

CITY OF LOMA LINDA
CITY COUNCIL AGENDA
REGULAR MEETING OF JULY 14, 2020

CORONAVIRUS (COVID-19) ADVISORY

The City Council Chambers will be open to the public, physical distancing and masks required; seating may be limited.

PARTICIPATION WILL ALSO BE AVAILABLE TO THE PUBLIC VIA ZOOM'S VIRTUAL MEETING PLATFORM FOR THE PURPOSE OF PUBLIC COMMENT AND VIA THE CITY'S YOUTUBE CHANNEL FOR VIEWING ONLY.

Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting will allow for remote participation via the ZOOM virtual meeting platform and for viewing via YouTube.

View only live stream - <https://www.youtube.com/channel/UCSOe1mP-1Iw9W8ZeX3CUS0Q> - click "Live Now"

Members of the public may participate in this meeting via Zoom's virtual meeting platform – allows you to participate in the comment section by utilizing the “raise your hand” feature or by typing in your questions. :

- Join from a PC, Mac, iPad, iPhone or Android device
 - Please click this URL to join Zoom Meeting: <https://us02web.zoom.us/j/8616208259> If you do not wish for your name to appear on the screen, you may "rename" yourself to be anonymous – right click your display square and click “rename.
 - If you want to provide public comments and are using a computer or laptop without a microphone, you will also need to call in using the information below and dial your Participant ID on the phone when prompted.
 - Please use the “Raise Hand” button to request to speak. If you're unable to locate this button, use the meeting's “chat” function to inform the moderator you wish to speak.
- Join by phone:
 - Dial 1(408) 638-0968 and follow prompts - *NOTE: Your phone number will appear on screen if you plan to speak at the meeting.*
 - **Meeting ID: 861 620 8259**
 - Verbal participation over the phone
 - Dial *6 to mute and unmute yourself. You will be muted by default upon entering the meeting. The meeting host will unmute those who wish to speak at the appropriate time. Please keep yourself on mute when not speaking.
 - Dial *9 to “raise your hand” to request to speak.
 - Raised hands will only be acknowledged during the Public Hearing and Public Comment sections of the agenda, and when the Meeting's presiding officer requests comments from the public.

Disclaimer: If you decide to connect to the City's Zoom meeting the phone number you dial in with and/or the information you provided on your Zoom account may be unintentionally recorded and broadcasted by the city.

In addition to the above, Public Comments may be submitted via email to ask@lomalinda-ca.gov; are limited to 250 words and may be submitted until the start of the meeting at 7:00 p.m.

Meetings are accessible to people with disabilities. Every attempt will be made to swiftly address each request. Requests in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the City Clerk at bnicholson@lomalinda-ca.gov or (909) 799-2890.

CITY OF LOMA LINDA
CITY COUNCIL AGENDA
REGULAR MEETING OF JULY 14, 2020

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, July 14, 2020 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

Agenda item requests for the July 28, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, July 14, 2020.

A. Call To Order

B. Roll Call

C. Closed Session - 6:00 p.m. – Community Room

Conference with Labor Negotiator - (Government Code Section 54957.6)

Agency Representative - City Manager Jarb Thaipejr, Assistant City Manager Konrad Bolowich and Negotiator Jay Trinnaman

Employee Organizations - Loma Linda Public Works Employees Association, Loma Linda Professional Firefighters Local 935, Professional and Administrative Employees Association, Fire Management, and unrepresented employees

D. Invocation and Pledge of Allegiance – Councilman Lenart (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

E. Items To Be Added Or Deleted

F. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

G. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

H. Scheduled and Related Items

1. **Public Hearing** – Council Bill #R-2020-24 - Determine the cost related to the Spring 2020 Weed Abatement Program [**Fire Department**]
 - a. Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for Collection of Special Taxes, Fees and Assessments for Fiscal Year 2020-2021 (not a public hearing but related to the Weed Abatement Program)
2. **Public Hearing** - Council Bill #R-2020-26 - amending the Master User Fee Schedule to add a credit card convenience fee [**City Manager/Finance**]
3. **Public Hearing** - 57 condominium units with shared open space and 164 parking spaces on property located on the southwest corner of Park Avenue and Bryn Mawr Avenue within The Groves at Loma Linda Specific Plan, designated Special Planning Area “D and zoned Planned Community intended for high density residential (**to be continued to July 28, 2020**)
 - a. Determine the project is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15182;
 - b. Ratify Certificate of Appropriateness for Precise Plan of Design (PPD) No. P19-206;
 - c. Approve Tentative Tract Map No. P20-031 for Map 20327 to allow the creation of a single-lot condominium map for 57 residential units on a 4.4 acre lot, based on the Findings contained in the Staff Report and subject to the Conditions of Approval; and
 - d. Approve Precise Plan of Design No. P19-206, which includes the proposed architectural styles and design configuration, based on the Findings contained in the Staff Report and subject to the original Mitigation Measures adopted on June 12, 2018 and added conditions of approval
4. **Public Hearing** – 213 residential units for lease (senior citizen housing) and a 4,200 sq.ft. retail building with 384 parking spaces on a 9-acre site located on the north side of Park Avenue, east of the Oaks Woodland Preserve and Bryn Mawr Avenue, west of California Street, in Planning Areas 2-3 and 2-4 within The Groves at Loma Linda Specific Plan and Citrus Trails Tract Map No. 18990, designated Special Plan Area “D”, zoned Planned Community, and intended for senior citizen housing (**to be continued to July 28, 2020**)
 - a. Determine the project is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15182;
 - b. Ratify Certificate of Appropriateness for Precise Plan of Design No. P20-066; and
 - c. Approve Precise Plan of Design No. P20-066, which includes the proposed architectural style and configuration of, based on the Findings contained in the Staff Report and subject to the original Mitigation Measures adopted on August 1, 2017 and added Conditions of Approval

I. Consent Calendar

5. Demands Registers
6. Minutes of June 9, 2020
7. June 2020 Treasurer’s Report
8. June 2020 Fire Department Report

9. Award of contract for: **[Public Works]**
 - a. Pavement Rehabilitation by Slurry Seal Method at Redlands Boulevard from Anderson Street to California Street (CIP 20-198)
 - b. Installation of ADA Access Ramp at various locations ECD Project No. LLIN-20-1-03L/182 (CIP 20-196)
10. Accept as complete and authorize recordation of Notice of Completion for: **[Public Works]**
 - a. Pavement Rehabilitation Improvements, Barton Road from Campus Street to Benton Street and Campus Street from Barton Road to University Avenue (CIP 19-190)
 - b. Construct Sidewalks at Various Locations. (CIP 19-191)
 - c. Fiber Optic Installation 2020 (CIP 19-653)
 - d. Construct Sidewalk and Retaining Wall at Anderson Street. (CIP 18-186)
 - e. Manhole Trench Settlement Repair
 - f. Re-coating three Pressure Regulating Valve (PRV) Stations
11. Appropriate \$48,000 from Regional Traffic Development Impact fund balance from fiscal year 2019-20, and accept as complete and authorize recordation of Notice of Completion for Construction of I-10/Mountain View Avenue Off- Ramp Widening Project. (CIP 17-175) **[Public Works]**
12. Re-appropriate unspent funds from Fiscal Year 2019-2020 to 2020-2021 for:
 - a. Fire Pump install at Anderson Way (CIP 18-648) - \$17,200 **[Public Works]**
 - b. City Monument Sign Replacement – \$12,000 **[Public Works]**
 - c. Upgrade to City’s Enterprise Resource Planning (ERP) Financial Solution - \$80,000 **[Finance]**
 - d. Replacement of fire hose - \$5,000 **[Fire Department]**
 - e. Code 3 package for new Fire Marshal vehicle - \$3,700 **[Fire Department]**
 - f. ArcGIS for fire Service Consulting - \$10,500 **[Fire Department]**
 - g. Replacement of Legacy VHF portable radios **[Fire Department]**
13. Biennial review of the City's Conflict of Interest Code pursuant to the Political Reform Act **[City Clerk]**

J. Old Business

14. Report and discussion regarding status of environmental review of proposed Rancho Del Prado project off Reche Canyon Road in the South Hills area, within the Colton sphere of influence, including possible direction to staff regarding input into environmental review or potential annexation by Colton. (Note: this matter does not include discussion or review of any specific entitlement application at this time.) Area is approximately 203 acres located generally North of Scotch Lane in the South Hills area - APN’s 0284-181-25 & 0284-221-17 **[Assistant City Manager]**

K. New Business

L. Reports of Councilmen (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

M. Reports Of Officers (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).

15. The Coronavirus Aid, Relief, and Economic Security (CARES) Act funds **[City Manager]**

N. Adjournment

Next meeting scheduled for July 28, 2020



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: July 14, 2020
TO: City Council
FROM: Dan Harker, Fire Chief *DH*
VIA: T. Jarb Thaipejr, City Manager
SUBJECT: Spring 2020 Weed Abatement Program

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council: Receive the report of the **Spring 2020 Weed Abatement Program**, approve the report and accounting of costs, and adopt the accompanying Resolution establishing liens and assessments on the properties.

BACKGROUND

The California Fire Code, 2019 edition, Section 304, adopted and amended by Loma Linda Municipal Code, Chapter 15.28, establishes the authority for removing combustible vegetation when it is determined to be a fire hazard. Section 304.1.2 states "Weeds, litter, flammable waste, grass or other vegetation capable of being ignited and endangering property shall be cut down and removed by the owner or occupant of the premises." Vegetation clearance requirements in the wildland-urban interface areas shall be in accordance with Chapter 49.

ANALYSIS

The Spring 2020 Weed Abatement program began on **April 6, 2020** with an initial inspection of approximately 435 parcels. Pursuant to Sections 104.5 of the International Fire Code, 200 Notices to Clean Property, Exhibit "A", were sent by regular mail on **April 9, 2020** to the **OWNER OF RECORD** as provided by the County Assessor's office. **2 letters returned to sender.** Follow-up inspections began on **April 27, 2020**. If abatement had not been accomplished, or if arrangements for a time extension had not been made with this office, the parcel was placed on an abatement list which was given to a City contractor for initiation of the abatement work. Combustible vegetation/fire hazards were abated by the City contractor on **30 parcels**.

On **June 18, 2020** invoices (See Exhibit "B") specifying the cost of the work performed by the contractor, plus the City's administrative fee, were mailed to the **OWNER OF RECORD** for each parcel giving them the opportunity to make payment of the bill by **July 14, 2020**. Parcels abated by the City contractor and which **remain un-paid** are listed on Exhibit "C". Upon completion and documentation of the abatement work payment was made to the contractor by the City.

Owners have the opportunity to appear at the hearing to ask questions or dispute any bills or proceedings.

Subsequent to the **July 14, 2020** Hearing and Council action, the Report of Costs, with accompanying Resolution (see attached), will be forwarded to the Property Tax Division of the San Bernardino County Auditor/Controller-Recorder for collection as assessments and or liens against the property.

ENVIRONMENTAL

No adverse environmental impact. The Weed Abatement program removes weeds and other flammable vegetation or combustible waste that is deemed to present a fire hazard.

FINANCIAL IMPACT

Recovery of abatement costs plus administrative fees are outlined on Exhibit "C".

ATTACHMENTS:

Exhibit A: Sample Notice to Clean Property

Exhibit B: Sample Invoice

Exhibit C: List of Un-Paid Invoices

Copy of Resolution Adopting Report and Statement of Expenses and Imposing a Lien upon Property for payment.

EXHIBIT A



Loma Linda Fire Department

FIRE PREVENTION BUREAU

25541 Barton Rd, Loma Linda, California 92354 • (909) 799-2859 • Fax: (909) 799-2891

NOTICE TO CLEAN PROPERTY

4/9/2020

Parcel Number:

Location:

Under the provisions of the California Fire Code, 2019 edition, Section 304.1.2 adopted and amended by Loma Linda Municipal Code Chapter 15.28, an inspection of the property listed above has been performed by this Department. Based upon the inspection, a fire hazard, or potential fire hazard has been determined to exist on this property. Notice is hereby given that **any weeds, tumbleweeds, dead grasses, vines, dead shrubs, dead trees, trimmings, or other combustible materials or debris present on your lot, field or parcel of land** are a fire hazard or in all probability will become a fire hazard, and as such must be removed or abated. In addition, any weeds or combustible materials must be **cleared away from any road or street for a distance of 10 ft.** See **NOTES** for special remarks concerning this parcel.

NOTES:

Any weeds or other fire hazards as listed above on this property must be removed or abated in an acceptable manner by **April 27, 2020**. Failure to remove or abate by this date will be cause for the City of Loma Linda or it's designated contractor to enter onto the property to accomplish the abatement. In addition to the costs for cleaning, you will also be assessed an administrative fee of 70% of the cost of the work or \$100, whichever is greater. Failure to pay all charges will cause a tax assessment and lien to be placed against the property.

Due to uncontrolled regrowth, a second or third clean up of the property may be necessary during the year. Property owners are advised that it is their responsibility to maintain their property in good condition and that any re-growth during the year may be subject to removal without further notice if determined to be a fire hazard.

This Notice is given pursuant to the provision of the California Fire Code Section 110.4.1 authorizing action to remove any hazard deemed unsafe. The Fire Department maintains a consistent and impartial position in the application and enforcement of the California Fire Code. For further information, please call (909) 799-2859.

You as owner, occupant or person otherwise in charge of the property may appeal to the Fire Marshal of the City of Loma Linda any of the requirements of this Notice pursuant to Loma Linda Municipal Code Section 2.08.030. Such an appeal shall be in writing and shall be submitted only after all reasonable efforts to resolve the matter have been exhausted with the staff of this Department. Said appeal may include any arguments why the property should not be declared a fire hazard and abated by the City. Any appeal shall be submitted to this Department within ten (10) calendar days from the date of this Notice.

If you are no longer the owner of this property or are in the process of selling it, please inform the new owner of this Notice, and advise this Department in writing of the date the title change occurred. All address information used to mail Notices has been provided by the San Bernardino County Assessor's Office.

Tom Ingalls
Fire Marshal

By: *Matt Dingman*
Matt Dingman
Fire Prevention Inspector

EXHIBIT B



City of Loma Linda

25541 Barton Road, Loma Linda, California 92354-3160 • (909)799-2859 • fax (909) 799-2891

Sister City – Manipal, Karnataka, India

INVOICE

June 18, 2020

Parcel Number:

Location:

Under the provisions of the International Fire Code, 2018 edition, adopted and amended by the State of California as the 2019 California Fire Code, and the Loma Linda Municipal Code Chapter 15.28, a fire hazard that existed on the above real property was abated by a City contractor. Increase in administrative fees were approved by the Loma Linda City Council and became effective January 23, 2016.

The following amount is now due for **Spring 2020** weed abatement:

Abatement Cost:	\$140.00
Administrative Charges:	\$100.00
Total Due:	\$240.00

Make checks payable to: City of Loma Linda - Weeds
25541 Barton Road
Loma Linda, CA 92354-3160

Payment must be received by **July 14, 2020 at 5:00 p.m.** after which time a Public Hearing will be conducted to hear a Report of Cost. The Public Hearing is scheduled for **July 14, 2020 at 7:00 p.m.** at the City of Loma Linda Council Chambers, 25541 Barton Road, at which time Total Charges will be placed as assessments and or liens against the above real property.

Any appeals for the abatement work performed or the amount billed above should be addressed to the City Council at the time of the Public Hearing.

By:

Tom Ingalls

Tom Ingalls
Fire Marshal

EXHIBIT C

Spring 2020
OUTSTANDING WEED INVOICES

INV #	APN	OWNER	Address of Record	Contractor Cost	Admin Fees	TOTAL	Date Ordered	Date Abated	PAID	NOTES
20038	029904148	Qingming Hou	195 41st Street, Suite 11140, Oakland Ca	170.00	119.00	289.00	06/18/20	06/11/20		
20037	029310110	Western Desert 886, LLC	5109 E La Palma Ave Suite D, Anaheim Ca 92807	1,140.00	798.00	1,938.00	06/18/20	06/11/20		
20029	029211132	E.A.C LLC	422 Weir Road, San Bernardino Ca 92408	140.00	100.00	240.00	06/18/20	05/27/20		
20020	029213122	Amelia Hernandez	14959 Seneca Road Apartment 49, Victorville Ca 92392	140.00	100.00	240.00	06/18/20	05/18/20		
20021	029213211	Gerardo Rivera	2510 E Whidby Lane, Anaheim Ca 92806	\$ 210.00	147.00	\$ 357.00	06/18/20	05/18/20		
20023	028318136	Aaron R Jacobs	10144 Wedd Drive, Overland Parks Ks 66212	310.00	217.00	527.00	06/18/20	05/18/20		
20022	028312123	Hugo F Chinchay Sr	18 Joseph Drive, South San Francisco Ca 94080	280.00	196.00	476.00	06/18/20	05/18/20		
20015	028313312	Levesque Family Living Trust 5/8/1	23781 Via Fromista	650.00	455.00	1,105.00	06/18/20	05/14/20		
20018	029213135	Kirit V & Gita K Patel Trust of 201	10994 Carriage Drive, Rancho Cucamonga Ca 91737	240.00	168.00	408.00	06/18/20	05/18/20		
20039	029213149	Eddie Lerma	1916 Cave Street, Redlands Ca 92374	\$ 140.00	100.00	\$ 240.00	06/18/20	06/11/20		
20028	029266129	KB Home Coastal Inc.	36310 Inland Valley Drive, Wildomar Ca 92595	280.00	196.00	476.00	06/18/20	05/27/20		
20026	028307101	Housing Authority/County of San Bernardino	715 E Brier Drive, San Bernardino, Ca 92408	280.00	196.00	476.00	06/18/20	05/26/20		
20024	028124108-109	Loma Linda Gateway LLC	PO Box 847, Carlsbad Ca	3,300.00	2,310.00	5,610.00	06/18/20	05/28/20		
20036	016422109	Montecito Memorial Park Corp	PO Box 130548, Houston Tx	310	217	527	06/18/20	06/11/20		
20007	028326119	Hung Lim	2404 Falling Oaks Drive, Riverside Ca 92506	480	336	816	06/18/20	05/11/20		
20012	028403220-21	Marco Poni	Calle Guanare NO 126-15-27 VRB. CO	240	168	408	06/18/20	05/11/20		
20009	028109141	Prakash Patel TR	16390 Foothill Blvd, Fontana Ca 92335	140	100	240	06/18/20	05/11/20		
20012	028403220-21	Marco Poni	Calle Guanare NO 126-15-27 VRB. CO	240	168	408	06/18/20	05/12/20		
20008	028116233-34	POZ LLC	1900 W Garvey Ave South Suite 335	310	217	527	06/18/20	05/11/20		
20013	028311456	USPAR Enterprises INC	PO Box 775, San Clemente Ca	135	100	235	06/18/20	05/12/20		
20027	029303220	Abigail and Pauline Quinterharo	1500 Lassen Street, Redlands Ca 92374	140	100	240	06/18/20	05/26/20		
20030	028315156	Teresa Sandoval	25369 Redlands Blvd #2A, Loma Linda Ca 92354	70	0	70	06/18/20	05/29/20		
20039	029304149	Elizabeth Brutus	2255 Chuilla Street Apartment 103, Colton ca 92324	520	364	884	06/18/20	06/11/20		
20010	029310109	Western Desert 886, LLC	5109 E La Palma Ave Suite D, Anaheim Ca 92807	480	336	816	06/18/20	05/12/20		
20035	029303215	Dickey Cagle	30337 Green Spot Road, Highland Ca 92346	750	525	1275	06/18/20	06/09/20		

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA
ADOPTING A REPORT AND STATEMENT OF EXPENSES FOR THE
SPRING 2020 WEED ABATEMENT PROGRAM AND IMPOSING A LIEN
UPON PROPERTY FOR PAYMENT THEREFOR

WHEREAS, the Weed Abatement Program of the City of Loma Linda has been carried out in accordance with Municipal Code requirements; and

WHEREAS, the City Council has held a hearing on the statement of expenses for abatement of the nuisances and has heard and considered the staff report and all objections or protests;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda as follows:

That the statement of expenses attached hereto as Exhibit "A" and incorporated herein by reference, is hereby confirmed and adopted as amended; and

That the statement of expenses (Exhibit "A") is fair, reasonable, and appropriate;

That the cost of the abatement work done or caused to be done by the City as shown on the statement of expenses is hereby ordered to be paid by July 14, 2020; and

That if said costs have not been paid by July 14, 2020, they shall constitute a lien upon the real property against which the nuisance was abated and shall be collected either by a personal civil suit against the person creating, causing or permitting the nuisance, or by a special assessment against the real property; and

That the City Clerk shall file a certified copy of this Resolution and report and statement of expenses as amended with the San Bernardino County Auditor, Assessor and Tax Collector, and shall direct the Auditor to enter the amounts of the charges contained in the report and statement of expenses against the real property described in the report and statement of expense; and

That the amount of the charges shall constitute a lien against the real property against which the charges have been imposed; and

That the Tax Collector shall include the amount of the charges on the bills for taxes levied against said real property and the same shall be collected in the same manner together with the general taxes for the City of Loma Linda, and shall be subject to the same penalties and interest.

PASSED, APPROVED AND ADOPTED this 14th day of July 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Phill Dupper, Mayor

ATTEST:

Barbara Nicholson, City Clerk



AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR
AGREEMENT FOR COLLECTION OF SPECIAL
TAXES, FEES, AND ASSESSMENTS
FISCAL YEAR 2020-21

THIS AGREEMENT is made and entered into this 14th day of July, 2020, by and between the COUNTY OF SAN BERNARDINO, hereinafter referred to as "County" and the City of Loma Linda, hereinafter referred to as "City".

WITNESSETH:

WHEREAS, Government Code Sections 29304 and 51800 authorize the County to recoup its collection costs when the County collects taxes, fees, or assessments for any city, school district, special district, zone or improvement district thereof; and

WHEREAS, the City and County have determined that it is in the public interest that the County, when requested by City, collect on the County tax rolls the special taxes, fees, and assessments for City.

NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

1. County agrees, when requested by City as hereinafter provided to collect on the County tax rolls the special taxes, fees, and assessments of City, and of each zone or improvement district thereof.

2. When County is to collect City's special taxes, fees, and assessments, City agrees to notify in writing the Auditor-Controller (268 W. Hospitality Lane, 4TH floor, San Bernardino, CA 92415) of the County on or before the 10th day of August of each fiscal year of the Assessor's parcel numbers and the amount of each special tax, fee, or assessment to be so collected. Any such notice, in order to be effective, must be received by the Auditor-Controller by said date.

3. County may charge City an amount per parcel for each special tax, fee, or assessment that is to be collected on the County tax rolls by the County for the City, not to exceed County's actual cost of collection.

4. City warrants that the taxes, fees, or assessments imposed by City and collected pursuant to this Agreement comply with all requirements of state law, including but not limited to, Articles XIII C and XIII D of the California Constitution (Proposition 218).

5. City hereby releases and forever discharges County and its officers, agents, and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of City's responsibility under this agreement, or other action taken by City in establishing a special tax, fee, or assessment and

implementing collection of special taxes, fees or assessments as contemplated in this agreement.

6. The County Auditor-Controller has not determined the validity of the taxes or assessments to be collected pursuant to this contract, and the undersigned City hereby assumes any and all responsibility for making such a determination. The undersigned City agrees to indemnify, defend, and hold harmless the County and its authorized officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of this contract or the imposition of the taxes or assessments collected pursuant to this contract, and for any costs or expenses incurred by the County on account of any claim therefore, except where such indemnification is prohibited by law. If any judgment is entered against County or any other indemnified party as a result of action taken to implement this Agreement, City agrees that County may offset the amount of any judgment paid by County or by any indemnified party from any monies collected by County on City's behalf, including property taxes, special taxes, fees, or assessments. County may, but is not required to, notify City of its intent to implement any offset authorized by this paragraph.

7. City agrees that its officers, agents and employees will cooperate with County by answering inquiries made to City by any person concerning City's special tax, fee, or assessment, and City agrees that its officers, agents, and employees will not refer such individuals making inquiries to County officers or employees for response.

8. City shall not assign or transfer this agreement or any interest herein and any such assignment or transfer or attempted assignment or transfer of this agreement or any interest herein by City shall be void and shall immediately and automatically terminate this agreement

9. This agreement shall be effective for the 2020-21 fiscal year.

10. Either party may terminate this agreement for any reason upon 30 days written notice to the other party. The County Auditor-Controller shall have the right to exercise County's right and authority under this contract including the right to terminate the contract.

11. County's waiver of breach of any one term, covenant, or other provision of this agreement, is not a waiver of breach of any other term, nor subsequent breach of the term or provision waived.

12. Each person signing this agreement represents and warrants that he or she has been fully authorized to do so.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

City: Loma Linda

By: _____

Printed Name: Phill Dupper

Title: Mayor

Date: _____

ENSEN MASON CPA, CFA,
AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR
SAN BERNARDINO COUNTY

By Authorized Deputy: _____

Printed Name: Linda Santillano

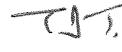
Title: Chief Deputy, Property Tax

Date: _____



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: July 14, 2020
TO: City Council
FROM: Diana De Anda, Finance Director 
VIA: T. Jarb Thaipejr, City Manager 
SUBJECT: Consider Adoption of Council Bill R-2020-26 Amending the Fee Schedule to Add a Credit Card Convenience Fee for Non-Utility Billing Payments.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council adopt Council Bill R-2020-26 amending the Fee Schedule to add a Credit Card Convenience Fee for non-utility billing payments.

BACKGROUND

On January 12, 2016 the City Council adopted Resolution No. 2872 adopting a Fee Schedule establishing a policy as to the recovery of costs to be recovered from users of City services. Previously, credit card processors would not permit governmental agencies to charge a convenience fees directly to the customers, so many agencies elected to outsource their payment collection to a third party processor that was able to pass-through the convenience fees. For the City, in 2016, most credit card payments processed were for utility bills for which the fees were already factored into the utility billing rates and not a significant burden to the general fund. Since 2016, the use of credit cards for payment of other city services and taxes has increased.

ANALYSIS

The City currently accepts the use of credit cards for customers to pay for utility bills (water, sewer, refuse and LLCCP), licenses, permits, fines, fees, taxes and miscellaneous charges for services; and home loan payments for the Housing Authority. This method of payment is convenient for the customers and is beneficial to the City as it guarantees payment and allows the customer an alternative method of payment. For this convenience and guaranteed payment, the City is charged an average 2.2% of a transaction amount by the credit card processing company. In the past, this charge has not resulted in a large expenditure to the City; however, we are experiencing the increased use of credit cards to pay for development permits, development fees, business licenses and transient occupancy taxes ranging in the thousands to tens of thousands of dollars. As a result, this year, the City has incurred an increase of upwards of \$35,000 in additional processing fees.

From the customer's point of view the use of credit cards is beneficial as a convenience, and in some cases rewards are offered by the card companies; however, to the City it is a loss in revenues and is in essence subsidizing the cost of services provided to the public by the General Fund. In order to adhere to the City's Fee Schedule for cost recovery, City staff is recommending adopting a Credit Card Convenience Fee whereby the user of City services, other than utility services, would have to pay an additional charge to use a credit card to cover the cost charged by the credit card processing company.

Currently, three out of five surrounding cities charge a convenience fee either directly or through a 3rd party payment processor. Redlands charges 4% on all transactions. Highland uses a 3rd party processor who charges a flat fee of \$1.50 for less than \$50, 2.49% for anything greater than \$50, and \$1.50 plus 3.5% for American Express card transactions. San Bernardino also uses a 3rd party processor who charges an incremental fee based on the transaction amount.

As such, City staff is recommending that the Credit Card Convenience Fee be set at 2.2% of the total transaction amount for non-utility billing payments. The Credit Card Convenience Fee would be equal to the average that the credit card processing company charges the City for processing of credit card transactions. It should be noted that the Credit Card Convenience Fee would in essence function as a pass-through fee.

FINANCIAL IMPACT

Pursuant to prior Resolutions, the City requires that fees be maintained to ensure associated costs for the delivery of specified services are appropriately charged to customers to limit the cost burden to the City's General Fund. Although the exact amount is unknown, if adopted, Council Bill R-2020-26, would reduce the burden of credit card transactions on the City's General Fund.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF LOMA LINDA, AMENDING THE
FEE SCHEDULE TO ADD A CREDIT CARD CONVENIENCE FEE FOR NON-
UTILITY BILLING PAYMENTS.

WHEREAS, The City of Loma Linda has the statutory authority to impose fees, charges and rates under its regulatory and police power as authorized by the State of California; and

WHEREAS, heretofore the City Council has adopted Ordinance No. 122 on July 23, 1991, establishing its policy as to the recovery of costs and more particularly the percentage of costs reasonable borne to be recovered from users of City services and directing staff as to the methodology for implementing said Ordinance, and

WHEREAS, pursuant to Government Code Section 66016, the specific fee to be charged for services must be adopted by the City Council by resolution; and

WHEREAS, the City of Loma Linda finds it necessary to add a new fee to the current Fee Schedule that was adopted pursuant to Resolution No. 2872.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Fee Schedule amendment. A Credit Card Convenience fee equal to 2.2% of the transaction amount for non-utility billing transactions will be charged on all credit card transactions accomplished by the City with the exception of Water, Sewer, Refuse and Loma Linda Connected Community payments.

Section 2. Constitutionality. If any portion of this resolution is declared invalid or unconstitutional, then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

Section 3. Effective date. This resolution shall go into full force and effect immediately, but shall be subject to the terms and conditions of Ordinance No. 455.

Section 4. That the City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 14th day of July 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Phill Dupper, Mayor

ATTEST:

Barbara Nicholson, City Clerk



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: July 14, 2020
TO: City Council
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the attached list of demands for payment.

vchlist
06/17/2020 5:45:58PM

Voucher List
CITY OF LOMA LINDA
06-23-2020

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Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
500309	6/11/2020	000454 ICMA RETIREMENT CORP	2020061100500309		ICMA RETIREMENT-5/24-6/06/2020	34,759.61
					Total :	34,759.61
631474	6/9/2020	005395 USBANK EQUIPMENT FINANCE	415563014		PRINTER LEASE AGREEMENT	2,912.40
				P-0000015920		
				P-0000015920		
				P-0000015920		
					Total :	2,912.40
631475	6/9/2020	003864 INLAND TEMPORARY HOMES	E 32-5400-1830	P-0000015949	CDBG ITH - PUBLIC SRVS PROGRAM E	1,928.00
					Total :	1,928.00
631476	6/9/2020	005407 FAMILY SERVICE ASSOC (FSA)	03-2020-003	P-0000015947	CDBG FSA - PUBLIC SRVS PROGRAM I	1,082.06
					Total :	1,082.06
631477	6/9/2020	001356 STAPLES BUSINESS ADVANTAGE	3447457037	P-0000015859	KLEENEX ANTI VIRAL TISSUE	19.23
					Total :	19.23
631478	6/9/2020	000304 TYLER TECHNOLOGIES, INC	045-301394	P-0000014040	SOFTWARE IMPL. COST-MUNIS QUOTE	637.50
					Total :	637.50
631479	6/9/2020	000304 TYLER TECHNOLOGIES, INC	045-302990	P-0000014040	SOFTWARE IMPL. COST-MUNIS QUOTE	3,187.50
					Total :	3,187.50
631480	6/9/2020	005502 FRONTIER COMMUNICATIONS	STMTS-4		PHONE SERVICE	479.89
					Total :	479.89
631481	6/9/2020	002204 HINDERLITER, DE LLAMAS & ASSOC	SIN001329	P-0000016116	Sales Tax Contractual Services	5,650.57
					Total :	5,650.57
631482	6/9/2020	001245 SO CALIF EDISON	2-01-553-0058		ELECTRICITY SERVICE	4,883.99
					Total :	4,883.99
631483	6/9/2020	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICE	4,305.17
					Total :	4,305.17
631484	6/9/2020	001245 SO CALIF EDISON	STMTS-8		ELECTRICITY SERVICE	366.57

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631484	6/9/2020	001245 001245 SO CALIF EDISON	(Continued)			Total : 366.57
631485	6/11/2020	006190 EVA MUI	993765841		11178 SUNKIST DR-PREPAYMENT FEE	100.00
						Total : 100.00
631486	6/11/2020	003628 U.S. BANK CORPORATE PYMNT SYS	4246 0445 5565 0021		CALCARD PURCHASES	8,824.21
						Total : 8,824.21
631487	6/16/2020	005502 FRONTIER COMMUNICATIONS	STMTS-2		PHONE SERVICE	76.70
						Total : 76.70
631488	6/16/2020	000026 VERIZON WIRELESS	9855597607		S.C.A.D.A. MODEM FOR SEWER LIFT S	38.07
						Total : 38.07
631489	6/16/2020	000026 VERIZON WIRELESS	9855597606		WIRELESS PHONE SERVICE	2,568.56
						Total : 2,568.56
631490	6/16/2020	001356 STAPLES BUSINESS ADVANTAGE	3447927268	P-0000015859	CLOROX DISINFECTANT WIPES & PUR	70.17
						Total : 70.17
631491	6/16/2020	001356 STAPLES BUSINESS ADVANTAGE	3448544938	P-0000015859 P-0000015859	SURFACE DISINFECTANT CLEANER	46.29
						Total : 46.29
631492	6/16/2020	001356 STAPLES BUSINESS ADVANTAGE	3448544939	P-0000015859	KLEENEX FACIAL TISSUE	65.96
						Total : 65.96
631493	6/16/2020	001356 STAPLES BUSINESS ADVANTAGE	3447927270	P-0000015859	PURELL FOAM HAND SANITIZER	55.31
						Total : 55.31
631494	6/16/2020	001261 THE GAS COMPANY	146 424 6400 3		GAS SERVICE	38.18
						Total : 38.18
631495	6/16/2020	001245 SO CALIF EDISON	2-28-800-5010		ELECTRICITY SERVICE	1,232.91
						Total : 1,232.91
631496	6/16/2020	001245 SO CALIF EDISON	2-32-093-0829		ELECTRICITY SERVICE	93.44
						Total : 93.44

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631497	6/16/2020	001245 SO CALIF EDISON	2-24-289-8187		ELECTRICITY SERVICE	15.81
					Total :	15.81
631498	6/16/2020	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICE	143.40
					Total :	143.40
631499	6/16/2020	001245 SO CALIF EDISON	STMTS-3		ELECTRICITY SERVICE	244.35
					Total :	244.35
631500	6/16/2020	001245 SO CALIF EDISON	2-23-005-2615		ELECTRICITY SERVICE	53.29
					Total :	53.29
631501	6/16/2020	001245 SO CALIF EDISON	2-39-426-4485		ELECTRICITY SERVICE	54.67
					Total :	54.67
631502	6/16/2020	001245 SO CALIF EDISON	STMTS-6		ELECTRICITY SERVICE	269.90
					Total :	269.90
631503	6/16/2020	001245 SO CALIF EDISON	2-34867-5984		ELECTRICITY SERVICE	1,122.58
					Total :	1,122.58
631504	6/16/2020	001245 SO CALIF EDISON	STMTS-14		ELECTRICITY SERVICE	3,969.05
					Total :	3,969.05
631505	6/16/2020	001245 SO CALIF EDISON	STMTS-12		ELECTRICITY SERVICE	3,038.96
					Total :	3,038.96
631506	6/16/2020	001245 SO CALIF EDISON	STMTS-15		ELECTRICITY SERVICE	6,981.11
					Total :	6,981.11
631507	6/23/2020	002394 2 HOT ACTIVEWEAR & UNIFORMS	542	P-0000015776	AMERICANA GARMENT BAG	803.12
			544	P-0000015776	TAILORING AMERICANA GARMENT BAG	848.74
			562	P-0000015776	UNIFORMS	803.66
			568	P-0000015776	UNIFORMS	728.08
			572	P-0000015776	UNIFORMS	789.53
			574	P-0000015776	UNIFORMS	781.91
			575	P-0000015776	HAT PIEACE BLACKINTON ENGINE	22.84
			577	P-0000015776	UNIFORMS	772.71

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631507	6/23/2020	002394 2 HOT ACTIVEWEAR & UNIFORMS	(Continued) 578	P-0000015776	UNIFORMS	853.09
					Total :	6,403.68
631508	6/23/2020	002477 ABM BUSINESS MACHINES, INC.	01261920		EXTENSION OF SERVICE WARRANTY I	480.00
					Total :	480.00
631509	6/23/2020	000022 ADVANCE REFRIGERATION &, ICE SYSTEMS, 47808		P-0000016571	ICE MACHINE MAINTENANCE SERVICE	666.50
					Total :	666.50
631510	6/23/2020	000029 AGUA MANSA PROPERTIES, INC	81606 81875 82092 82982	P-0000015779 P-0000015779 P-0000015779 P-0000015779	CONCRETE CONCRETE CONCRETE CONCRETE	180.00 220.00 220.00 220.00
					Total :	840.00
631511	6/23/2020	002653 ALLIANT INSURANCE SVCS, INC	ACIP 108	P-0000016627	ANNUAL CRIME INS PREMIUM FY 2020	1,177.00
					Total :	1,177.00
631512	6/23/2020	000045 AMERIGAS - BLOOMINGTON 1120	3107566263		TANK RENT 500 GALLON	122.84
					Total :	122.84
631513	6/23/2020	001400 BOOT BARN 4 SAN BERNARDINO	INV00048912	P-0000015785	SNEAKERS FOR S. CAMPBELL AND BC	252.70
					Total :	252.70
631514	6/23/2020	005174 BRENT BILLINGSLEY, AUTOMATED WATER TF 853		P-0000015786	CALCIUM TABLETS	3,425.74
					Total :	3,425.74
631515	6/23/2020	006148 C & P CONTROLS INC	11510	P-0000016458	TROUBLESHOOTING OF RTP	600.00
					Total :	600.00
631516	6/23/2020	004071 CALIFORNIA BUILDING STANDARDS	4th QTR 2019		GREEN BUILDING STANDARD FEES DU	391.50
					Total :	391.50
631517	6/23/2020	005390 CALIFORNIA HIGHWAY ADOPTION CO	520138 520139	P-0000016131 P-0000016106	WEED ABATEMENT AT MT VIEW RAMP: LITTER REMOVAL AT MT VIEW AVE OFF	500.00 325.00
					Total :	825.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631518	6/23/2020	005791 CENTURYLINK	120137368	P-0000015960	INTERNET SERVICES AND VOIP	308.19
Total :						308.19
631519	6/23/2020	004397 CHEMPAK	112092	P-0000016623	FACE MASKS AND HAND SANITIZERS	1,010.16
Total :						1,010.16
631520	6/23/2020	000160 CLEANSTREET, INC	97329	P-0000015927	STREET SWEEPING SERVICES FOR CI	3,767.77
Total :						3,767.77
631521	6/23/2020	000203 CLINICAL LABORATORY OF	974782	P-0000016618	Water Sampling of Richardson Treatment	10,931.00
Total :						10,931.00
631522	6/23/2020	002118 CONFIRE JPA	2020-075	P-0000015912	CONFIRE SERVICES FOR FY 2020	352.72
			2020-077	P-0000015912	CONFIRE SERVICES FOR FY 2020	301.50
			2020-081	P-0000015912	CONFIRE SERVICES FOR FY 2020	12,849.84
Total :						13,504.06
631523	6/23/2020	000150 DEPT FORESTRY & FIRE PROTECTIO	0000001291976	P-0000015914	WILDLAND FIRE PROTECTION SERVIC	58,449.20
Total :						58,449.20
631524	6/23/2020	006194 ELLEN PARK	993765776		ACCOUNT CLOSED, REFUND OVERPA	68.57
Total :						68.57
631525	6/23/2020	001521 FACILITIES PROTECTION SYSTEMS, INTELLIK	64093	P-0000015938	MDF SITES - FIRE EQUIP MAINT AGREI	330.00
			64094	P-0000015938	MDF SITES - FIRE EQUIP MAINT AGREI	330.00
			64095	P-0000015938	MDF SITES - FIRE EQUIP MAINT AGREI	330.00
			64096	P-0000015938	MDF SITES - FIRE EQUIP MAINT AGREI	330.00
			64101	P-0000016257	FIRE SYSTEM SERVICES AT CITY HALL	570.00
			64102	P-0000015937	FS#2 - FIRE EQUIP MAINT AGR #2144	440.00
			64103	P-0000016257	FIRE SYSTEM SERVICES AT CITY HALL	436.00
Total :						2,766.00
631526	6/23/2020	005162 FILARSKY & WATT LLP	MAY 2020	P-0000016072	HR LEGAL SERVICES	348.00
Total :						348.00
631527	6/23/2020	003197 FIRE APPARATUS SOLUTIONS	17017	P-0000015807	LADDER TESTING AND APPARATUS SE	1,075.48
			17018	P-0000015807	LADDER TESTING AND APPARATUS SE	2,016.26

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631527	6/23/2020	003197 003197 FIRE APPARATUS SOLUTIONS	(Continued)			Total : 3,091.74
631528	6/23/2020	005256 FLYERS ENERGY, LLC	20-125185 20-128926	P-0000015808 P-0000015808	FUEL FUEL	3,453.35 2,063.96 Total : 5,517.31
631529	6/23/2020	005427 FMB TRUCK OUTFITTERS, INC.	99762	P-0000015809	FRONT FLOOR MATS	140.02 Total : 140.02
631530	6/23/2020	002275 GEMINI GROUP LLC	120-14100	P-0000016394	ANNUAL WATER QUALITY REPORTS	3,356.00 Total : 3,356.00
631531	6/23/2020	006185 GMAK'S HELMET LINERS	507	P-0000016591	HELMET LINERS AND RATCHET PADS	1,043.60 Total : 1,043.60
631532	6/23/2020	005255 GOPHER PATROL	407094 412606 412688 412767 412771 413583	P-0000015962 P-0000015962 P-0000015962 P-0000015962 P-0000015962 P-0000015962	GOPHER PATROL AT CITY PARKS & CI GOPHER PATROL AT CITY PARKS & CI	140.50 290.00 295.00 245.00 275.00 180.00 Total : 1,425.50
631533	6/23/2020	003801 GOVCONNECTION, INC	70018170	P-0000016438	TOUGHBOOKS FOR WATER DEPARTMI	4,287.01 Total : 4,287.01
631534	6/23/2020	000402 HACH COMPANY	11966156 11982600	P-0000015948 P-0000015812	SEWER FLOW METER MONITORING SI REAGENT SET, PRE-ASSY	1,000.00 903.41 Total : 1,903.41
631535	6/23/2020	006195 HELEN DARLING	993765610		ACCOUNT CLOSED, REFUND OVERPA'	110.91 Total : 110.91
631536	6/23/2020	000440 HOSPITALITY CAR WASH	1007	P-0000015817	CAR WASH	44.99 Total : 44.99
631537	6/23/2020	006189 INLAND VALLEY DEV AGENCY(IVDA), ATTN: E 945		P-0000016609	INSTALL WATER SYSTEM IMPROVEME	213,303.51

