

CITY OF LOMA LINDA
CITY COUNCIL AGENDA
REGULAR MEETING OF APRIL 14, 2020
7:00 p.m. Public Meeting

CORONAVIRUS DISEASE (COVID-19) ADVISORY

The City Council Chambers will not be open to the public

THIS MEETING WILL BE CONDUCTED VIA WEBINAR/TELECONFERENCE. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting will be conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will be no in-person meeting location at which the public may appear.

Members of the public may participate in this meeting by joining the ZOOM conference:

- Join from a PC, Mac, iPad, iPhone or Android device
 - Please click this URL to join Zoom Meeting: <https://zoom.us/j/528797584>
 - If you do not wish for your name to appear on the screen, you may "rename" yourself to be anonymous – right click your display square and click “rename.
 - If you want to provide public comments and are using a computer or laptop without a microphone, you will also need to call in using the information below and dial your Participant ID on the phone when prompted.
 - Please use the “Raise Hand” button to request to speak. If you’re unable to locate this button, use the meeting’s “chat” function to inform the moderator you wish to speak.

- Join by phone:
 - Dial 1-669-900-6833 and follow prompts - *NOTE: Your phone number will appear on screen if you plan to speak at the meeting.*
 - **Meeting ID: 528 797 584**
 - If you are not going to be requesting to speak and do not want your phone number to appear on the screen, dial *67 followed immediately by the Zoom meeting phone number (1-669-900-6833).
 - Verbal participation over the phone
 - Dial *6 to mute and unmute yourself. You will be muted by default upon entering the meeting. The meeting host will unmute those who wish to speak at the appropriate time. Please keep yourself on mute when not speaking.
 - Dial *9 to “raise your hand” to request to speak.
 - Raised hands will only be acknowledged during the Public Hearing and Public Comment sections of the agenda, and when the Meeting’s presiding officer requests comments from the public.

Disclaimer: If you decide to connect to the City’s Zoom meeting the phone number you dial in with and/or the information you provided on your Zoom account may be unintentionally recorded and broadcasted by the city.

In addition to the above, Public Comments may be submitted via email to ask@lomalinda-ca.gov; are limited to 250 words and may be submitted until the start of the meeting at 7:00 p.m.

Meetings are accessible to people with disabilities. Every attempt will be made to swiftly address each request. Requests in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the City Clerk at bnicholson@lomalinda-ca.gov or (909) 799-2890.

CITY OF LOMA LINDA
CITY COUNCIL AGENDA
REGULAR MEETING OF APRIL 14, 2020

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, April 14, 2020 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

Agenda item requests for the May 12, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, April 28, 2020.

A. Call To Order

B. Roll Call

C. Closed Session

D. Invocation and Pledge of Allegiance – Mayor Rigsby (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

E. Items To Be Added Or Deleted

F. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

G. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

H. **Scheduled and Related Items**

1. March 3, 2020 Election Results
 - a. Council Bill #R-2020-09 – Confirming the March 3, 2020 Election Results
 - b. Remarks from departing Councilman
 - c. Oath of Allegiance to City Councilmen-elect
 - d. Presentation of Certificates of Election to City Councilmen-elect
 - e. Seating of Councilmen and remarks from newly elected
2. Re-organization
 - a. Election of Mayor
 - b. Election of Mayor pro tempore
3. Appoint City Council Members to the following Boards/Commissions
 - a. San Bernardino County Transportation Authority (SBCTA)
 - b. Omnitrans
 - c. Inland Valley Development Agency (IVDA)
 - d. San Bernardino International Airport Authority (SBIAA)
 - e. Solid Waste Management Board
 - f. San Bernardino Valley Municipal Water District Advisory Commission on Water Policy
 - g. California Joint Powers Insurance Authority Board of Directors (CJPIA)
 - h. Board of Directors Confire JPA
4. **Public Hearing** – Council Bill #O-2020-02 (Second Reading and Roll Call Vote) – Amending Title 13, Chapter 13.04 and 13.06 of the Loma Linda Municipal Code concerning Discontinuation of Residential Water Service for Nonpayment [**City Manager/City Attorney**]

I. **Consent Calendar**

5. Demands Registers
6. Minutes of March 10 and 17, 2020
7. February and March 2020 Treasurer’s Reports
8. March 2020 Fire Department Report
9. Award contract: [**Public Works**]
 - a. for Pavement Rehabilitation on Barton Road from Campus Street to Benton Street and on Campus Street from Barton Road to University Avenue (CIP 19-190)
 - b. to Install security fencing at the Corporation Yard, north side only
 - c. to Replace Tennis Court Wind Screens at City Tennis Courts
 - d. to Paint interior of the Civic Center Community Room and Senior Center
 - e. to Install City Entrance Sign, west Redlands Boulevard
 - f. for Manhole Trench Settlement Repair on Redlands Boulevard

10. Accept as complete and authorize recordation of Notice of Completion for: **[Public Works]**
 - a. Well Site Re-Roof at Richardson Well No. 6 and Mountain View Well No. 3 (CIP 19-854)
 - b. Parking Lot Improvements at Heritage Park (CIP 19-742)
 - c. Hulda Crooks Park Playground Shade Structure Installation (CIP 19-743)
11. Declare various technology devices and associated equipment surplus and authorize disposal **[Information Systems]**
12. Declare 2011 Chevrolet Silverado 2500HD 4-wheel drive surplus, authorize disposal and allocate funding for replacement vehicle **[Fire]**
13. Approve an agreement with TKE Engineering, Inc. in the amount of \$20,000 for consulting services to assist with the disposition of former Redevelopment property at The Groves Loma Linda **[Community Development]**
14. Approve an agreement with MIG, Inc. in an amount not to exceed \$50,000 for Development Code and General Plan updates **[Community Development]**

J. **Old Business**

K. **New Business**

L. **Reports of Councilmen** (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

M. **Reports Of Officers** (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).

N. **Adjournment** - to Thursday, May 7, 2020 for a Joint Workshop with Budget Committee to present 2020-2021 proposed budget



The City of Loma Linda thanks you for taking all precautions to prevent spreading the COVID-19 virus.

Follow CDC guidelines and take the following everyday steps to help avoid the spread the respiratory virus

- Wash your hands often with soap and water for at least 20 seconds.
- Wear a face covering when out of the home.
- Cover your cough or sneeze with a tissue, throw the tissue away, and then wash your hands.
- Avoid touching your eyes, nose, and mouth.
- Clean and disinfect frequently touched objects or surfaces such as remote controls and doorknobs. Avoid close contact with people who are sick.
- Stay home if you are sick. Call your doctor if you develop fever, cough, or difficulty breathing.



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

COUNCIL AGENDA: April 14, 2020
TO: City Council
FROM: Barbara Nicholson, City Clerk
VIA: T. Jarb Thaipejr City Manager
SUBJECT: March 3, 2020 Election Results

Approved/Continued/Denied By City Council Date _____
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- a. Council Bill #R-2020-09 – Confirming the March 3, 2020 Election Results
- b. Remarks from departing Councilman
- c. Oath of Allegiance to City Councilmen-elect
- d. Presentation of Certificates of Election to City Councilmen-elect
- e. Seating of Councilmen and remarks from newly elected

RECOMMENDATION

It is recommended that the City Council adopt Council Bill #R-2020-09 - Confirming the March 3, 2020 Election Results; allow remarks from departing Councilman; have the City Clerk administer the oath of office to City Councilmen-elect; and allow for comments from newly elected Councilmen.

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA
CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION
HELD ON MARCH 3 ,2020 DECLARING THE RESULT AND SUCH OTHER
MATTERS AS PROVIDED BY LAW**

WHEREAS, a General Municipal Election was held and conducted in the City of Loma Linda, California, on Tuesday, March 3, 2020, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the County Election Department canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as "Exhibit A".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of ballots cast in the precincts except vote by mail voter ballots was 1,029.

That the whole number of vote by mail voter ballots cast in the City was 3,227, making a total of 4,661 ballots cast in the City.

SECTION 2. That the names of persons voted for at the election for Member of the City Council are as follows:

Rhodes Rigsby
John Lenart
Bhavin Jindal
Ovidiu Popescu
Gabriel Uribe

SECTION 3. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were as listed in Exhibit "A" attached.

SECTION 4. The City Council does declare and determine that John Lenart was elected as Member of the City Council for the full term of four years; Rhodes Rigsby was elected as Member of the City Council for the full term of four year; and Bhavin Jindal was elected as a Member of the City Council.

SECTION 5. The City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election, showing: (1) the whole number of ballots cast in the City; (2) The names of the persons voted for; (3) For what office each person was voted for; (4) The number of votes given at each precinct to each person; (5) The total number of votes given to each person.

SECTION 6. That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; that the City Clerk shall also

administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED ON April 14, 2020 by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Rhodes Rigsby, Mayor

ATTEST:

Barbara Nicholson, City Clerk

City of Loma Linda City Council (Vote for 3)

Precincts Reported: 18 of 18 (100.00%)

	Mail Ballot	Designated M	Polling Place	Provisional	Total	
Times Cast	3,227	0	1,384	50	4,661 / 11,965	38.96%
Undervotes	2,846	0	1,431	66	4,343	
Overvotes	9	0	18	0	27	

Candidate	Party	Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
RHODES RIGSBY		1,434	0	573	12	2,019	21.00%
JOHN LENART		1,571	0	612	18	2,201	22.90%
BHAVIN JINDAL		1,384	0	566	19	1,969	20.48%
OVIDIU POPESCU		1,037	0	428	11	1,476	15.35%
GABRIEL URIBE		1,400	0	524	24	1,948	20.26%
Total Votes		6,826	0	2,703	84	9,613	

	Mail Ballot	Designated Mail Ballot	Polling Place	Provisional	Total	
Unresolved Write-In	0	0	0	0	0	



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: Barbara Nicholson, City Clerk

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Appoint City Council Members to the following Boards/Commissions

Approved/Continued/Denied
By City Council
Date _____

- a. San Bernardino County Transportation Authority (SBCTA)
- b. Omnitrans
- c. Inland Valley Development Agency (IVDA)
- d. San Bernardino International Airport Authority (SBIAA)
- e. Solid Waste Management Board
- f. San Bernardino Valley Municipal Water District Advisory Commission on Water Policy
- g. California Joint Powers Insurance Authority Board of Directors (CJPIA)
- h. Board of Directors Consolidated Fire Agencies JPA (formerly Confire)

RECOMMENDATION

It is recommended that the City Council confirm current appointments or appoint new delegates and/or alternates.

BACKGROUND

Customarily after re-organization, the City Council considers appointments of its members to serve various local and regional boards and commissions. The following is a listing and brief description of each board or commission on which members of the City Council serve as representatives of the City, as well as the current appointments. All boards, with the exception of the CJPIA, require filing a Statement of Economic Interests.

San Bernardino County Transportation Authority (SBCTA), formerly SANBAG – SBCTA is responsible for cooperative regional transportation planning and furthering an efficient multi-modal system for San Bernardino County. The Board of Directors meets at 10 a.m. on the first Wednesday of every month at the San Bernardino County Transportation Authority Santa Fe Depot – First Floor Lobby Board Room 1170 W. 3rd Street, San Bernardino.

Current delegate - Mayor Rigsby; alternate – Councilman Dailey

Omnitrans – Omnitrans is a Joint Powers Authority (JPA) administered by a Board of Directors, made up of the Mayor or Council Member from each member-City and four Supervisors of the County of San Bernardino. Each City and the County has one designated alternate Board Member. The Omnitrans Board of Directors typically meets on the first Wednesday of the month at 8:00 a.m. at Omnitrans Headquarters, located at 1700 West Fifth Street in San Bernardino.

Current delegate – Councilman Dailey; alternate – Councilman Popescu

Inland Valley Development Agency (IVDA) - The IVDA is a joint powers authority comprised of the County of San Bernardino and the Cities of San Bernardino, Colton and Loma Linda. The IVDA is charged with obligations and responsibilities to serve as the Local Reuse Authority to achieve successful implementation of the base reuse plan for the effective reuse of the former Norton Air Force Base. This includes support for a public airport and various lands and buildings. Regular meetings of the Agency Board are held in the main auditorium of the Norton Regional Event Center, 1601 E Third Street, San Bernardino on the 2nd Wednesday of each month, with closed session starting at 3:00 p.m. and open session at 3:30 p.m.

Current delegate – Councilman Popescu and Mayor Rigsby; alternate – Councilman Dupper

San Bernardino International Airport Authority (SBIAA)- the SBIAA is an regional joint powers authority created by and through State Legislation to serve as the owner, developer, and operator of the aeronautical portions of the former Norton Air Force Base, now known as the San Bernardino International Airport. The SBIAA Oversees a U.S. Department of Transportation, Federal Aviation Administration (FAA) Part-139 Certified Public Airport. The Commission is comprised of members from the County of San Bernardino, Cities of San Bernardino, Colton, Loma Linda and Highland. Regular meetings of the Authority Commission are held in the main auditorium of the Norton Regional Event Center, 1601 E Third Street, San Bernardino on the 4th Wednesday each month, with closed session at 3:00 p.m. and open session at 3:30 p.m.

Current delegate – Councilman Popescu; alternate – Councilman Dupper

Solid Waste Management Board – the Board is advisory to the County Board of Supervisors as mandated by and relating to AB 939. They meet quarterly on the third Thursday at 2:00 p.m. at the Fisk Auditorium of the San Bernardino County Museum, 2024 Orange Tree Lane, Redlands.

Current delegate – Mayor pro tempore Lenart; alternate – Mayor pro tempore Dupper

San Bernardino Valley Municipal Water District Advisory Commission on Water Policy – The Commission consists of 21 member agencies and discussed issues related to the San Bernardino Basin, such as water transfers and rates. The Commission meets on an as-needed basis at the San Bernardino Valley Municipal Water District, 380 E. Vanderbilt Way, San Bernardino.

Current delegate – Councilman Lenart; alternate – Mayor pro tempore Dupper

California Joint Powers Insurance Authority Board of Directors (CJPIA) - The board approves the operating budget for the Authority and considers amendments to the Agreement with member agencies. The Delegate must be a Council Member; any number of alternates may be appointed from Council or Staff to ensure representation at the annual meeting. The Board meets annually in July.

Current delegate - Councilman Dupper; alternate – City Manager Thajpejr and Finance Director DeAnda

Consolidated Fire Agencies JPA Board of Directors (Confire) – the Board approves the operating budget and oversees the JPA among the cities of Loma Linda, Redlands, Colton, Rialto, Rancho Cucamonga, and the San Bernardino County Fire Agency for emergency communication services under the contact with the San Bernardino County Communication Center for dispatch services. The Board meets on an as-needed basis, but at least bi-annually.

Current delegate - Mayor Rigsby; alternate – Mayor pro tempore Dupper



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: Barbara Nicholson, City Clerk

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: **Public Hearing** – Council Bill #O-2020-02 (Second Reading and Roll Call Vote) – Amending Title 13, Chapter 13.04 and 13.06 of the Loma Linda Municipal Code concerning Discontinuation of Residential Water Service for Nonpayment

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council:

- a. Open Public Hearing, take public comment, close public hearing
- a. Waive reading of Council Bill #O-2020-02 in its entirety, direct the Clerk to read by title only and adopt on roll call vote.

BACKGROUND:

At the March 10, 2020, City Council meeting, the City Council introduced Council Bill #O-2020-02 amending Title 13, Chapter 13.04 and 13.06 of the Loma Linda Municipal Code concerning Discontinuation of Residential Water Service for Nonpayment as New Business, set Public Hearing and second reading for April 14, 2020.

Senate Bill 998 requires urban water suppliers that provide water to more than 200 water connections to adopt a detailed written policy concerning residential water shutoffs for nonpayment. That policy was adopted by Resolution at the March 10, 2020 City Council meeting. This ordinance amends relevant shutoff language in the Loma Linda Municipal Code and indicates the policy was adopted by resolution.

FISCAL IMPACT:

The timeframe to collect revenues from delinquent residential customers will increase.

Attachment:

Council Bill #O-2020-02

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING TITLE 13, CHAPTER 13.04 AND 13.06 OF THE LOMA LINDA MUNICIPAL CODE CONCERNING THE DISCONTINUATION OF RESIDENTIAL WATER SERVICE FOR NONPAYMENT

WHEREAS, the City of Loma Linda, California (the “City”) is a municipal corporation, duly organized under the California Constitution and laws of the State of California; and

WHEREAS, the City owns and operates a public water system that supplies water to residential, commercial, and industrial customers throughout the City’s jurisdiction; and

WHEREAS, in 2018, the California Legislature adopted Senate Bill 998 (“SB 998”) which adopted new and expanded protections regarding discontinuation of water service for nonpayment and related matters; and

WHEREAS, the City Council desires to amend the Loma Linda Municipal Code to ensure consistency with the requirements of SB 998 and other laws.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. Section 13.04.750 of the Loma Linda Municipal Code is hereby amended to read as follows:

13.04.750 Charges due when.

Water charges are due and payable upon presentation to the property owner or his tenant or agency as designated in the application. Accounts are delinquent fifteen days after the date indicated on the bill.

SECTION 3. Section 13.04.760 of the Loma Linda Municipal Code is hereby amended to read as follows:

13.04.760 Billing—Payment due notice required.

Bills for metered water services shall be rendered at the end of each billing period. Flat rate service shall be billed in advance. Bills shall be payable on presentation. On each bill for water service rendered by the utility services division (water) shall be printed substantially as follows: "Payment is due within fifteen (15) days of billing date. Service may be turned off if account is unpaid."

SECTION 4. Section 13.04.890 of the Loma Linda Municipal Code is hereby amended to read as follows:

13.04.890 Service discontinuance authorized for nonpayment.

Non-residential service may be discontinued if payment is not made by the delinquent date. Service to residential accounts may be discontinued if bills are delinquent for sixty (60) calendar days.

SECTION 5. Section 13.04.1020 of the Loma Linda Municipal Code is hereby amended to read as follows:

13.04.1020 Civil penalties for violation.

Unless otherwise provided by resolution in the City policy on residential water service shut-off for nonpayment, violators of the mandatory provisions of this chapter shall be subject to civil action initiated by the city as follows:

A. First Violation. For a first violation, the city shall issue a written notice of violation to the water user violating the provisions of this chapter. The notice shall be given pursuant to the requirements listed in Sections 13.04.970 and 13.04.980.

B. Second Violation. For a second violation of this chapter within a twelve-month period or for failure to comply with the notice of violation within the period stated, a surcharge of one hundred dollars is imposed for the meter through which the wasted water was supplied.

C. Third Violation. For a third violation of this chapter within a twelve-month period, or for continued failure to comply within thirty days after notice of an imposition of second violation sanctions, a one-month penalty surcharge in the amount of two hundred dollars is imposed for the meter through which the wasted water was supplied. In addition to the surcharge, the city may, at its discretion, install a flow-restricting device at such meter with a one-eighth inch orifice for services up to one and one-half inch size, and comparatively sized restrictors for larger services, on the service of the customer at the premises at which the violation occurred for a period of not less than forty-eight hours. The charge to the customer for installing a flow-restricting device shall be based upon the size of the meter and the actual cost of installation but shall not be less than that provided in the city's rules and regulations. The charge for removal of the flow-restricting device and restoration of normal service shall be as provided in the city's rules and regulations.

D. Subsequent Violations—Discontinuance of Service. For any subsequent violation of this chapter within the twenty-four calendar months after a first violation as provided in this section, the penalty surcharge shall be imposed and the city may discontinue water service to that customer at the premises or to the meter where the violation occurred. The charge for reconnection and restoration of normal service shall be as provided in the rules and regulations of the city. Such restoration of service shall not be made until the director of public services of the city has determined that the water user has provided reasonable assurances that future violations of this chapter by such user will not occur.

SECTION 6. Section 13.06.050 of the Loma Linda Municipal Code is hereby amended to read as follows:

13.06.050 Credit rules—Payment of bills.

A. Water bills are due and payable upon presentation; delinquent fifteen days after mailing date.

B. If service is discontinued for non-payment of bill, a turn-on charge pursuant to resolution, plus payment of the full amount for utility service is required before services will be restored.

C. Delinquent notices are sent twenty days after the mailing date. Water service may be discontinued.

D. Ten days after service has been discontinued, consumer's prepayment will be applied to unpaid balance and accrue to city unless delinquent charges have been paid.

E. Notice of intention to discontinue water service shall be given to the applicant for water service at any time after the delinquent notice has been mailed. The notice to discontinue water service shall include a date water service shall be discontinued and shall afford an opportunity for the applicant or an affected party to be heard regarding reasons why water service should not be discontinued. Copies of the notice shall be sent to occupants of the premises.

F. Not less than twenty-four hours before discontinuance of water service as to a non-residential customer, or five (5) days as to a residential customer, the property shall be notified of the pending discontinuance of service by the placement of a door hanger final notice on a conspicuous door upon the premises which shall state substantially as follows:

“Because of non-payment of your last utility bill, your services will be discontinued on _____.”

G. Service will not be resumed until a prepayment in accordance with Section 13.06.030 is reconstituted plus payment of a turn-on charge as established by resolution.

H. Court action shall be instituted by the city manager or his designated representative to recover any amount outstanding after the prepayment has been applied to bill.

SECTION 7. Section 13.06.090 is hereby added to Title 13, Chapter 06 of the Loma Linda Municipal Code to read as follows:

13.06.090 Policy on discontinuation of residential water service.

The City Council may, by resolution or motion, adopt a policy for discontinuation of residential water service. Such policy may include, but may not be limited to, additional procedures concerning billing, discontinuation of service, notifications, restoration of service, contesting or appealing a bill, extensions and alternative payment arrangements, protections available to qualified low-income customers, and related matters. To the extent a policy adopted pursuant to this section conflicts with any provisions of this Title, the policy shall control.

SECTION 8. CEQA. The City Council has determined that the proposed Ordinance is not a “project” as defined by the California Environmental Quality Act (“CEQA”) Guidelines Section 15378.

SECTION 9. Severability. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof.

SECTION 10. The City Clerk shall certify to the adoption of this Ordinance and shall cause a copy of the same to be published at least once in the official newspaper of said City within fifteen (15) days after its adoption. This Ordinance shall take effect on the thirty-first (31st) day after its adoption.

