

CITY OF LOMA LINDA  
CITY COUNCIL AGENDA  
REGULAR MEETING OF OCTOBER 8, 2019

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, October 8, 2019 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov).

*Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov) subject to staff's ability to post the documents before the meeting.*

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

**Agenda item requests for the November 12, 2019 meeting must be submitted in writing to the City Clerk no later than Noon, Thursday, October 29, 2019.**

**A. Call To Order**

**B. Roll Call**

**C. Closed Session – 6:00 p.m.** - Public Employee Discipline/Dismissal/Release - Government Code Section 54957 (continued from September 10, 2019)

**D. Invocation and Pledge of Allegiance** – Councilman Dupper (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

**E. Items To Be Added Or Deleted**

**F. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)**

**G. Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

**H. Scheduled and Related Items**

1. **Public Hearing** - Council Bill #O-2019-05 (First Reading/Set the Second Reading for November 12, 2019) Amending and adopting the Building Code comprised of the following Codes [**Community Development/Building**]
  - a. 2019 California Building Code, Volumes 1 and 2, based on the 2018 International Building Code
  - b. 2019 California Existing Building Code, based on the 2018 International Existing Building Code
  - c. 2019 California Historical Code
  - d. 2019 California Energy Code
  - e. 2019 Administrative Code
  - f. 2019 California Referenced Standards Code
  - g. 2019 California Residential Code, based on the 2018 International Residential Code
  - h. 2019 California Green Building Standards Code
  - i. 2019 California Mechanical Code, based on the 2018 Uniform Mechanical Code
  - j. 2019 California Electrical Code, based on the 2017 National Electrical Code
  - k. 2019 California Plumbing Code, based on the 2018 Uniform Plumbing Code
  - l. 2018 International Property Maintenance Code
  - m. 1997 Uniform Code for Abatement of Dangerous Buildings
2. **Public Hearing** - California Fire Code [**Fire Department**]
  - a. Council Bill #O-2019-06 - (First Reading/Set the Second Reading for November 12, 2019) – 2019 California Fire Code based on the 2018 International Fire Code
  - b. Council Bill #R-2019-38 - Adopting findings relating to the adoption of the 2019 California Fire Code
  - c. Council Bill #O-2019-07 (First Reading/Set the Second Reading for November 12, 2019) – Adopting the 2018 International Wildland Urban Interface Code
3. **Public Hearing** - Tentative Tract Map No. P18-124 for Map 20226 - demolition of an existing housing structure and entitlement of a 16-lot single-family residential subdivision and one lettered lot (“A”) for open space, drainage and landscape purposes on a 4.52 acres located south of 1<sup>st</sup> Street and west of California Street within Low Density Residential Land Use Designation and Single-family Residential Zone. APN’s: 0293-032-30 and 0292-041-51 [**Community Development**]

**I.**      **Consent Calendar**

4.      Demands Register
5.      Minutes of September 10, 2019
6.      August and September 2019 Fire Department Reports
7.      Award of contract for the Installation of Fiber Optic Conduit Improvement at Richardson Street by directional boring method (CIP 19-653) [**Public Works**]
8.      Appropriate \$7,000 from Public Library Facility Fund Balance and award contract for installation of flooring at the Loma Linda Branch Library, 25581 Barton Road [**Public Works**]
9.      Amend Safety Compensation Plan [**City Manager**]
  - a.      Job Description and Salary Range – Fire Marshal I & II
  - b.      Council Bill #R-2019-40 - adopting the Miscellaneous and Safety Compensation Plans as one document for fiscal years 2019-2020 pursuant to CA Code of Regulation 570.5
10.     Approve an appropriation of \$227,600 to cover increases to the previously approved Law Enforcement Services Contract Schedule A [**City Manager**]
11.     Council Bill #R-2019-44 - authorizing application for, and receipt of SB 2 Planning Grants Program funds [**Community Development**]
- 11.1    Disposition of real property at The Groves at Loma Linda: [**Assistant City Manager**]
  - a.      Agreement with Land Advisors Organization, California Division (LAO)
  - b.      Appropriate funds and approve an agreement with Urban Futures for Long-Range Property Management Plan Implementation Service

**J.**      **Old Business**

12.     **Council Bill #O-2019-04 (Set Second Reading Roll Call Vote) - Development Code Amendment No. P19-095** - A City initiated ordinance to amend Chapter 17.40 (Commercial and Industrial Zones) in Title 17 (Zoning) of the Loma Linda Municipal Code by removing Note 1 found in Section 17.40.020 (Land Use Regulations and Allowable Uses) [**Community Development**]

**K.**      **New Business**

13.     Council Bill #R-2019-39 - Approving policies and procedures for implementation of the Automated License Plate Reader system [**City Attorney**]
14.     March 3, 2020 General Municipal Election [**City Clerk**]
  - a.      Council Bill #R-2019-41- Calling and Giving Notice of the Election
  - b.      Council Bill #R-2019-42 - Adopting regulations pertaining to Candidates Statements

15. **Joint Meeting** of the City Council and Housing Authority [**Assistant City Manager**]
  - a. LLHA Bill #R-2019-03 – Approving a Third Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing
  - b. Council Bill #R-2019-43 – Approving a Third Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing

**L.** **Reports of Councilmen** (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

**M.** **Reports Of Officers** (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).

16. San Bernardino International Airport Annual SBD Fest personnel support for set-up and/or tear-down [**City Manager**]

**N.** **Adjournment**

*Next regular meeting scheduled for November 12, 2019*



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: October 8, 2019

TO: City Council

FROM: Patrick Johnson, CBO, PE, Willdan Engineering

SUBJECT: **Public Hearing** - Council Bill #O-2019-05 (First Reading/Set the Second Reading for November 12, 2019) Amending and adopting the Building Code

Approved/Continued/Denied By City Council Date _____
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## RECOMMENDATION

The adoption of the 2019 California Code of Regulations requires the City Council to conduct a Public Hearing. Staff has advertised the adoption of the proposed codes in three (3) public areas which are: Civic Center Outdoor Kiosk, 25541 Barton Road; Loma Linda Branch Library, 25581 Barton Road; and Post Office Annex, 25925 Barton Road on Tuesday, September 24 and Tuesday, October 1, 2019.

Staff recommends that the City Council

- a. Conduct a public hearing on the adoption of the California Code of Regulations Title 24
- b. Introduce Council Bill #O-2019-05 pm First Reading, and
- c. Set the Second Reading/Roll Call Vote for November 12

## BACKGROUND

The State's Health and Safety Code, Section 17950, mandates the California Building Standards Commission adopt and publish the California Codes, Title 24, known as the California Code of Regulations.

Every three years, the codes are published to incorporate all code changes accepted by a majority vote of members at the annual code development meetings. As a result, the new codes will become effective statewide on January 1, 2020. (See attached Bulletin 19-04 from the Building Standards Commission). Each jurisdiction in the State is mandated to adopt the California Code of Regulations, Title 24, and make amendments to the codes that are reasonably necessary because of local climatic, geological or topographical conditions. Staff has not made any changes to the provision of the 2019 California Code of Regulations.

## DISCUSSION

The following codes mandated by the State of California Building Standards for local adoption by January 1, 2020, are:

- 2019 California Building Code, Volumes 1 and 2
- 2019 California Existing Building Code
- 2019 California Historical Code
- 2019 California Energy Code
- 2019 Administrative Code

2019 California Referenced Standards Code  
2019 California Residential Code  
2019 California Green Building Standards Code  
2019 California Mechanical Code  
2019 California Electrical Code  
2019 California Plumbing Code  
2018 International Property Maintenance Code  
1997 Uniform Code for Abatement of Dangerous Buildings

The proposed Ordinance will amend the existing chapters of the Loma Linda Municipal Code Title 15, by adding the 2019, California Code of Regulations.

The State has established the 2018 Editions of the International Codes as the basis for the 2019 California Codes. Likewise, the 2018 Editions of the Uniform Mechanical and Plumbing Codes developed by the International Association of Plumbing and Mechanical Officials as the basis for the 2019 California Plumbing and Mechanical Codes. The 2017 Edition of the National Electrical Code developed by the National Fire Protection Association are the basis of the corresponding 2019 Edition of the California Electrical Code.

The California Residential Code (CRC) will address the structural and life safety aspects of one and two family dwellings and townhouses not more than three stories. Electrical, plumbing and mechanical issues will still be addressed by the appropriate California Code Books.

The California Green Building Standards Code addresses such issues as site development, water savings, recycling and material selection. In addition, issues such as moisture control, interior and exterior air quality and compliance with California Title 24 requirements as addressed. Environmental quality issues of concern involve the use of materials that produce volatile organic compounds such as composite wood products, paints, adhesives and carpets.

### **FINANCIAL IMPACT**

Willdan Engineering has purchased a 2019 set of new code books for the City of Loma Linda Building Department at a cost of \$1,150, and therefore there is no fiscal impact on the City of Loma Linda.

### **ATTACHMENTS**

State of California – State and Consumer Services Agency Information Bulletin 19-04  
Council Bill #O-2019-05 (redlined)



## Availability of the 2019 California Building Standards Code

The 2019 edition of Title 24 may be purchased from the following publishers:

- International Code Council (ICC)  
[ICC Online Store](http://shop.iccsafe.org): shop.iccsafe.org  
Telephone: ICC Store (800) 786-4452
- International Association of Plumbing and Mechanical Officials (IAPMO)  
[IAPMO Online Store](http://www.iapm-membership.org): www.iapm-membership.org  
Telephone: (909) 472-4208
- National Fire Protection Association (NFPA)  
[NFPA Online Store](http://www.nfpa.org): www.nfpa.org  
Telephone: (800) 344-3555

## Enforcement Responsibility

Title 24 is the minimum standard established in law for the design and construction of buildings and structures in California. State law mandates that local government enforce these regulations, or local ordinances with qualified reasonably necessary and generally more restrictive building standards than provided in the California Building Standards Code.

Exceptions are building standards applicable to hospitals, state buildings, public schools and colleges that are subject to enforcement by state agencies. For detailed information regarding enforcement responsibilities refer to Chapter 1, Division 1, commencing with Section 1.1, of the California Building Code, Part 2, Volume 1 of Title 24.

References in law pertaining to enforcement responsibility include but are not limited to Health and Safety Code Sections 17950, 17958.7, 17960, 18938 and 18941.5. Additional information may be found in CBSC's guide [It's your Building Department](#) which was developed to help elected officials and executive managers of city and county governments understand the responsibilities of their building department that are established in state law.

## Amendment by Local Ordinance

Local ordinances that amend Title 24 building standards are subject to requirements of California law and must be enacted and filed for each edition of Title 24. Ordinances generally must exercise more restrictive standards than the building standards approved/adopted by the commission. These amendments must be filed and accepted, as appropriate, with CBSC, the Department of Housing and Community Development or the State Historical Building Safety Board before they are enforceable at the local level. CBSC's [Information Bulletin 19-05](#), being issued shortly, contains additional information and resources to assist local jurisdictions with the local ordinance filing requirements.

References in law pertaining to local ordinance adoption include but are not limited to Health and Safety Code Sections 13143.5, 17950, 17958, 17958.5, 17958.7, 18938, 18941.5 and 18959. The [Local Code Ordinances webpage](#) on CBSC's website has a number helpful resources including the 2019 edition of the [Guide for Local Amendments of Building Standards](#), examples of ordinances that were filed in accordance with state law, and the updated *California Code Adoption for Local Jurisdictions* webinar.

## **Significant Changes to Title 24**

Following are some significant changes in the 2019 edition of Title 24. For matters not listed here, please refer to the margin markings in the new publication, which identify deletions from and additions to the code.