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631537	6/23/2020	006189	006189 INLAND VALLEY DEV AGENCY(IVDA), AT	(Continued)		Total : 213,303.51
631538	6/23/2020	005144	JAMES D. HUSS JR., WEST SWPPP SERVICE	20030	P-0000015916 WEED ABATEMENT SERVICES FOR FY	70.00
				20031	P-0000015916 WEED ABATEMENT SERVICES FOR FY	860.00
				20032	P-0000015916 WEED ABATEMENT SERVICES FOR FY	1,353.00
				20033	P-0000015916 WEED ABATEMENT SERVICES FOR FY	340.00
				20034	P-0000015824 WEED ABATEMENT	280.00
				20035	P-0000015916 WEED ABATEMENT SERVICES FOR FY	750.00
				20036	P-0000015916 WEED ABATEMENT SERVICES FOR FY	480.00
				20037	P-0000015916 WEED ABATEMENT SERVICES FOR FY	1,140.00
				20038	P-0000015916 WEED ABATEMENT SERVICES FOR FY	170.00
				20039	P-0000015916 WEED ABATEMENT SERVICES FOR FY	520.00
					Total :	5,963.00
631539	6/23/2020	002023	JOSEPH E BONADIMAN & ASSOCIATE	4689 H	P-0000016209 DESIGN OF CALIFORNIA ST IMP CIP 19	3,385.00
					Total :	3,385.00
631540	6/23/2020	002986	KATHY CAMPS, XGRAPHIX	19560	P-0000015826 SIGNS	135.60
					Total :	135.60
631541	6/23/2020	005967	KB HOME COASTAL, INC.	993764610	ACCOUNT CLOSED PREPAY REFUNDE	1.26
				993765444	ACCOUNT CLOSED, REFUND OVERPA	22.57
					Total :	23.83
631542	6/23/2020	006192	KUSHINGA BYUTE	993763211	ACCOUNT CLOSED, REFUND OVERPA	46.38
					Total :	46.38
631543	6/23/2020	000541	LAMOTTE COMPANY	641086	P-0000016624 TABLETS FOR CHLORINE KITS FOR WI	728.16
					Total :	728.16
631544	6/23/2020	006141	LENNAR HOMES	993765531	ACCOUNT CLOSED, REFUND OVERPA	56.90
				993765624	ACCOUNT CLOSED, REFUND OVERPA	45.18
				993765627	ACCOUNT CLOSED, REFUND OVERPA	55.23
				993765628	ACCOUNT CLOSED, REFUND OVERPA	5.01
				993765630	ACCOUNT CLOSED PREPAY REFUNDE	6.27
				993765631	ACCOUNT CLOSED, REFUND OVERPA	37.66
				993765632	ACCOUNT CLOSED PREPAY REFUNDE	4.60
				993765635	ACCOUNT CLOSED, REFUND OVERPA	51.89

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631544	6/23/2020	006141 LENNAR HOMES	(Continued)			
			993765636		ACCOUNT CLOSED, REFUND OVERPA	12.55
			993765639		ACCOUNT CLOSED, REFUND OVERPA	18.00
			993765734		ACCOUNT CLOSED PREPAY REFUNDE	42.27
			993765735		ACCOUNT CLOSED PREPAY REFUNDE	32.65
			993765736		ACCOUNT CLOSED PREPAY REFUNDE	36.41
			993765737		ACCOUNT CLOSED PREPAY REFUNDE	13.83
			993765738		ACCOUNT CLOSED PREPAY REFUNDE	45.63
			993765739		ACCOUNT CLOSED PREPAY REFUNDE	56.49
			993765740		ACCOUNT CLOSED PREPAY REFUNDE	56.08
			993765741		ACCOUNT CLOSED PREPAY REFUNDE	54.82
			993765742		ACCOUNT CLOSED PREPAY REFUNDE	17.17
			993765743		ACCOUNT CLOSED PREPAY REFUNDE	24.28
			993765746		ACCOUNT CLOSED PREPAY REFUNDE	18.84
			993765749		ACCOUNT CLOSED, REFUND OVERPA	58.16
			993765750		ACCOUNT CLOSED PREPAY REFUNDE	10.92
					Total :	760.84
631545	6/23/2020	000557 LIFE ASSIST, INC.	1006165	P-0000015832	EMERGENCY MEDICAL SUPPLIES AND	204.73
					Total :	204.73
631546	6/23/2020	000575 LOMA LINDA PLUMBING, INC	3708	P-0000015835	PLUMBING	142.58
					Total :	142.58
631547	6/23/2020	001733 LOWE'S COMPANIES, INC.	25197	P-0000015836	DROP IN ANCHOR FOR ART IN PUBLIC	4.83
			25982	P-0000015836	SPRAYER	45.00
			27647	P-0000015836	WATER 24 PK	18.04
			27648	P-0000015836	STERILWIZE HAND SOAP	6.13
			27683	P-0000015836	DROP CLOTH'S	24.52
					Total :	98.52
631548	6/23/2020	003855 LYNN A. HIRTZ, DANS LAWNMOWER CENTER	202446	P-0000016619	LANDSCAPE EQUIPMENT	1,062.38
			202452	P-0000015837	LAWNMOWER REPAIR	198.90
					Total :	1,261.28
631549	6/23/2020	005918 MATTHEW RYAN	1		REIMBURSEMENT FOR MEALS WHILE	76.05
					Total :	76.05

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631550	6/23/2020	005804 MCC PIPELINE INC	P.O.16625	P-0000016625	EMERGENCY REPAIR WORK FOR SCA	12,960.00
					Total :	12,960.00
631551	6/23/2020	002392 MICHAEL P. ATCHISON	00025349		REIMBURSEMENT FOR EMT REPORT	107.00
					Total :	107.00
631552	6/23/2020	002876 MOORE, IACOFANO, GOLTSMAN, INC	0064644	P-0000016511	PLANNING SERVICES FOR DEVELOPM	18,517.50
			0064674	P-0000016511	PLANNING SERVICES FOR DEVELOPM	31,482.50
					Total :	50,000.00
631553	6/23/2020	004703 MUNICIPAL EMERGENCY SVCS, INC	IN1468502	P-0000016593	TURNOUT BOOTS, GLOVES, BRUSH SI	1,658.92
					Total :	1,658.92
631554	6/23/2020	001935 NARCISCO VALDOVINOS, GOLDEN WEST LA	000839	P-0000016140	LANDSCAPE MAINT HERITAGE PK/MIS	755.00
			000840	P-0000016077	2019-20 ANNUAL MAINT FOR BARTON I	3,249.55
			000841	P-0000016078	2019-20 ANNUAL LANDSCAPE MAINT B	504.05
			000842	P-0000016076	2019-20 ANNUAL LMD LANDSCAPE MA	10,994.69
			000843	P-0000016080	MISC LANDSCAPE REPAIRS IN LMD AF	4,157.32
			000844	P-0000016079	MISC LANDSCAPE REPAIRS OF BARTC	690.99
					Total :	20,351.60
631555	6/23/2020	006059 NICHOLAS MARZULLO, MAR/WEL	11762	P-0000016349	FABRICATE ART IN PUBLIC PLACES CII	10,080.00
					Total :	10,080.00
631556	6/23/2020	001613 OFFICE DEPOT, INC	493431056001	P-0000015841	CLIPBOARD, TAPE, PENS, STICKY NOT	70.75
			500653234001	P-0000015841	PAPER	113.11
			504209254001	P-0000015841	PAPER	54.28
			504210013001	P-0000015841	USB SPORTBLACK	37.70
					Total :	275.84
631557	6/23/2020	004401 ORKIN PEST CONTROL	197415307	P-0000016083	PEST CONTROL SRV AT 25964 MISSIOI	125.00
			198469297	P-0000016108	PEST CONTROL SERVICES FOR 10466	47.27
					Total :	172.27
631558	6/23/2020	004401 ORKIN PEST CONTROL	198468505	P-0000016082	PEST CONTROL SRVS OF CIVIC CENTI	67.14
			198468510	P-0000016082	PEST CONTROL SRVS OF CIVIC CENTI	124.27
			198468877	P-0000016082	PEST CONTROL SRVS OF CIVIC CENTI	52.89

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631558	6/23/2020	004401 004401 ORKIN PEST CONTROL	(Continued)			Total : 244.30
631559	6/23/2020	000726 PARKHOUSE TIRE INC	2010680726	P-0000015842	VALVE STEM	278.36
						Total : 278.36
631560	6/23/2020	006191 REG JAVIER	993763078		ACCOUNT CLOSED, REFUND OVERPA	324.89
						Total : 324.89
631561	6/23/2020	002513 REVENUE & COST SPECIALISTS,, LLC	8912	P-0000016441	FIRE DEPARTMENT FEE STUDY	5,000.00
						Total : 5,000.00
631562	6/23/2020	005581 RIKKI MARIE LESLIE, GRAND BAZAAR WORK	21922		SHIRTS FOR INTERN	153.07
						Total : 153.07
631563	6/23/2020	004562 ROGER E. FOX. M.D., FOX OCCUPATIONAL MI	118537		DOT EXAM M. TORRES AND J. TRUJILL	215.00
						Total : 215.00
631564	6/23/2020	003859 SAM BROWN SHIELDS	4196	P-0000016622	UNIT DESIGNATORS FOR HELMETS	784.20
						Total : 784.20
631565	6/23/2020	001379 SAN BERNARDINO COUNTY, BOB DUTTON, A	108681	P-0000015855	ASSESSOR PARCEL INFORMATION	6.00
						Total : 6.00
631566	6/23/2020	001131 SOUTH COAST A.Q.M.D.	3660969 3664267		I C E EM ELEC GEN DIESEL FLAT FEE FOR LAST FISCAL YEAR EMI	421.02 136.40
						Total : 557.42
631567	6/23/2020	001356 STAPLES BUSINESS ADVANTAGE	3447927267 3447927269 3448544934 3448544936 3448544937 3448934421 8053146618	P-0000015859 P-0000015859 P-0000015859 P-0000015859 P-0000015859 P-0000015859 P-0000015859	BINDERS PURELL FOAM HAND SANITIZER TAPE LABELER PURELL FOAM HAND SANITIZER BINDERS REFUND	51.86 55.31 48.23 26.70 -55.31 81.04 -3.35
						Total : 204.48
631568	6/23/2020	000102 SULZER, (FORMERLY BRITHINEE ELEC)	SI3000022	P-0000015863	MOTOR REPAIRS FOR WELL, BOOSTE	75.43

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631568	6/23/2020	000102 000102 SULZER, (FORMERLY BRITHINEE ELEC)	(Continued)			Total : 75.43
631569	6/23/2020	004015 SUPERCO SPECIALTY PRODUCTS, DIVISION	412769	P-0000016484	SUPPLIES FOR STREET DIVISION	2,253.52
						Total : 2,253.52
631570	6/23/2020	006128 T.E. ROBERTS	3635	P-0000016350	STORM DRAIN IMP AT SAN MARCOS...	34,713.00
			3663	P-0000016350	STORM DRAIN IMP AT SAN MARCOS...	48,692.25
						Total : 83,405.25
631571	6/23/2020	006193 THE COMMUNITY BUILDING LLC	993765456		ACCOUNT CLOSED, REFUND OVERPA	69.69
						Total : 69.69
631572	6/23/2020	000237 THE COUNSELING TEAM, INC.	76467	P-0000015919	BEHAVIORAL HEALTH & WELLNESS SE	600.00
						Total : 600.00
631573	6/23/2020	005510 THOMSON REUTERS - WEST	842351238	P-0000016631	QUINLAN ZONING BULLETIN SUBSCRII	564.00
						Total : 564.00
631574	6/23/2020	000213 TIME WARNER	0030597061020	P-0000015982	CABLE SERVICE VARIOUS LOCATIONS	40.50
						Total : 40.50
631575	6/23/2020	004674 TRYCO GENERAL ENGINEERING	431	P-0000016012	SIDEWALK REPAIRS CITYWIDE	18,179.20
						Total : 18,179.20
631576	6/23/2020	000304 TYLER TECHNOLOGIES, INC	045-305029	P-0000014040	SOFTWARE IMPL. COST-MUNIS QUOTE	1,275.00
			045-305740	P-0000014040	SOFTWARE IMPL. COST-MUNIS QUOTE	3,825.00
						Total : 5,100.00
631577	6/23/2020	001854 UNDERGROUND SERVICE ALERT OF	520200142	P-0000015869	DIG ALERT NOTIFICATIONS	77.65
			dsb20192635	P-0000015869	DIG ALERT NOTIFICATIONS	71.05
						Total : 148.70
631578	6/23/2020	005434 URBAN FUTURES INC	0420-002	P-0000016626	PROPERTY MANAGEMENT PLAN IMPLI	1,680.00
						Total : 1,680.00
631579	6/23/2020	004030 US TRONICS	M-12267MY20	P-0000015908	EMERGENCY SATELLITE PHONE SERV	167.85
						Total : 167.85

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
631580	6/23/2020	001977 VULCAN MATERIALS	293336	P-0000015871	ASPHALT MATERIAL	32.70	
			72582586	P-0000015871	ASPHALT MATERIAL	211.98	
			72591060	P-0000015871	ASPHALT MATERIAL	124.16	
			72594173	P-0000015871	ASPHALT MATERIAL	590.67	
			72602627	P-0000015871	ASPHALT MATERIAL	199.67	
					Total :	1,159.18	
631581	6/23/2020	005500 WEST COAST ARBORISTS INC	160438	P-0000016470	TREE TRIMMING SERIVCE	1,194.75	
			160439	P-0000016470	TREE TRIMMING SERIVCE	9,562.50	
					Total :	10,757.25	
631582	6/23/2020	001917 WILBUR E & JUNE PURVIS, WILBUR'S	39500	P-0000015873	LAWNMOWER REPAIR AND MAINTENA	115.86	
					Total :	115.86	
631583	6/23/2020	001919 WILLDAN	002-22796	P-0000015874	BUILDING INSPECTION/PLAN CHECK	28,374.21	
					Total :	28,374.21	
1001576564	6/3/2020	000771 P.E.R.S.	1001576564/65/66/67		RETIREMENT CONTRIBUTIONS-4/26-5/	59,090.05	
					Total :	59,090.05	
1001581701	6/11/2020	000771 P.E.R.S.	1001581701/02/03/04		RETIREMENT CONTRIBUTIONS-05/10-€	59,105.08	
					Total :	59,105.08	
1001582196	6/12/2020	000771 P.E.R.S.	1001582196/100582197		RETIREMENT CONTRIBUTIONS-MAY 2€	881.31	
					Total :	881.31	
114 Vouchers for bank code : bofa						Bank total :	817,843.72
114 Vouchers in this report						Total vouchers :	817,843.72

PAYROLL: \$320,571.25 6/11/2020

vchlist

06/17/2020

5:45:58PM

Voucher List
CITY OF LOMA LINDA

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.

500309; 631474 through 631583, 1001576564, 1001581701 & 1001582196 for a total

disbursement of \$ 817,843.72, and to the best of

my knowledge, based on the information provided, they are

correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on

07/14/2020 and the City Treasurer is hereby directed

to pay except as noted.

Phillip Dupper, Mayor

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631611	7/2/2020	001154 VISION SERVICE PLAN - CA	809419698		VISION INSURANCE PREMIUM-JUNE 21	1,177.66
					Total :	1,177.66
631612	7/2/2020	000690 NEW YORK LIFE INSURANCE CO	006924297		LIFE INSURANCE PREMIUM	56.34
					Total :	56.34
631613	7/2/2020	001356 STAPLES BUSINESS ADVANTAGE	3449417863	P-0000015859	PURELL HAND SANITIZER	3.59
					Total :	3.59
631614	7/2/2020	001356 STAPLES BUSINESS ADVANTAGE	3449417864	P-0000015859	PURELL HAND SANITIZER	3.59
					Total :	3.59
631615	7/2/2020	001356 STAPLES BUSINESS ADVANTAGE	3449417865	P-0000015859	PURELL HAND SANITIZER WIPES	12.20
					Total :	12.20
631616	7/2/2020	001245 SO CALIF EDISON	2-24-826-6371		ELECTRICITY SERVICE	14.23
					Total :	14.23
631617	7/2/2020	001245 SO CALIF EDISON	2-28-800-5010		ELECTRICITY SERVICE	1,555.61
					Total :	1,555.61
631622	7/8/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC 39207-39213			PROFESSIONAL/LEGAL SERVICES	3,308.45
					Total :	3,308.45
631623	7/8/2020	000840 CITY OF SAN BERNARDINO	133-132	P-0000015791	WATER PURCHASES	1,392.47
					Total :	1,392.47
631640	7/14/2020	004229 A & I REPROGRAPHICS	CN00035295 CN00035300 RC00072041	P-0000015777 P-0000015777 P-0000016503	PLANS AND SPEC PAV REHAB BARTON PLANS AND SPECS EOC EXPANSION ALUMINUM PARK ART - 14 IMAGES	330.98 587.99 7,317.30
					Total :	8,236.27
631641	7/14/2020	000029 AGUA MANSA PROPERTIES, INC	83893 83968 84406	P-0000015779 P-0000015779 P-0000015779	CONCRETE CONCRETE CONCRETE	220.00 220.00 220.00
					Total :	660.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631642	7/14/2020	005758 ALETHEA INC	LL062020	P-0000015893	FULLTIME ONSITE NETWORK SUPPOR	14,800.00
					Total :	14,800.00
631643	7/14/2020	000033 ALL AMERICAN ASPHALT	189878	P-0000016545	PAV REHAB IMP BARTON RD & CAMPU	34,447.05
					Total :	34,447.05
631644	7/14/2020	006198 ALLISON KAMPA	993764769		ACCOUNT OF SEPTIC SYSTEM PER EI	581.37
					Total :	581.37
631645	7/14/2020	002254 ANIXTER INC	TAX RETURN		SALES TAX ABATEMENT-1ST QTR 2020	33,879.30
					Total :	33,879.30
631646	7/14/2020	001400 BOOT BARN 4 SAN BERNARDINO	INV00052315 INV00052628	P-0000015785 P-0000015785	BOOTS FOR DANIEL DRUMMOND UNIFORM CLOTHING FOR DENIIS BOL	121.49 328.48
					Total :	449.97
631647	7/14/2020	005174 BRENT BILLINGSLEY, AUTOMATED WATER TF 867		P-0000015786	CALCIUM TABLETS FOR WELLS	3,425.74
					Total :	3,425.74
631648	7/14/2020	006178 BRETT CARLSON CONSTRUCTION	LL-20-0003		MASTER LOCK AND LABOR	417.00
					Total :	417.00
631649	7/14/2020	000110 BURTRONICS BUSINESS SYSTEM	AR70774		STAPLE REFILL	104.15
					Total :	104.15
631650	7/14/2020	005390 CALIFORNIA HIGHWAY ADOPTION CO	620138 620139	P-0000016131 P-0000016106	WEED ABATEMENT AT MT VIEW RAMP: LITTER REMOVAL AT MT VIEW AVE OFI	500.00 162.50
					Total :	662.50
631651	7/14/2020	004397 CHEMPAK	111996 112353	P-0000016639 P-0000015789	MASKS & FOAMING HAND SANITIZER NITIRLE GLOVES BLUE	1,923.34 366.35
					Total :	2,289.69
631652	7/14/2020	000025 CINTAS CORPORATION NO 2	5017708519	P-0000015790	FIRST AID SUPPLIES	90.63
					Total :	90.63
631653	7/14/2020	000160 CLEANSTREET, INC	97570	P-0000015927	STREET SWEEPING SERVICES FOR CI	3,767.77

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631653	7/14/2020	000160 000160 CLEANSTREET, INC	(Continued)			Total : 3,767.77
631654	7/14/2020	002309 CONSOLIDATED ELECTRIC DIST-SB	6903-435761	P-0000015796	MIDGET FUSES	88.45
						Total : 88.45
631655	7/14/2020	001173 COUNTY OF SAN BERNARDINO, DEPT OF INF 24835		P-0000015798	PAGER MONITORING SERVICES	14.79
						Total : 14.79
631656	7/14/2020	004228 D & W CONSULTING	2020-2007	P-0000016294	WEED ABATEMENT SOFTWARE CONSI	1,250.00
						Total : 1,250.00
631657	7/14/2020	001279 DAILY JOURNAL CORPORATION	B3373337	P-0000015799	LEGAL ADVERTISING: NOTICE INVITIN	330.00
			B3373338	P-0000015799	LEGAL ADVERTISING: NOTICE INVITIN	358.60
			B3375204	P-0000015799	LEGAL ADVERTISING: NOTICE INVITIN	160.60
			B3375790	P-0000015799	LEGAL ADVERTISING: NOTICE INVITIN	189.20
						Total : 1,038.40
631658	7/14/2020	002238 DAVID CARTER, DIB'S SAFE & LOCK SERVICE	0000195451	P-0000015800	SAFE AND LOCK SERVICES	10.50
			0000195487	P-0000015800	SAFE AND LOCK SERVICES	154.44
			0000195667	P-0000015800	SAFE AND LOCK SERVICES	3.24
						Total : 168.18
631659	7/14/2020	005088 DENNIS GRUBB & ASSOCIATES, LLC	2274	P-0000015913	FIRE PLAN CHECK SERVICES FOR FY	2,960.00
						Total : 2,960.00
631660	7/14/2020	005593 DINOSAUR TIRE & ROAD SRVS INC	77623	P-0000015801	TIRES	391.01
						Total : 391.01
631661	7/14/2020	001256 ELROD FENCE CO., INC.	15134	P-0000016531	INSTALL SECURITY FENCING ON NOR	19,749.00
			15135	P-0000016518	TENNIS COURTS WIND SCREEN	16,235.00
						Total : 35,984.00
631662	7/14/2020	000325 EWING IRRIGATION PRODUCTS	11783825	P-0000015804	HOSE NOZZLE AND LANSCAPER HAT	92.58
			9680054	P-0000015804	WEED SPRAY AND SPRINKLER HEADS	497.53
						Total : 590.11
631663	7/14/2020	001521 FACILITIES PROTECTION SYSTEMS, INTELLIC	64097	P-0000015930	CIVIC CTR - FIRE EQUIPMENT MAINT F	2,790.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631663	7/14/2020	001521 FACILITIES PROTECTION SYSTEMS, INTELLIC (Continued)	64098	P-0000015931	LIBRARY-FIRE EQUIPMENT MAINT AGF	1,190.00
			64099	P-0000015939	SR CTR - FIRE EQUIP MAINT AGR #159	1,235.00
			64100	P-0000015946	COLE HOUSE - EQUIP MAINT AGR #214	730.00
			64163	P-0000015943	CORP YARD - EQUIPMENT MAINT AGR	1,850.00
			64165	P-0000015942	CIVIC CTR - PREVENTATIVE MAINT AGI	3,760.00
			64408	P-0000016634	SERVICES FOR ELEVATOR AT LIBRARY	520.00
					Total :	12,075.00
631664	7/14/2020	000331 FAIRVIEW FORD SALES, INC	200386	P-0000016578	2020 ESCAPE SE FWD	27,694.04
					Total :	27,694.04
631665	7/14/2020	003197 FIRE APPARATUS SOLUTIONS	17144	P-0000016642	REPAIR/REPLACE LIGHTING ON MT-25	7,312.93
			17145	P-0000015807	LADDER TESTING AND APPARATUS SE	1,954.12
					Total :	9,267.05
631666	7/14/2020	005256 FLYERS ENERGY, LLC	20-135562	P-0000015808	FUEL	1,547.69
			20-140956	P-0000015808	FUEL	4,101.35
					Total :	5,649.04
631667	7/14/2020	005255 GOPHER PATROL	412687	P-0000015962	GOPHER PATROL AT CITY PARKS & CI	140.50
					Total :	140.50
631668	7/14/2020	006167 GREAT WESTERN RECREATION	2004021	P-0000016482	BUS BENCH W/CANOPY ON BARTON F	6,867.63
					Total :	6,867.63
631669	7/14/2020	005244 HHS CONSTRUCTION, INC.	67157	P-0000016206	INSTALL FIBER CABLE AT RICHARDSON	33,558.75
			67765	P-0000016608	FIBER OPTIC INSTALLATION PHASE II :	72,613.04
					Total :	106,171.79
631670	7/14/2020	005458 HIRSCH PIPE & SUPPLY	7138062	P-0000015815	PLUMBING FIXTURES, SUPPLIES AND	10.05
					Total :	10.05
631671	7/14/2020	000442 HUB CONSTRUCT SPECIALTIES, INC	4658742	P-0000015818	HARDHATS	237.81
					Total :	237.81
631672	7/14/2020	003400 INFOSEND, INC	173417	P-0000016539	COVID-19 FLYER TO BE MAILED OUT V	603.75