[SIGNATURES ON THE NEXT PAGE]

Passed, approved, and adopted this _____ day of _____, 2020.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 10th day of March 2020, and was adopted on the _____ day of _____ 2018 by the following vote to wit:

Ayes:

Noes:

Abstain:

Absent:

Mayor of the City of Loma Linda

ATTEST:

Barbara Nicholson, City Clerk

APPROVED AS TO FORM:

Richard E. Holdaway, City Attorney



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: April 14, 2020
TO: City Council
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the attached list of demands for payment.

vchlist
03/19/2020 8:49:39AM

Voucher List
CITY OF LOMA LINDA
03-24-2020

Page: 1

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
605082	3/9/2020	000454 ICMA RETIREMENT CORP	2020030900605082		ICMA CONTRIBUTIONS-02/16-02/29/202	26,570.29
					Total :	26,570.29
630812	3/5/2020	004826 SAMILEY, RAMON	REQUEST		DONATION FOR THE DJ SERVICE 3/7/2	100.00
					Total :	100.00
630813	3/5/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC 38600-38606			PROFESSIONAL/LEGAL SERVICES	3,158.80
					Total :	3,158.80
630814	3/5/2020	001154 VISION SERVICE PLAN - CA	808777977		VISION INSURANCE PREMIUM-MAR 20	1,177.66
					Total :	1,177.66
630815	3/5/2020	004197 C.A.P.F.	MARCH 2020 BILLING		LONG TERM DISABILITY-MAR 2020	826.00
					Total :	826.00
630816	3/5/2020	000690 NEW YORK LIFE INSURANCE CO	006924297		LIFE INSURANCE PREMIUM	56.34
					Total :	56.34
630817	3/5/2020	002888 DELTA DENTAL INSURANCE CO	BE003824489		DENTAL INSURANCE PREMIUM-MAR 20	1,211.66
					Total :	1,211.66
630818	3/5/2020	001118 DELTA DENTAL OF CALIFORNIA, CLIENT SER\	BE003823084		DENTAL INSURANCE PREMIUM-MAR 20	3,300.36
					Total :	3,300.36
630819	3/5/2020	005401 TINA LAM	993762025		CLOSED ACCOUNT-PREPAYMENT REF	42.94
					Total :	42.94
630820	3/10/2020	001280 CARRY HOWARD	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	76.06
					Total :	76.06
630821	3/10/2020	000917 ZAHADA K SINGH	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	55.54
					Total :	55.54
630822	3/10/2020	004172 NICHOLAS GRAY	REFUND		ICMA LOAN OVERPAYMENT	71.67
					Total :	71.67
630823	3/10/2020	001862 U.S. POSTAL SERVICE	REQUEST		PRESORT POSTAGE PERMIT #1277	2,000.00

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630823	3/10/2020	001862 001862 U.S. POSTAL SERVICE	(Continued)			Total : 2,000.00
630824	3/12/2020	000840 CITY OF SAN BERNARDINO	92661-76164	P-0000015791	WATER PURCHASES	1,377.70
						Total : 1,377.70
630825	3/12/2020	000840 CITY OF SAN BERNARDINO	92661-90878	P-0000015791	WATER PURCHASES	36.30
						Total : 36.30
630826	3/12/2020	002218 SONIA FABELA	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	427.26
						Total : 427.26
630827	3/12/2020	005270 SUPERIOR AUTOMOTIVE WAREHOUSE	052057	P-0000015864	UNIVERSAL COUPLER LOCK	26.57
						Total : 26.57
630828	3/12/2020	005270 SUPERIOR AUTOMOTIVE WAREHOUSE	052632	P-0000015864	SPARK PLUG	26.12
						Total : 26.12
630829	3/12/2020	001261 THE GAS COMPANY	STMTS-4		GAS SERVICE	1,691.35
						Total : 1,691.35
630830	3/12/2020	005502 FRONTIER COMMUNICATIONS	STMTS-4		PHONE SERVICE	281.44
						Total : 281.44
630831	3/12/2020	000026 VERIZON WIRELESS	9849385936		S.C.A.D.A.DATA CARD LAP TOP	38.01
						Total : 38.01
630832	3/12/2020	000026 VERIZON WIRELESS	9849385935		WIRELESS PHONE SERVICE & EQUIPM	2,811.61
						Total : 2,811.61
630833	3/12/2020	001245 SO CALIF EDISON	STMTS-3		ELECTRICITY SERVICE	318.29
						Total : 318.29
630834	3/12/2020	001245 SO CALIF EDISON	2-34-867-5984		ELECTRICITY SERVICE	749.61
						Total : 749.61
630835	3/12/2020	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICE	79.34
						Total : 79.34

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630836	3/12/2020	001245 SO CALIF EDISON	STMTS-17		ELECTRICITY SERVICE	9,489.32
					Total :	9,489.32
630837	3/12/2020	001245 SO CALIF EDISON	STMTS-12		ELECTRCITY SERVICE	1,098.73
					Total :	1,098.73
630838	3/12/2020	001245 SO CALIF EDISON	STMTS-15		ELECTRICITY SERVICE	4,416.21
					Total :	4,416.21
630839	3/12/2020	001245 SO CALIF EDISON	STMTS-7		ELECTRICITY SERVICE	294.14
					Total :	294.14
630840	3/12/2020	003628 U.S. BANK CORPORATE PYMNT SYS	4246 0445 5565 0021		CAL-CARD PURCHASES	9,045.17
					Total :	9,045.17
630841	3/17/2020	006117 MATT DINGMAN	TUITION REIMBURSEMNT		TUITION REIMBURSEMENT-2020	200.00
					Total :	200.00
630842	3/17/2020	000265 DIANA DE ANDA	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	74.29
					Total :	74.29
630843	3/17/2020	002724 BRANDI CORREIA	UNIFORM FY2020		REFUND FOR PURCHASE OF BOOTS/L	198.69
					Total :	198.69
630844	3/17/2020	006152 DANISHA JACKSON	REQUEST		REFUND DEPOSIT FOR THE COMMUNI	25.00
					Total :	25.00
630845	3/17/2020	006013 HERC RENTALS INC.	31251580-001		SCISSOR LIFT	377.94
					Total :	377.94
630846	3/17/2020	005473 WESTERN MUNICIPAL WATER DIST	REQUEST		ANNUAL GROUNDWATER EXTRAXCTIC	300.00
					Total :	300.00
630847	3/17/2020	001612 MUNICIPAL MAINTENANCE EQT, INC	0145396-iIN	P-0000016454	Hydroexcavation Lance Assy 72" with QD	1,055.76
					Total :	1,055.76
630848	3/17/2020	000840 CITY OF SAN BERNARDINO	133-132	P-0000015791	WATER PURCHASES	1,392.47

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630848	3/17/2020	000840 000840 CITY OF SAN BERNARDINO	(Continued)			Total : 1,392.47
630849	3/17/2020	000336 FEDEX	6-758-45045	P-0000015806	COURIER SERVICE	24.73 Total : 24.73
630850	3/17/2020	003207 KYLE CRECELIUS	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	2,015.37 Total : 2,015.37
630851	3/17/2020	003207 KYLE CRECELIUS	REQUEST-2		FLEX MEDICAL REIMBURSEMENT-2020	205.00 Total : 205.00
630852	3/18/2020	000739 PETTY CASH	REQUEST		REPLENISH PETTY CASH FUND	384.11 Total : 384.11
630853	3/19/2020	005886 SARAH GILBERT	REQUEST		04/05/2020-CANCELLATION OF COMM	180.00 Total : 180.00
630854	3/19/2020	006090 ROWENA COTTON	REQUEST		4/24/2020 CANCELLATION OF COMMU	285.00 Total : 285.00
630855	3/19/2020	002004 PERIDA TONGPO	REQUEST		4/26/2020, CANCELLATION OF COMMU	25.00 Total : 25.00
630856	3/19/2020	006154 VICTORIA MARSHALL	REQUEST		3/28/2020, CANCELLATION OF COMM	25.00 Total : 25.00
630857	3/19/2020	001730 AFLAC	903378		AFLAC INSURANCE PREMIUM-MAR 20	2,011.42 Total : 2,011.42
630858	3/19/2020	003812 NATHANIEL BOUCHER	REQUEST		FLEX MEDICAL REIMBURSEMENT-201	7,700.00 Total : 7,700.00
630859	3/19/2020	005284 CITY EMPLOYEES ASSOCIATES	FEB 2020 PAEA		DUES COLLECTED FOR FEBRUARY 20	171.00 Total : 171.00
630860	3/19/2020	005284 CITY EMPLOYEES ASSOCIATES	FEB 2020 PW		DUES COLLECTED FOR FEBRUARY 20	483.00 Total : 483.00

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630861	3/19/2020	003881 SB CO PROFESSIONAL FIREFIGHTER	FEB 2020		DUES COLLECTED FOR FEBRUARY 20	3,775.20
					Total :	3,775.20
630862	3/19/2020	000570 LOMA LINDA FIREFIGHTERS ASSN	FEB 2020		DUES & T DON COLLECTED FRO FEB 2	1,262.00
					Total :	1,262.00
630863	3/19/2020	001851 UNUM INSURANCE	0091889-001 4		LIFE & DISABILITY INSUR PREMIUM-AF	4,935.21
					Total :	4,935.21
630864	3/19/2020	001851 UNUM INSURANCE	0091890-001 0		LIFE INSURANCE PREMIUM-APRIL 202	896.35
					Total :	896.35
630865	3/24/2020	005827 ADAM HALL'S PLANT NURSERY	08740	P-0000015778	LANDSCAPE MATERIALS & SUPPLIES	993.99
			08741	P-0000015778	LANDSCAPE MATERIALS & SUPPLIES	181.02
					Total :	1,175.01
630866	3/24/2020	000029 AGUA MANSA PROPERTIES, INC	77277	P-0000015779	CONCRETE	180.00
			77319	P-0000015779	CONCRETE	180.00
			77384	P-0000015779	CONCRETE	180.00
			77410	P-0000015779	CONCRETE	180.00
					Total :	720.00
630867	3/24/2020	000045 AMERIGAS - BLOOMINGTON 1120	3103945638		PROPANE	85.28
					Total :	85.28
630868	3/24/2020	005487 BEAR VALLEY EXTENSION, WATER AND PIPE 432		P-0000016448	ASSESSMENT FEES FOR 61 SHARES	12,200.00
					Total :	12,200.00
630869	3/24/2020	002493 BELL ROOF COMPANY, INC	PB-99054PW001	P-0000016339	REROOF PUMP HOUSE AT RICH #6 ANI	27,930.00
					Total :	27,930.00
630870	3/24/2020	001400 BOOT BARN 4 SAN BERNARDINO	INV00042505	P-0000015785	WORK BOOTS, AND CLOTHING FOR M	533.45
				P-0000015785		
					Total :	533.45
630871	3/24/2020	005390 CALIFORNIA HIGHWAY ADOPTION CO	220142	P-0000016131	WEED ABATEMENT AT MT VIEW RAMP:	500.00
			220143	P-0000016106	LITTER REMOVAL AT MT VIEW AVE OFF	325.00

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630871	3/24/2020	005390	005390 CALIFORNIA HIGHWAY ADOPTION CO (Continued)			Total : 825.00
630872	3/24/2020	006150	CAL-LIFT 20119796		SEAT BELT ASSEMBLY	137.87
						Total : 137.87
630873	3/24/2020	005791	CENTURYLINK 90123676	P-0000015960	INTERNET SERVICES AND VOIP	309.04
						Total : 309.04
630874	3/24/2020	004397	CHEMPAK 111448	P-0000015789	SUPPLIES TOILET TISSUE, GLOVES, F	1,365.96
						Total : 1,365.96
630875	3/24/2020	000025	CINTAS CORPORATION NO 2 5016113648	P-0000015790	FIRST AID SUPPLIES	145.44
						Total : 145.44
630876	3/24/2020	005284	CITY EMPLOYEES ASSOCIATES MAR 2020 PAEA MAR 2020-PW		DUES COLLECTED FOR MARCH 2020 DUES FOR THE MONTH OF MARCH 20:	171.00 483.00
						Total : 654.00
630877	3/24/2020	000160	CLEANSTREET, INC 96621	P-0000015927	STREET SWEEPING SERVICES FOR CI	3,767.77
						Total : 3,767.77
630878	3/24/2020	000203	CLINICAL LABORATORY OF 973257	P-0000015794	TEST WATER AT WELL SITE	7,736.50
						Total : 7,736.50
630879	3/24/2020	002309	CONSOLIDATED ELECTRIC DIST-SB 6903-433546 6903-435131 6903-435208	P-0000016345 P-0000015796 P-0000015796	HERITAGE PARK LIGHTING WIRE AND HOLE PLUGS WIRE AND PULL BOX	6,424.26 494.06 489.78
						Total : 7,408.10
630880	3/24/2020	005762	CORE & MAIN L914517	P-0000016449	WATER DISTRIBUTION SUPPLIES	2,008.48
						Total : 2,008.48
630881	3/24/2020	000236	COSTCO WHOLESALE 47861751	P-0000015797	WAREHOUSE GROCERIES	91.51
						Total : 91.51
630882	3/24/2020	001173	COUNTY OF SAN BERNARDINO, DEPT OF INF 24515	P-0000015798	PAGER MONITORING SERVICES	14.79
						Total : 14.79

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630883	3/24/2020	001279 DAILY JOURNAL CORPORATION	B3348434	P-0000015799	LEGAL ADVERTISING: NOTICE INVITIN	343.20
					Total :	343.20
630884	3/24/2020	002238 DAVID CARTER, DIB'S SAFE & LOCK SERVICE	0000191599	P-0000015800	SAFE AND LOCK SERVICES	5.99
					Total :	5.99
630885	3/24/2020	003035 DOUGLAS L. GOODMAN, GOODMAN & ASSOC	5424 5426 5430	P-0000016232 P-0000016451 P-0000016451	PARKING LOT DESIGN AT HERITAGE P, STREET IMP PLANS BARTON & CAMPL STREET IMP PLANS BARTON & CAMPL	2,500.00 5,250.00 3,210.00
					Total :	10,960.00
630886	3/24/2020	000325 EWING IRRIGATION PRODUCTS	9183253	P-0000015804	IRRIGATION SUPPLIES	498.36
					Total :	498.36
630887	3/24/2020	005256 FLYERS ENERGY, LLC	20-082230 20-086794	P-0000015808 P-0000015808	FUEL FUEL	5,669.51 1,048.41
					Total :	6,717.92
630888	3/24/2020	005502 FRONTIER COMMUNICATIONS	909-799-8064-0201035		PHONE SERVICE	42.38
					Total :	42.38
630889	3/24/2020	006143 GEOGRAPHIC INFO. SRVS INC, (GIS) INC	GIS-11813	P-0000016434	GIS SUPPORT BLOCK SERVICE	5,000.00
					Total :	5,000.00
630890	3/24/2020	001523 GLENN B. DORNING, INC.	CT05904 CT05931 CT06131	P-0000016452 P-0000016452 P-0000016452	Mower Blades per Invoice No. CT05904 Mower Blades per Invoice No. CT05904 Mower Blades per Invoice No. CT05904	397.79 95.74 50.59
					Total :	544.12
630891	3/24/2020	005255 GOPHER PATROL	397681 397771 397851 397853 397855 398710	P-0000015962 P-0000015962 P-0000015962 P-0000015962 P-0000015962 P-0000015962	GOPHER PATROL AT CITY PARKS & CI GOPHER PATROL AT CITY PARKS & CI	290.00 295.00 245.00 120.00 275.00 180.00
					Total :	1,405.00
630892	3/24/2020	000389 GRAINGER, INC	9390877422	P-0000016419	TOOLS FOR RICH WELL #6	558.96

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630892	3/24/2020	000389 GRAINGER, INC	(Continued) 9401733655 9458610707 9462836256	P-0000016419 P-0000015811 P-0000015811	TOOLS FOR RICH WELL #6 GREASE SAFETY GLASSES, YELLOW TAPE, GLC	-558.96 44.09 77.78 Total : 121.87
630893	3/24/2020	000402 HACH COMPANY	11864836	P-0000015812	REAGENT SET AND PRE ASSY KIT	875.21 Total : 875.21
630894	3/24/2020	005934 HARDY & HARPER INC	3557 46309	P-0000016346	PRE PAYMENT PARKING LOT IMPROVEMENTS AT HEF	417.12 205,281.99 Total : 205,699.11
630895	3/24/2020	006151 HEATHER VICKERS	209873 36315		REIMBURSEMENT OF THE CERTIFICAT COMM ROOM CANCELLATION FOR 3/2	81.00 240.00 Total : 321.00
630896	3/24/2020	002204 HINDERLITER, DE LLAMAS & ASSOC	0033218-IN	P-0000016116	Sales Tax Contractual Services	2,322.01 Total : 2,322.01
630897	3/24/2020	000442 HUB CONSTRUCT SPECIALTIES, INC	466245-0 466258-0 468204-0	P-0000015818 P-0000015818 P-0000015818	CUT OFF SAW DRY CUT BLADE, DIAMOND BLADE MAKITA IMPACT KIT	916.17 190.56 554.95 Total : 1,661.68
630898	3/24/2020	003400 INFOSEND, INC	168147	P-0000016074	FY 19-20 Printing & mailing utility	1,286.05 Total : 1,286.05
630899	3/24/2020	006104 INTERNATIONAL LINE BLDRS INC	3558		PRE PAYMENT	443.58 Total : 443.58
630900	3/24/2020	002023 JOSEPH E BONADIMAN & ASSOCIATE	4689 E	P-0000016209	DESIGN OF CALIFORNIA ST IMP CIP 19	7,885.00 Total : 7,885.00
630901	3/24/2020	006071 KELLERMEYER BERGENSONS SERVICE	INV0082599	P-0000016103	2019-20 JANITORIAL SRVS FOR CITY B	6,667.00 Total : 6,667.00
630902	3/24/2020	001492 KIRK MAYO	60432		REIMBURSEMENT FOR WORK BOOTS	221.38

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630902	3/24/2020	001492 001492 KIRK MAYO	(Continued)			Total : 221.38
630903	3/24/2020	006149 LB413164, BLUE 360 MEDIA, LLC	INV-20012406029		CALIFORNIA PENAL CODE AND VEHI	89.75
						Total : 89.75
630904	3/24/2020	000557 LIFE ASSIST, INC.	977588 981043	P-0000015832 P-0000015832	EMERGENCY MEDICAL SUPPLIES AND EMERGENCY MEDICAL SUPPLIES AND	862.00 80.92
						Total : 942.92
630905	3/24/2020	000570 LOMA LINDA FIREFIGHTERS ASSN	MAR 2020		DUES & T-DONATION FOR MARCH 2021	1,262.00
						Total : 1,262.00
630906	3/24/2020	002046 LOMA LINDA UNIVERSITY	1		REFUND BALANCE OF PARKING STRU	4,806.87
						Total : 4,806.87
630907	3/24/2020	001733 LOWE'S COMPANIES, INC.	16965 25474 27009 27031 27154 27353 27532 27782 27802 27829 27951	P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836	RETURN 16 INCH DESIGNER GRAB BA DUCT TAPE WINDOW SHADE FOAM AND BAGS FOR POTHOLES CAULK TOOL PITCH FORKS ELECTRICAL WIRE AND FOAM MISC SCREWS FOR SENIOR CENTER CART HANDLES FOR SENIOR CENTER FOAM WINDOW SHADE	-112.54 14.29 402.27 183.33 8.07 116.63 353.52 120.46 40.90 158.26 111.58
						Total : 1,396.77
630908	3/24/2020	002875 LYNN MERRILL & ASSOCIATES, INC	FY19-20-4	P-0000016291	NPDES INSPECTIONS & PROGRAM SU	1,247.90
						Total : 1,247.90
630909	3/24/2020	005804 MCC PIPELINE INC	219-62-6 219-68-7 3556	P-0000016210 P-0000016210 P-0000016210	WATERLINE & STREET IMP AT RICHA WATERLINE & STREET IMP AT RICHA PRE PAYMENT	49,424.90 31,198.31 74.50
						Total : 80,697.71
630910	3/24/2020	001935 NARCISCO VALDOVINOS, GOLDEN WEST LAI	000826	P-0000016444	INSTALLATION OF PLANT MATERIAL &	2,242.50

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630910	3/24/2020	001935	001935 NARCISCO VALDOVINOS, GOLDEN WES (Continued)			Total : 2,242.50
630911	3/24/2020	005991	NATIONAL DATA & SURVEYING (NDS) 20-6031	P-0000016455	PEDESTRIAN COUNTS AT ANDERSON .	500.00 Total : 500.00
630912	3/24/2020	001613	OFFICE DEPOT, INC	448976009001 450895343001 450897285001	P-0000016445 go Air Grid Drafting Chairs P-0000015841 KLEENEX, INDEX CARD, PENS P-0000015841 CALCULATOR	549.50 33.24 21.54 Total : 604.28
630913	3/24/2020	004401	ORKIN PEST CONTROL	195023280 195023634 195513792	P-0000016082 PEST CONTROL SRVS OF CIVIC CENTI P-0000016082 PEST CONTROL SRVS OF CIVIC CENTI P-0000016082 PEST CONTROL SRVS OF CIVIC CENTI	67.14 52.89 124.27 Total : 244.30
630914	3/24/2020	004401	ORKIN PEST CONTROL	195455651	P-0000016108 PEST CONTROL SERVICES FOR 10466	47.27 Total : 47.27
630915	3/24/2020	000726	PARKHOUSE TIRE INC	2010665566	P-0000015842 TIRES	1,118.93 Total : 1,118.93
630916	3/24/2020	002958	PRESS-ENTERPRISE	180805033	P-0000016461 RENEW PRESS ENTERPRISE SUBSCR	535.83 Total : 535.83
630917	3/24/2020	000766	PRUDENTIAL OVERALL SUPPLY	22956119	P-0000015847 SHOP RAGS	48.80 Total : 48.80
630918	3/24/2020	001701	ROBERT L. SMITH, BYRD INDUSTRIAL ELECT 217-20	P-0000015852	WELL & BOOSTER SERVICE REPAIR &	545.88 Total : 545.88
630919	3/24/2020	004562	ROGER E. FOX. M.D., FOX OCCUPATIONAL MI 116547		DOT EXAM FOR WALTER SCHEFFLER-	110.00 Total : 110.00
630920	3/24/2020	003881	SB CO PROFESSIONAL FIREFIGHTER MAR 2020		DUES COLLECTED FOR MARCH 2020	3,775.20 Total : 3,775.20
630921	3/24/2020	000451	SITEONE LANDSCAPE SUPPLY, LLC 97545046-001	P-0000015857	LANDSCAPE MATERIALS AND SUPPLIE	88.67

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630921	3/24/2020	000451 000451 SITEONE LANDSCAPE SUPPLY, LLC	(Continued)			Total : 88.67
630922	3/24/2020	001024 SNAP ON TOOLS CORP	02272044664 03122045266	P-0000015858 P-0000015858	BLUE POINT SIGHTGLASS INFLATOR BATTERY	96.98 155.16 Total : 252.14
630923	3/24/2020	001245 SO CALIF EDISON	STMT STMTS-2 STMTS-3		ELECTRICITY SERVICE ELECTRICITY SERVICE ELECTRICITY SERVICE	11.58 28,299.10 978.48 Total : 29,289.16
630924	3/24/2020	001356 STAPLES BUSINESS ADVANTAGE	3441753909 3441753910 3441753911	P-0000015859 P-0000015859 P-0000015859	PURELL HAND SANITIZER DURACELL BATTERIES FRAMES AND CLOROX WIPES	55.31 13.40 123.52 Total : 192.23
630925	3/24/2020	005561 STATEWIDE TRAFFIC SAFETY, & SIGNS	13005537	P-0000015861	NO PARKING SIGN AND STENCIL NUMI	879.95 Total : 879.95
630926	3/24/2020	005270 SUPERIOR AUTOMOTIVE WAREHOUSE	054079 054235 054517 054576 054609	P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864	FUEL CAN SPARK PLUG AND OIL BLUE DEF 2.5 GAL BLUE DEF 2.5 GAL PINTLE HOOK TOW BAR	21.54 4.70 13.47 53.88 169.03 Total : 262.62
630927	3/24/2020	002127 T. JARB THAIPEJR	1 801		REIMBURSEMENT TO T THAIPEJR FOF REIMBURSEMENT TO T. THAIPEJR FOF	25.00 39.92 Total : 64.92
630928	3/24/2020	005364 TECHSTRATA	1001-25-108	P-0000016397	SWITCHES FOR THE SECURITY CAMEI	17,226.75 Total : 17,226.75
630929	3/24/2020	000237 THE COUNSELING TEAM, INC.	75804	P-0000015919	BEHAVIORAL HEALTH & WELLNESS SE	600.00 Total : 600.00
630930	3/24/2020	001261 THE GAS COMPANY	STMT		GAS SERVICE	64.04

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630930	3/24/2020	001261 001261 THE GAS COMPANY	(Continued)			Total : 64.04
630931	3/24/2020	000213 TIME WARNER	0030597031020	P-0000015982	CABLE SERVICE VARIOUS LOCATIONS	40.50
						Total : 40.50
630932	3/24/2020	006145 TOLAR MANUFACTURING CO INC	13434	P-0000016446	BUS STOP AND SHELTER ON BARTON	20,682.00
						Total : 20,682.00
630933	3/24/2020	006147 TOMAS LEONHARDT	166128145		REFUND VOIDING FEE	10.00
						Total : 10.00
630934	3/24/2020	006146 TRENCH PLATE RENTALS (TPR), TRAFFIC SO	137322	P-0000016447	WATER MAIN REPLACEMENT REDLANI	3,265.35
						Total : 3,265.35
630935	3/24/2020	004674 TRYCO GENERAL ENGINEERING	425	P-0000016012	SIDEWALK REPAIRS CITYWIDE	23,580.90
						Total : 23,580.90
630936	3/24/2020	001854 UNDERGROUND SERVICE ALERT OF	220200142	P-0000015869	DIG ALERT NOTIFICATIONS	117.25
			DSB20190736	P-0000015869	DIG ALERT NOTIFICATIONS	71.05
						Total : 188.30
630937	3/24/2020	005434 URBAN FUTURES INC	0320-012	P-0000016185	PROPERTY MANAGEMENT PLAN IMPLI	14,212.50
						Total : 14,212.50
630938	3/24/2020	004030 US TRONICS	M-12267FE20	P-0000015908	EMERGENCY SATELLITE PHONE SERV	167.85
						Total : 167.85
630939	3/24/2020	001917 WILBUR E & JUNE PURVIS, WILBUR'S	38961	P-0000015873	LAWNMOWER REPAIR AND MAINTENA	23.60
						Total : 23.60
630940	3/24/2020	001919 WILLDAN	002-22447	P-0000015874	BUILDING INSPECTION/PLAN CHECK S	35,607.06
						Total : 35,607.06
630941	3/24/2020	001930 ZUMAR INDUSTRIES, INC.	87431	P-0000016269	STREET SIGNS	5,774.33
						Total : 5,774.33
1001521696	3/12/2020	000772 CALPERS	1001521696		UNFUNDED ACCRUED LIABILITY-SAFE	1,269,024.00
						Total : 1,269,024.00