- **Part 1 California Administrative Code (CAC)**

The 2019 CAC, Chapter 1 was amended by CBSC to include requirements for filing and the processing of appeals and petitions, a new section to address certification of delegation of authority, new provisions to address the readoption of emergency building standards, and a new requirement for state adopting agency submittals. Additionally, the Office of Statewide Health Planning and Development (OSHPD) added new definitions and abbreviations for seismic performance categories to Chapters 6 and 7.

- **Part 2 California Building Code (CBC)**

The 2019 CBC is based on the 2018 International Building Code (IBC). OSHPD relocated its remaining provisions from Chapter 34A pertaining to existing structures to the 2019 California Existing Building Code (CEBC), Part 10, Title 24.

- **Part 5 California Plumbing Code (CPC)**

The 2019 CPC is based on the 2018 Uniform Plumbing Code (UPC). Chapters 15 and 16, pertaining to alternate water sources and rainwater catchment, in the 2018 UPC were significantly reorganized, specific to alternative water sources for non-potable applications and rainwater catchment systems. Amendments have been made to address the reorganization of the model code.

- **Part 10 California Existing Building Code (CEBC)**

The 2019 CEBC is based on the 2018 International Existing Building Code. Chapters 3 and 4 pertaining to all compliance methods and prescriptive compliance methods were significantly reorganized, therefore it was necessary for the various state agencies that adopt and amend those chapters to propose amendments accordingly. As previously noted herein, the remainder of the California amendments affecting building standards for existing structures are now located within the 2019 CEBC.

Note: In previous publications the California Historical Building Code (Part 8) and the CEBC (Part 10) were made available in the back of the CBC Volume 2 binder. The 2019 California Building Standards Code publication combined Parts 8, 10 and 12 (the California Referenced Standards Code) into one binder in an effort to make the codes more user-friendly and manageable.

## **Emergency Building Standards**

Emergency building standards were adopted into the 2016 California Building Standards Code and carried forward to the 2019 California Building Standards Code as follows:

- **The Office of Statewide Health Planning and Development (OSHPD)**

Emergency building standards contained in rulemaking file number OSHPD EF 01/18 will allow hospitals to apply for seismic safety upgrade extensions pursuant to AB 2190 (Chapter 673, Statutes of 2018). AB 2190 authorizes OSHPD to promulgate emergency regulations.

OSHPD proposed emergency administrative standards for the 2016 California Administrative Code, Part 1, Title 24, California Code of Regulations. These regulations were carried forward to the 2019 California Administrative Code, Part 1, Title 24, California Code of Regulations with additional modifications to align with changes related to new acronyms OSHPD 1R and 5, describing the types of facilities that each acronym applies, were added throughout the 2019 edition of the California Building Standards Code.

- **The Department of Housing and Community Development (HCD)**

Emergency building standards contained in rulemaking file number HCD EF 01/18 modify both the California Building Code and the California Residential Code by adding appendix chapters for local adoption to address emergency shelter housing.

Pursuant to AB 932 (Chapter 786, Statutes of 2017) HCD created emergency regulations via appendix chapters to create a consistent and available source of information by which local agencies may develop emergency housing or shelter ordinances, and to provide consistent standards for HCD to perform its review of local jurisdiction emergency shelter housing ordinance provisions. See the information bulletin issued by HCD at the following link: [HCD Information Bulletins](http://hcd.ca.gov/information-bulletins.shtml) <http://hcd.ca.gov/information-bulletins.shtml>. Upon arrival at the HCD website, select the State Housing Law accordion, select *Information Bulletin 2018-05 (SHL, FBH, CM) – Emergency Housing - Permanent Adoption of Emergency Regulations Effective December 7, 2018 for 2016 California Building Code and 2016 California Residential Code*.

Questions or comments regarding the subject of this information bulletin should be directed to this office at either (916) 263-0916 or [email CBASC](mailto:cbasc@hcd.ca.gov).



Mia Marvelli  
Executive Director

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, AMENDING CHAPTERS 15.04, 15.08, AND 15.60 OF THE CITY OF LOMA LINDA MUNICIPAL CODE PERTAINING TO BUILDINGS AND CONSTRUCTION BY ADOPTING THE 2019 CALIFORNIA BUILDING CODE INCLUDING THE 2019 CALIFORNIA BUILDING CODE VOLUMES 1 & 2, 2019 CALIFORNIA EXISTING BUILDING CODE, 2019 CALIFORNIA HISTORICAL CODE, 2019 ENERGY CODE, 2019 ADMINISTRATIVE CODE, 2019 CALIFORNIA REFERENCED STANDARD CODE, 2019 CALIFORNIA RESIDENTIAL CODE, 2019 CALIFORNIA GREEN BUILDING STANDARDS CODE, 2019 CALIFORNIA ELECTRICAL CODE, 2019 CALIFORNIA PLUMBING CODE, 2019 CALIFORNIA MECHANICAL CODE, 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE, 1997 UNIFORM CODE FOR ABATEMENT OF DANGEROUS BUILDINGS

THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES ORDAIN AS FOLLOWS:

SECTION 1: (Adoption) of Chapters 15.04, 15.08, and 15.60 of Title 15 (Buildings and Construction) is hereby amended to read as follows: (*underlining and italicized indicates amended language, strikeouts indicates removal of language*)

**Chapter 15.04 GENERAL PROVISIONS**

**15.04.010 Applicability.**

The requirements of this chapter are general in nature and apply to all the provisions in Chapters 15.08, 15.12, 15.16, 15.20, 15.24 and 15.36. (Ord. 193 § 19, 1978)

**15.04.020 Definitions.**

Whenever in any of the codes adopted in Chapter 15.08, 15.12, 15.16, 15.20 or 15.24 there appears a reference to the following names or terms, those names or terms shall be deemed and construed as follows:

- A. "City of" or any other similar reference to a political entity means the incorporated territory of the city of Loma Linda.
- B. "City council" means the city council of the city of Loma Linda.
- C. "Building official," "electrical safety engineer," "administrative authority" or any other similar term which makes reference to the individual official, board, department, or agency created by law to administer and enforce the provisions of the codes adopted by Chapters 15.08, 15.12, 15.16, 15.20 and 15.24 shall mean the director of building and safety and his authorized assistants. (Ord. 193 § 20, 1978)
- D. *"Code," Refers to the current adopted building code as established in Section 15.08.010.*

**15.04.030 Fees deleted.**

Any and all references to fees in any of the ~~Uniform~~ Codes adopted in Chapters 15.08, 15.12, 15.16, 15.20 and 15.24 are deleted and referred to the building and safety fee resolution adopted by the city. (Ord. 193 § 21, 1978)

**15.04.040 Annual permits permitted when.**

A. Where any person, firm, or corporation in the course of normal maintenance procedures proposes to install, alter or repair any electrical wiring, devices appliances, plumbing, drainage systems, septic tanks, seepage pits, leaching lines, heating, ventilating, refrigeration or water equipment in an existing facility located on property under the direct controls of said person, firm or corporation and is able to, and does in fact, furnish inspection service which meets the requirements and rules and regulations of the city and whose operations are under the continuous supervision of a professional engineer or engineers, duly registered with and licensed by the state, such person, firm, or corporation shall be required only to obtain an annual permit or annual permits.

B. The fee for each separate annual permit (electrical, plumbing, mechanical) shall be based on the number of employees doing work in the crafts covered in each annual permit in accordance with the fee ordinances adopted by the city.

C. The designated responsible supervising engineer shall file with the building and safety department a written report specifying the work done under the issued annual permit. Such written report shall be filed with the department of building and safety within thirty days following the end of the fiscal year for which the permit was issued. (Ord. 193 § 22, 1978)

**15.04.050 Enforcement and interpretation duty.**

It shall be the duty of the director of the building and safety department to enforce the provisions of the ~~Code~~ ~~Uniform Building Code, Uniform Wiring Code, Uniform Mechanical Code and Uniform Plumbing Codes, respectively~~, and to determine the intent and meaning thereof. (Ord. 193 § 23, 1978)

**15.04.060 Preliminary soil report requirements.**

A. Subdivision maps shall not be given a final approval until a preliminary soil report prepared by a civil engineer registered by the state has been filed with and approved by the director of building and safety.

B. The preliminary soil report shall indicate the presence, if any, of expansive soils or another soil problem, which, if not corrected, would lead to structural defects. If defective soil conditions are indicated, the preliminary report shall include recommendations for corrective measures intended to prevent structural damage to buildings erected on the site. Acceptance and approval of these recommendations shall not preclude the consideration and approval of alternate methods of correction which may be submitted by any other California-registered civil engineer when accompanying a permit application for construction of a specific building or buildings.

C. The preliminary soil report shall be based upon test borings or excavations. The number of borings or excavations shall be adequate to determine fully the extent and degree of soil problems, if any, which exist in the proposed subdivision; provided, however, that not less than three such borings or excavations shall be required for each report. If critically defective soil conditions are disclosed by initial borings or excavations, additional borings or excavations shall be made at the probable building location

on each lot or parcel within the subdivision. Appropriate notations shall be made upon the subdivision map so as to indicate the location and type of defective soil noted in the preliminary report.

D. The director of building and safety shall approve the preliminary soil report:

1. If no defective soils are present on the site; or
2. If the corrective measures recommended in the report would be likely to prevent structural damage to any buildings constructed on the site.

E. The preliminary soil report may be waived when the sole purpose of the subdivision map is to assemble small lots or parcels into larger lots or parcels or to define, adjust or correct property lines of existing subdivisions.

F. The issuance of a building permit for the construction of a building on a lot or parcel of land which has been found to have defective soils shall be conditioned to the incorporation of an approved corrective measure intended to prevent structural damage to the building. (Ord. 193 § 24, 1978)

#### **15.04.070 Wasting water prohibited.**

Water used as a coolant in any stationary equipment or machinery, or water utilized for heating or cooling in an industrial process, shall not be wasted but shall be recirculated and reused. Every evaporative cooler shall be equipped with a circulating pump. (Ord. 193 § 25, 1978)

#### **15.04.080 Penalty fees authorized when.**

Where work for which a permit is required by the codes adopted in this title is started or proceeded with prior to obtaining said permit, the specified fees shall be doubled, or, if said permit is not secured because of ~~wilful~~ *willful* neglect, the fee required shall be equal to ten percent of the total value of the project or two hundred dollars, whichever is less; but the payment of such penalty fees shall not relieve any persons from fully complying with the requirements of these codes in the execution of the work nor from any other penalties prescribed in this title; provided, however, that this provision shall not apply to emergency work when it shall be proved to the satisfaction of the director of building and safety that such work was urgently necessary and that it was not practical to obtain a permit therefor before commencement of the work. In all such cases a permit must be obtained as soon as it is practical to do so, and if there is an unreasonable delay in obtaining such permit, a double fee as herein provided shall be charged. (Ord. 193 § 26, 1978)

#### **15.04.090 Construction.**

In interpreting and applying the provisions of this chapter, they shall be held to be the minimum requirements for the promotion of public health, safety, and general welfare. (Ord. 193 § 26(a), 1978)

**15.04.100 Public nuisance declared when.**

Any building or structure erected or maintained, or any use of property, contrary to the provisions of this title shall be unlawful and a public nuisance, and the city attorney shall, upon order of the director of building and safety, immediately commence an action or actions, proceeding or proceedings, for the abatement, removal and enjoinder thereof in the manner provided by law and shall take such steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such building, structure, or use, and restrain and enjoin any person from erecting or maintaining such building or structure or using any property contrary to the provisions of this title. It shall be the right and duty of every citizen to participate and assist the city officials in the enforcement of the provisions of this title. (Ord. 193 § 26(b), 1978)

