested or required. Where fees are indicated on a per unit of measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

A. Added Fees and Refunds. Where additional fees need to be charged and collected for completed staff work, or where a refund of excess deposited moneys is due, and where such charge of refund is ten dollars (\$10.00) or less, a charge or refund need not be made, pursuant to California Government Code Sections 29373.1 and 29375.1 and amendments thereto, unless specifically requested within 30 days.

B. Defining and Timing of Fee Schedule. Definitions regarding and the timing of the implementation of the hereinafter-enumerated fee schedules shall be as stipulated in Ordinance No. 455.

Section 3. Interpretations. This resolution may be interpreted by the several City department heads in consultation with the City Manager and should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

Section 4. Intention. It is the intention of the City Council to review the fees and charges as determined and set out herein based on the City's next Annual Budget and all the City's costs reasonably borne as established at that time and, as and if warranted, to revise such fees and charges based thereon.

Section 5. Overhead Rates. Overhead rates as recommended by the Revenue & Costs Specialists, LLC Schedule of Fees and Charges Update for City Services are effective upon effective date of resolution.

Section 6. Constitutionality. If any portion of this resolution is declared invalid or unconstitutional, then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

Section 7. Effective Date. This Resolution shall go into full force and effect immediately, but shall be subject to the terms and conditions of Ordinance No. 455.

PASSED, APPROVED AND ADOPTED this 10th day July 2012 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Rhodes Rigsby, Mayor

ATTEST:

Pamela Byrnes-O'Camb, City Clerk

FEE SCHEDULE

SERVICE	REF. NO.	FEE
Building Plan Checking	S-001	UBC Table 1-A and selected Uniform Administrative Code Tables
Sign Permit – Building	S-001A	\$95 per permit
Pool Permit	S-001B	\$150 Pool \$115 Spa
Fire Plan Check & Inspection	S-002A	<p>\$175/plan check for Vegetation Management Plan and Fire Protection Plan required by the International Wildland-Urban Interface Code.</p> <p>Sprinkler Plan Check/Inspection: New SFE, \$465; New Comm/MFR 1-50 heads, \$765 per building; 51-150 heads, \$960 per building; each additional 50 heads over 150 heads, \$100 per building; New Tract, actual costs; Existing Comm/MFR 1-50 heads, \$720 per building; 51-150 heads, \$815 per building; each additional 50 heads over 150 heads, \$100 per building.</p> <p>Fire Alarm System Plan Check/Inspection: 1-10 devices, \$575 per building 11-50 devices, \$875 per building 51-100 devices, \$1,380 per building 101-150 devices, \$3,890 per building; Each additional 50 devices over 150 devices, \$510 per building.</p> <p>Fixed Fire Protection System Plan Check/Inspection: Commercial Hood, \$435 Halon Alternative, \$465 FM 200 System, \$465</p> <p>Solar System Fire Plan Check/Inspection: Residential, \$195 per system Commercial, Charge the fully allocated hourly rates for the time of all personnel involved plus any outside costs.</p>
Hydrant Flow Field Test	S-002E	50% recovery rate, \$60 Single Family Residential, \$135 Other
Planning Variance Review	S-005	\$2.015 per application \$200 owner-occupied single family residence
Appeal Processing	S-006	<p>\$1,165 per application – appeal to Planning Commission</p> <p>\$815 per application – Appeal to City Council to recover 50% of costs</p> <p>\$100 per application for owners of single-family residences - appeal to Planning Commission</p> <p>\$100 per application for owners of single-family residences – appeal to City Council</p>

SERVICE	REF. NO.	FEE
Time Extension Review	S-007	\$2,760 per application – Subdivision \$2,215 per application - Other
Specific Plan Review	S-008	\$15,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs
Categorical Exemption	S-009	\$355 per application
Initial Study	S-009A	\$3,400 per application plus \$170 per technical study
Environmental Impact Report Review	S-009B	\$15,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs
Zone Map Change Review	S-010	\$2,625 per application
General Plan Amendment Review	S-011	\$4,835 per application – Text \$4,575 per application Map Any outside work to be passed through to the applicant
Development Agreement	S-012	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs
Conditional Use/Precise Design Review	S-013	\$4,220 – New up to 4 units Multi-Family Residential \$4,220 – New <20,000 sq. ft. \$5,560 – New >20,000 sq. ft. \$4,120 – Existing Non-Residential
Review of Minor Variance	S-014	\$630 per application to recover 50% cost \$200 Owner-occupied single family residence
Minor Modification to Approved Plan	S-014A	\$320 per application
Preliminary Review	S-015	\$1,030 per application with 50% of the fee to be credited against future fees if the project is actually submitted
Review of Code Amendment Request	S-016	\$2,150 per application
Review of Annexation Request	S-017	\$15,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs
Review of Home Occupation Request	S-018	\$106 per application
Certificate of Compliance	S-018A	\$500 per application
Lot Line Adjustment Request	S-019	\$1,645 per application
General Plan/Zoning Verification Letter	S-020	\$205 per letter
Review of Wall/Fence/Patio Location	S-021	\$50 per application
Land Use Permit	S-021A	\$90 per application - Change of Tenant/Owner \$260 per application- Change of Land Use
Sign Permit Design Review	S-022	\$220 per application
Master Sign Plan Review	S-022A	\$1,970 per application
Temporary Sign Permit	S-022B	\$50 per application
Tentative Parcel Map Review	S-023A	\$4,585 per application plus \$10 per lot for every lot over 9 lots
Tentative Tract Map Review	S-024	\$4,965 per application plus \$20 per lot

SERVICE	REF. NO.	FEE
Amendment to Approved Plans	S-024A	\$2,290 per application requiring Planning Commission Review only \$3,050 per application requiring Planning Commission and City Council review
Re-Address Processing	S-024B	\$190 per address
Final Subdivision Map Check	S-025	\$4,890 – 5-50 lots \$7,015 – 51-100 lots \$10,000 deposit – 100+ lots
Subdivision Improvement Plan Check	S-026	\$500 - \$0-\$5,000 \$750 - \$5,001 - \$10,000 6% construction costs - \$10,001 - \$25,000 \$1,500 + 5% of estimate over \$25,000 - \$25,001 - \$75,000 \$4,000 + 4.15% of estimate over \$75,000 - \$75,001 - \$125,000 \$6,075 + 3.3% of estimate over \$125,000 - \$125,001 - \$200,000 \$8,550 + 2.15% of estimate over \$200,000 - \$200,000+
Improvement Inspect	S-027	\$50 minimum based on construction valuation of: \$0 - \$25,000 – 5% of construction costs \$25,000 - \$75,000 – 4.5% of construction costs over \$75,000 – 4% of construction costs
Satellite Dish and Antenna Filing	S-028A	\$435 per application
Street Vacation Review	S-029	\$4,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs
Review of Utility Reimbursement Agreement	S-030	\$1215 per application
Small Project Review & Site Review	S-031	\$1,360 per application
NPDES Business Review/Inspection	S-032	\$280 per business
Construction Permits	S-032B	\$91 - curb and gutter \$32.50 - crossgutter \$65 sidewalk/driveway/alley approach, wheelchair ramp \$0.13 per sq/lin ft (\$65 minimum) sewer storm drain (lin ft), alley gutter \$0.04 per sq ft pavement replacement 4% of cost of construction (\$260 minimum) pavement \$65 + \$1.30 per sq ft - street cut
Tenant Improvement	S-033	\$145 per application
General Plan Update	S-034	10% surcharge on all Building Dept. Permits to recover 50% of cost
Parking Enforcement	S-035	Vehicle Code/Court approved bail schedule
Residential Parking Permit	S-035A	No fee for registered vehicle at residential address + 1 guest permit; \$5 replacement & additional permits
Parking Boot Installation/Removal	S-035B	\$15 per vehicle
Verification of Vehicle Reg. Tags	S-035C	\$10 per vehicle

SERVICE	REF. NO.	FEE
State-mandated Fire Inspection	S-037	\$70 per hour (1 hour minimum)
Weed Abatement	S-039	Cost + 30% or \$100, whichever is greater
Public Nuisance Abatement	S-039A	Cost + 30% or \$100, whichever is greater
Abandoned Vehicle Abatement	S-039B	Cost + 30% or \$100, whichever is greater
Vehicle Tow Cost Recovery	S-039C	\$88 per vehicle
Engine Company Inspections	S-040	\$45 (6,000 sq ft or less) small office/mercantile/manufacturing \$90 (over 6,000 sq ft) large office/mercantile/manufacturing Apartments: \$45 – 3-30 units; \$70 – 31-60 units; \$90 – 61-100 units; \$180 – 100+ units
Fire Prevention Inspection	S-040A	\$70 per hour (1 hour minimum)
Special Event Permit	S-041	\$280 per application
Special Event Inspections	S-041A	\$70 per hour (1 hour minimum)
Fire Code Permit – Annual	S-041B	\$140 per permit; \$100 per permit if 2 or more permits
Fire Code Permit	S-041D	\$70 per permit
Burn Permit	S-041E	\$35 per permit
Fire False Alarm Response	S-042	1 st 3 responses in 6mo calendar period free 4 th response - \$90/piece of apparatus 5 th response - \$180/piece of apparatus 6 th response - \$270/piece of apparatus
Special Event Services	S-043	Actual cost of all personnel used at the fully allocated hourly rates
Park Use Permit	S-043B	1day – no fee; extended use - \$245
Traffic Accident Report Sales	S-044	\$.20 per page
Fire Incident Report Sales	S-045	\$.20 per page
CPR Classes	S-046	Residents \$15 + materials & outside costs Non-residents \$25 + materials & outside costs
First Aid Classes	S-047	Residents \$15 + materials & outside costs Non-residents \$25 + materials & outside costs
Collection Transmittal Charge	S-054A	\$16 per account
Banner Hanging	S-055	\$180 per banner
Connect to Lateral Install	S-060C	\$85 + material cost - 5/8" – 1" \$315 + material cost – 1-1/2" – 2" \$475 + material cost – 3+"
Connect to Street Main Install	S-060D	\$1,015 + material cost – 1" – 2" \$2,030 + material cost – 3+"
Water Meter Check Request	S-060E	\$40 per meter, to be refunded if the meter is running fast
Sewage Spill on Public R-O-W	S-061	Charge the fully allocated hourly rates for all responding personnel
Delinquent Water Turn Off/On	S-061C	\$58 at time of service turn-on \$25 over and above other fees after hours charge
New Utility Account Set-Up	S-061D	\$20 per account – read only; \$28 per account – turn-on required; \$100 per residential unit prepayment against future utility bills
NSF Check Collection	S-062	\$22/NSF check
Bid Plans/Specs Mailing	S-063	\$16 per request

SERVICE	REF. NO.	FEE
Agenda/Minutes Processing	S-067	\$25 per subscriber per year + SASE Same information is available on City website free
Document Copying	S-068	\$.20 per page
Subordination Agreement	S-069	\$115 per agreement
Affordable Housing Demand/Reconveyance	S-069A	\$\$65 per application
Network Infrastructure Cert.	S-070	\$50 per unit + \$10 per data jack
Facility Rental	S-071	Market rate; the average annual square footage cost is \$32.77. Cost per rental determined by the hours that each room is available to calculate a per hour cost per square foot
GIS Digital Data/Printout	S-072	\$81 per unit



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 12, 2012
TO: City Council
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the attached list of demands for payment.

Voucher List
CITY OF LOMA LINDA
06-28-2012

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
610184	6/21/2012	003628 U.S. BANK CORPORATE PYMNT SYS	4246 0445 5565 0021		Cal Card Purchases & Services	4,721.38
					Total :	4,721.38
610185	6/21/2012	002734 STATE OF CALIFORNIA	EPA ID# CAL000357844		Annual Manifest Fee (7/1/11-6/30/12)	175.00
					Total :	175.00
610186	6/21/2012	001254 LYNETTE ARREOLA	REIMBURSEMENT CLAIM		Mileage Reimbursement	29.61
					Total :	29.61
610187	6/26/2012	000265 DIANA DE ANDA	REQUEST		Flex Medical Reimbursement-2012	35.00
					Total :	35.00
610188	6/26/2012	000917 ZAHADA K SINGH	REQUEST		Flex Medical Reimbursement-2012	152.00
					Total :	152.00
610189	6/26/2012	003207 KYLE CRECELIUS	REQUEST		Reimbursement for ICEMA EMS Fees	50.00
					Total :	50.00
610190	6/26/2012	004505 CONTINENTAL AMERICAN INSURANCE	A011748000		Insurance Premium-June 2012	265.96
					Total :	265.96
610191	6/26/2012	001649 VERIZON CALIFORNIA	STMTS (5)		PHONE SERVICE	442.63
					Total :	442.63
610192	6/26/2012	001245 SO CALIF EDISON	STMT		ELECTRICITY SERVICE	9,083.02
					Total :	9,083.02
610193	6/26/2012	001610 TIME WARNER TELECOM INC	04886795		PHONE SERVICE	691.99
					Total :	691.99
610194	6/28/2012	002218 SONIA FABELA	REQUEST		2012 Flex Medical Reimbursement	48.86
					Total :	48.86
610195	6/28/2012	001851 UNUM INSURANCE	0091890-001 0		July 2012 Life Ins Premium	838.90
					Total :	838.90
610196	6/28/2012	001851 UNUM INSURANCE	0091889-001 4		July 2012 Life & Disability Ins Premiur	3,725.32

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
610196	6/28/2012	001851 001851 UNUM INSURANCE	(Continued)			Total : 3,725.32
610197	6/28/2012	003762 CDPH-OCP, DEPT OF PUBLIC HEALTH	REQUEST		Russ Handy-Gr 4 Wtr Dist Operator C	130.00
						Total : 130.00
610198	6/28/2012	000832 CALIFORNIA JPIA	5648		J.Thaipejr - Human Resources Acade	375.00
						Total : 375.00
610199	6/28/2012	002722 ACTION CONSTRUCTION SPECIALIST	12-2743	P-0000009043	REPAIRS	480.00
						Total : 480.00
610200	6/28/2012	002722 ACTION CONSTRUCTION SPECIALIST	12-2751	P-0000009043	REPAIRS	800.00
						Total : 800.00
610201	6/28/2012	002722 ACTION CONSTRUCTION SPECIALIST	12-2752	P-0000009043	REPAIRS	635.00
						Total : 635.00
610202	6/28/2012	001923 XEROX CORPORATION	500492593	P-0000009384	XEROX SCANFLOW LICENSE - SEN	68.22
						Total : 68.22
610203	6/28/2012	004802 FOUR STAR REBAR, INC	6255R1	P-0000010120	REBAR FOR CONCRETE FOR 9/11	2,032.00
						Total : 2,032.00
610204	6/28/2012	004801 GDA INCORPORATED	LL911-1	P-0000010121	FORM LUMBER/SUPPLIES FOR CO	9,999.86
						Total : 9,999.86
610205	6/28/2012	000537 HAROLD ANDERSON, L & L TOWING	2988	P-0000009115	Towing Svc-6NYX20 2010 Honda Civ	65.00
						Total : 65.00
610206	6/28/2012	000537 HAROLD ANDERSON, L & L TOWING	2989	P-0000009115	TOWING SERVICES	65.00
						Total : 65.00
610207	6/28/2012	000537 HAROLD ANDERSON, L & L TOWING	2987	P-0000009115	TOWING SERVICES	65.00
						Total : 65.00
610208	6/28/2012	000537 HAROLD ANDERSON, L & L TOWING	2990	P-0000009115	TOWING SERVICES	65.00
						Total : 65.00
610209	6/28/2012	002254 ANIXTER INC	TAX RETURN		4TH QTR 2011	41,092.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
610209	6/28/2012	002254 002254 ANIXTER INC	(Continued)			Total : 41,092.00
610210	6/28/2012	000840 CITY OF SAN BERNARDINO	133-132		Water Svc - WS972733 Hydant Mete	796.55
						Total : 796.55
610211	6/28/2012	001245 SO CALIF EDISON	2 STATEMENTS		ELECTRIC SERVICE	18,058.18
						Total : 18,058.18
610212	7/2/2012	001923 XEROX CORPORATION	061443092	P-0000009384	XEROX SCANFLOW LICENSE - SEN	76.64
			061443093	P-0000009382	XEROX COPIER LEASE - SENIOR C	43.40
			061443094	P-0000009441	XEROX AGREEMENT FOR FIRE DE	43.40
			061443095	P-0000009387	XEROX ANNUAL MAINT AGR - PW/I	355.68
			061443097	P-0000009386	XEROX ANNUAL MAINT AGR - COR	430.91
			061704749	P-0000009385	XEROX COPIER LEASE - SHARED (550.62
						Total : 1,500.65
1000216156	7/18/2012	000771 P.E.R.S.	1000216156 & 16157		Retirement Contributions 5/6-5/19/201	56,192.06
						Total : 56,192.06
1000218515	6/27/2012	000771 P.E.R.S.	1000218515 & 218516		PERS Contributions-5/20 thru 6/2/201	58,521.99
						Total : 58,521.99
1770003191	6/25/2012	000454 ICMA RETIREMENT CORP	CONF #2012177003191		ICMA CONTRIBUTIONS	17,971.83
						Total : 17,971.83
32 Vouchers for bank code : bofa						Bank total : 229,173.01
32 Vouchers in this report						Total vouchers : 229,173.01

Bank code : bofa

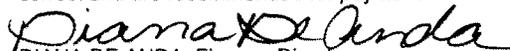
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.