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631672	7/14/2020	003400 003400 INFOSEND, INC	(Continued)			Total : 603.75
631673	7/14/2020	006196 INLAND EMPIRE IRRIGATION	5154		TRACHED AND LOCATED VALVE	334.00
						Total : 334.00
631674	7/14/2020	000480 INLAND WATER WORKS SUPPLY	S1035856.001	P-0000015821	WATER PARTS AND MATERIALS FOR R	826.20
						Total : 826.20
631675	7/14/2020	006021 JAMES MATHEW FRATUS	JUNE 2020	P-0000015750	FIRE ADVISORY SERVICES	450.00
						Total : 450.00
631676	7/14/2020	006160 JEROMY RAY ROBB, J ROBB EQUIPMENT CO 2		P-0000016483	SIDEWALK & RETAINING WALL AT ANDI	103,963.25
						Total : 103,963.25
631677	7/14/2020	002023 JOSEPH E BONADIMAN & ASSOCIATE	4689 I	P-0000016209	DESIGN OF CALIFORNIA ST IMP CIP 19	27,295.00
						Total : 27,295.00
631678	7/14/2020	005548 JTS MOTORCARS INC., DBA SPREEN MAZDA TAX RETURN			INCENTIVE QUARTERLY SALES -2020	7,287.28
						Total : 7,287.28
631679	7/14/2020	006071 KELLERMEYER BERGENSONS SERVICE	INV0112117 INV0118487	P-0000016635 P-0000016103	PAPER TOWEL DISPENSERS AT PW CC 2019-20 JANITORIAL SRVS FOR CITY B	567.33 6,667.00
						Total : 7,234.33
631680	7/14/2020	006172 LEOTEK ELECTRONICS USA LLC, C/O SOUTH 4111659631		P-0000016507	LED COBRAHEADS	9,805.25
						Total : 9,805.25
631681	7/14/2020	000575 LOMA LINDA PLUMBING, INC	3700	P-0000015835	PLUMBING	114.00
						Total : 114.00
631682	7/14/2020	001733 LOWE'S COMPANIES, INC.	10721 27114 27230 27578 27686 27689 27794 27826	P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836	ANCHORS FOR ART WORK CONCRETE ANCHOR BOLTS SMALL TOOLS PAINT AND PAINT BRUSHES PIPES AND SCREWS WOOD AND SCREWS WATER	15.32 5.38 5.22 21.36 61.03 68.65 21.45 18.04

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631682	7/14/2020	001733 LOWE'S COMPANIES, INC.	(Continued) 67460	P-0000015836	FENCE STAPLES	34.66
					Total :	251.11
631683	7/14/2020	002875 LYNN MERRILL & ASSOCIATES, INC	FY19-20-6	P-0000016291	NPDES INSPECTIONS & PROGRAM SU	1,404.26
					Total :	1,404.26
631684	7/14/2020	006197 MIMZY TAGALOG	993765758		ACCOUNT CLOSED PREPAY REFUNDE	9.27
					Total :	9.27
631685	7/14/2020	004703 MUNICIPAL EMERGENCY SVCS, INC	IN1469984	P-0000016593	TURNOUT BOOTS, GLOVES, BRUSH SI	2,327.40
					Total :	2,327.40
631686	7/14/2020	001935 NARCISCO VALDOVINOS, GOLDEN WEST LAI	000845	P-0000016140	LANDSCAPE MAINT HERITAGE PK/MIS-	755.00
			000846	P-0000016077	2019-20 ANNUAL MAINT FOR BARTON I	3,249.55
			000847	P-0000016078	2019-20 ANNUAL LANDSCAPE MAINT B	504.05
			000848	P-0000016076	2019-20 ANNUAL LMD LANDSCAPE MA	10,994.69
			000849	P-0000016080	MISC LANDSCAPE REPAIRS IN LMD AF	4,128.85
			000850	P-0000016079	MISC LANDSCAPE REPAIRS OF BARTC	580.45
					Total :	20,212.59
631687	7/14/2020	006059 NICHOLAS MARZULLO, MAR/WEL	11770	P-0000016349	FABRICATE ART IN PUBLIC PLACES CII	860.00
					Total :	860.00
631688	7/14/2020	001613 OFFICE DEPOT, INC	512711974001		SPRAY DISENFECTANT	88.34
			513746360001	P-0000015841	PENS	15.04
				P-0000015841		
					Total :	103.38
631689	7/14/2020	004401 ORKIN PEST CONTROL	198469873	P-0000015906	PEST CONTROL SERVICE FOR STATIO	106.05
			198470098	P-0000016083	PEST CONTROL SRV AT 25964 MISSIOI	125.00
					Total :	231.05
631690	7/14/2020	000726 PARKHOUSE TIRE INC	2010684723	P-0000015842	TIRES	784.56
					Total :	784.56
631691	7/14/2020	001592 PHOENIX GROUP INFORMATION SYST	0520201143	P-0000015844	PARKING CITATION DELINQUENT NOTI	101.10
			052020143	P-0000015917	DELINQUENT PARKING TICKET RECOV	439.17

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631691	7/14/2020	001592	001592 PHOENIX GROUP INFORMATION SYST (Continued)			Total : 540.27
631692	7/14/2020	006201	POPPIE BAWATA	35330	01/19/2020 CANCELLATION OF COMML	25.00
						Total : 25.00
631693	7/14/2020	000766	PRUDENTIAL OVERALL SUPPLY	22997567 23004533	P-0000015847 SHOP RAGS P-0000015847 SHOP RAGS	48.80 48.80
						Total : 97.60
631694	7/14/2020	001701	ROBERT L. SMITH, BYRD INDUSTRIAL ELECT	0506-20 0513-20	P-0000015852 WELL & BOOSTER SERVICE REPAIR & P-0000015852 WELL & BOOSTER SERVICE REPAIR &	545.88 545.88
						Total : 1,091.76
631695	7/14/2020	003698	SCOTT ZEHM	JUNE 2020	P-0000016222 CITY HALL FRONT FOUNTAIN CLEANIN	135.00
						Total : 135.00
631696	7/14/2020	000451	SITEONE LANDSCAPE SUPPLY, LLC	100150083-001 100269930-001 100318487-001 100427497-001 100802644-001 99986898-001	P-0000015857 LANDSCAPE MATERIALS AND SUPPLIE P-0000015857 LANDSCAPE MATERIALS AND SUPPLIE	651.16 109.35 76.82 131.40 126.51 146.51
						Total : 1,241.75
631697	7/14/2020	000865	SN BERNARDINO CO SHERIFF DEPT	19559 19589 19635	P-0000015954 JAN-MAR 2020-MISC OVERTIME CREDIT FOR DEPUTY TIER 1 VS TIER 2 VEHICLE #16297-15 DOL: 4/18/19 REPA	33,640.80 -10,741.05 -1,590.21
						Total : 21,309.54
631698	7/14/2020	001245	SO CALIF EDISON	8	EDISON	371.95
						Total : 371.95
631699	7/14/2020	001356	STAPLES BUSINESS ADVANTAGE	3449417861 3449417862 3449893545 3449893547 3449893549	P-0000015859 STAND UP DESK P-0000015859 SONIAS KEYBOARD P-0000015859 CREDIT FOR INVOICE 3449417862 P-0000015859 CLOROX WIPES P-0000015859 PURELL WIPES, KLEENEX, PURELL SA	485.84 65.58 -65.58 5.11 71.06

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631699	7/14/2020	001356	001356 STAPLES BUSINESS ADVANTAGE		(Continued)	Total : 562.01
631700	7/14/2020	002880	STEVE HESLOP, STEVE AND BILL'S BACKFLO	1688	P-0000015862	BACKFLOW TESTING 1,560.86
			1700		P-0000015862	BACKFLOW TESTING 1,058.59
						Total : 2,619.45
631701	7/14/2020	005270	SUPERIOR AUTOMOTIVE WAREHOUSE	059402	P-0000015864	AUTO PARTS 385.79
				059590	P-0000015864	AUTO PARTS -239.12
				059708	P-0000015864	AUTO PARTS 15.06
				059972	P-0000015864	AUTO PARTS 95.89
				060537	P-0000015864	AUTO PARTS 43.06
				060561	P-0000015864	AUTO PARTS 113.68
				060705	P-0000015864	AUTO PARTS 192.86
				060706	P-0000015864	AUTO PARTS 32.98
						Total : 640.20
631702	7/14/2020	002758	T K CONSTRUCTION, TROY KIRTLEY	2783	P-0000016605	RECOATING 3 PRV STATIONS 16,500.00
						Total : 16,500.00
631703	7/14/2020	005364	TECHSTRATA	1001-25-130	P-0000016620	WELL SITE SWITCHES 15,301.18
						Total : 15,301.18
631704	7/14/2020	000237	THE COUNSELING TEAM, INC.	76643	P-0000015919	BEHAVIORAL HEALTH & WELLNESS SE 600.00
						Total : 600.00
631705	7/14/2020	000213	TIME WARNER	0212906061420	P-0000015982	CABLE SERVICE VARIOUS LOCATIONS 67.28
						Total : 67.28
631706	7/14/2020	000082	TOM BELL CHEVROLET	5040143		OIL DIPSTICK 29.43
						Total : 29.43
631707	7/14/2020	002862	TRL SYSTEMS, INC.	482424	P-0000016632	SRVS REPAIR-EMPLOYEE BADGES FA 4,686.91
					P-0000016632	
						Total : 4,686.91
631708	7/14/2020	004674	TRYCO GENERAL ENGINEERING	432	P-0000016486	FOUNDATION SLAB FOR ART WORK 6,800.00
						Total : 6,800.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631709	7/14/2020	000304 TYLER TECHNOLOGIES, INC	045-307479	P-0000014040	SOFTWARE IMPL. COST-MUNIS QUOTE	1,275.00
Total :						1,275.00
631710	7/14/2020	001854 UNDERGROUND SERVICE ALERT OF	620200139	P-0000015869	DIG ALERT NOTIFICATIONS	76.00
			dsb20192002	P-0000015869	DIG ALERT NOTIFICATIONS	71.05
			dsb20193268	P-0000015869	DIG ALERT NOTIFICATIONS	71.05
Total :						218.10
631711	7/14/2020	001885 VISTA PAINT CORPORATION	2020-478393-00	P-0000015870	PAINT CONCRETE GRAY	149.64
			2020-493340-00	P-0000015870	PAINT ROLLERS	39.29
Total :						188.93
631712	7/14/2020	001977 VULCAN MATERIALS	72612724	P-0000015871	ASPHALT MATERIAL	83.26
Total :						83.26
631713	7/14/2020	005500 WEST COAST ARBORISTS INC	161089	P-0000016470	TREE TRIMMING SERIVCE	1,912.50
			161327	P-0000016643	TREE TRIMMING AT CIVIC CENTER	3,420.00
Total :						5,332.50
631714	7/14/2020	001901 WEST PAYMENT CENTER, THOMSON REUTEI	842498005	P-0000015872	THOMAS REUTERS	758.56
Total :						758.56
631715	7/14/2020	004353 WITTMAN ENTERPRISES, LLC	MAY 2020	P-0000015921	MEDICAL BILLING SERVICES FOR FY 2	707.05
Total :						707.05
85 Vouchers for bank code : bofa						Bank total : 587,212.84
85 Vouchers in this report						Total vouchers : 587,212.84

PAYROLL: \$360,682.40 6/25/2020

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
631611 through 631617; 631622 through 631715 for a total
disbursement of \$ 587,212.84, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
07/14/2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor

vchlist
07/09/2020 1:22:11PM

Voucher List
CITY OF LOMA LINDA
07-14-2020

Page: 1

FY: 2020/2021

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
68914	7/9/2020	004583 PNC EQUIPMENT FINANCE, LLC	2020070800068914	P-0000016636	MASTER LEASE PYMT - FIRE INCIDENT	40,585.20
					Total :	40,585.20
631618	7/2/2020	004918 COMCATE SOFTWARE, INC.	7281	P-0000016745	CODE AND ANIMAL LICENSING SOFTW	6,473.40
					Total :	6,473.40
631619	7/2/2020	001154 VISION SERVICE PLAN - CA	809665659		VISION INSURANCE PREMIUM-JULY 20	1,177.66
					Total :	1,177.66
631620	7/2/2020	001118 DELTA DENTAL OF CALIFORNIA, CLIENT SER\	BE003982887		DENTAL INSURANCE PREMIUM-JULY 2	3,370.38
					Total :	3,370.38
631621	7/2/2020	002888 DELTA DENTAL INSURANCE CO	BE003984249		DENTAL INSURANCE PREMIUM-JUL 20	1,123.39
					Total :	1,123.39
631624	7/9/2020	000917 ZAHADA K SINGH	REQUEST		FLEX MEDICAL SPENDING-2020	93.89
					Total :	93.89
631625	7/14/2020	003239 AFSS SOUTH TREASURER, CITY OF BREA	FY 20/21		ANNUAL MEMBERSHIP RENEWAL-LOE	60.00
					Total :	60.00
631626	7/14/2020	006200 CAASSOC OF PUBLIC INFORMATION	10342		MEMBRSHIP JOIN-THROUGH 07/05/202	275.00
					Total :	275.00
631627	7/14/2020	000134 CA FIRE CHIEFS ASSOCIATION	01000		2020 MEMBERSHIP-HARKER	960.00
					Total :	960.00
631628	7/14/2020	000832 CALIFORNIA JPIA	ENVIR00982		POLLUTIOMN LIABILITY INSURANCE	5,031.00
					Total :	5,031.00
631629	7/14/2020	005256 FLYERS ENERGY, LLC	20-141785	P-0000016678	GASOLINE & DIESEL	1,143.27
					Total :	1,143.27
631630	7/14/2020	000486 IAFC MEMBERSHIP	000063675		MEMBERSHIP RENEWAL-DAN HARKEF	285.00
					Total :	285.00
631631	7/14/2020	001733 LOWE'S COMPANIES, INC.	25788	P-0000016703	LOCKS	24.52

Page: 1

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631631	7/14/2020	001733 LOWE'S COMPANIES, INC.	(Continued) 27776 27777 27930	P-0000016703 P-0000016703 P-0000016703	SANITIZER & GLOVES GLOVES & SANITIZER HAND SANITIZER	21.46 21.46 35.77 Total : 103.21
631632	7/14/2020	002289 PROGRESSIVE SOLUTIONS, INC.	3595	P-0000016633 P-0000016633 P-0000016633	PROGRESSIVE SOLUTIONS - FY2020-2	28,759.60 Total : 28,759.60
631633	7/14/2020	006153 QUADIENT LEASING USA, INC., DEPT 3682	N8342144	P-0000016644	FY 20/21 Lease N17043418 Folder/Insert	1,020.84 Total : 1,020.84
631634	7/14/2020	004199 QUALITY CODE PUBLISHING	2020-212	P-0000016714	CODIFICATION OF MUNICIPAL CODE	780.00 Total : 780.00
631635	7/14/2020	001379 SAN BERNARDINO COUNTY, BOB DUTTON, # 108701		P-0000016722	ASSESSOR PARCEL MAP-JUL 2020	4.00 Total : 4.00
631636	7/14/2020	000831 SOUTHERN CALIFORNIA FPO'S	MEMBERSHIP RENEWAL		ANNUAL MEMBERSHIP-TOM INGALLS	55.00 Total : 55.00
631637	7/14/2020	006003 SUEZ WTS SERVICES USA, INC	900466017	P-0000016754	DEIONIZED WATER TANK RENTAL AND	35.56 Total : 35.56
631638	7/14/2020	005364 TECHSTRATA	1001-25-127	P-0000016746	NETWORK MANAGED SERVICES	8,924.77 Total : 8,924.77
631639	7/14/2020	001804 THE SUN	900492235		SUBSCRIPTION RENEWAL	326.25 Total : 326.25
21 Vouchers for bank code : bofa						Bank total : 100,587.42
21 Vouchers in this report						Total vouchers : 100,587.42

PAYROLL: \$361,164.09 7/9/2020

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
68914; 631618 through 631621; 631624 through 631639 for a total
disbursement of \$ 100,587.42, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.

DIANA DE ANDA, Finance Director


Recommend that City Council approve for payment.

T. Jarb Thaipujr, City Manager

Approved by the City Council at their meeting held on
07-14-2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
631621	7/8/2020	000917 ZAHADA K SINGH	REQUEST		FLEX MEDICAL SPENDING-2020	93.89
Total :						93.89
1 Vouchers for bank code : bofa						Bank total : 93.89
1 Vouchers in this report						Total vouchers : 93.89

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 631621 through 631621 for a total disbursement of \$ 93.89, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 07-14-2020 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: July 14, 2020
TO: City Council
SUBJECT: Minutes of June 9, 2020

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the minutes of June 9, 2020.

City of Loma Linda
City Council Minutes - DRAFT
Regular Meeting of June 9, 2020

A regular meeting of the City Council was called to order by Mayor Dupper at 7:08 p.m., Tuesday, June 9, 2020.

This meeting was conducted via webinar/teleconference. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting was conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there was no in-person meeting location at which the public may appear. The public was invited to participate via Zoom.

Councilmen Present: Mayor Phill Dupper, present in Council Chambers
Mayor pro tempore Ron Dailey, present in Council Chambers
Rhodes Rigsby, present in Council Chambers
John Lenart, present in Council Chambers
Bhavin Jindal, present in Council Chambers

Councilmen Absent: None

Others Present: City Manager T. Jarb Thaipejr, present in Council Chambers
City Attorney Richard E. Holdaway, present in Council Chambers

The Pledge of Allegiance and invocation were led by Councilman Jindal.

Public Comment

No public comments were offered upon invitation of the Mayor.

CC-2020-26- Public Hearing - Council Bill #R-2020-18 – Establishing the Maximum Refuse Collection and Disposal Rates Effective July 1, 2020 and Repealing Resolution No. 3021

Associate Engineer Jeff Peterson presented the staff report, indicating the City's franchise agreement with CR&R, Inc. and the County Waste Disposal Agreement allow for an annual rate adjustment based on the Consumer Price Index to be effective each July. The Cost of Living Adjustment calculation shows an annual increase of 3% from 2019 to 2020. Overall adjustments resulted in a 2.1% or \$0.43 increase in the rates to residential customer. The increase is slightly greater to the commercial customers.

The Public Hearing Notice was sent to 5,100 record property owners and residents at least 45 days prior to this hearing. Staff had received six protest letters.

He noted that CR&R, Inc. also helps maintain City compliance with filing State mandated reporting.

Discussion ensued among the City Council members.

Mayor Dupper opened the public hearing. T. Milford Harrison, Government Relations Director with CR&R, Inc. commented that Loma Linda had the lowest rates in the area. He also indicated that all residents had received new trash bins that comply with the new State color regulations. There were no other comments and the public hearing was closed.

Motion by Dailey, seconded by Rigsby to adopt Council Bill #R-2020-18 establishing the maximum refuse collection and disposal rates effective July 1, 2020 and Repealing Resolution No. 3021; the City Clerk called the roll and the motion carried unanimously.

RESOLUTION NO. 3061

A Resolution of the City Council of the City of Loma Linda establishing maximum refuse collection and disposal rates effective July 1, 2020 and repealing Resolution No. 3021

CC-2020-27- Public Hearing - Council Bill #R-2020-19 - Approving the Annual Report and Assessments for Landscape Maintenance District No. 1 for fiscal year 2020-2021

Associate Engineer Jeff Peterson presented the annual report prepared by Muni-Financial. The total assessment for fiscal year 2020-2021 was \$414,677; expenditures were estimated to be \$515,000 with funds to be transferred from the General Fund to cover the shortfall. He indicated that the shortfall was due to the fact that the first 50 annexations (of 78 total annexations) to the District did not include cost of living clause. The process to amend those 50 annexations to include a cost of living clause would require a majority vote of those within the district.