**15.04.110 Remedies cumulative.**

All remedies provided for in this chapter shall be cumulative and not exclusive. The conviction and punishment of any person hereunder shall not relieve such person from the responsibility of correcting prohibited conditions or removing prohibited buildings, structures or improvements, nor prevent the enforced correction or removal thereof. (Ord. 193 § 26(b) (1), 1978)

**15.04.120 Violation—Penalty.**

Any person, firm or corporation whether as principal, agent, employee or otherwise violating or causing or permitting the violation of any of the provisions of Chapter 15.04, 15.08, 15.12, 15.16, 15.20, 15.24 or 15.36 or of any permit or exception granted thereunder, shall be guilty of an infraction. Any person convicted of an infraction under the provisions of a city ordinance shall be punishable as set forth in Chapter 1.12. No suspension of sentence or probation shall be granted to any such violator unless there is included in the terms thereof that the violator shall comply with the provisions which he or she has been convicted of violating and shall abate or correct the illegal condition, alteration, enlargement, conversion, movement or maintenance of any building established, constructed, operated or maintained contrary to the provisions of this title. (Ord. 193 § 26(b)(2), 1978)

**15.04.130 Violation—Each day a separate offense.**

Each such person, firm or corporation shall be deemed guilty of a separate offense upon each day during any part of which any violation of any of the provisions of Chapters 15.04, 15.08, 15.12, 15.16, 15.20, 15.24 or 15.36 is committed, continued, permitted or maintained by such person, firm or corporation and shall be punishable therefor as provided in Section 15.04.120. (Ord. 193 § 26(b)(3), 1978)

**15.04.140 Violation—Notice of pendency.**

A notice of pendency of administrative action or proceeding may be filed in the county recorder's office at the time of the commencement of action or proceeding or at any time before final judgment or order. The county recorder shall record and index the pendency of action in the name of each person specified in the action or proceeding. After all required work has been completed and approved, the director of building and safety shall record in the office of the county recorder a document terminating said notice. (Ord. 193 § 26(b)(4), 1978)

**15.04.150 Violation—Abatement authorized when.**

In the event that any person, firm or corporation fails, neglects or refuses to demolish, remove, abate or correct a structure or condition existing in violation of this title upon his, her or its property after a civil court order or criminal conviction obtained pursuant to Sections 15.04.100 through 15.04.150, the city council may order the director of building and safety to demolish, remove, abate or correct the offending structure or condition. A statement of the cost of such work shall be transmitted to the city council who shall cause the same to be paid and levied as a special assessment against the property. (Ord. 193 § 26(b)(5), 1978)

**Chapter 15.08 BUILDING CODE AND BUILDING CODE STANDARDS**

**15.08.010 Adoption by reference.**

For the purpose of prescribing regulations for erecting, construction, enlargement, alteration, repair, improving, removal, conversion, demolition, occupancy, equipment use, height, and area of buildings and structures, the following construction codes subject to the modifications set forth in this chapter, are hereby adopted: the California Building Code *Volumes 1 & 2*, ~~2016~~ *2019* Edition, based on the ~~2015~~ *2018* International Building Code as published by the International Code Council; the California Existing Building Code, ~~2016~~ *2019* Edition, based on the ~~2015~~ *2018* International Existing Building Code as published by the International Code Council; *the California Historical Building Code, 2019 Edition*; the California Residential Code, ~~2016~~ *2019* Edition, based on the ~~2015~~ *2018* International Residential Code as published by the International Code Council; the California Green Building Standards Code, ~~2016~~ *2019* Edition; the California Plumbing Code, ~~2016~~ *2019* Edition, based on the ~~2015~~ *2018* Uniform Plumbing Code as published by the International Association of Plumbing and Mechanical Officials; the California Mechanical Code, ~~2016~~ *2019* Edition, based on the ~~2015~~ *2018* Uniform Mechanical Code as published by the International Association of Plumbing and Mechanical Officials; the California Electrical Code, ~~2016~~ *2019* Edition, based on the ~~2014~~ *2017* National Electrical Code as published by the National Fire Protection Association; the International Property Maintenance Code, ~~2015~~ *2018* Edition, as published by the International Code Council; *the Uniform Code for Abatement of Dangerous Buildings, 1997 Edition*. The provisions of these construction codes as amended by this chapter shall constitute the building regulations of the city of Loma Linda. Where the California Code of Regulations and State Building Standards Code of Regulations differ from any sections of the construction codes, state regulations shall prevail over the construction codes.

One copy of all the above codes and standards therefor are on file in the office of the city clerk pursuant to Health and Safety Code Section 18942(d)(1) and are made available for public inspection.

Notwithstanding the provisions of the above-referenced construction codes, all fees for services provided pursuant to the construction codes shall not take effect until a resolution for such fees is adopted by the city council pursuant to California Government Code Sections 66016 and 66020. (Ord. 736 § 1, 2016; Ord. 713 § 1, 2013)

**15.08.020 Changes to California Building Code.**

The changes set forth herein are made to the ~~2016~~ *2019* Edition of the California Building Code *Volume 1 & 2* as published by the International Code Council.

- A. Section 105.2 of ~~Chapter 1~~ *item 2* is amended to read as follows:

1. ~~Masonry or concrete fences not over 4 feet in height measured from the bottom of the footing to the top of the wall and other fences not over 6 feet (1,829 mm) high.~~

2. Fences not over 6 feet in high.

~~B. Section 403.1 is amended by the deletion of Exception 5.~~

C. The requirements of Chapter 7A shall apply throughout the Wildland-Urban Interface Fire Area as designated by the city council.

D. Section 903.2 is amended to read as follows:

**[F] 903.2 Where Required.** Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations specified in the Fire Code.

E. Section 103.2 of Appendix J is amended to read as follows:

**J103.2 Exemptions.** A grading permit shall not be required for the following:

1. Grading in an isolated, self-contained area, provided there is no danger to the public, and that such grading will not adversely affect other properties, and does not exceed 50 cubic yards (38.3 m<sup>3</sup>) and is less than 12 inches (305 mm) in fill depth or 2 feet in cut depth.

F. Section 409 1401 of the California Existing Building Code is amended by adding the following:

**409.1 1401.3** Structures moved into or within the jurisdiction shall comply with the provisions of this code for new structures.

**409.2 1401.4 Relocation Building Permit Required.** A person shall not move onto any premises, other than a commercial storage yard authorized for such use, any building or structure, except a contractor's tool house, construction building or similar structure which is moved as construction requires, until he or she first secures a relocation building permit as hereinafter provided.

**409.3 1401.5 Application.** Applicants for relocation permits shall submit color photographs of at least two (2) separate elevations, one of which shall be the front, and a certificate from a pest control agency or operator licensed under the Structural Pest Control Act of California, showing freedom from termite infestation, for each building or structure to be moved, when application for a relocation permit is filed.

**409.4 1401.6 Application and Investigation Fee.** Upon applying for a relocation building permit the applicant shall pay to the Building Official an application and investigation fee. This fee shall be in accordance with the Building and Safety Fee Resolution adopted by the City Council of the City of Loma Linda for inspection of the building or structure at its present location and investigation of the proposed site.

**409.5 1401.7 Building and Relocation Site Inspection and Report.** Upon receipt of application for permit to relocate a building or structure and receipt of payment of the prescribed inspection fee, the Building Official shall inspect the building or structure to be moved and the proposed relocation site, and

prepare a written report which shall be forwarded to the applicant. This report shall contain the approval or disapproval of the Building Official and, if approved for moving, shall contain the requirements necessary to make the building or structure conform to the requirements of the City regulations for new buildings and any additional requirements necessary to assure that such relocation shall not have a detrimental effect, by size, or age, on the living environment and property values in the area into which the building or structure is to be moved.

(Ord. 736 § 1, 2016; Ord. 713 § 1, 2013)

### **15.08.030 Changes to California Residential Code.**

The changes set forth herein are made to the 2019 Edition of the California Residential Code as published by the International Code Council.

A. Section R105.2, item 2 is amended to read as follows:

2. Fences not over 6 feet high.

B. Appendix V, Swimming Pool Safety Act, is amended to read as follows:

#### **AV100.2 Construction permit: safety features required.**

(a) Except as provided in Section AV100.5, when a building permit is issued for the construction of a new swimming pool or spa or the remodeling of an existing swimming pool or spa at a private single-family home, the respective swimming pool or spa shall be equipped with item #1 and at least one additional of the following seven drowning prevention features:

1. An enclosure that meets the requirements of Section AV100.3 and isolates the swimming pool or spa from the private single-family home. Any walls of the residential structure or accessory structures used to complete the isolation enclosure must have its door openings equipped with protection as required in AV100.2 (a) #4 or #5. Any such door protection device provided for this purpose may not be used to comply with the second drowning prevention feature requirement.

## **Chapter 15.60 REPAIR OF DAMAGED STRUCTURES**

### **15.60.010 Adoption and intent.**

This chapter establishes regulations as amendments to the California Existing Building Code for the expeditious repair of damaged structures. In the event an amendment to the California Building Standards Code results in differences between these building standards and the California Building Standards Code, the text of these building standards shall govern. In accordance with California Health and Safety Code Section 17958.7, express findings that modifications to the California Building Standards Code are reasonably necessary because of local climatic, geological or topographical conditions are either already on file with the California Building Standards Commission, or will be filed prior to the effective date of the ordinance codified in this chapter. In accordance with California Government Code Section 50022.6, at least one true copy of the California Existing Building Code has been on file with the city clerk since fifteen days prior to enactment of the ordinance codified in this chapter. While this chapter is in force, a true copy of this chapter shall be kept for public inspection in the office of the city clerk. A reasonable supply of this chapter shall be available in the office of the city clerk for public purchase. (Ord. 736 § 1, 2016; Ord. 682 § 1, 2008)

### 15.60.020 Definitions.

~~—“Definitions” has been replaced with the definitions as indicated in Section 202 of the California Existing Building Code, which are stricter. (Ord. 736 § 1, 2016; Ord. 682 § 1, 2008)~~

### 15.60.030 Repairs.

For the purposes of this chapter, the following repair requirements are added as a new subsection ~~404.6~~ 405.3 to Section ~~404~~ 405.4 Repairs in the ~~2016~~ 2019 California Existing Building Code:

~~404.6.1~~ 405.3.1 **Repairs.** Repairs of structural elements shall comply with this section in addition to California Existing Building Code Section 404.

~~404.1.1~~ 405.3.1.1 **Seismic evaluation and design.** Seismic evaluation and design of an existing building and its components shall be based on the following criteria.

~~404.6.1.1.1~~ 405.3.1.1.1 **Evaluation and design procedures.** The seismic evaluation and design shall be based on the procedures specified in the building code, ASCE 31 Seismic Evaluation of Existing Buildings (for evaluation only) or ASCE 41 Seismic Rehabilitation of Existing Buildings. The procedures contained in Appendix A of the International Existing Building Code shall be permitted to be used as specified in Section ~~404.6.1.1.3~~ 405.3.1.1.3 of the California Existing Building Code.

~~404.6.1.1.2~~ 405.3.1.1.2 **Level seismic forces.** When seismic forces are required to meet the building code level, they shall be one of the following:

1. 100 percent of the values in the building code. The R factor used for analysis in accordance with ~~Chapter 16 of the building code~~ current adopted version of ASCE 7 shall be the R factor specified for structural systems classified as “Ordinary” unless it can be demonstrated that the structural system satisfies the proportioning and detailing requirements for systems classified as “Intermediate” or “Special.”

2. Forces corresponding to BSE-1 and BSE-2 Earthquake Hazard Levels defined in ASCE 41. Where ASCE 41 is used, the corresponding performance levels shall be those shown in Table ~~404.6.1.1.2~~ 405.3.1.1.2.