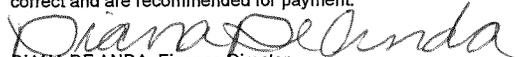
Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
1001521697	3/12/2020	000772 CALPERS	1001521697		UNFUNDED ACCRUED LIABILITY-MISC	1,266,170.00	
						Total :	1,266,170.00
1001521698	3/12/2020	000772 CALPERS	1001521698		UNFUNDED ACCRUED LIABILITY-MISC	23,076.00	
						Total :	23,076.00
1001521699	3/12/2020	000772 CALPERS	1001521699		UNFUNDED ACCRUED LIABILITY-SAFE	20,222.00	
						Total :	20,222.00
135 Vouchers for bank code : bofa						Bank total :	3,250,167.87
135 Vouchers in this report						Total vouchers :	3,250,167.87

PAYROLL: \$302,996.85 03/19/2020

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 605082; 630812 through 630941; 1001521696 through 1001521699 for a total disbursement of \$ 3,250,167.87 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 04-14-2020 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor

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04/01/2020 7:30:28AM

Voucher List
CITY OF LOMA LINDA
03-31-2020 Month-end

Page: 1

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
41173	3/19/2020	000454 ICMA RETIREMENT CORP	2020032000041173		ICMA CONTRIBUTIONS-02/16-02/29/202	20,966.30
					Total :	20,966.30
630942	3/24/2020	003294 US POSTAL SERVICE, NEOPOST POSTAGE-O REQUEST			POSTAGE FOR MTR ACCT #47718562	1,000.00
					Total :	1,000.00
630943	3/24/2020	006157 DARLENE RUADO-DILAG	REQUEST		CANCELLATION OF COMMUNITY ROOF	25.00
					Total :	25.00
630944	3/24/2020	003833 ATKINSON, ANDESLON, LOYA, RUUD, & ROMC	589346	P-0000016105	HR LEGAL SERVICES	882.00
					Total :	882.00
630945	3/24/2020	001356 STAPLES BUSINESS ADVANTAGE	3442389336	P-0000015859	PENCILS, CALCULATOR RIBBON, STAF	244.28
					Total :	244.28
630946	3/24/2020	006159 PAULA IZVERNARI	993765648		REFUND PREPAYMENT-CUSTOMER SH	100.00
					Total :	100.00
630947	3/24/2020	000865 SN BERNARDINO CO SHERIFF DEPT	19381	P-0000015954	Contractual Sheriff (Police) services,	56,891.00
					Total :	56,891.00
630948	3/24/2020	000865 SN BERNARDINO CO SHERIFF DEPT	19380	P-0000015954	Contractual Sheriff (Police) services,	430,972.00
					Total :	430,972.00
630949	3/24/2020	005894 RYAN MUNSON	REQUEST		LUNCH FOR MUNSON & MALDONADO	45.75
					Total :	45.75
630950	3/24/2020	005917 JOSE E. MINCHEZ	REQUEST		DEPENDENT CARE REIMBURSEMENT-	440.00
					Total :	440.00
630951	3/24/2020	000917 ZAHADA K SINGH	Request		FLEX MEDICAL REIMBURSEMENT-2020	176.85
					Total :	176.85
630952	3/26/2020	006161 BHAVIN JINDAL	REFUND		EXCESS PAID FOR CANDIDATE STATEI	223.00
					Total :	223.00
630953	3/26/2020	005890 GABRIEL URIBE	REFUND		EXCESS PAID FOR CANDIDATE STATEI	223.00

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Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630953	3/26/2020	005890 005890 GABRIEL URIBE	(Continued)			Total : 223.00
630954	3/26/2020	003269 RHODES RIGSBY	REFUND		EXCESS PAID FOR CANDIDATE STATEI	223.00
						Total : 223.00
630955	3/26/2020	003270 OVIDIU POPESCU	REFUND		EXCESS PAID FOR CANDIDATE STATEI	223.00
						Total : 223.00
630956	3/26/2020	004742 JOHN LENART	REFUND		EXCESS PAID FOR CANDIDATE STATEI	223.00
						Total : 223.00
630957	3/26/2020	004093 MARTHA YBARRA	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	45.00
						Total : 45.00
630958	3/26/2020	006144 NETWORKS 2000	26623	P-0000016440	HARDWARE SUPPORT FOR HP CITY SI	7,868.13
						Total : 7,868.13
630959	3/26/2020	000864 REGISTRAR OF VOTERS	2924	P-0000016469	MARCH 2020 ELECTION CAMPAIGN ST	1,970.00
						Total : 1,970.00
630960	3/31/2020	004564 KTS NETWORKS, INC.	334429	P-0000016407	DESKTOP SHORETEL PHONES	6,947.96
						Total : 6,947.96
630961	3/31/2020	004564 KTS NETWORKS, INC.	334125		UPDATED THE SHORETEL SWITCH INF	433.75
						Total : 433.75
630962	3/31/2020	000876 SAN BERNARDINO MUNICIPAL WATER	STMT		SEWER SVC COLLECTIONS FOR NOV	162,033.46
						Total : 162,033.46
630963	3/31/2020	005673 CR&R	STMT		REFUSE SVC COLLETIONS FOR NOV	78,845.79
						Total : 78,845.79
630964	3/31/2020	005502 FRONTIER COMMUNICATIONS	909-796-3838-0512785		PHONE SERVICE	128.60
						Total : 128.60
630965	3/31/2020	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICE	1,829.95
						Total : 1,829.95

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Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630966	3/31/2020	001245 SO CALIF EDISON	STMTS-3		ELECTRICITY SERVICE	9,106.85
					Total :	9,106.85
630967	3/31/2020	001245 SO CALIF EDISON	2-05-364-4423		ELECTRICITY SERVICE	10,289.81
					Total :	10,289.81
630968	3/31/2020	001245 SO CALIF EDISON	2-05-372-3029		ELECTRICITY SERVICE	1,078.01
					Total :	1,078.01
630969	3/31/2020	001245 SO CALIF EDISON	2-01-553-0058		ELECTRICITY SERVICE	3,765.83
					Total :	3,765.83
1001519620	3/10/2020	000773 P.E.R.S.	1001519620		HEALTH INSURANCE PREMIUM-MAR 2	72,215.49
					Total :	72,215.49
1001519621	3/10/2020	000773 P.E.R.S.	1001519621		HEALTH INSURANCE PREMIUM-MAR 2	1,332.37
					Total :	1,332.37
1001521107	3/10/2020	000771 P.E.R.S.	1001521107		RETIREMENT CONTRIBUTION-FEBRU/	918.50
					Total :	918.50
1001524536	3/13/2020	000771 P.E.R.S.	1001524536/37/38/39		RETIREMENT CONTRIBUTION-02/02-02	58,558.23
					Total :	58,558.23
1001528040	3/20/2020	000771 P.E.R.S.	1001528040/41/42/43		RETIREMENT	58,568.10
					Total :	58,568.10
					Bank total :	988,794.01
34 Vouchers for bank code : bofa						
34 Vouchers in this report						Total vouchers : 988,794.01

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 41173; 630942 through 630969, 1001519620, 1001519621, 1001521107, 1001524536 & 1001528040 for a total disbursement of \$ 988,794.01, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 04-14-2020 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor

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04/08/2020 4:16:53PM

Voucher List
CITY OF LOMA LINDA
04-14-2020

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Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
443811	4/2/2020	000454 ICMA RETIREMENT CORP	443811		ICMA CONTRIBUTION-03/15-03/28/2020	27,891.01
					Total :	27,891.01
630970	4/2/2020	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICE	842.13
					Total :	842.13
630971	4/2/2020	004579 LCA BANK CORPORATION	4391381	P-0000015985	PW ENG PRINTER - LANIER LW426 ANI	617.41
					Total :	617.41
630972	4/2/2020	004197 C.A.P.F.	APRIL 2020		LONG TERM DISABILITY-APRIL 2020	826.00
					Total :	826.00
630973	4/2/2020	001118 DELTA DENTAL OF CALIFORNIA, CLIENT SER\	BE003865254		DENTAL INSURANCE PREMIUM-APR 20	3,300.36
					Total :	3,300.36
630974	4/2/2020	002888 DELTA DENTAL INSURANCE CO	BE003866754		DENTAL INSURANCE PREMIUM-APRIL	1,286.53
					Total :	1,286.53
630975	4/2/2020	001154 VISION SERVICE PLAN - CA	808999432		VISION INSURANCE PREMIUM-APR 20	1,218.69
					Total :	1,218.69
630976	4/2/2020	000690 NEW YORK LIFE INSURANCE CO	006924297		LIFE INSURANCE PREMIUM	56.34
					Total :	56.34
630977	4/7/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	38625		PROFESSIONAL/LEGAL SERVICES	5,137.24
					Total :	5,137.24
630978	4/7/2020	005162 FILARSKY & WATT LLP	STMT	P-0000016072	HR LEGAL SERVICES	203.00
					Total :	203.00
630979	4/7/2020	005502 FRONTIER COMMUNICATIONS	909-799-7257-0624145		PHONE SERVICE	42.38
					Total :	42.38
630980	4/7/2020	005772 QUINN COMPANY	PCI00020518	P-0000015849	VEHICLE AND EQUIPMENT PARTS/MAT	113.55
					Total :	113.55
630981	4/7/2020	005772 QUINN COMPANY	PCI00020519	P-0000015849	VEHICLE AND EQUIPMENT PARTS/MAT	113.55

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Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630981	4/7/2020	005772 005772 QUINN COMPANY	(Continued)			Total : 113.55
630982	4/7/2020	006075 AUTOMOTIVEWORKWEAR.COM	683454		INDUSTRIAL WORK PANT	58.53 Total : 58.53
630983	4/7/2020	005758 ALETHEA INC	LL032020	P-0000015893	FULLTIME ONSITE NETWORK SUPPOR	14,800.00 Total : 14,800.00
630984	4/7/2020	002218 SONIA FABELA	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	2,716.62 Total : 2,716.62
630985	4/7/2020	001280 CARRY HOWARD	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	36.45 Total : 36.45
630986	4/14/2020	004554 ALTERNATIVE HOSE, INC	5964311	P-0000015781	LARGE DISPOSABLE GLOVES AND PLY	103.45 Total : 103.45
630987	4/14/2020	000045 AMERIGAS - BLOOMINGTON 1120	3104555791		PROPANE	75.41 Total : 75.41
630988	4/14/2020	003867 AMTECH ELEVATOR SERVICE	DVB06705420	P-0000015926	MAINTENANCE SRVS OF LIBRARY ELE	774.03 Total : 774.03
630989	4/14/2020	002254 ANIXTER INC	TAX RETURN		ECONOMIC INCENTIVE AGREEMENT F	40,356.40 Total : 40,356.40
630990	4/14/2020	000110 BURTRONICS BUSINESS SYSTEM	AR66507	P-0000016492 P-0000016492	PRINTER - CONTRACT PAPER OVERAC	950.35 Total : 950.35
630991	4/14/2020	005390 CALIFORNIA HIGHWAY ADOPTION CO	320143 320144	P-0000016131 P-0000016106	WEED ABATEMENT AT MT VIEW RAMP: LITTER REMOVAL AT MT VIEW AVE OF	500.00 325.00 Total : 825.00
630992	4/14/2020	004397 CHEMPAK	111828	P-0000015789	MOP, MOP BUCKET, DUST PAN, BROOM	312.48 Total : 312.48
630993	4/14/2020	002843 CITY OF REDLANDS, OFFICE OF CITY TREAS	AR159940	P-0000015894	ANIMAL SHELTER SERVICES	8,079.50

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
630993	4/14/2020	002843	002843 CITY OF REDLANDS, OFFICE OF CITY TF (Continued)			Total : 8,079.50
630994	4/14/2020	004060	CLEAN SPORT	48000	P-0000015793	SANITIZING SUPPLIES 569.78
				48095	P-0000015793	SANITATION SUPPLIES 202.05
						Total : 771.83
630995	4/14/2020	000203	CLINICAL LABORATORY OF	973776	P-0000015794	TEST WATER AT WELL SITE 7,618.50
						Total : 7,618.50
630996	4/14/2020	003795	COMPUTERIZED EMBROIDERY CO INC	41435	P-0000016472	Kidzwatch Youth Tees Bryn Mawr 320.02
				41436	P-0000016472	Kidzwatch Youth Tees Bryn Mawr 242.44
						Total : 562.46
630997	4/14/2020	002309	CONSOLIDATED ELECTRIC DIST-SB	6903-435327	P-0000015796	WIRE 871.56
				6903-435465	P-0000015796	CRIMPING TOOL AND REFLEX STRIPPI 51.71
				6903-435623	P-0000015796	ELECTRICAL WIRE AND TAPE 496.55
				6903-435742	P-0000015796	FUSE AND BALLAST KIT 36.66
						Total : 1,456.48
630998	4/14/2020	000236	COSTCO WHOLESALE	47810475620	P-0000015797	WAREHOUSE GROCERIES 186.80
				478142448	P-0000015797	WAREHOUSE GROCERIES 293.04
				47881059	P-0000015797	WAREHOUSE GROCERIES 16.41
				47881159	P-0000015797	WAREHOUSE GROCERIES 16.41
				47881259	P-0000015797	WAREHOUSE GROCERIES 16.41
				4788359	P-0000015797	WAREHOUSE GROCERIES 16.41
				4788459	P-0000015797	WAREHOUSE GROCERIES 16.41
				4788559	P-0000015797	WAREHOUSE GROCERIES 16.41
				4788659	P-0000015797	WAREHOUSE GROCERIES 16.41
				4788759	P-0000015797	WAREHOUSE GROCERIES 16.41
				4788859	P-0000015797	WAREHOUSE GROCERIES 16.41
				4788959	P-0000015797	WAREHOUSE GROCERIES 16.41
						Total : 643.94
630999	4/14/2020	001452	COUNTY OF SAN BERNARDINO, SOLID WAST 001571			FINANCE CHARGE 19.96
						Total : 19.96
631000	4/14/2020	006162	DANIEL KAHN	19-172708		REFUND EMS OVER PAYMENT FOR 20.00

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631000	4/14/2020	006162 006162 DANIEL KAHN	(Continued)			Total : 20.00
631001	4/14/2020	005088 DENNIS GRUBB & ASSOCIATES, LLC	2221	P-0000015913	FIRE PLAN CHECK SERVICES FOR FY	2,075.00 Total : 2,075.00
631002	4/14/2020	005350 DEPT OF INDUSTRIAL RELATIONS, PAYMENT E 1726454 SB			SURVEY OF PASSENGER HYDROELEC	225.00 Total : 225.00
631003	4/14/2020	004631 DHA CONSULTING, LLC	20-0305	P-0000016500	Annual Continuing Disclosure Report -	701.25 Total : 701.25
631004	4/14/2020	005593 DINOSAUR TIRE & ROAD SRVS INC	75923	P-0000016481	SERVICE REPAIR ON DUMP TRUCK	2,979.14 Total : 2,979.14
631005	4/14/2020	005593 DINOSAUR TIRE & ROAD SRVS INC	75235	P-0000016493	TIRES	946.71 Total : 946.71
631006	4/14/2020	005309 DIRECTV	37294419185	P-0000015903	CABLE SERVICES FOR EOC	39.54 Total : 39.54
631007	4/14/2020	002661 DRAYSON CENTER	2041	P-0000015904	DRAYSON CENTER MEMBERSHIP FOR	2,700.00 Total : 2,700.00
631008	4/14/2020	000325 EWING IRRIGATION PRODUCTS	9191840 9191841 9265528	P-0000016494 P-0000015804 P-0000015804	BASEBALL MOUND MIX AXE AND SHOVEL SHOVEL	1,687.09 181.83 53.93 Total : 1,922.85
631009	4/14/2020	001521 FACILITIES PROTECTION SYSTEMS, INTELLIK 63716			FIRE SPRINKLER INSPECTION	400.00 Total : 400.00
631010	4/14/2020	000331 FAIRVIEW FORD SALES, INC	684961 688081 C71389	P-0000015805 P-0000015805 P-0000015805	FRONT MOTOR MOUNT TRANSMISSION SHIFTER PARTS SERVICE FORD F-150	77.97 55.53 508.23 Total : 641.73
631011	4/14/2020	003197 FIRE APPARATUS SOLUTIONS	16557	P-0000016477	ANNUAL MAINTENANCE & REPAIRS TC	18,459.36

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631011	4/14/2020	003197 003197	FIRE APPARATUS SOLUTIONS (Continued)			Total : 18,459.36
631012	4/14/2020	000344	FIRE ENGINEERING, PENNWELL CORPORATI 229476 REN4		SUBSCRIPTION FOR HARKER	39.00 Total : 39.00
631013	4/14/2020	005256	FLYERS ENERGY, LLC			
			20-092854	P-0000015808	FUEL	2,229.73
			20-094118	P-0000015808	FUEL	1,802.35
			20-094120	P-0000015808	FUEL	82.33
			20-094121	P-0000015808	FUEL	191.21
			20-094122	P-0000015808	FUEL	156.60
					Total :	4,462.22
631014	4/14/2020	006164	FMB LOGISTICS, LLC		REFUND OVERPAYMENT OF CITE#166	40.00 Total : 40.00
631015	4/14/2020	005502	FRONTIER COMMUNICATIONS		PHONE SERVICE	192.98 Total : 192.98
631016	4/14/2020	005255	GOPHER PATROL			
			397770	P-0000015962	GOPHER PATROL AT CITY PARKS & CIV	140.50
					Total :	140.50
631017	4/14/2020	000402	HACH COMPANY			
			11890257	P-0000015948	SEWER FLOW METER MONITORING SI	1,000.00
			11895009	P-0000015812	CHLORINE TABLETS	142.78
					Total :	1,142.78
631018	4/14/2020	002117	HILLTOP GEOTECHNICAL INC			
			17219	P-0000016347	COMPACTION TESTING-PRKING LOT II	2,127.75
					Total :	2,127.75
631019	4/14/2020	003055	JOANNE REVEL			
			19-618059		REFUND EMS PAYMENT RUN#19-61805	252.00
					Total :	252.00
631020	4/14/2020	002023	JOSEPH E BONADIMAN & ASSOCIATE			
			4689 F	P-0000016209	DESIGN OF CALIFORNIA ST IMP CIP 19	8,875.00
					Total :	8,875.00
631021	4/14/2020	005548	JTS MOTORCARS INC., DBA SPREEN MAZDA TAX RETURN			
					INCENTIVE 2019 4TH QTR SALES TAX~	9,010.06
					Total :	9,010.06
631022	4/14/2020	002571	K.D. ACOUSTICS			
			5569	P-0000016435	REPLACE OLD CEILING TILES IN FIRE,	6,717.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631022	4/14/2020	002571 K.D. ACOUSTICS	(Continued) 5570	P-0000016435	REPLACE OLD CEILING TILES IN FIRE ,	1,048.00
					Total :	7,765.00
631023	4/14/2020	005967 KB HOME COASTAL, INC.	993765243 993765442		ACCOUNT CLOSED. REFUND OVERPA'	70.65
					ACCOUNT CLOSED, PREPAY REFUNDE	20.07
					Total :	90.72
631024	4/14/2020	006071 KELLERMEYER BERGENSONS SERVICE	INV0070413	P-0000016102	SPECIAL CLEANING FOR COMMUNITY	1,800.00
					Total :	1,800.00
631025	4/14/2020	003588 KNAPP & ASSOCIATES INC	29672 29730	P-0000016468 P-0000016357	STRUCTURAL ENG FOR ANDERSON S'	2,000.00
					ENGINEERING SRVS FOR DESIGN OF	2,000.00
					Total :	4,000.00
631026	4/14/2020	006156 LANGUAGE NETWORK, INC	371442	P-0000016466	WATER SHUTOFF POLICY TRANSLATIC	4,930.00
					Total :	4,930.00
631027	4/14/2020	005453 LARRY AGRE, MATCO TOOLS	396895	P-0000015829	CORDLESS IMPACT	217.17
					Total :	217.17
631028	4/14/2020	006141 LENNAR HOMES	993765528 993765529 993765533 993765534 993765535 993765538		ACCOUNT CLOSED PREPAY REFUNDE	21.32
					ACCOUNT CLOSED, PREPAY REFUNDE	32.20
					ACCOUNT CLOSED PREPAY REFUNDE	32.63
					ACCOUNT CLOSED PREPAY REFUNDE	24.68
					ACCOUNT CLOSED PREPAY REFUNDE	15.46
					ACCOUNT CLOSED PREPAY REFUNDE	17.98
					Total :	144.27
631029	4/14/2020	000557 LIFE ASSIST, INC.	980078 988168 989045	P-0000015832 P-0000015832 P-0000015832	EMERGENCY MEDICAL SUPPLIES AND	544.46
					EMERGENCY MEDICAL SUPPLIES AND	139.18
					EMERGENCY MEDICAL SUPPLIES AND	3.32
					Total :	686.96
631030	4/14/2020	000566 LOMA LINDA ANIMAL HOSPITAL INC	MARCH 2020	P-0000015833	ANIMAL EMERGENCY SERVICES	25.00
					Total :	25.00
631031	4/14/2020	006155 LOMA LINDA CULTURAL ARTS ASSOC, DEAN	33576		REFUND OF RENTAL FEE OF SENIOR (30.00

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631031	4/14/2020	006155	006155 LOMA LINDA CULTURAL ARTS ASSOC, D (Continued)			Total : 30.00
631032	4/14/2020	002045	LOMA LINDA HEATING & AIR, CONDITIONING, 23977	P-0000015834	HVAC SERVICE AND MAINTENANCE	287.00
			24020	P-0000016373	REPLACE HVAC UNITS IN THE FIELD A	7,655.78
			24021	P-0000016436	INSTALL NEW FLOAIRE EXHAUST FANS	4,215.94
			24022	P-0000016373	REPLACE HVAC UNITS IN THE FIELD A	7,276.85
					Total :	19,435.57
631033	4/14/2020	000575	LOMA LINDA PLUMBING, INC 3553	P-0000015835	PLUMBING	129.00
					Total :	129.00
631034	4/14/2020	001733	LOWE'S COMPANIES, INC.	P-0000015836	GLOVES AND ELECTRICAL OUTLET	34.74
			25149	P-0000015836	SPRAY PAINT	19.14
			25452	P-0000015836	HAND SANITIZER & NITRILE GLOVES	17.37
			25504	P-0000015836	BRAIDED TUBING & HOSE CLAMP	22.43
			25629	P-0000015836	LATEX GLOVES	23.10
			25743		SPRAY FOAM INSULATION	158.26
				P-0000015836		
			25870	P-0000015836	HANDHELD SHOWER, HOSE ADAPTER	51.47
			27058	P-0000015836	ROLLER SHADE & LYSOL WIPES	131.81
			27166	P-0000015836	BASEBOARD MOLDING, ROLLERS, FO,	215.08
			27182	P-0000015836	MATERIAL FOR BENCH AT MT VIEW AN	212.99
			27191	P-0000015836	FUSE	11.25
			27205	P-0000015836	SHOWER RING, SHOWER RODS & GLC	120.67
			27246	P-0000015836	CONCRETE	48.56
			27249	P-0000015836	CLEANING SUPPLIES	54.41
			27263	P-0000015836	FOAMING WALL CLEANER, MR CLEAN,	24.56
			27290	P-0000015836	NAILS	13.47
			27401	P-0000015836	PAINTCARE SUPPLIES FOR SHOP FLO	132.08
			27407	P-0000015836	MATERIAL FOR BUS STOP BARTON/CA	94.41
			27638	P-0000015836	TAPE MEASURE, FELT PADS, BRASS F	15.43
			27670	P-0000015836	DOORSTOP, DOOR BELL & BATTERY	63.84
			27700	P-0000015836	POLE FOR THE TRAIL HEAD	16.78
			27707	P-0000015836	METAL GROMMET, CABLE SPLITTER &	57.27
			27728	P-0000015836	ELECTRICAL TAPE, UTILITY BLADE, GL	170.34
			27770	P-0000015836	SURGE PROTECTOR, SCREWS & MET/	54.78
			27781	P-0000015836	PAINT	8.96