610184 thru 610212; 1000216156, 1000218515 & 1770003191

for a total disbursement of \$ 229,173.01, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 07/10/2012 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
610215	7/3/2012	001391 XPRESS LUBE	00001-02773012	P-0000009233	OIL CHANGES & VEHICLE MAINTEN	155.48
Total :						155.48
610216	7/3/2012	000265 DIANA DE ANDA	REQUEST 7/2		Flex Medical Reimbursement-2012	50.00
Total :						50.00
610217	7/3/2012	003691 LUKE GRANGER	REQUEST		Reimbursement ICEMA Renewal	50.00
Total :						50.00
610218	7/3/2012	000677 NFPA	5538204X		Membership Renewal-J Gray #27163	165.00
Total :						165.00
610219	7/3/2012	000750 POMA DISTRIBUTING COMPANY	263371	P-0000009172	FUEL	4,209.94
Total :						4,209.94
610220	7/5/2012	001730 AFLAC	921147		Insurance Premium-June 2012	1,289.10
Total :						1,289.10
610221	7/5/2012	003946 LARRY NACHTMANN JR.	REQUEST		Dependent Care Reimbursement-201	8.64
Total :						8.64
610222	7/5/2012	002120 ALLIANT INS SVCS - SPEC EVENT	CERTIFICATE#2012-009		Special Event Ins 2nd Qtr 2012-Addit'	83.32
Total :						83.32
610223	7/5/2012	001610 TIME WARNER TELECOM INC	04905221	P-0000009268	RENEWAL OF INTERNET SERVICE	4,749.00
Total :						4,749.00
610228	7/5/2012	001245 SO CALIF EDISON	STMTS (2)		ELECTRICITY SERVICE	2,154.13
Total :						2,154.13
610238	7/10/2012	002722 ACTION CONSTRUCTION SPECIALIST	12-2759 12-2764 12-2765	P-0000009043 P-0000009841 P-0000009838	REPAIRS NEW STEEL RAILING AT CURTIS FI IMPROVEMENTS AT HERT PK - WII	1,200.00 2,890.00 2,820.00
Total :						6,910.00
610239	7/10/2012	001665 AMERIMARK DIRECT	61547	P-0000009918	RECYCLING PUBLIC EDUCATIONA	1,103.68

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
610239	7/10/2012	001665 001665 AMERIMARK DIRECT	(Continued)			Total : 1,103.68
610240	7/10/2012	001400 BOOT BARN 4 SAN BERNARDINO	IVC0028744	P-0000009057	WORK PANTS & BOOTS	475.26
						Total : 475.26
610241	7/10/2012	000102 BRITHINEE ELECTRIC, INC.	161409 161457	P-0000009059 P-0000009908	MOTOR REPAIRS FOR WELLS INSTALL AMP METERS AT RICH 5 /	230.00 6,658.96
						Total : 6,888.96
610242	7/10/2012	003969 CALPORTLAND CEMENT	91578708	P-0000009062	CONCRETE MATERIALS	431.61
						Total : 431.61
610243	7/10/2012	002860 CB TYRES RECYCLING RESOURCES	15226		Loading, Hauling & Tires Disposal	251.00
						Total : 251.00
610244	7/10/2012	004397 CHEMPAK	77643	P-0000009066	TOILET PAPER	137.38
						Total : 137.38
610245	7/10/2012	002843 CITY OF REDLANDS, OFFICE OF CITY T	AR138405	P-0000009068	NATURAL GAS FUEL	116.18
						Total : 116.18
610246	7/10/2012	000841 CITY OF SAN BERNARDINO	2012-10000038	P-0000009459	ANIMAL CONTROL CONTRACT	10,466.00
						Total : 10,466.00
610247	7/10/2012	004791 CLEARSTREAM RECYCLING	56738	P-0000009914	PORTABLE RECYCLE CONTAINER	1,671.88
						Total : 1,671.88
610248	7/10/2012	000203 CLINICAL LABORATORY OF	921714	P-0000009922	WATER SAMPLING AT WELL SITES	15,888.25
						Total : 15,888.25
610249	7/10/2012	001452 COUNTY OF SAN BERNARDINO, WASTE	009063	P-0000009078	LANDFILL FEES	1,014.30
						Total : 1,014.30
610250	7/10/2012	004228 D & W CONSULTING	2012-019	P-0000010138	CONSULTING WEED ABATEMENT :	490.00
						Total : 490.00
610251	7/10/2012	001279 DAILY JOURNAL CORPORATION	B2280229 B2327607	P-0000009082 P-0000009082	LEGAL NOTICES/EMPLOYMENT AC LEGAL NOTICES/EMPLOYMENT AC	856.47 272.80

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
610251	7/10/2012	001279	001279 DAILY JOURNAL CORPORATION	(Continued)		Total : 1,129.27
610252	7/10/2012	002282	FIRE SERVICE SPECIFIC & SUPPL	6996	P-0000009901 REPAIR HOLMATRO UNIT	1,007.50
						Total : 1,007.50
610253	7/10/2012	003433	HD SUPPLY WATERWORKS, LTD	4941242	P-0000009915 WATER METER PURCHASE	3,904.38
						Total : 3,904.38
610254	7/10/2012	000440	HOSPITALITY CAR WASH	CLLPW-2008	P-0000009121 CITY CAR WASHES	164.99
						Total : 164.99
610255	7/10/2012	000451	HYDRO-SCAPE PRODUCTS, INC	7138015-00	P-0000009124 LANDSCAPE MATERIALS AND SUP	61.38
				7148356-00	P-0000009124 LANDSCAPE MATERIALS AND SUP	209.38
				7149098-00	P-0000009124 LANDSCAPE MATERIALS AND SUP	207.98
				7160794-00	P-0000009124 LANDSCAPE MATERIALS AND SUP	63.40
				7161588-00	P-0000009124 LANDSCAPE MATERIALS AND SUP	48.60
				7162124-00	P-0000009124 DRIP FLOW VALVE	11.80
				7162737-00	P-0000009124 CHECK VALVE	42.52
				7172542-00	P-0000009124 VALVE DIAPHARMS	48.89
				7180085-00	P-0000009124 LANDSCAPE MATERIALS AND SUP	15.18
						Total : 709.13
610256	7/10/2012	000480	INLAND WATER WORKS SUPPLY	242719	P-0000009127 WATER PARTS & MATERIALS-REPA	1,085.04
				242898	P-0000009127 WATER PARTS & MATERIALS-REPA	91.80
						Total : 1,176.84
610257	7/10/2012	000505	K.D. SALES	223848	P-0000009131 FAUCET PARTS/REPLACEMENT	119.53
				223856	P-0000009131 PLUMBING FIXTURES, SUPPLIES&	99.06
				223904	P-0000009131 PARTS FOR FAUCET REPLACEMEI	36.53
				224110	P-0000009131 LANDSCAPE SUPPLIES	36.76
				224333	P-0000009131 PLUMBING FIXTURES, SUPPLIES&	23.60
				224415	P-0000009131 GALLON CAP & HEAT PROOF GRE	5.50
				224631	P-0000009131 PLUMBING FIXTURES, SUPPLIES&	20.85
						Total : 341.83
610258	7/10/2012	000570	LOMA LINDA FIREFIGHTERS ASSN	STMT(2)	Dues & T-Donation Collected-June 20	746.00
				.		Total : 746.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
610259	7/10/2012	002045 LOMA LINDA HEATING & AIR, CONDITIO	15653	P-0000009499	QUARTERLY MAINT-HEAT/AC UNIT	175.83
			15654	P-0000009428	AC ROUTINE MAINT-CIVIC CTR/LIB	1,224.44
			15655	P-0000009430	ANNUAL AC MAINT AT 4 MDF SITE	65.00
			15656	P-0000009430	ANNUAL AC MAINT AT 4 MDF SITE	65.00
			15657	P-0000009503	HEAT & AC QUARTERLY MAINT FS	65.00
			15658	P-0000009430	ANNUAL AC MAINT AT 4 MDF SITE	65.00
			15659	P-0000009430	ANNUAL AC MAINT AT 4 MDF SITE	65.00
			15669	P-0000009503	HEAT & AC QUARTERLY MAINT FS	271.14
			15670	P-0000009429	QTRLY SRVS AC UNITS CORP YAR	233.12
Total :						2,229.53
610260	7/10/2012	001733 LOWE'S COMPANIES, INC.	27027	P-0000009146	IMPROVEMENT SUPPLIES AND MA	32.29
			27290	P-0000009146	IMPROVEMENT SUPPLIES AND MA	26.29
			27401	P-0000009146	DURACELL BATTERIES	24.50
			27466	P-0000009146	PAINT & BRUSH	19.40
			27749	P-0000009146	SPRINKLER	6.76
			27836	P-0000009146	IMPROVEMENT SUPPLIES AND MA	45.91
			27887	P-0000009146	DRAINLINE MATERIALS	16.97
			Total :			
610261	7/10/2012	000789 NAPA AUTO PARTS	147018	P-0000009157	VEHICLE SERVICE/MAINTENANCE	32.95
			148694	P-0000009157	VEHICLE SERVICE/MAINTENANCE	73.23
Total :						106.18
610262	7/10/2012	001613 OFFICE DEPOT, INC	613875315001	P-0000009160	OFFICE SUPPLIES	271.52
			615093406001	P-0000009160	OFFICE SUPPLIES	80.80
Total :						352.32
610263	7/10/2012	000766 PRUDENTIAL OVERALL SUPPLY	20511434	P-0000009175	SHOP RAGS	34.33
			20528732	P-0000009175	SHOP RAGS	35.75
			20532111	P-0000009175	SHOP RAGS	35.75
			20535465	P-0000009175	SHOP RAGS	35.75
			20535467	P-0000009175	SHOP RAGS	43.18
Total :						184.76
610264	7/10/2012	002531 REPUBLIC ITS	RI-133121	P-0000009182	TRAFFIC SIGNAL REPAIR & MAINTI	910.73
Total :						910.73

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
610265	7/10/2012	001011 RIGHTWAY SITE SERVICES, INC	710100 710101	P-0000009184 P-0000009184	PORTABLE TOILET SERVICES PORTABLE TOILET SERVICES	65.00 65.00
Total :						130.00
610266	7/10/2012	004805 RUBEN MADLER	993759029		Prepayment Refund-Closed Account	1.84
Total :						1.84
610267	7/10/2012	000876 SAN BERNARDINO MUNICIPAL WATER	21591		05/12 Annual Permit Fee/Indust Userf	150.00
Total :						150.00
610268	7/10/2012	003881 SB CO PROFESSIONAL FIREFIGHTER	STMT		Dues Collected for-June 2012	3,317.76
Total :						3,317.76
610269	7/10/2012	003698 SCOTT ZEHM, 2 KOI GUYS	INVOICE	P-0000009265	CIVIC CENTER FOUNTAIN ANN MA	125.00
Total :						125.00
610270	7/10/2012	001500 SIMPLER LIFE EMERGENCY	32505		MASK, SAFETY GOOGGLES & GLO	156.78
Total :						156.78
610271	7/10/2012	000474 SN BDNO PUBLIC EMPLOYEES ASSOC	STMT		Dues Collected for June 2012	540.95
Total :						540.95
610272	7/10/2012	000798 STAR AUTO PARTS	6-697554 6-698020 6-698146 6-698191 6-698864	P-0000009201 P-0000009201 P-0000009201 P-0000009201 P-0000009201	VEHICLES SERVICE/MAINTENANCI VEHICLES SERVICE/MAINTENANCI VEHICLES SERVICE/MAINTENANCI DOUBLE PLATINUM PLUG VEHICLES SERVICE/MAINTENANCI	-10.78 62.95 57.62 37.15 56.00
Total :						202.94
610273	7/10/2012	002880 STEVE HESLOP, STEVE AND BILL'S BAC	1022	P-0000009924	BACKFLOW ASSEMBLY REPLACEM	4,180.00
Total :						4,180.00
610274	7/10/2012	004689 VORTEX INDUSTRIES, INC	05-673959-1	P-0000010141	REPAIR TO APPARATUS BAY DOO	962.90
Total :						962.90
610275	7/10/2012	001977 VULCAN MATERIALS	766850 766851 768410	P-0000009223 P-0000009223 P-0000009223	ASPHALT MATERIALS ASPHALT MATERIALS ASPHALT MATERIALS	139.67 424.23 106.41

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
610275	7/10/2012	001977 VULCAN MATERIALS	(Continued) 768411	P-0000009223	TACK	44.18
Total :						714.49
610276	7/10/2012	001901 WEST PAYMENT CENTER	925144731	P-0000009226	MISCELLANEOUS PURCHASES	397.62
Total :						397.62
610277	7/10/2012	001919 WILLDAN	002-12282		Building & Safety Services-April 2012	8,928.95
Total :						8,928.95
610278	7/10/2012	001490 WILLIAM J. WAULTERS, STRONG SCAPÉ INVOICE		P-0000009229	REMOVE WALNUT TREE & STUMI	1,425.00
Total :						1,425.00
610279	7/10/2012	001391 XPRESS LUBE	00001-02980848 00001-02980906	P-0000009233 P-0000009233	OIL CHANGES & VEHICLE MAINTENANCE OIL CHANGES & VEHICLE MAINTENANCE	38.09 34.54
Total :						72.63
610280	7/10/2012	001930 ZUMAR INDUSTRIES, INC.	0138740		SIGNS	72.40
Total :						72.40
53 Vouchers for bank code : bofa						Bank total : 93,273.95
53 Vouchers in this report						Total vouchers : 93,273.95

PAYROLL: \$243,374.10 7/5/2012

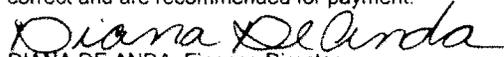
Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
610215 thru 610223; 610228, 610238 thru 610280 for a total

disbursement of \$ 93,273.95, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
07/10/2012 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12628	7/2/2012	002280 THE BANK OF NEW YORK MELLON	12628I2020R90A92		1995 Water Revenue Refunding Bon	1,533.10
					Total :	1,533.10
610213	7/3/2012	004583 OSHKOSH CAPITAL	139139000		Lease Payment-7/9/2011-7/8/2012	40,584.20
					Total :	40,584.20
610214	7/3/2012	000265 DIANA DE ANDA	REQUEST		Flex Medical Reimbursement-2012	50.00
					Total :	50.00
610224	7/5/2012	000690 NEW YORK LIFE INSURANCE CO	006924297		Life Insurance Premium	56.34
					Total :	56.34
610225	7/5/2012	004197 C.A.P.F.	JULY 2012 BILLING		Long Term Disability -July 2012	565.50
					Total :	565.50
610226	7/5/2012	001154 VISION SERVICE PLAN - CA	12 121787 0001		Vision Insurance Premium-July 2012	924.19
					Total :	924.19
610227	7/5/2012	001118 DELTA DENTAL PLAN OF CALIF, CLIENT BE000343930			Dental Insurance Premium-July 2012	1,964.46
					Total :	1,964.46
610229	7/10/2012	003239 AFSS SOUTHERN DIVISION	INVOICE		ANNUAL MEMBERSHIP DUES-LOEI	50.00
					Total :	50.00
610230	7/10/2012	003867 AMTECH ELEVATOR SERVICE	DVB06705712	P-0000010126	ANNUAL ELEVATOR MAINT AT LIBI	597.87
					Total :	597.87
610231	7/10/2012	000134 CA FIRE CHIEFS ASSOCIATION	MEMBERSHIP		ANNUAL MEMBERSHIP DUES-BENI	250.00
					Total :	250.00
610232	7/10/2012	004126 PRIORITY MAILING SYSTEMS LLC	INV233313	P-0000010122	Equipment Maint. Agreement 7/1/201	2,144.00
					Total :	2,144.00
610233	7/10/2012	002289 PROGRESSIVE SOLUTIONS, INC.	36426	P-0000010123	Ca\$hier Central 3 Register - Maint.	20,844.86
					Total :	20,844.86
610234	7/10/2012	000865 SN BERNARDINO CO SHERIFF DEPT	PROPOSED SCHEDULE A		Monthly Enforcement Services-July 20	215,950.00

Bank code : bofa

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
610234	7/10/2012	000865	000865 SN BERNARDINO CO SHERIFF DEP (Continued)			Total : 215,950.00
610235	7/10/2012	001131	SOUTH COAST A.Q.M.D.			
			2496141		ANNUAL OPERATING FEES-G1188	310.85
			2498035		EMISSIONS FEES-FY 2012/2013	115.56
					Total :	426.41
610236	7/10/2012	002280	THE BANK OF NEW YORK MELLON			
			252-1637770	P-0000010146	1995 Var Rate Water bonds - trustee	2,703.00
					Total :	2,703.00
610237	7/10/2012	001711	THOMSON REUTERS/BARCLAYS			
			825007111		ZONING BULLETIN	249.48
					Total :	249.48
16 Vouchers for bank code : bofa						Bank total : 288,893.41
16 Vouchers in this report						Total vouchers : 288,893.41

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
12628; 610213 thru 610214, 610224 thru 610237 for a total
disbursement of \$ 288,893.41, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipetr, City Manager

Approved by the City Council at their meeting held on
7/10/2012 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 10, 2012

TO: City Council

VIA: T. Jarb Thaipejr, City Manager

FROM: Pamela Byrnes-O'Camb, City Clerk

SUBJECT: Minutes of June 12 and 26, 2012

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the Minutes of June 12 and 26, 2012.

City of Loma Linda

City Council Minutes

Regular Meeting of June 12, 2012

A regular meeting of the City Council was called to order by Mayor Rigsby at 5:35 p.m., Tuesday, June 12, 2012, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor Rhodes Rigsby Mayor pro tempore Ovidiu Popescu Stan Brauer Ron Dailey Phill Dupper
Councilman Absent:	None
Others Present:	City Manager T. Jarb Thaipejr City Attorney Richard E. Holdaway

CC-2012-039 - Closed Session – Conference with Real Property Negotiator (Government Code §54956.8)

Property:	88 acres fronting Redlands Boulevard west of Bryn Mawr Avenue
Negotiating Parties:	Lewis Operating Group, Konrad Bolowich, T. Jarb Thaipejr
Under Negotiation:	Price and terms of payment

The City Council immediately recessed to consider the closed session item as listed and reconvened at 7:02 p.m. with all members present. City Attorney Holdaway announced that the City Council met with its Negotiators and gave direction. There was no final action to report.

Mayor pro tempore Popescu led the invocation and Pledge of Allegiance. No items were added or deleted and no public participation comments were offered upon invitation of the Mayor. See Item No. 2012-046 pertaining to conflicts of interest.

Scheduled And Related Items

CC-2012-040 –

LLHA-2012-012 - Joint Public Hearing of the City Council and Housing Authority pertaining to the sale of property and approving Housing Disposition Agreement between Robin Escobar and Mark Boyer and the City/Authority regarding 25530 Portola Loop; Jesus A. & Maria A. Leyva and City/Authority regarding 24966 Court Street

- a. LLHA Bill #R-2012-09 - Authorizing the sale of 25530 Portola Loop to Robin Escobar and Mark Boyer and approving the Housing Disposition Agreement
- b. Council Bill #R-2012-25 – Consenting to the sale of 25530 Portola Loop to Robin Escobar and Mark Boyer
- c. LLHA Bill #R-2012-10 - Authorizing the sale of 24966 Court Street to Jesus A. & Maria A. Leyva and approving the Housing Disposition Agreement
- d. Council Bill #R-2012-33 – Consenting to the sale of 24966 Court Street to Jesus A. & Maria A. Leyva

The Loma Linda Housing Authority Board reconvened at 7:06 p.m. with all members present. The public hearing was opened and the City Clerk/Secretary presented the report into evidence, stating that the sale of residential units was negatively impacted by the enactment of ABx1 26, the 2011 Dissolution Act, which dissolved all redevelopment agencies in the State of California and which placed a freeze on entering into contracts. Under the 2011 Dissolution Act, housing assets of the former Redevelopment Agency were transferred to the Loma Linda Housing Authority.

She went on to describe the subject properties, noting that each were restricted to long-term affordability covenants that ran with the land for a term of 45 years; the potential purchasers were income-qualified; the agreements provided for monthly payments that included principal, interest, taxes, and insurance that complied with the Affordable Housing Cost for Lower Income Households as set by the State Department of Housing and Community Development; the Housing Authority would finance the sale per prior direction.