**TABLE 404.6.1.1.2 405.3.1.1.2****ASCE 41 and ASCE 31 PERFORMANCE LEVELS**

<b>RISK CATEGORY (BASED ON CBC TABLE 1604.5)</b>	<b>PERFORMANCE LEVEL FOR USE WITH ASCE 31 AND WITH ASCE 41 BSE-1 EARTHQUAKE HAZARD LEVEL</b>	<b>PERFORMANCE LEVEL FOR USE WITH ASCE 41 BSE-2 EARTHQUAKE HAZARD LEVEL</b>
I	Life Safety (LS)	Collapse Prevention (CP)
II	Life Safety (LS)	Collapse Prevention (CP)
III	Note (a)	Note (a)
IV	Immediate Occupancy (IO)	Life Safety (LS)

- a. Performance Levels for Risk Category III shall be taken as halfway between the performance levels specified for Risk Category II and Risk Category IV.

**404.6.1.1.3 405.3.1.1.3 Reduced CBC level seismic forces.** When seismic forces are permitted to meet reduced building code levels, they shall be one of the following:

1. 75 percent of the forces prescribed in the building code. The R factor used for analysis in accordance with Chapter 16 of the building code shall be the R factor as specified in Section 404.6.1.1.2 405.3.1.1.2.

2. In accordance with the applicable chapters in Appendix A of the ~~International~~ California Existing Building Code as specified in Items 2.1 through 2.4 below. Structures or portions of structures that comply with the requirements of the applicable chapter in Appendix A shall be deemed to comply with the requirements for reduced building code force levels.

2.1. The seismic evaluation and design of unreinforced masonry bearing wall buildings in Risk Category I or II are permitted to be based on the procedures specified in Appendix Chapter A1.

2.2. Seismic evaluation and design of the wall anchorage system in reinforced concrete and reinforced masonry wall buildings with flexible diaphragms in Risk Category I or II are permitted to be based on the procedures specified in Appendix Chapter A1.

2.3. Seismic evaluation and design of cripple walls and sill plate anchorage in residential buildings of light-frame wood construction in Risk Category I or II are permitted to be based on the procedures specified in Appendix Chapter A3.

2.4. Seismic evaluation and design of soft, weak, or open-front wall conditions in multiunit residential buildings of wood construction in Risk Category I or II are permitted to be based on the procedures specified in Appendix Chapter A4.

3. In accordance with ASCE 31 based on the applicable performance level as shown in Table 404.6.1.1.2 405.3.1.1.2.

4. Those associated with the BSE-1 Earthquake Hazard Level defined in ASCE 41 and the performance level as shown in Table 404.6.1.1.2 405.3.1.1.2. Where ASCE 41 is used, the design spectral response acceleration parameters  $S_x$  and  $S_{x1}$  shall not be taken less than 75 percent of the respective design spectral response acceleration parameters  $S_{DS}$  and  $S_{D1}$  defined by the California Building Code and its reference standards.

**~~404.6.1.2~~ 405.3.1.2 Wind Design.** Wind design of existing buildings shall be based on the procedures specified in the building code.

**~~404.6.2~~ 405.3.2 Repairs to damaged buildings.** Repairs to damaged buildings shall comply with this section.

**~~404.6.2.1~~ 405.3.2.1 Unsafe conditions.** Regardless of the extent of structural damage, unsafe conditions shall be eliminated.

**~~404.6.2.2~~ 405.3.2.2 Substantial structural damage to vertical elements of the lateral-force-resisting system.** A building that has sustained substantial structural damage to the vertical elements of its lateral-force-resisting system shall be evaluated and repaired in accordance with the applicable provisions of Sections ~~404.6.2.2.1~~ 405.3.2.2.1 through ~~404.6.2.2.3~~ 405.3.2.2.3.

**~~404.6.2.2.1~~ 405.3.2.2.1 Evaluation.** The building shall be evaluated by a registered design professional, and the evaluation findings shall be submitted to the code official. The evaluation shall establish whether the damaged building, if repaired to its pre-damage state, would comply with the provisions of the building code. Wind forces for this evaluation shall be those prescribed in the building code. Seismic forces for this evaluation are permitted to be the reduced level seismic forces specified in Code Section ~~404.6.1.1.3~~ 405.3.1.1.3.

**~~404.6.2.2.2~~ 405.3.2.2.2 Extent of repair for compliant buildings.** If the evaluation establishes compliance of the pre-damage building in accordance with Section ~~404.6.2.2.1~~ 405.3.2.2.1, then repairs shall be permitted that re-store the building to its pre-damage state, using materials and strengths that existed prior to the damage.

**~~404.6.2.2.3~~ 405.3.2.2.3 Extent of repair for non-compliant buildings.** If the evaluation does not establish compliance of the pre-damage building in accordance with Section ~~404.6.2.2.1~~ 405.3.2.2.1, then the building shall be rehabilitated to comply with applicable provisions of the building code for load combinations including wind or seismic forces. The wind design level for the repair shall be as required by the building code in effect at the time of original construction unless the damage was caused by wind, in which case the design level shall be as required by the code in effect at the time of original construction or as required by the building code, whichever is greater. Seismic forces for this rehabilitation design shall be those required for the design of the predamaged building, but not less than the reduced level seismic forces specified in Section ~~404.6.1.1.3~~ 405.3.1.1.3. New structural members and connections required by this rehabilitation design shall comply with the detailing provisions of the building code for new buildings of similar structure, purpose, and location.

**~~404.6.2.3~~ 405.3.2.3 Substantial structural damage to vertical load-carrying components.** Vertical load-carrying components that have sustained substantial structural damage shall be rehabilitated to comply with the applicable provisions for dead and live loads in the building code. Undamaged vertical

load-carrying components that receive dead or live loads from rehabilitated components shall also be rehabilitated to carry the design loads of the rehabilitation design. New structural members and connections required by this rehabilitation design shall comply with the detailing provisions of the building code for new buildings of similar structure, purpose, and location.

~~404.6.2.3.1~~ **405.3.2.3.1** **Lateral force-resisting elements.** Regardless of the level of damage to vertical elements of the lateral force-resisting system, if substantial structural damage to vertical load-carrying components was caused primarily by wind or seismic effects, then the building shall be evaluated in accordance with Section ~~404.6.2.2.1~~ **405.3.2.2.1** and, if non-compliant, rehabilitated in accordance with Section ~~404.6.2.2.3~~ **405.3.2.2.3**.

~~404.6.2.4~~ **405.3.2.4** **Less than substantial structural damage.** For damage less than substantial structural damage, repairs shall be allowed that restore the building to its pre-damage state, using materials and strengths that existed prior to the damage. New structural members and connections used for this repair shall comply with the detailing provisions of the building code for new buildings of similar structure, purpose, and location.

#### ~~404.6.3~~ **405.3.3** Referenced Standards

Standard Referenced

Reference In Code

Number Title Section Number

ASCE 31-03 Seismic Evaluation of Existing Buildings ~~404.6.1.1.1~~ **405.3.1.1.1**, TABLE ~~404.6.1.1.2~~ **405.3.1.1.2**, ~~404.6.1.1.3~~, **405.2.1.1.3**

ASCE 41-06 Seismic Rehabilitation of Existing Buildings ~~404.6.1.1.1~~ **405.3.1.1.1**, ~~404.6.1.1.2~~ **405.3.1.1.2**, TABLE ~~404.6.1.1.2~~ **405.3.1.1.2**, ~~404.6.1.1.3~~ **405.3.1.1.3**

(Ord. 736 § 1, 2016; Ord. 682 § 1, 2008)

**SECTION 2:** If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

**SECTION 3:** This Ordinance shall be in full force and effective a minimum of thirty (30) days after passage. The effective date of this Ordinance is January 1, 2020.

**SECTION 4:** Prior to the expiration of fifteen (15) days from its passage, the City Clerk shall cause this Ordinance to be posted pursuant to law in three (3) public places designated for such purpose by the City Council.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the \_\_\_\_ day of \_\_\_\_\_2019 and was adopted on the \_\_\_\_day of \_\_\_\_\_2019 by the following vote to wit:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Rhodes Rigsby, Mayor

Attest:

\_\_\_\_\_  
Barbara Nicholson, City Clerk



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: October 8, 2019  
TO: City Council  
FROM: Dan Harker, Fire Chief  
SUBJECT: **Public Hearing - California Fire Code**

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

- a. Council Bill #O-2019-06 - (First Reading/Set the Second Reading for November 12, 2019) – 2019 California Fire Code based on the 2018 International Fire Code
- b. Council Bill #R-2019-38 - Adopting findings relating to the adoption of the 2019 California Fire Code
- c. Council Bill #O-2019-07 (First Reading/Set the Second Reading for November 12, 2019) – Adopting the 2018 International Wildland Urban Interface Code

## **RECOMMENDATION**

The adoption of the 2019 California Fire Code and the 2018 International Wildland Urban Interface Code requires the City Council to conduct a Public Hearing. Staff has advertised the adoption of the proposed codes in three (3) public areas: Civic Center Outdoor Kiosk, 25541 Barton Road; Loma Linda Branch Library, 25581 Barton Road; and Post Office Annex, 25925 Barton Road and published in the local newspaper on Tuesday, September 24 and Tuesday, October 1, 2019.

Staff recommends that the City Council:

- a. Conduct a public hearing on the adoption of the 2019 California Fire Code and the 2018 International Wildland Urban Interface Code
- b. Introduce Council Bill #O-2019-06 and #O-2019-07 on First Reading
- c. Set the Second Reading/Roll Call Vote for November 12
- d. Adopt Council Bill #R-2019-38 adopting findings relating to the adoption of the 2019 California Fire Code

## **BACKGROUND**

The California Building Standards Commission adopts and amends the California Building Standards Code, California Code of Regulations, Title 24 (CCR, T-24), incorporating the latest editions of model codes for use throughout the State. The ~~2019~~ California Building Standards Code consists of multiple parts, including Part 9- the California Fire Code (CFC), based on the 2018 Edition of the International Fire Code (IFC) published by the International Code Council- which will take effect on January 1, 2020. The Building Standards Law and the State Housing Law allow local governments to amend CCR, T-24 based on express findings that the amendments are necessary due to local climatic, geological or topographical conditions. The locally-adopted amendments take effect upon filing, with the applicable findings, with the California Building Standards Commission.

The 2019 CFC applies to all state-regulated occupancies (buildings); but, since there are occupancies, procedures and conditions that are not regulated by the state, local government may also adopt the corresponding model code upon which the CFC is based ( i.e., the IFC).

## **ANALYSIS**

The adoption of the latest edition of the model fire code every three years is a standard procedure utilized by the City of Loma Linda since incorporation. This cycle the model fire code utilized by the California Building Standards Commission is the 2018 Edition of the International Fire Code. Since the Building Standards Commission determined that the IFC contains certain provisions that apply to buildings throughout the state, the City has also amended those provisions as published in the CFC. Our local amendments tend to generally be consistent from adoption to adoption. However, revisions, additions and deletions are made based on need and/or the further development of language contained within the model code.

## **FINANCIAL IMPACT**

None anticipated.

## ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING AND AMENDING THE ~~2016~~ 2019 EDITION OF THE CALIFORNIA FIRE CODE, ADOPTING AND AMENDING THE ~~2015~~ 2018 EDITION OF THE INTERNATIONAL FIRE CODE AND REPEALING CHAPTER 15.28 OF THE MUNICIPAL CODE.

