

CITY OF LOMA LINDA
CITY COUNCIL AGENDA
REGULAR MEETING OF FEBRUARY 25, 2020

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, February 25, 2020 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

Agenda item requests for the March 10, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, February 25, 2020.

A. Call To Order

B. Roll Call

C. Closed Session

D. Invocation and Pledge of Allegiance – Councilman Dupper (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

E. Items To Be Added Or Deleted

F. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

G. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

H. **Scheduled and Related Items**

1. **Joint meeting of the City Council and Housing Authority Board** regarding 2020-2021 Mid-Year Budget Review including expenditure appropriations and revenue adjustments [**City Manager/Finance**]

I. **Consent Calendar**

2. Demands Registers
3. January 2020 Fire Department Report
4. Extend the contract with Dennis Grubb & Associates, LLC through July 28, 2021 for professional services to assist with Fire plan check and inspection services related to the Loma Linda University Health Campus Transformation Project [**Fire**]
5. Approve a five-year agreement with Dennis Grubb & Associates, LLC for professional services to assist the Loma Linda Fire Prevention Bureau with Fire plan check services [**Fire**]
6. Declare antiquated equipment and hand tools surplus and authorize donation [**Fire**]

J. **Old Business**

K. **New Business**

L. **Reports of Councilmen** (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

M. **Reports Of Officers** (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).

N. **Adjournment**

Next regular meeting scheduled for March 10, 2020



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ronald Dailey, Councilman
Phillip Dupper, Councilman
Ovidiu Popescu, Councilman

Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: February 25, 2020
TO: City Council
VIA: T. Jarb Thaipejr, City Manager *TJT*
FROM: Diana De Anda, Finance Director/City Treasurer *DD*
SUBJECT: Fiscal Year 2019/2020 - Mid-Year Budget Review
recommendation for adjustments to revenues and net decreases in
appropriations.

RECOMMENDATION

Staff recommends that City Council approve the net increase to revenues of \$3,765,300 and net decrease in appropriations of \$1,978,200, as presented and summarized by funds in Attachments II and III, respectively.

BACKGROUND

In May of 2019, City Council adopted City budget of \$50,261,600, with a general fund budget of \$23,298,400. The general fund was projected to yield an operating surplus of \$24,400. Throughout the fiscal year staff has proposed and Council has approved several budget amendments increasing the appropriation spending for the City by \$2,991,200 and \$471,200 for the general fund. On February 20, 2020, the mid-year budget review was presented to the Budget Committee. The City Manager presented the summary of changes in revenues and expenditures for the general fund, enterprise funds, special revenue funds and capital projects funds. If adopted, the proposed mid-year and previously adopted changes will net a position decrease of \$2,206,600 to the general fund-unassigned fund balance.

ANALYSIS

For analysis purposes, a summary of changes in revenues, expenditures and fund balance by fund is provided – see attachments I-III. The “Budget Summary of Available Revenues and Other Resources, and Expenditures and Uses of Budget Resources”- attachment I illustrates the overall projected budget impact. Changes to line item revenues are presented in attachment II and detailed changes to line item expenditures are presented in attachment III. Some of the major increases in the general fund revenues are the net result of increases in sales taxes, transient occupancy tax (TOT), building permits, building activity service charges (fire permits, plan checks and inspections; planning fees; engineering plan checks and inspections), refunds/reimbursements, lease income, and overhead, combined with decreases in, EMS

response fees, transfers in and the implementation of an accounting standards change for economic incentives (sales tax abatement and TOT abatement), reported as a reduction of revenues. Major expenditure increases requested include –additional unfunded actuarial liability (UAL) payment of \$2,000,000; leave pay-outs for employees; temporary employee wages/benefits and overtime for finance staff during software implementation; development code clean-up services; plan check services due to housing construction; across the board information technology services; funding for “50th Anniversary” materials and parade; overtime for fire services, Strike Team and workers comp. coverage; ESRI and fire fee study; tree trimming, sidewalk and street maintenance cost; traffic signal miscellaneous repairs; and facilities maintenance and repairs (maintenance of city hall facility, corp yard and city parks). Major reduction in expenditures are attributed to the implementation of an accounting standards change for economic incentives (sales tax abatement and TOT abatement), reported as a reduction of revenues instead of an expenditure, adjustment to the Sheriff’s contract budget per schedule A and salaries. The Sewer and Water enterprise funds are seeing a net increase in available balances as a result of combined higher increases in revenues (service charges and interest earnings) compared to increases in operational expenses. In February of 2019, the City adopted five year rate increases for both water and sewer services. Based on current revenue projections we are proposing revenue increases of \$286,400 in sewer, \$8,900 in LLCCP and \$490,500 in water. Sewer expenses are being increased by \$224,400, for additional (\$155,400) UAL payment, temporary services, sewer contract with City of San Bernardino. LLCCP expenses are being increased by \$9,000, repairs and maintenance to the network infrastructure. Water expenses are being increased by \$557,900, for additional (\$423,200) UAL payment, repairs and maintenance, temporary and on call services, purchase of a new truck and overhead. Additionally, we are proposing across the board revenue increases of \$5,493,700 in capital projects funds due to the timing of development activity and decreases in expenditures of \$1,915,200 for street improvements, waterline project and an adjustment to overhead. For the Loma Linda Housing Authority we are requesting a \$58,400 increase in revenues (interest and miscellaneous) and an increase in expenditures of \$468,000 for operating cost and disbursement of funding for the Mary Erickson Community Housing (MECH) project.

CONCLUSION

All changes to actual beginning available cash balances, proposed revenues, and proposed expenditures are reflected in the “Summary of Available Revenues and Other Resources, and Expenditures and Uses of Budget Resources” (attachment I), hence illustrating the overall impact on the 2019/2020 budget. The recommendations presented by staff represent a net decrease in general fund revenues of \$2,614,500 and a net decrease in general fund expenditures of \$745,100. In the overall City, the recommendations presented by staff represent a net increase in revenues of \$3,765,300 and a net decrease in expenditures of \$1,978,200. As a conclusion of the mid-year budget review staff recommends the approval of the adjustments presented in this report, and detailed in attachment I-III, to the fiscal year 2019-2020 budget.

Attachments:

Attachment I – Fiscal Year 2019-2020 Mid-Year Budget Summary of Available Revenues and Other Resources, and Expenditures and Uses of Budget Resources

Attachment II – Fiscal Year 2019-2020 Mid-Year Revenue Changes

Attachment III – Fiscal Year 2019-2020 Mid-Year Expenditure Changes

CITY OF LOMA LINDA
FISCAL YEAR 2019-2020
MID-YEAR

BUDGET SUMMARY OF AVAILABLE REVENUES AND OTHER RESOURCES, AND EXPENDITURES AND USES OF BUDGET RESOURCES

GENERAL FUND	JULY 1, 2019 AUDITED BEGINNING AVAILABLE CASH BALANCE	ESTIMATED REVENUES AND OTHER RESOURCES AVAILABLE				ESTIMATED AVAILABLE RESOURCES FOR BUDGET PURPOSES	ADOPTED EXPENDITURES AND OTHER USES OF RESOURCES				TOTAL USE & DESIGNATION OF RESOURCES	JUNE 30, 2020 ESTIMATED ENDING AVAILABLE CASH BALANCE	Total Beginning FB	Reserve % of Committed FB	Total FB % of Budgeted Exp.
		ESTIMATED REVENUE	TRANSFERS INCOME	LOANS AND OTHER SOURCES			PROPOSED EXPENDITURES	TRANSFERS EXPENDITURES	LOANS AND OTHER USES				Total Ending FB	Net Chg % of FB	
				REPAYMENT	NEW(IN)				REPAYMENT	NEW(OUT)			10,672,314		8,465,714
													Total Rev/Sources	Total Exp/Uses	Net change
01 GENERAL FUND-UNASSIGNED	7,422,314	20,067,600	750,300			28,240,214	22,969,500	55,000			23,024,500	5,215,714	20,817,900	23,024,500	(2,206,600)
GENERAL FUND - RESERVES															
02 GENERAL FUND-ASSIGNED	1,250,000					1,250,000					0	1,250,000	0	0	0
02 GENERAL FUND-COMMITTED	2,000,000					2,000,000					0	2,000,000	0	0	0
ENTERPRISE FUNDS															
05 SEWER UTILITY	211,276	5,294,200				5,505,476	4,983,900				4,983,900	521,576	5,294,200	4,983,900	310,300
40 LL CONNECTED COMMUNITIES	191,441	335,500			561,900	1,088,841	473,000			561,900	1,034,900	53,941	897,400	1,034,900	(137,500)
65 WATER UTILITY OPERATIONS	2,047,292	7,526,900				9,574,192	7,900,100				7,900,100	1,674,092	7,526,900	7,900,100	(373,200)
ENTERPRISE CAPITAL FUNDS															
17 SEWER CAPITAL FACILITIES	32,021	266,000	0			298,021	0				0	298,021	266,000	0	266,000
38 WATER CAPITAL ACQUISITION	4,789,440	1,611,400			998,700	7,399,540	2,420,700				2,420,700	4,978,840	2,610,100	2,420,700	189,400
SPECIAL REVENUES FUNDS															
03 HOUSING IN LIEU	188,199	4,000				192,199	20,000				20,000	172,199	4,000	20,000	(16,000)
06 TRAFFIC SAFETY	7,833	61,200				69,033	0	61,200			61,200	7,833	61,200	61,200	0
07 GAS TAX	13,497	1,069,800				1,083,297	399,000	594,100			993,100	90,197	1,069,800	993,100	76,700
08 CASp CERT & TRAINING	12,829	8,200				21,029	0				0	21,029	8,200	0	8,200
26 MEASURE "I" (2010-2040)	456,851	420,500				877,351	800,000				800,000	77,351	420,500	800,000	(379,500)
27 MEASURE "I" - MSART	241,282	616,500				857,782	56,500				56,500	801,282	616,500	56,500	560,000
30 ASSET FORFEITURE - FEDERAL	0	0				0	0				0	0	0	0	0
SPECIAL ASSESSMENT DISTRICTS															
71 LANDSCAPE MAINT DISTRICT	47,504	401,400	55,000			503,904	499,500				499,500	4,404	456,400	499,500	(43,100)
72 STREET LIGHTING ASSESSMENT DISTRICT	194,399	357,800				552,199	375,000				375,000	177,199	357,800	375,000	(17,200)
GRANTS															
10 AQMD FEES	25,951	30,400				56,351	33,000				33,000	23,351	30,400	33,000	(2,600)
22 LOCAL LAW ENFORCEMENT GRANT	0	0				0	0				0	0	0	0	0
25 EPA GRANT FUND	0	0				0	0				0	0	0	0	0
28 FEDERAL/STATE CONST. GRANTS	91,084	1,000,000				1,091,084	1,000,000				1,000,000	91,084	1,000,000	1,000,000	0
29 TRAFFIC CONGESTION RELIEF GRANT	1,697	0				1,697	0				0	1,697	0	0	0
32 COMMUNITY DEV BLOCK GRANT	0	131,200				131,200	131,200				131,200	0	131,200	131,200	0
35 CITIZENS' OPTION PUBLIC SAFETY	0	99,300				99,300	4,300	95,000			99,300	0	99,300	99,300	0
37 GRANT FUND	13,365	37,500				50,865	37,500				37,500	13,365	37,500	37,500	0
REDEMPTION FUNDS															
20 SEWER ASSESSMENT DIST 72-1	65,879	1,300				67,179	0				0	67,179	1,300	0	1,300
21 1978 WATER BONDS	36,488	700				37,188	0				0	37,188	700	0	700
CAPITAL FUNDS															
04 PARKS DEVELOPMENT	1,009,851	2,490,200				3,500,051	861,800		96,400		958,200	2,541,851	2,490,200	958,200	1,532,000
09 STORM DRAIN	797,516	287,700				1,085,216	239,000				239,000	846,216	287,700	239,000	48,700
12 TRAFFIC IMPACT	1,217,576	590,200				1,807,776	42,800				42,800	1,764,976	590,200	42,800	547,400
13 PUBLIC IMPROVEMENTS	63,368	1,200				64,568	0				0	64,568	1,200	0	1,200
15 FIRE FACILITIES	804,651	254,000				1,058,651	0				0	1,058,651	254,000	0	254,000
16 GENERAL FACILITIES	170,973	88,600				259,573	59,800				59,800	199,773	88,600	59,800	28,800
18 PUBLIC MEETING FACILITIES	207,843	301,500				509,343	0				0	509,343	301,500	0	301,500
19 PUBLIC LIBRARY FACILITIES	139,128	2,500				141,628	116,900				116,900	24,728	2,500	116,900	(114,400)
23 ART IN PUBLIC PLACES	308,423	114,600				423,023	215,100				215,100	207,923	114,600	215,100	(100,500)
24 REGIONAL TRANSPORTATION	7,079,823	1,284,700				8,364,523	200,000				200,000	8,164,523	1,284,700	200,000	1,084,700
43 SPECIAL PROJECTS	3,918,028	84,800		1,065,400	96,400	5,164,628	3,361,700		425,000		3,786,700	1,377,928	1,246,600	3,786,700	(2,540,100)
45 CAPITAL PROJECTS SA BOND PROCEEDINGS	3,212,980	72,200				3,285,180	1,553,500				1,553,500	1,731,680	72,200	1,553,500	(1,481,300)
LOMA LINDA PUBLIC FINANCING AUTHORITY															
50 PUBLIC FINANCING AUTHORITY	39,839	700				40,539	0				0	40,539	700	0	700
LOMA LINDA HOUSING AUTHORITY															
80 LOMA LINDA HOUSING AUTHORITY	1,379,330	208,300				1,587,630	632,200				632,200	955,430	208,300	632,200	(423,900)
TOTAL CITY	39,689,971	45,122,600	805,300	2,064,100	658,300	88,340,271	49,386,000	805,300	521,400	561,900	51,274,600	37,065,671	48,650,300	51,274,600	(2,624,300)