Councilman Jindal commented that he would like to see a future study of alternatives to lower utility expenses within the district. Discussion ensued regarding the cost of a study vs. actual savings to the District. Mayor Dupper commented on the beauty of the city vs. economics.

Mayor Dupper opened the public hearing. No comments were offered and the public hearing was closed.

Motion by Lenart, seconded by Dailey to adopt Council Bill #R-2020-19 approving the Annual Report and assessments for Landscape Maintenance District No. 1 for fiscal year 2019-2020; the City Clerk called the roll and the motion carried unanimously.

RESOLUTION NO. 3062

A Resolution of the City Council of the City of Loma Linda ordering the continued maintenance of Landscape Maintenance District Number 1, and confirming Engineer's Report and levying assessment for Fiscal Year 2020/2021

CC-2020-28- Public Hearing - Council Bill #R-2020-20 - Approving the Annual Report and Assessments for Street Light Benefit Assessment District for fiscal year 2020-2021

Associate Engineer Jeff Peterson presented the annual report prepared by Muni-Financial. The total assessment for fiscal year 2020-2021 was \$361,108; expenditures were estimated to be \$361,108. The City will continue to make conservation changes a priority with LED streetlight installations as funding permitted in order to reduce maintenance and operational costs.

Mayor Dupper opened the public hearing. No comments were offered and the public hearing was closed.

Motion by Lenart, seconded by Dailey to adopt Council Bill #R-2020-20 approving the Annual Report and Assessments for Street Light Benefit Assessment District for

fiscal year 2019-2020; the City Clerk called the roll and the motion passed unanimously.

RESOLUTION NO. 3063

A Resolution of the City Council of the City of Loma Linda Ordering the continued maintenance of Street Light Benefit Assessment District No. 1, and confirming the Engineer's Report and levying assessment for Fiscal Year 2020/2021

CC-2020-29- Public Hearing - Minor Modification to Approved Plan No. P20-071 to modify the previously approved Comprehensive Sign Program No. P17-139 that established sign criteria and guidelines for signage at the new Loma Linda University Medical Center, located at the northwest corner of Barton Rd. and Anderson St., more specifically at 11234 Anderson Street

Assistant City Manager Konrad Bolowich presented the staff report, indicating the Comprehensive Sign Program had been approved by City Council in December of 2017. Since the approval, LLUH developed a new uniform marketing and branding strategy for their existing and future sign projects. There were five sites that required adjustment and pursuant to the Conditions of Approval, if a modification exceeded the 10% threshold, changes required a subsequent hearing by the same approving body. The modified sign program will align with changes already seen in the existing arrival sign and monument sign programs. Signage is permitted in the Health Care Land Use Designation and Institutional Health Care Zone.

Amendments to the previously approved Comprehensive Sign Program include:

- Replacement of 2 monument signs for 1 large sign
- 14 new pedestrian way finding signs and various parking lot signs
- addition of 1 vehicular sign
- allow additional sign area to add the word "Adult" to wall sign
- a new, large aluminum panel fence for way finding

Impacts associated with the project were considered in the original approval in December 2017. The Project was and continued to be eligible for Class 1 categorical exemption from CEQA through CEQA Guidelines, Section 15311(a), pertaining to placement of signs that are accessory to existing institutional facilities. The proposed modifications did not require further environmental review.

Staff recommended that City Council approve Minor Modification application No. P20-71 to modify the previously approved Comprehensive Sign Program No. P1139 that established sign criteria and guidelines for signage at the new Loma Linda University Medical Center, based on the Findings contained in the staff report and subject to the Conditions of Approval as presented.

Mayor Dupper opened the public hearing; no public comments were offered and the public hearing was closed.

Motion by Lenart, seconded by Dailey to approve Minor Modification to Approved Plan No. P20-071 to modify the previously approved Comprehensive Sign Program No. P17-139 that established sign criteria and guidelines for signage at the new Loma Linda University Medical Center, to include replacement of two monument signs for one large sign, additional vehicular signs, new exterior way finding signs and a minor change to one wall sign, based on the Findings contained in the staff

report and subject to the Conditions of Approval; the City Clerk called the roll and the motion carried unanimously.

CC-2020-30- Consent Calendar

Motion by Rigsby and seconded by Lenart to approve the Consent Calendar; the City Clerk called the role and the Consent Calendar was approved unanimously.

The demands register dated:

- May 26, 2020 with commercial demands totaling \$566,094.08 and payroll demands dated May 14, 2020 totaling \$311,718.88;
- May 29, 2020 with commercial demands totaling \$421,919.83;
- June 9, 2020 with commercial demands totaling \$1,922,495.74 and payroll demands dated May 28, 2020 totaling \$313,885.26.

The minutes of May 12, 2020 as corrected.

The June 2020 Treasurer's Reports for filing.

The June 2020 Fire Department Report for filing.

Awarded contract for Street Sweeping Services from July 1, 2020 to June 30, 2022 with 3 one-year option years to Cannon Pacific Services, Inc. in an amount not to exceed \$73,123.96 per year.

Awarded contract for Citywide Tree Trimming Services to West Coast Arborist, Inc. in an amount not to exceed \$20,000.

Adopted Council Bill #R-2020-25 approving the 2020-2021 budget to incorporate a list of projects funded by SB 1: the Road Repair and Accountability Act and Repealing Resolution No. 3049

RESOLUTION NO. 3064

A Resolution of the City Council approving the 2020-2021 budget to incorporate a list of projects funded by SB1: The Road Repair and Accountability Act and repealing Resolution No. 3049

Appropriated \$1.710 from Traffic Impact Capital and Measure I MSART Fund Balance to Infrastructure Capital Outlay for California Street Improvement Project

Adopted Council Bill #R-2020-27 authorizing application for Local Early Action Planning (LEAP) Grants Program.

RESOLUTION NO. 3065

A Resolution of the City Council of the City of Loma Linda authorizing application for, and receipt of, Local Government Planning Support Grant Programs Funds

J. Old Business

K. New Business

Mayor Dupper called to order the Housing Authority Board at 7:48 p.m.

CC-2020-031

HA-2020-11 – Joint meeting of the City Council and Housing Authority regarding Fiscal Year 2020-2021 budget

- a. Presentation of proposed FY 2020-2021 Budget [**Finance**]
- b. Budget Committee Recommendations
- c. Five-Year Capital Improvement Program (CIP) [**Public Works**]
- d. Council Bill #R-2020-21 – Approving the 2020-2021 adjusted appropriations limit [**Finance**]
- e. Investment Policy [**Finance**]
- f. COPS Grant Expenditure Plan [**Finance**]
- g. Schedule "A" pertaining to contract with Sheriff's Department [**City Manager**]
- h. Extension of Annual Service Contracts for Fiscal Year 2020-2021 [**Public Works**]:
 1. Gopher Patrol – Rodent Abatement at City Hall and all City parks
 2. Golden West Landscape – Landscape Maintenance Services at all Landscape Maintenance Districts (LMD), Barton road Median, Mission Road Median and Barton Road Parkway
 3. Loma Linda Heat & Air – HVAC Maintenance Services for all City buildings
 4. St. Francis Electric - Traffic Signal Maintenance Services
 5. Kellermeyer Bergensons (Pristine Environments) – Janitorial Services for all City buildings
 6. Adopt-a-Highway – Maintenance of hardscape at the On-Off ramps @ I-10 Freeway and Mt View Avenue
 7. Willdan Financial Services – District Administrative Services for the Landscape Maintenance Districts (LMD) and Street Light District (SLD) assessment areas
 8. Facilities Protection Systems – Fire Protection System Monitoring and Preventative Maintenance for all City buildings
- i. Council Bill #R-2020-22 – Approving the Wildland Fire Protection Contract #3CA043297 between the California Department of Forestry and Fire Protection (CAL FIRE) and the City for Fiscal Year 2020-2021 in the amount of \$58,449.20 and authorize the Mayor or Mayor pro tempore to sign the contract pursuant to Government Code 40601 [**Fire**]
- j. Council Bill #R-2020-23 - Adopting the 2020-2021 fiscal year budget
- k. LLHA Bill #R-2020-02 – Adopting the 2020-2021 fiscal year budget

Finance Director DeAnda presented the 2020-2021 Budget, which included the General Fund, the City as a whole (all funds) and the Housing Authority Budget. She indicated there were no changes since the May 7, 2020 budget workshop where the proposed 2020-2021 budget was presented and the current year impacts of the Governor's stay at home executive order were included.

She reviewed the General Fund, the City's key operational fund and the city as a whole to include all funds, as well as the Housing Authority. She indicated that a deficit spending budget was being proposed of approximately \$500,000. The proposed budget include a decrease in projected revenues for the first and second quarters, primarily in sales tax, TOT tax and business license revenue.

City Manager Thaipejr indicated that during fiscal year 2019-2020, the City had paid an additional \$2,500,000 to reduce the CalPERS unfunded liability. Mayor pro tempore Dailey commented on the unexpected losses due to the pandemic.

Finance Director DeAnda continued, indicated that proposed expenditures had been reduced as well. She reviewed the top 7 revenues and expenditures, noting those with increases and decreases. She highlighted the fund balances and stated that the unassigned and assigned general fund change in general fund balance was a net negative \$563,400. Overall City funds, which included General Fund, Sewer, LLCCP, Water, Capital and other funds, reflected a slight increase.

Finance Director reviewed the Housing Authority proposed budget. There continued to be some low-moderate housing funding, and noting that fiscal year 2019-2020 saw a large expenditure with the Mary Erickson Community Housing project on Juanita Street.

Discussion ensued regarding the Regional Housing Needs Allocation (RHNA) and recently revised numbers by the State of California. Assistant City Manager Bolowich responded to questions.

Finance Director DeAnda concluded that in addition to the usual conservative revenues projections, staff had incorporated estimates due to the COVID-19 impact and had prudently proposed expenditures. The proposed budget for fiscal year 2020/2021, including \$2.4 million in Unassigned, \$1.25 million in the Assigned and \$2 million in the Committed Fund Balance, for a total of over \$5.6 million in General Fund Balance.

Jay Gallant, Chairman of the Budget Committee, via Zoom, reviewed the Committee's observations and comments. He thanked the City Manager, staff and employees for working together to present the budget again this year. While he noted the Committee had a slight reservation for a deficit proposed budget, Loma Linda remained a "well-run city". The Committee's recommendations at this time were that the budget should not be balanced using cash reserves; that public safety and other vital city services be maintained at current levels; that the budget should reflect the general economy; allocation for maintenance of all City assets should be continued; that public services should be reviewed; that the City Council reduce its compensation during this difficult time.

Discussion ensued regarding adopting a deficit budget, alternatives for police services or reduction in costs and reduction in City Council compensation.

City Manager Thaipejr responded to the Budget Committee Recommendations, indicating that the City had requested reductions in costs related to the Sheriff's Contract for law enforcement services. Due to previously negotiated and approved salary increases for sheriff personnel by the County, a reduction in costs was denied.

Mayor Dupper and City Manager Thaipejr thanked Jay Gallant and the Budget Committee for their review and recommendations on the budget.

City Manager Thaipejr then presented the Five-Year Capital Improvement Program, a planning document for both short-term and long-term capital improvements. The CIP was divided into seven major categories – Fleet, General Buildings, Parks and Recreation, Sewer, Storm Drains, Streets and Street Lights, and water.

He reviewed the various funding sources and the limitations of each; the proposed projects over the five-year period, noting that funding for some projects sometimes spanned several years, depending upon the size and complexity of the project. He then reviewed projects for the next five years, focusing on those for this next fiscal year.

Finance Director DeAnda reviewed the resolution approving the Adjusted Appropriations Limit; the Investment Policy; and the COPS Grant Expenditure Plan.

City Manager Thaipejr reviewed the Schedule “A” to the contract with the Sheriff’s Department. Mayor Dupper commented that costs were shared with the City of Grand Terrace and the County for many of the services provided. Councilman Rigsby stated that one of the biggest reasons for continuing to contract with the County was liability.

Mayor pro tempore Dailey commented on the budget committee recommendations.

City Manager reviewed the extension of several Annual Service contracts with:

- Gopher Patrol – Rodent Abatement at City Hall and all City parks
- Golden West Landscape – Landscape Maintenance Services at all Landscape Maintenance Districts (LMD), Barton road Median, Mission Road Median and Barton Road Parkway
- Loma Linda Heat & Air – HVAC Maintenance Services for all City buildings
- St. Francis Electric - Traffic Signal Maintenance Services
- Kellermeyer Bergensons (Pristine Environments) – Janitorial Services for all City buildings
- Adopt-a-Highway – Maintenance of hardscape at the On-Off ramps @ I-10 Freeway and Mt View Avenue
- Willdan Financial Services – District Administrative Services for the Landscape Maintenance Districts (LMD) and Street Light District (SLD) assessment areas
- Facilities Protection Systems – Fire Protection System Monitoring and Preventative Maintenance for all City buildings

City Manager Thaipejr and Fire Chief Harker reviewed the Wildland Fire Protection contract, indicated there was no increase for Fiscal Year 2020 – 2021.

Mayor Dupper pulled the Schedule “A” pertaining to the contract with the Sheriff’s department to be voted on separately.

Motion by Jindal to approve Council Bills #R-2020-21, 22, and LLHA Bill #R-2020-02. Discussion ensued and the motion died for lack of a second.

Motion by Rigsby, seconded by Jindal to receive the Budget Committee Recommendations, approve the Five-Year Capital Improvement Program; adopt Council Bill #R-2020-21 pertaining to the 2020-2021 Adjusted Appropriations Limit; accepting the Investment Policy; COPS Grant Expenditure Plan; Extension of the Annual Service Contracts - Gopher Patrol for gopher control services, Golden West Landscape for landscape services, Loma Linda Heat and Air for HVAC maintenance services, St. Francis Electric for traffic signal maintenance services, Pristine Environments for janitorial services, Adopt-a-Highway for maintenance of I-10 Freeway on and off raps at Mt. View Avenue, and Willdan Financial Services for LMD and SLD assessment area administrative services; adopt Council Bill R-2020-22

approving the Wildland Fire Protection Contract; and LLHA Bill #R-2020-02 adopting the 2020-2021 Housing Authority Budget. The City Clerk called the roll and the motion carried unanimously.

Resolution No. 3066

A Resolution of the City Council of the City Loma Linda, California, adopting an amended City Appropriation Limit for Fiscal Year 2020-2021 in accordance with the provisions of Division 9 of Title 1 of the California Government Code

Resolution No. 3067

A Resolution of the City Council of the City of Loma Linda, California, approving the Department of Forestry and Fire for services from July 1, 2020 to June 30, 2021

LLHA Resolution No. 46

A Resolution of the Loma Linda Housing Authority establishing a final budget for Fiscal Year commencing July 1, 2020 and ending June 30, 2021

Motion by Rigsby, seconded by Jindal to adopt Schedule “A” pertaining to the contract with the Sheriff’s Department; the City Clerk called the roll and the motion carried. Mayor Dupper abstained.

Councilman Jindal suggested an amendment that the City Council salary be reduced by the equivalent of any taken by City employees and questioned adopting the budget without negotiations with employee associations being completed. Assistant City Manager Bolowich replied that salary negotiations would continue and should there be any changes to the budget resulting from the negotiations, those would be brought back before the City Council for approval. Discussion ensued.

Motion by Jindal to adopt Council Bill #R-2020-23 with the amendment that the City Council salary be reduced by the equivalent of any taken by City employees.

City Manager Thaipejr requested that should salary cuts be necessary for City employees that the reduction of City Council salary be brought back before the City Council at that time.

Motion by Jindal, seconded by Rigsby to adopt Council Bill #R-2020-23; the City Clerk called the roll and the motion carried unanimously.

Resolution No. 3068

A Resolution of the City Council of the City of Loma Linda, California, adopting the final budget for the City of Loma Linda for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021

CC-2020-32- Report on status of City response to Coronavirus, and discussion and possible action of potential measures to further respond within the City, including measures to prevent transmission of the virus while encouraging responsible steps to reopen businesses

Councilman Jindal indicated he had the item placed on the agenda to discuss what options the City may have with regard to assistance to the City’s small businesses. He had been approached by employees of a small business with concerns that they were not adequately protected, were not provided sufficient PPE

and other guidelines were not being followed. Other cities had provided legislation limiting the occupancy of a building, that adequate PPE were made available and he wondered if Loma Linda could consider similar legislation.

Assistant City Manager Bolowich indicated that the City of Loma Linda has been following the San Bernardino County Health Department recommendations and guidelines as they have the public health officials that are able to better address the issues.

Mayor Dupper indicated that San Bernardino County had lifted a number of their recommendations and shifted to an incentive program that offers grants to businesses compliant with a list of recommendations of the County Health Department.

Discussion ensued, no action was taken.

Old Business

Reports Of Councilmen

Mayor Dupper commented on a City Clean-up program his wife was spearheading and invited community members to join them on Sunday morning at 9:00 a.m. to pick up trash in several areas of town. They are hoping this will become a weekly event.

Councilman Lenart commented on the number of local businesses in the City and encouraged others to think about using businesses in town before looking elsewhere.

Reports Of Officers

CC-2020-32- Department Reports

- a. City Clerk
- b. Community Development/Information Systems/Economic Development
- c. Finance
- d. Fire
- e. Public Works
- f. Sheriff

City Clerk Barbara Nicholson presented activities over the past year of the City Clerk's office, Human Resources, and Housing Authority. She highlighted the March 3, 2020 election, which resulted in bringing on a new City Council Member. Goals for the coming fiscal year included automating document management processes, electronic document recording, and continuing to provide quality customer service to the City Council, employees and citizens.

Assistant City Manager Konrad Bolowich reviewed the Community Development projects started, in progress and completed including the California Eye Care Center; 57 residential condominium units, 213 senior living apartments, LLUH's new medical center comprehensive sign program, Lennar Homes 224 single-family residential tract with two open park facilities, open space and various amenities, and KB Homes 95 lots. Activities included Development Code and General Plan Amendments, as well as 2 grants received to assist staff. Approximately 200 planning and special event permits were issued.

He continued, reviewing Building and Safety, Code Enforcement/Animal Control and Information Systems and the LLCCP activities.

Finance Director Diana DeAnda reviewed the department activities including utilities, business licenses, accounts receivable, accounts payable, payroll, audit and annual reporting. She highlighted the new financial software implementation, currently working with the vendor to set up the Core Financials and data conversion, with utility billing and business license modules to follow.

Fire Chief Dan Harker, reviewed the 2019-2020 accomplishments of the department, successfully reorganizing the department moving away from the East Valley Fire module, hired a new fire chief, changes within the fire prevention bureau, developing a five year strategic plan, replaced and upgraded all department SCBA equipment, and a number of others. He highlighted the purchase of a new tractor drawn aerial ladder truck with projected deliver of August 2020 and the new paramedic squad with projected deliver in early 2021.

Public Works Director/City Manager T. Jarb Thaipejr reviewed the various Public Works projects including storm drain improvements, water line improvements, pavement rehabilitation, park improvements, and street widening projects.

Captain Al Daniels presented a brief status report on the crime statistics in the City over the past five years

The meeting adjourned at 10:11 p.m.

Approved at the meeting of

City Clerk



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

Approved/Continued/Denied By City Council Date _____
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CITY COUNCIL AGENDA: July 14, 2020

TO: City Council

FROM: Diana De Anda, Finance Director/City Treasurer 

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: June 2020 Treasurer's Reports

RECOMMENDATION

It is recommended that the City Council receive the report for filing.