The City Council of the City of Loma Linda does hereby ordain as follows:

**SECTION 1.** Chapter 15.28 of Title 15 of the Loma Linda Municipal Code is hereby amended to read as follows:

**Chapter 15.28**

**FIRE CODE**

**Sections:**

15.28.010	Findings and Adoption of the California Fire Code and the International Fire Code
15.28.020	Definitions
15.28.030	Establishments of Limits Required by the California Fire Code
15.28.040-570	Amendments to the California Fire Code and the International Fire Code

**15.28.010 Findings and Adoption of the California Fire Code and the Internarional Fire Code**

(a) FINDINGS. The City Council of the City of Loma Linda hereby finds and determines:

1. That the International Code Council (ICC) is a private organization which has been in existence for a period of at least three years.

2. That the International Fire Code (IFC), ~~2015~~ 2018 Edition, published by said organization, is a nationally recognized compilation of proposed rules, regulations, and standards of said organization.

3. That said International Fire Code has been printed and published as a code in book form within the meaning of Section 50022.2 et seq. of the California Government Code.

4. That the California Fire Code (CFC), also known as the California Code of Regulations, Title 24, Part 9 - a portion of the "California Building Standards Code" as defined in the "California Building Standards Law" commencing with Section 18901 of the Health and Safety Code - is assigned to the California Building Standards Commission, which by law is responsible for approving all building standards within the State of California. The ~~2016~~ 2019 edition of the California Fire Code incorporates by reference the ~~2015~~ 2018 edition of the International Fire Code, with necessary California amendments.

5. That one copy of the ~~2016~~ 2019 California Fire Code and ~~2015~~ 2018 International Fire Code, certified by the Clerk of the City of Loma Linda to be a true copy, have been filed for use and examination by the public in the Fire Prevention office of the Fire Department of the City of Loma Linda.

6. The sections of said California Fire Code and International Fire Code may be referred to by the number used in said published compilation, preceded by the words "California Fire Code Section" or "International Fire Code Section" or "Fire Code Section," and may also be referred to by additional reference to the Loma Linda Municipal Code and sections therein pertaining to said California Fire Code and International Fire Code.

7. That the additional requirements and standards established herein are needed to properly protect the health, safety, and welfare of the existing and future residents and workers within the City of Loma Linda. Said requirements and standards are reasonably necessary because of local climatic, geological, and topographical conditions, and comply with existing state laws and regulations. Express findings of local necessity supporting the additional requirements and standard listed herein are found in Resolution No. 2671 adopted by the City Council.

(b) **ADOPTION OF THE CALIFORNIA FIRE CODE AND THE INTERNATIONAL FIRE CODE.**

The City Council of the City of Loma Linda hereby adopts and amends the ~~2016~~2019 Edition of the California Fire Code, and California Fire Code Appendix Chapter 4, and California Fire Code Appendices B & bb, C & cc, D and H; as compiled and adopted by the California Building Standards Commission.

The City Council of the City of Loma Linda hereby adopts the ~~2016~~2018 Edition of the International Fire Code, as compiled and published by the International Code Council.

**15.28.020 Definitions.**

(a) Wherever the word "Jurisdiction" is used in said Fire Code, it shall mean the City of Loma Linda.

(b) Wherever the term "Corporation Counsel" is used in said Fire Code, it shall mean the City Attorney for the City of Loma Linda.

(c) Wherever the term "Fire Department" is used in said Fire Code, it shall mean the Fire Department of the City of Loma Linda.

(d) An employee of the Fire Department of the City of Loma Linda, when enforcing the California Fire Code, the International Fire Code, the Loma Linda Municipal Code and other laws, rules and regulations relating to fire and life safety, fire prevention and fire investigation, shall be deemed a "Peace Officer" as those words are used in Section 830.31 of the California Penal Code.

**15.28.030 Establishment of Limits Required by the California Fire Code**

(a) **Storage of Flammable Cryogenic Fluids.**

Pursuant to Section 5504.2.1 through 5504.2.2.3 of the California Fire Code, flammable cryogenic fluids shall not be permitted to be stored, dispensed, or used unless, in the opinion of the fire code official, such storage will not create an unacceptable threat to the occupants and property owners.

(b) **Storage of Explosives and Blasting Agents.**

Pursuant to Section 5604.4 of the California Fire Code, the storage of explosives and blasting agents is prohibited in all areas unless authorized by the fire code official.

(c) **Storage of Class I and II Liquids.**

Pursuant to Section 5404.2 and 5706.2.4.4 of the California Fire Code, the storage of Class I and Class II liquids in outside aboveground unprotected tanks is prohibited in all areas of the City unless the fire code official determines, with specific documented findings, that such an installation will not create a hazard to life or property in the area.

(d) **Storage of Liquefied Petroleum Gases.**

Pursuant to Section 6104.2 of the California Fire Code, the aggregate capacity of any one installation for the bulk storage of liquefied petroleum gases shall not exceed 2,000 water gallons (7571 L) in commercial, residential and other areas where, in the opinion of the fire code official, the location of bulk storage of liquefied petroleum gases would create a threat to life and property.

**15.28.040** Section 101.1 of the California Fire Code is hereby amended to read as follows:

**101.1 Title.** These regulations shall be known as the *Fire Code* of the City of Loma Linda, hereinafter referred to as “this code.”

**15.28.050** Section 104.12 of the California Fire Code is hereby added to read as follows:

**104.12 Liability.**

**104.12.1 General.** The fire chief, the fire code official and other individuals charged by the fire chief with the control or extinguishment of any fire, the enforcement of this code or any other official duties, acting in good faith and without malice in the discharge of their duties, shall not thereby be rendered personally liable for any damage that may accrue to persons or property as a result of any act or by reason of any act or omission in the discharge of their duties. Any suit brought against the fire chief, fire code official or such individuals because of such act or omission performed in the enforcement of any provision of such codes or other pertinent laws or ordinances implemented through the enforcement of this code or enforced by the code enforcement agency shall be defended by this jurisdiction until final termination of such proceedings, and any judgment resulting therefrom shall be assumed by this jurisdiction subject to the provisions of Government Code Section 825.

This code shall not be construed to relieve or lessen the responsibility of any person owning, operating or controlling any building or structure for any damages to persons or property caused by defects, nor shall the code enforcement agency or its parent jurisdiction be held as assuming any such liability by reason of the inspections authorized by this code or any permits or certificates issued under this code.

**104.12.2 Cost Recovery.** Fire suppression, investigation and rescue or emergency medical costs are recoverable in accordance with Health and Safety Code Sections 13009 and 13009.1.

Any person who negligently or intentionally, or in violation of law, causes an emergency response, including but not limited to, a traffic accident or spill of toxic or flammable fluids or chemicals, is liable for the costs of securing such emergency, including those costs set out in Health and Safety Code Section 13009 et seq. and Government Code Section 53150 et seq. Any expense incurred by the fire department for securing such an emergency situation shall constitute a debt of such person and shall be collectible by the public agency in the same manner as in the case of an obligation under contract, expressed or implied.

**104.12.3 Expense for Securing an Emergency.** The expense of securing any emergency or hazard which is the result of a violation of this code or any other code, ordinance or State law, or any damages caused by malicious mischief requiring any corrective or preventive actions conducted by the fire department may be a charge against the person(s) or entity whose such emergency or action may constitute a debt of such person(s) or entity and shall be collectible as provided below.

1. The fire chief may impose the reasonable cost of fire prevention, fire suppression, and protection of the public from other safety hazards when a fire or hazardous condition results from any of the following activities or conditions:
  - A. Manufacture, transportation, storage, handling, or spilling of hazardous chemicals, flammable or combustible liquids, explosives, or blasting agents as defined in Article 2 of this Code;
  - B. Failure to correct a hazardous condition for which a "Notice of Violation", or equivalent notice, has been previously given by the chief;
  - C. Use of welding equipment, cutting torch, tar pot, or other open flame device;
  - D. Permitting or causing the accumulation of hazardous or flammable materials;
  - E. Setting of a fire or allowing a fire to be set in violation of any code, ordinance, law or regulation;
  - F. Creating, allowing, or maintaining a fire hazard.
  
2. Determination to Charge Cost. Whenever the fire chief determines that the fire department or other public agency has incurred costs for fire suppression, fire prevention, or protection of the public safety when a fire or other hazardous condition has resulted from the activities specified in this section, he or she shall:
  - A. Calculate the costs incurred;
  - B. Identify the person or persons to be charged for those costs; and
  - C. Send a report with this information to the City Clerk.
  
3. Calculation of Costs Incurred. The "costs incurred" shall include all necessary expenditures to correct the hazardous condition or extinguish the fire, including, but not limited to:
  - A. The cost of personnel;
  - B. The cost of extinguishing agents;
  - C. The reasonable value of the use of City equipment;
  - D. The cost incurred by use of a private contractor to mitigate or remove the hazard or condition; and
  - E. Any and all administrative costs incurred pursuant to Chapter 3.28 of the Municipal Code.
  
4. Reimbursement Hearing Set. The City Clerk shall, thereupon, set the report and account for hearing by the City Council at a regular or adjourned meeting which will be held at least 14 calendar days after the date the Clerk mails the notice; and shall send by regular mail a Notice of said hearing to the person or entity to be charged at the person's or entity's address as shown on the last equalized tax assessor's roll, or as otherwise known to the City.
  
5. Notice to Person to be Charged. The Notice sent by the City Clerk to the responsible person(s) or entity shall contain:
  - A. The name of the person(s) or entity sought to be charged;
  - B. The location, date, and time of the evidence upon which the claim for reimbursement is based;
  - C. The amount of, and the basis upon which claim for reimbursement is made;
  - D. The date, time and place of the hearing on the claim for reimbursement with a statement on the rights of the person or entity to be heard for presenting evidence at said hearing;
  - E. The fire chief's account of the sum claimed to be due.

6. Procedure for Hearing Before the City Council. At the hearing on the fire chief's account and other evidence upon which reimbursement is sought, the City Council shall hear and consider evidence by the person or entity against which reimbursement is sought; and thereafter, confirm or disallow the account, in all or in part, and set forth in a resolution the amount of the account confirmed, if any. Thereafter, any amount confirmed by a resolution of the City Council shall become a debt owing to the City of Loma Linda and is collectible by the City in the same manner as in the case of an obligation under contract expressed or implied.

**15.28.060** Section 104.10 of the California Fire Code is hereby amended to read as follows:

**104.10 Fire investigations.** The fire code official and the fire department shall have the authority to investigate the cause, origin and circumstances of any fire, explosion or other hazardous condition. Information that could be related to trade secrets or processes shall not be made part of the public record except as directed by a court of law.

**15.28.070** Section 105.2.5 of the California Fire Code is hereby added to read as follows:

**105.2.5 Permit Fees.** Permit fees as established by City Council Resolution shall be collected by the Finance Department. Proof of receipt shall accompany all applications for permit applications prior to inspection and approval by the fire code official.

**15.28.080** Section 105.2.6 of the California Fire Code is hereby added to read as follows:

**105.2.6 Fees Not Refundable.** Permit fees shall not be refundable for any reason after initiation of inspection procedures.

**15.28.090** Section 106.1.1 of the California Fire Code is hereby added to read as follows:

**106.1.1 Inspection fees.** The fire code official is authorized to collect appropriate fees for inspections according to City Council Resolution establishing fees.

**15.28.100** Section ~~109.4~~110.4 of the California Fire Code is hereby amended to read as follows:

~~109.4~~110.4 **Violation penalties.** Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of an infraction, punishable by a fine of a fine of not more than one hundred dollars (\$100.00) for a first violation; a fine not exceeding two hundred dollars (\$200.00) for a second violation within one year; and a fine not exceeding five hundred dollars (\$500.00) for each additional violation of the within one year. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

**15.28.110** Section ~~109.4.1~~110.4.1 of the California Fire Code is hereby amended to read as follows:

~~109.4.1~~110.4.1 **Abatement of violation.** In addition to the imposition of the penalties herein described, the fire code official is authorized to institute appropriate action to prevent unlawful construction or to restrain, correct or abate a violation; or to prevent illegal occupancy of a structure or premises; or to stop an illegal act, conduct of business or occupancy of a structure on or about any premises. The expense of such action may be made a lien upon the property upon which such condition exists.