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631034	4/14/2020	001733 LOWE'S COMPANIES, INC.	(Continued) 27847 27903 27999 RETURN 18591	P-0000015836 P-0000015836 P-0000015836 P-0000015836	ASPHALT WET/DRY VACCUM LADDER CURVE SHOWER ROD -RETURNED	52.67 56.29 142.28 -40.93 Total : 1,983.51
631035	4/14/2020	001935 NARCISCO VALDOVINOS, GOLDEN WEST LA	000827 000828 000829 000830 000831 000832	P-0000016140 P-0000016077 P-0000016078 P-0000016076 P-0000016080 P-0000016079	LANDSCAPE MAINT HERITAGE PK/MIS 2019-20 ANNUAL MAINT FOR BARTON I 2019-20 ANNUAL LANDSCAPE MAINT B 2019-20 ANNUAL LMD LANDSCAPE MA MISC LANDSCAPE REPAIRS IN LMD AF MISC LANDSCAPE REPAIRS OF BARTC	755.00 3,249.55 504.05 10,994.69 3,448.76 415.13 Total : 19,367.18
631036	4/14/2020	006059 NICHOLAS MARZULLO, MAR/WEL	11734 11735 11736	P-0000016349 P-0000016349 P-0000016272	FABRICATE ART IN PUBLIC PLACES CII FABRICATE ART IN PUBLIC PLACES CII BUTTERFLY PANEL	5,480.00 4,760.00 1,700.00 Total : 11,940.00
631037	4/14/2020	001613 OFFICE DEPOT, INC	456821774001 456852886001 459728995001 462092553001	P-0000015841 P-0000015841 P-0000015841 P-0000015841	COFFEE AND ENVELOPE DOORSTOP, DUSTER & CREAMER PAPER AND STAPLES PENCILS AND KLEENEX	56.49 32.77 312.41 55.35 Total : 457.02
631038	4/14/2020	004401 ORKIN PEST CONTROL	195024552	P-0000015906	PEST CONTROL SERVICE FOR STATIO	106.05 Total : 106.05
631039	4/14/2020	001592 PHOENIX GROUP INFORMATION SYST	0220201143 022020143	P-0000015844 P-0000015917	PARKING CITATION DELINQUENT NOTI DELINQUENT PARKING TICKET RECOV	102.20 482.49 Total : 584.69
631040	4/14/2020	006158 PRAJAN SUBEDZ	993765210		ACCOUNT CLOSED, PREPAY REFUND	33.96 Total : 33.96
631041	4/14/2020	004458 PRINTING & PROMOTION PLUS, INC	77005	P-0000015846	PRINTING OF BUSINESS CARDS	1,373.63

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631041	4/14/2020	004458	004458 PRINTING & PROMOTION PLUS, INC (Continued)			Total : 1,373.63
631042	4/14/2020	000766	PRUDENTIAL OVERALL SUPPLY	22963490 22970529	P-0000015847 SHOP RAGS P-0000015847 SHOP RAGS	48.80 48.80 Total : 97.60
631043	4/14/2020	006153	QUADIENT LEASING USA, INC., DEPT 3682	N8209343	P-0000016465 Lease N17043418 Folder/Inserter Bal of	1,020.84 Total : 1,020.84
631044	4/14/2020	004199	QUALITY CODE PUBLISHING	2020-93	P-0000015848 CODIFICATION OF ORDINANCES	1,657.35 Total : 1,657.35
631045	4/14/2020	005772	QUINN COMPANY	PCI00021130 PCI00021155	P-0000015849 VEHICLE AND EQUIPMENT PARTS/MAT P-0000015849 VEHICLE AND EQUIPMENT PARTS/MAT	95.67 147.77 Total : 243.44
631046	4/14/2020	001701	ROBERT L. SMITH, BYRD INDUSTRIAL ELECT	305-20 314-20 317-20 325-20	P-0000015852 WELL & BOOSTER SERVICE REPAIR & P-0000015852 WELL & BOOSTER SERVICE REPAIR & P-0000015852 WELL & BOOSTER SERVICE REPAIR & P-0000015852 WELL & BOOSTER SERVICE REPAIR &	725.88 1,265.88 785.88 1,133.63 Total : 3,911.27
631047	4/14/2020	000857	S.B. CO OFC AUDITOR/CONTR	FEB-20	PARKING CITATIONS COLLECTED FOR	1,437.50 Total : 1,437.50
631048	4/14/2020	002324	SAN BERNARDINO CO FIRE DEPT	LL420CC	P-0000015953 HOUSEHOLD HAZARDOUS WASTE CO	8,082.91 Total : 8,082.91
631049	4/14/2020	003698	SCOTT ZEHM	MARCH 2020	P-0000016222 CITY HALL FRONT FOUNTAIN CLEANIN	135.00 Total : 135.00
631050	4/14/2020	000865	SN BERNARDINO CO SHERIFF DEPT	19269 19295 19312	P-0000015954 Contractual Sheriff (Police) services, P-0000015954 Contractual Sheriff (Police) services, P-0000015954 Contractual Sheriff (Police) services,	28,144.33 4,301.66 -10,741.05 Total : 21,704.94
631051	4/14/2020	001245	SO CALIF EDISON	2-25-511-7160 2-26-895-9301	EDISON EDISON	377.32 11.40

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631051	4/14/2020	001245 001245 SO CALIF EDISON	(Continued)			Total : 388.72
631052	4/14/2020	005849 ST FRANCIS ELECTRIC, LLC	18108750 18108751 18108752 18108753 18108754 18108755	P-0000015955 P-0000015956 P-0000015956 P-0000015955 P-0000015956 P-0000015956	ANNUAL TRAFFIC SIGNAL MAINTENAN MISC TRAFFIC SIGNAL REPAIRS FOR 2 MISC TRAFFIC SIGNAL REPAIRS FOR 2 ANNUAL TRAFFIC SIGNAL MAINTENAN MISC TRAFFIC SIGNAL REPAIRS FOR 2 MISC TRAFFIC SIGNAL REPAIRS FOR 2	1,724.00 3,784.46 5,144.82 1,724.00 899.00 376.00 Total : 13,652.28
631053	4/14/2020	001356 STAPLES BUSINESS ADVANTAGE	3442389333 3443102432 3443102435	P-0000015859 P-0000015859	GLOVE OFFICE SUPPLIES PAPER TOWEL	68.01 181.11 29.33 Total : 278.45
631054	4/14/2020	002880 STEVE HESLOP, STEVE AND BILL'S BACKFLO 1668		P-0000015862	BACKFLOW TESTING	1,942.84 Total : 1,942.84
631055	4/14/2020	006003 SUEZ WTS SERVICES USA, INC	900338443	P-0000015907	DEIONIZED WATER TANK RENTALAND	35.56 Total : 35.56
631056	4/14/2020	005270 SUPERIOR AUTOMOTIVE WAREHOUSE	054023 054036 055127 055143 055144 055476 055477 055482 055727	P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864	FRONT BRAKE PADS BATTERY FUEL PUMP HOOD LIFT SUPPORT WIPER BLADES OIL FILTER, WIPER BLADE, QUART OF FRONT BRAKE PADS BATTERY TRAILER LOCKS	42.85 130.19 134.57 73.25 136.84 58.66 42.85 260.38 117.45 Total : 997.04
631057	4/14/2020	004088 SYLVIA BEASLEY	REQUEST		KIDZWATCH GRADUATION SUPPLIES	42.36 Total : 42.36
631058	4/14/2020	005925 TOT LOT PROS, INC	1707	P-0000016351	SHADE STRUCTURE AT HC PARK	26,775.02

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Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631058	4/14/2020	005925 005925 TOT LOT PROS, INC	(Continued)			Total : 26,775.02
631059	4/14/2020	005688 UNITED SITE SERVICES OF	114-10002108	P-0000016437	2 PORTABLE RESTROOMS WWASH ST	487.59
			114-10016745	P-0000016437	2 PORTABLE RESTROOMS WWASH ST	458.18
					Total :	945.77
631060	4/14/2020	006135 URBAN CROSSROADS	33252	P-0000016377	TRAFFIC SIGNAL DESIGN ORANGE/CA	1,081.25
					Total :	1,081.25
631061	4/14/2020	001885 VISTA PAINT CORPORATION	2020-345330-00	P-0000015870	GRAFFITI PAINT	163.22
			2020-353875-00	P-0000015870	ROLLER COVERS	91.21
			2020-363182-00	P-0000015870	PAINT, POLE , MASK	252.82
			2020-365407-00	P-0000015870	STRIPING PAINT	455.55
					Total :	962.80
631062	4/14/2020	001977 VULCAN MATERIALS	72527145	P-0000015871	ASPHALT	620.40
					Total :	620.40
631063	4/14/2020	006166 WARANGTAD'S ART STUDIO, WARANGTAD P/ 20200301		P-0000016487	METAL & PUBLIC SCULPTURES FOR H	9,158.75
					Total :	9,158.75
631064	4/14/2020	001622 WILLDAN FINANCIAL SERVICES	010-44087	P-0000015959	LMD ASSESSMENT REPORT - ENGINEE	2,434.60
			010-44088	P-0000015979	STREET LIGHT DISTRICT ANNUAL ADM	2,187.59
					Total :	4,622.19
631065	4/14/2020	004353 WITTMAN ENTERPRISES, LLC	2002069	P-0000015921	MEDICAL BILLING SERVICES FOR FY 2	809.30
					Total :	809.30
97 Vouchers for bank code : bofa						Bank total : 354,905.76
97 Vouchers in this report						Total vouchers : 354,905.76

PAYROLL: \$333,252.94 4/2/2020

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04/08/2020 4:16:53PM

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 443811; 630970 through 631065 for a total disbursement of \$ 354,905.76, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 04-14-2020 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: April 14, 2020
TO: City Council
SUBJECT: Minutes of March 10 and 17, 2020

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the minutes of March 10 and 17, 2020.

City of Loma Linda
City Council Minutes
Regular Meeting of March 10, 2020

A regular meeting of the City Council was called to order by Mayor Rigsby at 7:05 p.m., Tuesday, March 10, 2020, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor Rhodes Rigsby Mayor pro tempore John Lenart Ovidiu Popescu Phill Dupper Ron Dailey
Councilmen Absent:	None
Others Present:	City Manager T. Jarb Thaipejr City Attorney Richard E. Holdaway

The Pledge of Allegiance and invocation were led by Mayor pro tempore Lenart.

Public Comment

Juan Nelson - Brittney Place resident addressed the City Council regarding an electric humming noise that appears to be emitting from the SCE transformer. City Manager indicated he would contact SCE.

Laura Muro – resident of Alta Camino Mobile Home Park addressed the City Council regarding concerns about safety where the mobile home park backs up to Interstate 10. She indicated she was told by the Mobile Home Park management that Caltrans would be installing a sound wall; City Manager indicated he would follow up with Caltrans and let her know. She was also concerned about the vulnerability of the area to noise, a traffic accident from the freeway, as well as the homeless who frequented the area behind the existing fence and privacy.

Steve Stipple – Loma Linda resident, spoke regarding concerns about public safety with the new homes being built off of California Street and the City’s plans to address.

Scheduled Items

CC-2020-14 Public Hearing - Council Bill #R-2020-04 – Confirming Annexation 76 into Landscape Maintenance District No. 1 and ordering the levy and collection of assessments for fiscal year 2020-2021 (Tract 18990 – Citrus Trails, Lennar Homes)

City Manager presented the item, indicating that Tract 18990 was approved previously by the City Council, with annexation into the Landscape Maintenance District as a Conditions of Approval. Staff recommended approval.

The Mayor opened the public hearing.

Steve Stipple commented regarding weeds.

No other comments were offered and the public hearing was closed.

The City Clerk opened the ballots for the 28 parcels and indicated that all 28 ballots were in favor of annexation into the Landscape Maintenance District No. 1.

Motion by Dupper, seconded by Lenart and carried unanimously to approve Council Bill #R-2020-04 – Confirming Annexation 76 into Landscape Maintenance District No. 1 and ordering the levy and collection of assessments for fiscal year 2020-2021 (Tract 18990 – Citrus Trails, Lennar Homes)

Resolution No. 3046

A Resolution of the City Council of the City of Loma Linda, State of California, confirming the annexation of Citrus Trails – Tract 18990 (Annexation Territory) into Loma Linda Landscape Maintenance District No. 1, the diagram and assessments related thereto, overruling all protests concerning the assessments, and ordering the levy and collection of assessments for fiscal year 2020-2021

CC-2020-15- Public Hearing – Council Bill #R-2020-03 (Continued from February 11, 2020) – Determine the cost related to the Fall 2019 Weed Abatement Program

Fire Marshal Tom Ingalls indicated the hearing had been continued from February 11, 2020 due to an error in billing. Corrected billing had been sent to affected property owners and they were given sufficient time to pay or object. At this time staff recommended approval of Council Bill #R-2020-03 determining the cost related to the Fall 2019 Weed Abatement Program.

The Mayor opened the public hearing, no public comments were offered and the public hearing was closed.

Fire Marshal Ingalls responded to questions.

Motion by Dailey, seconded by Dupper and carried unanimously to adopt Council Bill #R-2020-03 determining the cost related to the Fall 2019 Weed Abatement Program

Resolution No. 3047

A Resolution of the City Council of the City of Loma Linda, State of California, adopting a report and statement of expenses for the Fall 2019 Weed Abatement Program and imposing a lien upon property for payment thereof

CC-2020-16- Consent Calendar

City Manager Thaipejr responded to questions regarding the Offsite Improvements for Tract 18963, the Summary Vacation of excess property, the agreement with Lennar Homes of California regard Park Fee Credit, and the surplus Water Tender

Motion by Dailey, seconded by Lenart and unanimously carried to approve the following:

The demands register dated:

February 29, 2020 with commercial demands totaling \$582,096.81;

March 10, 2020 with commercial demands totaling 244,464.35 and payroll demands dated February 20, 2020 totaling \$306,572.52 and March 5, 2020 totaling \$312,474.44.

The minutes of February 11 and 25, 2020 as presented.

The February 2020 Fire Department Report for filing.

Awarded contract for Sidewalk and Retaining Wall Improvement on Anderson Street (CIP 18-186) to Jeromy R. Robb of Loma Linda in the amount of \$168,917 and authorized a contingency allowance of \$17,000.

Accepted as complete and authorized recordation of Notice of Completion for Construction of Waterline and Pavement Rehabilitation Improvements, Richardson Street, Acacia Street, Hillcrest Street, Crestview Drive, Richmond Road and Poplar Street (CIP 19-188).

Accepted offsite improvements for Tract 18963 (Sea Country – southeast corner of California Street and Citrus Avenue) and authorized release of the associated guarantee.

Adopted Council Bill #R-2020-05 approving Summary Vacation of Excess Property – South Side of Barton Road, West of Campus Street.

Resolution No. 3048

A Resolution of the City Council of the City of Loma Linda, State of California,
approving a Summary Vacation of a portion of Barton Road between Campus Street and
Sierra Vista Way

Adopted Council Bill #R-2020-06 approving the 2020-2021 budget to incorporate a list of projects funded by SB 1: the Road Repair and Accountability Act.

Resolution No. 3049

A Resolution of the City Council of the City of Loma Linda, State of California,
approving the 2020-2021 budget to incorporate a list of projects funded by SB 1: The
Road Repair and accountability Act

Awarded contract to replace two Civic Center air conditioners to Loma Linda Heat and Air Conditioning in the amount of \$37,410.25 and authorized a contingency allocation of \$3,700.

Authorized purchase of one (1) Ford F150 Vehicle from Fairview Ford of San Bernardino in the amount of \$27,481.77.

Renewed contract with the San Bernardino County Sheriff for implementation and operation of Identification Systems (CAL-ID) and authorized the City Manager to sign.

Approved an Agreement between the City and Lilburn Corporation for contract planning services to process the new Courtyard Marriot Hotel, a 4-story, 71,642.82 sq. ft. hotel with 125 guest rooms and other amenities at 10372 Richardson Street (1.42 acre site within the East Valley Corridor Specific Plan's General Commercial Zone and Commercial Land Use Designation) to include the preparation of an Environmental Initial Study, associated technical studies, staff report, and conditions for development.

Approved an agreement with Lennar Homes of California (Tract 18990) regarding Park Fee Credit for the development of the park in the Citrus Trails portion of The Groves Master Citrus Trails with Planned Community.

Declared as surplus and authorized disposal of a 1996 Central States Attack Water Tender.

New Business

CC-2020-17- Discontinuation of residential water service for nonpayment pursuant to SB 998

- a. Council Bill #O-2020-02 (Introduce on First Reading and set Public Hearing and second reading for April 14, 2020) – Amending Title 13, Chapter 13.04 and 13.06 of the Loma Linda Municipal Code concerning Discontinuation of Residential Water Service for Nonpayment
- b. Council Bill #R-2020-07 – Adopting a policy for Discontinuation of Residential Water Service for Nonpayment

City Manager reviewed SB 998 indicating that the Governor signed Senate Bill 998 on September 20, 2018. The intent of SB 998 was to minimize the number of residential customers who lose access to water due to their inability to pay their water bill; and to provide additional protections and procedural requirement before the residential water service could be shut off. It requires the City adopt a written policy following specific procedures prior to the shut off of residential water service for nonpayment by February 1, 2020.

He continued, outlining the timeline, procedures and requirements of SB 998, as well as penalties to the City for non-compliance. The City would be looking to move to monthly billing vs the current bi-monthly billing to help minimize the amount of time a bill would have to be delinquent. Staff recommended that the City Council introduce Council Bill O-2020-02 on first reading and set Public Hearing and second reading for April 14, 2020, and adopt Council Bill #R-2020-07 adopting a policy for Discontinuation of Residential Water Service for Nonpayment.

City Attorney Holdaway, Finance Director DeAnda and the City Manager responded to questions.

Motion by Dailey, seconded by Dupper and carried unanimously to introduce Council Bill #O-2020-02 on First Reading and set Public Hearing and second reading for April 14, 2020 to amend Title 13, Chapter 13.04 and 13.06 of the Loma Linda Municipal Code concerning Discontinuation of Residential Water Service for Nonpayment

Motion by Lenart, seconded by Popescu and carried unanimously to adopt Council Bill #R-2020-07 adopting a policy for discontinuation of Residential Water Service for Nonpayment

Resolution No. 3050

A Resolution of the City Council of the City of Loma Linda, State of California, adopting a policy for Discontinuation of Residential Water Service for Nonpayment

Reports Of Councilmen

Councilman Popescu –

- Homeless encampment under the bridge on Mt. View Avenue near the self-storage.

Mayor Rigsby –

- Commented on shopping carts scattered around town; City Manager indicated City staff had recently picked up a number of them, stores will then come pick them up.
- Commented on the local health advisory issued by the San Bernardino County Health Department regarding the COVID-19 virus to increase the focus on awareness and preparedness for both the public and county government departments and agencies, and that the risk to San Bernardino County residents remained low at this time.

Councilman Dailey –

- Asked if it was the City's responsibility or the Sheriff regarding the homeless encampments. City Manager and Captain Griffith indicated it depended on the location of the encampment and that the City worked in conjunction with the Sheriff's Department. Assistant City Manager explained the process that needed to be followed and the joint efforts of City Code Enforcement, Public Works

Reports Of Officers

The meeting adjourned at 8:30 p.m.

Approved at the meeting of

City Clerk

City of Loma Linda
City Council Minutes
Special Meeting of March 17, 2020

A special meeting of the City Council was called to order by Mayor Rigsby at 6:16 p.m., Tuesday, March 17, 2020, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor Rhodes Rigsby Mayor pro tempore John Lenart Ovidiu Popescu Phill Dupper Ron Dailey
Councilmen Absent:	None
Others Present:	City Manager T. Jarb Thaipejr City Attorney Richard E. Holdaway

No items were added or deleted; no public comment was offered upon invitation of the Mayor.

CC-2020-17 Council Bill #R-2020-08 - Confirming the City Manager/Director of Emergency Services' Proclamation of existence of a Local Emergency

City Attorney reviewed, indicating that The Loma Linda Municipal Code empowers the City Manager, as the designated Director of Emergency Services to proclaim the existence or threatened existence of a local emergency with the city is affected or likely to be affected, which must be ratified or nullified by the City Council within seven days of issuance. City Manager Thaipejr made the proclamation of a local emergency on March 16, 2020. This Resolution would ratify that proclamation. The proclamation of a local emergency allows the City to qualify and apply for reimbursement from federal and state agencies that may be available for expenses incurred addressing this emergency.

The City Attorney, City Manager, Assistant City Manager and Fire Chief responded to questions from the City Council.

City Manager Thaipejr reviewed City's actions to date:

- City Hall remains open at this time; staff will look at closing should circumstances warrant; precautions being taken include maintaining social distancing, sanitizing surfaces, etc. and fewer citizens have been coming in to City Hall.; many meetings currently being handled via video and teleconferencing.
- Senior Center closed – frozen meals available for pick up once a week
- Library closed
- April Senior Dance cancelled
- Employee Appreciation Breakfast postponed
- Community Room rentals and park use permits cancelled
- Special Event permits issued were cancelled, no new being processed
- Chamber of Commerce Installation and Awards Dinner postponed

Motion by Dupper, seconded by Lenart and carried unanimously to approve Council Bill #R-2020-08 – Confirming the City Manager/Director of Emergency Services' Proclamation of existence of a Local Emergency

Resolution No. 3051

A Resolution of the City Council of the City of Loma Linda, State of California, confirming the City Manager/Director of Emergency Services Proclamation of Existence of a Local Emergency

Reports Of Councilmen

Reports Of Officers

The meeting adjourned at 6:36 p.m.

Approved at the meeting of

City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: April 14, 2020
TO: City Council
FROM: Diana De Anda, Finance Director/City Treasurer
VIA: T. Jarb Thaipejr, City Manager
SUBJECT: February and March 2020 Treasurer's Reports

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council receive the report for filing.

CITY OF LOMA LINDA
COMPOSITION OF CASH
FEBRUARY 2020

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$	1,871,310.54
Outstanding Checks as of month-end		(960,852.75)
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$	910,457.79
 BANK OF AMERICA - PAYROLL	 \$	 325,913.77
 HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT		 239,987.76
Outstanding Checks as of month-end		(4,445.11)
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$	235,542.65
 SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT		 315,755.19
Outstanding Checks as of month-end		(9,967.18)
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$	305,788.01
 DEMAND DEPOSIT ACCOUNTS - TOTAL	 \$	 1,777,702.22

INVESTMENTS

YIELD

LOCAL AGENCY INVESTMENT FUND (LAIF)					
CITY	1.912%	\$	39,614,720.70		
CITY - Former RDA Bond Proceeds	1.912%		2,824,272.56		
CITY -Total				42,438,993.26	
SUCCESSOR RDA	1.912%			2,470,644.12	
HOUSING AUTHORITY	1.912%			1,327,129.42	
INVESTMENTS TOTALS					\$ 46,236,766.80

OTHER CASH

IMPREST ACCOUNT	\$	500.00
CASH ON HAND		1,350.00
OTHER CASH TOTAL	\$	1,850.00

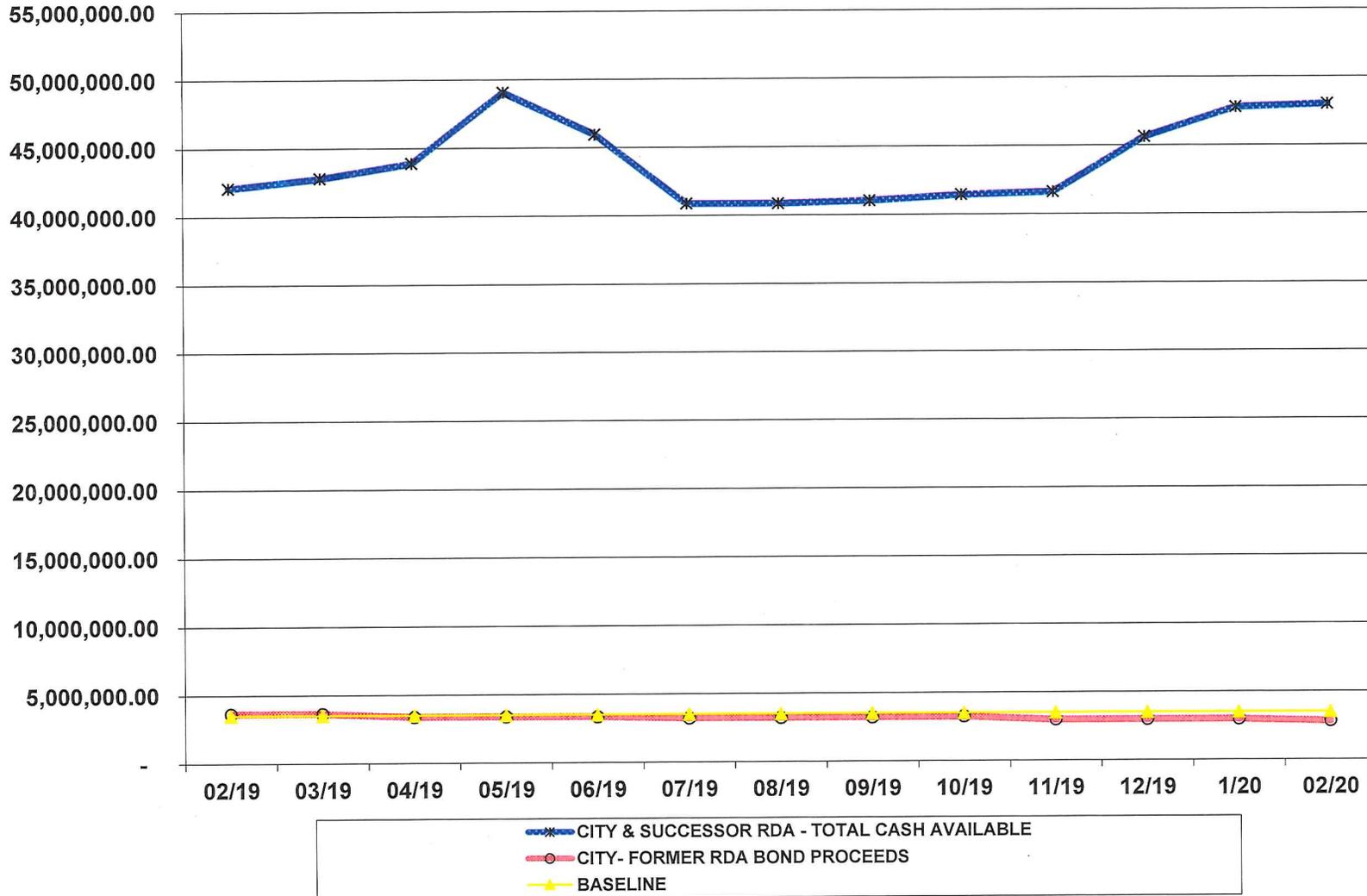
CASH AND INVESTMENTS - GRAND TOTAL **48,016,319.02**

PREVIOUS MONTH		47,800,589.96
CHANGE +/-(-)	\$	215,729.06

All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations. City and Agency funds are pooled.