CITY OF LOMA LINDA
COMPOSITION OF CASH
JUNE 2020

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$	2,851,106.30
Outstanding Checks as of month-end		(644,957.33)
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$	2,206,148.97
BANK OF AMERICA - PAYROLL	\$	7,373.16
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT		315,384.73
Outstanding Checks as of month-end		-
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$	315,384.73
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT		346,547.95
Outstanding Checks as of month-end		-
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$	346,547.95

DEMAND DEPOSIT ACCOUNTS - TOTAL	\$	2,875,454.81
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INVESTMENTS

YIELD

LOCAL AGENCY INVESTMENT FUND (LAIF)				
CITY	1.217%	\$	39,931,952.32	
CITY - Former RDA Bond Proceeds	1.217%		2,711,986.76	
CITY -Total				42,643,939.08
SUCCESSOR RDA	1.217%			3,782,806.00
HOUSING AUTHORITY	1.217%			1,333,808.63

INVESTMENTS TOTALS	\$	47,760,553.71
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OTHER CASH

IMPREST ACCOUNT	\$	500.00
CASH ON HAND		1,350.00
OTHER CASH TOTAL	\$	1,850.00

CASH AND INVESTMENTS - GRAND TOTAL		50,637,858.52
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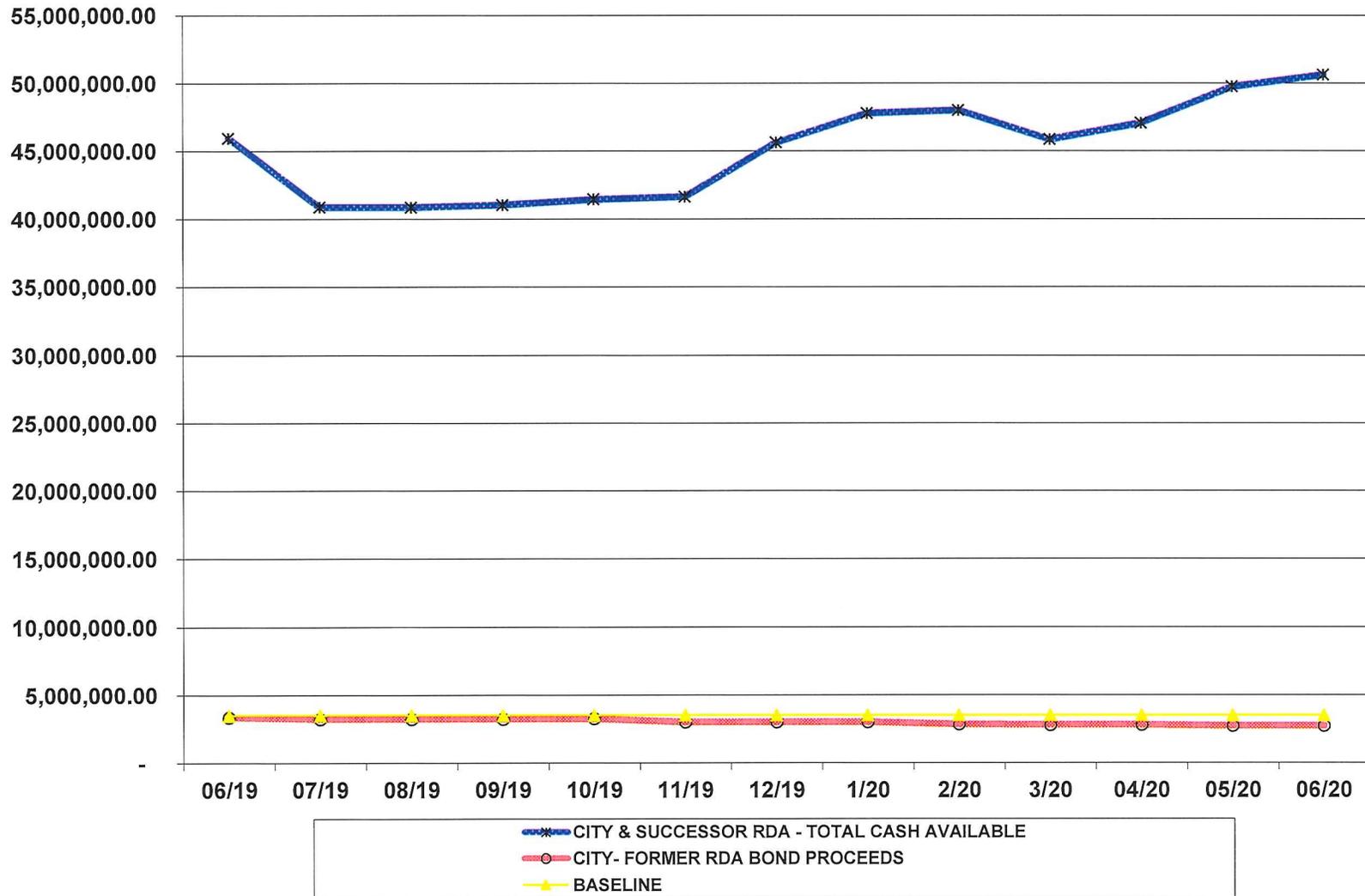
PREVIOUS MONTH		49,766,322.36
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CHANGE +/-	\$	871,536.16
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All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations. City and Agency funds are pooled.


Treasurer

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 06/19-06/20





City of Loma Linda Official Report

Phill Dupper, Mayor
 Ronald Dailey, Mayor pro tempore
 Rhodes Rigsby, Councilman
 John Lenart, Councilman
 Bhavin Jindal, Councilman

COUNCIL AGENDA: July 14, 2020

TO: City Council
 VIA: T. Jarb Thaipejr, City Manager
 FROM: Dan Harker, Fire Chief *DA*
 SUBJECT: June 2020 Fire Department Activity Report

Approved/Continued/Denied
 By City Council
 Date _____

Operations Division:

The Fire Department's Operations Division responded to 338 incidents in June 2020. Of the 338 incidents, 47 calls were given in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	192	56.8%	1201	59.72
Traffic Collision (TC)	12	3.6%	55	2.7%
MA + TC	204	60.4%	1256	61.9%
Hazardous Conditions	3	0.9%	20	1.0%
Hazardous Material	0	0.0%	0	0.0%
Public Assistance	15	4.4%	101	5.0%
Rescue	2	0.6%	16	0.8%
Structure Fire	5	1.5%	23	1.1%
Cooking	0	0.0%	3	0.1%
Vegetation Fire	3	0.9%	18	0.9%
Vehicle Fire	2	0.6%	11	0.5%
Refuse Fire	0	0.0%	15	0.7%
All Fires	10	3.0%	70	3.5%
Good Intent/Dispatched & Cancelled Enroute	80	23.7%	391	19.3%
Fire Alarm Activation*	24	7.1%	174	8.6%

*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.

Training Division Highlights:

- Performance management software training, all crews
- Ventilation training, all crews
- Electrical safety refresher course
- Continuing education – Splinting
- Multi-Company live burn training

Public Relations/Education:

- Participated in Loma Linda Academy's drive through graduation ceremony
- Participated in two drive-by birthday parades
- Assisted the VA Hospital with an ACLS mega code drill

SUBJECT: June 2020 Fire Department Activity Report Continued

Fire Prevention Division:

The Fire Departments Prevention Division monthly activity report is as follows:

Construction Site Inspection	3
Fire Alarm System Test & Inspection (# of trips)	4
Fire Building Final Inspection	1
Fire Flow Test (Hydrant Testing)	1
Fire Sprinkler Final – Commercial	1
Fire Sprinkler Final – Residential	1
Fire Sprinkler Rough – Commercial	2
Fire Sprinkler Rough – Residential	2
Fire Underground – Inspection, test, flush	1
Knox Box Placement/Inspection	1
New Tenant Inspection	1
Plan Check Review / Project Review (hours)	16
Solar PV Inspection	2
Fire Code Research (hours)	23
Meetings	6
Training Classes (hours)	40
Annual Fire Inspections	5
Field Investigation / Inquiries	1
State Fire Marshal Title 19 Inspections: RCF's	4
Weed Abatement Administrative Time (hours)	8
Weed Abatement, Parcels Inspected	10



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: July 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT*

SUBJECT: Award Contract for Pavement Rehabilitation by Slurry Seal Method on Redlands Boulevard (CIP 20-198)

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that the City Council award the contract for pavement rehabilitation by slurry seal method on Redlands Boulevard to American Asphalt South, Inc. of Fontana, CA in the amount of \$232,047.20 and authorize a contingency allocation of \$23,000. City staff will provide inspection and project management.

BACKGROUND:

This project is included in the approved Capital Improvement Program listed in the annual budget. Generally, this is pavement rehabilitation by slurry seal method on Redlands Boulevard utilizing Bond proceeds.

ANALYSIS:

Four (4) bids were received and publicly opened on July 7, 2020. Bids ranged from a low of \$232,047.20 to a high of \$289,755.03 (see attached bid summary). The low bidder, American Asphalt South, Inc. of Fontana, CA, has been checked for references and found to be satisfactory. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of $\pm 10\%$ of the construction amount (\$23,000.00) for a contingency allocation.

FINANCIAL IMPACT:

Funding is available in Account No. 45-2400-8500.

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City of Loma Linda

Pavement Rehab by Slurry Seal at Redlands Blvd

Bid Opening on July 7, 2020 - CIP 20-198

ITEM	DESCRIPTION	UNIT	QUANTITY	Engineer's Estimate		American Asphalt South		Pavement Coatings Co.	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$10,000.00	\$10,000.00	\$7,500.00	\$7,500.00	\$13,000.00	\$13,000.00
2	Traffic Control	L.S.	1	\$5,000.00	\$5,000.00	\$15,000.00	\$15,000.00	\$32,500.00	\$32,500.00
3	Crack Sealing	L.S.	1	\$15,000.00	\$15,000.00	\$39,370.00	\$39,370.00	\$25,190.00	\$25,190.00
4	Slurry Seal Type II	TON	660	\$210.00	\$138,600.00	\$194.95	\$128,667.00	\$199.00	\$131,340.00
5	Detail 22, Double Yellow	L.F.	1,616	\$1.00	\$1,616.00	\$1.00	\$1,616.00	\$0.99	\$1,599.84
6	Detail 12, White Lane Line	L.F.	18,050	\$0.50	\$9,025.00	\$0.55	\$9,927.50	\$0.55	\$9,927.50
7	Detail 38, 8" Wide White Line	L.F.	2,144	\$1.00	\$2,144.00	\$1.00	\$2,144.00	\$0.99	\$2,122.56
8	Type I Arrow	EA.	4	\$100.00	\$400.00	\$50.00	\$200.00	\$49.50	\$198.00
9	Type IV Arrow	EA.	33	\$100.00	\$3,300.00	\$55.00	\$1,815.00	\$55.00	\$1,815.00
10	Detail 16, Double Yellow Median	L.F.	13,220	\$1.50	\$19,830.00	\$1.00	\$13,220.00	\$0.95	\$12,559.00
11	"SIGNAL AHEAD", Plan No. A24D	EA.	12	\$150.00	\$1,800.00	\$175.00	\$2,100.00	\$176.00	\$2,112.00
12	"45", Plan No. A24C	EA.	14	\$60.00	\$840.00	\$82.50	\$1,155.00	\$79.00	\$1,106.00
13	12" Wide White Crosswalk	L.F.	1,358	\$3.00	\$4,074.00	\$2.85	\$3,870.30	\$2.90	\$3,938.20
14	12" Wide Yellow Crosswalk	L.F.	174	\$3.00	\$522.00	\$2.85	\$495.90	\$2.90	\$504.60
15	4" Wide White Line	L.F.	1,806	\$0.50	\$903.00	\$2.75	\$4,966.50	\$2.81	\$5,074.86
TOTAL					\$213,054.00		\$232,047.20		\$242,987.56

City of Loma Linda

Bid Opening on July 7, 2020 - CIP 20-198				Doug Martin Cont. Co., Inc.		All American Asphalt	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$3,881.00	\$3,881.00	\$31,808.66	\$31,808.66
2	Traffic Control	L.S.	1	\$18,440.00	\$18,440.00	\$17,303.35	\$17,303.35
3	Crack Sealing	L.S.	1	\$24,045.00	\$24,045.00	\$43,889.00	\$43,889.00
4	Slurry Seal Type II	TON	660	\$250.63	\$165,415.80	\$235.30	\$155,298.00
5	Detail 22, Double Yellow	L.F.	1,616	\$0.89	\$1,438.24	\$0.99	\$1,599.84
6	Detail 12, White Lane Line	L.F.	18,050	\$0.52	\$9,386.00	\$0.55	\$9,927.50
7	Detail 38, 8" Wide White Line	L.F.	2,144	\$0.79	\$1,693.76	\$0.99	\$2,122.56
8	Type I Arrow	EA.	4	\$89.00	\$356.00	\$49.50	\$198.00
9	Type IV Arrow	EA.	33	\$68.00	\$2,244.00	\$55.00	\$1,815.00
10	Detail 16, Double Yellow Median	L.F.	13,220	\$0.84	\$11,104.80	\$0.99	\$13,087.80
11	"SIGNAL AHEAD", Plan No. A24D	EA.	12	\$570.00	\$6,840.00	\$176.00	\$2,112.00
12	"45", Plan No. A24C	EA.	14	\$105.00	\$1,470.00	\$82.50	\$1,155.00
13	12" Wide White Crosswalk	L.F.	1,358	\$3.67	\$4,983.86	\$2.86	\$3,883.88
14	12" Wide Yellow Crosswalk	L.F.	174	\$4.20	\$730.80	\$2.86	\$497.64
15	4" Wide White Line	L.F.	1,806	\$0.63	\$1,137.78	\$2.80	\$5,056.80
				\$253,167.04		\$289,755.03	



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: July 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

SUBJECT: Award Contract for Construction of ADA Access Ramps at Various Locations (CIP 20-196)

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that the City Council award the contract for ADA ramp installations to S & H Civilworks of Colton, CA in the amount of \$113,500.00 and authorize a contingency allocation of \$11,000. City staff will provide inspection and project management.

BACKGROUND:

This project is included in the approved Capital Improvement Program listed in the annual budget. Generally, this is the installation of ADA access ramps within the Community Development Block Grant (CDBG) area utilization CDBG funding.

ANALYSIS:

Six (6) bids were received and publicly opened on July 7, 2020. Bids ranged from a low of \$113,500.00 to a high of \$155,050.00 (see attached bid summary). One bid disqualified for lack of completeness, it did not affect the low bid result order. The low bidder, S & H Civilworks of Colton, CA, has been checked for references and found to be satisfactory. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of ±10% of the construction amount (\$11,000.00) for a contingency allocation.

FINANCIAL IMPACT:

Funding is available in Account Nos. 32-5400-8500 and 45-2400-8500.

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City of Loma Linda

ADA Access Ramp 2020 Installation - Various Locations

Bid Opening July 7, 2020 - CIP 20-196

				Engineering Estimate		S & H Civil Works		FS Constuction	
ITEM				UNIT		UNIT		UNIT	
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Access ramp per STD R-8	EA.	10	4,000.00	40,000.00	3,500.00	35,000.00	5,000.00	50,000.00
2	Access ramp per APWA Case A Type 3	EA.	1	4,000.00	4,000.00	3,500.00	3,500.00	4,600.00	4,600.00
3	Access ramp per APWA Case B Type 1	EA.	1	4,000.00	4,000.00	3,500.00	3,500.00	4,600.00	4,600.00
4	Access ramp per APWA Case B Type 2	EA.	5	4,000.00	20,000.00	3,500.00	17,500.00	4,800.00	24,000.00
5	Access ramp per APWA Case D Type 1	EA.	4	4,000.00	16,000.00	3,500.00	14,000.00	4,600.00	18,400.00
6	Access ramp per APWA Case E Type 1	EA.	1	5,000.00	5,000.00	3,500.00	3,500.00	5,500.00	5,500.00
7	Install irrigation system	L.S.	1	8,000.00	8,000.00	7,500.00	7,500.00	3,000.00	3,000.00
8	Install 5' X 5' tree grates	EA.	6	500.00	3,000.00	2,000.00	12,000.00	350.00	2,100.00
9	Plant City tree	EA.	6	500.00	3,000.00	750.00	4,500.00	250.00	1,500.00
10	R & R existing sidewalk	S.F.	1,250	10.00	12,500.00	10.00	12,500.00	10.00	12,500.00
TOTAL					\$115,500.00		\$113,500.00		\$126,200.00

				Onyx Paving Company, Inc.		Tryco General Engineering		Leonida Builders Inc.	
ITEM				UNIT		UNIT		UNIT	
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Access ramp per STD R-8	EA.	10	4,900.00	49,000.00	6,080.00	60,800.00	4,000.00	40,000.00
2	Access ramp per APWA Case A Type 3	EA.	1	4,900.00	4,900.00	6,200.00	6,200.00	4,000.00	4,000.00
3	Access ramp per APWA Case B Type 1	EA.	1	4,900.00	4,900.00	4,800.00	4,800.00	4,000.00	4,000.00
4	Access ramp per APWA Case B Type 2	EA.	5	4,900.00	24,500.00	5,580.00	27,900.00	4,000.00	20,000.00
5	Access ramp per APWA Case D Type 1	EA.	4	4,900.00	19,600.00	5,150.00	20,600.00	4,000.00	16,000.00
6	Access ramp per APWA Case E Type 1	EA.	1	4,900.00	4,900.00	6,400.00	6,400.00	4,000.00	4,000.00
7	Install irrigation system	L.S.	1	15,700.00	15,700.00	5,800.00	5,800.00	10,000.00	10,000.00
8	Install 5' X 5' tree grates	EA.	6	500.00	3,000.00	350.00	2,100.00	4,000.00	24,000.00
9	Plant City tree	EA.	6	500.00	3,000.00	580.00	3,480.00	300.00	1,800.00
10	R & R existing sidewalk	S.F.	1,250	10.00	12,500.00	8.50	10,625.00	25.00	31,250.00
TOTAL					\$142,000.00		\$148,705.00		\$155,050.00



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: July 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT.*

SUBJECT: Approve the Notice of Completion for the Pavement Rehabilitation Improvements at Barton Road from Campus Street to Benton Street and at Campus Street from Barton Road to University Avenue (CIP 19-190)

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND

On April 14, 2020, City Council awarded the contract to All American Asphalt of Corona, CA for the pavement rehabilitation improvements at Barton Rd. from Campus St. to Benton St. and at Campus St. from Barton Rd. to University Ave. for \$768,677 with an approved contingency of \$77,000. The contractor performed professionally and completed the work satisfactory and under contract amount. The final project cost was \$690,813.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

FINANCIAL IMPACT

Funding for this project is available in 26-5340-8500 (Measure I) and 45-2400-8500 (Bond Proceeds).

I:\Public Works Admin\Staff Reports\Notice of Completion\Pav Rehab Barton Campus 07-09-20.doc

RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

BARBARA NICHOLSON
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# n/a

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED June 17, 2020

8. The work of improvement completed is described as follows: Construction of Pavement Rehabilitation Improvements at Barton Rd. from Campus St. to Benton St. and at Campus St. from Barton Rd. and University Ave. (CIP 19-190)

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is _____

All American Asphalt, P O Box 2229, Corona, CA 92878-2229

10. The street address of said property is Barton Rd. from Campus St. & Benton St. and Campus St. from Barton Rd. to University Ave. (CIP 19-190)

11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:

Construction of Pavement Rehabilitation Improvements at Barton Rd. from Campus St. to Benton St. and at Campus St. from Barton Rd. and University Ave. (CIP 19-190)

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or
"PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of person signing on behalf of owner)



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: July 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT*

SUBJECT: Approve the Notice of Completion Construct Sidewalks at Various Locations. (CIP 19-191)

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND

On July 9, 2019, City Council awarded the contract to Tryco General Engineering of Rimforest, CA to construct sidewalks at various locations for \$67,471 with an approved contingency of \$7,000. The contractor performed professionally and completed the work satisfactory. The final project cost was \$70,737, which was over the contract amount, but within the approved contingency allocation

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

FINANCIAL IMPACT

Funding for this project is available in 26-5340-8500.

I:\Public Works Admin\Staff Reports\Notice of Completion\Sidewalk 2019-20 07-09-20.doc

RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

BARBARA NICHOLSON
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# n/a

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED June 15, 2020
8. The work of improvement completed is described as follows: Construct Sidewalks at Various Locations (CIP 19-191)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Tryco General Engineering, PO Box 391, Rimforest, CA 92378
10. The street address of said property is Various sidewalk locations
11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Construct Sidewalks at Various Locations (CIP 19-191)

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or _____
"PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of person signing on behalf of owner)



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: July 14, 2020
TO: City Council
FROM: T. Jarb Thaipejr, City Manager/Public Works Director
SUBJECT: Approve the Notice of Completion Fiber Optic Installation 2019 (CIP 19-653)

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND

On October 8, 2019, City Council awarded the contract for fiber optic conduit installation at Richardson Street to connect City well sites into the fiber optic network for the SCADA System to International Line Builders Inc. of Corona for \$121,871; to HHS Construction, Inc. of Ontario for installation of the fiber optic cable for \$47,100; and to RC & ES of Lake Elsinore for inspection and compliance services for \$10,000 with an approved contingency of \$18,000.

On May 12, 2020, City Council awarded a contract for Phase II of the installation of fiber optic cable to HHS Construction Inc. for \$76,434.78.

All Contractors performed professionally and completed their work satisfactory. The final total project cost was \$264,936, which was within the approved contingency. International Line Builders, Inc. completed within budget at \$121,871; HHS completed within budget at a total of \$123,535 (\$47,100 for Phase-I and \$76,435 for Phase II); and RC&ES completed their work at \$19,530. The additional contract amount of \$9,350 for RC&ES was for additional inspection services required from Phase II of the project.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

FINANCIAL IMPACT

Funding for this project is available in 65-7020-8500 and 38-7200-8500

RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

BARBARA NICHOLSON
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# n/a

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:
Names Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:
Names Addresses

7. A work of improvement on the property hereinafter described was COMPLETED June 26, 2020

8. The work of improvement completed is described as follows: Fiber Optic Conduit Installation (CIP 19-653)

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is International Line Builders, 3955 Temescal Canyon Rd., Corona, CA 92883

10. The street address of said property is Richardson Street

11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Fiber Optic Conduit Installation 2019 (CIP 19-653)

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of person signing on behalf of owner)

RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

BARBARA NICHOLSON
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# n/a

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:
Names Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:
Names Addresses

7. A work of improvement on the property hereinafter described was COMPLETED June 26, 2020

8. The work of improvement completed is described as follows: Fiber Optic Cable Installation (CIP 19-653)

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is HHS Construction, Inc. 2042 S. Grove Ave., Ontario, CA 91761

10. The street address of said property is Richardson Street

11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino; State of California, and is described as follows:
Fiber Optic Cable Installation 2019 (CIP 19-653)

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: July 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT.*

SUBJECT: Approve the Notice of Completion to Construct Sidewalk and Retaining Wall at Anderson Street. (CIP 18-186)

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND

On March 10, 2020, City Council awarded the contract to Jeromy R. Robb of Loma Linda, CA for the sidewalk and retaining wall construction at Anderson Street for \$168,917 with an approved contingency of \$17,000. The contractor performed professionally and completed the work satisfactory. The final project was \$193,940. The additional cost was for the change in the block wall material to match the existing wall on site. Funding for the additional work is available in the expenditure account allocated for this project from fiscal year 2019-20 to cover the additional cost.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

FINANCIAL IMPACT

Funding for this project is available in 45-2400-8500 (Bond Proceeds).