City of Loma Linda
Fiscal Year 2019-2020 Mid-Year Revenue Changes
Proposed Change

		2020 Adjusted Budget	Increase	(Decrease)	2020 Year-End Estimates	Description
01	GENERAL FUND					
01-9161	SALES TAX	8,277,000	603,800		8,880,800	Higher taxable active
01-9163	TRANSIENT OCCUPANCY TAX	568,000	110,000		678,000	Higher hotel occupancy
01-9164	PROPERTY TRANSFER TAX	60,000	10,000		70,000	Sales of homes in new developments
01-9168	SALES TAX ABATEMENT	-		(3,728,000)	(3,728,000)	Accounting Reporting change of Economic Incentives
01-9169	TOT ABATEMENT	-		(100,500)	(100,500)	Accounting Reporting change of Economic Incentives
01-9226	BUILDING PERMITS	305,000	70,900		375,900	New development, mainly new homes
01-9227	FIRE-PLAN CHECK INSPECTIONS	22,400	65,300		87,700	New development, mainly new homes
01-9228	FIRE PERMITS	60,600	94,300		154,900	New development, mainly new homes
01-9303	CODE VIOLATION FINES AND ABATEM	1,500	3,100		4,600	Code enforcement active
01-9304	ANIMAL CODE FINE	4,500	1,500		6,000	Animal control active
01-9321	GENERAL PLAN UPDATE	15,000	18,200		33,200	New development, mainly new homes
01-9354	VLF - PROPERTY TAX IN LIEU	2,316,700	97,700		2,414,400	Increase in property values
01-9415	PLANS AND SPECS FOR PROJECTS	2,000	1,800		3,800	Project plans for bids
01-9445	ENGINEERING INSPECTION	13,000	47,000		60,000	New development, mainly new homes
01-9446	ENGINEERING PLAN CHECK	5,500	27,200		32,700	New development, mainly new homes
01-9465	WEED ABATEMENT	20,000	23,000		43,000	Fall weed abatement
01-9492	EMS RESPONSE FEE	115,600		(24,400)	91,200	Lower response fees, as memberships have increased
01-9520	TRANSFERS IN	772,900		(22,600)	750,300	Lower traffic safety and gas tax transfers in funds
01-9803	REFUNDS AND REIMBURSEMENTS	10,100	63,700		73,800	Workers Comp, Strike Team and Insurance claims
01-9824	DAMAGE CLAIM RECOVERIES	-	1,400		1,400	Traffic signal damage recovery
01-9827	GAIN ON SALE OF ASSETS	-	10,700		10,700	Sale of equipment
01-9828	LEASE INCOME	316,200	10,700		326,900	Cell towers and office space.
01-9901	OVERHEAD - M & O	1,938,300	24,300		1,962,600	Overhead on operations increases
01-9902	OVERHEAD - CAPITAL FUNDS	1,407,700		(23,600)	1,384,100	Overhead on capital outlay decreases
Total GENERAL FUND			1,284,600	(3,899,100)		(2,614,500)
05	SEWER ENTERPRISE FUND					
05-9311	INTEREST ON INVESTMENTS	6,500	5,500		12,000	Interest earnings in cash balances
05-9472	LOMA LINDA SEWER SVC CHARGE	1,798,000	33,600		1,831,600	New service connections, higher rates.
05-9473	SAN BERNARDINO SEWER SVC CHAR	2,270,400	47,900		2,318,300	New service connections, higher rates.
05-9474	INVOICED SERVICES LL	428,000	126,800		554,800	New service connections, higher rates.
05-9475	INVOICED SERVICES SB	504,900	72,600		577,500	New service connections, higher rates.
Total SEWER ENTERPRISE FUND			286,400	-		286,400
40	LL CONNECTED COMMUNITIES PROGRAM					
40-9530	INTERNET ACCESS	85,000	1,900		86,900	Service connections
40-9531	COMMERCIAL SERVICES	222,600	11,500		234,100	Service connections
40-9770	MISCELLANEOUS SERVICES	5,000		(4,500)	500	Decrease in miscellaneous services
Total LL CONNECTED COMMUNITIES PROGRAM			13,400	(4,500)		8,900
65	WATER ENTERPRISE FUND					
65-9311	INTEREST ON INVESTMENTS	60,000		(30,000)	30,000	Interest earnings in cash balances
65-9315	LEASE INCOME	74,300	3,500		77,800	Cell tower leases
65-9700	WATER SALES	6,387,000	541,200		6,928,200	New service connections, higher rates.
65-9710	UTILITY SERVICE (INVOICED)	30,500		(22,900)	7,600	less grading from construction
65-9741	INSTALLATION - CONNECTION FEES	23,500		(5,000)	18,500	Construction connections
65-9742	UTILITY ACCOUNT SETUP FEE	24,300	900		25,200	New service connections.
65-9827	GAIN ON SALE OF ASSETS	-	2,800		2,800	Sale of equipment
Total WATER ENTERPRISE FUND			548,400	(57,900)		490,500
Enterprise Funds						785,800

City of Loma Linda
Fiscal Year 2019-2020 Mid-Year Revenue Changes
Proposed Change

	2020 Adjusted Budget	Increase	(Decrease)	2020 Year-End Estimates	Description
17 SEWER CAPITAL FUND					
17-9409 DEVELOPER FEES	118,500	146,500		265,000	New development, mainly new homes
Total SEWER CAPITAL FUND		146,500	-		146,500
38 WATER ACQUISITION - EXPANSION					
38-9311 INTEREST ON INVESTMENTS	88,000	17,500		105,500	Interest earnings in cash balances
38-9313 OTHER INTEREST - CRA	-	67,000		67,000	Interest on loans to Successor Agency
38-9782 WATER DEVELOPMENT FEES	643,500	795,400		1,438,900	New development, mainly new homes
Total WATER ACQUISITION - EXPANSION		879,900	-		879,900
Enterprise Capital Funds					
1,026,400					
06 TRAFFIC SAFETY FUND					
06-9302 CITY PARKING FINES	54,800		(10,000)	44,800	lower parking citation active
06-9303 VEHICLE CODE FINES	19,000		(2,600)	16,400	lower vehicle code fines
Total TRAFFIC SAFETY FUND		-	(12,600)		(12,600)
07 GAS TAX FUND					
07-9353 STATE GAS TAX 2103	204,200		(2,100)	202,100	Revision in state estimates
07-9354 STATE GAS TAX 2107 - 2107.5	179,900		(7,900)	172,000	Revision in state estimates
07-9355 STATE GAS TAX 2106	86,800		(200)	86,600	Revision in state estimates
07-9356 STATE GAS TAX 2105	133,200	200		133,400	Revision in state estimates
07-9357 STATE GAS TAX - RMRA	423,300	25,000		448,300	Revision in state estimates
07-9804 MISCELLANEOUS REVENUE	-	27,400		27,400	Revision in state estimates
Total GAS TAX FUND		52,600	(10,200)		42,400
26 MEASURE I (2010-2040)					
26-9311 INTEREST ON INVESTMENTS	8,000	2,700		10,700	Interest earnings in cash balances
Total MEASURE I (2010-2040)		2,700	-		2,700
27 MEASURE I MSART					
27-9311 INTEREST ON INVESTMENTS	-	4,500		4,500	Interest earnings in cash balances
Total MEASURE I MSART		4,500	-		4,500
72 STREET LIGHTING DISTRICT FUND					
72-9311 INTEREST ON INVESTMENTS	2,400	1,200		3,600	Interest earnings in cash balances
72-9824 DAMAGE CLAIM RECOVERIES	-	1,700		1,700	Traffic signal recovery
Total STREET LIGHTING DISTRICT FUND		2,900	-		2,900
Special Revenue Funds					
39,900					
28 FEDERAL/STATE CONSTRUCTION					
28-9311 INTEREST ON INVESTMENTS	1,000		(1,000)	-	Interest earnings in cash balances
Total FEDERAL/STATE CONSTRUCTION		-	(1,000)		(1,000)
35 CITIZENS OPTION PUBLIC SAFETY					
35-9311 INTEREST ON INVESTMENTS	3,000	2,000		5,000	Interest earnings in cash balances
35-9360 COPS AB3229	93,300	1,000		94,300	funding to cover expenditures
Total CITIZENS OPTION PUBLIC SAFETY		3,000	-		3,000

City of Loma Linda
Fiscal Year 2019-2020 Mid-Year Revenue Changes
Proposed Change

	2020 Adjusted Budget	Increase	(Decrease)	2020 Year-End Estimates	Description
Grant Funds					2,000
04 PARK CAPITAL FUND					
04-9311 INTEREST ON INVESTMENTS	10,000	15,600		25,600	Interest earnings in cash balances
04-9409 PARK DEVELOPMENT FEE	779,000	1,563,700		2,342,700	New development, mainly new homes
04-9411 OPEN SPACE ACQUISITION-DEVELOPI	84,100	37,800		121,900	New development, mainly new homes
Total PARK CAPITAL FUND		1,617,100	-		1,617,100
09 STORM DRAIN FUND					
09-9311 INTEREST ON INVESTMENTS	15,000	3,400		18,400	Interest earnings in cash balances
09-9481 STORM DRAIN FEES	93,900	175,400		269,300	New development, mainly new homes
Total STORM DRAIN FUND		178,800	-		178,800
12 TRAFFIC IMPACT CAPITAL FUND					
12-9409 DEVELOPER FEES	191,500	368,700		560,200	New development, mainly new homes
Total TRAFFIC IMPACT CAPITAL FUND		368,700	-		368,700
15 FIRE FACILITIES FUND					
15-9311 INTEREST ON INVESTMENT	17,300	1,500		18,800	Interest earnings in cash balances
15-9409 DEVELOPER FEES	79,600	155,600		235,200	New development, mainly new homes
Total FIRE FACILITIES FUND		157,100	-		157,100
16 GENERAL FACILITIES FUND					
16-9409 DEVELOPER FEES	33,000	51,700		84,700	New development, mainly new homes
Total GENERAL FACILITIES FUND		51,700	-		51,700
18 PUBLIC MEETING FACILITIES					
18-9311 INTEREST ON INVESTMENT	5,000	1,100		6,100	Interest earnings in cash balances
18-9409 DEVELOPER FEES	98,200	197,200		295,400	New development, mainly new homes
Total PUBLIC MEETING FACILITIES		198,300	-		198,300
23 ART IN PUBLIC PLACES					
23-9409 DEVELOPER FEES	52,300	56,300		108,600	New development, mainly new homes
Total ART IN PUBLIC PLACES		56,300	-		56,300
24 REGIONAL TRAFFIC DEV. IMPACT					
24-9311 INTEREST ON INVESTMENT	144,000	17,500		161,500	Interest earnings in cash balances
24-9409 DEVELOPER FEES	461,800	627,000		1,088,800	New development, mainly new homes
24-9803 REFUNDS AND REIMBURSEMENTS	-	34,400		34,400	SBCTA
Total REGIONAL TRAFFIC DEV. IMPACT		678,900	-		678,900
43 SPECIAL PROJECTS CONSTN FUND					
43-9311 INTEREST ON INVESTMENTS	50,000	34,800		84,800	Interest earnings in cash balances
43-9854 LOAN REPAYMENT	-	1,065,400		1,065,400	Loans to Successor Agency
Total SPECIAL PROJECTS CONSTN FUND		1,100,200	-		1,100,200
45 CAPITAL PROJECTS SA BOND PROCEEDS					
45-9311 INTEREST ON INVESTMENTS	12,000	60,200		72,200	Interest earnings in cash balances
Total CAPITAL PROJECTS SA BOND PROCEEDS		60,200	-		60,200