Treasurer

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 02/19-02/20



CITY OF LOMA LINDA
COMPOSITION OF CASH
MARCH 2020

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$	4,173,531.47
Outstanding Checks as of month-end		(936,070.88)
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$	3,237,460.59
BANK OF AMERICA - PAYROLL	\$	354,151.63
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT		228,981.31
Outstanding Checks as of month-end		(597.60)
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$	228,383.71
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT		315,399.94
Outstanding Checks as of month-end		-
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$	315,399.94

DEMAND DEPOSIT ACCOUNTS - TOTAL	\$	4,135,395.87
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INVESTMENTS	YIELD		
LOCAL AGENCY INVESTMENT FUND (LAIF)			
CITY	1.787%	\$ 35,163,922.32	
CITY - Former RDA Bond Proceeds	1.787%	2,775,070.94	
CITY -Total			37,938,993.26
SUCCESSOR RDA	1.787%		2,470,644.12
HOUSING AUTHORITY	1.787%		1,327,129.42
INVESTMENTS TOTALS			\$ 41,736,766.80

OTHER CASH

IMPREST ACCOUNT	\$	500.00
CASH ON HAND		1,350.00
OTHER CASH TOTAL	\$	1,850.00

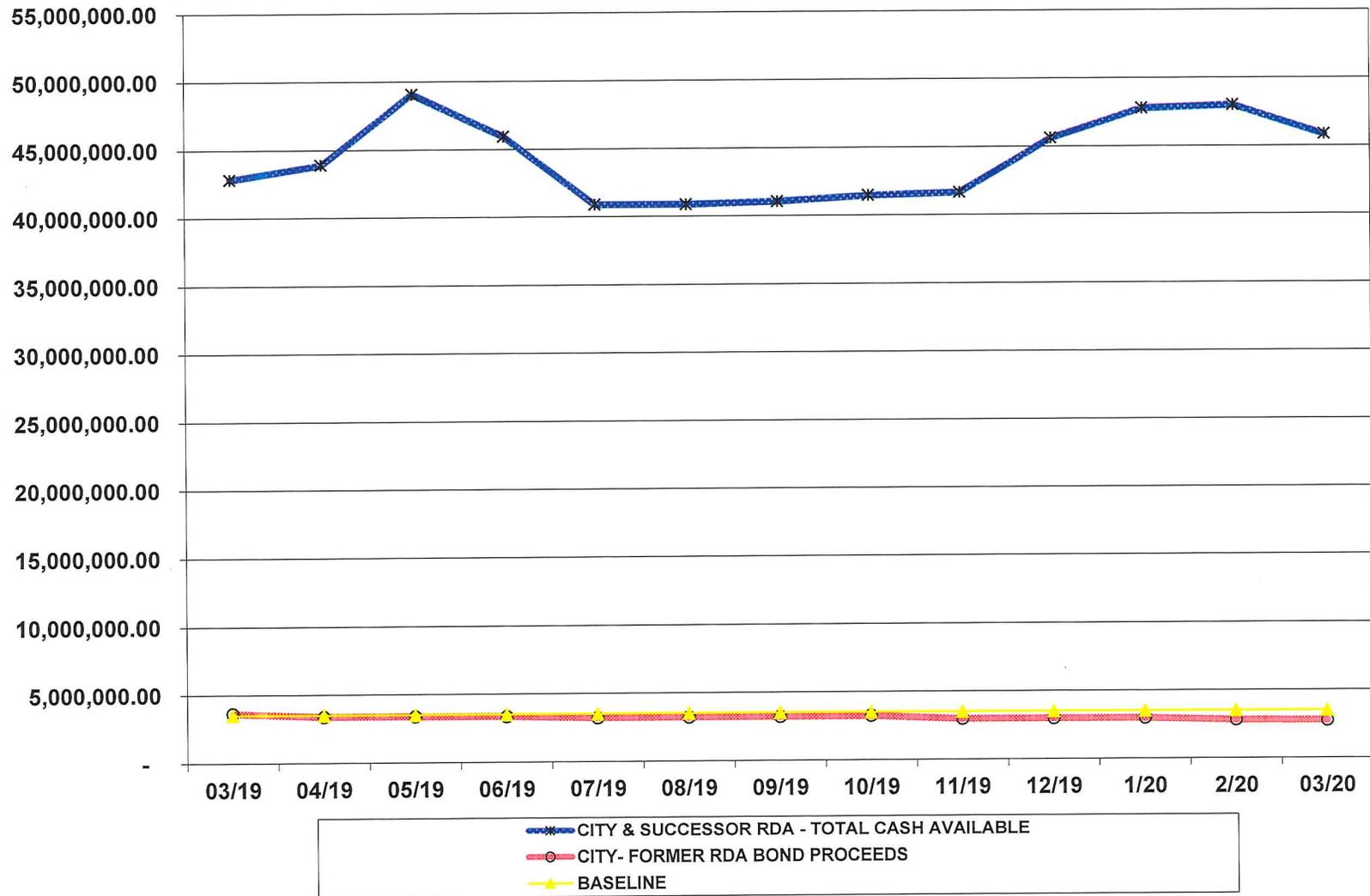
CASH AND INVESTMENTS - GRAND TOTAL		45,874,012.67
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PREVIOUS MONTH		48,016,319.02
CHANGE +/-		.
CHANGE +/-	\$	(2,142,306.35)

All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations. City and Agency funds are pooled.


Treasurer

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 03/19-03/20





City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilmember
Phillip Dupper, Councilmember
Ronald Dailey, Councilmember

COUNCIL AGENDA: April 14, 2020

TO: City Council
VIA: T. Jarb Thaipejr, City Manager
FROM: Dan Harker, Fire Chief *DA*
SUBJECT: March 2020 Fire Department Activity Report

Approved/Continued/Denied
By City Council
Date _____

Operations Division:

The Fire Department's Operations Division responded to 375 incidents in March 2020. Of the 375 incidents, 36 calls were given in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	217	57.9%	640	60.7%
Traffic Collision (TC)	7	1.9%	29	2.8%
MA + TC	224	59.7%	669	63.5%
Hazardous Conditions	7	1.9%	14	1.3%
Hazardous Material	0	0.0%	0	0.0%
Public Assistance	19	5.1%	48	4.6%
Rescue	3	0.8%	8	0.8%
Structure Fire	2	0.5%	6	0.6%
Cooking	1	0.3%	1	0.1%
Vegetation Fire	4	1.1%	9	0.9%
Vehicle Fire	2	0.5%	6	0.6%
Refuse Fire	1	0.3%	8	0.8%
All Fires	10	2.7%	30	2.8%
Good Intent/Dispatched & Cancelled Enroute	73	19.5%	177	16.8%
Fire Alarm Activation*	39	10.4%	108	10.2%

*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.

Training Division Highlights:

- Multi-Company night drill – throwing ladders
- Remaining training postponed due to COVID-19 pandemic

Public Relations/Education:

- Read Across America – Bryn Mawr Elementary
- Fire/Water Safety in concert with SB County Sheriff's KidzWatch program at Bryn Mawr & LLA

SUBJECT: March 2020 Fire Department Activity Report Continued

Fire Prevention Division:

The Fire Departments Prevention Division monthly activity report is as follows:

Certificate Of Occupancy Inspection	1
Commercial UL-300 Hood Inspections	
Clean Agent FM 200 System Inspection	
Construction Site Inspection	8
Fire Alarm System Test & Inspection (# of trips)	
Fire Building Final Inspection	
Fire Flow Test (Hydrant Testing)	2
Fire Sprinkler Final – Commercial	
Fire Sprinkler Final – Residential	8
Fire Sprinkler Rough – Commercial	2
Fire Sprinkler Rough – Residential	8
Fire Underground – Inspection, test, flush	
Five Year FS System Certification – Observe Flush	
Knox Box Placement/Inspection	
New Tenant Inspection	1
Over-Head Hydro – Commercial	
Over-Head Hydro – Residential	
Plan Check Review / Project Review (hours)	14
Smoke Alarm Check	
Solar PV Inspection	4
EOC Training or Activation (hours)	
Evacuation / Fire Drills, LLUMC, Schools	
Fire Code Research (hours)	28
Fire Extinguisher Training	
Meetings	10
Public Education (hours)	3
Public Hearings / Council Meetings	
Training Classes (hours)	
Annual Fire Inspections	8
Engine Co. Computer / RMS (Hours)	
Engine Company Follow-up Inspection (hours)	3
Field Investigation / Inquiries	
Fire / Arson / Illegal Burn Investigation	
State Fire Marshal Permits Issued	1
State Fire Marshal Title 19 Inspections: RCF's	5
Weed Abatement Administrative Time (hours)	
Weed Abatement, Parcels Inspected	2



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ronald Dailey, Councilman
Phillip Dupper, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director TJT

SUBJECT: Award Contract for Construction of Pavement Rehabilitation Improvements, Barton Road from Campus Street to Benton Street and Campus Street from Barton Road to University Avenue (CIP 19-190)

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that the City Council award the contract for subject street improvements to All American Asphalt of Corona, CA in the amount of \$768,677.00 and authorize a contingency allocation of \$77,000. City staff will provide inspection and project management.

BACKGROUND:

This project is included in the approved Capital Improvement Program listed in the annual budget. Generally, this is a rehabilitation of pavement within the subject locations utilization Measure I and Bond Proceed funding.

ANALYSIS:

Five (5) bids were received and publicly opened on April 7, 2020. Bids ranged from a low of \$768,677.00 to a high of \$904,447.00 (see attached bid summary). The low bidder, All American Asphalt of Corona, CA, has been checked for references and found to be satisfactory. The contractor has performed satisfactorily for the City in the past. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of ±10% of the construction amount (\$77,000.00) for a contingency allocation.

FINANCIAL IMPACT:

Funding is available in Account Nos. 26-5340-8500, Measure I, \$720,000 and 45-2400-8500, Bond Proceed, \$125,677.

Pavement Rehabilitation at Barton Rd. from Campus St. to Benton St and Campus St. from Barton Rd to University Ave.

CIP 19-190

Bid Opening on 4/7/2020

ITEM	DESCRIPTION	UNIT	QUANTITY	Engineer's Estimate		All American Asphalt	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$60,000.00	\$60,000.00	\$16,994.74	\$16,994.74
2	Traffic Control	L.S.	1	\$20,000.00	\$20,000.00	\$8,000.00	\$8,000.00
3	Colding Milling 0.15' Thick	S.Y.	9,360	\$2.50	\$23,400.00	\$1.85	\$17,316.00
4	Colding Milling 0.2' Thick	S.Y.	33,630	\$3.00	\$100,890.00	\$2.50	\$84,075.00
5	ARHM Pavement	TON	6,040	\$90.00	\$543,600.00	\$83.25	\$502,830.00
6	Asphalt Concrete	TON	215	\$150.00	\$32,250.00	\$143.00	\$30,745.00
7	CAB	TON	385	\$40.00	\$15,400.00	\$104.00	\$40,040.00
8	Traffic signal loops	EA.	60	\$600.00	\$36,000.00	\$235.00	\$14,100.00
9	Adjust MH to grade	EA.	13	\$550.00	\$7,150.00	\$980.00	\$12,740.00
10	Adjust water valve to grade	EA.	22	\$350.00	\$7,700.00	\$880.00	\$19,360.00
11	12" cross walk	L.F.	2,200	\$5.00	\$11,000.00	\$2.30	\$5,060.00
12	24" cross walk	L.F.	1,040	\$6.00	\$6,240.00	\$3.80	\$3,952.00
13	4" White solid line	L.F.	2,450	\$1.50	\$3,675.00	\$0.31	\$759.50
14	Type IV , Arrow left and right	EA.	34	\$150.00	\$5,100.00	\$0.41	\$13.94
15	Type I, Arrow straight	EA.	17	\$150.00	\$2,550.00	\$0.41	\$6.97
16	Detail 8, 4" wide white line	L.F.	1,235	\$1.00	\$1,235.00	\$0.36	\$444.60
17	Detail 12, 4" wide white line	L.F.	7,150	\$1.00	\$7,150.00	\$0.36	\$2,574.00
18	Detail 39, 39A , bike lane	L.F.	6,610	\$1.00	\$6,610.00	\$0.46	\$3,040.60
19	Detail 22, Double yellow C.L.	L.F.	545	\$2.00	\$1,090.00	\$0.77	\$419.65
20	Detail 28, Double yellow M.D.	L.F.	480	\$2.00	\$960.00	\$1.54	\$739.20
21	Detail 16, Double yellow left turn	L.F.	620	\$2.00	\$1,240.00	\$1.54	\$954.80
22	Detail A24C, "45"	EA.	4	\$100.00	\$400.00	\$51.00	\$204.00
23	"SBX"	EA.	1	\$100.00	\$100.00	\$2,500.00	\$2,500.00
24	Detail A24D, "STOP"	EA.	2	\$100.00	\$200.00	\$51.00	\$102.00
25	Detail A24D, "STOP AHEAD"	EA.	2	\$250.00	\$500.00	\$117.00	\$234.00
26	Detail A24D, "PED XING"	EA.	8	\$250.00	\$2,000.00	\$112.00	\$896.00
27	Detail A24D, "BIKE LANE"	EA.	11	\$250.00	\$2,750.00	\$31.00	\$341.00
28	Detail A24E "BUS ONLY"	EA.	2	\$250.00	\$500.00	\$117.00	\$234.00
	Total				\$899,690.00		\$768,677.00

Bid Opening on 4/7/2020

ITEM	DESCRIPTION	UNIT	QUANTITY	Hardy and Harper		R.J. Noble Co.	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$11,303.63	\$11,303.63	\$27,000.00	\$27,000.00
2	Traffic Control	L.S.	1	\$34,181.00	\$34,181.00	\$11,000.00	\$11,000.00
3	Colding Milling 0.15' Thick	S.Y.	9,360	\$2.30	\$21,528.00	\$2.20	\$20,592.00
4	Colding Milling 0.2' Thick	S.Y.	33,630	\$2.30	\$77,349.00	\$2.75	\$92,482.50
5	ARHM Pavement	TON	6,040	\$83.00	\$501,320.00	\$91.00	\$549,640.00
6	Asphalt Concrete	TON	215	\$138.00	\$29,670.00	\$113.00	\$24,295.00
7	CAB	TON	385	\$120.00	\$46,200.00	\$76.00	\$29,260.00
8	Traffic signal loops	EA.	60	\$246.00	\$14,760.00	\$240.00	\$14,400.00
9	Adjust MH to grade	EA.	13	\$993.00	\$12,909.00	\$1,000.00	\$13,000.00
10	Adjust water valve to grade	EA.	22	\$100.00	\$2,200.00	\$125.00	\$2,750.00
11	12" cross walk	L.F.	2,200	\$2.35	\$5,170.00	\$2.40	\$5,280.00
12	24" cross walk	L.F.	1,040	\$4.00	\$4,160.00	\$4.00	\$4,160.00
13	4" White solid line	L.F.	2,450	\$0.31	\$759.50	\$0.32	\$784.00
14	Type IV , Arrow left and right	EA.	34	\$0.42	\$14.28	\$0.45	\$15.30
15	Type I, Arrow straight	EA.	17	\$0.42	\$7.14	\$0.45	\$7.65
16	Detail 8, 4" wide white line	L.F.	1,235	\$0.37	\$456.95	\$0.40	\$494.00
17	Detail 12, 4" wide white line	L.F.	7,150	\$0.37	\$2,645.50	\$0.40	\$2,860.00
18	Detail 39, 39A , bike lane	L.F.	6,610	\$0.50	\$3,305.00	\$0.50	\$3,305.00
19	Detail 22, Double yellow C.L.	L.F.	545	\$0.80	\$436.00	\$0.80	\$436.00
20	Detail 28, Double yellow M.D.	L.F.	480	\$1.60	\$768.00	\$1.60	\$768.00
21	Detail 16, Double yellow left turn	L.F.	620	\$1.60	\$992.00	\$1.60	\$992.00
22	Detail A24C, "45"	EA.	4	\$52.00	\$208.00	\$53.00	\$212.00
23	"SBX"	EA.	1	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
24	Detail A24D, "STOP"	EA.	2	\$53.00	\$106.00	\$53.00	\$106.00
25	Detail A24D, "STOP AHEAD"	EA.	2	\$120.00	\$240.00	\$122.00	\$244.00
26	Detail A24D, "PED XING"	EA.	8	\$115.00	\$920.00	\$117.00	\$936.00
27	Detail A24D, "BIKE LANE"	EA.	11	\$31.00	\$341.00	\$32.00	\$352.00
28	Detail A24E "BUS ONLY"	EA.	2	\$120.00	\$240.00	\$122.00	\$244.00
	Total				\$774,690.00		\$808,115.45

Bid Opening on 4/7/2020

ITEM	DESCRIPTION	UNIT	QUANTITY	Onyx Paving Co.		Match Corp.	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$24,000.00	\$24,000.00	\$55,000.00	\$55,000.00
2	Traffic Control	L.S.	1	\$111,000.00	\$111,000.00	\$33,000.00	\$33,000.00
3	Colding Milling 0.15' Thick	S.Y.	9,360	\$1.96	\$18,345.60	\$3.00	\$28,080.00
4	Colding Milling 0.2' Thick	S.Y.	33,630	\$2.22	\$74,658.60	\$3.00	\$100,890.00
5	ARHM Pavement	TON	6,040	\$77.00	\$465,080.00	\$92.00	\$555,680.00
6	Asphalt Concrete	TON	215	\$196.00	\$42,140.00	\$172.00	\$36,980.00
7	CAB	TON	385	\$69.00	\$26,565.00	\$66.00	\$25,410.00
8	Traffic signal loops	EA.	60	\$250.00	\$15,000.00	\$260.00	\$15,600.00
9	Adjust MH to grade	EA.	13	\$2,000.00	\$26,000.00	\$1,015.00	\$13,195.00
10	Adjust water valve to grade	EA.	22	\$250.00	\$5,500.00	\$750.00	\$16,500.00
11	12" cross walk	L.F.	2,200	\$2.34	\$5,148.00	\$2.34	\$5,148.00
12	24" cross walk	L.F.	1,040	\$4.00	\$4,160.00	\$3.90	\$4,056.00
13	4" White solid line	L.F.	2,450	\$0.37	\$906.50	\$0.30	\$735.00
14	Type IV , Arrow left and right	EA.	34	\$77.00	\$2,618.00	\$0.50	\$17.00
15	Type I, Arrow straight	EA.	17	\$77.00	\$1,309.00	\$0.50	\$8.50
16	Detail 8, 4" wide white line	L.F.	1,235	\$0.37	\$456.95	\$0.50	\$617.50
17	Detail 12, 4" wide white line	L.F.	7,150	\$0.37	\$2,645.50	\$0.50	\$3,575.00
18	Detail 39, 39A , bike lane	L.F.	6,610	\$0.49	\$3,238.90	\$0.50	\$3,305.00
19	Detail 22, Double yellow C.L.	L.F.	545	\$0.77	\$419.65	\$0.80	\$436.00
20	Detail 28, Double yellow M.D.	L.F.	480	\$2.00	\$960.00	\$1.50	\$720.00
21	Detail 16, Double yellow left turn	L.F.	620	\$2.00	\$1,240.00	\$1.50	\$930.00
22	Detail A24C, "45"	EA.	4	\$55.00	\$220.00	\$52.00	\$208.00
23	"SBX"	EA.	1	\$3,395.30	\$3,395.30	\$2,500.00	\$2,500.00
24	Detail A24D, "STOP"	EA.	2	\$55.00	\$110.00	\$52.00	\$104.00
25	Detail A24D, "STOP AHEAD"	EA.	2	\$123.00	\$246.00	\$120.00	\$240.00
26	Detail A24D, "PED XING"	EA.	8	\$123.00	\$984.00	\$115.00	\$920.00
27	Detail A24D, "BIKE LANE"	EA.	11	\$37.00	\$407.00	\$32.00	\$352.00
28	Detail A24E "BUS ONLY"	EA.	2	\$123.00	\$246.00	\$120.00	\$240.00
	Total				\$837,000.00		\$904,447.00



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ronald Dailey, Councilman
Phillip Dupper, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

SUBJECT: Award Contract to Install Security Fencing at the Corporation Yard, North Side Only.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that the City Council award a contract in an amount of \$19,779.00 to Elrod Fence Co. of Riverside, CA for the subject construction and approve a contingency amount of \$2,000.00 (±10%).

BACKGROUND:

City staff is constantly monitoring infrastructure for safety concerns and signs of aging. Staff completed a survey of the City Corporation Yard security fencing and this project is a result. Funding was allocated in the mid-year budget adjustment for continued upkeep and maintenance of City facilities.

ANALYSIS:

Staff developed a scope of work and solicited competitive bids, three (3) bids were received and evaluated. Bids were competitive and ranged from \$19,779.00 to \$27,131.00 (see attached). The low bidder, to Elrod Fence Co. of Riverside, CA, has been performed satisfactorily for the City in the past. They have also been checked for references and licenses. It is not unusual for a construction project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of \$2,000 for such circumstances.

FINANCIAL IMPACT:

Funding is available in Account Nos. 01-4200-1300.

City of Loma Linda

Corporation Yard Security Fence, North Side				Engineering Estimate		Elrod Fence Co.		Hemet Fence Corp.		SC Fence Co.	
ITEM				UNIT		UNIT		UNIT		UNIT	
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Security Fencing	LS	1	25,000.00	25,000.00	19,779.00	19,779.00	23,995.00	23,995.00	27,131.00	27,131.00
		TOTAL			\$25,000.00		\$19,779.00		\$23,995.00		\$27,131.00



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ronald Dailey, Councilman
Phillip Dupper, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Award Contract to Replace Tennis Court Wind Screens.

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION:

It is recommended that the City Council award a contract in an amount of \$16,235.00 to Elrod Fence Co. of Riverside, CA for the subject construction and approve a contingency amount of \$1,600.00 ($\pm 10\%$).

BACKGROUND:

City staff is constantly monitoring infrastructure for safety concerns and signs of aging. Staff completed a survey of the City tennis courts and this project is a result. Funding was allocated in the mid-year budget adjustment for continued upkeep and maintenance of City park facilities.