No other public testimony was offered and the public hearing was closed.

Motion by Dupper, seconded by Popescu and unanimously carried to adopt LLHA Bill #R-2012-09 and Council Bill #R-2012-25.

Resolution No. 9

A Resolution of the Loma Linda Housing Authority approving an Agreement for the disposition of property for affordable housing use with Mark Boyer and Robin Escobar (25530 Portola Loop)

Resolution No. 2748

A Resolution of the City Council of the City of Loma Linda consenting to the approval by the Loma Linda Housing Authority of an Agreement for the disposition of property for affordable housing use with Mark Boyer and Robin Escobar and authorizing certain actions in connection therewith (25530 Portola Loop)

Motion by Popescu, seconded by Dupper and unanimously carried to adopt LLHA Bill #R-2012-10 and Council Bill #R-2012-33.

Resolution No. 10

A Resolution of the Loma Linda Housing Authority approving an Agreement for the disposition of property for affordable housing use with Jesus A. Leyva and Maria A. Leyva (24966 Court Street)

Resolution No. 2749

A Resolution of the City Council of the City of Loma Linda consenting to the approval by the Loma Linda Housing Authority of an Agreement for the disposition of property for affordable housing use with Jesus A. Leyva and Maria A. Leyva and authorizing certain actions in connection therewith (24966 Court Street)

The Housing Authority Board recessed at 7:14 p.m.

CC-2012-041 - Public Hearing - Council Bill #R-2012-30 - Approving the Annual Report and Assessments for Landscape Maintenance District No. 1 for fiscal year 2012-2013

The public hearing was opened and Associate Engineer Peterson presented the report into evidence, stating that the report, per prior City Council action was prepared by Willdan Financial Associates, notice of the public hearing was published, and no protests were received. He then recommended that the Annual Report be approved for fiscal year 2012-2013 by adoption of the proposed resolution.

Mr. Peterson responded to questions, stating that Annexations 1-50 to the Landscape Maintenance District did not include a CPI adjustment as did later annexations to the District. The City was working to reduce costs primarily through reduction of utilities, such as water use and electricity.

No other public testimony was offered and the public hearing was closed.

Motion by Dailey, seconded by Dupper and unanimously carried to adopt Council Bill #R-2012-30.

Resolution No. 2750

A Resolution of the City Council of the City of Loma Linda ordering the continued maintenance of Landscape Maintenance District Number 1, and confirming Engineer's Report and levying assessment for Fiscal Year 2012/2013

CC-2012-042 - **Public Hearing – Council Bill #R-2012-31** – Approving the Annual Report and Assessments for Street Light Benefit Assessment District for fiscal year 2012-2013

The public hearing was opened and Associate Engineer Peterson presented the report into evidence, stating that efforts were ongoing to reduce energy costs, such as installation of LED lights for which the City received a grant.

No other public testimony was offered and the public hearing was closed.

Motion by Dailey, seconded by Popescu and unanimously carried to adopt Council Bill #R-2012-31.

Resolution No. 2751

A Resolution of the City Council of the City of Loma Linda ordering the continued maintenance of Street Light Benefit Assessment District No. 1 and confirming the Engineer's Report and levying assessment for Fiscal Year 2012/2013

CC-2012-043 - **Public Hearing – Council Bill #R-2012-32** – Establishing maximum refuse collection and disposal rates effective July 1, 2012

The public hearing was opened and Associate Engineer Peterson presented the report into evidence, explaining that the action requested pertained to a revenue increase due to the CPI. He noted that the Franchise Agreement with the hauler contained an allowance for the hauler to increase or decrease the rates based on the Consumer Price Index. This year the CPI increased 2.2 percent.

He went on to say that the notification process included mailing a City-wide notice; that over 5,000 notices were sent to property owners. Of that number, approximately two dozen were returned as undeliverable and eight protest letters were received, which was substantially less than the 50 percent required to make no change in the current rate.

Mr. Peterson stated that the average homeowner would see an increase of approximately 45 cents per month; others would see an increase commensurate with the type of bins and frequency of pickup, with an average increase of \$5 every two months. He also noted that pursuant to an agreement with the hauler, the hauler now billed commercial accounts on a monthly basis and was pro-active in its recycling programs and reports to the State.

Onyenkwere Okwandu, Adelanto and owner of rental units in Loma Linda, opposed the increase due to the decline in the economy, stating that landlords have had to reduce rent and absorb more expense because of low occupancy rates and the low-paying jobs of the tenants. He asked that the increase be postponed one year.

Dick Wiley, 10848 Pepper Way suggested that separate recycling containers be provided to apartment complexes and commercial accounts to promote recycling.

No other public testimony was offered and the public hearing was closed.

Motion by Popescu, seconded by Dailey and unanimously carried to adopt Council Bill #R-2012-32.

Resolution No. 2752

A Resolution of the City Council of the City of Loma Linda establishing maximum refuse collection and disposal rates effective July 1, 2012 and repealing Resolution No. 2687

CC-2012-044 - **Consent Calendar**

Motion by Popescu, seconded by Dailey and unanimously carried to approve the following items:

The Demands Register dated May 31, 2012 with commercial demands totaling \$224,541.72.

The Demands Register dated June 12, 2012 with commercial demands totaling \$890,154.87 and payroll demands for May 24, 2012 totaling \$216,878.28 and for June 7, 2012 totaling \$268,671.74.

The Minutes of May 22, 2012 as presented.

The May 2012 Fire Department Report for filing.

Expenditure Appropriations and Revenue Changes to Fiscal Year 2011-2012 Budget

Clarification of renewal amount for the California Department of Forestry Wildland Protection Agreement for fiscal year 2011-2012 from \$35,525.91 to \$35,742.96.

Old Business

CC-2012-045 - Council Bill #O-2012-01 – (Second Reading/Roll Call Vote) Amending the Zoning Map from Multi-Family Residence (R-3) to Institutional (I) (Zone Change No. 11-164) for 2.7 acres located at 11116 New Jersey Street (Southwest corner of Orange Avenue and New Jersey Street)

Assistant City Manager Bolowich introduced the item, stating that a public hearing was held on May 22, at which time the Second Reading of the Ordinance was scheduled for this evening.

Motion by Dailey, seconded by Dupper and unanimously carried to waive reading of Council Bill #O-2012-01 in its entirety; direct the Clerk to read by title only and adopt on roll call vote.

The Clerk read the title and called the roll with the following results:

Ayes:	Rigsby, Popescu, Brauer, Dailey, Dupper
Noes:	None
Abstain:	None
Absent:	None

Ordinance No. 709

An Ordinance of the City Council of the City of Loma Linda amending the Official Zoning Map of the City of Loma Linda from Multi-Family Residence (R-3) to Institutional for parcel located at 11116 New Jersey Street (Zone Change No. 11-166)

New Business

CC-2012-046 - Demands Register - Vendor LLU

Mayor Rigsby declared a possible conflict of interest due to his employment and recused himself. Mayor pro tempore Popescu chaired the item.

Motion by Dupper, seconded by Dailey and carried to approve the Demands Register dated June 12, 2012 for payment to Loma Linda University in the amount of \$1,593.08. Mayor Rigsby did not vote.

Mayor Rigsby resumed the Chair.

Reports of Councilmen

Councilman Brauer stated that he had received complaints about refuse containers not being put away in a timely manner. City Manager Thaipujr stated that most containers were retrieved from the street by the end of the day, but that a reminder could be placed on a future water bill.

The meeting adjourned at 7:54 p.m.

Approved at the meeting of

City of Loma Linda

City Council Minutes

Regular Meeting of June 26, 2012

A regular meeting of the City Council was called to order by Mayor Rigsby at 7:05 p.m., Tuesday, June 26, 2012, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor Rhodes Rigsby Mayor pro tempore Ovidiu Popescu Ron Dailey Phill Dupper
Councilman Absent:	Stan Brauer
Others Present:	City Manager T. Jarb Thaipejr City Attorney Richard E. Holdaway

Councilman Dailey let the invocation and Pledge of Allegiance. No items were added or deleted; no public participation comments were offered upon invitation of the Mayor; and no conflicts of interest were noted.

CC-2012-047 – Consent Calendar

Motion by Dupper, seconded by Popescu and carried to approve the Demands Register dated June 26, 2012 with commercial demands totaling \$1,817,066.21; payroll demands for June 21, 202 totaling \$214,771.29, and special payroll demands dated June 21, 2012 totaling \$49,193.13. Councilman Brauer absent.

CC-2012-048 - Closed Session – Conference with Real Property Negotiator (Government Code §54956.8)

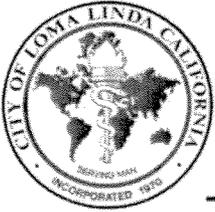
Property:	88 acres fronting Redlands Boulevard west of Bryn Mawr Avenue
Negotiating Parties:	Lewis Operating Group, Konrad Bolowich, T. Jarb Thaipejr
Under Negotiation:	Price and terms of payment

The City Council immediately recessed to consider the closed session item as listed and reconvened at 8:03 p.m. with all members present except Councilman Brauer. City Attorney Holdaway announced that the City Council met with its Negotiators and gave direction. There was no final action to report.

The meeting adjourned at 8:04 p.m.\

Approved at the meeting of

City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

Approved/Continued/Denied By City Council Date _____
--

COUNCIL AGENDA: July 10, 2012
TO: City Council
VIA: T. Jarb Thaipejr, City Manager *T.J.T.*
FROM: Diana De Anda, Finance Director/City Treasurer *[Signature]*
SUBJECT: May 2012 Treasurer's Report

RECOMMENDATION

It is recommended that the City Council receive the report for filing.

CITY OF LOMA LINDA
COMPOSITION OF CASH
MAY 2012

DEMAND DEPOSIT ACCOUNTS

BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$	1,781,538.74
Outstanding Checks as of month-end		<u>(159,129.11)</u>
MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$	1,622,409.63
 BANK OF AMERICA - PAYROLL		<u>16,055.27</u>
DEMAND DEPOSIT ACCOUNTS - TOTAL	\$	<u>1,638,464.90</u>

INVESTMENTS

YIELD

LOCAL AGENCY INVESTMENT FUND (LAIF)			
CITY	0.363%		\$ 23,235,900.16
SUCCESSOR RDA	0.363%	4,221,518.14	
SUCCESSOR RDA -Total			<u>4,221,518.14</u>
INVESTMENTS TOTALS			<u>\$ 27,457,418.30</u>

OTHER CASH

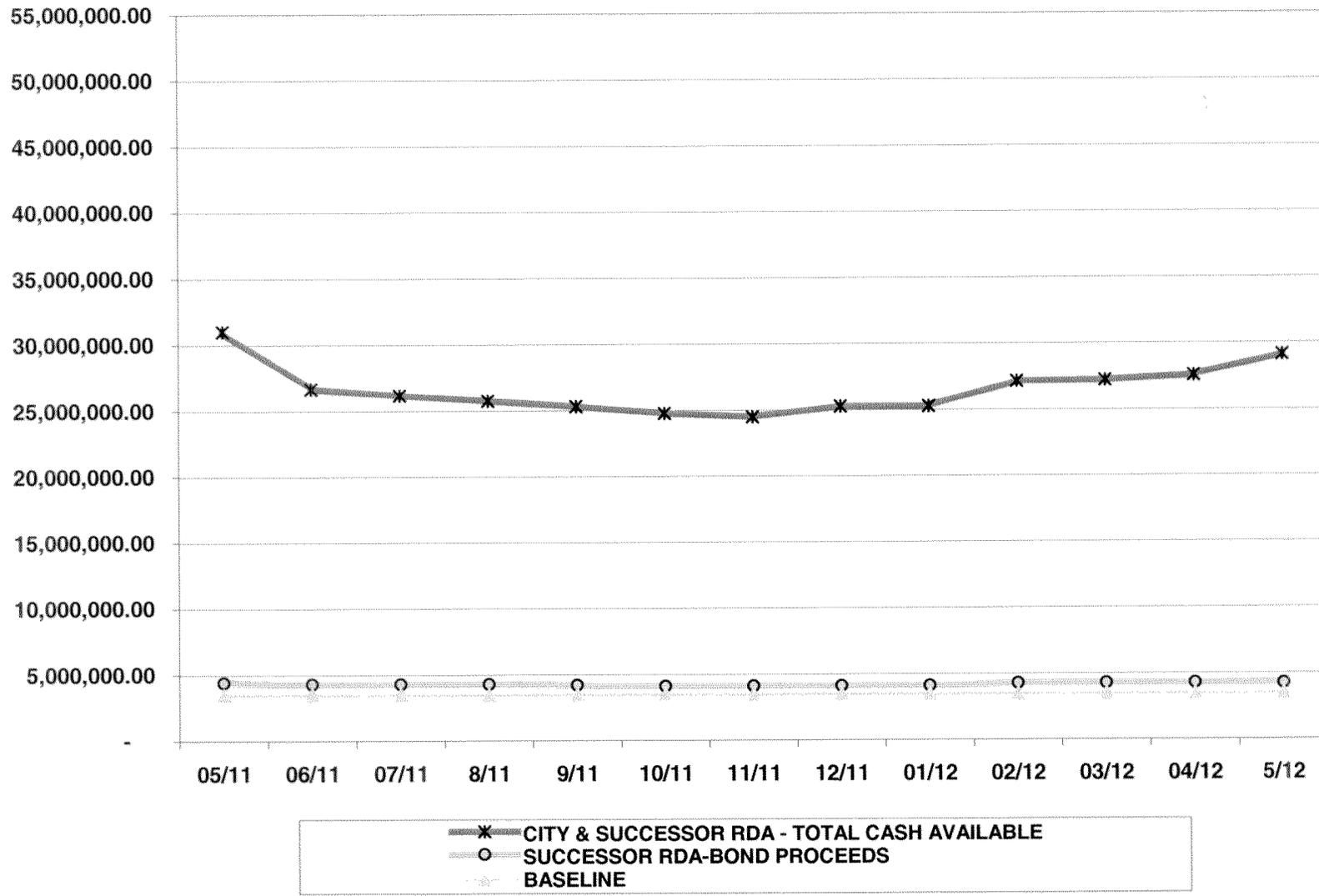
IMPREST ACCOUNT	\$	500.00
CASH ON HAND		<u>1,350.00</u>
OTHER CASH TOTAL	\$	<u>1,850.00</u>

CASH AND INVESTMENTS - GRAND TOTAL		29,097,733.20
PREVIOUS MONTH		<u>27,570,811.86</u>
CHANGE +/-	\$	<u>1,526,921.34</u>

All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations. City and Agency funds are pooled.


Treasurer

**CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 05/11 - 05/12**





City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 10, 2012

TO: City Council

FROM: T. Jarb Thaipejr, City Manager

SUBJECT: Accept with regret the resignation of Douglas Ziprick from the Senior Center Board

Approved/Continued/Denied By City Council Date _____
--

25 April 2012

City Clerk, City of Loma Linda,

Due to changes in my work schedule and work hours at the hospital where I work, I am no longer able to easily attend the Senior Citizen Committee meetings. As such I am notifying you of my resignation from the Senior Citizen Committee. I have enjoyed working with all the members of this committee.

Sincerely



Dr. Douglas A. Ziprick
11455 Orange Grove St
Loma Linda, CA 92354

City of Loma Linda

APR 30 2012

City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilmember
Ron Dailey, Councilmember
Phill Dupper, Councilmember

COUNCIL AGENDA: July 10, 2012
TO: City Council
VIA: T. Jarb Thaipejr, City Manager *TJT*
FROM: Jeffrey Bender, Fire Chief *JB*
SUBJECT: Authorization to Appropriate Funds provided by the 2011
Homeland Security Grant Program (HSGP)

RECOMMENDATION:

It is recommended that the City Council authorize the appropriation of funds for disaster preparedness equipment that will be reimbursed through the 2011 Homeland Security Grant Program (HSGP) and to authorize the City Manager to execute related documents.

BACKGROUND:

On an annual basis HSGP funds are available through State O.E.S Regions. This is a competitive grant available to all jurisdictions within the Operational Areas. The City's projects associated with this grant were approved for the amount of \$14,100. There is no match for this grant.

ANALYSIS:

The City of Loma Linda was approved for funds from the HSGP to purchase 16 portable radios, batteries, and antennas for the Fire Department first responders. The HSGP funds need to be expended by November 2012. Should the City choose not to pursue expenditure of these funds, the portable radios and accessories would be forfeited.

These portable radios are a vital component to replace obsolete radios currently being used by the fire department. Due to recent changes and narrow banding requirements set by the FCC, we are forced to replace certain dated radios.

FINANCIAL IMPACT:

None. Accepting the grant revenue of \$14,100 as well as appropriating the revenue and expenditure, 37-9334 and 37-5360-8220 respectively, will offset the expenditure for equipment.



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilmember
Ron Dailey, Councilmember
Phill Dupper, Councilmember

COUNCIL AGENDA: July 10, 2012

TO: City Council

VIA: T. Jarb Thaipejr, City Manager *T.J.T.*

FROM: Jeffrey Bender, Fire Chief *JB*

SUBJECT: Authorization to Appropriate Funds provided by the 2011
Emergency Management Performance Grant (EMPG)

RECOMMENDATION:

It is recommended that the City Council authorize the appropriation of funds towards an Emergency Services Coordinator that will be reimbursed through the 2011 Emergency Management Performance Grant (EMPG) and to authorize the City Manager to execute related documents.

BACKGROUND:

On an annual basis Emergency Management Performance Grant funds are distributed through State O.E.S Regions and awarded to jurisdictions within the Operational Areas. The amount of the grant will be \$9,056.

ANALYSIS:

EMPG funds will partially offset the Emergency Services Coordinator (ESC) position. The ESC prepares for, responds to, and recovers from disasters that could affect the City of Loma Linda.

FINANCIAL IMPACT:

There is a positive financial impact from this grant. The grant proceeds will decrease the General Fund expenditure dedicated to this position. The revenue will be appropriated to 01-9334.

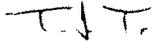


City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 10, 2012

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director 

SUBJECT: Approve Measure I Funding and Award of Contract for Sidewalk, Curb, Gutter and Driveways at Various Locations. (CIP 12-160)

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION:

It is recommended that City Council direct staff to add 'Sidewalk Improvements at Various Locations' to the Measure I five-year funding plan. Then, it is recommended that the City Council approve an appropriation of \$20,167.00 from Measure I fund balance into Account No. 26-5340-8500. This is followed by a recommendation that the City Council award a contract for the subject project to Tryco General Engineering of Rimforest in the amount of \$26,167.00 for construction and authorize a contingency allocation of \$4,000.00. City staff will provide inspection and project management.