**15.28.120** Section 111.4 of the California Fire Code is hereby amended to read as follows:

**111.4 Failure to comply.** Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to violation penalties pursuant to Section 109.4.

**15.28.130** Section 305.6 of the International Fire Code is hereby added to read as follows:

**305.6 Sparks from chimneys.** Chimneys used in conjunction with fireplaces or heating appliances in which solid or liquid fuel is used shall be equipped and maintained with an approved spark arrester. The spark arrester shall be constructed of 24-gauge stainless steel, 12-gauge copper or brass, 19-gauge woven galvanized wire mesh, or of materials with equivalent heat and corrosion resistance. Openings shall not permit the passage of spheres having a diameter larger than 1/2 inch (13 mm) and shall not block the passage of spheres having a diameter of less than 3/8 inch (10 mm). The screen shall be mounted in or over all outside flue openings in a vertical or near vertical position, adequately supported to prevent movement and visible from the ground. The net free area of the spark arrester shall not be less than 4 times the net free area of the outlet of the chimney.

**15.28.140** Section 308.1.7 of the International Fire Code is hereby ~~amended~~added to read as follows:

**308.3.5 Religions ceremonies.** Candles held in persons' hands are especially dangerous and shall not be permitted. Battery-operated simulated candles are available and may be used. No permit is required for battery-operated candles or other electric candles.

**15.28.150** Section 312.2 of the International Fire Code is hereby amended to read as follows:

**312.2 Posts.** Guard posts shall comply with all of the following requirements:

1. Constructed of steel not less than 6 inches (152 mm) in diameter and concrete filled.
2. Spaced not more than 4 feet (1219 mm) between posts on center.
3. Set not less than 3 feet (914 mm) deep in a concrete footing of not less than a 15 inch (381 mm) diameter.
4. Set with the top of the posts not less than 3 feet (914 mm) above the ground.
5. Located not less than 3 feet (914 mm) from the protected object.

**15.28.160** Section 503.2.3 of the International Fire Code is hereby amended to read as follows:

**503.2.3 Surface.** Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be surfaced with an approved concrete or asphalt covering so as to provide all-weather driving capabilities. Turf block, Ritter Rings, Turf Paver and other similar products shall not be used for fire department access surfacing. Where rural road grades do not exceed 8%, the fire code official may approve access roads of approved native materials or gravel when compacted to 95%.

**15.28.170** Section 503.2.7 of the International Fire Code is hereby amended to read as follows:

**503.2.7 Grade.** The grade of the fire apparatus access road shall be a maximum of twelve percent (12%), unless otherwise approved by the fire code official for short distances when appropriate mitigation measures are utilized.

**15.28.180** Section 503.4 of the International Fire Code is hereby amended to read as follows:

**503.4 Obstruction of fire apparatus access roads.** Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Section 503.2.1 shall be maintained at all times. Any obstruction or impedance to reasonable access may be removed at the order of the fire code official or the fire department, with the expense of such removal to be borne by the owner of the roadway, or in the case of an obstructing vehicle or object, by the owner of said vehicle or object.

**15.28.190** Section 505.1 of the International Fire Code is hereby amended to read as follows:

**505.1 Address Identification.** New and existing buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. Address numbers and building identification shall contrast with their background. Address numbers and building identification shall be Arabic numerals or alphabet letters. New residential buildings that contain not more than two dwelling units shall have minimum 4 inch (102 mm) high numbers, with a minimum stroke width of ½ inch (13 mm), and shall be internally illuminated by means of a low voltage power source during the hours of darkness. Where building setbacks exceed 100 feet (30 m) from the street or road, additional non-illuminated 4 inch (102 mm) numbers shall be displayed at the property entrance. Other buildings shall have minimum 8 inch (203 mm) high numbers, with a minimum stroke width of 1 inch (25 mm). Such address numbers shall be electrically illuminated by an internal or external source during the hours of darkness. Buildings with a total floor area of 100,000 square feet (9290 m<sup>2</sup>) or greater shall have minimum 12 inch (305 mm) high numbers, with a minimum stroke width of 1½ inches (38 mm). Such address numbers shall be electrically illuminated by an internal or external source during the hours of darkness. Where building setbacks exceed 200 feet (61 m) from the street or road, additional non-illuminated 6 inch (152 mm) high numbers shall be displayed at the property entrance. Individual suite addresses shall be displayed with minimum 4 inch (102 mm) high contrasting numbers or letters placed on the front and rear doors of tenant areas in buildings, where applicable.

**15.28.200** Section 316.7 of the International Fire Code is hereby added to read as follows:

**316.7 Smoke or fog emitting systems.** No alarm system shall be installed in a building or portion of a building which as a part of its operation discharges any gas, vapor, liquid, or other product when the primary intent of the system discharge is to obscure the vision of any person, cause disorientation, or incapacitate any person within the building or portion thereof. Nothing in this section is intended to preclude the connection of an alarm system to any fire suppression system.

**15.28.210** Section 507.5.1 of the International Fire Code is hereby amended to read as follows:

**507.5.1 Where required.** Where a portion of the facility or building hereafter constructed or moved into or within the jurisdiction is more than 300 feet (91 m) from a hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, on-site fire hydrants and mains shall be provided where required by the fire code official.

**Exceptions:**

1. For Group R-3 and Group U occupancies, the distance requirement shall be not more than 600 feet (183 m). This distance may be further modified by the fire code official for such occupancies when buildings are equipped throughout with an approved fire sprinkler system installed in accordance with Section 903.3.1.3.
2. Deleted.

**15.28.220** Section 509.3 of the International Fire Code is hereby added to read as follows:

**509.3 Access to equipment in multi-unit buildings.** When automatic fire sprinkler systems or fire alarm systems are installed in buildings constructed for multiple tenants and these systems protect multiple tenant spaces, the main controls and control appurtenances, such as risers, fire alarm control panels, and valves for such systems, shall be located in an attached or included room or an approved weather-resistant enclosure with at least one exterior access door of not less than 3'-0" by 6'-8".

15.28.220.40 Section 901.7 of the California Fire Code hereby amended to read as follows:

901.7 Systems out of service. Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, the building shall be either evacuated or an approved fire watch shall be provided by a trained third party company. Fire watch shall remain in place until all fire protection systems and violations are corrected and inspected by the fire code official.

15.28.220.50 Problematic systems:

Add 901.11 Problematic systems. In the event of a failure of a fire protection system or 2 or more alarms in a week where the fire code official finds no evidence of a situation requiring a response, the fire code official is authorized to require the building owner or occupant to provide with at least one approved means for notification of the Fire Department and the building to be placed on fire watch by a trained third party company.

**15.28.230** Section 903.2.1.1 of the California Fire Code is hereby amended to read as follows:

**903.2.1.1 Group A-1.** An automatic sprinkler system shall be provided for Group A-1 occupancies.

**15.28.240** Section 903.2.1.2 of the California Fire Code is hereby amended to read as follows:

**903.2.1.2 Group A-2.** An automatic sprinkler system shall be provided for Group A-2 occupancies.

**15.28.250** Section 903.2.1.3 of the California Fire Code is hereby amended to read as follows:

**903.2.1.3 Group A-3.** An automatic sprinkler system shall be provided for Group A-3 occupancies.

**15.28.260** Section 903.2.1.4 of the California Fire Code is hereby amended to read as follows:

**903.2.1.4 Group A-4.** An automatic sprinkler system shall be provided for Group A-4 occupancies.

**15.28.270** Section 903.2.1.5 of the California Fire Code is hereby amended to read as follows:

**903.2.1.5 Group A-5.** An automatic sprinkler system shall be provided for Group A-5 occupancies in the following areas: concession stands, retail areas, press boxes, and other accessory use areas in excess of 200 square feet (19 m<sup>2</sup>).

**15.28.275** Section 903.2.2 of the California Fire Code is hereby amended to read as follows:

903.2.2 Ambulatory care facilities. An automatic sprinkler system shall be installed throughout all fire areas containing an ambulatory care facility occupancy when either of the following conditions exist at any time:

1. Four or more care recipients are incapable of self-preservation.
2. One or more care recipients who are incapable of self-preservation are located at other than the level of exit discharge serving such an occupancy.

**15.28.280** Section 903.2.3 of the California Fire Code is hereby amended to read as follows:

**903.2.3 Group E.** Except as provided for in Sections 903.2.19 for a new public school campus and 907.2.3.6.1 (fire alarm and detection) for modernization of an existing public school campus building(s), an automatic sprinkler system shall be provided for Group E occupancies as follows: an automatic sprinkler system shall be provided for Group E occupancies as follows:

1. Throughout all Group E fire areas greater than 200 square feet (19 m<sup>2</sup>) in area.
2. Throughout every portion of educational buildings below the level of exit discharge.
3. In rooms or areas with special hazards such as laboratories, vocational shops and other such areas where hazardous materials in exempt amounts are used or stored

**15.28.290** Section 903.2.4 of the California Fire Code is hereby amended to read as follows:

**903.2.4 Group F.** An automatic sprinkler system shall be provided throughout all buildings containing a Group F occupancy where the fire area exceeds 200 square feet (19 m<sup>2</sup>).

**15.28.300** Section 903.2.4.1 of the California Fire Code is hereby deleted.

**15.28.310** Section 903.2.7 of the California Fire Code is hereby amended to read as follows:

**903.2.7 Group M.** An automatic sprinkler system shall be provided throughout buildings containing a Group M occupancy where the fire area exceeds 200 square feet (19 m<sup>2</sup>).

**15.28.320** Section 903.2.8 of the California Fire Code is hereby amended to read as follows:

**903.2.8 Group R.** An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all buildings with a Group R fire area.

**Exceptions:**

1. Deleted.
2. When approved by the fire code official, detached Group U private garages accessory to a Group R-3 occupancy, when located 50 feet (15,240 mm) or more from property lines or dwellings.
3. Group R-3.1 occupancies not housing bedridden clients, not housing nonambulatory clients above the first floor, and not housing clients above the second floor.
4. Pursuant to Health and Safety Code Section 13113, occupancies housing ambulatory children only, none of whom are mentally ill or mentally handicapped, and the buildings or portions thereof in which such children are housed are not more than two stories in height, and buildings or portions thereof housing such children have an automatic fire alarm system activated by approved smoke detectors.
5. Pursuant to Health and Safety Code Section 13143.6, occupancies licensed for protective social care which house ambulatory clients only, none of

whom is a child (under the age of 18 years), or who is elderly (65 years of age or over).

**15.28.330** Section 903.2.9 of the California Fire Code is hereby amended to read as follows:

**903.2.9 Group S-1.** An automatic sprinkler system shall be provided throughout all buildings containing a Group S-1 occupancy where the fire area exceeds 200 square feet (19 m<sup>2</sup>).

**15.28.340** Section 903.2.9.1 of the California Fire Code is hereby amended to read as follows:

**903.2.9.1 Repair garages.** An automatic sprinkler system shall be provided throughout all buildings used as repair garages in accordance with the *California Building Code*.

**15.28.350** Section 903.2.9.2 of the California Fire Code is hereby amended to read as follows:

**903.2.9.2 Bulk storage of tires.** Buildings and structures where the area for the storage of tires exceeds 200 square feet (19 m<sup>2</sup>) shall be equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1.

**15.28.360** Section 903.2.10 of the California Fire Code is hereby amended by the deletion of the exception.

**15.28.370** Section 903.2.10.1 of the California Fire Code is hereby amended to read as follows:

**903.2.10.1 Commercial parking garages.** An automatic sprinkler system shall be provided throughout buildings used for storage of commercial trucks or buses where the fire area exceeds 200 square feet (19 m<sup>2</sup>).