I:\Public Works Admin\Staff Reports\Notice of Completion\Sidewalk Retaining Wall Anderson St 07-09-20.doc

RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

BARBARA NICHOLSON
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# n/a

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names	Addresses
-------	-----------

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names	Addresses
-------	-----------

7. A work of improvement on the property hereinafter described was COMPLETED June 26, 2020
8. The work of improvement completed is described as follows: Construct Sidewalk and Retaining Wall at Anderson St. (CIP 18-186)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Jeromy R. Robb Equipment Co., 25942 Hinckley St., Loma Linda, CA 92354
10. The street address of said property is Anderson Street
11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Construct Sidewalk and Retaining Wall at Anderson St. (CIP 18-186)

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or
"PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of person signing on behalf of owner)



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: July 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT*

SUBJECT: Approve the Notice of Completion for Manhole Trench Settlement Repair (CIP 19-192)

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND

On April 14, 2020, City Council awarded the contract to TE Roberts Inc. of Orange, CA for the manhole trench settlement repair for \$54,065 with an approved contingency of \$5,400. The contractor performed professionally and completed the work satisfactory. The final project was \$77,765. The additional cost was due to unforeseen trench failures that required additional repairs. Funding for the additional work is available in the expenditure account allocated for this project from fiscal year 2019-20 to cover the additional cost.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

FINANCIAL IMPACT

Funding for this project is available in 45-2400-8500 (Bond Proceeds).

I:\Public Works Admin\Staff Reports\Notice of Completion\Manhole Trench Repair 07-14-20.doc

RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

BARBARA NICHOLSON
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# n/a

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:
Names Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:
Names Addresses

7. A work of improvement on the property hereinafter described was COMPLETED May 28, 2020
8. The work of improvement completed is described as follows: Manhole Trench Settlement Repair on Redlands Boulevard (CIP 19-192)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is T.E. Roberts, Inc. 306 W. Katella Ave., Unit B, Orange, CA 92867
10. The street address of said property is Redlands Boulevard
11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Manhole Trench Settlement Repair on Redlands Boulevard (CIP 19-192)

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: July 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director 

SUBJECT: Approve the Notice of Completion Re-Coating Three Pressure Regulating Valve (PRV) Stations.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND

On May 12, 2020, City Council awarded the contract to TK Construction in San Bernardino to recoat three Pressure Regulating Valve (PRV) stations for \$16,500 with an approved contingency of \$1,650. The contractor performed professionally and completed the work satisfactory. The final project cost was \$16,500.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

FINANCIAL IMPACT

Funding for this project is available in 65-7010-8500.

I:\Public Works Admin\Staff Reports\Notice of Completion\Recoat 3 PRV Stations 07-14-20.doc

RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

BARBARA NICHOLSON
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED June 30, 2020

8. The work of improvement completed is described as follows: Recoat three Pressure Regulating Valve (PRV) Stations

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is TK Construction, P.O. Box 9608, San Bernardino, CA 92427

10. The street address of said property is Caldy PRV, 11619 Caldly Ave.; California/Barton PRV, 26526 Barton Rd.; and Mt. View/Barton PRV, 25701 Barton Rd.

11. The property on which said work of improvement was completed is in the City of Loma Linda County of San Bernardino, State of California, and is described as follows: Recoat three Pressure Regulating Valve (PRV) Stations

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or
"PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of person signing on behalf of owner)



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: July 14, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT*

SUBJECT: Appropriate \$48,000 from Regional Traffic Development Impact fund balance from fiscal year 2019-20 and Approve the Notice of Completion for Construction of I-10/Mountain View Avenue Off-Ramp Widening Project. (CIP 17-175)

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council approve an appropriation of \$48,000 from Regional Traffic Development Impact fund balance from fiscal year 2019-20, allocate into Expenditure Account No. 24-2340-8500, and accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND

On November 13, 2018, City Council awarded the contract to Tryco General Engineering of Rimforest for widening I-10/Mountain View Avenue off ramps for \$972,230 with an approved contingency of \$97,200. This is a phase of the I-10/Mountain View Avenue interchange improvement project. Caltrans has committed \$1M to this phase of the widening project. IVDA and Loma Linda split the design engineering costs. Loma Linda was the lead agency on this phase of the project.

The contractor performed professionally and completed the work satisfactory. The final project was \$1,197,411. The additional cost was due to additional electrical work not shown on plans and change and increase amount of the gravel mulch material. A portion of this cost overage is available in the Regional Traffic Development Impact expenditure account allocated for this project from fiscal year 2019-20; however an appropriation of \$48,000 from fund balance 2019-20 will be required to cover the difference.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

FINANCIAL IMPACT

Appropriate \$48,000 into Account No. 24-2340-8500 (Regional Development Impact Fund). The remainder funding for this project is available in 24-2340-8500 (Regional Development Impact Fund) and 45-2400-8500 (Bond Proceeds).

E:\Public Works Admin\Staff Reports\Notice of Completion\Mt View Fwy Ramp Widening 07-14-20.doc

RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

BARBARA NICHOLSON
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# n/a

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described;
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED June 30, 2020
8. The work of improvement completed is described as follows: Construction of I-10 Fwy/Mountain View Avenue Off Ramp Widening Project (CIP 17-175)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Tryco General Engineering, P.O. Box 391, Rimforest, CA 92378
10. The street address of said property is Mountain View Ave. Off Ramps at the I-10 Freeway
11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Construction of I-10 Fwy/Mountain View Avenue Off Ramp Widening Project (CIP 17-175)

Signature of Owner or Agent Owner _____ Date: _____

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

Approved/Continued/Denied By City Council Date _____
--

COUNCIL AGENDA: July 14, 2020
TO: City Council
FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT*
SUBJECT: Re-appropriate \$17,200 from Fiscal Year 2019-20 to Fiscal Year 2020-21 for Fire Pump Install at Anderson Way (CIP 18-648)

RECOMMENDATION

It is recommended that the City Council re-appropriate \$17,200 of unspent encumbered funds for Fire Pump Install at Anderson Way from Fiscal Year 2019-20 to Fiscal Year 2020-21.

BACKGROUND

During fiscal year 2019-20, a considerable amount of progress was made towards the installation of the fire pump; however, So California Edison was installing a new transformer at the project location. This, in turn, put a hold on the project. The City is requesting that the unspent funds be carried over into 2020-21 fiscal year.

ANALYSIS:

The work being performed by So California Edison extended the timeline of this project, carrying it over to fiscal year 2020-21. Therefore, the unexpended total of \$17,200 must be carried over to Fiscal Year 2020-21.

FINANCIAL IMPACT:

Re-appropriate \$17,200 from Fiscal Year 2019-20 to Fiscal Year 2020-21 into expenditure account 38-7200-8500.

I:\Public Works Admin\Staff Reports\Reappropriate Funds Fire Pump Install Proj 19-20 to 20-21.doc



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: July 14, 2020
TO: City Council
FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT*
SUBJECT: Re-appropriate \$12,000 from Fiscal Year 2019-20 to Fiscal Year 2020-21 for City Monument Sign Replacement

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council re-appropriate \$12,000 of unspent encumbered funds for the City Monument Sign Replacement from Fiscal Year 2019-20 to Fiscal Year 2020-21.

BACKGROUND

During fiscal year 2019-20, progress was made towards improvements of the property; however, the redesign of the sign delayed the project. The City is requesting that the unspent funds be carried over into this fiscal year to complete the improvements.

ANALYSIS:

The additional design work extended the timeline of this project, carrying it over to fiscal year 2020-21. Therefore, the unexpended total of \$12,000 must be carried over to Fiscal Year 2020-21.

FINANCIAL IMPACT:

Re-appropriate \$12,000 from Fiscal Year 2019-20 to Fiscal Year 2020-21 into expenditure account 01-3200-1300.

I:\Public Works Admin\Staff Reports\Reappropriate Funds City Monument Sign 19-20 to 20-21.doc



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

COUNCIL AGENDA: July 14, 2020
TO: City Council
VIA: T. Jarb Thaipejr, City Manager
FROM: Diana De Anda, Finance Director/City Treasurer 
SUBJECT: Re-appropriate funding for Upgrade to the City's Enterprise Resource Planning (ERP) Financial Solution.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that City Council re-appropriate unspent funding in fiscal year 2019/20 of \$80,000 for the continuation of the City's Enterprise Resource Planning (ERP) Financial Solution upgrade from Eden ERP Financial solution to Munis ERP Financial Solution.

BACKGROUND

On February 28, 2017, as part of the mid-year budget, City Council approved the funding for the upgrade of the City's Enterprise Resource Planning (ERP) Financial Solution. The projected upgrade cost of \$308,000 was budgeted between Water Acquisition Fund (38) for \$100,000 and Special Projects Fund (43) for \$208,000. Over the years the upgrade has encountered delay due to staffing levels and timing of schedules. In fiscal year 2019/20, the upgrade started to move forward, but has once again encountered delays due to COVID-19 restrictions and staffing in the finance department. The upgrade is anticipated to continue through fiscal year 2020/2021, depending on staff availability and the software trainer's schedule.

ANALYSIS

Upgrading to Tyler's integrated Munis Solution will improve operational efficiency; integrate processes across departments and the sharing of information. Other benefits include, improved reporting, improved electronic workflow, and connect data across different core business functions. The City also elected to subscribe to Tyler's Transparency Portal (web-based portal). This portal will offer citizens greater access to the City's financial information via the web. The goal is to go live on all modules in the new system by the end of fiscal year 2020/21.

ENVIRONMENTAL

None

FINANCIAL IMPACT

Re-appropriate funding for this project:
\$80,000 from Water Acquisition Fund (38) for utility billing and associate modules updates.



City of Loma Linda Official Report

Phill Dupper, Mayor
Ron Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

COUNCIL AGENDA: July 14, 2020

TO: City Council

VIA: Jarb Thaipejr, City Manager

FROM: Dan Harker, Fire Chief *DA*

SUBJECT: Re-appropriate \$19,200 from Fiscal Year 2019-20 to Fiscal Year 2020-21 for items/services not received by year end.

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council re-appropriate a total of \$19,200 of unspent funds from Fiscal Year 2019-20 to Fiscal Year 2020-21 for the following purchases:

1. Replacement fire hose - \$5,000
2. Code 3 package for new Fire Marshal vehicle - \$3,700
3. ArcGIS for Fire Services Consulting - \$10,500

BACKGROUND

The funds for these items and service were included in the Fiscal Year 2019-20 Budget. The orders were placed before the City's purchase cut-off deadline to ensure timely delivery. Due to the Coronavirus pandemic, the Nation-wide shut down and new social distancing guidelines has greatly slowed productivity. Therefore, the items were not received before the end of the fiscal year and need to be re-appropriated into the current budget year.

FINANCIAL IMPACT

Re-appropriate \$5,000 01-2110-1670 (replacement hose), \$3,700 01-2110-8210 (code 3 package) & \$10,500 01-2110-1820 (ArcGIS Consulting) for a total of \$19,200 into FY 2021.



City of Loma Linda Official Report

Phill Dupper, Mayor
Ron Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

COUNCIL AGENDA: July 14, 2020

TO: City Council

VIA: Jarb Thaipejr, City Manager

FROM: Dan Harker, Fire Chief *DH*

SUBJECT: Re-appropriate revenue and the expenditure, in the amount of \$14,900, for replacement of Legacy VHF Portable Radios

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council re-appropriate revenue and the expenditure, in the amount of \$14,900, for the replacement of Legacy VHF Portable Radios being used by the Loma Linda Fire Department.

BACKGROUND

The City Council approved \$14,900 in the Fiscal Year 2019-2020 budget for the replacement of Legacy VHF Portable Radios. These funds were to be procured via the Homeland Security Grant Program, Fiscal Year 2019 (HSGP FY2019), upon approval by State and County OES. The HSGP cycles are running extraordinarily behind schedule and the project was not approved before the end of the fiscal year. Subsequently, the replacement radios were not purchased. Authorization from the State and County OES to spend HSGP FY2019 funds is expected to be received shortly after the start of Fiscal Year 2020-2021 cycle. City finance policies require that the unused balance of \$14,900 be re-appropriated in the new fiscal year in order to complete project.

FINANCIAL IMPACT

Re-appropriate the revenue and expenditure of \$14,900 into account number 01-9334 and 01-2110-1670, respectively. \$14,900 is the exact amount of the grant and had not been spent from the Fiscal Year 2019-2020 appropriations.



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: July 14, 2020
TO: City Council
FROM: Barbara Nicholson, City Clerk *BN*
VIA: T. Jarb Thaipejr, City Manager
SUBJECT: Biennial review of the City's Conflict of Interest Code pursuant to the Political Reform Act

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council adopt the Conflict of Interest Code as presented.

BACKGROUND

The Political Reform Act requires every local government agency to review its conflict of interest code biennially (even-numbered years) to determine if it is accurate and up-to-date, and to then make appropriate changes or determine that no changes are necessary.

A Conflict of Interest Code designates the positions within an agency that make or participate in the making of governmental decisions that may foreseeably have a material effect on any financial interest and refers to positions other than those required to report under Government Code Section 87200 (City Council Members, Planning Commissioners, City Manager, Finance Director/Treasurer, City Attorney).

The City's Conflict of Interest Code is generic in that it adopts by reference the terms of a standard conflict of interest code; therefore, if amendments are made to the Political Reform Act, the City's Code is in conformance, with the possible exception of disclosure categories.

Previously, the following changes were made:

- 1992 Added Members of the Planning Commission to the Designated Employee Disclosure Category.
- Added Members of the Historical Commission to the Designated Employee Disclosure Category upon implementation of the Historical Preservation Ordinance.
- 1994 Added the position of Economic Development Director to the Designated Employee Disclosure Category; deleted the position of Building Inspector, as it is a contract service and the position of City Engineer, as the City contracted with various firms and no one firm or individual was named "City Engineer;" changed the designation of Director of Community Services to Director of Public Works.
- 1998 Deleted Members of the Budget Committee, Traffic Advisory Committee, and Historical Commission from the category of Designated Employee because "unsalaried members of boards or commissions which are solely advisory" are not included in the term "designated employee."

2000	No Change
2002	Added the Loma Linda Public Finance Authority Board Members to the disclosure category of Designated Employee. In 1992, Members of the Historical Commission were added and were to file Conflict of Interest Statements upon implementation of the Historic Preservation Ordinance. Although the Historic Preservation Ordinance was adopted in 1992, the Historical Commission was deleted from the disclosure category in 1998 because the ordinance was not fully implemented.
2004	The Historic Overlay Zone was adopted; therefore, Members of the Historical Commission were included in a disclosure category.
2006	No Change
2008	No Change
2010	Added the positions of Information Systems Analyst IV, Field Services Superintendent, Utility Services Superintendent, Fire Marshal, and Battalion Chief to the disclosure category of Designated Employee.
2012	Deleted reference to the Loma Linda Redevelopment Agency and to add reference to the Loma Linda Housing authority
2014	No Change
2016	Deleted reference to the Battalion Chief
2018	No Change

ANALYSIS

There are no recommended modifications to the City's Conflict of Interest Code at this time.

ENVIRONMENTAL

Not applicable.

FINANCIAL IMPACT

None.

Attachment: Disclosure Categories
Conflict of Interest Code

**DISCLOSURE CATEGORIES FOR DESIGNATED EMPLOYEES
AND OTHER DESIGNATED POSITIONS
CITY OF LOMA LINDA**

City Clerk; Director of Finance; Planning Commission; Public Financing Authority Board Members; Accounting Manager; Consultants:*

All investments, sources of income, interests in real property as well as business positions in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management. (Full Disclosure - All Applicable Schedules)

Public Works Director; Information Systems Director; Information Systems Analyst IV; Field Services Superintendent; Utility Services Superintendent; Fire Marshal;

Investments in business entities and sources of income of the type which are of the type to contract with the City of Loma Linda/Loma Linda Housing Authority, to provide services, supplies, materials, machinery or equipment.

Director of Community Development; Assistant Planner, Associate Planner, Senior Planner, Fire Chief; Director of Economic Development; Historical Commission Members.

Investments in business entities and sources of income, which engage in land development, construction or the acquisition or sale of real property. Interests in real property located within two miles of any land owned or used by the City or Housing Authority.

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation:

The Executive Director/Officer may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of disclosure requirements. The Executive Director's/Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Adopted January 26, 1988
Modified June 23, 1992
Modified October 11, 1994
Modified September 24, 1996
Modified September 22, 1998
Modified October 22, 2002
Modified August 24, 2004
Modified October 12, 2010
Modified December 11, 2012
Modified September 13, 2016

CONFLICT OF INTEREST CODE FOR
THE CITY OF LOMA LINDA

The Political Reform Act, Government Code Section 81000, et sec., requires state and local government agencies to adopt and promulgate conflict of interest codes.

The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the City of Loma Linda.

Designated employees shall file statements of economic interests with the agency who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008). Upon receipt of the statements of the City Council, City Manager, Planning Commission and Finance Director/Treasurer, the agency shall make and retain a copy and forward the original of these statements to the Fair Political Practices Commission. Statements for all other designated employees will be retained by the agency.

Adopted:



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: July 14,2020
TO: City Council
FROM: Konrad Bolowich
VIA: T. Jarb Thaipejr, City Manager
SUBJECT: Report and discussion regarding status of environmental review of proposed Rancho Del Prado project off Reche Canyon Road in the South Hills area, within the Colton sphere of influence, including possible direction to staff regarding input into environmental review or potential annexation by Colton. (Note: this matter does not include discussion or review of any specific entitlement application at this time.) Area is approximately 203 acres located generally North of Scotch Lane in the South Hills area - APN's 0284-181-25 & 0284-221-17 .

Approved/Continued/Denied By City Council Date _____
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BACKGROUND

At the October 10, 2017 City Council meeting, discussion regarding a letter of support for a realignment of spheres of influence between the City of Loma Linda and the City of Colton occurred. The discussion revolved around a piece of real estate (437 acres total) in Loma Linda had been gifted to ASU This property has a portion (227 acre) which is on the north facing slope in the southern hills of Loma Linda, and another portion (201 acres) on the back side of the slope (south facing) that is not visible from the City Loma Linda. The intention of the applicant was to de-annex the back portion of the property, with the portion on the front facing slope to remain in Loma Linda and to be donated to the City of Loma Linda as part of the South Hills Conservation and preserved as open space.

The request was asking for the Loma Linda City Council support for a sphere of influence amendment whereby the back 210 acres would be moved from the City of Loma Linda sphere of influence to the City of Colton sphere of influence. Four members of the council were in conflict. Straws were drawn, and after discussion, the request was approved by a 2 to 1 vote of the council.

Subsequent to the City Council meeting, LAFCO held a public hearing on July 20, 2018 LAFCO regarding the request to amend the sphere of influence for the City of Loma Linda and city of Colton. The request was unanimously approved by the Commission. As part of the approval, LAFCO added the inclusion of the Scotch Lane area with the original sphere of influence amendment.

Sphere of influence is essentially the area for future planning and growth management, not a change in the City limits. The sphere of influence amendment provides for no commitment to any future action; it is the beginning of the process that could result in the property coming to the City of Colton for future development. The sphere of influence realignment does allow the City of Colton to initiate planning studies and prepare a CEQA to determine the various environmental impacts of the project and any required mitigation measures. The area would have to be formally need to the City of Colton prior to and project starting construction.

On May 19, 2019, there was a submission made to the City of Colton for a General Plan Amendment, Specific Plan/Zone Change and Tentative Tract Map for the referenced property. The submission was

rejected by the City of Colton because they were not in a position to evaluate the project until they had completed land use studies for the area surrounding the site in the City of Colton.

The annexation process would require the City of Colton to pre-zone the property for future use. A plan of services would be generated by the City of Colton that would include how services would be provided to the area and a financial analysis prepared to determine how the area would support the financial burden on the City of Colton. A CEQA analysis would be performed to determine the various environmental impacts of a change in jurisdiction and any required mitigation measures and LAFCO would hold a public hearing on the annexation. The Cities of Loma Linda and Colton, as well as any interested party, could participate in this process. Any change in city limits for the Scotch Lane area would probably require a vote of the residents. Any change in sphere of influence does not affect the school district boundaries.

ANALYSIS

The major consideration for Loma Linda are related to measure V, provision of service to the Scotch Lane area, and peripherally, traffic congestion from Reche Canyon spilling over and impacting Barton Rd on the Western border of the City.

- Measure V precludes any direct access through the South Hills to the area from the City of Loma Linda. The provisions of Measure V would prohibit extension of any street currently in Loma Linda to connect to Reche Canyon in any manner.
- Measure V explicitly prohibits mass grading, reshaping of hillside contours, and ridgeline development on any south facing slope in the City
- Measure V currently prohibits anything but residential development on the property in question, and limits the density to 1 dwelling unit per 10 acres.
- The City of Loma Linda provides exceedingly limited services to the Scotch Lane area. Scotch Lane is a private road and is not maintained by the City. The City does not provide water or sewer service. The City provides fire suppression through mutual aid with Colton, and police services through the Sherriff's department. The City does provide trash service through our contracted hauler.
- Currently, congestion at Reche Canyon Rd and Barton Rd is significant and frequently impacts Barton Rd on the western end of the City during evening rush hours. There are no other connections between the City and Reche Canyon.

Finally, until annexation is approved and completed, the subject area remains in the City of Loma Linda and is subject to Measure V restrictions as well as the Loma Linda Municipal Code. The City is not committed at this point to an eventual annexation by the City of Colton. This would be subject to LAFCO procedures and would entail hearings on the matter as well as subsequent environmental review. The City could indicate its intentions for the area, or to interject conditions on the project that could include the dedication of open space to mitigate the impact of the development. As the affected city, the city's concerns/opinions should hold the most weight with LAFCO. If an annexation goes forward, the City of Loma Linda would be relieved of the obligation to provide services to the affected area as Measure V restricts the provision of such services.

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF JULY 14, 2020

7:00 p.m. or as soon thereafter as possible

CORONAVIRUS DISEASE (COVID-19) ADVISORY

The City Council Chambers will be open to the public, physical distancing and masks required; seating may be limited.

THIS MEETING WILL ALSO BE AVAILABLE TO THE PUBLIC VIA WEBINAR/TELECONFERENCE FOR THE PURPOSE OF PUBLIC COMMENTS.

Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting will allow for remote participation via the ZOOM virtual meeting platform and for viewing via YouTube. Please see the City Council Agenda for connection instructions.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the July 28, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, July 14, 2020.

A. Call To Order

B. Roll Call

C. Closed Session

D. Items To Be Added Or Deleted

E. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

F. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

G. Scheduled Items

H. Consent Calendar

1. Demands Registers
2. Minutes of June 9, 2020

I. New Business

J. Chair and Member Reports

K. Reports of Officers

L. Adjournment



Loma Linda Housing Authority Official Report

Phill Dupper, Chairman
Ronald Dailey, Vice Chairman
Rhodes Rigsby, Member
John Lenart, Member
Bhavin Jindal, Member

HOUSING AUTHORITY AGENDA: July 14, 2020
TO: Housing Authority Board
SUBJECT: Demands Registers

Approved/Continued/Denied By Housing Authority Board Date _____

RECOMMENDATION

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

vchlist

06/17/2020

6:26:05PM

Voucher List

CITY OF LOMA LINDA

06-23-2020 HA

Bank code : bofaha

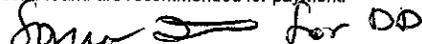
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
2279	6/4/2020	006140 FARMERS INSURANCE, PAYMENT PROCESSI	93316-44-27 POLICY	P-0000016616	GOMES -10655 LIND AVE/HOMEOWNEI	1,369.59	
					Total :	1,369.59	
2280	6/9/2020	005395 USBANK EQUIPMENT FINANCE	415563014 HA	P-0000015920	PRINTER LEASE AGREEMENT	25.07	
					Total :	25.07	
2281	6/9/2020	005395 USBANK EQUIPMENT FINANCE	HA-415563014	P-0000015920	PRINTER LEASE AGREEMENT	27.01	
					Total :	27.01	
2282	6/16/2020	001799 STRADLING,YOCCA, CARLSON, & RAUTH	364954-0006		PROFESSIONAL/LEGAL SERVICES	625.80	
					Total :	625.80	
2283	6/16/2020	001799 STRADLING,YOCCA, CARLSON, & RAUTH	364953-0000		PROFESSIONAL/LEGAL SERVICES	387.40	
					Total :	387.40	
2284	6/16/2020	001799 STRADLING,YOCCA, CARLSON, & RAUTH	364187-0006		APRIL 2020-PROFESSIONAL/LEGAL SE	3,145.54	
					Total :	3,145.54	
2285	6/16/2020	001799 STRADLING,YOCCA, CARLSON, & RAUTH	364186-0000		APRIL 2020-PROFESSIONAL/LEGAL SE	268.20	
					Total :	268.20	
2286	6/23/2020	005791 CENTURYLINK	120137368 HA	P-0000015960	INTERNET SERVICES AND VOIP	2.60	
					Total :	2.60	
8 Vouchers for bank code : bofaha						Bank total :	5,851.21
8 Vouchers in this report						Total vouchers :	5,851.21

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
---------	------	--------	---------	------	---------------------	--------

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 2279 through 2286 for a total disbursement of \$ 5,851.21, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 07/14/2020 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

vchlist
07/09/2020 2:25:36PM

Voucher List
CITY OF LOMA LINDA
07-14-2020 HA

Page: 1

FY: 2019/2020

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
2288	7/8/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	39214		PTOFESSIOANAL/LEGAL SERVICES	116.38	
Total :						116.38	
1 Vouchers for bank code :		bofaha				Bank total :	116.38
1 Vouchers in this report					Total vouchers :	116.38	

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
2288 through 2288 for a total
disbursement of \$ 116.38, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
07-14-2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor

Page: 1

vchlist
07/09/2020 2:48:55PM

Voucher List
CITY OF LOMA LINDA
07-14-2020 HA

Page: 1

FY: 2020/2021

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2287	7/2/2020	006052 UNIVERSITY HOMES INC, C/O CMS	1341577		25613 PROSPECT AVE-JULY 2020 HOA	162.00
					Total :	162.00
2289	7/14/2020	005364 TECHSTRATA	1001-25-127 HA	P-0000016746	NETWORK MANAGED SERVICES	75.23
					Total :	75.23
2 Vouchers for bank code : bofaha						Bank total : 237.23
2 Vouchers in this report						Total vouchers : 237.23

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
2287 and 2289 for a total
disbursement of \$ 237.23, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
07-14-2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor

Page: 1



Loma Linda Housing Authority Official Report

Phill Dupper, Chairman
Ronald Dailey, Vice Chairman
Rhodes Rigsby, Member
John Lenart, Member
Bhavin Jindal, Member

HOUSING AUTHORITY AGENDA: July 14, 2020
TO: Housing Authority Board
SUBJECT: Minutes of June 9, 2020

Approved/Continued/Denied By Housing Authority Board Date _____

RECOMMENDATION

It is recommended that the Housing Authority Board approve the minutes of June 9, 2020.

Loma Linda Housing Authority

Minutes

A Regular Meeting of June 9, 2020

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Dupper at 7:48 p.m., Tuesday, June 9, 2020.

This meeting was conducted via webinar/teleconference. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting was conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there was no in-person meeting location at which the public may appear. The public was invited to participate via Zoom.

Board Members Present: Chairman Phill Dupper, present in Council Chambers
Vice Chairman Ron Dailey, present in Council Chambers
Rhodes Rigsby, present in Council Chambers
John Lenart, present in Council Chambers
Bhavin Jindal, present in Council Chambers

Board Members Absent: None

Others Present: Executive Director T Jarb Thaipejr, present in Council Chambers
General Counsel Richard Holdaway, present in Council Chambers

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

New Business

HA-2019-11

CC-2019-031 – Joint meeting of the City Council and Housing Authority regarding Fiscal Year 2020-2021 budget

- a. Presentation of proposed FY 2020-2021 Budget [**Finance**]
- b. Budget Committee Recommendations
- c. Five-Year Capital Improvement Program (CIP) [**Public Works**]
- d. Council Bill #R-2020-21 – Approving the 2020-2021 adjusted appropriations limit [**Finance**]
- e. Investment Policy [**Finance**]
- f. COPS Grant Expenditure Plan [**Finance**]
- g. Schedule "A" pertaining to contract with Sheriff's Department [**City Manager**]
- h. Extension of Annual Service Contracts for Fiscal Year 2020-2021 [**Public Works**]:
 1. Gopher Patrol – Rodent Abatement at City Hall and all City parks
 2. Golden West Landscape – Landscape Maintenance Services at all Landscape Maintenance Districts (LMD), Barton road Median, Mission Road Median and Barton Road Parkway
 3. Loma Linda Heat & Air – HVAC Maintenance Services for all City buildings
 4. St. Francis Electric - Traffic Signal Maintenance Services
 5. Kellermeyer Bergensons (Pristine Environments) – Janitorial Services for all City buildings

6. Adopt-a-Highway – Maintenance of hardscape at the On-Off ramps @ I-10 Freeway and Mt View Avenue
7. Willdan Financial Services – District Administrative Services for the Landscape Maintenance Districts (LMD) and Street Light District (SLD) assessment areas
8. Facilities Protection Systems – Fire Protection System Monitoring and Preventative Maintenance for all City buildings
- i. Council Bill #R-2020-22 – Approving the Wildland Fire Protection Contract #3CA043297 between the California Department of Forestry and Fire Protection (CAL FIRE) and the City for Fiscal Year 2020-2021 in the amount of \$58,449.20 and authorize the Mayor or Mayor pro tempore to sign the contract pursuant to Government Code 40601 **[Fire]**
- j. Council Bill #R-2020-23 - Adopting the 2020-2021 fiscal year budget
- k. LLHA Bill #R-2020-02 – Adopting the 2020-2021 fiscal year budget

Finance Director DeAnda presented the 2020-2021 Budget, which included the General Fund, the City as a whole (all funds) and the Housing Authority Budget. She indicated there were no changes since the May 7, 2020 budget workshop where the proposed 2020-2021 budget was presented and the current year impacts of the Governor's stay at home executive order were included.

She reviewed the General Fund, the City's key operational fund and the city as a whole to include all funds, as well as the Housing Authority. She indicated that a deficit spending budget was being proposed of approximately \$500,000. The proposed budget include a decrease in projected revenues for the first and second quarters, primarily in sales tax, TOT tax and business license revenue.

City Manager Thaipejr indicated that during fiscal year 2019-2020, the City had paid an additional \$2,500,000 to reduce the CalPERS unfunded liability. Mayor pro tempore Dailey commented on the unexpected losses due to the pandemic.

Finance Director DeAnda continued, indicated that proposed expenditures had been reduced as well. She reviewed the top 7 revenues and expenditures, noting those with increases and decreases. She highlighted the fund balances and stated that the unassigned and assigned general fund change in general fund balance was a net negative \$563,400. Overall City funds, which included General Fund, Sewer, LLCCP, Water, Capital and other funds, reflected a slight increase.

Finance Director reviewed the Housing Authority proposed budget. There continued to be some low-moderate housing funding, and noting that fiscal year 2019-2020 saw a large expenditure with the Mary Erickson Community Housing project on Juanita Street.

Discussion ensued regarding the Regional Housing Needs Allocation (RHNA) and recently revised numbers by the State of California. Assistant City Manager Bolowich responded to questions.

Finance Director DeAnda concluded that in addition to the usual conservative revenues projections, staff had incorporated estimates due to the COVID-19 impact and had prudently proposed expenditures. The proposed budget for fiscal year 2020/2021, including \$2.4 million in Unassigned, \$1.25 million in the Assigned and \$2 million in the Committed Fund Balance, for a total of over \$5.6 million in General Fund Balance.

Jay Gallant, Chairman of the Budget Committee, via Zoom, reviewed the Committee's observations and comments. He thanked the City Manager, staff and employees for working together to present the budget again this year. While he noted the Committee had a slight reservation for a deficit proposed budget, Loma

Linda remained a “well-run city”. The Committee’s recommendations at this time were that the budget should not be balanced using cash reserves; that public safety and other vital city services be maintained at current levels; that the budget should reflect the general economy; allocation for maintenance of all City assets should be continued; that public services should be reviewed; that the City Council reduce its compensation during this difficult time.

Discussion ensued regarding adopting a deficit budget, alternatives for police services or reduction in costs and reduction in City Council compensation.

City Manager Thaipejr responded to the Budget Committee Recommendations, indicating that the City had requested reductions in costs related to the Sheriff’s Contract for law enforcement services. Due to previously negotiated and approved salary increases for sheriff personnel by the County, a reduction in costs was denied.

Mayor Dupper and City Manager Thaipejr thanked Jay Gallant and the Budget Committee for their review and recommendations on the budget.

City Manager Thaipejr then presented the Five-Year Capital Improvement Program, a planning document for both short-term and long-term capital improvements. The CIP was divided into seven major categories – Fleet, General Buildings, Parks and Recreation, Sewer, Storm Drains, Streets and Street Lights, and water. He reviewed the various funding sources and the limitations of each; the proposed projects over the five-year period, noting that funding for some projects sometimes spanned several years, depending upon the size and complexity of the project. He then reviewed projects for the next five years, focusing on those for this next fiscal year.

Finance Director DeAnda reviewed the resolution approving the Adjusted Appropriations Limit; the Investment Policy; and the COPS Grant Expenditure Plan.

City Manager Thaipejr reviewed the Schedule “A” to the contract with the Sheriff’s Department. Mayor Dupper commented that costs were shared with the City of Grand Terrace and the County for many of the services provided. Councilman Rigsby stated that one of the biggest reasons for continuing to contract with the County was liability.

Mayor pro tempore Dailey commented on the budget committee recommendations.

City Manager reviewed the extension of several Annual Service contracts with:

- Gopher Patrol – Rodent Abatement at City Hall and all City parks
- Golden West Landscape – Landscape Maintenance Services at all Landscape Maintenance Districts (LMD), Barton road Median, Mission Road Median and Barton Road Parkway
- Loma Linda Heat & Air – HVAC Maintenance Services for all City buildings
- St. Francis Electric - Traffic Signal Maintenance Services
- Kellermeyer Bergensons (Pristine Environments) – Janitorial Services for all City buildings
- Adopt-a-Highway – Maintenance of hardscape at the On-Off ramps @ I-10 Freeway and Mt View Avenue
- Willdan Financial Services – District Administrative Services for the Landscape Maintenance Districts (LMD) and Street Light District (SLD) assessment areas
- Facilities Protection Systems – Fire Protection System Monitoring and Preventative Maintenance for all City buildings

City Manager Thaipejr and Fire Chief Harker reviewed the Wildland Fire Protection contract, indicated there was no increase for Fiscal Year 2020 – 2021.

Mayor Dupper pulled the Schedule "A" pertaining to the contract with the Sheriff's department to be voted on separately.

Motion by Jindal to approve Council Bills #R-2020-21, 22, and LLHA Bill #R-2020-02. Discussion ensued and the motion died for lack of a second.

Motion by Rigsby, seconded by Jindal to receive the Budget Committee Recommendations, approve the Five-Year Capital Improvement Program; adopt Council Bill #R-2020-21 pertaining to the 2020-2021 Adjusted Appropriations Limit; accepting the Investment Policy; COPS Grant Expenditure Plan; Extension of the Annual Service Contracts - Gopher Patrol for gopher control services, Golden West Landscape for landscape services, Loma Linda Heat and Air for HVAC maintenance services, St. Francis Electric for traffic signal maintenance services, Pristine Environments for janitorial services, Adopt-a-Highway for maintenance of I-10 Freeway on and off ramps at Mt. View Avenue, and Willdan Financial Services for LMD and SLD assessment area administrative services; adopt Council Bill R-2020-22 approving the Wildland Fire Protection Contract; and LLHA Bill #R-2020-02 adopting the 2020-2021 Housing Authority Budget. The City Clerk called the roll and the motion carried unanimously.

Resolution No. 3066

A Resolution of the City Council of the City Loma Linda, California, adopting an amended City Appropriation Limit for Fiscal Year 2020-2021 in accordance with the provisions of Division 9 of Title 1 of the California Government Code

Resolution No. 3067

A Resolution of the City Council of the City of Loma Linda, California, approving the Department of Forestry and Fire for services from July 1, 2020 to June 30, 2021

LLHA Resolution No. 46

A Resolution of the Loma Linda Housing Authority establishing a final budget for Fiscal Year commencing July 1, 2020 and ending June 30, 2021

Motion by Rigsby, seconded by Jindal to adopt Schedule "A" pertaining to the contract with the Sheriff's Department; the City Clerk called the roll and the motion carried. Mayor Dupper abstained.

Councilman Jindal suggested an amendment that the City Council salary be reduced by the equivalent of any taken by City employees and questioned adopting the budget without negotiations with employee associations being completed. Assistant City Manager Bolowich replied that salary negotiations would continue and should there be any changes to the budget resulting from the negotiations, those would be brought back before the City Council for approval. Discussion ensued.

Motion by Jindal to adopt Council Bill #R-2020-23 with the amendment that the City Council salary be reduced by the equivalent of any taken by City employees.

City Manager Thaipr requested that should salary cuts be necessary for City employees that the reduction of City Council salary be brought back before the City Council at that time.

Motion by Jindal, seconded by Rigsby to adopt Council Bill #R-2020-23; the City Clerk called the roll and the motion carried unanimously.

Resolution No. 3068

A Resolution of the City Council of the City of Loma Linda, California, adopting the final budget for the City of Loma Linda for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021

HA-2020-12 – Consent Calendar

Motion by Lenart, seconded by Rigsby to approve the Consent Calendar; the City Clerk called the role and the motion passed unanimously.

The Demands Register dated

- May 26, 2020 with commercial demands totaling \$3,945.09;
- June 9, 2020 with commercial demands totaling \$897389.

The minutes of June 9, 2020 as presented.

The meeting adjourned at 10:12 p.m.

Approved at the meeting of

Secretary

CITY OF LOMA LINDA
CITY COUNCIL AS SUCCESSOR AGENCY
TO THE LOMA LINDA REDEVELOPMENT AGENCY
AGENDA
REGULAR MEETING OF JULY 14, 2020
7:00 p.m. or as soon thereafter as possible

CORONAVIRUS DISEASE (COVID-19) ADVISORY

The City Council Chambers will be open to the public, physical distancing and masks required; seating may be limited.

THIS MEETING WILL ALSO BE AVAILABLE TO THE PUBLIC VIA WEBINAR/TELECONFERENCE FOR THE PURPOSE OF PUBLIC COMMENTS.

Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting will allow for remote participation via the ZOOM virtual meeting platform and for viewing via YouTube. Please see the City Council Agenda for connection instructions.

In acting in the limited capacity of Successor Agency as provided in California Health and Safety Code §§ 34173 and 34176, the City Council expressly determines, recognizes, reaffirms, and ratifies the statutory limitation on the City and the City Council's liability with regards to the responsibilities of the former Loma Linda Redevelopment Agency under AB 1X26. Nothing herein shall be construed as an action, commitment, obligation, or debt of the City itself, or a commitment of any resources, funds, or assets of the City to fund the City's limited capacity as the Successor Agency to the Loma Linda Redevelopment Agency. Obligations of the Successor Agency shall be funded solely by those funds or resources provided for that purpose pursuant to AB 1X26 and related statutes.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the July 28 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, July 14, 2020.

A. **Call To Order**

B. **Roll Call**

C. **Items To Be Added Or Deleted**

D. **Oral Reports/Public Participation - Non-Agenda Items** (Limited to 30 minutes; 3 minutes allotted for each speaker)

E. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

F. **Consent Calendar**

1. Demands Register
2. Minutes of June 9, 2020
3. Award of contract for orange tree grinding [**Public Works**]

G. **Adjournment**



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
John Lenart, Mayor pro tempore
Ovidiu Popescu, Councilman
Phillip Dupper, Councilman
Ronald Dailey, Councilman

SUCCESSOR AGENCY AGENDA: July 14, 2020
TO: City Council
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

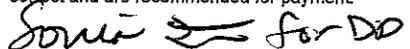
It is recommended that the City Council approve the attached list of demands for payment.

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1373	6/16/2020	001799 STRADLING, YOCCA, CARLSON, & RAUTH	364957-0000		MAY 2020-PROFESSIONAL/LEGAL SER	9,045.01
					Total :	9,045.01
1374	6/16/2020	001799 STRADLING, YOCCA, CARLSON, & RAUTH	364190-0000		APRIL 2020-PROFESSIONAL/LEGAL SE	477.70
					Total :	477.70
2 Vouchers for bank code : bofasa					Bank total :	9,522.71
2 Vouchers in this report					Total vouchers :	9,522.71

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
1373 through 1374 for a total
disbursement of \$ 9,522.71, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
07/14/2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor

vchlist
07/09/2020 2:37:30PM

Voucher List
CITY OF LOMA LINDA
07-14-2020 SA

FY: 2019/2020

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1375	7/8/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	39206		PROFESSIONAL/LEGAL SERVICES	49.88

Total : 49.88

1 Vouchers for bank code : bofasa

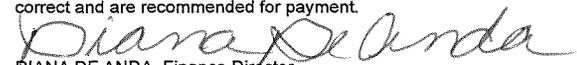
Bank total : 49.88

1 Vouchers in this report

Total vouchers : 49.88

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
1375 through 1375 for a total
disbursement of \$ 49.88, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipelj, City Manager

Approved by the City Council at their meeting held on
07-14-2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

SUCCESSOR AGENCY AGENDA: July 14, 2020
TO: City Council
SUBJECT: Minutes of June 9, 2020

Approved/Continued/Denied By Successor Agency Date _____
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RECOMMENDATION

It is recommended that the City Council approve the minutes of June 9, 2020.

City of Loma Linda
City Council as Successor Agency
To the Loma Linda Redevelopment Agency
Minutes
Regular Meeting of June 9, 2020

A regular meeting of the City Council as Successor Agency to the Loma Linda Redevelopment Agency was called to order by Mayor Dupper at 10:12 p.m., Tuesday, June 9, 2020.

This meeting was conducted via webinar/teleconference. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting was conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there was no in-person meeting location at which the public may appear. The public was invited to join via Zoom.

Councilmen Present: Mayor Phill Dupper, present in Council Chambers
Mayor pro tempore Ron Dailey, present in Council Chambers
Rhodes Rigsby, present in Council Chambers
John Lenart, present in Council Chambers
Bhavin Jindal, present in Council Chambers

Councilmen Absent: None

Others Present: City Manager T. Jarb Thaipejr, present in Council Chambers
City Attorney Richard Holdaway, present in Council Chambers

SA-2020-07- Consent Calendar

Motion by Rigsby, seconded by Lenart to approve the Consent Calendar; the City Clerk called the role and the motion passed unanimously.

The Demands Registers dated June 9, 2020 with commercial demands totaling \$33.25.

The Minutes of May 12, 2020 as presented.

The meeting adjourned at 10:14 p.m.

Approved at the meeting of

City Clerk



City of Loma Linda Official Report

Phillip Dupper, Chairman
Ronald Dailey, Vice Chairman
John Lenart, Member
Bhavin Jindal, Member
Rhodes Rigsby, Member

Approved/Continued/Denied
By Successor Agency
Date _____

SUCCESSOR AGENCY
AGENDA:

July 14, 2020

TO:

City Council

FROM:

T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT:

Award Service Contract for Tree Grinding

RECOMMENDATION

It is recommended that the Successor Agency approve a contract to grind the pushed over orange trees in Successor Agency property (known as Area D) to CST Organic Recycling of Redlands, CA, for a cost not to exceed \$145,000.00 based on time and materials.

BACKGROUND

The Countywide Oversight Board approved a ROPS line item for the FY 20-21 in the amount of \$145,000 for this work.

ANALYSIS:

Staff contacted several vendors that provide this type of service, this is the only vendor to respond. The vendor has an opening in their schedule toward the end of August/early September. With Agency approval, staff will commit to coordinating with CST to perform the work as soon as possible.

FINANCIAL IMPACT:

Funding for this service is available in Account 56-1800-1830.