BACKGROUND:

This project has been identified and approved on the current Capital Improvement Program list. This is a citywide replacement project for removal of sidewalks that could become potential liabilities. Staff has completed a survey of all sidewalks and this project is a result.

ANALYSIS:

Sixteen (16) bids were received and publicly opened on July 3, 2012. Bids ranged from a low of \$26,167.00 to a high of \$68,617.55 (see attached). The low bidder, Tryco General Engineering of Rimforest, has been checked for references and license and found to be satisfactory. It is not unusual during a construction project, due to field conditions encountered during the project, to require the addition or reduction of quantities of work items. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Due to the limited size of the project, staff recommends an allocation of \$4,000.00 ($\pm 15\%$ of contract) for such circumstances.

FINANCIAL IMPACT:

Appropriate \$20,167.00 into Account No. 26-5340-8500. Funding is available in Account No. 26-5340-8500.

Attachment

City of Loma Linda

BID OPENING DATE: July 3, 2012

Sidewalk, Curb & Gutter, and Driveway Installation - Various Locations

				Engineering Estimate		Tryco General Eng.		New Legacy Corp.	
ITEM				UNIT		UNIT		UNIT	
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Mobilization	L.S.	1	5,000.00	5,000.00	5,600.00	5,600.00	100.00	100.00
2	R & R sidewalk	S.F.	3,315	5.50	18,232.50	3.00	9,945.00	5.00	16,575.00
3	R & R curb and gutter	S.F.	357	25.00	8,925.00	17.00	6,069.00	30.00	10,710.00
4	R & R driveway approach	S.F.	157	6.00	942.00	29.00	4,553.00	5.75	902.75
TOTAL						\$33,099.50		\$26,167.00	\$28,287.75

City of Loma Linda

Sidewalk, Curb & Gutter, and Driveway Installation - Various Locations

	CA Construction		Rakan Inc.		TSR Const. & Inspect.		Moras Equip. & Const.		G.M. Sager Const. Co.	
ITEM	UNIT		UNIT		UNIT		UNIT		UNIT	
NO.	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	1,500.00	1,500.00	700.00	700.00	3,400.00	3,400.00	5,000.00	5,000.00	5,000.00	5,000.00
2	5.00	16,575.00	4.50	14,917.50	5.80	19,227.00	5.50	18,232.50	6.25	20,718.75
3	27.00	9,639.00	38.00	13,566.00	32.00	11,424.00	32.00	11,424.00	32.00	11,424.00
4	10.00	1,570.00	10.00	1,570.00	8.00	1,256.00	7.00	1,099.00	12.00	1,884.00
		\$29,284.00		\$30,753.50		\$35,307.00		\$35,755.50		\$39,026.75

City of Loma Linda

Sidewalk, Curb & Gutter, and Driveway Installation - Various Locations

	CT & T, Inc.		Ted Enterprises		The Richards Group		EBS Inc.		R.D. Construction	
ITEM	UNIT		UNIT		UNIT		UNIT		UNIT	
NO.	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	4,500.00	4,500.00	5,000.00	5,000.00	5,000.00	5,000.00	10,000.00	10,000.00	4,995.00	4,995.00
2	5.50	18,232.50	9.00	29,835.00	7.50	24,862.50	6.00	19,890.00	12.95	42,929.25
3	42.00	14,994.00	27.00	9,639.00	45.00	16,065.00	40.00	14,280.00	50.95	18,189.15
4	13.50	2,119.50	11.00	1,727.00	10.00	1,570.00	25.00	3,925.00	15.95	2,504.15
		\$39,846.00		\$46,201.00		\$47,497.50		\$48,095.00		\$68,617.55



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilmember
Ron Dailey, Councilmember
Phill Dupper, Councilmember

COUNCIL AGENDA: July 10, 2012
TO: City Council
VIA: T. Jarb Thaipejr, City Manager *TJ*
FROM: Jeffrey Bender, Fire Chief *JB*
SUBJECT: Authorization to Apply for FY2012 Homeland Security Grant Program (HSGP) Funds

RECOMMENDATION:

It is recommended that the City Council approve the Fire Department to apply for the Homeland Security Grant Program from HSGP FY2012 funds and to authorize the Fire Chief to execute related documents.

BACKGROUND:

On an annual basis HSGP funds are available through State OES Regions. This is a competitive grant available to all jurisdictions within Operational Areas that does not require a match. In the past, Cities/Towns could apply for large dollar projects as long as the amount fell within the allotted amount for the county. However, applicants are now allocated a set amount for each jurisdiction based on population. There is a high probability that some jurisdictions will not apply and monies will be reallocated to other projects.

The City of Loma Linda Fire jurisdiction's estimated allocated amount is \$8,457. Knowing the possibility of increased availability of monies as noted above, an application will be submitted for an Emergency Shelter Cache totaling \$23,970. However, if the total amount of project is not approved, elements within the equipment list will be identified as a "first step" to completing an Emergency Shelter Cache and would not exceed the original allocated amount of \$8,457.

ANALYSIS:

The HSGP funds will be used to purchase an Emergency Shelter Cache for the City's use. The cache will contain items such as: standard, medical, ADA cots, disposable emergency blankets, flat sheets, first aid kits, nitrile exam gloves, and medical shelters. The cache will be stored within the city.

FINANCIAL IMPACT:

There is no financial impact to apply for the grant.



City of Loma Linda Official Report

Rhodes Rigby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilmember
Ron Dailey, Councilmember
Phill Dupper, Councilmember

COUNCIL AGENDA: July 10, 2012
TO: City Council
VIA: T. Jarb Thaipejr, City Manager *T.J.T.*
FROM: Jeffrey Bender, Fire Chief
SUBJECT: Authorization to Apply for FY2012 Emergency Management Performance Grant (EMPG) Funds

RECOMMENDATION:

It is recommended that the City Council approve the Fire Department to apply for the Emergency Management Performance Grant from EMPG-2012 funds and to authorize the City Manager to execute related documents.

BACKGROUND:

On an annual basis Emergency Management Performance Grant funds are distributed through State O.E.S Regions and awarded to jurisdictions within the Operational Areas. If approved the anticipated amount will be approximately \$9,430.

ANALYSIS:

EMPG funds will support the Emergency Services Coordinator (ESC) position. The ESC prepares for, responds to, and recovers from disasters that could effect the City of Loma Linda.

FINANCIAL IMPACT:

There is a positive financial impact from this grant. The grant proceeds will decrease the General Fund expenditure dedicated to this position. The revenue will be appropriated to 01-9334.



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 10, 2012
TO: City Council
VIA: T. Jarb Thaipejr, City Manager *T.J.T.*
FROM: Stephen Dorsey, Sheriff's Captain
SUBJECT: Authorization to Apply for FY 2012 Homeland Security Grant.

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION:

It is recommended the City Council authorize submittal of an application for FY 2012 Homeland Security Grant and authorize the City Manager to execute related documents.

BACKGROUND:

On an annual basis, Homeland Security Grant funds are distributed through State O.E.S Regions and awarded to jurisdictions within the Operational Areas. If approved the anticipated amount will be approximately \$9,073.

ANALYSIS:

Homeland Security funds will be used to assist in the purchase of an Automated License Plate Reader (ALPR), which will be installed in a Loma Linda City Police car. The ALPR will collect data to be used in the identification of vehicles in a particular area when crime occurs.

FINANCIAL IMPACT:

The camera systems total cost is about \$20,000. The City will need to fund approximately \$10,000, to complete the purchase and installation. The system has a six to eight year life span and can be reinstalled in a replacement vehicle.



COPY



ROD HOOPS, SHERIFF-CORONER

Date: June 20, 2012

San Bernardino County Fire Department
Office of Emergency Services
Attn: OES Grants Unit
1743 Miro Way
Rialto, CA 92376

**Subject: FY2012 HOMELAND SECURITY GRANT PROGRAM
CALL FOR PROJECTS**

Grants Unit,

Please find attached the FY2012 Homeland Security call for projects package and the following documentation for your review.

Required documentation:

- FY2012 HSGP Proposed Projects Worksheet(s)
- Project Narrative Form
- Copy of the AEL print out screen
- Certification Letter
- FY2012 Single Audit Report *N/A*
- Proof of CCR Registration

Additional forms:

- EHP Form
- EOC Form
- Aviation or Watercraft Form
- Sole Source Form

I certified that the necessary documentation for my project is attached to the package.

Print Name:	Edward Finneran	Phone No.:	(909) 387-3520
Print Title:	Sergeant	E-mail Address:	efinneran@sbcasd.org
Signature:	<i>Edward Finneran</i>	Fax No.:	(909) 387-3688

SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT

**SAN BERNARDINO COUNTY FIRE DEPARTMENT
OFFICE OF EMERGENCY SERVICES
FY 2012 HSGP PROPOSED EQUIPMENT PROJECT**

Jurisdiction Name: City of Loma Linda
 Point of Contact: Edward Finneran
 Address: 655 East Third Street, San Bernardino, CA 92415
 E-mail Address: efinneran@sbcsd.org
 Phone No. 909 387 3520
 Date Submitted: 6/15/2012

Jurisdiction Type

- FIRE OES
 LAW CITY
 EMG OTHER

*****Must Complete Attachment E: Project Narrative for each project listed here.*****

No.	Equipment Description	Portable or Handheld Yes, No or N/A	Installation Required Yes, No or N/A	QTY	AEL #	AEL Title	EHP (A)		Aircraft (A)		FBI (A)		Safecom Guidance (A)		EOC Project (A)		Sole Source (A)		Proposed Budget Amount	State Priority Supported (Select all that apply -see below) (E)	Identify the FY2012 Goals and Objectives Number (C)	Project Milestones
							Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No				
1	Slate dual lens camera with IR and color overview	No	No	4	14SW-01-SIDV	System, Vehicle Identification	X			X		X			X	X			\$20,000	1	1.1-1.2	At the 6 month mark, this project will be ____%complete and \$ ____20,000.00____ funds will be expended. At the 12 month mark, this project will be ____%complete and \$ ____ funds will be expended. At the 18 month mark, this project will be ____%complete and \$ ____ funds will be expended.
																						At the 6 month mark, this project will be ____%complete and \$ funds will be expended. At the 12 month mark, this project will be ____%complete and \$ ____ funds will be expended. At the 18 month mark, this project will be ____%complete and \$ ____ funds will be expended.
																						At the 6 month mark, this project will be ____%complete and \$ funds will be expended. At the 12 month mark, this project will be ____%complete and \$ ____ funds will be expended. At the 18 month mark, this project will be ____%complete and \$ ____ funds will be expended.
																						At the 6 month mark, this project will be ____%complete and \$ funds will be expended. At the 12 month mark, this project will be ____%complete and \$ ____ funds will be expended. At the 18 month mark, this project will be ____%complete and \$ ____ funds will be expended.
																						At the 6 month mark, this project will be ____%complete and \$ funds will be expended. At the 12 month mark, this project will be ____%complete and \$ ____ funds will be expended. At the 18 month mark, this project will be ____%complete and \$ ____ funds will be expended.
Total																						

<p>Note A If any of these apply, complete and attach the required form to this worksheet. EOC Projects, please complete the EOC Form.</p>	<p>Note B (State Priorities) 1 - Interoperable Communications 2 - Catastrophic Planning 3 - Medical Surge 4 - Citizen Preparedness and Participation</p>	<p>Note C See 2012 investment Justifications and Goals & Objectives.</p>
---	---	---

**FY 2012 HOMELAND SECURITY GRANT
PROJECT No. _____
Project Narrative**

Applicant City of Loma Linda _____

NOTE: Complete a separate Project Description for each proposed project

Project Title: *Automated License Plate Reader (ALPR)*

AEL No. 14SW-01-SIDV _____

State Strategy Goal and Objective Supported by the Project: Information Sharing

Indicate the State Priority Supported by the Project (Select All That Apply):

- | | |
|---|--|
| 1. <input checked="" type="checkbox"/> Interoperable Communications | 5. <input type="checkbox"/> Mass Prophylaxis |
| 2. <input type="checkbox"/> Catastrophic Planning | 6. <input type="checkbox"/> Critical Infrastructure Protection |
| 3. <input type="checkbox"/> Medical Surge | 7. <input type="checkbox"/> Training for First Responders |
| 4. <input type="checkbox"/> Citizen Preparedness and Participation | 8. <input type="checkbox"/> Food and Agriculture Safety |

Please answer the following questions:

1. Provide a brief description (maximum 2 paragraphs) of the proposed project and how it supports the state priority.

The Automated License Plate Reader (ALPR) is a vehicle mounted mobile video camera system that automatically reads license plates. It is capable of reading hundreds of license plates per hour and storing the information for easy retrieval when queried. The vast amount of data that is collected can be used to identify vehicles in a particular area when a crime occurred. This information can be shared with any local or national agency.

2. Provide a detailed description on how you plan to manage your proposed project.

The infrastructure needed to capture and analyze the license plate information is already in place. The program is managed by the Sheriff's Department's Information Services Division and supported by manufacturer's warranty.

3. Provide a performance timeline for your proposed project. Make sure that the timeline you are proposing is "reasonable".

The additional camera can be mounted on a car within two weeks of the funds being authorized.

FY 2012 HOMELAND SECURITY GRANT
PROJECT No. _____
Project Narrative

- 4. Indicate if your proposed project will be procured through "sole source" and/or is an EOC project, subject to the EHP, FBI requirement, or Safecom Guidance.

The equipment is being purchased a previously approved vendor, is proprietary and the only source compatible with the infrastructure already in place.

- 5. In 100 words or less "sell" your project to the Approval Authority and State approval bodies.

ALPR is revolutionizing law enforcement and improving public safety and security. Over 50% of all crime is related to a vehicle, and the ability to automate the process of identifying vehicles of interest has immense inherent value.

Using ALPR frees the officer to focus on his driving and look at other things outside the vehicle, while automatically checking every vehicle he or she encounters, the system is limited only by the number of plates that are able to pass in front of the camera. A typical system can easily capture between 5-10,000 plates in a shift.

Please check the appropriate box:

- Our agency currently has spending authority for the requested funds.
- Our agency does not currently have spending authority for the requested funds. Please explain below:



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U.S. Department of Homeland Security



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SAVER Home

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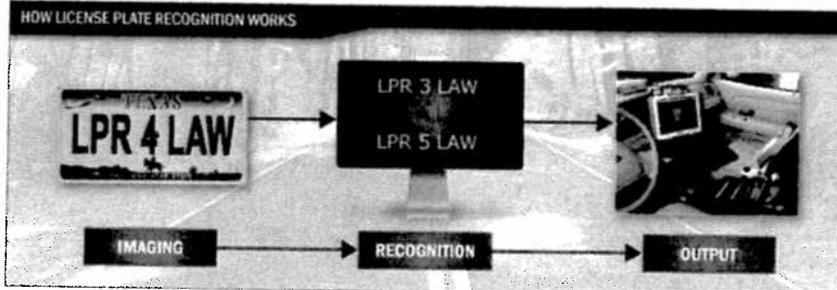
Help Center

- [QuickLook Overview](#)
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Mobile License Plate Recognition

Technical Agent(s): [Space and Naval Warfare \(SPAWAR\) Systems Center, Atlantic](#)

[Project Overview](#) | [Knowledge Links](#) | [Document Result\(s\) and Request\(s\)](#)



Project Overview

AEL Reference Number 14SW-01-SIDV
October 2008

License Plate Recognition (LPR) is the ability to capture an image of a license plate code, convert the code into readable text, and compare it to a registration database for identification. All LPR systems consist of three major components: imaging subsystem, software recognition, and user output. LPR technology automates what is normally a tedious and labor-intensive process to provide information to law enforcement practitioners, and it reduces the timeframe used to research and identify vehicles.

As a SAVER Program Technical Agent, the Space and Naval Warfare Systems Center (SPAWAR) Systems Center, Atlantic, conducted a comparative assessment of license plate recognition systems for the SAVER Program.

Knowledge Links

SAVER Project(s)

- ▶ [104MD-03-DISP1 License Plate Recognition Technology](#)

Related AEL/SEL Item(s)

- ▶ [14SW-01-SIDV1 Systems, Vehicle Identification](#)

Related Product(s)

- ▶ [MPH-900 Mobile LPR System](#)
- ▶ [Police Automated License Plate Recognition Technology Graphical Interface System](#)

Document Result(s) and Request(s)

Requirements for requesting locked documents:

- Email address ends .mil or .gov
- Belong to the Federal Government Responder Access Group
- Belong to the U.S. Responder Access Group
- Belong to the Public Access Group and have the SAVER Document Access role

If you do not meet one or more of these requirements and would like to request a locked document, sign in above or register for an account.

Document Result(s) 1 - 5 of 5

Document Formats PDF Document | HTML Document | Locked PDF

- Mobile License Plate Recognition Systems -- Project Highlight (08/31/11, 341 KB)
- Mobile License Plate Recognition Systems -- Market Survey Report (02/17/09, 399 KB)

- Mobile License Plate Recognition Systems -- Focus Group Report (02/17/09, 260 KB) 
- Mobile License Plate Recognition Systems -- Assessment Report (09/01/09, 389 KB) 
- Mobile License Plate Recognition Systems -- Assessment Summary (06/02/10, 1 MB) 

[Request Selected Records](#)

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Reference herein to any specific commercial products, processes, or services by trade name, trademark, manufacturer, or otherwise does not necessarily constitute or imply its endorsement, recommendation, or favoring by the United States Government. Neither the United States Government nor any of its employees make any warranty, express or implied, including but not limited to the warranties of merchantability and fitness for a particular purpose for any specific commercial product, process, or service referenced herein.

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ROD HOOPS, SHERIFF-CORONER

Date: June 20, 2012

San Bernardino County Fire Department
Office of Emergency Services
Attn: OES Grants Unit
1743 Miro Way
Rialto, CA 92376

SUBJECT: City of Loma Linda Certification Letter Re: Federal Award FY2012 Homeland Security Grant Program

1.) **Name of entity receiving the award:** City or District of Loma Linda

2.) Amount of Award	3.) Funding agency	4.) Catalog of Federal Domestic Assistance program number:	5.) Award Title
Please enter city/district information	Please enter city/district information	Please enter city/district information	Please enter city/district information
\$9,073.00	City of Loma Linda		

6.) **Location of the entity and primary location of performance including city, state and Congressional District:** District #41

7.) **Dun & Bradstreet (D&B) DUNS Number of the entity and its parent if applicable:**
Loma Linda DUNS Number: 07-094-0887

8.) **Total compensation and names of top five executives, unless the sub recipient is exempt from this requirement:** For more information, please refer to the 'Quick Tips' page 1. (Disclosed specifically the name of.....). N/A

Sincerely,

Edward Finneran
Sergeant
City of Loma Linda
(909) 387-3520

SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT

CCR Search Results

Not to be used as certifications and representations. See [ORCA](#) for official certification.