City of Loma Linda
Fiscal Year 2019-2020 Mid-Year Revenue Changes
Proposed Change

	2020 Adjusted Budget	Increase	(Decrease)	2020 Year-End Estimates	Description
Capital Project Funds					4,467,300
80 LOMA LINDA HOUSING AUTHORITY					
80-9311 INTEREST REVENUE	20,000	10,000		30,000	Interest earnings in cash balances
80-9312 INTEREST FROM FISCAL AGENT	-	6,600		6,600	Interest on bond reserves
80-9362 HOUSING LOAN & OPA INTEREST	126,000	41,800		167,800	Interest and Loan repayments
Total LOMA LINDA HOUSING AUTHORITY		58,400	-		58,400
Grand Total City Revenue Changes		7,750,600	(3,985,300)		3,765,300

**City of Loma Linda
Fiscal Year 2020 Mid-year Expenditure Changes**

Account Number	Adjusted Budget	Increase	(Decrease)	Year-End Estimate	Description
Administration					
01-1000-1830	1,700	400		2,100	Increased cost in City-Wide information technology
01-1100-0110	-	200		200	Payout of Human Resource position compensation time
01-1100-1550	800	200		1,000	Increased cost in City-Wide software
01-1100-1830	3,300	100		3,400	Increased cost in City-Wide information technology
01-1200-0110	-	500		500	Payout of Human Resource position compensation time
01-1200-1550	2,400	400		2,800	Increased cost in City-Wide software
01-1200-1830	2,600	800		3,400	Increased cost in City-Wide information technology
01-1400-0015	-	25,000		25,000	Full-time temporary wages - temporary positions during software implementation
01-1400-0500	144,000	7,100		151,100	Benefits for temporary positions during software implementation
01-1400-1120	7,000	500		7,500	Increased cost in utilities
01-1400-1540	6,000	1,000		7,000	Increased cost on general office items
01-1400-1830	15,700	400		16,100	Increased cost in City-Wide information technology
01-1940-0540	-	2,000,000		2,000,000	Additional unfunded actuarial liability (UAL) payment
01-1940-1860	106,600	4,500		111,100	General liability insurance retro adjustment credit taken in FY 2019 for accrual purposes
01-1940-1870	14,500	23,000		37,500	\$8,000 for additional brackets and \$15,000 for 50 th anniversary parade and expenses
01-1940-1980	3,411,600		(3,411,600)	-	Reclassified as a "Revenue Abatement" per accounting standards
Community Development					
01-1500-1420	1,000	2,000		3,000	Service maintenance for data center/telecom room
01-1500-1540	2,000	1,000		3,000	Storage totes for data room
01-1500-1550	1,300	1,000	-	2,300	Increased cost in City-Wide software
01-1500-1820	1,000	4,000	-	5,000	Contractual assistance with voice server upgrade and 365 integration
01-1500-1830	2,800	200	-	3,000	Increased cost in City-Wide information technology
01-1500-8845	800	3,000	-	3,800	New computer and laptop for System Analyst II
01-1600-1540	3,500	500	-	4,000	Storage totes for project files/shelving
01-1600-1550	1,800	1,300		3,100	Adobe Pro 3 licenses
01-1600-1820	84,500	15,000		99,500	Development code clean up
01-1600-1830	5,400	300	-	5,700	Increased cost in City-Wide information technology
01-1650-1820	198,300	289,800		488,100	Increase in plan check service contract due to increased permit revenue
01-1650-1830	3,200	100	-	3,300	Increased cost in City-Wide information technology
01-1660-1820	2,000	1,000	-	3,000	Unexpected cost of boarding home
01-1660-1830	113,500	200	-	113,700	Increased cost in City-Wide information technology
01-5500-1310	9,800	6,500		16,300	Paint interior/exterior building railing
Public Safety-Sheriff					
01-2000-1830	5,756,500		(208,800)	5,547,700	Contract change approved by City Council previously budgeted

**City of Loma Linda
Fiscal Year 2020 Mid-year Expenditure Changes**

Account Number	Adjusted Budget	Increase	(Decrease)	Year-End Estimate	Description
Fire					
01-2060-0010	84,300		(3,300)	81,000	Salary savings
01-2060-0500	60,600		(3,700)	56,900	Salary savings
01-2060-1830	23,200	300		23,500	Increased cost in City-Wide information technology
01-2070-0010	133,300		(12,800)	120,500	Salary savings
01-2070-0020	67,000		(3,500)	63,500	Salary savings
01-2070-0500	99,300		(14,600)	84,700	Salary savings
01-2070-1820	55,300	23,000		78,300	Increase for spring weed abatement
01-2070-1830	5,500	300		5,800	Increased cost in City-Wide information technology
01-2110-0010	3,161,700		(57,400)	3,104,300	Salary savings
01-2110-0110	426,500	60,400		486,900	Overtime estimates need to cover remainder of fiscal year
01-2110-0110		118,900		118,900	Reallocation of salaries and benefits due to employee disability LWOP and hiring new employees at step 1
01-2110-0110		63,500		63,500	Strike team and worker's comp reimbursement
01-2110-0500	1,782,600		(12,100)	1,770,500	Salary savings
01-2110-1550	4,900	400		5,300	Increased cost in City-Wide software
01-2110-1630	35,000	6,000		41,000	Cost of fuel increase
01-2110-1670	27,200	7,600		34,800	Purchase of four mobile radios to replace antiquated equipment
01-2110-1820	21,400	20,000		41,400	ESRI and fire fee study
01-2110-1830	512,700	800		513,500	Increased cost in City-Wide information technology
01-2110-1860	664,200	53,600		717,800	General liability insurance retro adjustment credit taken in fiscal year 2019 for accrual purposes
01-2130-0010	147,400		(3,800)	143,600	Cover overtime salaries through year end
01-2130-0110	500	200		700	Overtime for Ontario Airport deployment (to be reimbursed)
01-2130-0500	80,600		(7,700)	72,900	Cover additional benefits due to increased overtime for the year
01-2130-1830	3,400	300		3,700	Increased cost in City-Wide information technology
Public Works					
01-3030-1300	90,000	28,000		118,000	Street name signs, paint and traffic control maintenance service and for replacement of power spiked audible pedestrian system at Prospect and Anderson (\$10,000)
01-3030-8250	-	7,600		7,600	Corp yard perimeter fence 4' extension (shared w/3030, 3200, 4200, 4400, 3500, 7010, 7020, and 7030)
01-3100-1550	2,000	200		2,200	Increased cost in City-Wide software
01-3100-1830	8,900	1,700		10,600	Increased cost in City-Wide information technology
01-3100-1870	800	1,100		1,900	Cover costs to end of fiscal year
01-3200-0110	3,500	600		4,100	Cover overtime salaries through year end
01-3200-1300	56,900	100,000		156,900	1) \$30,000 street and sidewalk maintenance and repairs; 2) \$50,000 tree trimming city-wide; and 3) \$20,000 repair monument sign on Redlands Blvd.
01-3200-1410	5,500	3,000		8,500	Tires for dump truck
01-3200-1670	1,000	1,000		2,000	Small tools including portable cut off saw (concrete cutting)

**City of Loma Linda
Fiscal Year 2020 Mid-year Expenditure Changes**

Account Number	Adjusted Budget	Increase	(Decrease)	Year-End Estimate	Description
01-3200-8250	-	7,600		7,600	Corp yard perimeter fence 4' extension (shared w/3030, 4200, 4400, 3500, 7010, 7020, and 7030)
01-3400-1310	89,200	32,800		122,000	1) Replace fountain equipment vault Lid (\$5,000); 2) paint community room interior (\$4,000); 3) paint fire riser and FDC(\$1,500); 4) stain benches (\$2,000); 5) paint wrought iron fencing (\$2,500); 6) repair damaged countertops (\$10,000); and 7) repair damaged tiles in community room (\$1,000); and 8) replace stained tiles and damaged ceiling tiles (\$6,800).
01-3600-0015	-	4,900		4,900	Full-time temporary wages - temporary positions during software implementation
01-3600-0110	2,100	5,000		7,100	Overtime during software implementation
01-3600-0500	33,400	1,700		35,100	Benefits for temporary positions during software implementation
01-3600-1540	7,500	1,300		8,800	Prepping for city-wide mail out on refuse rates
01-4200-0110	18,000	800		18,800	Cover overtime costs of on call program until the end of the fiscal year
01-4200-1150	22,800	2,000		24,800	Property Taxes - account is over budget
01-4200-1300	47,400	41,300		88,700	1) Repair and maintenance of capital facilities (\$25,000); and 2) replace wind screens around tennis courts at Leonard Bailey park (\$9,300) and Hulda Crooks park (\$7,000)
01-4200-1830	57,200	700		57,900	Increased cost in City-Wide information technology
01-4200-8250	-	7,600		7,600	Corp Yard perimeter fence 4' extension (shared w/3030, 4200, 4400, 3500, 7010, 7020, and 7030)
Total General Fund		2,994,200	(3,739,300)	\$	(745,100)
05-3500-0015	-	8,000		8,000	Full-time temporary wages - temporary positions during software implementation
05-3500-0110	16,000	5,000		21,000	Overtime during software implementation
05-3500-0110	15,500	600		16,100	Cover overtime costs of on-call program until the end of the fiscal year
05-3500-0500	266,600	2,600		269,200	Benefits for temporary positions during software implementation
05-3500-0540	-	155,400		155,400	Additional unfunded actuarial liability (UAL) payment
05-3500-1830	2,962,000	120,800		3,082,800	Sewer contract increase based on the revenue
05-3500-1900	797,100		(8,600)	788,500	Overhead re-calculation due to changes
05-3500-8250	-	7,600		7,600	Corp yard perimeter fence 4' extension (shared w/3030, 4200, 4400, 3500, 7010, 7020, and 7030)
05-3500-8500	95,000		(67,000)	28,000	Sewer at Janzen MHP project cost was lower than budgeted
Total Sewer Fund		300,000	(75,600)	\$	224,400
40-5900-1420	5,000	6,000		11,000	Ubiquity Nanos, SC to SC patch cables and batteries
40-5900-1830	68,700	3,000	-	71,700	Cover unexpected cost increase of MFD Sites to end of fiscal year
Total LLCP Fund		9,000	-	\$	9,000