ANALYSIS:

Staff developed a scope of work and solicited competitive bids, three (3) bids were received and evaluated. Bids were very competitive and ranged from \$16,235.00 to \$20,010.00 (see attached). The low bidder, to Elrod Fence Co. of Riverside, CA, has been performed satisfactorily for the City in the past. They have also been checked for references and licenses. It is not unusual for a construction project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of \$1,600 for such circumstances.

FINANCIAL IMPACT:

Funding is available in Account Nos. 01-4200-1300.

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City of Loma Linda

Tennis Court Wind Screens				Engineering Estimate		Elrod Fence Co.		SC Fence Co.	
ITEM				UNIT		UNIT		UNIT	
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Civic Center Painting	LS	1	18,000.00	18,000.00	16,235.00	16,235.00	17,297.00	17,297.00
		TOTAL			\$18,000.00		\$16,235.00		\$17,297.00



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ronald Dailey, Councilman
Phillip Dupper, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Award Contract to Paint City Hall and Senior Center

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION:

It is recommended that the City Council award a contract in an amount of \$13,600.00 to Pacific Painting of Anaheim, CA for the subject construction and approve a contingency amount of \$1,400.00 ($\pm 10\%$).

BACKGROUND:

City staff is constantly monitoring infrastructure for safety concerns and signs of aging. Staff completed a survey of the Civic Center and this project is a result. Funding was allocated in the mid-year budget adjustment for continued upkeep and maintenance of public facilities. Painting the city hall and senior center buildings is included on the list.

ANALYSIS:

Staff developed a scope of work and solicited competitive bids, three (3) bids were received and evaluated. Bids were very competitive and ranged from \$13,600.00 to \$13,830.00 (see attached). The low bidder, to Pacific Painting of Anaheim, CA, has been checked for references and licenses. It is not unusual for a construction project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of \$1,400 for such circumstances.

FINANCIAL IMPACT:

Funding is available in Account Nos. 01-3400-1310.

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City of Loma Linda

Civic Center Painting 2020				Engineering Estimate		Pacific Painting		M & S Paintiing	
ITEM				UNIT		UNIT		UNIT	
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Civic Center Painting	LS	1	15,000.00	15,000.00	13,600.00	13,600.00	13,750.00	13,750.00
		TOTAL			\$15,000.00		\$13,600.00		\$13,750.00



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ronald Dailey, Councilman
Phillip Dupper, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT*

SUBJECT: Award Contract to Install City Entrance Sign.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that City Council award a contract to Inland Signs, Inc. of Ontario in the amount of \$20,730.00 and approve a contingency amount of \$2,000.00 (±10%).

BACKGROUND:

City staff constantly monitors, evaluates and analyzes the condition of City signs. Most signage is periodically replaced due to wear or fading caused by the sun. However, the City entrance monument signs, which are located in the street medians, are occasionally damaged by vehicular collisions. Most of these collisions are reported and individual insurance will reimburse for the damages. Unfortunately, this was a 'hit and run' incident which caused us to submit a claim to our insurance program within the JPIA.

ANALYSIS:

Sign specifications were developed for the replacement of a City Entrance sign by the Public Works Department. Bids were solicited from qualified local vendors. Three (3) bids for the sign were obtained and compared. The lowest bidder, Inland Signs, Inc. of Ontario, provided the lowest bid, see attached summary. The City has checked this vendor and is satisfied with their product and references.

FINANCIAL IMPACT:

Funding is available in Account No. 01-3200-1300, Streets.

City of Loma Linda

City Entrance Sign 2020				Engineering Estimate		Inland Signs Inc.		Yesco		Brandex	
ITEM				UNIT		UNIT		UNIT		UNIT	
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	City Entrance Sign	LS	1	25,000.00	25,000.00	20,730.00	20,730.00	28,176.92	28,176.92	43,361.88	43,361.88
		TOTAL			\$25,000.00		\$20,730.00		\$28,176.92		\$43,361.88



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ronald Dailey, Councilman
Phillip Dupper, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Award Contract for Manhole Trench Settlement Repair.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that the City Council award a contract for Redlands Boulevard manhole trench settlement repair to TE Roberts Inc. of Orange, CA in the amount of \$54,065.00 and authorize a contingency allocation of \$5,400.00. City staff will provide inspection and project management.

BACKGROUND:

Several sewer manholes on Redlands Boulevard have experienced settlement issues. City crews have periodically repaired these manholes, however, a more in depth permanent repair is desired.

ANALYSIS:

Recently, TE Roberts Inc. of Orange, CA, was awarded a contract for storm drain installation based on the competitive bid process. This work is similar to that needed to repair the storm drain trenches. They have provided a competitive cost proposal based on a City provided scope of work. As they are just beginning the storm drain work, this extra work receives the benefit no added mobilization cost.

It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of ±10% of the construction amount (\$5,400.00) for a contingency allocation.

FINANCIAL IMPACT:

Funding is available in Account No. 45-2400-8500, Bond Proceeds earmarked for Redlands Boulevard.



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ronald Dailey, Councilman
Phillip Dupper, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director TJT

SUBJECT: Approve the Notice of Completion for Well Site Re-Roof at Richardson Well No. 6 and Mountain View Well No. 3. (CIP 19-854)

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND

On December 10, 2019, City Council awarded the contract to Bell Roof Company, Inc. of San Bernardino, for \$29,400 with an approved contingency of \$3,000. The Contractor performed in a professional manner and within budget. The final project cost was \$29,400.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

FINANCIAL IMPACT

Funding for this project is available in 65-7010-1300.

I:\Public Works Admin\Staff Reports\Notice of Completion\Well Site Reroof 04-14-20.doc

RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

BARBARA NICHOLSON
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# 0281-161-47 & 0281-192-01

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED March 11, 2020
8. The work of improvement completed is described as follows: Re-Roof at Richardson Well No. 6 and Mountain View Well No. 3. (CIP 19-854)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Bell Roof Company, P.O. Box 111, Colton, CA 92324
10. The street address of said property is Richardson Well No. 6 – 1864 Richardson St., San Bernardino, CA 92408 and Mountain View Well No. 3 – 1917 Cooley Ave., San Bernardino, CA 92408
11. The property on which said work of improvement was completed is in the City of Loma Linda County of San Bernardino, State of California, and is described as follows: Re-Roof at Richardson Well No. 6 and Mountain View Well No. 3. (CIP 19-854)

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ronald Dailey, Councilman
Phillip Dupper, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director TJT

SUBJECT: Approve the Notice of Completion for Parking Lot Improvements
at Heritage Park (CIP 19-742)

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND

On December 10, 2019, City Council awarded the contract to Hardy and Harper, Inc. of Lake Forest, CA, for \$212,109 with an approved contingency of \$21,000. The additional cost was for additional concrete work. The contractor performed in a professional manner. The final project cost was \$216,087.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

FINANCIAL IMPACT

Funding for this project is available in 04-5320-8500.

I:\Public Works Admin\Staff Reports\Notice of Completion\Heritage Pk Parking Lot 04-14-20.doc

RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

BARBARA NICHOLSON
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# 0292-111-31

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:
Names Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:
Names Addresses

7. A work of improvement on the property hereinafter described was COMPLETED March 20, 2020
8. The work of improvement completed is described as follows: Parking Lot Improvements at Heritage Park (CIP 19-742)

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Hardy & Harper, 32 Rancho Circle, Lake Forest, CA 92630

10. The street address of said property is 25964 Mission Road, Loma Linda, CA 92354

11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Parking Lot Improvements at Heritage Park (CIP 19-742)

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ronald Dailey, Councilman
Phillip Dupper, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Approve the Notice of Completion for Hulda Crooks Park
Playground Shade Structure Installation (CIP 19-743)

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND

On January 14, 2020, City Council awarded the contract to Tot Lot Pros of Fontana, CA for \$36,050.04 with an approved contingency of \$3,600. The Contractor performed in a professional manner and within budget. The final project cost was \$36,050.04.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

FINANCIAL IMPACT

Funding for this project is available in 04-5320-8500.

I:\Public Works Admin\Staff Reports\Notice of Completion\Hulda Crooks Playground Imp 2020 04-14-20.doc

RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

BARBARA NICHOLSON
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# 0284-202-21-23

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED April 1, 2020
8. The work of improvement completed is described as follows: Hulda Crooks Park Playground Shade Structure Installation (CIP 19-743)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Tot Lot, 14688 El Molino St., Fontana, CA 92335
10. The street address of said property is Hulda Crooks Park 11800 Mountain View Ave., Loma Linda
11. The property on which said work of improvement was completed is in the City of Loma Linda County of San Bernardino, State of California, and is described as follows: Hulda Crooks Park Playground Shade Structure Installation (CIP 19-743)

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailev. Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: Konrad Bolowich, Assistant City Manager

SUBJECT: Declare as surplus and authorize disposal of various technology devices and associated equipment

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council declare the items listed on Attachment A as surplus equipment and direct staff to dispose of such equipment in a cost effective and environmentally sensitive manner.

BACKGROUND

From time to time, technology systems reach obsolescence and are replaced. The items listed in Attachment - A are no longer serviceable or are obsolete, and have been replaced.

ANALYSIS

Items will be disposed of through the existing e-waste program where precious metals and recyclable components are recovered prior to entering the waste stream. Any associated data storage components will be magnetically erased and physically destroyed in a separate process.

ENVIRONMENTAL

There is no environmental impact.

FINANCIAL IMPACT

There is no fee for recycling electronic waste and destroying data on the hard drives pursuant to our current recycling contractor.

ATTACHMENT

- A. List of Items for Destruction – Various Electronic Equipment

Items for Destruction - Various electronic equipment
For City Council Meeting of April 14, 2020

BOX	ITEM/DESCRIPTION	Asset No. (if applicable)	Serial No. (if applicable)	REASON
12a	18 -- Allied Telesyn AT-iMG646BD modems			Outdated /damaged equipment/ obsolete
13A	4 Dell Towers - model DCTR			Outdated /damaged equipment/ obsolete
14A	Miscellaneous outdated cables			Outdated /damaged equipment/ obsolete
15A	4 APC Power shields			Outdated /damaged equipment/ obsolete
16A	4 APC Power shields			Outdated /damaged equipment/ obsolete
17A	1 APC Power shields			Outdated /damaged equipment/ obsolete
	2 Dell DCTR			
	1 -- Allied Telesyn AT-iMG646BD modems			
18A	Miscellaneous outdated cables			Outdated /damaged equipment/ obsolete
19A	1 power shield			Outdated /damaged equipment/ obsolete
	1- Allied Telesyn AT-iMG646BD modem			
	Miscellaneous outdated cables			
20A	6 Western Digital hard drives			Outdated /damaged equipment/ obsolete
21A	6- 12V rechargeable batteries			Outdated /damaged equipment/ obsolete
22A	5- 12V rechargeable batteries			Outdated /damaged equipment/ obsolete
23A	3 power shield			Outdated /damaged equipment/ obsolete
	1 shoretel phone			
	miscellaneous cables			
	1 dell tower		HYJTY71	
24A- Pallet	Miscellaneous outdated cables			Outdated /damaged equipment/ obsolete
	Various IT equipment and storage racks			
	Dell desktop Small Form *	03165		Outdated /damaged equipment
25A- Pallet	Miscellaneous outdated cables			Outdated /damaged equipment/ obsolete
	Various IT equipment and storage racks			
	Lenovo ThinkCentre M82 *	03116		Outdated /damaged equipment
	Lenovo ThinkCentre M82 *	03127		
26A- Pallet	Miscellaneous outdated cables			Outdated /damaged equipment/ obsolete

* See attached Equipment Disposition Form

	Various IT equipment and storage racks			
	HP Compaq Pro 6300 Small Form *	03190		Outdated /damaged equipment
26A- Pallet	Miscellaneous damaged IT equipment and cables			Outdated /damaged equipment/ obsolete
	HP EliteDesk 800 G1 SFF *	03265		Outdated /damaged equipment

EQUIPMENT DISPOSITION FORM
For City Council Meeting of April 14, 2020

(This form is to be completed upon the disposition of fixed assets, with the exception of equipment for surplus)

Date of Disposition: TBD	
Department INFORMATION SYSTEMS	Division _____

Justification for Disposition: Equipment is nonfunctioning or obsolete
Authorized Signature _____

Item #	Asset Tag #	Serial #	Description
1	03116	MJWKYRH	Lenovo ThinkCentre M82
2	03127	MJRWTTGG	Lenovo ThinkCentre M82
3	03165	BD72CH1	Dell desktop Small Form
4	03190	MXL3110Y9X	HP Compaq Pro 6300 Small Form Factor
5	03265	2UA4511ZD9	HP EliteDesk 800 G1 SFF
6			
7			
8			
9			
10			
11			
12			
13			

Check One:
<input type="checkbox"/> Sold (Please attach supporting documentation.)
<input type="checkbox"/> Lost (Please include complete description of circumstances surrounding loss.)
<input type="checkbox"/> Donated to outside organization (Please attach supporting documentation.)
<input type="checkbox"/> Traded In (Please attach supporting documentation.)
<input type="checkbox"/> Reassigned for use as source of parts
<input type="checkbox"/> Stolen (Please attach police report or complete description of circumstances.)
<input checked="" type="checkbox"/> Destroyed (Please include complete description of circumstances.)
<input type="checkbox"/> Other, Please explain E-WASTE

ASSET DISPOSITION FORM

(This form to be completed upon the disposition of capital assets, with the exception of exception of equip. for surplus)

Sold for: _____

\$0.00

by means of:

- Public Auction
- Sealed Bid
- Selling for Scrap
- Negotiated Sale

(X) box

Proceeds Returned to Fund: _____

Traded for: _____ (Other Asset)

Vendor Name: _____

Traded for: _____ (Other Dept. Asset)

Department: _____

Transferred: _____ (Asset)

Department: _____



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

COUNCIL AGENDA: April 14, 2020
TO: City Council
VIA: T. Jarb Thaipejr, City Manager
FROM: Dan Harker, Fire Chief *DH*
SUBJECT: Declare 2011 Chevrolet Silverado 2500HD 4-wheel drive surplus, authorize disposal and allocate funding for replacement vehicle

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council declare the Fire Department’s 2011 Chevrolet Silverado 2500HD 4-wheel drive surplus, authorize disposal and allocate funding for replacement vehicle. It is also recommended that the balance of the insurance claim be place in the Fire Department’s Reserve for Equipment Replacement account to help offset the impact of future apparatus and vehicle replacement expenses.

BACKGROUND

The 2011 Chevy Silverado 2500HD 4-wheel drive was initially purchased and assigned as the shift Battalion Chiefs’ vehicle. When the functional consolidation between Loma Linda and Colton Fire Departments took place, a different vehicle was chosen to be used as the duty Battalion Chief vehicle. The Chevy Silverado was then reassigned to the Emergency Services Coordinator due to the storage and towing capacity the vehicle had and served in that capacity until it was damaged beyond repair due to a fire.

ANALYSIS

Whereas the 2011 Chevy Silverado 2500HD 4-wheel drive pick-up truck was damaged beyond repair due to a fire, the vehicle needs to be deemed surplus. The funding recovery from the insurance company is estimated at \$43,000, which considers the City’s \$10,000 deductible. The Fire Marshal’s current vehicle, a 2018 Ford F-150 pick-up truck, will be reassigned to the Emergency Services Coordinator due to the storage and towing capacity needed to assist with the ESC’s duties and responsibilities. Therefore, the replacement vehicle is slated to be a 2020 Ford Escape HYB, which will be assigned to the city’s Fire Marshal.

FINANCIAL IMPACT

Declare revenue of approximately \$43,000 (01- 9824 Damage Claims Recovery) and appropriate expenditure of \$33,000 (01-2110-8210 Automotive Equipment) for a replacement vehicle of a new 2020 Ford Escape HYB with a safety lighting package upgrade. The balance of \$10,000 to be placed into account 01-4012 (Reserve for Equipment Replacement).



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailev. Councilman

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: Konrad Bolowich, Assistant City Manager

SUBJECT: Approve an agreement with TKE Engineering, Inc. in the amount of \$20,000 to assist in the disposition of former Redevelopment property in The Groves at Loma Linda.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council approve an agreement with TKE Engineering, Inc. Development Services Division for consulting services to assist with the disposition of former Redevelopment property in The Groves at Loma Linda.

Therefore, TKE Engineering, Inc. has prepared this letter of proposal in the spirit of the City's development goals for the Specific Plan in general and for the Site in particular.

BACKGROUND

During 2015, Urban Futures, Inc. ("UFI") prepared the Loma Linda Successor Agency's ("Successor Agency") Long-Range Property Management Plan ("LRPMP"). On December 22, 2015, the California Department of Finance ("DOF") approved the LRPMP.

TKE Engineering, Inc. will assist with the disposition of LRPMP Site No. 6. LRPMP Site No. 6 is located at 26248 Mission Road and 26209 Redlands Boulevard (APNs 0292-471-06 and 0292-461-04 through 08) ("Site"). The approximately 70.83-acre Site is zoned for "Planning Community" ("PC"). The Site is entitled pursuant to the Groves at Loma Linda Specific Plan ("Specific Plan"), which requires the Planning Commission and the City Council to confirm compliance with the Specific Plan prior to granting final project approvals. The Site is the only remaining LRPMP property requiring disposition. The other six (6) properties included within the LRPMP were previously transferred consistent with the provisions of the LRPMP.

The Site is one of the largest undeveloped sites within the City's urban core under single ownership. The Site also represents a significant component of the area encompassed by the Specific Plan. Its ultimate development is likely to influence the quality of development that is anticipated as a result of the Specific Plan. Therefore, its disposition calls for a higher level of care with respect to managing the process of developer/buyer selection to ensure that the vision of the Specific Plan is effectively implemented and the result is consistent with the LRPMP and applicable provisions of the California Health and Safety Code. It is understood that the City prefers a buyer that would implement the Specific Plan with uses that will augment the desirability of the project. The buyer would have to have demonstrated capability at developing properties that are comparable to the Site, particularly as related to size and complexity, and would either develop and build-out the entire Site and/or serve as the master-developer for the Site.

ANALYSIS

During 2015, UFI prepared the Successor Agency LRPMP. The principal at UFI has significant experience in the implementation of LRPMP properties and has proven capabilities to shepherd complex projects through the review and acceptance process. This individual has changed employment to TKE and in order to continue with a consistent process, we will be engaging TKE to complete the project. This is a consulting agreement for hourly rate services not exceed \$20,000.00

ENVIRONMENTAL

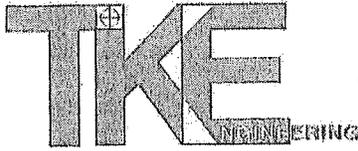
This is a sale of real property and is exempt from CEQA. Environment issues raised through the development process will be addressed through that mechanism.

FINANCIAL IMPACT

Funds totaling \$20,000.00 will be appropriated from general fund allocated to contractual agreements account.

ATTACHMENT

- A. Letter of Proposal
- B. Professional Services Agreement



TKE Engineering, Inc.
Development Services Division

March 3, 2020

Mr. Konrad Bolowich
Assistant City Manager
City of Loma Linda
25541 Barton Road
Loma Linda, California 92354

Re: Proposal for Development Related Projects and Programs Services

Dear Mr. Milhiser:

I am pleased to formally announce my appointment as Managing Director of Development Services with TKE Engineering, Inc. ("TKE"), effective March 2, 2020. TKE was founded during 2000 as a multi-disciplinary full-service civil engineering firm headquartered in Riverside. TKE has worked for the City in the past. For more information about TKE, please visit the firm's website at www.TKEengineering.com.

My appointment enables TKE to offer a wide variety of development services that complement its civil engineering practice. It also enables me to continue my practice of providing development-related services to my existing client base along with civil engineering supportive services, as may be needed.

As you know, I was engaged to provide development-related services to Loma Linda during 2019 with a different company. If it is desired, I will be pleased to continue providing these services to Loma Linda. Therefore, and to help facilitate a smooth transition of my consulting services to the City, I have enclosed a proposal and staff qualifications with respect to the continuation of development-related services through TKE.

I look forward to assisting the City with respect to the development related projects and programs services it selects. If you have any questions or need additional information, please contact me at (909) 967-8205 (cell), (951) 680-0440 (office) or sdukett@TKEengineering.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven H. Dukett", written over a horizontal line.

STEVEN H. DUKETT
Managing Director
Development Services

SHD:nms

Enclosure

2305 Chicago Avenue, Riverside, California 92507
Office (951) 680-0440 Fax: (951) 680-0490
www.TKEengineering.com

ATTACHMENT - A

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (the "Agreement"), is made and entered into this ___ day of _____, 2020 (the "Effective Date"), by and between the City of Loma Linda, a California municipal corporation (the "City") and TKE Engineering, Inc., a California corporation (the "Consultant"). The City and the Consultant are collectively referred to herein as "Parties" or individually referred to as a "Party."

WITNESSETH:

WHEREAS, the City requires expert consulting services related to implementing the Loma Linda Successor Agency's Long-Range Property Management Plan (the "LRPMP") with respect to the successful disposition of LRPMP Site No. 6, located at 26248 Mission Road and 26209 Redlands Boulevard (APNs 0292-471-06 and 0292-461-04 through 08); and

WHEREAS, during 2015, Consultant prepared the Loma Linda Successor Agency's LRPMP and has extensive experience successfully implementing LRPMPs for other successor agencies, as well as extensive experience successfully administering a wide variety of development services, as well as a depth of knowledge and extensive experience in a variety of other related professional disciplines; and

WHEREAS, Consultant's assigned staff previously provided the same services for a different vendor; and

WHEREAS, the City has determined that the Consultant is qualified to provide the services contemplated herein by reason of its training, experience and knowledge.

NOW, THEREFORE, in consideration of the mutual undertakings herein, the Parties agree as follows:

1. CONSULTANT RESPONSIBILITIES

For the remuneration stipulated herein, City hereby engages Consultant to provide the professional services described within the "Scope of Services", attached hereto as Exhibit "A", and made a part hereof by this reference.

2. COMPENSATION

During the Term, as defined herein, City shall pay Consultant the fee and expenses described in subsection "C" within the "Scope of Services", attached hereto as Exhibit "A". Said compensation shall be considered full and complete reimbursement for all of Consultant's costs associated with the services provided hereunder. Consultant shall be paid in accordance with the City's standard accounts payable system.

3. NAMED PERSONNEL

Consultant commits the personnel listed within the Scope of Services, attached hereto as Exhibit "A" for the duration of the Term.

4. TERM

The term of this Agreement shall commence as of the Effective Date and shall continue to be in effect unless terminated by either Party for a period not to exceed June 30, 2022, unless extended by the Parties as described herein (the "Term"). This Agreement may be terminated at any time by thirty (30) days' written notice by either Party. This Agreement shall remain in force and effect unless mutually amended. The Term may be extended with the written consent of both Parties.

5. RELEASE OF NEWS INFORMATION

No news release, including photographs, public announcements or confirmation of same, or any part of the subject matter of this Agreement or any phase of any program hereunder shall be made without prior written approval of City's Agreement Administrator

6. CONFIDENTIALITY OF REPORTS

Consultant shall keep confidential all reports, information and data received, prepared or assembled pursuant to performance hereunder and that City designates as confidential. Such information shall not be made available to any person, firm, corporation or entity without the prior written consent of City.

7. CITY SUPPORT

City shall provide Consultant with any plans, publications, reports, statistics, records or other data or information pertinent to the services to be provided hereunder which are reasonably available to City.

8. INDEPENDENT CONTRACTOR

Consultant shall perform the services as contained herein as an independent contractor and shall not be considered an employee of City or under City supervision or control. This Agreement is by and between Consultant and City, and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or association, between City and Consultant.

9. CONFLICT OF INTEREST

Consultant represents, warrants and agrees that it does not presently have, nor will it acquire during the Term of this Agreement, any interest direct or indirect, by contract, employment or otherwise, or as a partner, joint venturer or shareholder (other than as a shareholder holding a one percent [1%] or less interest in publicly traded companies) or affiliate with any business or business entity that has entered into any contract, subcontract or arrangement with City. Upon execution of this Agreement and during its Term, as appropriate, Consultant shall upon written request, disclose in writing to City any other contractual or employment arrangement from which it receives compensation. Consultant agrees not to accept any employment during the Term of this Agreement by any other person, business or corporation which employment will or may likely develop a conflict of interest between City's interests and the interests of third parties.