Registration Status: Active in CCR; Registration valid until 03/19/2013.

DUNS: 070940887

DUNS PLUS4:

CAGE/NCAGE: 3WZH0

Legal Business Name: LOMA LINDA, CITY OF

Doing Business As (DBA):

Division Name:

Division Number:

Company URL:

Physical Street Address 1: 25541 BARTON RD

Physical Street Address 2:

Physical City: LOMA LINDA

Physical State: CA

Physical Foreign Province:

Physical Zip/Postal Code: 92354-3125

Physical Country: USA

Mailing Name: LOMA LINDA, CITY OF

Mailing Street Address 1: 25541 BARTON RD

Mailing Street Address 2:

Mailing City: LOMA LINDA

Mailing State: CA

Mailing Foreign Province:

Mailing Zip/Postal Code: 92354-3125

Mailing Country: USA

Business Start Date: 09/29/1970

Delinquent Federal Debt: No

CORPORATE INFORMATION

Type of Organization

U.S. Government Entity

Business Types/Grants

12 - U.S. Local Government

C6 - Municipality

VW - Contracts and Grants

C8 - City

DISASTER RESPONSE INFORMATION

Bonding Levels

Construction Bonding Level, Per Contract (dollars):

Construction Bonding Level, Aggregate (dollars):

Service Bonding Level, Per Contract (dollars):

Service Bonding Level, Aggregate (dollars):

Geographic Areas Served

No geographic areas specified

GOODS / SERVICES

North American Industry Classification System (NAICS)

922160 - Fire Protection

922190 - Other Justice, Public Order, and Safety Activities

924110 - Administration of Air and Water Resource and Solid Waste Management Programs

Product Service Codes (PSC)

Federal Supply Classification (FSC)

SMALL BUSINESS TYPES

SDB, 8A and HubZone certifications come from the Small Business Administration and are not editable by CCR vendors.

Business Types Expiration Date

North American Industry Classification System (NAICS)

The small business size status is derived from the receipts, number of employees, assets, barrels of oil, and/or megawatt hours entered by the vendor during the registration process.

NAICS Code	Description	Small Business	Emerging Small Business
922160	Fire Protection	No	No
922190	Other Justice, Public Order, and Safety Activities	No	No
924110	Administration of Air and Water Resource and Solid Waste Management Programs	No	No

CCR POINTS OF CONTACT

Government Business Primary POC

Name: JARB THAIPEJR
Address Line 1: 25541 BARTON ROAD
Address Line 2:
City: LOMA LINDA
State: CA
Foreign Province:
Zip/Postal Code: 92354
Country: USA
U.S. Phone: 909-799-2800 Ext.811
Non-U.S. Phone:
Fax: 909-799-2891

Past Performance Primary POC

Name:
Address Line 1:
Address Line 2:
City:
State:
Foreign Province:
Zip/Postal Code:
Country:
U.S. Phone:
Non-U.S. Phone:
Fax:

Electronic Business Primary POC

Name: JARB THAIPEJR
Address Line 1: CITY OF LOMA LINDA
Address Line 2: 25541 BARTON ROAD
City: LOMA LINDA
State: CA
Foreign Province:
Zip/Postal Code: 92354-3125
Country: USA
U.S. Phone: 909-799-2800 Ext.811
Non-U.S. Phone:
Fax: 909-799-2890

Government Business Alternate POC

Name: PAM OCAMB
Address Line 1: 25541 BARTON ROAD
Address Line 2:
City: LOMA LINDA
State: CA
Foreign Province:
Zip/Postal Code: 92354
Country: USA
U.S. Phone: 909-799-2800 Ext.819
Non-U.S. Phone:
Fax: 909-799-2891

Past Performance Alternate POC

Name:
Address Line 1:
Address Line 2:
City:
State:
Foreign Province:
Zip/Postal Code:
Country:
U.S. Phone:
Non-U.S. Phone:
Fax:

Electronic Business Alternate POC

Name: JEFFREY L. BENDER
Address Line 1: CITY OF LOMA LINDA
Address Line 2: 25541 BARTON ROAD
City: LOMA LINDA
State: CA
Foreign Province:
Zip/Postal Code: 92354-3125
Country: USA
U.S. Phone: 909-799-2800 Ext.851
Non-U.S. Phone:
Fax: 909-799-2891

DEPARTMENT OF HOMELAND SECURITY
 FEDERAL EMERGENCY MANAGEMENT AGENCY
ENVIRONMENTAL AND HISTORIC PRESERVATION SCREENING FORM

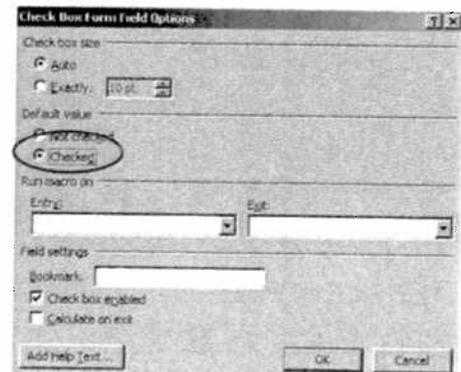
Paperwork Burden Disclosure Notice

*Public reporting burden for this form is estimated to average 8 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the form. You are not required to respond to this collection of information unless it displays a valid OMB control number. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660- 0115) **NOTE: Do not send your completed form to this address.***

Completing the Screening Form:

This form must be attached to all project information sent to the Grant Programs Directorate (GPD) to initiate environmental and historic preservation (EHP) compliance review, per the National Environmental Policy Act (NEPA) and other EHP laws and executive orders. *There is no need to complete and submit this form if the grant scope is limited to planning, management and administration, classroom-based training, table-top exercises and functional exercises, or purchase of mobile and portable equipment where no installation needed.* Information Bulletin 345 (September 1, 2010) provides details on these activities. The form must be completed by someone with in-depth understanding of project details and location. Completion of this form does not conclude the EHP review process and FEMA may need to contact you for further information. Not providing requested information may result in funding release delays. This form is intended to be completed electronically. The following website provides a version of this form that is suitable for printing and completing by hand as well as additional guidance such as on how to make an aerial map: <http://www.fema.gov/plan/ehp/ehp-applicant-help.shtm#5>.

To check (X) a box (for example, Yes No), left double-click using your mouse and a Check Box Form Field Options box will appear, then under the Default Value, select Checked and press OK (see figure, right). To write in a text field (____), select the text field with your mouse and begin typing.



*Submit completed form with necessary attachments to GPDEHPInfo@dhs.gov with the following information in the e-mail subject line: **EHP Submission: Project Title, Subgrantee Name; Grant Award Number (Example, EHP Submission: Courthouse Camera Installation, Any Town, State, 12345).***

Complete all of Section A, Section B, all of each portion(s) of Section C corresponding to checked blocks in Section B, and all of section D that apply to the project.

A. PROJECT INFORMATION (complete all)

DHS Grant Award Number: _____ Grant Program: Homeland Security
Fiscal Year: 2012
Project Title: Automated License Plate Reader
Grantee (SAA): _____ Subgrantee POC: _____
Grantee POC: _____ Mailing Address: 655 East Third Street, San Bernardino, CA 92415
Mailing Address: _____
E-mail: _____ E-mail: efinneran@sbcasd.org
Sub grantee: _____
Dollar value of grant (if known): \$7590

B. PROJECT TYPE

Please check ALL the block(s) that best fit the scope of the project.

- 1. Training and Exercises. Go to page 2. Complete all of Section C.1.
- 2. Purchase of Equipment. Go to page 3. Complete all of Section C.2.
- 3. Physical security enhancements. Go to page 3. Complete all of Section C.3.
- 4. Renovations/upgrades/modifications to existing structures. Go to page 3. Complete all of Section C.4.
- 5. New construction/addition. Go to page 4. Complete all of Section C.5.
- 6. Communication towers, related equipment, and equipment shelters. Go to page 5. Complete all of Section C.6.
- 7. Other. If your project does not match any of these categories, go to page 6. Complete Section C.7

The following information is required to initiate EHP review of the project. Based on the project's scope of work, determine which project type applies below and complete that section. For multi-component projects or those that may fit into multiple project types, complete the section that best applies and provide a complete project description. The project description should contain a brief summary of what specific action is proposed, where it is proposed, and how it will be implemented. If the project involves multiple locations, information for each must be provided. Attach additional pages, if needed.

Provide a complete project description: Purchase of 4 Slate dual lens cameras.

C. PROJECT DETAILS

- 1. **Training and Exercises (check each that applies):** Classroom-based Field-based
If the training is classroom and discussion-based only, and is not field-based, this form does not need to be completed and submitted. All other training must provide the following:
 - a. Describe the scope of the proposed training or exercise (purpose, frequency, materials,

Environmental and Historic Preservation Screening Form

and equipment needed, number of participants, and type of activities required)
(Attach additional pages, if needed):

- b. Will the field-based training take place at an existing facility having established procedures for that particular proposed training and exercise, and that conforms with existing land usedesignations (refer to Information Bulletin #329 (http://fema.dps.mo.gov/empg/IB%20329_20090902.pdf) for further information)? Yes No
 - If yes, please provide the name and location of the facility(physical training site address or latitude-longitude):
 - If no, provide the location (physical project address or latitude-longitude)anda full description of the area where training will occur:.....
- c. Does the field-based training/exercise differ in any way (including, but not limited to frequency, amount of facilities/land used, materials or equipment used, number of participants, type of activities) from previously permitted training exercises and training practices?..... Yes No
 - If yes, explain any differences between the proposed activity and those that were approved in the past, and the reason(s) for the change in scope:
- d. Will any equipment or structures need to be installed to facilitate training? Yes No
 - If yes, explain how and where this is proposed to be done (include site-specific color photographs:.....

2. Purchase of equipment (If the entire project is limited to purchase of mobile/portable equipment and there is no installation needed, you do not need to complete and submit this form.)

- a. Specify what equipment, and the quantity: 4 cameras
- b. Provide AELnumber(s) (if known): 14SW-01-SIDV
- c. Will this equipment be installed?..... Yes No
 - If Yes, go to page 6. Complete Section D.

3. Physical security enhancementsand or installations (for example: installation of back-up generators, fencing, cameras, building/room access control, bollards, motion detection systems, x-ray machines,and lighting).

- a. Describe what,how, and where improvement(s)/installation(s) will occur in/on the facility/building/structure:
- b. Provide project location (physical project address and latitude-longitude):.....
- c. Will the new equipment/improvements use the existing powersupply systems?..... Yes No
 - If no, describe new power source and installation (such as utility trenching):
- d. If generator installation, please state the capacity (KW):.....
 - If a separate fuel tank is also included, describe if it is to be installed above or below ground, and its capacity (gallons):
- e. Go to Page 6. Provide additional project details in Section D.

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

Homeland Security Grant Program FY: 2012 Grant Number: _____ CalEMA ID# _____

Subgrantee name: City of Loma Linda Project: ALPR

REQUEST FOR SOLE SOURCE PROCUREMENT AUTHORIZATION

1. Project name: Automatic License Plate Reader Project Budget: \$ 20,000.00
2. Describe the project and/or activity that will be provided by the proposed sole source vendor/contractor. Purchase of four (4) cameras
3. Describe your organization's standard procedures when sole source contracting is considered, including the conditions under which a sole source contract is allowed, and any other applicable criteria (i.e. approval requirements, monetary thresholds, etc.). Previous approved vendor and equipment is only compatible with existing equipment.
4. Indicate which of the following circumstances resulted in your organization's need to enter into a sole source contract.
 - a. Item/service is only available from one source (Describe the process used to make that determination. Please provide details.)
 - b. A public urgency or emergency will not permit a delay resulting from competitive solicitation. According to the US Department of Homeland Security/FEMA, "Time constraints will not be considered a factor if the subgrantee has not sought competitive bids in a timely manner." (Describe the urgency or emergency. Please provide details)
 - c. After solicitation of a number of sources, competition was determined inadequate. (Describe the solicitation process that determined competition was inadequate. Please provide details, and attach any relevant supporting material, Request for Proposal, etc.)
5. Did your organization confirm that the contractor/vendor is not debarred or suspended? Yes
6. Will your organization be able to complete all activities associated with the sole source contract by the end of the grant performance period? Yes
7. Has your organization determined the costs are reasonable? Yes
8. Please attach a copy of the cost benefit analysis prepared for this procurement. N/A

Submitted by Edward Finneran
(Name)


(Signature)

Date: 6/20/12

EPLS

Excluded Parties List System

**Search Results Excluded By
Firm, Entity, or Vessel : Federal Signal
Country : UNITED STATES
as of 15-Jun-2012 2:33 PM EDT**

Your search returned no results.

EPLS

Excluded Parties List System

**Search Results Excluded By
Firm, Entity, or Vessel : PIPS Technology
Country : UNITED STATES
as of 15-Jun-2012 2:30 PM EDT**

Your search returned no results.

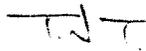


City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 10, 2012

TO: City Council

FROM: T. Jarb Thaipejr, City Manager 

SUBJECT: Direct City Clerk to update FPPC (Fair Political Practices) Form 806 relating to appointments of Council Members to outside committees, boards, commissions for which compensation is paid

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council adopt, and direct the City Clerk to update as appropriate, FPPC Form 806, to be posted on the City's website relating to appointments of Council Members to outside committees, boards, commissions for which compensation is paid.

BACKGROUND

The City Council makes appointments of its members to positions on outside governing boards, some of which may provide compensation to the appointed member.

In March, the FPPC amended regulation 18705.5 to allow a Council Member to participate in a decision appointing him or herself to such a position if the body making the appointment adopts and posts on its website, on a form provided by the commission, a list that sets forth each appointed position for which compensation is paid, the salary or stipend for each appointed position, the name of the public official who has been appointed to the position, and the name of the public official, if any, who has been appointed as an alternate, and the term of the position.

In May 2012, the FPPC adopted Form 806 to accomplish the required posting.

ANALYSIS

Form 806 must be filled out and updated as needed to reflect current appointments. Unless the Form 806 is posted, a Council Member may not participate in a decision to appoint him or herself to a compensated position on the City Council (if the compensation is different from that of other Council Members) or with another board.

Form 806 listing the current members of outside boards, their respective compensation, and term has been posted. Please see the attached. Board appointments affected: Inland Valley Development Agency (IVDA), San Bernardino International Airport Authority, Omnitrans, and San Bernardino Association of Governments (SANBAG). At the direction of the Council, the City Clerk will update Form 806 as necessary.

FINANCIAL IMPACT

None to the City.

**Agency Report of:
Public Official Appointments**

Reset Page

Print Form

A Public Document

1. Agency Name		California Form 806 For Official Use Only
City of Loma Linda		
Division, Department, or Region (If Applicable)		
Designated Agency Contact (Name, Title)		
Pamela Byrnes-O'Camb, City Clerk		Date Posted: 06/20/2012 <small>(Month, Day, Year)</small>
Area Code/Phone Number	E-mail	
(909) 799-2819	pocamb@lomalinda-ca.gov	Page <u>1</u> of <u>2</u>

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Inland Valley Development Agency (IVDA)	▶ Name <u>Popescu, Ovidiu</u> <small>(Last, First)</small> Alternate, if any <u>Dupper, Phil</u> <small>(Last, First)</small>	▶ <u>07 / 27 / 10</u> <small>Appt Date</small> ▶ <u>Two Years</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input checked="" type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
Inland Valley Development Agency (IVDA)	▶ Name <u>Dailey, Ronald</u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u>07 / 27 / 10</u> <small>Appt Date</small> ▶ <u>Two Years</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input checked="" type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
San Bernardino International Airport Authority	▶ Name <u>Popescu, Ovidiu</u> <small>(Last, First)</small> Alternate, if any <u>Dailey, Ronald</u> <small>(Last, First)</small>	▶ <u>07 / 27 / 10</u> <small>Appt Date</small> ▶ <u>Two Years</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input checked="" type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
Omnitrans	▶ Name <u>Dailey, Ronald</u> <small>(Last, First)</small> Alternate, if any <u>Popescu, Ovidiu</u> <small>(Last, First)</small>	▶ <u>07 / 27 / 10</u> <small>Appt Date</small> ▶ <u>Two Years</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>125.00</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other

3. Verification

I have read and understand FPPC Regulation 18705.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

<i>Pamela Byrnes-O'Camb</i>	Pamela Byrnes-O'Camb	City Clerk	06/20/2012
Signature of Agency Head or Designee	Print Name	Title	(Month, Day, Year)

Comment _____

Agency Report of:
Public Official Appointments
Continuation Sheet

Reset Page

Print Form

1. Agency Name
City of Loma Linda

Date Posted: 06/20/2012
(Month, Day, Year)

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
San Bernardino Association of Governments (Sanbag)	▶ Name <u>Rigsby, Rhodes</u> <i>(Last, First)</i> Alternate, if any <u>Dupper, Phil</u> <i>(Last, First)</i>	▶ <u>07 / 27 / 10</u> <i>Appt Date</i> ▶ <u>Two Years</u> <i>Length of Term</i>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u> </u> <i>Other</i>
	▶ Name _____ <i>(Last, First)</i> Alternate, if any _____ <i>(Last, First)</i>	▶ _____/_____/_____ <i>Appt Date</i> ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ <i>Other</i>
	▶ Name _____ <i>(Last, First)</i> Alternate, if any _____ <i>(Last, First)</i>	▶ _____/_____/_____ <i>Appt Date</i> ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ <i>Other</i>
	▶ Name _____ <i>(Last, First)</i> Alternate, if any _____ <i>(Last, First)</i>	▶ _____/_____/_____ <i>Appt Date</i> ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ <i>Other</i>
	▶ Name _____ <i>(Last, First)</i> Alternate, if any _____ <i>(Last, First)</i>	▶ _____/_____/_____ <i>Appt Date</i> ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ <i>Other</i>
	▶ Name _____ <i>(Last, First)</i> Alternate, if any _____ <i>(Last, First)</i>	▶ _____/_____/_____ <i>Appt Date</i> ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ <i>Other</i>
	▶ Name _____ <i>(Last, First)</i> Alternate, if any _____ <i>(Last, First)</i>	▶ _____/_____/_____ <i>Appt Date</i> ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ <i>Other</i>

Agency Report of: Public Official Appointments

Background

This form is used to report additional compensation that officials receive when appointing themselves to positions on committees, boards or commissions of a public agency, special district, and joint powers agency or authority. For example, a city councilmember may be appointed to serve as the city's representative on a joint powers insurance authority or a metropolitan planning organization or mayor. (Regulation 18705.5, amended 03.2012)

Each agency must post on its website a single Form 806 which lists all the paid appointed positions. When there is a change in compensation or a new appointment, the Form 806 is updated to reflect the change. The form must be updated promptly as changes occur.

Initial Agency Posting

As soon as possible, each agency should prepare a Form 806 identifying all of the current paid appointments to other governmental agencies. Thereafter, the form may be amended to include the future appointments.