**City of Loma Linda
Fiscal Year 2020 Mid-year Expenditure Changes**

Account Number	Adjusted Budget	Increase	(Decrease)	Year-End Estimate	Description
65-7000-0015	-	12,800		12,800	Full-time temporary wages - temporary positions during software implementation
65-7000-0110	10,400	5,100		15,500	Overtime during software implementation
65-7000-0500	255,800	4,300		260,100	Benefits for temporary positions during software implementation
65-7000-0540	-	423,200		423,200	Additional unfunded actuarial liability (UAL) payment
65-7000-1120	8,300	6,000		14,300	Costs increases to end of fiscal year
65-7000-1900	376,700		(300)	376,400	Overhead re-calculation due to changes
65-7010-0110	60,000	15,000		75,000	Cover overtime costs of on-call program until the end of the fiscal year
65-7010-1130	289,000	3,000		292,000	Costs increases to end of fiscal year
65-7010-1900	394,700	16,700		411,400	Overhead re-calculation due to changes
65-7010-8250	-	7,600		7,600	Corp yard perimeter fence 4' extension (shared w/3030, 4200, 4400, 3500, 7010, 7020, and 7030)
65-7020-1410	4,000	1,000		5,000	Costs increases to end of fiscal year
65-7020-1670	5,000	8,900		13,900	Purchase of 1) pipe saw (\$4,850); pavement saw (\$2,050); and chop saw (\$2,000)
65-7020-1900	148,400	7,400		155,800	Overhead re-calculation due to changes
65-7020-8210	31,000	31,000		62,000	Purchase F150 Truck for water department
65-7020-8250	-	7,600		7,600	Corp yard perimeter fence 4' extension (shared w/3030, 4200, 4400, 3500, 7010, 7020, and 7030)
65-7030-1900	190,100	1,000		191,100	Overhead re-calculation due to changes
65-7030-8250	-	7,600		7,600	Corp yard perimeter fence 4' extension (shared w/3030, 4200, 4400, 3500, 7010, 7020, and 7030)
Total Water Fund		558,200	(300)	\$	557,900
Enterprise Funds				\$	791,300
38-7200-1900	257,000	138,000		395,000	Overhead re-calculation due to changes
38-7200-8500	2,518,000		(625,000)	1,893,000	Waterline project estimated 50% completion at year end
38-7200-8845	80,200	2,500		82,700	Computer equipment for software implementation
Total Water Acquisition Fund		140,500	(625,000)	\$	(484,500)
Enterprise Capital Funds				\$	(484,500)
06-6300-1890	73,800		(12,600)	61,200	Change due to new revenue projections
Traffic Safety Fund		-	(12,600)	\$	(12,600)
07-7300-1890	604,100		(10,000)	594,100	Change due to new revenue projections
Total Gas Tax Fund		-	(10,000)	\$	(10,000)
27-5345-8500	668,500		(612,000)	56,500	Project not being completed in 2019-20.
Total Measure I MSART		-	(612,000)	\$	(612,000)

**City of Loma Linda
Fiscal Year 2020 Mid-year Expenditure Changes**

Account Number	Adjusted Budget	Increase	(Decrease)	Year-End Estimate	Description
71-5200-1300	31,600	20,000		51,600	Costs increases to end of fiscal year
71-5200-1820	9,700	4,000		13,700	Costs for LMD assessment report by Consultant and costs increases to end of fiscal year
71-5200-1900	76,800	4,700		81,500	Overhead re-calculation due to changes
Total LMD Fund		28,700	-	\$	28,700
72-5100-1300	35,000	20,000		55,000	Street light head repairs
72-5100-1410	1,400	1,500		2,900	Safety light for man lift vehicle
72-5100-1820	8,700	2,500		11,200	Costs for STL assessment report by Consultant and costs increases to end of fiscal year
72-5100-1900	61,200	4,700		65,900	Overhead re-calculation due to changes
Total Street Maint District Fund		28,700	-	\$	28,700
Special Revenues					\$ (577,200)
04-5320-1900	135,600	8,000		143,600	Overhead re-calculation due to changes
04-5320-8500	520,000	40,000		560,000	Fence at SCE Easement and tree planting
Total Park Fund		48,000	-	\$	48,000
12-2340-1900	-	7,000		7,000	Overhead re-calculation due to changes
12-2340-8500	423,800		(388,000)	35,800	Project not being completed in 2019-20.
Total Traffic Impact Capital Fund		7,000	(388,000)	\$	(381,000)
16-2350-1900	-	9,800		9,800	Overhead re-calculation due to changes
16-2350-8250	-	50,000		50,000	Parking shade structure at corp yard
Total General Facilities		59,800	-	\$	59,800
19-2550-1310	-	37,500		37,500	1) Replace AC unit 10A and 2) replace AC Unit 9
19-2550-1900	8,800	10,300		19,100	Overhead re-calculation due to changes
19-2550-8250	-	8,300		8,300	Install new stair treads at Library
Total Public Library Facilities		56,100	-	\$	56,100
43-5980-1900	541,500	400		541,900	Overhead re-calculation due to changes
43-5980-8845	172,300	2,500		174,800	Computer equipment for software implementation
Total Special Projects Const Fund		2,900	-	\$	2,900

**City of Loma Linda
Fiscal Year 2020 Mid-year Expenditure Changes**

Account Number	Adjusted Budget	Increase	(Decrease)	Year-End Estimate	Description	
45-2400-1900	452,000		(198,500)	253,500	Overhead re-calculation due to changes	
45-2400-8500	2,318,000		(1,018,000)	1,300,000	Changes to budget items descriptions as follows: 1) street improvement at Anderson St. and Mound St. (remove "roundabout")-\$300,000; 2) pavement rehabilitation at Campus St. from Barton Rd. to University - \$330,000; 3) no changes; and 4) pavement rehabilitation on Redlands Blvd. by Slurry Seal - \$270,000	
Total Cap Proj SA Bond Fund		-	(1,216,500)	\$	(1,216,500)	
Capital Project Funds					\$	(1,430,700)
80-1800-1550	4,400	200		4,600	Increased cost in City-Wide software	
80-1800-1830	900	1,100		2,000	Bank analysis Fees not budgeted	
80-1800-1900	11,500	200		11,700	Overhead re-calculation due to changes	
80-1800-1980	-	466,500		466,500	Closing of MECH trust - Does not affect HA Cash	
Total Housing Fund		468,000	-	\$	468,000	
Total City requested budget changes		4,701,100	(6,679,300)	\$	(1,978,200)	



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: February 25, 2020
TO: City Council
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the attached list of demands for payment.

vchlist
02/19/2020 10:01:42AM

Voucher List
CITY OF LOMA LINDA
02-25-2020

Page: 1

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
440921	2/11/2020	000454 ICMA RETIREMENT CORP	2020021100440921		ICMA CONTRIBUTIONS-01/19-02/01/202	25,895.13
					Total :	25,895.13
630586	2/6/2020	005502 FRONTIER COMMUNICATIONS	2 STMTS		PHONE SERVICE	354.91
					Total :	354.91
630587	2/6/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC 38450-38457			PROFESSIONAL/LEGAL SERVICES	2,984.24
					Total :	2,984.24
630588	2/6/2020	004197 C.A.P.F.	FEBRUARY 2020		LONG TERM DISABILITY-FEBRUARY 20	826.00
					Total :	826.00
630589	2/6/2020	000690 NEW YORK LIFE INSURANCE CO	006924297		LIFE INSURANCE PREMIUM	56.34
					Total :	56.34
630590	2/6/2020	003833 ATKINSON, ANDESLON, LOYA, RUUD, & ROMK 584821		P-0000016105	HR LEGAL SERVICES	189.00
					Total :	189.00
630591	2/6/2020	001245 SO CALIF EDISON	STMTS-3		ELECTRICITY SERVICES	112.15
					Total :	112.15
630592	2/6/2020	001245 SO CALIF EDISON	STMTS-3		ELECTRICITY SERVICE	1,075.52
					Total :	1,075.52
630593	2/6/2020	001245 SO CALIF EDISON	STMTS-13		ELECTRICITY SERVICE	838.90
					Total :	838.90
630594	2/11/2020	000265 DIANA DE ANDA	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	100.00
					Total :	100.00
630595	2/11/2020	002888 DELTA DENTAL INSURANCE CO	BE003757411		DENTAL INSURANCE PREMIUM-2020	1,192.52
					Total :	1,192.52
630596	2/11/2020	005636 WATER WISE PRO TRAINING	REFRESHER COURSE		WATER DISTRIBUTION REFRESHER CO	1,350.00
					Total :	1,350.00
630597	2/11/2020	001154 VISION SERVICE PLAN - CA	12121787		VISION INSURANCE PREMIUM-FEB 20	1,177.66

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Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630597	2/11/2020	001154 001154 VISION SERVICE PLAN - CA	(Continued)			Total : 1,177.66
630598	2/11/2020	002218 SONIA FABELA	TRAVEL REIMBURSEMENT		CONFERENCE PARKING , MEALS & PU	165.81
						Total : 165.81
630599	2/11/2020	001118 DELTA DENTAL OF CALIFORNIA, CLIENT SER	BE003756046		DENTAL INSURANCE PREMIUM-FEB 20	3,497.46
						Total : 3,497.46
630600	2/11/2020	000026 VERIZON WIRELESS	9847311835		WIRELESS PHONE SERVICE	2,622.50
						Total : 2,622.50
630601	2/11/2020	001261 THE GAS COMPANY	146 424 6400 3		GAS SERVICE	62.14
						Total : 62.14
630602	2/11/2020	001245 SO CALIF EDISON	2-34-867-5984		ELECTRICITY SERVICE	746.77
						Total : 746.77
630603	2/11/2020	001245 SO CALIF EDISON	2-41-464-1662		ELECTRICITY SERVICE	11.66
						Total : 11.66
630604	2/11/2020	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICE	85.98
						Total : 85.98
630605	2/11/2020	001245 SO CALIF EDISON	STMTS-8		ELECTRICITY SERVICE	3,366.00
						Total : 3,366.00
630606	2/11/2020	001245 SO CALIF EDISON	STMTS-13		ELECTRICITY SERVICE	1,081.92
						Total : 1,081.92
630607	2/13/2020	003628 U.S. BANK CORPORATE PYMNT SYS	4246 0445 5565 0021		CAL-CARD PURCHASES	5,466.67
						Total : 5,466.67
630608	2/13/2020	000254 DAART ENGINEERING CO, INC	27256	P-0000015769	FIRE PUMP INSTALLATION AT ANDERS	17,244.21
						Total : 17,244.21
630609	2/13/2020	001711 THOMSON REUTERS/BARCLAYS	840466418		CCR T 19 PUBLIC SAFETY-06/01/2019	154.19
						Total : 154.19

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630610	2/13/2020	005758 ALETHEA INC	LL0120	P-0000015893	FULLTIME ONSITE NETWORK SUPPOR	13,300.00
					Total :	13,300.00
630611	2/13/2020	005305 MILLER ARCHITECTURAL CORP	1900003.RA-4	P-0000015680	DESIGN OF THE FIRE STATION NO. 1 R	6,450.00
					Total :	6,450.00
630612	2/13/2020	005305 MILLER ARCHITECTURAL CORP	1900003.RA-3	P-0000015680	DESIGN OF THE FIRE STATION NO. 1 R	2,280.00
					Total :	2,280.00
630613	2/13/2020	000026 VERIZON WIRELESS	9847311836		S.C.A.D.A. DATE CARD LAP TOP	38.01
					Total :	38.01
630614	2/13/2020	000840 CITY OF SAN BERNARDINO	92661-90878	P-0000015791	WATER PURCHASES	36.30
					Total :	36.30
630615	2/13/2020	003139 JULIA LOEFFERT	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	310.00
					Total :	310.00
630616	2/13/2020	004093 MARTHA YBARRA	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	352.00
					Total :	352.00
630617	2/13/2020	005395 USBANK EQUIPMENT FINANCE	405899634	P-0000015920 P-0000015920	PRINTER LEASE AGREEMENT	2,914.86
					Total :	2,914.86
630618	2/13/2020	005502 FRONTIER COMMUNICATIONS	STMTS-4		PHONE SERVICE	281.57
					Total :	281.57
630619	2/13/2020	001261 THE GAS COMPANY	STMTS-3		GAS SERVICE	2,055.88
					Total :	2,055.88
630620	2/13/2020	001245 SO CALIF EDISON	STMTS-6		ELECTRICITY SERVICE	318.89
					Total :	318.89
630621	2/13/2020	001245 SO CALIF EDISON	STMTS-16		ELECTRICITY SERVICE	9,847.64
					Total :	9,847.64
630622	2/13/2020	001245 SO CALIF EDISON	2-01-553-0058		ELECTRICITY SERVICE	3,427.80