10. SUCCESSOR AND ASSIGNMENT

The services as contained herein are to be rendered by Consultant whose name is as appears first above written and said Consultant shall not assign nor transfer any interest in this Agreement without the prior written consent of City

11. INDEMNIFICATION

Consultant agrees to indemnify, defend (upon request by City) and save harmless City, its elected and appointed officials, officers, agents and employees from and against any liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever, including, but not limited to, bodily injury, death, personal injury or property damage arising from or connected with Consultant's operations, or its services, acts and/or omissions hereunder, including any workers' compensation suit, liability or expense, arising from or connected with the services performed by or on behalf of Consultant by any person pursuant to this Agreement.

12. INSURANCE

Without limiting Consultant's indemnification of City, Consultant shall procure and maintain at all times during the Term of this Agreement, a program of insurance against claims for injuries to persons or damages to property which may arise from or in connection with performance of the work hereunder by Consultant, its officers, representatives, agents or employees. Consultant acknowledges that Section 3700 of the California Labor Code requires all employers to be insured against liability for workers' compensation or undertake self-insurance in accordance with the provisions of that Code Section. Consultant assures City that it will comply with the provisions of Section 3700 of the California Labor Code prior to commencing any work hereunder. Further, prior to commencement of work pursuant to this Agreement, Consultant, including any subcontractor (if any), shall obtain all insurance required hereunder from a company or companies acceptable to City's Risk Manager, who shall be the City Manager or designee.

a. Minimum Limits on Insurance

Consultant shall maintain limits of no less than:

1. General Liability: One-million dollars (\$1 million) per occurrence and two-million dollars (\$2 million) aggregate for bodily injury, personal injury and property damage for products/completed operations and any other activities undertaken by Consultant pursuant to this Agreement. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to Consultant's services rendered pursuant to this Agreement or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: One-Million dollars (\$1 million) per occurrence, combined single limit for bodily injury, death and property damage insuring against liability arising out of the use of any vehicle, including, owned, leased, hired or borrowed and non-owned and employee non-ownership vehicles.
3. Workers' Compensation and Employer's Liability insurance that meets the statutory requirements of the State of California.

4. Professional Liability: One-million dollars (\$1 million) per claims made and two-million dollars (\$2 million) aggregate insuring against any liability arising out of professional errors and/or omissions ("malpractice").

Modifications to the above noted minimum insurance limits may only occur upon concurrence of both Parties to this Agreement, confirmed in writing by Consultant and City's Risk Manager.

b. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless the City's Risk Manager approves, in writing, insurers with a lower A.M. Best rating.

c. Verification of Coverage

Consultant shall furnish the City's Risk Manager with certificates and amendatory endorsements effecting coverage required by this Agreement.

d. Failure to Provide or Maintain Insurance

Failure on the part of Consultant to procure or maintain required insurance shall constitute a material breach of this Agreement upon which City may immediately terminate this Agreement.

13. NON-DISCRIMINATION

In the performance of this Agreement and in the hiring and recruitment of employees, Consultant shall not engage in, nor permit its officers, employees or agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, mental or physical disability, medical condition, marital status, sexual gender or sexual orientation, or any other status protected by law, except as permitted pursuant to Section 12940 of the California Government Code.

14. COMPLIANCE WITH LAWS

The Parties agree to be bound by applicable federal, state and local laws, regulations and directives as they pertain to the performance of this Agreement.

15. SEVERABILITY

In the event that any provision herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of this Agreement and shall in no way affect, impair or invalidate any other provision contained herein. If any such provision shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope or breadth permitted by law.

16. INTERPRETATION

No provision of this Agreement is to be interpreted for or against either Party because that Party or that Party's legal representative drafted such provision, but this Agreement is to be construed as if it were drafted by both Parties hereto.

17. DISPUTES - ATTORNEY'S FEES -- APPLICABLE LAW -- VENUE

If either Party to this Agreement is required to initiate or defend litigation in any way connected with this Agreement, the prevailing Party in such litigation, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees, including fees incurred by a Party for use of in-house counsel. The laws of the State of California shall govern this Agreement. In the event that either Party brings any action against the other under this Agreement, the Parties agree that venue for such litigation shall be the Superior Court of the State of California located in the County in which the City is located.

18. WAIVER

No breach of any provision hereof can be waived unless in writing. Waiver of any one breach of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

19. NOTICE

Notices herein shall be presented in person or by certified or registered U.S. mail, as follows:

To City: City of Loma Linda
 City Hall
 25541 Barton Road
 Loma Linda, California 92354
 Phone: (909) 799-2895
 Fax: (909) 799-2891
 Attn: City Manager

To Consultant: TKE Engineering, Inc.,
 2305 Chicago Avenue
 Riverside, California 92507
 Phone: (951) 680-0440
 Fax: (951) 680-0490
 Attn: Michael Thornton, President

Nothing in this paragraph shall be construed to prevent the giving of notice by personal service. Either Party may at any time change the address at which they are to receive notices by providing notice to the other Party.

20. AGREEMENT ADMINISTRATOR

This Agreement shall be administered by the City Manager, or designees, in accordance with the provisions of this Agreement (the "City's Agreement Administrator"). The City's Agreement Administrator shall have the authority to issue interpretations or waive provisions to this Agreement on behalf of the City.

21. ENTIRE AGREEMENT

This Agreement supersedes any and all other agreements, either oral or in writing, between the Parties hereto with respect to the retention of Consultant by City and contains all the covenants and agreements between the Parties with respect to such retention.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date.

CITY:
City of Loma Linda

CONSULTANT:
TKE Engineering, Inc.

By: _____
T. Jarb Thaipejr, City Manager

By: _____
Michael Thornton, President

ATTEST:

By: _____
Steven H. Dukett
Managing Director
Development Services

By: _____
Barbara Nicholson, City Clerk

SCOPE OF SERVICES

A. INTRODUCTION

During 2015, the TKE Engineering, Inc. ("TKE") staff members that are assigned to this project (while associated with a previous company) prepared the Loma Linda Successor Agency's ("Successor Agency") Long-Range Property Management Plan ("LRPMP"). On December 22, 2015, the California Department of Finance ("DOF") approved the LRPMP.

The City, on behalf of the Successor Agency, has requested that TKE to assist the City with respect to the disposition of LRPMP Site No. 6. LRPMP Site No. 6 is located at 26248 Mission Road and 26209 Redlands Boulevard (APNs 0292-471-06 and 0292-461-04 through 08) ("Site"). The approximately 70.83-acre Site is zoned for "Planning Community" ("PC"). The Site is entitled pursuant to the Groves at Loma Linda Specific Plan ("Specific Plan"), which requires the Planning Commission and the City Council to confirm compliance with the Specific Plan prior to granting final project approvals. The Site is the only remaining LRPMP property requiring disposition. The other six (6) properties included within the LRPMP were previously transferred consistent with the provisions of the LRPMP.

The Site is one of the largest undeveloped sites within the City's urban core under single ownership. The Site also represents a significant component of the area encompassed by the Specific Plan. Its ultimate development is likely to influence the quality of development that is anticipated as a result of the Specific Plan. Therefore, its disposition calls for a higher level of care with respect to managing the process of developer/buyer selection to ensure that the vision of the Specific Plan is effectively implemented and the result is consistent with the LRPMP and applicable provisions of the California Health and Safety Code.

It is understood that the City prefers a buyer that would implement the Specific Plan with uses beneficial to the City and has demonstrated its capability at developing properties that are comparable to the Site, particularly as related to size and complexity, and would either develop and build-out the entire Site and/or serve as the master-developer for the Site. Therefore, TKE has prepared this scope of services in the spirit of the City's development goals for the Specific Plan in general and for the Site in particular.

B. SUMMARY OF LRPMP PROJECT MANAGEMENT SERVICES

The following summarizes the types of LRPMP project management services that TKE will provide with respect to the disposition of Site. In addition, many of the items included within the scope of services require cooperation and/or approvals from third parties, which may or may not occur or occur in a timely manner. Further, the City may amend, delete or add project management services items at its sole discretion. The numbering protocol used in the summary below is provided for convenience of reference only and may not reflect priority sequence. The

following is organized into two (2) sections; the first includes the work previously completed for the project and the second describes the work yet to be completed.

Completed Work

1. Consistent with the LRPMP, the Specific Plan and the goals and objectives of the City, a property disposition strategy ("Strategy") has been drafted and approved. The Strategy will, among other things, described the way offers from potential buyers will be solicited and the way offers will be reviewed and rated.
2. The City has formed a real estate disposition working group ("REDWG") consisting of representatives of the City, special counsel and consultants (now with TKE).
3. Consistent with the Strategy, an invitation for letters of interest ("LOI") was prepared and issued for soliciting offers for the purchase and sale of the Site. Additionally, the initial steps with respect to evaluating the LOIs received have been taken.

Remaining Work

4. TKE will manage and coordinate the implementation of the Strategy with the REDWG or as otherwise directed by the City.
5. Consistent with the Strategy, TKE will coordinate the solicitation process professional services that may be required with respect to the land disposition process, which may include appraisers, economists, engineers, or other types of professional services, as needed.
6. TKE will assist the City with the developer proposal evaluation criteria, evaluating developer proposals, aggregating a summary of developer proposals received, recommending developers for selection interviews, participation in the interviewing of the selected developers, negotiating a purchase and sale agreement ("PSA") or similar agreement, and processing the PSA for Successor Agency approval.
7. Once approved by the Successor Agency, TKE will assist with processing the PSA through the San Bernardino Countywide Oversight Board (the "CWOB") and DOF, managing escrow and title company matters, resolving any matters raised by escrow or title (e.g., managing the resolution of title defects) and ensuring the proper disposition of net land sales proceeds through the County Auditor-Controller.
8. Consistent with the Strategy and the Specific Plan, TKE will also assist the City and legal counsel in negotiating a satisfactory agreement that will regulate the Site's land use and development expectations.
9. TKE will assist the City with a cost recovery method to ensure that the City is able to recover its costs for managing the disposition process.

10. Consistent with the Strategy, seek quotes from qualified MAI real estate appraisers that will justify the ultimate purchase and sale price for the Site.

C. SUMMARY OF DEVELOPMENT RELATED SERVICES

Development related services are typically provided on a project, program and/or on-call and as-needed basis and are primarily real estate development oriented, transactional in nature and opportunity based. The following summary represents, without limitation, the types of development services that TKE ("Consultant") may be provided to the City, as staff may request:

1. Assist and advise staff with respect to planning, urban design, land-use, development strategies, fiscal feasibility, funding/financing strategies and deal structuring for potential development projects and/or programs;
2. Participate in formal and informal planning and project management discussions, negotiations and presentations with staff, developers, owners, architects, community officials, other local government agencies and others, as appropriate, with respect to development projects and/or programs specified by the City;
3. Assist in evaluating the physical and fiscal feasibility of any public assistance requests (i.e., pro forma analysis) that may be received by any prospective developer;
4. Assist in developing and implementing marketing and economic development strategies to retain, expand and attract businesses to increase employment opportunities and tax ratables;
5. Researching, preparing, reviewing evaluating and/or submitting reports, forms, spreadsheets and any other written documentation that may be required by the City;
6. Providing oral presentations that may be required by the City;
7. Perform any compliance and/or implementation related tasks and/or services that may be required by the City;
8. To the extent that public assistance is contemplated by any prospective developer, assist the City in developing clear and easy to understand options and devise options and goals that emphasize: i) tying direct public assistance to the tax-ratables generated by the project, be performance based and be tied to the concept of feasibility wherein both parties share in project financial benefits; ii) tying indirect public assistance to either regional or area benefiting public infrastructure; and iii) the use of alternative fiscal resources, e.g., a community facilities district for public infrastructure purposes;
9. Estimate the tax ratables and jobs that a projected development may generate (i.e., property taxes, tax increments, sales taxes, transient occupancy taxes, etc.);

10. Assist and advise staff with respect to low- to moderate-income housing strategies, projects and/or programs;
11. As necessary, prepare "Project Information Summary" reports as required by Government Code §§ 53083 or 52201;
12. Prepare development, economic development, property disposition, affordable housing, infrastructure and other types of strategies, reports or plans; and/or
13. Provide any other related service that staff may request.

A. SCHEDULE OF PERFORMANCE

The services described above are opportunity-based and dependent on third party cooperation and actions. Therefore, it is not possible to provide a definitive overall schedule of performance. However, on a case-by-case basis, Consultant will be pleased to negotiate a specific schedule of performance with respect to definitive aspects of the project or program.

B. PROFESSIONAL SERVICES RATES, EXPENSES AND KEY STAFF

1. Professional Services Rates Schedule

Due to the vagaries associated with managing the variety of activities associated with the providing development related services, Consultant will carry out the "Scope of Services" on an actual time and materials basis with the overall costs of such services being governed by the financial limits defined within an approved purchase order utilizing the following professional service rate schedule:

<u>Professional Staff</u>	<u>Hourly Rates</u>
Managing Director	\$ 185.00
Senior Project Manager	\$ 120.00

These rates will remain constant through June 30, 2021 and are subject to change thereafter. Costs for telephone, e-mail and facsimile expenses, postage and incidental photocopying are included within the above noted Professional Service Rates Schedule.

Given that the Scope of Services is reliant on significant third-party cooperation, it is not possible to quote a specific not to exceed price for this assignment. However, at the same time, Consultant is very cognizant of the City's need for project and fiscal controls over its consultancy relationships. Therefore, Consultant recommends that the initial purchase order authorization for services to be rendered be established at Thirty Thousand Dollars (\$30,000).

To the extent that the work required to complete the project will exceed the initial authorization level, Consultant will request appropriate supplemental budget authority prior to incurring any costs exceeding the then current limit.

2. Expenses

Consultant's incidental costs for telephone, e-mail and facsimile expenses, postage and incidental photocopying and local travel are included within the above noted Professional Services Rates Schedule. The Professional Services Rate Schedule does not include Consultant's expenses that may be incurred during the accomplishment of the Scope of Services (including, but are not limited to, all other necessary materials, supplies, services, printing, electronic data files, out of area travel, etc.). All expenses shall be charged on an actual cost basis. If subconsultants are necessary for the accomplishment of the Scope of Services, such subconsultants must be approved in writing by the City's Agreement Administrator prior to engagement. Costs for subconsultants shall be charged on an actual cost basis, plus 10%.

3. Key Staff

Consultant's staff is comprised of highly skilled professionals able to handle a wide variety of assignments for which examples range from site-specific developer negotiations to community wide development strategies, grant projects and programs, entitlement processing, financial/funding advisement, affordable housing programs, economic development strategic plans and implementation and comprehensive redevelopment agency wind-down services. Steven H. Dukett, Managing Director, and Kathleen Robles, Senior Project Manager, represent the key professional staff assigned to carry-out the Scope of Services. Mr. Dukett will serve as the Managing Director in charge of overseeing Consultant's services hereunder. Other staff members may be used as necessary. Consultant will not replace the herein named personnel without the written consent of the City's Agreement Administrator, or designee.

STEVEN H. DUKETT, Managing Director of Development Services

Steve Dukett specializes in the planning and implementation of economic and community development, affordable housing, asset management, public facility, public infrastructure financing, grant programs and redevelopment agency wind-down services. He leads TKE's Development Services Division.

Mr. Dukett initiated his consulting practice during 2007 after completing nearly 40 years of service to local government, which included serving as Redevelopment Director with the Cities of Redlands, Upland, Hesperia, Ontario, Lancaster and San Bernardino. He also held a variety of professional, management and executive positions with the County of Los Angeles and its Community Development Commission. While with Hesperia, he also served as

Acting City Manager. While with Upland, he also served as Interim Development Services Director.

While in the public sector, Mr. Dukett managed a wide variety of public and private development projects with combined values of approximately \$1 billion. He has also guided 14 redevelopment plan adoptions or amendments and is particularly known for his deal making and deal closing skills. As a consultant, he has assisted more than 50 cities, several for-profit and non-profit corporations and a Native Sovereign Nation with their high priority development-related projects and programs.

His background and skill sets enable him to provide clients with an uncommon level of practical insight with respect to best practices in local government sponsored, initiated or assisted development. His background and expertise make him a frequent and popular choice for seminars and lectures in professional and public forums.

Mr. Dukett is a graduate of California State University, Los Angeles. He is a former Chairman of the Board of the California Association for Local Economic Development ("CALED") and former Chairman of the Board of Regents of the California Academy for Economic Development. During April 2006, he was selected as the 12th "Golden Bear", which is CALED's highest award for career achievement in local economic development. In addition, he recently completed six years of service as a member of the La Verne Successor Agency Oversight Board, representing the Board of Supervisors of the County of Los Angeles.

KATHLEEN L. ROBLES, Senior Project Manager of Development Services

Kathleen Robles specializes in economic and community development, project management, roadway design, solid waste management, regulatory compliance, brownfields management, grant programs, redevelopment agency wind-down services, and real estate title review.

Ms. Robles initiated her consulting practice during 2012 after completing 25 years of service to local government, which included serving in responsible management positions with the San Bernardino County Economic Development Agency, the San Bernardino County Department of Economic and Community Development, the San Bernardino County Public Works Department, the City of San Bernardino Economic Development Agency, and the City of Yucaipa City Manager's office.

While in the public sector, Ms. Robles managed a wide-variety of public and private development projects. Ms. Robles has been responsible for preparing housing compliance reports; analyzing Foreign Trade Zone designations for private businesses; obtaining an USDA USFS \$4.4M grant for the economic use of Bark Beetle wood; the construction of the County's first groundwater treatment plant; the design and construction of the City of San Bernardino's theater square infrastructure project; successfully obtained the San Bernardino

Valley Enterprise Zone designation; and assisting in winding-down 16 former redevelopment agencies.

Ms. Robles holds a Bachelor of Science degree in Business Management and a Master of Arts degree in Management with an emphasis in Human Resources, both from the University of Redlands. In addition to belonging to the Alfred North Whitehead Leadership Society, Ms. Robles belongs to and/or has belonged to ICSC, CALED, NBA, GWMA, Vice-President of CAEZ, and the Mountain Area Safety Task Force.



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailev. Councilman

Approved/Continued/Denied
By City Council
Date _____

COUNCIL AGENDA: April 14, 2020

TO: City Council

FROM: Konrad Bolowich, Assistant City Manager 

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Approve an agreement with MIG, Inc. in the amount of \$50,000 for planning services for development code amendments.

RECOMMENDATION

It is recommended that City Council take the following actions:

- 1) Approve the agreement between MIG, Inc. (*Moore, Iacofaco, Goltsman, Inc*) and the City of Loma Linda for contract planning services for development code amendments., and;
- 2) Approve the use of budgeted funds in the amount of \$50,000 for the cost of contract planning services.

BACKGROUND

In efforts to create a "one map" land use regulatory system and, to provide for consistent implementation, the City of Loma Linda has requested MIG, Inc. to assist with amendments to the Development Code and General Plan to ensure consistency between the two, and to provide for Development Code internal consistency.

ANALYSIS

The allocated funds will allow funding to engage a contract planner at the following rates:

Staff	Hourly Rate
Principal	\$225
Principal Planner	\$165 - 190
Associate Planner	\$100 - \$120
Admin. Support	\$90

FINANCIAL IMPACT

Funds are budgeted in account 01-1600-1820.

ATTACHMENT A – Proposal Letter and Scope of Services

CITY OF LOMA LINDA

AGREEMENT FOR CONSULTANT SERVICES

Development Code Consistency – City Initiated

THIS AGREEMENT is made and effective as of April 14, 2020 between the City of Loma Linda, a municipal corporation ("City") and MIG, Inc., a California corporation ("Consultant"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. TERM

This Agreement shall commence on April 14, 2020 and shall remain and continue in effect for a period of 12 months until tasks described herein are completed, but in no event later than April 14, 2021, unless sooner terminated pursuant to the provisions of this Agreement.

2. SERVICES

Consultant shall perform the tasks described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the schedule of performance which is also set forth in Exhibit A.

3. PERFORMANCE

Consultant shall at all times faithfully, competently and to the best of his/her ability, experience and talent, perform all tasks described herein. Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

4. CITY MANAGEMENT

City's City Manager shall represent City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by Consultant, but not including the authority to enlarge the Tasks to be performed or change the compensation due to Consultant. City's City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Tasks to be Performed or change Consultant's compensation, subject to Section 6 hereof.

5. PAYMENT

(a) The City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit A, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed **\$50,000** for the total term of the Agreement unless additional payment is approved as provided in this Agreement.

(b) Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Manager. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by City Manager and Consultant at the time City's written authorization is given to Consultant for the performance of said services. The City Manager may approve additional work not to exceed ten percent (10%) of the amount of the Agreement, but in no event shall total compensation exceed **\$55,000**. Any additional work in excess of this amount shall be approved by the City Council.

(c) Consultant will submit invoices monthly for actual services performed. Said invoices shall detail all costs, rates and hours for individual tasks. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of the Consultant's fees, it shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice.

(d) Consultant agrees that, in no event shall City be required to pay to Consultant any sum in excess of ninety-five percent (95%) of the maximum payable hereunder prior to receipt by City of all final documents, together with all supplemental technical documents, as described herein acceptable in form and content to City. Final payments shall be made no later than sixty (60) days after presentation of final documents and acceptance thereof by City.

6. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE

(a) The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement, such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant on a pro-rata basis the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the City pursuant to Section 6(c).

7. DEFAULT OF CONSULTANT

(a) The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

(b) If the City Manager or his/her delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Consultant a written notice of the default. The Consultant shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

8. OWNERSHIP OF DOCUMENTS

(a) Consultant shall maintain complete and accurate records with respect to billed time, sales, costs, expenses, receipts and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, claims, applications, computer files, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City upon payment of fees and expenses due and may be used, reused, or otherwise disposed of by the City without the permission of the Consultant. With respect to computer files, Consultant shall make available to the City, at the Consultant's office and upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring and printing computer files.

9. INDEMNIFICATION

(a) Indemnification for Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or subconsultants (or any entity or individual that consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement, except to the extent liabilities caused by the city's negligence or willful conduct.

(b) Indemnification for Other Than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, and any and all of its employees, officials, and agents ("Indemnified Parties") from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subconsultants of Consultant. Said indemnification shall include any claim that Consultant, or Consultant's employees or agents, are considered to be employees of the City or are entitled to any employee benefits from City, including but not limited to those available under Public Employees Retirement Law. Said obligation to indemnify, defend and hold harmless the Indemnified Parties shall apply to all liability as defined above even if the Indemnified Parties are actively negligent, except that it shall not apply to claims arising from the sole negligence or willful misconduct of the Indemnified Parties. The Consultant's obligation to defend the Indemnified Parties is not contingent upon there being an acknowledgement or determination of the merit of any claims, liability, demands, causes of action, suits, losses, expenses, errors, omissions and/or costs.

(c) General Indemnification Provisions. Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subconsultant or other person or entity involved by, for, with, or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required here, Consultant agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend City as set forth here is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this Agreement or this section. These indemnification provisions are independent of and shall not in any way be limited by the insurance requirements of this Agreement. City approval of the insurance required by this Agreement does not in any way relieve the Consultant from liability under this section.

10. INSURANCE

The City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

(a) **Types of Required Coverages**

Without limiting the indemnity provisions of the Contract, the Contractor shall procure and maintain in full force and effect during the term of the Contract, the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Contractor agrees to amend, supplement or endorse the policies to do so.

- (1) **Commercial General Liability:** Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, including products and completed operations, property damage, bodily injury, and personal & advertising injury with limits no less than \$3,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately

to this project/location or the general aggregate limit shall be twice the required occurrence limit.

- (2) **Automobile Liability Insurance:** Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), including owned, non-owned and hired autos, or the exact equivalent, with minimum limits of \$1,000,000 for bodily injury and property damage, each accident. If Contractor owns no vehicles, auto liability coverage may be provided by means of a non-owned and hired auto endorsement to the general liability policy. Automobile liability insurance and endorsements shall be kept in force at all times during the performance of this Agreement.
- (3) **Workers' Compensation:** Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 each accident for bodily injury and \$1,000,000 each employee for bodily injury by disease.
- (4) **Professional Liability:** Professional Liability insurance with limit of not less than \$3,000,000 each claim. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusion that may potentially affect the work to be performed.

(b) **Endorsements**

Insurance policies shall not be in compliance if they include any limiting provision or endorsement. The insurance policies shall contain, or be endorsed to contain, the following provisions:

(1) Commercial General Liability

Additional Insured: The City, its elected officials, officers, employees, volunteers, boards, agents and representatives shall be additional insureds with regard to liability and defense of suits or claims arising out of the work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. Coverage for the additional insureds shall apply to the fullest extent permitted by law.

Additional Insured Endorsements shall not:

1. Be limited to "Ongoing Operations"
2. Exclude "Contractual Liability"
3. Restrict coverage to the "Sole" liability of contractor
4. Exclude "Third-Party-Over Actions"
5. Contain any other exclusion contrary to the Agreement

Additional Insured Endorsements shall be at least as broad as ISO Forms CG 20 10 11 85; or CG 20 and 10 and CG 2037.