Instructions

This form must be posted prior to a vote (or consent item) to appoint a governing board member to a paid position on another agency.

Part 1. Agency Identification

Identify the agency name and information on who should be contacted for information.

Part 2. Appointments

Identify the name of the other agency, board or commission. List the name of the official, and an alternate, if any.

List the appointment date and the length of term the agency official will serve. Disclose the stipend provided per meeting and the estimated annual payment. The annual salary is an estimate as it will likely vary depending on the number of meetings. It is not necessary to revise the estimate at the end of the calendar year.

Part 3. Verification

The agency head or his/her designee must sign the verification.

Frequently Asked Questions (FAQs)

1. When does an agency need to complete the Form 806?
A Form 806 is required when an agency's board members vote on an appointment for a board member to serve on another governmental agency and pay is provided.
2. The city council votes to serve as the city's housing authority, a separate entity. Will the Form 806 be required?
If the council members receive an additional compensation for serving on the housing authority, the Form 806 is required. If there is no payment, the Form 806 is not required.

3. Are appointments made by a governing board to appoint one of its members to serve as an officer of that board for additional pay (e.g. mayor) required to be disclosed on Form 806?

Yes. Regulation 18705.5 permits voting on your own appointment to position of mayor as well as other boards and commissions so long as proper disclosure on the Form 806 is made. This exception and disclosure apply to agencies with governing boards that are elected or appointed.

4. In determining the salary, must the agency include mileage reimbursements, travel payments, health benefits, and other compensation?

No. The FPPC regulation only requires the reporting of the stipend or salary.

5. Which agency must post the Form 806?

The agency that is voting to appoint a public official must post the Form 806 on its website. The agency that the official will serve as a member is not required to post the Form 806. The form is not sent to the FPPC.

6. When must the Form 806 be amended?

The Form 806 should be amended promptly upon any of the following circumstances: (1) the number of scheduled meetings is changed, (2) there is a change in the compensation paid to the members, or (3) there is a change in membership on the board or commission.

7. When a body meets irregularly, how should the annual compensation be estimated?

The agency should estimate compensation using the highest number of meetings.

8. In 2013 our agency will have a new appointment to a new agency. How is the Form 806 updated?

Before the agency votes on the appointment, the agency should update the Form 806 and identify the other governmental entity's name. If known, also include other information such as the number of meetings and stipend. As long as that information is posted prior to a vote of the governing board on an appointment, the agency is in compliance with Regulation 18705.5. Following the vote, the agency must update the form to identify the individual that will serve.

Privacy Information Notice

Information requested by the FPPC is used to administer and enforce the Political Reform Act. Failure to provide information may be a violation subject to penalties. All reports are public records available for inspection and reproduction. Direct questions to FPPC's General Counsel, Fair Political Practices Commission, 428 J Street, Ste. 620, Sacramento, CA 95814.

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations)

§ 18705.5. Materiality Standard: Economic Interest in Personal Finances.

(a) A reasonably foreseeable financial effect on a public official's or his or her immediate family's personal finances is material if it is at least \$250 in any 12-month period. When determining whether a governmental decision has a material financial effect on a public official's economic interest in his or her personal finances, neither a financial effect on the value of real property owned directly or indirectly by the official, nor a financial effect on the gross revenues, expenses, or value of assets and liabilities of a business entity in which the official has a direct or indirect investment interest shall be considered.

(b) The financial effects of a decision which affects only the salary, per diem, or reimbursement for expenses the public official or a member of his or her immediate family receives from a federal, state, or local government agency shall not be deemed material, unless the decision is to appoint, hire, fire, promote, demote, suspend without pay or otherwise take disciplinary action with financial sanction against the official or a member of his or her immediate family, or to set a salary for the official or a member of his or her immediate family which is different from salaries paid to other employees of the government agency in the same job classification or position, or when the member of the public official's immediate family is the only person in the job classification or position.

(c) Notwithstanding subsection (b), pursuant to Section 82030(b)(2) and Regulation 18232, a public official may make, participate in making, or use his or her official position to influence or attempt to influence, a government decision where all of the following conditions are satisfied:

(1) The decision is on his or her appointment as an officer of the body of which he or she is a member (e.g., mayor or deputy mayor), or to a committee, board, or commission of a public agency, a special district, a joint powers agency or authority, a joint powers insurance agency or authority, or a metropolitan planning organization.

(2) The appointment is one required to be made by the body of which the official is a member pursuant to either state law, local law, or a joint powers agreement.

(3) The body making the appointment referred to in paragraph (1) adopts and posts on its website, on a form provided by the Commission, a list that sets forth each appointed position for which compensation is paid, the salary or stipend for each appointed position, the name of the public official who has been appointed to the position and the name of the public official, if any, who has been appointed as an alternate, and the term of the position.

COMMENT: Cross-references: For the definition of "immediate family," see Government Code section 82029.

Note: Authority cited: Section 83112, Government Code. Reference: Sections 87100, 87102.5, 87102.6, 87102.8 and 87103, Government Code.

HISTORY

1. New section filed 11-23-98; operative 11-23-98 pursuant to the 1974 version of Government Code section 11380.2 and title 2, California Code of Regulations, section 18312(d) and (e) (Register 98, No. 48).
2. Change without regulatory effect amending section heading filed 3-26-99 pursuant to section 100, title 1, California Code of Regulations (Register 99, No. 13).
3. Editorial correction of History 1 (Register 2000, No. 25).

4. Amendment of section heading and section filed 1-17-2001; operative 2-1-2001. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 3).
5. Amendment of subsection (a) filed 1-16-2002; operative 2-15-2002 (Register 2002, No. 3).
6. Amendment of subsection (b) filed 6-21-2005; operative 7-21-2005 (Register 2005, No. 25).
7. Amendment of subsection (a) filed 12-18-2006; operative 1-17-2007. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2006, No. 51).
8. New subsections (c)-(c)(3) filed 4-23-2012; operative 5-23-2012. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2012, No. 17).



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 10, 2012

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Extension of Annual Service Contracts for Fiscal Year 2012-2013

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that City Council approve one-year contract extensions to June 30, 2013, to the following:

- a) Albert Grover and Associates - Interconnect Traffic Signal Monitoring;
- b) Republic ITS - Traffic Signal Maintenance and Repair;
- c) Golden West Landscape –Landscape Maintenance Services within the Landscape Maintenance District (LMD) areas and Barton Road Median; and
- d) KBM (Moore Maintenance) – Civic Center Janitorial Services.

BACKGROUND

The contract amount with Republic ITS increased slightly, less than 2%, due to the added traffic signals in Loma Linda. The other three contracts did not increase.

The City has maintained a positive and professional working relationship. The services provided by all the contractors have been outstanding.

ANALYSIS

The City supports renewing one-year contracts for each contractor.

FINANCIAL IMPACT:

Funding for these services is available as follows:

- a) Albert Grover & Associates - \$4,800, Account 10-5360-1830;
- b) Republic ITS - \$24,000, Account 01-3030-1830 and 72-5100-1830;
- c) Golden West Landscape - Contract A & B - \$142,000, Account 71-5200-1830; and
- d) KBM (Moore Maintenance) - \$48,000, Account 01-3400-1830, 01-5500-1830, 05-3500-1830 & 65-7000-1830.

I:\Public Works Admin\Staff Reports\Contract Renewals 2012-13.06-26-12.docx



City of Loma Linda Official Report

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Ovidiu Popescu, Mayor pro tempore
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COUNCIL AGENDA: July 10, 2012

TO: City Council

VIA: T. Jarb Thaipejr, City Manager *T.J.T.*

FROM: Jeff Bender, Fire Chief *J.B.*

SUBJECT: Re-appropriation of funds for the completion of the 9-11 Memorial

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council re-appropriate the remaining balance of \$49,800 for the completion of the 9-11 Memorial.

BACKGROUND

The City Council approved \$75,000 from the Art in Public Places Fund in the Fiscal Year 2011-2012 budget for the materials to construct the 9-11 Memorial. The effort to construct the Memorial is still in progress, with an anticipated completion in August. City finance policies require that the unused balance of \$49,800 be re-appropriated in new fiscal year in order to complete project.

ANALYSIS

Funds were appropriated in FY 11-12 to purchase construction materials from account number 23-2550-8250. The remaining balance of \$49,800 needs to be carried over into FY 2012-2013 for expenditure.

FINANCIAL IMPACT

This project has had no impact to the General Fund. The Art in Public Places Fund is comprised of Development Impact Mitigation Fees to be used for this type of project. The requested re-appropriation amount of \$49,800 into account number 23-2550-8250 is the exact amount that had not yet been spent from prior appropriation into the Art in Public Places account.



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COUNCIL AGENDA: July 10, 2012

TO: City Council

FROM: T. Jarb Thaipejr, City Manager

SUBJECT: Designate voting delegates and alternates for the League of California Cities
annual Conference, September 5-7, San Diego

Approved/Continued/Denied By City Council Date _____
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Council Action Advised by August 3, 2012

May 3, 2012

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 5 - 7, San Diego**

The League's 2012 Annual Conference is scheduled for September 5 - 7 in San Diego. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, September 7, at the San Diego Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Wednesday, August 15, 2012. This will allow us time to establish voting delegate/alternates' records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one person must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up

-over-

the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the San Diego Convention Center, will be open at the following times: Wednesday, September 5, 9:00 a.m. – 6:30 p.m.; Thursday, September 6, 7:00 a.m. – 4:00 p.m.; and September 7, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but not during a roll call vote, should one be undertaken.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Wednesday, August 15. If you have questions, please call Mary McCullough at (916) 658-8247.

Attachments:

- 2012 Annual Conference Voting Procedures
- Voting Delegate/Alternate Form



1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Annual Conference Voting Procedures 2012 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.

Tentative Schedule of Events

AS OF APRIL 11, 2012 *(subject to change)*

TUESDAY, SEPTEMBER 4

2:00 – 6:00 p.m. Optional – group tours in San Diego

WEDNESDAY, SEPTEMBER 5

9:00 – 10:30 a.m. Policy Committees (at hotel)
 10:30 a.m. – Noon Policy Committees (at hotel)
 9:00 a.m. – 1:00 p.m. Optional – group tours in San Diego
 9:00 a.m. – 6:30 p.m. Attendee Registration Open, San Diego Convention Center
 Noon – 1:45 p.m. Regional Division Lunches
 1:00 – 1:45 p.m. First Time Attendee Orientation
 2:00 – 3:30 p.m. **Department Business Meetings, Programs & Welcome**
 4:00 – 6:00 p.m. **Opening General Session** – Annual Report and Keynote Address
 6:00 – 8:00 p.m. **New – Grand Opening Expo Hall & Host City Reception**
(No competing events/receptions are permitted at this time)
 8:00 – Evening Networking Reception – CitiPAC Gala

THURSDAY, SEPTEMBER 6

7:00 a.m. – 4:00 p.m. Registration Open
 8:00 – 9:30 a.m. Education – Breakouts, CityTalks, etc.
 9:45 – 10:45 a.m. **General Session** – Keynote Address
 10:00 a.m. – 4:00 p.m. **Expo with Lunch Exhibitor Exclusive**
(no competing events 11:00 a.m. – 1:00 p.m.)
 1:00 – 2:15 p.m. General Resolutions committee
 1:00 – 2:15 p.m. Education
 2:45 – 4:00 p.m. Education
 4:30 – 5:30 p.m. Education
 4:00 – 5:30 p.m. Board of Directors Meeting
 5:30 – Evening Networking Receptions – Caucus groups, League Partners, Exhibitors

FRIDAY, SEPTEMBER 7

7:30 a.m. – 10:00 a.m. Registration Open
 7:30 – 8:45 a.m. Regional Division Breakfasts
 9:00 – 10:15 a.m. Education – Breakouts, CityTalks, etc.
 10:45 – Noon Education
 Noon – 2:00 p.m. **New – Luncheon – Voting Delegates, General Assembly**
 Install New Board of Directors, Grand Prize
 1:00 – 4:00 p.m. Education

NOTE: *Conference Registration is required to attend Department meetings, Division Meetings and General Assembly/Annual Business Meeting as a Voting Delegate.*



City of Loma Linda Official Report

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Ovidiu Popescu, Mayor pro tempore
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Ronald Dailey, Councilman
Phillip Dupper, Councilman

COUNCIL AGENDA: July 10, 2012
TO: City Council
FROM: T. Jarb Thaipejr, City Manager *TJT*
SUBJECT: Senior Center Board Dissolution

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that City Council dissolve the Senior Center Board.

BACKGROUND

A Senior Center Board was created in 2000 to provide input, guidance and direction concerning the construction and operation of the proposed Senior Center. The Center was completed and opened in September 2002. The Board has met periodically to discuss improvements, needs and desires for the Center. The Center currently enjoys a full spectrum of programs including a luncheon meal served from the full service kitchen. City staff has overseen the volunteers that staff the Center and have a smooth running operation.

ANALYSIS

The aging process has taken its toll upon members of the Board. Several members have resigned or passed away and replacement Board members have been difficult to recruit. Meetings have become less frequent with trouble making the quorum requirement. Having few issues to discuss, the need for this Board has come into question. Staff is proposing to dissolve the Senior Center Board at this time and reserve the option to reconstitute the Board should the need arise.

FINANCIAL IMPACT

Savings of meeting preparation and attendance time.



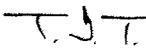
City of Loma Linda Official Report

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Ovidiu Popescu, Mayor pro tempore
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Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: July 10, 2012

TO: City Council

VIA: T. Jarb Thaipejr, City Manager 

FROM: Pamela Byrnes-O'Camb, City Clerk

SUBJECT: Committee Appointments

- a. Budget Committee
- b. Historical Commission
- c. Parks, Recreation, Beautification Committee
- d. Personnel Board
- e. Planning commission
- f. Traffic Advisory Committee
- g. Trails Development Committee

RECOMMENDATION

Please see reports for individual committees/commissions/boards.

BACKGROUND

Pursuant to Government Code Sections 54970-54976, a list of those terms expiring June 30, 2011 was posted in the four (4) designated posting places prior to December 31, 2010.

A summary of each of the committees, commissions, boards having member terms expiring June 30, 2011 is attached.

The Traffic Advisory Committee has no terms expiring in 2011.

Attachment: Summary of Committee Membership/Recommendations

Budget Committee

Number of Members: Seven

Term: Four Years

FPPC Filing: Not Required

Chairman: Jay Gallant

Meeting Schedule: As needed Basis. Frequent during the months of May and June

Terms Expiring 2012: Mary Lynn Cooke (Appointed March 1997)
Jay Gallant (Appointed May 1996)

Other Committee Members: Robert Frost (Appointed March 1995)
Gordon E. Hewes (Appointed June 2007)
Kurt Swigart (Appointed January 2003)
Gary Nelson (Appointed June 2011)
Verne Miller (Appointed September 2011)

Vacancies: None

Applications on File: None

Comments: Both Mary Lynn Cooke and Jay Gallant have expressed willingness to accept another term.

Recommendation: Appoint two (2) members to the Budget Committee.

Historical Commission

Number of Members: Nine

Term: Four Years

FPPC Filing: Required

Chairman: James Shipp (Appointed May 2000)

Meeting Schedule: First Monday of each month

Terms Expiring 2012: Georgia Hodgkin (Appointed May 2000)
Fred Ramos (Appointed May 2000)
James Shipp (Appointed May 2000)
Dick Wiley (Appointed June 2007)

Other Members: William B. Coffman (Appointed August 1991)
Dick Schaefer (LLU Archivist Appointed November 2007)
Betty Stark (Appointed August 2006)
Lori Curtis (Appointed 5/23/2000)
Michael Stewart (Appointed October 1999)

Applications on File: None

Comments: The Historical Preservation Ordinance limits membership to nine.
Georgia Hodgkin, Fred Ramos, James Shipp, and Dick Wiley have expressed an interest in continuing to serve.

Recommendation: Appoint four (4) members to the Historical Commission.

Parks, Recreation, Beautification Committee

Number of Members: Seven

Term: Three Years

FPPC Filing: Not Required

Chairman: Kurt Swigart

Meeting Schedule: Second Monday of each month

Terms Expiring 2012: Kurt Swigart, Chairman (Appointed June 1996)
Valerie Gallant (Appointed July 2002)
Janet Razzouk (Appointed September 1987)
Betty Stark (Appointed August 1999)
Doree Morgan (Appointed June 2011)

Other Committee Members: George F. Pendered (Appointed June 1985)
Richard Wiley (Appointed June 1991)

Vacancies: None

Applications on File: None

Comments: None

Recommendation: Appoint five (5) to the Parks, Recreation, Beautification Committee

Personnel Board

Number of Members:	Three
Term:	Two Years
FPPC Filing:	Not Required
Chairman:	To be appointed by members
Meeting Schedule:	As-needed basis
Terms Expiring 2012	Norman H. Meyer (Appointed May 2000) Ronald Oh (Appointed by the Board July 2002)
Other Members:	Verne Miller (Appointed May 2000)
Vacancies:	One
Applications on File:	None
Comments:	<p>The City Council established a three-member Personnel Board with two members being appointed by the City Council and the third member being appointed by the Board Members.</p> <p>Mr. Oh was appointed by the Board and expressed an interest in continuing to serve.</p> <p>Mr. Meyer has declined consideration for another term.</p>
Recommendation:	<ol style="list-style-type: none">1. Declare a vacancy and direct the Clerk to post a Vacancy Notice; or2. Designate Mr. Oh as a City Council appointment for a term of two (2) years to allow the Board to choose its third member.

Planning Commission

Number of Members:	Five
Term:	Three Years
FPPC Filing:	Required
Chairman:	John Nichols (Appointed July 2008)
Meeting Schedule:	First and Third Wednesday of each month
Terms Expiring 2012:	Carolyn Palmieri (Appointed June 2009)
Other Members:	John Nichols (Appointed July 2008) Miguel Rojas (appointed July 2008)
Vacancies:	Two
Applications on File:	Five
Comments:	Planning Commissioners must maintain a status of resident elector of the City. Vacancies occurred when John Lenart was appointed to the City Council and Lori Uber-Zak resigned due to family concerns. Mrs. Palmieri has expressed interest in continuing to serve.
Recommendation:	a. Appoint two members to fulfill the 2013 unexpired terms of Mr. Lenart and Mrs. Uber-Zak, and one to a three-year term to expire June 30, 2015; or b. Appoint three members to three-year terms to expire June 30, 2015.