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630622	2/13/2020	001245 001245 SO CALIF EDISON	(Continued)			Total : 3,427.80
630623	2/13/2020	001245 SO CALIF EDISON	STMTS-5		ELECTRICITY SERVICE	702.20
						Total : 702.20
630624	2/13/2020	001245 SO CALIF EDISON	STMTS-5		ELECTRICITY SERVICE	36,532.71
						Total : 36,532.71
630625	2/18/2020	006016 COPP ROOFING & CONSTRUCTION	B19-000-185		BUILDING PERMIT REFUND-CUSTOME	156.25
						Total : 156.25
630626	2/18/2020	001280 CARRY HOWARD	REQUEST		FLEX MEDICAL REIMBURSEMENT-2018	35.05
						Total : 35.05
630627	2/18/2020	000917 ZAHADA K SINGH	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	104.53
						Total : 104.53
630628	2/18/2020	000840 CITY OF SAN BERNARDINO	133-132	P-0000015791	WATER PURCHASES	1,398.19
						Total : 1,398.19
630629	2/18/2020	005256 FLYERS ENERGY, LLC	20-065471	P-0000015808	FUEL	4,549.51
						Total : 4,549.51
630630	2/25/2020	000029 AGUA MANSA PROPERTIES, INC	73998 74385	P-0000015779 P-0000015779	CONCRETE CONCRETE	180.00 180.00
						Total : 360.00
630631	2/25/2020	000053 ANIMAL EMERGENCY CLINIC, INC	139735	P-0000015782	ANIMAL CONTROL SERVICES	90.00
						Total : 90.00
630632	2/25/2020	002254 ANIXTER INC	TAX RETURN		ECONOMIC INCENTIVE AGREEMENT F	45,398.00
						Total : 45,398.00
630633	2/25/2020	006131 AUGUSTINE GIDEON	993765467		ACCOUNT CLOSED, PREPAY REFUNDE	100.00
						Total : 100.00
630634	2/25/2020	006075 AUTOMOTIVEWORKWEAR.COM	697492		RED KAP MENS ORANGE SOLID COLO	54.21
						Total : 54.21

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630635	2/25/2020	005791 CENTURYLINK	89174559	P-0000015960	INTERNET SERVICES AND VOIP	309.50
					Total :	309.50
630636	2/25/2020	004397 CHEMPAK	111206 111207	P-0000015789 P-0000015789	MAT GLOVES	172.40 134.69
					Total :	307.09
630637	2/25/2020	002843 CITY OF REDLANDS, OFFICE OF CITY TREAS	AR159738	P-0000015894	ANIMAL SHELTER SERVICES	8,079.50
					Total :	8,079.50
630638	2/25/2020	000203 CLINICAL LABORATORY OF	972731	P-0000016369	RTP WATER SAMPLING FOR DEC 2019	12,457.00
					Total :	12,457.00
630639	2/25/2020	002309 CONSOLIDATED ELECTRIC DIST-SB	6903-432341 6903-432883 6903-432959	P-0000015796 P-0000015796 P-0000015796	PULSE START BULBS ELECTRICAL PVC AND QUICK SET CEM ELECTRICAL WIRE AND PULL BOX	77.76 35.37 421.20
					Total :	534.33
630640	2/25/2020	000236 COSTCO WHOLESALE	47811304120	P-0000015797	WAREHOUSE GROCERIES	437.19
					Total :	437.19
630641	2/25/2020	001173 COUNTY OF SAN BERNARDINO, DEPT OF INF	24413	P-0000015798	PAGER MONITORING SERVICES	14.79
					Total :	14.79
630642	2/25/2020	001279 DAILY JOURNAL CORPORATION	B3338211 B3338223 B3338250	P-0000015799 P-0000015799 P-0000015799	LEGAL ADVERTISING: NOTICE INVITIN LEGAL ADVERTISING: NOTICE INVITIN LEGAL ADVERTISING: NOTICE INVITIN	83.60 99.00 343.20
					Total :	525.80
630643	2/25/2020	002238 DAVID CARTER, DIB'S SAFE & LOCK SERVICE	0000190445	P-0000015800	SAFE AND LOCK SERVICES	85.84
					Total :	85.84
630644	2/25/2020	006136 DINA PRESTON	993765496		ACCOUNT CLOSED PREPAY REFUNDE	14.12
					Total :	14.12
630645	2/25/2020	000336 FEDEX	6-913-54520	P-0000015806	COURIER SERVICE	31.01
					Total :	31.01

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630646	2/25/2020	005216 GENUINE AUTO PARTS	279424	P-0000015810	BATTERY	167.34
			279451	P-0000015810	PRORATED WARRANTY ON BATTERY	-157.16
					Total :	10.18
630647	2/25/2020	005255 GOPHER PATROL	393266	P-0000015962	GOPHER PATROL AT CITY PARKS & CI\	295.00
			393351	P-0000015962	GOPHER PATROL AT CITY PARKS & CI\	245.00
			393355	P-0000015962	GOPHER PATROL AT CITY PARKS & CI\	275.00
			394213	P-0000015962	GOPHER PATROL AT CITY PARKS & CI\	180.00
					Total :	995.00
630648	2/25/2020	006134 HARB GROUP INC 2	3514		PREPAYMENT	364.12
					Total :	364.12
630649	2/25/2020	002023 JOSEPH E BONADIMAN & ASSOCIATE	4689 D	P-0000016209	DESIGN OF CALIFORNIA ST IMP CIP 19	8,325.00
					Total :	8,325.00
630650	2/25/2020	005548 JTS MOTORCARS INC., DBA SPREEN MAZDA TAX RETURN			QUARTERLY SALES TAX INCENTIVE 40	12,671.61
					Total :	12,671.61
630651	2/25/2020	006071 KELLERMEYER BERGENSONS SERVICE	INV0069751	P-0000016102	SPECIAL CLEANING FOR COMMUNITY	1,350.00
			INV0070792	P-0000016103	2019-20 JANITORIAL SRVS FOR CITY B	6,667.00
					Total :	8,017.00
630652	2/25/2020	004585 LANE MATSUNO, WESTERLY METER SERVICE	16416		5/8 X 3/4 MASTER TEST	46.16
					Total :	46.16
630653	2/25/2020	000552 LEAGUE OF CA CITIES	628274	P-0000016372	LEAGUE OF CA CITIES MEMBERSHIP [8,896.00
					Total :	8,896.00
630654	2/25/2020	005958 LOMA LINDA CITRUS LANE LLC	3513		PREPAYMENT	369.02
					Total :	369.02
630655	2/25/2020	002045 LOMA LINDA HEATING & AIR, CONDITIONING,	23921	P-0000015834	HVAC SERVICE AND MAINTENANCE	175.00
			23922	P-0000016006	HVAC MAINT AT 6 WELL & PUMP SITES	76.79
			23923	P-0000016006	HVAC MAINT AT 6 WELL & PUMP SITES	97.13
			23924	P-0000016006	HVAC MAINT AT 6 WELL & PUMP SITES	147.00
			23925	P-0000016006	HVAC MAINT AT 6 WELL & PUMP SITES	76.79
			23926	P-0000016006	HVAC MAINT AT 6 WELL & PUMP SITES	70.30

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630655	2/25/2020	002045 LOMA LINDA HEATING & AIR, CONDITIONING, (Continued)	23927	P-0000016006	HVAC MAINT AT 6 WELL & PUMP SITES	70.30
			23929	P-0000016004	FS#1 & FS#2 HVAC ANNUAL MAINT	302.03
			23929-2	P-0000015834	HVAC SERVICE AND MAINTENANCE	270.01
			23931	P-0000016001	MDF SITES - HVAC ANNUAL MAINT	72.41
			23932	P-0000016001	MDF SITES - HVAC ANNUAL MAINT	72.41
			23933	P-0000016001	MDF SITES - HVAC ANNUAL MAINT	72.41
			23934	P-0000016001	MDF SITES - HVAC ANNUAL MAINT	72.41
			23936	P-0000016007	HERITAGE PK PROPERTIES HVAC ANN	147.00
					Total :	1,721.99
630656	2/25/2020	000575 LOMA LINDA PLUMBING, INC	3256	P-0000015835	PLUMBING	129.00
			3264	P-0000015835	PLUMBING	289.84
			3341	P-0000015835	PLUMBING	791.45
			3345	P-0000015835	PLUMBING	803.23
					Total :	2,013.52
630657	2/25/2020	001733 LOWE'S COMPANIES, INC.	27036	P-0000015836	WEED KILLER, BULBS	34.04
			27169	P-0000015836	MOUSE TRAP, GLUE TRAP, TIE DOWNS	60.57
			27547	P-0000015836	WORK GLOVES, WATER	33.52
			27666	P-0000015836	ZIP TIES, DUCT TAPE, WATER	26.33
			27973	P-0000015836	CONCRETE BAGS	200.01
			927199	P-0000015836	BULBS	11.25
					Total :	365.72
630658	2/25/2020	002875 LYNN MERRILL & ASSOCIATES, INC	FY19-20-3	P-0000016291	NPDES INSPECTIONS & PROGRAM SU	346.44
					Total :	346.44
630659	2/25/2020	004872 MAIL FINANCE INC, A NEOPOST USA COMPAN	N8140188	P-0000016045	FY 19-20 Lease N18021483 IN600AF aut	520.21
				P-0000016045		
					Total :	520.21
630660	2/25/2020	005804 MCC PIPELINE INC	219-62-5	P-0000016210	WATERLINE & STREET IMP AT RICHA	255,737.73
					Total :	255,737.73
630661	2/25/2020	000662 MULTI W SYSTEMS INC	32030233	P-0000016365	MAINTENANCE SRVS SEWER PUMP S	800.00
					Total :	800.00

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630662	2/25/2020	001613 OFFICE DEPOT, INC	433823822001	P-0000015841	BATTERIES, PURELL, PLATES, NAPKIN	109.89
			433824418001	P-0000015841	MARKER, NON DAIRY CREAMER	36.58
			433824419001	P-0000015841	FILE FOLDERS	14.16
			438042602001	P-0000015841	SPACE HEATER	32.31
			438043498001	P-0000015841	CALENDAR AND PAPER	39.29
			438634781001	P-0000015841	PAPER	75.40
			439000721001	P-0000015841	PENS, INK, FILES	93.24
			439257275001	P-0000015841	KLEENEX, CUPS, PENCIL	61.72
			439261380001	P-0000015841	CALENDAR	18.26
			439739131001	P-0000015841	MARKER SHARPIE	8.58
			439744683001	P-0000015841	CUPS, AIR FRESHNER, MARKER, RULE	53.55
					Total :	542.98
630663	2/25/2020	006126 OMEGA INDUSTRIAL SUPPLY INC	121336		GRAFFITI WIPES	231.25
					Total :	231.25
630664	2/25/2020	004401 ORKIN PEST CONTROL	194467485	P-0000016083	PEST CONTROL SRV AT 25964 MISSIOI	125.00
					Total :	125.00
630665	2/25/2020	004458 PRINTING & PROMOTION PLUS, INC	76298	P-0000015846	PRINTING OF BUSINESS CARDS	70.99
					Total :	70.99
630666	2/25/2020	001701 ROBERT L. SMITH, BYRD INDUSTRIAL ELECT 118-20		P-0000015852	WELL & BOOSTER SERVICE REPAIR &	545.88
					Total :	545.88
630667	2/25/2020	004806 ROBERTSON'S	600152	P-0000016366	CONCRETE FOR SIDEWALK AT MT VIE	573.47
					Total :	573.47
630668	2/25/2020	004562 ROGER E. FOX. M.D., FOX OCCUPATIONAL MI 115170			DOT EXAM FOR GREGORY DESMET	40.00
					Total :	40.00
630669	2/25/2020	006083 SAGEMONT-RICHARSON, LLC, TOWNEPLACE FY2018-19 TOTReturn			TRANSIENT OCCUPANCY TAX-HOTEL I	50,661.99
					Total :	50,661.99
630670	2/25/2020	003143 SAN BERNARDINO CO- FIRE ARSON	1		MEMBERSHIP FOR F. PEREZ, T. INGALI	60.00
					Total :	60.00
630671	2/25/2020	000853 SAN BERNARDINO CO FIRE CHIEFS, CHINO \ 1			ANNUAL MEMBERSHIP DUES FOR CHI	105.00

