

FEES

Special Event Application:

Per application	\$280
Appeal to the City Council	\$815

Refundable Clean-Up Deposit

50-100 persons	\$100
100-200 persons	\$200
200-500 persons	\$300
500 or more persons	\$500

An additional fee may be charged if a public safety personnel is required.

City of Loma Linda

Special Event Permit



City of Loma Linda

Community Development Department
25541 Barton Road
Loma Linda, CA 92354

909-799-2830
Fax: 909-799-2894
www.lomalinda-ca.gov

Special Event Permit

What is a Special Event Permit?

A permit required for all events of a short-term, temporary nature, held within the City that require exclusionary or specialized use of a City facility (other than Civic Center building) generally accessible to the public, or that are held on commercial, institutional, and/or industrial property.

The Process:

- The First Step is to Submit a Special Event Application which can be found on the City of Loma Linda Website or at City Hall. At the discretion of Staff, additional documentation may be required.
- The application is reviewed and approved at staff level. The applicant will be notified of the decision and will receive a letter in the mail notifying them of the decision.
- The decision of a Special Event Permit can be appealed to the City Council. There is a separate application and corresponding fee required.

Definitions:

Application: A completed application must be submitted along with the required fee, at least 14 days prior to the event.

Staff Level Review: Staff reviews the application and will either approve or deny the project at the staff level. No public hearing is required.