CITY OF LOMA LINDA
APPLICATION
APPOINTMENT TO PLANNING COMMISSION

ALL APPLICANTS MUST BE RESIDENTS AND REGISTERED VOTERS WITHIN THE CITY OF LOMA LINDA
PLANNING COMMISSIONERS ARE REQUIRED TO FILE A STATEMENT OF ECONOMIC INTERESTS
PURSUANT TO THE POLITICAL REFORM ACT OF 1974

Applications must be returned by 5:00 p.m. Monday, June 25, 2012	City Clerk's Office 25541 Barton Road Loma Linda, CA 92354
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Name: Liviu Maricea Imbir Home Phone: 909-796-6022

Home Address: 25020 Tulip Ave Years resided at address: 12

Have you lived at any other address in Loma Linda: Yes No

If yes, give previous address: 25008 Starr St. Loma Linda CA 92354

Employer: LOMA LINDA University Health Care

Employer Address: 111370 Anderson St. LOMA LINDA CA 92354 Employer Phone: 909-558-4800

Occupation: OPERATIONS MANAGER How Long: 23

Education (Highest Grade Completed): MBA, LLU School of Public Health 2007

Licenses or special certificates held: _____

Name, location of Colleges/Universities Attended	Major	Degree	Last Year Attended
<u>LOMA LINDA Univ - SDH</u>	<u>Health Admin</u>	<u>MBA</u>	<u>2007</u>
<u>California State San Bernardino</u>	<u>HIS</u>	<u>BBA</u>	<u>2003</u>

Have you ever been convicted of any crime or violation of any law or statute other than minor traffic violations?

Yes _____ No (If yes, please attach a separate sheet of explanation.)

Prior or Current Civic Experience (Include Membership in Professional, charitable or community organizations)	Office Held (if any)	Dates of Membership
<u>LOMA LINDA BROADCASTING NETWORK</u>	<u>IS Director</u>	<u>1993-2000</u>
<u>DMAT-CA 2 (Disaster Medical Assistance Team) COMMUNICATIONS</u>	<u>COMMUNICATIONS</u>	<u>2009-present</u>

I declare under penalty of perjury that all statements in this application and the attached responses are true and complete to the best of my knowledge and belief.



 Signature of Applicant

1. Loma Linda has been “my city” since 1987, the day I arrived in United States as a political refugee from one of the eastern European countries. Since then, the city has become an extension of my family, the family I did not have. It provided me with a place to worship, (Loma Linda University Church), a place to study, (Loma Linda University, MBA, 2007) a place to work, (Loma Linda Medical Center, since 1988) a place to live (homeowner since 2001) and a place to raise my children (Loma Linda Academy). As you can see I have a lot invested in Loma Linda. Loma Linda gave me a lot and I would like to give something back by serving in the Planning Commission.
2. I am very familiar with the history and tradition of the city, the challenges it encounters as time and people change. If appointed I would like have a role to build a bridge between the old and the new, by investing in the city future while preserving the history and tradition of the city, to protect the small city look and feel without neglecting the signs telling us that changes are forthcoming.
3. Still a small and quite city where people walk, run and bike in the morning or evening and especially on Saturday and Sundays. Loma Linda known worldwide as the “Blue Zone” of the world. I would like to see more options to run and bike, reduce or eliminate traffic to and from Loma Linda Health System by a rail system or CNG/electric bus system. Build a concert hall where Loma Linda residents can enjoy concerts and where talents can be discovered and grown.
4. First of all I would abide by what residents of Loma Linda voted as their view of the city for the future. While I may have certain views on how I want to see Loma Linda, the future should be decided by its residents. As a member of the city planning and development committee I will fight to uphold the voter’s wishes even when they may be against my personal views. I will resist any attempts to find “loopholes” to undermine the voter’s decision.
5. First, I would want to make sure that my personal views do not come in conflict with the local, state or government laws. Also, I would like to continue or enhance, but not change the overall design of the area of the proposed development. If any of these issues arise I would work with the residents and the developers to find the best compromise between being respectful to our residents while not infringing on business development in the city. It is my experience from working with employees for more than 15 years that the best tool to reduce or eliminate conflict is communication. Residents must be informed in advance of the city plans. Also be open and transparent; gain their trust and confidence, while working with the investors and developers to come to Loma Linda and help them blend their business with the Loma Linda history and culture.
6. I admire Redlands city as a model. My daughter, which was raised and educated in Loma Linda, dreamed to move to Redlands. She eventually married into the Gunther family, a family with a long history of involvement in the Redlands city life, dating back to early 1900’s. From my daughter’s in-laws I learned a lot about

Redlands city passion for art, culture and music. It is Redlands where I go for a pleasure walk, for a concert or for a movie etc. Loma Linda is losing a lot of business due to Redlands city friendly approach to business and residents, and in my opinion they are providing the perfect blend. I hope as a committee member we can start thinking for Loma Linda in the long term, maybe a downtown Loma Linda where families can walk, enjoy an ice cream, rest on a bench under a green tree.

7. I work for Loma Linda Health System for almost 25 years, and I am part of many committees where we have to come to a common goal. I have learned through the years that compromise is the best tool for success. I also learned that listening is the best learning tools, and that learning never stops, but rather opens new horizons for even more learning. Living, working, studying and worshipping in Loma Linda gave me the opportunity to become a part of the city and the city became a part of my family. I believe my passion for the city of Loma Linda, its faith and tradition makes me a good candidate for this position. As a member of the planning and development committee I will become (as the city elected or not elected officials became) an extension of the Loma Linda resident's voice, their future and their kids future.

Thank you for considering me for the city planning and development committee. Should you have any questions feel free to contact me at any time.

Sincerely,



Liviu Imbir, MBA
25020 Tulip Ave
Loma Linda, CA 92354
Phone (H): (909) 796-6022
(W): (909) 651-4321
(C): (909) 838-1407
Email: Liviu@imbir.us
Limbir@llu.edu

ANSWERS TO QUESTIONS ARE REQUIRED. PLEASE USE NO MORE THAN FOUR TYPED OR HANDWRITTEN PAGES FOR ALL OF YOUR ANSWERS.

1. Please describe your interest and background in planning and development.
2. What do you see as your role within city government if appointed to the Planning Commission?
3. Looking ten years into the future, what is your vision of Loma Linda?
4. Provide an example of how you would resolve a situation where your personal viewpoint toward development is in conflict with the overall best interest of the City.
5. The design and architecture of a proposed development may not suit your personal taste and the type of development or land use may be contrary to your lifestyle views or opinions. How would you review the project objectively?
6. What local city(ies) do you admire and believe Loma Linda should emulate and why? What steps should Loma Linda take to become more like these cities?
7. What abilities do you feel you have that would allow you to work as a member of the Planning Commission team, even though you may not always agree with other Commissioners on important development issues?

CANDIDATES MAY BE INVITED FOR AN ORAL INTERVIEW BEFORE THE CITY COUNCIL

City Planning Commission

Dr. Nikan H. Khatibi
Loma Linda, California

1. Please describe your interest and background in planning and development.

In May of 2009, the City of Loma Linda adopted a general plan that laid out a comprehensive strategy for managing the city's physical, economic, and cultural development over the next 25 years. This included various commitments to preserving the city's historical, small-town cultural feel, yet judiciously encouraging economic expansion and growth. As a proud resident of this city for many years, I realize how important the decisions and recommendations of the planning commission are in the long-term future of this great municipality. This is why I am enthusiastic and motivated at the possibility of contributing to this planning commission team – ensuring that we as an advisory body to the City Council use the general plan as a guide to our future decision makings, and preserve Loma Linda's quality of life for today and future generations of residents. With a professional background in business administration and planning, healthcare leadership, and a personal commitment to always providing a positive can-do attitude, I know we can get the job done.

2. What do you see as your role within city government if appointed to the Planning Commission?

As a member of the City Planning Commission, my role would be to promote strategic, orderly growth by performing the essential research and investigation necessary to make sound recommendations, in an advisory capacity, to the members of the City Council and Staff. These recommendations would be on matters pertaining, but not limited, to the development, planning, and zone changes for individual neighborhoods, business districts, and for the general beautification of the City of Loma Linda.

3. Looking ten years into the future, what is your vision of Loma Linda?

Ten years from now, Loma Linda will have already celebrated its 50th year as an incorporated city – a huge milestone in itself. More importantly, the year 2022 will mark the half-way point for the twenty five year general plan that was adopted back in May of 2009 following various strategic meetings beginning in 2000.

As a member of the City Planning Commission, my vision would be to preserve and protect Loma Linda's uniqueness as a small-town, family friendly community with strong ties to its religious, education, health and medical services groups. With regards to business, I would encourage prudent economic expansion to meet the needs of a diverse, regionally affluent community by attracting industries and small businesses that fit within the model of our city, yet making sure to avoid large-scale, high density developments common in large cities that attract unwanted traffic, environmental disarray, and crime. Along these lines, I

City Planning Commission

Dr. Nikan H. Khatibi
Loma Linda, California

would also promote investment in road infrastructure and utilities that would help both small local businesses and residents alike.

Regarding land use elements, I would encourage city decision leaders to allot a significant percentage of existing and future land uses towards diverse residential housing opportunities, while ensuring our natural environment is absolutely protected. I would emphasize however, that one of the attractions of this city is the relatively significant proportion of land allocated to open space, agricultural and recreational use. Thus it would be my recommendation to build on this notion and if anything, invest in trail expansions and open space preservations.

4. Provide an example of how you would resolve a situation where your personal viewpoint toward development is in conflict with the overall best interest of the City.

As a member of the City Planning Commission, the overall well being of the City takes precedence in municipal matters, despite one's personal convictions, interest, or judgments - period. Although I do not anticipate a situation where I could not provide a fair, objective viewpoint, if a situation did arise, I would express my viewpoint in its entirety, and if need be, excuse myself from the final voting or decision making process.

5. The design and architecture of a proposed development may not suit your personal taste and the type of development or land use may be contrary to your lifestyle views or opinions. How would you review the project objectively?

As a practicing physician and a member of various community boards, there have been numerous accounts where my lifestyle views and/or opinions have distinctively differed from a proposed project or treatment plan. Nonetheless, I took an oath as a physician and community leader to do no harm and to provide the most objective and fair review of anything I do. I, along with many of my colleagues, pride themselves on doing the greatest good for the greatest number of people. For this reason, I have no hesitation knowing that I can and will provide a fair and balanced objective viewpoint as a member of the City Planning Commission. This includes honest research and objective analysis on ALL viewpoints and scenarios.

6. What local city(ies) do you admire and believe Loma Linda should emulate and why? What steps should Loma Linda take to become more like these cities?

I would select the City of Walnut, California and here's why. At approximately 8.9 square miles and home to about 30,000 residents, the City of Walnut provides a pleasant blend of living, in a semi-rural community, a hometown atmosphere, urban conveniences, and yet, is still in close proximity to metropolitan areas, deserts, and beaches. Additionally, situated

City Planning Commission

Dr. Nikan H. Khatibi

Loma Linda, California

between the San Jose Hills mountain range to the north, and the Puente Hills to the south, the City of Walnut has invested in outdoor open spaces and recreation as evident by its 26 miles of hiking and equestrian trails. This is why Walnut has been ranked twice, once in 2007 and again in 2009, by Time Magazine as one of 'America's best small towns. These are just a few traits that I feel, we as a city can work towards – preserving and protecting our trails and open space, maintaining that small-town feel while still growing our economic prosperity, and finally, getting ourselves recognized nationally, especially for all the hard work that goes on to make Loma Linda the jewel of the Inland Empire.

7. What abilities do you feel you have that would allow you to work as a member of the Planning Commission team, even though you may not always agree with other Commissioners on important development issues?

I have no doubt the tasks ahead of the next set of planning commissioners will be serious and won't be easy. Success of this team will depend on leaders that emulate values such as honesty and hard work, courage and fair play, tolerance and curiosity, loyalty and patriotism. The very same values which have been a quiet force of success in my own life and have allowed me to work harmoniously with various organizations and communities including the Chambers of Commerce, American Medical Association, LLUMC Executive Board, California Medical Association, Lions Club, UCI Alumni Association, and the City Holiday Parade Commission just to name a few.

One quality in particular that I pride myself on is my ability to bring people from different backgrounds and viewpoints together, help them find what they have in common, and together work towards a common purpose. This is one quality that I would like most to bring to the city planning commission if appointed.



CITY OF LOMA LINDA
APPLICATION
APPOINTMENT TO PLANNING COMMISSION

ALL APPLICANTS MUST BE RESIDENTS AND REGISTERED VOTERS WITHIN THE CITY OF LOMA LINDA
PLANNING COMMISSIONERS ARE REQUIRED TO FILE A STATEMENT OF ECONOMIC INTERESTS
PURSUANT TO THE POLITICAL REFORM ACT OF 1974

Applications must be returned by 5:00 p.m. Monday, June 25, 2012	City Clerk's Office 25541 Barton Road Loma Linda, CA 92354
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Name: Fred Khosrowabadi Home Phone: (909) 796-7766

Home Address: 26007 Bancroft Street Years resided at address: 12

Have you lived at any other address in Loma Linda: Yes No

If yes, give previous address: 25590 Prospect Ave, Loma Linda CA 92354

Employer: Simon Wong Engineering

Employer Address: 9966 Hibert Street, San Diego Employer Phone: 858 - 566 - 3113

Occupation: Senior Resident Engineer How Long: 4 Months

Education (Highest Grade Completed): Bachelors of Science: Civil Engineering

Licenses or special certificates held: Registered Civil Engineer, P.E.

Name, location of Colleges/Universities Attended	Major	Degree	Last Year Attended
University of Washington, Seattle	Civil Engineering	B.S.	1981

Have you ever been convicted of any crime or violation of any law or statute other than minor traffic violations?

Yes No (If yes, please attach a separate sheet of explanation.)

Prior or Current Civic Experience (Include Membership in Professional, charitable or community organizations)	Office Held (if any)	Dates of Membership
28 years with Department of Transportation, State of California		

I declare under penalty or perjury that all statements in this application and the attached responses are true and complete to the best of my knowledge and belief.

F. Khosrowabadi
Signature of Applicant

1. Please describe your interest and background in planning and development.

I am Civil Engineer by profession however; I have worked for Caltrans for over 28 years thus, have been exposed to circumstances and projects that planning was a big part of. I also participated in Value Engineering work that had to consider planning and layout of projects; furthermore, during my career with private companies I did participate in planning of several housing projects.

2. What do you see as your role within city government if appointed to the Planning Commission?

I see my role as an advisor to the City Council after a due diligent investigation on any given subject whether it come from sources such as City Staff and or City Council in regard to subdivisions, plans, zoning etc.

3. Looking ten years into the future, what is your vision of Loma Linda?

I see my beloved city as a safe, most diverse and a model city for embracing all cultures including but not limited to one of the most recognizable healthcare providers in the country.

4. Provide an example of how you would resolve a situation where your personal viewpoint toward development is in conflict with the overall best interest of the City.

My job as a commissioner would be to keep and hold the best interest of the City therefore, by all means; my personal viewpoints will have no bearing on issues that affects the city as a whole.

5. The design and architecture of a proposed development may not suit your personal taste and the type of development or land use may be contrary to your lifestyle views or opinions. How would you review the project objectively?

As always, no one decision would keep all involved happy therefore, as a Commissioner I will look at the "big picture" thus, investigate and recommend what is in the best interest of the city without letting my views and or lifestyle adversely affect the outcome.

6. What local city(ies) do you admire and believe Loma Linda should emulate and why? What steps should Loma Linda take to become more like these cities?

I have travelled all over the world and have seen my share of cities having said that I believe Mission Viejo is a good city to strive for. With an achievable/realistic vision and persuasive leaders we could surpass what Mission Viejo has achieved.

7. **What abilities do you feel you have that would allow you to work as a member of the Planning Commission team, even though you may not always agree with other Commissioners on important development issues?**

I have had many experiences working in a team as a member, supervisor or manager. I understand what it means to be a part of something larger than you and how to work with a group to accomplish a shared goal. I have learned how to make every member of the team feel important, motivated and essential to be the best team we could possibly be. I find that working in a team increases the work performance, as well as creates a proper work flow and information distribution between team members which ensured a desirable outcome.

Fred Khosrowabadi – P.E.
26007 Bancroft Street, Loma Linda, CA 92354

Objective:

Invested Loma Linda resident of over 14 years seeking a seat on the Loma Linda Planning Commission to advise and consult the City Council on matters relating to growth, development and beautification of the City. As a licensed civil engineer I am confident my 33 years of expertise in planning and development will not only assist Loma Linda's City Council in making educated, well-informed decisions, my participation will benefit the residents and business owners as well. With an unbiased outlook on development and land use, my consultations will always be in the best interest of the City.

Summary:

Thirty-six years of experience in the industry including 28 years with Caltrans and over a decade in management as the Area Senior Construction Engineer (CE) for District 8. I provided supervision to Caltrans' Resident Engineers and Assistant Resident Engineers, providing leadership, guidance, training, and monitoring. I also provided the management of all aspects of highway design, construction and traffic operations. In my management role at Caltrans, I provided and participated in value engineering studies, served on steering committees and provided training courses in staged construction work, administration of emergency projects, design of traffic control elements, in addition to providing training in drainage systems construction and surveying. I assisted in writing the Caltrans 2009 Standard Specifications revisions. As Construction Engineer, I was also assigned charge of Utility Relocation Branch as well as Permit Works Branch with cost of contracts ranging from \$1M to \$80M. I worked very closely with design units to develop scope, cost, staging and scheduling of upcoming projects, and participated in claim settlement and resolution process including claim analysis, negotiations and delay impacts.

As the Area Construction Engineer, I managed multiple concurrent projects and supervised Resident Engineers and Inspectors on hundreds of project with costs ranging \$80k to over \$80 million, with the most recent assignment, the \$87M – I-15 improvement project. These projects included bridge widening, freeway widening, variety of drainage design and construction, utility relocations and installations, building construction and design, concrete pavement projects, asphalt concrete pavements, emergency contracts administration, new highway alignments, bridge construction, retaining walls, earthwork, and fiber optic systems.

I have attained up to 100 training certificates and numerous awards, and have been Loma Linda resident for over 12 years. In addition, I am an active participant in the City's political affairs.

Work Experience:

01/2012 to Present – Design Engineer at Simon Wong Engineering
2000 to 2012 – Senior Transportation Engineer at CALTRANS
1992 to 2000 – Resident Engineer at CALTRANS
1991 to 1992 – Assistant Resident at CALTRANS
1989 to 1991 – Assistant Transportation Engineer at CALTRANS
1987 to 1989 – Construction Inspector at CALTRANS
1984 to 1987 – Junior Civil Engineer at CALTRANS
1981 to 1984 – Structural Engineer at Guvis Engineering and the Ash Company

Below are projects that I managed resident engineers.

SR – 91 construction of HOV lane between Arlington Avenue and I215/60 Interchange (\$18M). As the Area Construction Engineer, I served as supervisor to the project Resident Engineers. This project included median barriers, bridge widening, drainage system, slab replacement, bridge methacrylate and retaining walls. My technical knowledge coupled with my enthusiasm to solve problems ensured that the project was delivered ahead of schedule, under budget with no claims.