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630671	2/25/2020	000853	000853 SAN BERNARDINO CO FIRE CHIEFS, CH (Continued)			Total : 105.00
630672	2/25/2020	001379	SAN BERNARDINO COUNTY, DENNIS DRAEGI 108629	P-0000015855	ASSESSOR PARCEL INFORMATION	6.00
						Total : 6.00
630673	2/25/2020	000451	SITEONE LANDSCAPE SUPPLY, LLC	97030407-001	P-0000015857	LANDSCAPE MATERIALS AND SUPPLIE 872.25
				97083541-001	P-0000015857	LANDSCAPE MATERIALS AND SUPPLIE 2.03
				97097510-001	P-0000015857	LANDSCAPE MATERIALS AND SUPPLIE 198.08
				97132145-001	P-0000015857	LANDSCAPE MATERIALS AND SUPPLIE 43.45
						Total : 1,115.81
630674	2/25/2020	000865	SN BERNARDINO CO SHERIFF DEPT	19113	P-0000015954	Contractual Sheriff (Police) services, -10,741.05
				19247	P-0000015954	FEBRUARY 2020-CONTRACTUAL SHEF 430,972.00
				19248	P-0000015954	Contractual Sheriff (Police) services, 56,891.00
						Total : 477,121.95
630675	2/25/2020	005561	STATEWIDE TRAFFIC SAFETY, & SIGNS	13005460	P-0000015861	NO PARKING STENCIL, STENCIL LETTE 218.43
						Total : 218.43
630676	2/25/2020	003754	STB LANDSCAPE ARCHITECTS INC	20051	P-0000016375	CONCEPTUAL DESIGN REDLANDS BLV 1,881.25
						Total : 1,881.25
630677	2/25/2020	006003	SUEZ WTS SERVICES USA, INC	900251220	P-0000015907	DEIONIZED WATER TANK RENTAL AND 35.56
						Total : 35.56
630678	2/25/2020	000102	SULZER, (FORMERLY BRITHINEE ELEC)	SI09854	P-0000015863	MOTOR REPAIRS FOR WELL, BOOSTE 1,000.15
						Total : 1,000.15
630679	2/25/2020	005206	SWRCB-DWOCP	1		RE-EXAMINATION FEE FOR ELIAS HER 45.00
						Total : 45.00
630680	2/25/2020	000237	THE COUNSELING TEAM, INC.	75570	P-0000015919	BEHAVIORAL HEALTH & WELLNESS SE 600.00
						Total : 600.00
630681	2/25/2020	005936	THOMAS E LEE	993765468		ACCOUNT CLOSED PREPAY REFUNDE 31.85
						Total : 31.85
630682	2/25/2020	004674	TRYCO GENERAL ENGINEERING	414	P-0000016367	TIME AND MATERIAL WORK FOR THE \ 9,759.41

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630682	2/25/2020	004674 TRYCO GENERAL ENGINEERING	(Continued) 419	P-0000016012	SIDEWALK REPAIRS CITYWIDE	25,440.05
					Total :	35,199.46
630683	2/25/2020	000304 TYLER TECHNOLOGIES, INC	045-290742	P-0000014745	Annual Munis Software Maintenance	1,782.36
					Total :	1,782.36
630684	2/25/2020	000304 TYLER TECHNOLOGIES, INC	045-290964	P-0000014040	SOFTWARE IMPL. COST-MUNIS QUOTE	637.50
					Total :	637.50
630685	2/25/2020	001862 U.S. POSTAL SERVICE	1277		FIRST CLASS PRESORT PERMIT #1277	240.00
					Total :	240.00
630686	2/25/2020	001854 UNDERGROUND SERVICE ALERT OF	120200140 DSB20190102	P-0000015869 P-0000015869	DIG ALERT NOTIFICATIONS DIG ALERT NOTIFICATIONS	95.80 71.05
					Total :	166.85
630687	2/25/2020	001885 VISTA PAINT CORPORATION	2020-280286-00	P-0000015870	STRIPING PAINT	259.11
					Total :	259.11
630688	2/25/2020	004689 VORTEX INDUSTRIES, INC	05-1404215	P-0000016271	INSTALL 7DAY TIMER AT FRONT YARD	859.18
					Total :	859.18
630689	2/25/2020	001977 VULCAN MATERIALS	72485644	P-0000015871	ASPHALT	580.20
					Total :	580.20
630690	2/25/2020	001917 WILBUR E & JUNE PURVIS, WILBUR'S	38624 38634 38638	P-0000015873 P-0000015873 P-0000015873	LAWNMOWER REPAIR AND MAINTENA LAWNMOWER REPAIR AND MAINTENA LAWNMOWER REPAIR AND MAINTENA	70.00 30.00 57.67
					Total :	157.67
630691	2/25/2020	006132 WOHLWESTPORT LLC	993765449		ACCOUNT CLOSED PREPAY REFUNDE	41.34
					Total :	41.34
630692	2/25/2020	006133 YEN CHANDLER	993764883		ACCOUNT CLOSED PREPAY REFUNDE	10.40
					Total :	10.40
108 Vouchers for bank code : bofa						Bank total : 1,100,693.78

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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108 Vouchers in this report

Total vouchers : 1,100,693.78

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 440921; 630586 through 630692 for a total disbursement of \$ 1,100,693.78 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 02/25/2020 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilmember
Phillip Dupper, Councilmember
Ronald Dailey, Councilmember

COUNCIL AGENDA: February 25, 2020

TO: City Council
VIA: T. Jarb Thaipejr, City Manager
FROM: Dan Harker, Fire Chief *DH*
SUBJECT: January 2020 Fire Department Activity Report

Approved/Continued/Denied
By City Council
Date _____

Operations Division:

The Fire Department's Operations Division responded to 324 incidents in January 2020. Of the 324 incidents, 31 calls were given in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	217	67.0%	217	67.0%
Traffic Collision (TC)	6	1.9%	6	1.9%
MA + TC	223	68.8%	223	68.8%
Hazardous Conditions	1	0.3%	1	0.3%
Hazardous Material	0	0.0%	0	0.0%
Public Assistance	11	3.4%	11	3.4%
Rescue	3	0.9%	3	0.9%
Structure Fire	2	0.6%	2	0.6%
Cooking	0	0.0%	0	0.0%
Vegetation Fire	1	0.3%	1	0.3%
Vehicle Fire	2	0.6%	2	0.6%
Refuse Fire	2	0.6%	2	0.6%
All Fires	7	2.2%	7	2.2%
Good Intent/Dispatched & Cancelled Enroute	49	15.1%	49	15.1%
Fire Alarm Activation*	30	9.3%	30	9.3%

*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.

Training Division Highlights:

- S230 & S231 Crew and Engine Boss class
- Didactic and manipulative ventilation training
- Facility familiarization/pre-planning tour of new hospital
- Tractor-Drawn Aerial classroom training
- Santa Ana College fitness evaluation results, all crews

Public Relations/Education:

- EnVision Chinese EMT Exchange Students station tour
- Loma Linda Academy Elementary site visit
- Station tour for small group of local children

SUBJECT: January 2020 Fire Department Activity Report Continued

Fire Prevention Division:

The Fire Departments Prevention Division monthly activity report is as follows:

Certificate Of Occupancy Inspection	
Commercial UL-300 Hood Inspections	2
Clean Agent FM 200 System Inspection	
Construction Site Inspection	10
Fire Alarm System Test & Inspection (# of trips)	3
Fire Building Final Inspection	6
Fire Flow Test (Hydrant Testing)	3
Fire Sprinkler Final – Commercial	
Fire Sprinkler Final – Residential	9
Fire Sprinkler Rough – Commercial	3
Fire Sprinkler Rough – Residential	11
Fire Underground – Inspection, test, flush	2
Five Year FS System Certification – Observe Flush	
Knox Box Placement/Inspection	3
New Tenant Inspection	3
Over-Head Hydro – Commercial	
Over-Head Hydro – Residential	
Plan Check Review / Project Review (hours)	12
Smoke Alarm Check	6
Solar PV Inspection	8
EOC Training or Activation (hours)	
Evacuation / Fire Drills, LLUMC, Schools	
Fire Code Research (hours)	26
Fire Extinguisher Training	2
Meetings	14
Public Education (hours)	1
Public Hearings / Council Meetings	
Training Classes (hours)	8
Annual Fire Inspections	10
Engine Co. Computer / RMS (Hours)	
Engine Company Follow-up Inspection (hours)	2
Field Investigation / Inquiries	
Fire / Arson / Illegal Burn Investigation	
State Fire Marshal Permits Issued	
State Fire Marshal Title 19 Inspections: RCF's	13
Weed Abatement Administrative Time (hours)	13
Weed Abatement, Parcels Inspected	2



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: February 25, 2020
TO: City Council
FROM: Dan Harker, Fire Chief *DH*
VIA: T. Jarb Thaipejr, City Manager
SUBJECT: Extend the contract with Dennis Grubb & Associates, LLC through July 28, 2021 for professional services to assist with Fire plan check and inspection services related to the Loma Linda University Health Campus Transformation Project

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council extend the contract with Dennis Grubb & Associates, LLC through July 28, 2021 for professional services to assist with Fire plan check and inspection services related to the Loma Linda University Health Campus Transformation Project

BACKGROUND

DGA was chosen based on their qualifications and experience in the field of Plan Review, Inspection and Testing of Fire Life Safety systems incorporated into newly developed projects. The magnitude and complexity of the Campus Transformation Project necessitated the knowledge base and experience of DGA to work with both, the City of Loma Linda Fire Prevention Bureau and the Loma Linda University Adventist Health Sciences Center (LLUAHSC), Campus Transformation project team to ensure the smooth progression of each phase of this long term development.

ANALYSIS

The original contact for services was approved by the City Council on July 28, 2015 for a term of thirty six (36) months, but in no event later than July 28, 2019. As the project continues past this date, the City is requesting the City Council extend the current contract for a period of two (2) years, to expire on July 28, 2021.

ENVIRONMENTAL

No adverse environmental impact.

FINANCIAL IMPACT

Fees have been deposited in account #11-2007 and will be administrated by the Fire Department's Executive Aide.

Attachment: See Schedule of Fees provided by Dennis Grubb and Associates: Exhibit A

EXHIBIT A



Dennis Grubb and Associates, LLC

Assisting Cities Build Safe Communities

February 10, 2020

Loma Linda Fire Department
Attn: Fire Marshal Tom Ingalls
25541 Barton Road
Loma Linda, CA 925354

Subject: DGA Fee Schedule 2020-2025

The following is the Dennis Grubb & Associates fees for 2020 through 2025:

Alarm System	\$330
Sprinkler System – TI	\$295
Sprinkler – TI with calculations	\$350
Sprinkler System – New	\$490
Additional Riser/Floor Control in Same Building	\$170
Underground	\$475
Fire Pump	\$530
Standpipe System	\$250
Engineered System (H&D, Clean Agent, etc) per System	\$270
Special System/ Process (HPS, AST, UST, Spray Booth etc.) ea	\$380
Hazardous Material Disclosure	\$840
Architectural- TI	\$375
Architectural- New	\$580
Architectural – New > 4-story or R-1/R-2 with more than 50 units	\$710
Development Review (FD Access/CUP etc.)	\$375
Revision	\$220
Additional Reviews (Past 2 nd)	\$220
Expedite Plan Check (per submittal)	\$200
Time & Material (Hourly Rate)	\$120

6560 Van Buren Blvd, Ste B, Riverside, CA. 92503
(800) 975-7395 * (951) 772-0007



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: February 25, 2020
TO: City Council
FROM: Dan Harker, Fire Chief *DA*
VIA: T. Jarb Thaipejr, City Manager
SUBJECT: Approve a five-year agreement with Dennis Grubb & Associates, LLC for professional services to assist the Loma Linda Fire Prevention Bureau with Fire plan check services

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council approve the 5-year contractual agreement with Dennis Grubb and Associates, LLC (DGA) to assist the Loma Linda Fire Prevention in plan check services.