Primary Insurance: This insurance shall be primary and any other insurance whether primary, excess, umbrella or contingent insurance, including deductible, or self-insurance available to the insureds added by endorsement shall be in excess of and shall not contribute with this insurance. Coverage shall be at least as broad as ISO CG 20 01 04 13.

(2) Auto Liability

Additional Insured: The City, its elected official, officers, employees, volunteers, boards, agents and representatives shall be additional insureds with regard to liability and

defense of suits or claims arising out of the work or operations performed by or on behalf of the Contractor.

Primary Insurance: This insurance shall be primary and any other insurance whether primary, excess, umbrella or contingent insurance, including deductible, or self-insurance available to the insureds added by endorsement shall be in excess of and shall not contribute with this insurance.

(3) Workers' Compensation

Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

(c) Notice of Cancellation

Required insurance policies shall not be cancelled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(d) Waiver of Subrogation

Required insurance coverages shall not prohibit Contractor from waiving the right of subrogation prior to a loss. Contractor shall waive all rights of subrogation against the indemnified parties and policies shall contain or be endorsed to contain such a provision. This provision applies regardless of whether the City has received a waiver of subrogation endorsement from the insurer.

(e) Evidence of Insurance

All policies, endorsements, certificates, and/or binders shall be subject to approval by the City as to form and content. These requirements are subject to amendment or waiver only if so approved in writing by the City. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

(f) Deductible or Self-Insured Retention

Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention. The City may require the Consultant to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the Contractor or the City.

(g) Contractual Liability/Insurance Obligations

The coverage provided shall apply to the obligations assumed by the Contractor under the indemnity provisions of this Agreement. The insurance obligations under this Agreement shall be: (1) all the insurance coverage and/or limits carried by or available to the Contractor; or (2) the minimum insurance coverage requirements and/or limits shown in this Agreement; whichever is greater. Any insurance

proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the City. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of the Contractor under this Agreement.

(h) Failure to Maintain Coverage

Contractor agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Contractor until Contractor has fully complied with the insurance provisions of this Contract. In addition, the City may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, City may take out the necessary insurance and pay, at Contractor's expense, the premium thereon.

In the event that the Contractor's operations are suspended for failure to maintain required insurance coverage, the Contractor shall not be entitled to an extension of time for completion of the Work because of production lost during suspension.

(i) Acceptability of Insurers

Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law. Any other rating must be approved in writing in accordance with the City.

(j) Claims Made Policies

If coverage is written on a claims-made basis, the retroactive date on such insurance and all subsequent insurance shall coincide or precede the effective date of the initial Contractor's Agreement with the City and continuous coverage shall be maintained or an extended reporting period shall be exercised for a period of at least five (5) years from termination or expiration of this Agreement.

(k) Insurance for Subcontractors

Contractor shall be responsible for causing Subcontractors to purchase the same types and limits of insurance in compliance with the terms of this Agreement, including adding the City as an Additional Insured, providing Primary and Non-Contributory coverage and Waiver of Subrogation to the Subcontractors' policies. The Commercial General Liability Additional Insured Endorsement shall be on a form at least as good as CG 20 38 04 13.

11. INDEPENDENT CONTRACTOR

(a) Consultant is and shall at all times remain as to the City a wholly independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control and shall not be construed to be employees of City for any purpose, including eligibility under Public Employees Retirement Law. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.

(b) No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

12. LEGAL RESPONSIBILITIES

The Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

13. UNDUE INFLUENCE

Consultant declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of the City of Loma Linda in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City of Loma Linda will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the City to any and all remedies at law or in equity.

14. NO BENEFIT TO ARISE TO LOCAL EMPLOYEES

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the project performed under this Agreement.

15. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents, or subconsultants, shall not without written authorization from the City Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(b) Consultant shall promptly notify City should Consultant, its officers, employees, agents or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, requests for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with City and to provide the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

(c) Consultant covenants that neither he/she nor any office or principal of their firm have any interest in, or shall acquire any interest, directly or indirectly, which will conflict in any manner or degree with the performance of their services hereunder. Consultant further covenants that in the performance of this Agreement, no person having such interest shall be employed by them as an officer, employee, agent or subconsultant. Consultant further covenants that Consultant has not contracted with nor is performing any services, directly or indirectly, with any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City or the study area and further covenants and agrees that Consultant and/or its subconsultants shall provide no service or enter into any agreement or agreements with a/any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City or the study area prior to the completion of the work under this Agreement.

16. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii)

mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To City: City Clerk
City of Loma Linda
25541 Barton Road
Loma Linda, CA 92354

To Consultant: MIG, Inc.
Laura R. Stetson, Principal
537 S. Raymond Avenue
Pasadena, CA 91105

17. ASSIGNMENT

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City. Because of the personal nature of the services to be rendered pursuant to this Agreement, only Laura R. Stetson/Project Manager and/or designated MIG staff (responsible employees) shall perform the services described in this Agreement.

Consultant's responsible employee may use assistants, under his direct supervision, to perform some of the services under this Agreement. Consultant shall provide City fourteen (14) days' notice prior to the departure of the responsible employee from Consultant's employ. Should he leave Consultant's employ, the City shall have the option to immediately terminate this Agreement, within three (3) days of the close of said notice period. Upon termination of this Agreement, Consultant's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between the City Council and the Consultant.

18. LICENSES

At all times during the term of this Agreement, Consultant shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Agreement, including a City of Loma Linda business license.

19. GOVERNING LAW

The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with jurisdiction over the City of Loma Linda.

20. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

21. CONTENTS OF REQUEST FOR PROPOSALS

Consultant is bound by the contents of City's Request for Proposal, Exhibit "B" hereto and incorporated herein by this reference, and the contents of the proposal submitted by the Consultant, Exhibit "A" hereto. In the event of conflict, the requirements of City's Request for Proposals and this Agreement shall take precedence over those contained in the Consultant's proposals.

22. CONFIDENTIALITY

Information and materials obtained by the Consultant from City during the performance of this Agreement shall be treated as strictly confidential and shall not be used by the Consultant for any purpose other than the performance of this Agreement.

23. DISCRIMINATION

The Consultant agrees that no person shall be excluded from employment in the performance of this Agreement on grounds of race, creed, color, sex, age, marital status, or place of national origin. In this connection, the Consultant agrees to comply with all County, State and Federal laws relating to equal employment opportunity rights.

24. EFFECT OF PARTIAL INVALIDITY

If any term or provision of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement and any application of the terms shall remain valid and enforceable under this Agreement or California law.

25. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF LOMA LINDA

CONSULTANT(S)

By: _____
City Manager or Designee

By: _____
(Title)

Attest:

By: _____
City Clerk

By: _____
(Title)

Approved as to Form:

By: _____
City Attorney

EXHIBIT A
CONSULTANT'S PROPOSAL



March 2, 2020

Lorena Mattarita, Associate Planner
City of Loma Linda
25541 Barton Road
Loma Linda, CA 92354
lmattarita@lomalinda-ca.gov

Subject: Proposal for Development Code and General Plan Consistency Amendments

Dear Lorena:

Thank you for calling upon MIG, Inc. for this proposal to assist the City of Loma Linda with amendments to the Development Code and General Plan to ensure consistency between the two, and to provide for Development Code internal consistency. This is part of the City's effort to create a "one map" land use regulatory system and equally important, to provide for consistent implementation of land use policy. In this proposal, we outline what we understand to be the scope of work based on our conversation with you and our preliminary review of the Development Code and General Plan. Because the precise effort cannot be known at this time, we propose to work on a time-and-materials basis as described in the cost proposal section of this letter.

Some of the inconsistencies have developed as a result of focused Zoning Code (Title 17) amendments adopted in 2016 (Ordinance No. O-2016-10). You noted, for example, that Title 15 (Buildings and Construction) still references zones existing prior to the 2016 amendments. Parallel inconsistencies may exist in Title 16 (Subdivisions) as well. Thus, we will need to review both Titles 15 and 16 to identify and resolve inconsistencies with Title 17. With regard to the General Plan, the 2016 Zoning Code amendments largely were undertaken to achieve consistency between land use designations and zoning districts. However, our work at that time did not include thorough review of the General Plan and Zoning Code for other potential conflicts. This proposed work effort will involve such review and resolution via either (or both) minor General Plan and Zoning Code amendments.

We believe that CEQA review will not be required, as the "common sense" exemption will apply. We will want to confirm this with the City Attorney.

We have experienced staff available to begin the work immediately. I will oversee the effort, and Anne Fox will conduct the review, prepare recommendations for your consideration, and prepare the required ordinances and General Plan amendment. Anne is a seasoned planner (over 30 years of experience) with a great attention to detail.

If the scope and budget are acceptable to you, we can initiate work right away upon receiving authorization to proceed. Either a formal contract or a purchase order can be subsequently processed, depending upon City requirements.

PLANNING | DESIGN | COMMUNICATIONS | MANAGEMENT | SCIENCE | TECHNOLOGY

537 S. Raymond Avenue • Pasadena, CA 91105 • USA • 626.744.9877 • www.miginc.com

Offices in: California • Colorado • New York • Oregon • Texas • Washington

ATTACHMENT - A

ATTACHMENT - A

Thanks for the opportunity to work again with an outstanding City of Loma Linda team.

Regards,

A handwritten signature in black ink that reads "Laura R. Stetson". The signature is written in a cursive style with a large, stylized "L" and "S".

Laura R. Stetson, AICP
Principal

cc: Anne Fox, MIG

Scope of Services

MIG will provide the following scope of services. Please note that each task identified may not occur in the order presented in this scope, as tasks may occur simultaneously. Also, because we propose to bill on a time-and-materials basis, if a particular task is not needed, the associated costs will not be invoiced.

Task 1: Project Management and Coordination

1.1: Kick-Off Meeting

MIG Principal/Project Manager Laura Stetson and Principal Planner Anne Fox will meet with Loma Linda staff to clarify your expectations for this work. Objectives for the meeting include:

- Discuss City staff's current list of amendments to be achieved
- Discuss our proposed approach to identifying and resolving inconsistencies
- Define all tasks the City wishes MIG to perform
- Discuss project schedule

1.2: Project Coordination Meetings

This task involves strategic planning meetings and phone calls between MIG and City staff. We suggest having weekly phone calls to check in on progress and to discuss questions and recommendations we may have regarding the work in process.

1.3: Project Management

This subtask provides for contract administration, invoicing, scheduling, coordination with the project team, and quality control/assurance.

Task 1 Meetings and Deliverables

Kick-off meeting

Project coordination meetings and calls

Monthly status reports (with invoices)

Task 2: Review of Development Code and General Plan

For the purposes of this scope, the term "Development Code" means Titles 15 (Buildings and Construction), 16 (Subdivisions), and 17 (Zoning) of the Loma Linda Municipal Code. For this task, MIG will undertake a two-step review process:

- 1) Review the General Plan (focusing in particular on the Land Use Element) and Title 17 to identify any inconsistencies relative to:

- Land use designations and zoning districts (recognizing that these were addressed by the 2016 Title 17 amendments)
 - Terminology
 - Implementing policies and zoning regulations
 - Policies in the General Plan that may have been supplanted by more recent State law (e.g., Housing Accountability Act)
- 2) Review the Development Code in its entirety to identify any internal inconsistencies regarding terminology and standards. We will assume that Title 17 is the controlling document.

We ask that City staff provide the list of inconsistencies and desired revisions that staff has maintained over the past few years so we can incorporate that information into our review and analysis.

Based on our review of the Development Code, General Plan, and City staff's "fix-it" list, we will prepare a memorandum describing the identified inconsistencies and recommending options for resolving them, together with the preferred resolution. This will be the basis for a meeting and discussion with City staff. Following the meeting(s), MIG will prepare an action memorandum to identify direction provided by the City.

Task 2 Deliverables
Inconsistencies and Recommendations Memorandum
Action Memorandum

Task 3: Prepare Development Code and General Plan Amendments

Based on the direction set forth in the action memorandum, MIG will prepare the draft Development Code and General Plan amendments. The Code amendments will be prepared in ordinance form. For the General Plan amendments, we will prepare a draft resolution identifying the proposed changes in strike-out/highlighted text. We will ask that the City provide us with standard templates for these documents.

The draft ordinances and resolution will be provided for City staff review and comment. Upon receipt of comments from the City, we will prepare the ordinances and resolution for public hearings.

Task 3 Deliverables
Draft Ordinances and Resolution for City review (in Word)
Ordinances and Resolution for public hearings (in Word)

Task 4: Staff Reports

MIG will prepare staff reports for the Planning Commission and City Council public hearings. We will ask that the City provide us with standard staff report templates.

Task 4 Deliverables
Draft and Final Staff Reports for public hearings (in Word)

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF APRIL 14, 2020

7:00 p.m. or as soon thereafter as possible

CORONAVIRUS DISEASE (COVID-19) ADVISORY

The City Council Chambers will not be open to the public

THIS MEETING WILL BE CONDUCTED VIA WEBINAR/TELECONFERENCE. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting will be conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will be no in-person meeting location at which the public may appear. Please see the City Council Agenda for connection instructions.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the May 12, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, April 28, 2020.

- A. Call To Order**
- B. Roll Call**
- C. Closed Session**

D. **Items To Be Added Or Deleted**

E. **Oral Reports/Public Participation - Non-Agenda Items** (Limited to 30 minutes; 3 minutes allotted for each speaker)

F. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

G. **Scheduled Items**

H. **Consent Calendar**

1. Demands Registers
2. Minutes of March 10, 2020

I. **New Business**

J. **Chair and Member Reports**

K. **Reports of Officers**

L. **Adjournment**



Loma Linda Housing Authority Official Report

Rhodes Rigsby, Chairman
John Lenart, Vice Chairman
Ovidiu Popescu, Member
Phillip Dupper, Member
Ronald Dailey, Member

HOUSING AUTHORITY AGENDA: April 14, 2020
TO: Housing Authority Board
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

vchlist
03/19/2020 7:58:47AM

Voucher List
CITY OF LOMA LINDA
03-24-2020 HA

Bank code : bofaha

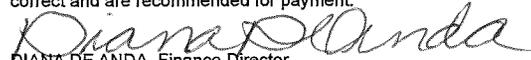
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2248	3/5/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	38607		PROFESSIONAL/LEGAL SERVICES	581.90
					Total :	581.90
2249	3/12/2020	003628 U.S. BANK CORPORATE PYMNT SYS	4246-0470-0025-8803		CAL-CARD PURCHASES	75.55
					Total :	75.55
2250	3/24/2020	005791 CENTURYLINK	90123676 HA	P-0000015960	INTERNET SERVICES AND VOIP	2.60
					Total :	2.60
2251	3/24/2020	004631 DHA CONSULTING, LLC	20-0203	P-0000016450	HOUSING AUTHORITY CONSULTING SI	595.00
					Total :	595.00
4 Vouchers for bank code : bofaha						Bank total : 1,255.05
4 Vouchers in this report						Total vouchers : 1,255.05

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
2248 through 2251 for a total
disbursement of \$ 1,255.05, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
04-14-2020 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor

vchlist
04/01/2020 7:54:58AM

Voucher List
CITY OF LOMA LINDA
03-31-2020 HA

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
2252	3/24/2020	005443 SBC TAX COLLECTOR	PROP TAXES-26		2019-2020 ANNUAL SECURED PROP TA	36,806.39	
					Total :	36,806.39	
2253	3/24/2020	006052 UNIVERSITY HOMES INC, C/O CMS	1341577		25613 PROPSPECT AVE/APR 2020 HOA	162.00	
					Total :	162.00	
2254	3/24/2020	006140 FARMERS INSURANCE, PAYMENT PROCESSI	92948-40-66 POLICY#	P-0000016430	10605 LIND AVE/JEREMY DAVIS	1,533.82	
					Total :	1,533.82	
2255	3/26/2020	006144 NETWORKS 2000	26623 HA	P-0000016440	HARDWARE SUPPORT FOR HP CITY SI	66.62	
					Total :	66.62	
4 Vouchers for bank code : bofaha						Bank total :	38,568.83
4 Vouchers in this report						Total vouchers :	38,568.83

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
2252 through 2255 for a total
disbursement of \$ 38,568.83, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
04-14-2020 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor

vchlist
04/08/2020 4:43:17PM

Voucher List
CITY OF LOMA LINDA
04-14-2020 HA

Bank code : bofaha

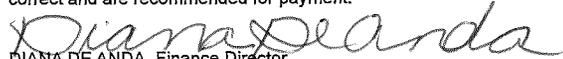
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2256	4/7/2020	005475 THE HARTFORD	55RBE842677	P-0000016485	EDWARD & MELISSA MARSHALL/25388	1,027.00
					Total :	1,027.00
2257	4/7/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC 38631			PROFESSIONAL/LEGAL SERVICES	49.88
					Total :	49.88
2258	4/14/2020	004547 ACSC	CHO 089616086	P-0000016432	SEARADI SIMAMORA/25454 SONORA L	938.00
					Total :	938.00
2259	4/14/2020	001799 STRADLING, YOCCA, CARLSON, & RAUTH	362550-0000		PROFESSIONAL/LEGAL SERVICES	591.00
			362551-0006		PROFESSIONAL/LEGAL SERVICES	2,157.60
					Total :	2,748.60
4 Vouchers for bank code : bofaha						Bank total : 4,763.48
4 Vouchers in this report						Total vouchers : 4,763.48

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
2256 through 2259 for a total
disbursement of \$ 4,763.48, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
04-14-2020 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor



Loma Linda Housing Authority Official Report

Rhodes Rigsby, Chairman
John Lenart, Vice Chairman
Ovidiu Popescu, Member
Phillip Dupper, Member
Ronald Dailey, Member

HOUSING AUTHORITY AGENDA: April 14, 2020
TO: Housing Authority Board
SUBJECT: Minutes of March 10, 2020

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the minutes of March 10, 2020.

Loma Linda Housing Authority

Minutes

A Regular Meeting of March 10, 2020

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Rigsby at 830 p.m., Tuesday, March 10, 2020, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Board Members Present:	Chairman Rhodes Rigsby Vice Chairman John Lenart Ovidiu Popescu Phill Dupper Ron Dailey
Board Members Absent:	None
Others Present:	Executive Director T Jarb Thaipejr General Counsel Richard Holdaway

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

Scheduled Items

HA-2020-08 – Consent Calendar

Motion by Dupper, seconded by Popescu and carried unanimously to approve the following:

The Demands Register dated

- February 29, 2020 with commercial demands totaling \$7,953.35;
- March 10, 2020 with commercial demands totaling \$3,440.42.

The minutes of February 25, 2020 as presented.

The meeting adjourned at 8:31 p.m.

Approved at the meeting of

Secretary

CITY OF LOMA LINDA
CITY COUNCIL AS SUCCESSOR AGENCY
TO THE LOMA LINDA REDEVELOPMENT AGENCY

AGENDA

REGULAR MEETING OF APRIL 14, 2020

7:00 p.m. or as soon thereafter as possible

CORONAVIRUS DISEASE (COVID-19) ADVISORY

The City Council Chambers will not be open to the public

THIS MEETING WILL BE CONDUCTED VIA WEBINAR/TELECONFERENCE. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting will be conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will be no in-person meeting location at which the public may appear. Please see the City Council Agenda for connection instructions.

In acting in the limited capacity of Successor Agency as provided in California Health and Safety Code §§ 34173 and 34176, the City Council expressly determines, recognizes, reaffirms, and ratifies the statutory limitation on the City and the City Council's liability with regards to the responsibilities of the former Loma Linda Redevelopment Agency under AB 1X26. Nothing herein shall be construed as an action, commitment, obligation, or debt of the City itself, or a commitment of any resources, funds, or assets of the City to fund the City's limited capacity as the Successor Agency to the Loma Linda Redevelopment Agency. Obligations of the Successor Agency shall be funded solely by those funds or resources provided for that purpose pursuant to AB 1X26 and related statutes.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting

will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the May 12, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, April 28, 2020.

A. Call To Order

B. Roll Call

C. Items To Be Added Or Deleted

D. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

E. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

F. Consent Calendar

1. Demands Register
2. Minutes of March 10, 2020

G. Adjournment



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

SUCCESSOR AGENCY AGENDA: April 14, 2020
TO: Board Members
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the Successor Agency Board approve the attached list of demands for payment.

vchlist
03/19/2020 9:11:09AM

Voucher List
CITY OF LOMA LINDA
03-24-2020 SA

Page: 1

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1365	3/5/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	38599		PROFESSIONAL/LEGAL SERVICES	66.50
					Total :	66.50
1366	3/12/2020	004631 DHA CONSULTING, LLC	20-0202	P-0000016125	2019-20 A&B CONSULTANT SERVICES I	288.75
					Total :	288.75
2 Vouchers for bank code : bofasa						Bank total : 355.25
2 Vouchers in this report						Total vouchers : 355.25

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
1365 through 1366 for a total
disbursement of \$ 355.25, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
04-14-2020 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor

Page: 1

vchlist
04/08/2020 5:00:15PM

Voucher List
CITY OF LOMA LINDA
04-14-2020 SA

Page: 1

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
1367	4/7/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	38624		PROFESSIONAL/LEGAL SERVICES	49.88	
					Total :	49.88	
1368	4/14/2020	004631 DHA CONSULTING, LLC	20-0304	P-0000016125	2019-20 A&B CONSULTANT SERVICES I	1,908.75	
					Total :	1,908.75	
1369	4/14/2020	001799 STRADLING, YOCCA, CARLSON, & RAUTH	362554-0000		PROFESSIONAL/LEGAL SERVICES	11,806.01	
					Total :	11,806.01	
3 Vouchers for bank code : bofasa						Bank total :	13,764.64
3 Vouchers in this report						Total vouchers :	13,764.64

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
1367 through 1369 for a total
disbursement of \$ 13,764.64, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
04-14-2020 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor

Page: 1



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

SUCCESSOR AGENCY AGENDA: April 14, 2020
TO: Board Members
SUBJECT: Minutes of March 10, 2020

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the minutes of **March 10**, 2020.

City of Loma Linda
City Council as Successor Agency
To the Loma Linda Redevelopment Agency
Minutes
Regular Meeting of March 10, 2020

A regular meeting of the City Council as Successor Agency to the Loma Linda Redevelopment Agency was called to order by Mayor Rigsby at 8:31 p.m., Tuesday, March 10, 2020, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor Rhodes Rigsby Mayor pro tempore John Lenart Ovidiu Popescu Phill Dupper Ron Dailey
Councilmen Absent:	None
Others Present:	City Manager T. Jarb Thaipejr City Attorney Richard Holdaway

SA-2020-04 - Consent Calendar

Motion by Lenart, seconded by Lenart and unanimously carried to approve the following item:

The Demands Registers dated February 29, 2020 with commercial demands totaling \$7,929.05.

The Minutes of February 25, 2020 as presented.

The meeting adjourned at 8:32 p.m.

Approved at the meeting of

City Clerk

Task 5: Public Hearings

If requested by City staff, MIG will attend the Planning Commission and City Council public hearings to present the proposed ordinances and resolution.

Task 5 Deliverables
Hearing presentation materials

Task 5: Other Assignments

As part of this work effort, the City may determine that additional assistance may be needed, such as SB 18 compliance should the General Plan amendments trigger such, or incorporating the adopted General Plan amendments into the General Plan (assuming the City has the digital files). Also, the City may wish for MIG to undertake creation of a new combined General Plan/Zoning map. We are available to assist with planning-related tasks as requested.

Cost Proposal

MIG will invoice for services on a time-and-materials basis using the following 2020 billing rates, with a not-to-exceed limit of \$50,000. We will work efficiently to keep costs low. These rates are subject to a three percent escalation at the beginning of each calendar year.

Staff	Hourly Rate
Principal	\$225
Principal Planner	\$165 - 190
Associate Planner	\$100 - \$120
Admin. Support	\$90

Direct costs or project expenses such as large quantity printing, plotting, and printing are charged at cost, plus 10%. The cost of communications including postage, courier, and other delivery costs are charged at cost, plus 10%. The mileage charge for personal autos will be the currently applicable mileage rate established by the Internal Revenue Service. All other travel expenses are charged at cost, plus 10%.

Schedule

As noted above, we can begin work immediately and anticipate being able to complete the work—through the public hearing process—within four months, contingent upon timely review of draft materials. This is to allow for completion by the end of the City’s fiscal year, June 30, 2020. The City may extend the work into fiscal year 2020-2021, creating a revised schedule and new project account as needed to complete the requested tasks.