In the CE capacity for Permit Works I had the responsibility of administering contracts \$1M to \$80M. I reviewed the contracts during design and administered them during construction. Samples of major

Fred Khosrowabadi – P.E.
26007 Bancroft Street, Loma Linda, CA 92354

contracts were; construction of an auxiliary lane on EB State Route 91 (SR-91) between La Sierra Avenue and Tyler Street, construction of grouted stone embankment protection, a 15 – foot wide maintenance road and drainage work, on northerly side of SR-91 between Green River road and State Route 71, construction of Colton crossing rail grade separation Interstate on I-10 between Rancho Avenue and Mt. Vernon Avenue, construction of park & Ride facility on Kendall Drive in the city of San Bernardino and construction of a “Turn-around” intersection at Cabazon. As a CE for the utility relocation branch, I assisted the R/W branch and the design branches during design of the contract and relocated or installed new utilities prior to construction period or relocated existing utilities or installed new ones during construction period for District 8 (Riverside and San Bernardino counties).

Below are emergency projects that I administered.

SBD (San Bernardino) Rte. 18 and Rte. 138 in the SBD mountains along 4 miles area – Major damage restoration – \$12M This project included performing emergency work to rebuild every component of the road bed including drainages, embankments, slopes, employing helicopters to place cable mesh on slopes to protect the travelers from falling rocks, using distinctive “reinforced soil methods” to reconstruct steep slopes. Additionally the project reconstructed the structural sections of the roadbed and applied special mixture of erosion control material to stabilize flatter slopes and constructed retaining walls.

SBD Rte 18 Lucerne valley emergency project pm 48--pm68 January 2005 \$2M. This project rebuilt washed-out Highway 18 in less than 100 days and reopens it public. Challenges were to establish the roadbed alignments, design and build structural sections, reestablish new flow lines. The project then included design and constructs drainage facilities, survey and builds embankments, re-design and construct a large RCB culvert and construct newly designed structural sections.

Below are projects I completed as the Resident Engineer.

I10/Palm Springs-Whitewater Rest Area, HWY 79,111/Riverside- Asphalt Concrete Overlay, and HWY 247/Riverside-Realign and Widen Roadway I served as Resident Engineer for the above projects. I administered a staff of 5 to inspect variety of work including block building, paving, drainage, electrical, landscaping, utility relocation, drainage pipe jacking, excavation, embankment and negotiation with a land owner due to R/W acquisition process among other items of work. My hands on involvement and understanding of the projects made the contracts a success.

Rte 71 to Merrill Avenue/Riverside- Widen Shoulders and Overlay Roadway and Rte 74/Riverside- Rehabilitate Roadway I served as Resident Engineer on the above projects. The projects comprised of paving and drainage modifications through the business district, therefore, I had to conduct number of community meetings and public outreach programs and resolve issues that were brought forward by local businesses.

I10/Palm Springs area (from 111 separation through west of Monterey Avenue Overcrossing) I served as Resident Engineer on the above project. The project comprised of QC/QA “Quality Control Quality Assurance” for asphalt concrete, median drainage improvements, safety improvement and paving a major connector. Despite the traffic congestion while closing 2 lanes of FWY during asphalt concrete paving operation I managed to change the planed staging to take advantage of lower directional traffic such as closing certain time of the day when traffic was minimal in that direction to continue the paving operations.

I10/ San Bernardino and Riverside counties Install median Barrier (from Redlands through Indio) I served as Resident Engineer and completed this project in 2000. The project was a safety improvement project that entailed combinations of MBGR, K-rail, landscaping, electrical, paving and drainage work. I was asked to work with local city Mayer when objection was raised not to cut Palm Trees located in the median therefore, he drew a plan to satisfy all parties and continue with the work thus, completed the project on time and within the budget.

Fred Khosrowabadi – P.E.
26007 Bancroft Street, Loma Linda, CA 92354

Educational Qualifications:

Bachelor in Civil Engineering from University of Washington, Seattle Washington – 1981 (Majored in Civil and Structural Engineering)

References:

Professional references will be provided upon request.

Contact:

Cell: (951) – 553-6691

Email: khosrawa@hotmail.com



CITY OF LOMA LINDA
APPLICATION
APPOINTMENT TO PLANNING COMMISSION

RECEIVED
MAY 25 2012
City of Loma Linda
Comm. Dev. Dept.

ALL APPLICANTS MUST BE RESIDENTS AND REGISTERED VOTERS WITHIN THE CITY OF LOMA LINDA
PLANNING COMMISSIONERS ARE REQUIRED TO FILE A STATEMENT OF ECONOMIC INTERESTS
PURSUANT TO THE POLITICAL REFORM ACT OF 1974

Applications must be returned by 5:00 p.m. Monday, June 25, 2012
City Clerk's Office
25541 Barton Road
Loma Linda, CA 92354

Name: LELAND LUBINSKY Home Phone: 909/796-6969
Home Address: 24818 REDLANDS BLD. Years resided at address: 64
Have you lived at any other address in Loma Linda: Yes X No
Employer: SELF
Employer Address: AS ABOVE Employer Phone: AS ABOVE
Occupation: BOOKMAN How Long: 39 YEARS
Education (Highest Grade Completed): SEE BELOW
Licenses or special certificates held: N/A

Table with 4 columns: Name, location of Colleges/Universities Attended, Major, Degree, Last Year Attended. Row 1: UNIVERSITY OF CALIFORNIA, RIVERSIDE, LATIN AMER STUDIES/ECONOMICS, AB, 1979

Have you ever been convicted of any crime or violation of any law or statute other than minor traffic violations?

Yes No (If yes, please attach a separate sheet of explanation.)

Table with 3 columns: Prior or Current Civic Experience (Include Membership in Professional, charitable or community organizations), Office Held (if any), Dates of Membership. Row 1: LOMA LINDA CITY HISTORICAL COMMISSION, 04 FILE

I declare under penalty or perjury that all statements in this application and the attached responses are true and complete to the best of my knowledge and belief.

Signature of Applicant

ANSWERS TO QUESTIONS ARE REQUIRED. PLEASE USE NO MORE THAN FOUR TYPED OR HANDWRITTEN PAGES FOR ALL OF YOUR ANSWERS.

1. Please describe your interest and background in planning and development.
2. What do you see as your role within city government if appointed to the Planning Commission?
3. Looking ten years into the future, what is your vision of Loma Linda?
4. Provide an example of how you would resolve a situation where your personal viewpoint toward development is in conflict with the overall best interest of the City.
5. The design and architecture of a proposed development may not suit your personal taste and the type of development or land use may be contrary to your lifestyle views or opinions. How would you review the project objectively?
6. What local city(ies) do you admire and believe Loma Linda should emulate and why? What steps should Loma Linda take to become more like these cities?
7. What abilities do you feel you have that would allow you to work as a member of the Planning Commission team, even though you may not always agree with other Commissioners on important development issues?

CANDIDATES MAY BE INVITED FOR AN ORAL INTERVIEW BEFORE THE CITY COUNCIL

City of Loma Linda Application - Appointment to Planning Commission
Leland Lubinsky

1. I have been involved in the study, investigation, and organization of planning and development in Loma Linda for the past several decades. As a life-long resident of Loma Linda, I am committed to an intelligent stewardship that will address not only the immediate issues confronting the city, but also will chart a course for a sustainable future.
2. I see my role as a member of the Planning Commission to consult and advise the city council, city staff, and the public on matters pertaining to the growth, development, and livability of our city.
3. For the most part, my hope for 10 years into the future would be in line with the aspirations outlined in our vision quest surveys of past years. Such a small-town, garden vision, however, is challenged by the constricted economic climate that can be expected within this time period. I look forward to meeting these challenges.
4. In such a situation, transparency is paramount. I find it difficult to provide any example in which my viewpoint would be in conflict with the best interests of the city. In any situation where there was a perceived conflict, I believe it would be best to consult with the city staff for guidance.
5. Any review of a project must begin with a thorough reading of the pertinent documents. Having studied any such proposal I would evaluate it based on policy, regulations, and council and staff guidance. Further, I would listen to all concerns of within the community. In matters of aesthetics, I would heed to community standards. Through such a give-and-take process lies the best course.
6. This question would be a lot easier if posed in the negative. I think there are good examples of bad governance in our local area that the city would do well to take note of and avoid.
7. As a member of the Loma Linda Historical Commission I attended all commission meetings, studied the issues beforehand, attended workshops, public meetings, and in-service trainings pertinent to my duties. I made the initial motion for the Mission Historical District before the commission and was able to follow that initiate through to fruition. I intend to give the same attention and dedication to my work on the Planning Commission.



CITY OF LOMA LINDA
APPLICATION
APPOINTMENT TO PLANNING COMMISSION

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PURSUANT TO THE POLITICAL REFORM ACT OF 1974

Applications must be returned by 5:00 p.m. Monday, June 25, 2012	City Clerk's Office 25541 Barton Road Loma Linda, CA 92354
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Name: Patrick Scalzitti Home Phone: 909 556 0180

Home Address: 11610 Anderson St. Years resided at address: 1.5

Have you lived at any other address in Loma Linda: Yes No

If yes, give previous address: 12214 Sunmist Dr.

Employer: Inland Empire Health Plan

Employer Address: 550 Vanderbilt Employer Phone: 909 890 2000

Occupation: Business Analyst How Long: 6 months

Education (Highest Grade Completed): Master's Business Administration

Licenses or special certificates held: _____

Name, location of Colleges/Universities Attended	Major	Degree	Last Year Attended
<u>Loma Linda University, Loma Linda, CA</u>	<u>Business</u>	<u>MBA</u>	<u>2012</u>
<u>Andreas University, Berrien Springs, MI</u>	<u>Health Science</u>	<u>BS</u>	<u>2009</u>

Have you ever been convicted of any crime or violation of any law or statute other than minor traffic violations?

Yes _____ No (If yes, please attach a separate sheet of explanation.)

Prior or Current Civic Experience (Include Membership in Professional, charitable or community organizations)	Office Held (if any)	Dates of Membership

I declare under penalty of perjury that all statements in this application and the attached responses are true and complete to the best of my knowledge and belief.


 Signature of Applicant

Planning and Development

Patrick Scalzitti

- 1) My experience in planning and development began while assuming the role of director of an oversea educational facility. This position was at the construction and development stage of the project and required the director position to work with governmental officials of the country, SDA church officials (overseer of the project), and the president of the organization. This strengthened my understanding of development and planning by having me think in different dimensions when making key decisions. This experience required that I consider each decision's impact on:
 - The future of the organization
 - Its impact on the beneficiaries
 - Its impact on the community
 - Its impact on the public's image of the organization

Therefore, this experience developed within me a careful, creative, and comprehensive approach to planning.

My interest in planning and development is intuitive. Recently, I took the Strengths Finder personality test and scored as (starting from the highest): Futuristic, Restorative, Creative, Strategic, and Adaptable. By nature I view all decisions through the lenses of the outcome in the future. And this trait, combined with creativity and strategic thinking, produces a mixture designed to "plan & develop" in a vibrant community. I recently graduated with a MBA which illustrates my desire and ability in administrative thinking and planning. Therefore I am adequately experienced, and have the interest to apply for the seat in the Planning Commission.

- 2) My role within the Planning Commission is one of support, feedback, and innovative thinking. I can offer support in decision making regarding Loma Linda construction, development, and directional guidance. I have lived within four (4) different continents and five (5) different cultures in the last ten years and have become familiar with different styles of thinking and city planning. This is important when making decision within a city whose residents come from around the world. Decisions regarding Loma Linda must take into account culture. This is type of support and feedback I can give to the Commission, board of Loma Linda, and to the residents of the city.
I am most likely the youngest applicant and can bring innovative thinking to the commission. I will bring a modern approach to decision making and interdepartmental cohesive strengthening.

- 3) Ten years in the future Loma Linda will be more accessible. The streets of Loma Linda will be reconstructed to support hospital entrance and exit. The food industry will more clearly defined and located. And the underdeveloped communities of Loma Linda will have a sense of ownership and pride in their residency and community.

I would like to see our city library developed and strengthened. Housing development expanded to accommodate more residents within the Loma Linda. I would also like to see the natural parks and wildlife trails of Loma Linda to be protected yet accessible for all populations including those with disabilities. I can image these action items already in the planning and possibly in the development stages. If they are not, I would work to include these into a comprehensive city of Loma Linda ready for 2022.

- 4 & 5) Character is the strongest assurance that an individual can set aside personal biases and opinions for the good of the community and unity of a deciding body. I understand that there are more than one ways to accomplish a common goal. Yet no one can accomplish anything unless all are united. Therefore, an important lesson in administration that I have learned over the years is that a strong, supportive, and unified team is more prosperous than a brilliant idea.

- 6) Local is a relative term. Therefore I will select two cities that are local to me; Redlands and Phoenix, Arizona. I admire Redlands because of the sense of pride and ownership its residents hold. There is also a sense of safety accompanied by a welcoming spirit that attracts outsiders of the city of Redlands to it. Even though Loma Linda lacks a strip of stores with cobblestone streets, I would like to see the same welcoming spirit that comes from the pride and ownership of its residents.

Phoenix is home to several million residents, yet it maintains a simple form of development and layout. The streets are parallel to each other which reduce the risk of a traveler getting lost. The city pursues efficiency and modernism. An example of this is the newly established metro transportation system. This system reduces the already low traffic issue, while providing a more accessible form of transportation to those without vehicles. Compared to Los Angeles, navigation is much easier in Phoenix, and thus more welcoming to outsiders and comforting to its inhabitants. I would like to city Loma Linda maintain its simplicity as it develops and moves in the future. Even with millions of dollar in development plans, a simple structure and layout can sustain Loma Linda's "home" feeling.

7) My observation from these questions is that there is often disagreement in regards to decision making in the Planning Commission. This seemingly can be a sign of a lack of cohesiveness, yet I find it to be necessary among a group of decision makers. Just as our federal government was constructed to maintain "checks and balances" and have a diverse group of thinkers weed out the ideas that are not best for the community, the Planning Commission will optimally have a similar variation among its members.

The key to success is for me, as a member, to believe that my role is service to the community and not in the production of outstanding ideas. I think outside of the box and am certain I will not often agree with the direction other members will pursue. Yet when a vote is cast, I support the majority vote as much as I stand behind my personal vote.

This thinking is more valuable in a team of decision makers than experience.

Traffic Advisory Committee

Number of Members: Eleven: 5 appointed at large; 6 representing staff and various institutions noted below.

Term: Four Years

FPPC Filing: Not Required

Chairman: Art Walls

Meeting Schedule: First Thursday of the month on an as-needed basis

Terms Expiring 2012: Don Bender (at large member appointed February 1989)

Vacancies: None

Other Members: Michael Stewart (At large member appointed June 2005)
Laurentiu Popescu (At-large member appointed October 2005)
Bill Arnold (LL Academy Representative)
Jim O'Neill (Bryn Mawr School Representative)
Jerry Nelson (appointed July 2008)
Steve Hertel (Director of Transportation LLUMC)
San Bernardino County Sheriff's Dept.
Director of Public Works
Fire Marshall

Vacancies: None

Applications on File: None

Comments: Mr. Bender has expressed a willingness to continue to serve.

Recommendation: Appoint one (1) member to the Traffic Advisory Committee.

Trails Development Committee

Number of Members:	Ten
Term:	Three Years
FPPC Filing:	Not Required
Chairman:	Jim Walling (Appointed July 2002)
Meeting Schedule:	Fourth Thursday of each month
Terms Expiring 2012:	Jim Walling (Appointed July 2002) Rhonda Hwang (Appointed June 2009) Helen King (Appointed June 2009)
Other Committee Members:	Liviu Imbur (Appointed July 2008) Jan Manahl (Appointed June 2008) Robert Stewart (Appointed September 2008) Dick Wiley (Appointed August 2006) Victor Miller (Appointed July 2002) Jeanne Wisseman (Appointed July 2002) Douglas Ziprick (Appointed September 2011)
Vacancies:	One
Applications on File:	None.
Comments:	Jim Walling and Rhonda Hwang have expressed interest in continuing to serve. Helen King has declined consideration for another appointment.
Recommendation:	<ol style="list-style-type: none">a. Appoint two (2) members to the Trails Committee; declare a vacancy and direct the Clerk to post a Vacancy Notice; orb. Appoint two (2) members and reduce membership to nine (9).



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Ovidiu Popescu, Mayor pro tempore
Stan Brauer, Councilman
Ronald Dailey, Councilman
Phillip Dupper, Councilman

Approved/Continued/Denied By City Council Date _____
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COUNCIL AGENDA: July 10, 2012

TO: City Council

VIA: T. Jarb Thaipejr, City Manager *TJT*

FROM: Pamela Byrnes-O'Camb, City Clerk

SUBJECT: City Council Liaison to Committees

- a. Audit Committee
- b. Budget Committee
- c. Historical Commission
- d. LLCCP
- e. Parks, Recreation, Beautification
- f. Traffic Advisory Committee
- g. Trails Development Committee
- h. North Central Neighborhood

BACKGROUND

In 2008, City Council considered and approved the appointment of its members to function as liaisons to the various City committees, the purpose of which was to be available as a contact for the committee rather than being active at the committee level. Each committee was assigned one Council Member. The Budget Committee was later assigned two Council Members.

Pursuant to the Brown Act, any Council Member may attend committee meetings as a citizen; however, violation of the Brown Act could occur if topics other than agenda items were discussed, or if Council Members prejudiced the decisions of a committee so that committee members individually and the committee as an advisory body could not function as an independent committee.

The City Council liaisons are currently as follows:

- | | |
|---|-------------------------------|
| Audit Committee | Councilmen Rigsby and Popescu |
| Budget Committee
(Meets on an as-needed basis; more regularly during budget preparation; 6:30 p.m. Wednesdays in the Community Room) | Councilmen Rigsby and Popescu |
| Historical Commission
(Meets first Monday of the Month; 5:30 p.m., Community Room) | Councilman Rigsby |
| Loma Linda Connected Community
(Meets last Thursday, Jan, March, May, July, September, November; 12:05 p.m., Public Works Conference Room) | Councilman Rigsby |

Parks, Recreation, Beautification Committee Vacant
(Meets second Monday of each month, 6:00 p.m., Community Room)

Traffic Advisory Committee Councilman Dupper
(Meets bi-monthly on the first Thursday of the month at 6:00 p.m. in the Community Room)

Trails Development Committee Councilman Dailey
(Meets the fourth Thursday of each month; 6:00 p.m. in the Community Room)

North Central Neighborhood Committee Councilman Popescu
(Meets bi-monthly at 6:00 p.m. in the Community Room or other determined location and is an informal committee established for residents of the North Central Neighborhood bounded by Redlands Blvd., Van Leuven Street, Anderson Street and Mt. View Avenue)