BACKGROUND

DGA has been a valuable resource for plan checking and approval of complex plans including the LLUH CTP project and the Loma Linda VA Clinic. DGA was chosen to assist with general plan check services based on their qualifications and experience in the field of plan review, inspection and testing of fire life safety systems incorporated into newly developed and tenant improvement projects, as well as their history and knowledge of City processes and procedures.

ANALYSIS

DGA has provided a fee schedule for specific categories of standard plan check services provided by the company regarding the life safety systems incorporated into new developments and tenant improvements. DGA has outlined how fees would be assessed for any plan reviews that required additional reviews.

ENVIRONMENTAL

No adverse environmental impact.

FINANCIAL IMPACT

Fees will be paid from account # 01-2070-1820 and will be administrated by the Fire Department's Executive Aide.

Attachments:

- Exhibit A: Schedule of Fees provided by Dennis Grubb and Associate
- Exhibit B: Resumes of DGA employees

EXHIBIT A



Dennis Grubb and Associates, LLC

Assisting Cities Build Safe Communities

February 10, 2020

Loma Linda Fire Department
Attn: Fire Marshal Tom Ingalls
25541 Barton Road
Loma Linda, CA 925354

Subject: DGA Fee Schedule 2020-2025

The following is the Dennis Grubb & Associates fees for 2020 through 2025:

Alarm System	\$330
Sprinkler System – TI	\$295
Sprinkler – TI with calculations	\$350
Sprinkler System – New	\$490
Additional Riser/Floor Control in Same Building	\$170
Underground	\$475
Fire Pump	\$530
Standpipe System	\$250
Engineered System (H&D, Clean Agent, etc) per System	\$270
Special System/ Process (HPS, AST, UST, Spray Booth etc.) ea	\$380
Hazardous Material Disclosure	\$840
Architectural- TI	\$375
Architectural- New	\$580
Architectural – New > 4-story or R-1/R-2 with more than 50 units	\$710
Development Review (FD Access/CUP etc.)	\$375
Revision	\$220
Additional Reviews (Past 2 nd)	\$220
Expedite Plan Check (per submittal)	\$200
Time & Material (Hourly Rate)	\$120

6560 Van Buren Blvd, Ste B, Riverside, CA. 92503
(800) 975-7395 * (951) 772-0007

EXHIBIT B

Dennis Grubb & Associates Resumes

Dennis Grubb

Mr. Grubb is thoroughly knowledgeable on State, Regional and Local Amendments, Guidelines, Information Bulletins, Policies & Procedures, and the Proprietary Fire Prevention Software (IFP).

- ◇ Led Orange County Fire Authority's code adoption process for the 2010 & 2013 Code Cycle.
- ◇ 2010 & 2013 Orange Empire Code Committee
- ◇ 2013 Orange County Fire Prevention Officer Association Code Committee Chairman

Certifications

International Code Council CC

- ◆ Certified Fire Plans Examiner
- ◆ Certified Fire Inspector II
- ◆ Flammable & Combustible Liquids
- ◆ High Pile Combustible Storage
- ◆ Solving Means of Egress in Commercial Buildings
- ◆ Fire Protection Systems
- ◆ Hazardous Materials
- ◆ Nonstructural Fire & Life Safety Principles
- ◆ CFC Fundamentals
- ◆ Commercial Product Conveying Ducts & Exhaust Systems
- ◆ Spray-Applied Fire-Resistive Materials/ Intumescent Coatings
- ◆ Performance Based Code Enforcement
- ◆ Tenant Improvement Aspects of A, B and M Occupancies
- ◆ Solar Photovoltaic Systems
- ◆ Assembly Means of Egress
- ◆ Special Buildings Types & Features
- ◆ Commercial Kitchen Hoods
- ◆ Building Areas, Fire Areas and Mixed Occupancies
- ◆ Compressed Gases & Cryogenic Fluids

International Conference of Building Officials

- ◆ Application of the UFC for Building Construction
- ◆ Means of Egress 1
- ◆ Means of Egress II

NFPA

- ◆ Hazardous Classified Locations
- ◆ Automatic Sprinkler Systems

Office of the State Fire Marshal, California

- ◆ Fire Prevention 1A, 1B, 1C, 2A, 2B, 3A
- ◆ Statutes & Regulations
- ◆ Hazardous Materials

Education

August Vollmer University

- B.S. - Criminal Justice Los Angeles Community College
- A.A. - Administration of Justice

Agency Experience

- ◆ Orange County Fire Authority (Assistant Fire Marshal)

24+ Years of Experience in Fire and Life Safety with over 30,000 plans reviewed

Diedre Locati

Education

Cal State University, Long Beach
B.S. - Occupational Studies
Miramar College
A.S.- Fire Science

Certifications

- ◆ ICC Fire Plans Examiner Certified
- ◆ California State Fire Marshal
Fire Prevention Officer I, II, and III
Fire Investigator I
- ◆ Certified Fire Investigator
- ◆ California Specialized Training Institute
Hazardous Materials Technician
- ◆ CFAA
Fire Alarm System Plan Review
Fire Alarm System Design
- ◆ IFCI
Flammable & Combustible Liquids
- ◆ Fire Sprinkler Advisory Board
Fire Sprinkler Plan Review
Piping & Water Supplies
Special Advance Systems
- ◆ ICC
Fire & Life Safety Principles
Hazardous Materials

Associations/Committees

California Fire Prevention Officers, Southern
Section
International Code Council
National Fire Protection Association
California Fire Alarm Association
California Professional Firefighters, L3757
International Association of Firefighters

33+ Years of Experience in Fire and Life Safety

>20,000 plans reviewed

As a DGA Associate, Ms. Locati performs plan review and inspections to ensure compliance with adopted codes and standards in but, not limited to, chemical hazard classification, hazardous processes/system, above/below ground tanks, spraying/dipping operations, and special systems.

Agency Experience

- ◆ City of Corona
- ◆ Orange County Fire Authority

Project / Plan Review Experience

- ◆ Perform plan review of and prepare correction notices for:
 - Building construction and tenant improvements,
 - Fire sprinkler and alarm systems,
 - High piled storage plans,
 - Hazardous materials
 - Fire and building code compliance
- ◆ Manage hazardous materials disclosure program for industrial and manufacturing occupancies
- ◆ Coordinate and perform new construction, systems and annual inspections
- ◆ Review fuel modification and vegetation management plans
- ◆ Perform fire investigations and maintain multiple qualifications as a resource for wildland fires
- ◆ Develop plan review for emergency access and water supply
- ◆ Create and coordinate wildland inspection program,
- ◆ Issue fire code permits
- ◆ Present code amendments and assist with code adoption process

Ms. Locati has extensive knowledge of California Building, Fire and Residential Codes, NFPA codes and standards and additional nationally recognized fire protection design standards.

Kevin Scott

Certifications

- ◆ ICC Preferred Provider – Training/Instructor
- ◆ ICC Certified Fire Plans Examiner
- ◆ Certified Uniform Fire Code Inspector
- ◆ Certified Fire Prevention Officer
- ◆ Certified Plans Examiner
- ◆ Certified Fire Protection Specialist
- ◆ Certified Fire Inspector II
- ◆ Certified Uniform Fire Code Inspector
- ◆ Certified Uniform Fire Code Inspector, 2000 UFC
- ◆ Information Officer Type III
- ◆ Fire Prevention Officer III
- ◆ Certified Fire Code Inspector
- ◆ Certified Medical Gas Installation Inspector
- ◆ Fire Prevention Officer II
- ◆ Fire Prevention Officer I

Instructor

- ◆ International Code Council Preferred Provider: 2000-present
- ◆ Certified State Fire Marshal: 1996-2008.
- ◆ International Fire Code Institute: 1998-2002.
- ◆ International Conference of Building Officials: 1999-2002.
- ◆ Bakersfield Community College: 1996-present

Education

- ◆ Fire Science Certificate, Bakersfield Community College
- ◆ Associate of Arts Degree in Fire Science, Pasadena City College

**40+ Years of Experience
in Fire and Life Safety
>15,000 plans reviewed**

Technical Activities

- ◆ California Code Interface Committee: 2011-2012.
- ◆ Task Group 400 – Secretariat: 2010-2011.
- ◆ Hydrogen Gas Ad Hoc Committee – Vice Chairman: 2003-2005.
- ◆ Fire Council for Underwriter's Laboratories: 1999-2012.
- ◆ International Fire Code, Code Development Committee – Chairperson: 1998-2004.
- ◆ International Fire Code, Interpretations Committee: 2001-2006.
- ◆ Technical Advisory Committee for Retail Sales of Fireworks: 2004-2007.
- ◆ Fire Prevention Committee of the California State Firefighters Association: 2004-present.
- ◆ California Code 2000 Partnership, Representing California Fire Chief's Association: 1998-2000.
- ◆ Prescriptive Drafting Committee for the International Fire Code, Code Development Committee: 1997-2000
- ◆ Uniform Fire Code, Code Development Committee – Vice Chairperson: 1995-1999.
- ◆ Uniform Fire Code Committee, California Fire Chiefs' Association – Chairperson: 1992-1995.
- ◆ Technical Advisory Committee on Retail Storage of Group 'A' Plastic Commodities: 1993-1996.

Project / Plan Review (highlights)

- Aerotest Maintenance Hangar—Mojave
- Alpha Explosives – Mojave
- Elk – GAF Roofing Manufacturing Facility – Shafter
- Frito-Lay Inc., Bakery & Distribution Warehouse – Buttonwillow
- IKEA Regional Warehouse & Distribution Center – Tejon
- Lerdo Pre-Trial Facility – Shafter
- Lone Star Gas Refinery and Distribution Facility – Shafter
- Mojave Air and Space Port – Mojave
- Plains All American Bakersfield Crude Terminal – Old River
- Products Research Chemical Corporation – Mojave
- Sears Logistics Regional Warehouse and Distribution Center – Delano
- Shafter Intermodal Rail Facility – Shafter
- Target Distribution Warehouse – Shafter
- Tejon Industrial Complex – Tejon

Andrew Keyworth

Education

Oklahoma State University
B.S.- Engineering Technology - Fire
Protection and Safety
University of California - Riverside B.S.-
Biology with Minor in History

Certifications

- ◆ CBC Nonstructural Fire and Life Safety Principles, ICC
- ◆ CFC Fundamentals, ICC
- ◆ Fire Protection Systems, ICC
- ◆ Solving Means of Egress Issues in Commercial Buildings, ICC
- ◆ 2006 IBC Transition from 1997 UBC, ICC
- ◆ IBC Hazardous Materials, ICC
- ◆ 2006 IFC Transition From 2000 UFC, ICC
- ◆ State Regulated Facilities, OCFA
- ◆ Intermediate Fire Alarm Seminar, AFAA
- ◆ Fire Alarm System Testing and Inspections, AFAA
- ◆ Means of Egress I & II, ICBO
- ◆ Underwriters Laboratories Fire Systems, Alarm Association
- ◆ Prevention 1A, 1B, 1C, CSFM
- ◆ Chemical Classification 101, OCFA
- ◆ Hazardous Materials/Confined Space Awareness, OCFA
- ◆ Fire Alarm Systems, California Fire Chiefs Association
- ◆ Flammable and Combustible Liquids—UFC Article 79, ICBO
- ◆ Hazardous Materials, ICBO
- ◆ Applications of the UFC for Building Construction, ICBO

20+ Years of Experience in Fire and Life Safety

>20,000 plans reviewed

As a DGA Associate, Mr. Keyworth will perform plan review and inspections to ensure compliance with adopted codes and standards for a wide variety of facilities and uses to include but, not limited to fire alarm system, fire suppression systems, pre-engineer systems, architectural, high piled storage, and special systems.