**15.28.380** Section 903.2.11 of the California Fire Code is hereby amended by the deletion of the exception.

**15.28.390** Section 903.2.11.1 of the California Fire Code is hereby amended to read as follows:

**903.2.11.1 Stories and basements without openings.** An automatic sprinkler system shall be installed in every story or basement of all buildings where the floor area exceeds 200 square feet (19 m<sup>2</sup>) and where there is not provided at least one of the following types of exterior wall openings:

1. Openings below grade that lead directly to ground level by an exterior stairway complying with Section 1009 or an outside ramp complying with Section 1010. Openings shall be located in each 50 linear feet (15 240 mm), or fraction thereof, of exterior wall in the story on at least one side.
2. Openings entirely above the adjoining ground level totaling at least 20 square feet (1.86 m<sup>2</sup>) in each 50 linear feet (15 240 mm), or fraction thereof, of exterior wall in the story on at least one side.

**15.28.400** Section 903.2.11.3 of the California Fire Code is hereby amended by the deletion of the exception.

**15.28.410** Section ~~903.2.20~~903.2.21 of the California Fire Code is hereby added to read as follows:

~~903.2.20~~903.2.21 **Group B.** An automatic sprinkler system shall be provided throughout all buildings containing a Group B occupancy where the fire area exceeds 200 square feet (19 m<sup>2</sup>).

**15.28.420** Section 903.3.1.3 of the California Fire Code is hereby amended to read as follows:

**903.3.1.3 NFPA 13D sprinkler systems.** Automatic sprinkler systems installed in one- and two-family dwellings shall be installed throughout in accordance with NFPA 13D, including attached garages.

15.28.420.10 Exterior audible and visible alarm notification

Add 903.4.2.1 Exterior audible and visible alarm notification shall be provided on NFPA 13, NFPA 13R, and NFPA 13D systems.

**15.28.430** Section 903.3.10 of the California Fire Code is hereby added to read as follows:

**903.3.10 Water supply for areas without City water service.** In areas without City water service, buildings where the fire area exceeds 200 square feet (19 m<sup>2</sup>) shall be provided with an approved automatic sprinkler system. Group R-3 occupancies shall be provided with on-site water storage for a minimum 10 minute sprinkler demand. When approved by the fire code official, on-site water storage for other than Group R occupancies may be reduced to that required for an approved 30 minute sprinkler demand. These flows and duration do not consider the needs required to provide domestic service. All sprinkler systems shall be suitably freeze-protected for climatic conditions when necessary.

**Exception:** When approved by the fire code official, detached Group U private garages accessory to a Group R-3 occupancy, when located 50 feet (15,240 mm) or more from property lines or dwellings.

**15.28.440**Section 903.7 of the California Fire Code is hereby added to read as follows:

**903.7 Area Increase and Reconstruction.** Every existing building or structure relocated or moved onto a property, every building or structure which as a result of fire, earthquake, or other disaster requires demolition and reconstruction exceeding fifty percent (50%) of its original area; or every existing building or structure receiving an addition exceeding fifty percent (50%) of the original area, or a remodel that involves demolition, relocation or reconstruction of existing walls or other structural members exceeding fifty percent (50%) of the original area, or a combination addition and/or remodel, shall have an approved automatic sprinkler system installed throughout therein.

**15.28.450**Section 903.8 of the California Fire Code is hereby added to read as follows:

**903.8 Change in Use.** Changes made in the character or use of an occupancy shall be approved by the building official and the chief. When there is a change of use or occupancy of a building which exceeds 5,000 square feet in floor area which would place the building in a different division of the same group of occupancy or in a different group of occupancies, the occupancy shall be provided with an approved automatic sprinkler system throughout, unless the proposed use is less hazardous based on fire or life safety risk, than the existing use.

**15.28.460** Section 905.4 of the California Fire Code is hereby amended by adding item number 7 to read as follows:

7. When required by other provisions of this code, 2½ inch hose connections, meeting the requirements of this section and fire department standards, shall be located at every other exterior fire department access door as defined by Section 2306.6.1, and

arranged so that every portion of the building and its contents can be reached with 150 feet of hose and stream.

**15.28.470** Section 910.1 of the California Fire Code is hereby amended to read as follows:

**910.1 General.** Where required by this code or otherwise installed, smoke and heat vents or mechanical smoke exhaust systems and draft curtains shall conform to the requirements of this section.

**Exceptions:**

1. Frozen food warehouses used solely for storage of Class I and II commodities where protected by an approved automatic sprinkler system.
2. Deleted.

**15.28.480** Section 910.3.4 of the California Fire Code is hereby ~~amended~~added to read as follows:

**910.3.4 Sprinklered buildings.** Where installed in buildings equipped with an approved automatic sprinkler system, smoke and heat vents shall be designed to operate automatically by the actuation of a heat responsive device rated at least 100 degrees F above the operating temperature of the sprinkler heads, or manually with independent controls for the fire department pursuant to Section 914.12.

**15.28.490** Section 914.12 of the California Fire Code is hereby added to read as follows:

**914.12 Special requirements for Group F, M, S-1 or S-2 distribution warehouses greater than 50,000 square feet in floor area.** Buildings classified primarily as Group M, Group S-1 or S-2, with no more than 10% of the building square footage occupied with accessory uses, in which the primary use is wholesale or retail sales of bulk products or packaged materials, or for the storage of commodities for distribution, shall be in accordance with this section.

**914.12.1 Fire Control Room.** A fire control room for fire department operations shall be provided. The location and accessibility of the fire control room shall be approved by the fire code official. The fire control room shall be separated from the remainder of the building by walls and ceilings not less than one-hour fire partitions. The room shall be a minimum of 96 square feet (9 m<sup>2</sup>) in area, with a minimum dimension of 8 feet (2438 mm). The room shall contain the following as a minimum:

1. The fire alarm control unit and associated equipment.
2. Annunciator panel displaying status of sprinkler control valves and waterflow detectors.
3. Main controls and indicators for mechanical smoke exhaust systems.
4. Graphic with schematic indicating building floor plans, means of egress, fire protection systems, firefighting equipment and access.
5. Other firefighting equipment and system controls as required by the fire code official.
6. Emergency lighting powered by the standby electrical system.

**914.12.2 Mechanical smoke exhaust.** A mechanical smoke exhaust system conforming to the requirements of Section 910.4 shall be provided. The system may be combined with environmental or other ventilation air systems when approved by the fire code official.

**914.12.3 Standpipe systems.** A class I standpipe system shall be provided, with hose connections located at fire department access doors as required by Section 905.4. The

system may be interconnected with the building automatic sprinkler systems, and may be supplied by adjacent systems or by a separate riser. Standpipe systems shall conform to the requirements of NFPA 14.

**914.12.4 Fire department graphic.** A printed graphic with schematic diagrams of the building automatic sprinkler systems, fire alarm systems, means of egress, standpipe systems, smoke exhaust systems, access doors, and any other equipment as required by the fire code official shall be superimposed over a building floor plan or site plan and mounted on the wall in a highly visible location in the fire control room. The graphic shall be durable and waterproofed.

**914.12.5 Standby power.** A standby power generator conforming to the *California Electrical Code* shall be provided on the premises, in a protected location. The generator shall have a rated capacity necessary to supply the load of all fire protection features listed below at the same time:

1. Emergency lighting and exit signs necessary for egress.
2. Lighting for the fire control room.
3. Signal and communication systems as applicable.
4. Electrically powered fire pumps required to maintain pressure.
5. Mechanical smoke exhaust systems as required by Section 914.12.2.

In addition, a fuel supply sufficient for not less than two hours of operation shall be required on the premises. All electrically connected systems shall be transferred within 60 seconds after losing primary power.

**914.12.6 Enhanced communications.** When required by the fire code official, enhanced communication equipment, such as bi-directional amplifiers, shall be provided in the building for dedicated use by the fire department. When such equipment is required to be installed, it shall be provided with a standby power supply.

**914.12.7 Other requirements.** All fire protection systems shall comply with fire department standards regarding installation, signage and labeling, maintenance, and other requirements as specified by the fire code official.

**15.28.500** Table 3206.2 of the California Fire Code is hereby amended by the deletion of Footnote j.

**15.28.510** Section 5601 of the International Fire Code is hereby amended to read as follows:

**5601.1.3 Fireworks.** Possession, sale, storage or use of fireworks, including “Safe and Sane” fireworks as defined in *Health and Safety Code* Section 12529, is prohibited.

**5601.3.1 Seizure of fireworks.** The fire chief, fire code official or fire department is authorized to seize, remove or cause to be removed, at the expense of the owner, all stocks of fireworks offered or exposed for sale, stored, held or handled in violation of this chapter.

**15.28.520** Section 4902, the Definition of *WILDLAND-URBAN INTERFACE FIRE AREA* is hereby amended to read as follows:

**WILDLAND-URBAN INTERFACE FIRE AREA** is a geographical area identified by the state as a “Fire Hazard Severity Zone” in accordance with the Public Resources Code

Sections 4201 through 4204 and Government Code Sections 51175 through 51189, or other areas designated by the enforcing agency to be at a significant risk from wildfires.

**15.28.530** Section 4914 of the California Fire Code is hereby added to read as follows:

**SECTION 4914  
FIRE PROTECTION PLAN**

**4914 General.** A Fire Protection Plan (FPP), approved by the fire code official, shall be required for all new development within the Wildland-Urban Interface Area.

The FPP shall include mitigation measures consistent with the unique problems resulting from the location, topography, geology, flammable vegetation, and climate of the proposed site.

The FPP shall address water supply, access, building ignition and fire resistance, fire protection systems and equipment, defensible space and vegetation management.

The FPP shall be consistent with the requirements of *California Building Code* Chapter 7A, the *International Wildland-Urban Interface Code*, and the Loma Linda Municipal Code.

**15.28.540** Section B105.2 of Appendix B of the California Fire Code is hereby amended by amending the Exception to read as follow:

**Exception:** A reduction in required fire-flow of up to 50 percent (50%), as approved, is allowed when the building is provided with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1 or 903.3.1.2. The resulting fire-flow shall not be less than 1,500 gallons per minute (5678 L/min) for the prescribed duration as specified in Table B105.1.

**15.28.550** Section B-107 of the International Fire Code is hereby added to read as follows:

Section B-107  
Underground Fire Loop Requirements

B- 107.1 General: Commercial; Industrial; Institutional; Multi-Family Residential, will require a dedicated Two (2) point of connection looped fire water system fed from appropriately sized water mains.

B-107.2 Specifics: Any development within the City of Loma Linda that consists of more than a single structure on a commercially developed site; multiple floor commercial structures; multi-family commercial residences or fire flow requirements in excess of 2000 gpm will require a two point of connection full looped fire supply to the development. All required onsite fire hydrants will be supplied from this looped system and will be private to the development. When there are practical difficulties involved in carrying out the provisions of this ordinance the Fire Code Official is authorized to grant modifications for individual cases on application in writing by the owner or a duly authorized representative. The code official shall first find that a special reason makes enforcement of the strict letter of the ordinance impractical and any modification or change does not lessen any fire protection requirements. If so changes or modifications may be approved by the Fire Code Official or Fire Chief.

**15.28.560** **Section ~~605~~1204 of the International Fire Code is hereby amended to read as follows:**

**Section ~~605.11~~1204.1**

**SOLAR PHOTVAIC POWER SYSTEMS.**

~~605.11~~1204.1 Solar photovoltaic ~~power~~ systems shall be installed in accordance with section ~~605.11.1~~1204.2.1 through ~~505.11.2~~1204.5, the California Building Code or the California Electrical Code.