Agency Experience

- ◆ Riverside City Fire Department
- ◆ Grinnell Fire Protection
- ◆ Orange County Fire Authority

Project / Plan Review Experience

- ◆ Evaluate proposed fire protection systems and scenarios to help eliminate the danger to prevention & suppression personnel as well as the public
- ◆ Participate in detailed coordination and interfacing with appropriate building department representatives to ensure compliance
- ◆ Provide guidance and direction to subordinates

Specialty certifications;

- ◆ OSHA Hazardous Waste Operations Training 1910.120 (e) (3) (I) Off-Site
- ◆ OSHA Hazardous Materials Technician



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: February 25, 2019

TO: City Council

FROM: Dan Harker, Fire Chief *DA*

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Declare antiquated equipment and hand tools surplus and authorize their donation

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council declare the assorted antiquated hand tools along with the equipment listed below surplus and authorize their donation to not-for-profit organizations within the fire service (Examples: Fire Academies and Volunteer Fire Departments).

BACKGROUND

As the department has grown and changed over its humble beginnings the needs for more space and modern firefighting equipment have made it necessary to separate and clear out all antiquated and surplus equipment.

ANALYSIS

In the past, the Fire Department has donated equipment to organizations in need of equipment rather than trading them in, if even possible, for a very low, pro-rated amount. As an organization, we could assist in the training of the fire service future, through training and use of these tools in the academy environment. The benefits far outweigh the small amount of money that we would receive if we traded them or tried to sell them in the open market to another agency. The following outlines the equipment to potentially be donated: (4) Rope Bags, (1) Tripod, (2) Piercing nozzles, (3) 4" Hose Clamps, (1) 2.5" Hose Clamp, (4) Brush Hooks, (2) Scene Lights, (2) Bag of Chains, (4) Small Pry Bars, (3) Large Coupling Wrenches, (1) Acetylene Torch, (4) Hydraulic Piston Jacks, (1) Small Shovel, (1) Sledge Hammer, (2) Windshield Saws, (4) Pike Poles, (1) Rubbish Hook, (1) Dry Wall Hook, (1) Ram Bar, (1) Air Hammer and Tips, (8) Hand Hooks, (2) Bolt Cutters, (2) Pick Head Axes, (2) Flat Head Axes, (1) 4" Fog Nozzle Tip, (1) 1.75" Fog Nozzle Tip, (3) Double Females, (3) Double Males, (3) Smooth Bore Tips, (1) Stackable Smooth Bore Nozzle, (2) Reducers, and (1) Rescue Harness

FINANCIAL IMPACT

Donating the small tools and equipment will create much needed storage space within the fire department and will have no financial impact on the city.

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF FEBRUARY 25, 2020

A regular meeting of the Housing Authority of the City of Loma Linda is scheduled to be held at 7:00 p.m. or as soon thereafter as possible, Tuesday, February 25, 2020 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the March 10, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, February 25, 2020.

A. Call To Order

B. Roll Call

C. Closed Session

D. Items To Be Added Or Deleted

E. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker

F. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

G. **Scheduled Items**

1. **Joint meeting of the City Council and Housing Authority Board** regarding 2020-2021 Mid-Year Budget Review including expenditure appropriations and revenue adjustments
[City Manager/Finance]

H. **Consent Calendar**

2. Demands Registers
3. Minutes of February 11, 2020

I. **New Business**

J. **Chair and Member Reports**

K. **Reports of Officers**

L. **Adjournment**



Loma Linda Housing Authority Official Report

Rhodes Rigsby, Chairman
John Lenart, Vice Chairman
Ovidiu Popescu, Member
Phillip Dupper, Member
Ronald Dailey, Member

HOUSING AUTHORITY AGENDA: February 25, 2020
TO: Housing Authority Board
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

vchlist
02/19/2020 8:07:07AM

Voucher List
CITY OF LOMA LINDA
02-25-2020 HA

Page: 1

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2229	2/6/2020	000266	ROBBINS & HOLDAWAY, A PROFESSIONAL CC 38458		PROFESSIONAL/LEGAL SERVICES	1,088.96
					Total :	1,088.96
2230	2/6/2020	006130	AEGIS SECURITY INSURANCE CO POLICY #0103012419	P-0000016361	ANDRE MIXON/10946 CABRILLO LOOP	937.00
					Total :	937.00
2231	2/13/2020	005395	USBANK EQUIPMENT FINANCE 405899634 HA	P-0000015920	PRINTER LEASE AGREEMENT	24.56
					Total :	24.56
2232	2/13/2020	003647	MID-CENTURY INSURANCE CO POLICY 32268-45-85	P-0000016385	WENDI LOPEZ/25450 SONORA LOOP	825.95
					Total :	825.95
2233	2/25/2020	005791	CENTURYLINK 89174559 HA	P-0000015960	INTERNET SERVICES AND VOIP	2.61
					Total :	2.61
2234	2/25/2020	004631	DHA CONSULTING, LLC 19-1206 HA	P-0000016362	ANNUAL HOUSING AUTHORITY REPOF	2,847.50
					Total :	2,847.50
2235	2/25/2020	005456	THE STRICKLER ASSOCIATION LL 1020	P-0000016381	HOUSING AUTHORITY CONSULTING S	1,595.00
					Total :	1,595.00
7 Vouchers for bank code : bofaha						Bank total : 7,321.58
7 Vouchers in this report						Total vouchers : 7,321.58

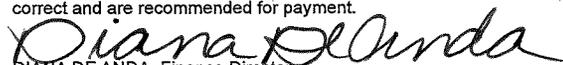
Page: 1

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 2229 through 2235 for a total disbursement of \$ 7,321.58, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 02/25/2020 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor



Loma Linda Housing Authority Official Report

Rhodes Rigsby, Chairman
John Lenart, Vice Chairman
Ovidiu Popescu, Member
Phillip Dupper, Member
Ronald Dailey, Member

HOUSING AUTHORITY AGENDA: February 25, 2020
TO: Housing Authority Board
SUBJECT: Minutes of February 11, 2020

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council approve the minutes of February 11, 2020.

Loma Linda Housing Authority

Minutes

A Regular Meeting of February 11, 2020

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Rigsby at 7:48 p.m., Tuesday, February 11, 2020, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Board Members Present:

Chairman Rhodes Rigsby
Vice Chairman John Lenart
Ovidiu Popescu
Phill Dupper
Ron Dailey

Board Members Absent:

None

Others Present:

Executive Director T Jarb Thaipejr
General Counsel Richard Holdaway

Scheduled Items

HA-2020-04

CC-2020-10 **Joint meeting** of the City Council and Housing Authority

- a. LLHA Bill #R-2020-01 – Approving a Fourth Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing
- b. Council Bill #R-2020-02 – Approving a Fourth Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing

Assistant City Manager Bolowich provided a brief history, indicating that Mary Erickson Community Housing (Developer) was provided an opportunity to dispose of several Housing Authority scattered sites (Phase One lots) to generate revenue for construction of an Affordable Housing project on Juanita Street (Phase Two). The disposal of the Phase One lots has been completed pursuant to the Second Amendment to the Affordable Housing Agreement.

The Developer has demonstrated to Authority staff following the obtaining of construction bids that the development of six houses was not feasible at this time, but it was feasible for the Developer to undertake development of four housing on the Phase Two lots. The fourth amendment to the Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing would delete any option of Developer to acquire the Deferred Lots as well as any obligation of Authority to convey the Deferred Lots to Developer under the Original AHA as amended.

Motion by Dailey, seconded by Popescu and carried unanimously to adopt Housing Authority Bill #R-2020-01 and Council Bill #R-2020-02 Approving a Fourth Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing

LLHA Resolution No. 45

A Resolution of the Loma Linda Housing Authority Approving a Fourth Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing

Resolution No. 3045

A Resolution of the City Council of the City of Loma Linda Approving a Fourth Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing

The Housing Authority Board recessed at 7:52 to allow for completion of the City Council agenda and reconvened at 8:06 p.m.

HA-2020-05 – Consent Calendar

Motion by Dupper, seconded by Lenart and carried unanimously to approve the following:

The Demands Register dated:

January 28, 2020 with commercial demands totaling \$5,862.89;
January 31, 2020 with commercial demands totaling \$162.00; and
February 11, 2020 with commercial demands totaling \$2,442.17.

The minutes of January 14, 2020 as presented.

The meeting adjourned at 8:06 p.m.

Approved at the meeting of

Secretary

CITY OF LOMA LINDA
CITY COUNCIL AS SUCCESSOR AGENCY
TO THE LOMA LINDA REDEVELOPMENT AGENCY

AGENDA

REGULAR MEETING OF FEBRUARY 25, 2020

A regular meeting of the City Council of the City of Loma Linda as successor agency to the Loma Linda Redevelopment Agency is scheduled to be held Tuesday, February 25, 2020 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

In acting in the limited capacity of Successor Agency as provided in California Health and Safety Code §§ 34173 and 34176, the City Council expressly determines, recognizes, reaffirms, and ratifies the statutory limitation on the City and the City Council's liability with regards to the responsibilities of the former Loma Linda Redevelopment Agency under AB 1X26. Nothing herein shall be construed as an action, commitment, obligation, or debt of the City itself, or a commitment of any resources, funds, or assets of the City to fund the City's limited capacity as the Successor Agency to the Loma Linda Redevelopment Agency. Obligations of the Successor Agency shall be funded solely by those funds or resources provided for that purpose pursuant to AB 1X26 and related statutes.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

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Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the March 11, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, February 25, 2020.

A. **Call To Order**

B. **Roll Call**

C. **Items To Be Added Or Deleted**

D. **Oral Reports/Public Participation - Non-Agenda Items** (Limited to 30 minutes; 3 minutes allotted for each speaker)

E. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

F. **Consent Calendar**

1. Demands Register

2. Minutes of February 11, 2020

G. **Adjournment**



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

SUCCESSOR AGENCY AGENDA: February 25, 2020
TO: Board Members
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

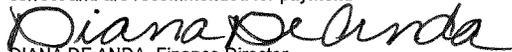
It is recommended that the Successor Agency Board approve the attached list of demands for payment.

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1361	2/6/2020	000266	ROBBINS & HOLDAWAY, A PROFESSIONAL CC 38449		PROFESSIONAL/LEGAL SERVICES	83.13
Total :						83.13
1 Vouchers for bank code : bofasa						Bank total : 83.13
1 Vouchers in this report						Total vouchers : 83.13

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 1361 through 1361 for a total disbursement of \$ 863.13, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 02-25-2020 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

SUCCESSOR AGENCY AGENDA: February 25, 2020
TO: Board Members
SUBJECT: Minutes of February 11, 2020

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the minutes of February 11, 2020.

City of Loma Linda
City Council as Successor Agency
To the Loma Linda Redevelopment Agency
Minutes
Regular Meeting of February 11, 2020

A regular meeting of the City Council as Successor Agency to the Loma Linda Redevelopment Agency was called to order by Mayor Rigsby at 8:06 p.m., Tuesday, February 11, 2020, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:

Mayor Rhodes Rigsby
Mayor pro tempore John Lenart
Ovidiu Popescu
Phill Dupper
Ron Dailey

Councilmen Absent:

None

Others Present:

City Manager T. Jarb Thaipejr
City Attorney Richard Holdaway

SA-2020-02 - Consent Calendar

Motion by Lenart, seconded by Popescu and unanimously carried to approve the following item:

The Demands Registers dated:

- January 28, 2020 with commercial demands totaling \$2,038.13; and
- January 31, 2020 with commercial demands totaling \$419,686.06.

The Minutes of January 14, 2020 as presented.

The meeting adjourned at 8:07 p.m.

Approved at the meeting of

City Clerk