Exceptions:

1. Deleted
2. Roof access, pathways and spacing requirements need not be provided where the Fire Code Official determined that rooftop operations will not be employed.

~~605.11.1.2~~1204.2.1 Solar photovoltaic systems for Group R-3 buildings.

Solar photovoltaic systems for Group R-3 buildings shall comply with sections ~~605.11.1.2.1~~1204.2.1.1 through ~~605.11.1.2.5~~1204.2.1.3.

Exception – Deleted.

~~**605.11.1.2.2 Hip roof layouts.**~~ Panels and modules installed on Group R-3 buildings with hip roof layouts shall be located in a manner that provides a 3-foot wide (914mm) clear access pathway from the eave to the ridge on each roof slope where panels and modules are located. The access pathway shall be at a location on the building capable of supporting the firefighters accessing the roof.

~~**Exception**~~ Deleted.

~~**605.11.1.2.3 Single-ridge roofs.**~~ Panels and modules installed on Group R-3 buildings with hip roof layouts shall be located in a manner that provides two 3-foot wide (914mm) clear access pathways from the eave to the ridge on each roof slope where panels and modules are located.

~~**Exception**~~ Deleted.

~~**605.11.1.2.4 Roofs with hips and valleys.**~~ Panels and modules installed on Group R-3 buildings with hip and valleys where panels are to be placed on either side or both sides of the hip or valley shall not be located any closer than 18 inches (457mm) from the centerline leaving a 3-foot wide clear pathway from the eave to the ridge.

~~**Exception**~~ Deleted.

~~**605.11.2.5**~~1204.2.1.4 **Allowance for smoke ventilation operations.** Panels and modules installed on Group R-3 buildings shall be located no less than 3-feet (914mm) from the ridge in order to allow for fire department smoke ventilation operations.

~~**Exception**~~ Deleted.

~~**605.11.1.2.6**~~1204.2.3 **Location of conductors.** All conduits shall be run on top of the roof and not in attic spaces. Conduit wiring systems and combiner boxes for photovoltaic circuits shall not be located near the fire department access pathways. Conduit runs between sub arrays and to combiner boxes shall be installed in a manner to reduce trip hazard and to minimize the total amount of conduit on the roof by taking the shortest path from the array to the combiner boxes.

15.28.560.10 Section 1206.2 Stationary battery storage systems of the California Fire Code hereby amended to read as follows.:

*Section 1206.2 Stationary battery storage systems shall be installed on the exterior of all occupancies, and comply with section 1206.2.8.7. Stationary battery storage systems shall be installed within eyesight of the main service panel for the occupancy. Stationary battery storage systems shall have a dedicated disconnect installed for the battery storage system and comply with sections 1204.5-1205.5.3.*

**15.28.570 Section 304 of the International Fire Code is hereby amended to read as follows:**

**Section 304 COMBUSTIBLE WASTE MATERIAL.**

**Section 304.1 Waste accumulation prohibited.** Combustible waste material creating a fire hazard shall not be allowed to accumulate in buildings or structures or upon premises.

304.1.1 Waste material. Accumulations of wastepaper, wood, hay, straw, litter or combustible or flammable waste or rubbish of any type shall not be permitted to remain on the roof or any court, yard, vacant lot, alley, parking lot, open space, or beneath a grandstand or bleacher, manufactured home, recreational vehicle or other similar structures.

304.1.2 Vegetation. Weeds, grass or dead palm fronds, dead branches, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises. Vegetation clearance requirements in urban-wildland interface areas shall be in accordance with chapter 49 and the ~~2015~~2018 International Wildland-Urban Interface Code.

**15.28.580 Section 905 of the California Fire Code is hereby amended to read as follows:**

**Section 905 STANDPIPE SYSTEMS**

**905.3.1 Height.** In other than Group R-3 and R3.1 occupancies, Class ~~III~~ standpipe systems shall be installed throughout each floor where any of the following occur:

1. Buildings where the floor level of the highest story is located more than 30 feet (9144mm) above the lowest level of fire department vehicle access.
2. Buildings are **three** stories in height.
3. Building where the floor level of the lowest story is located more than 30 feet (9144mm) below the highest level of fire department vehicle access.
4. Buildings that are two or more stories below the highest level of fire department vehicle access.

The remainder of the section remains as adopted.

**SECTION 2. Repealer.** Loma Linda Municipal Code Chapter 15.28 is hereby repealed and replaced as specified in this Ordinance.

**SECTION 3. Penalties.** If any person shall violate any of the provisions of this Ordinance, or fail to comply with any of the mandatory requirements of this Ordinance, he shall be guilty of an infraction. Any person convicted of an infraction under the provisions of a City Ordinance shall be punishable by (1) a fine of not more than one hundred dollars (\$100.00) for a first violation; (2) a fine not exceeding two hundred dollars (\$200.00) for a second violation of the same Ordinance within one year and (3) a fine not exceeding five

hundred dollars (\$500.00) for each additional violation of the same Ordinance within one year. Each such person shall be deemed guilty of a separate offense for every day during such portion of which any violation of this Ordinance is committed, continued or permitted by such person, and shall be punishable therefore as provided by this Ordinance.

**SECTION 4. Validity.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such holding or holdings shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, clause sentence and phrase thereof, irrespective of the fact that any one or more sections, subsections, clauses, sentences or phrases be declared invalid.

**SECTION 5. Posting.** Prior to the expiration of 15 days from its passage, the City clerk shall cause this Ordinance to be posted pursuant to law in 3 public places designated for such purpose by the City Council.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 8<sup>th</sup> day of October 2019 and was adopted on the \_\_\_ day of \_\_\_\_\_2019 by the following vote to wit:

Ayes:

Noes:

Abstain:

Absent:

---

Rhodes Rigsby, Mayor

Attest:

---

Barbara Nicholson, City Clerk

## RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA TO COMPLY WITH THE STATE OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 17958, 17958.5 AND 17958.7 RELATING TO THE ADOPTION OF THE 2016 EDITION OF THE CALIFORNIA FIRE CODE

WHEREAS, Health and Safety Code Section 17958 and Government Code Section 50022 empowers the City to adopt by reference the California Building Standards Code, including the California Fire Code; and

WHEREAS, Health and Safety Code Section 17958.5 authorizes the City to make amendments to said California Fire Code on the bases of local climatic, geological, or topographical condition; and

WHEREAS, Health and Safety Code Section 17958.7 requires that before making any modifications or changes pursuant to Section 17958.5, the governing body of a City or County shall make an express finding of local necessity that such modifications or changes are needed; and

WHEREAS, the City Council is informed and finds that these climatic, geological and topographical conditions include, but are not limited to the following conditions:

1. The area of the City of Loma Linda receives relatively low amounts of precipitation, and experiences very low relative humidity levels and extremely high temperatures. These climatic conditions are conducive to the spread of fire. For example, the measured rainfall was recorded from the gauge at the City's Headquarters Fire Station and the recorded temperatures were recorded at the San Bernardino County Flood Control District Office located at 825 E. 3<sup>rd</sup> St., San Bernardino for the last three years.
  - ~~2013:~~ 2017 Maximum temperatures greater than 100°F recorded during the months of June, July and August. Total recorded annual rainfall of ~~4.29~~ 4.03 inches, with no rain measured in the months of April, June, July, ~~August~~, September, October, November, and December
  - ~~2014:~~ 2018 Maximum temperatures greater than 100°F recorded during the months of July, August, September and ~~October~~. Total recorded annual rainfall of ~~5.00~~ 13.39 inches, with no rain measured in the months of April ~~January~~, ~~May~~, June, July, August, September and October.
  - ~~2015:~~ 2019 Maximum temperatures greater than 100°F recorded during the months of ~~April~~, June, July, August, September and October. Total recorded annual rainfall of ~~2.64~~ 14.53 inches, with no rain measured in the months of ~~January~~, ~~February~~, June, July, and August.
2. The area of the City of Loma Linda is subject to extremely strong winds, commonly referred to as "Santa Ana Winds," which can reach speeds of more than 40 miles per hour. Extensive damage often occurs during such winds including downed trees, power lines, utility poles and utility service lines. These adverse conditions cause:
  - a) fires;
  - b) impairment of emergency apparatus access;
  - c) delays in response times of emergency apparatus; and
  - d) the depletion of apparatus readily available for fire suppression activities.

Specific amendments to the California Fire Code contained in Ordinance No. \_\_\_ pursuant to this express finding of local necessity are made to Sections: 901.7, 903.2.1.1, 903.2.1.2, 903.2.1.3, 903.2.1.4, 903.2.1.5, 903.2.2, 903.2.3, 903.2.4, 903.2.4.1, 903.2.7, 903.2.8, 903.2.9, 903.2.9.1, 903.2.9.2, 903.2.10, 903.2.10.1, 903.2.11, 903.2.11.1, 903.2.11.3,

903.2.19, 903.3.1.3, 903.7, 903.8, Fire Sprinklers; 903.3.10, Water Supply; 905.4 Hose Connections; 910.1 Smoke and Heat Vents, Mechanical Smoke Exhaust Systems and Draft Curtains; 910.3.4\_ Smoke and Heat Vents; 914.12 Special Requirements for Group F, M, S-1 or S-2 Distribution Warehouses greater than 50,000 square feet in floor area; Table 3206.2 High-piled Combustible Storage; 5601 Fireworks; 4902 & [A104.5](#) Wildland-Urban Interface Fire Area; ~~605.11~~ [1204](#), [1206.2](#) Solar Photovoltaic systems; 304.1 Combustible waste material; 905.3 Standpipe system height; 4914, Fire Protection Plan; Appendix B B105.2 Reduction in Required Fire-flow; and Appendix B, B105.7.1 and B105.7.2. Two points of connection creating a Fire Loop system.

3. Within the area of the City of Loma Linda there are three earthquake faults:
  - a) the San Jacinto Fault;
  - b) the Loma Linda Fault;
  - c) the Beaumont-Banning Fault.

Numerous other faults lie in close proximity, including the San Andreas Fault. In the event of a severe earthquake, these faults present the potential for catastrophic damage, including extensive damage to buildings, fire, and damage to major infrastructure including water and sewer distribution lines, roadways, bridges across a major storm drain and railroad right-of-way, and other impairments to the movement of emergency apparatus.

Specific amendments to the California Fire Code contained in Ordinance No. \_\_\_ pursuant to this express finding of local necessity are made to Sections: 903.2.1.1, 903.2.1.2, 903.2.1.3, 903.2.1.4, 903.2.1.5, 903.2.2, 903.2.3, 903.2.4, 903.2.4.1, 903.2.7, 903.2.8, 903.2.9, 903.2.9.1, 903.2.9.2, 903.2.10, 903.2.10.1, 903.2.11, 903.2.11.1, 903.2.11.3, 903.2.19, 903.3.1.3, 903.7, 903.8, Fire Sprinklers; 903.3.10, Water Supply; 905.4 Hose Connections; 910.1 Smoke and Heat Vents, Mechanical Smoke Exhaust Systems and Draft Curtains; 910.3.4\_ Smoke and Heat Vents; 914.12 Special Requirements for Group F, M, S-1 or S-2 Distribution Warehouses greater than 50,000 square feet in floor area; Table 3206.2 High-piled Combustible Storage; 5601 Fireworks; 4902 Wildland-Urban Interface Fire Area; ~~605.11~~ Solar Photovoltaic systems; 304.1 Combustible waste material; 905.3 Standpipe system height; 4914 Fire Protection Plan; Appendix B B105.2 Reduction in Required Fire-flow, and Appendix B, B105.7.1 and B105.7.2. Two points of connection creating a Fire Loop system.

4. Within the area of the City of Loma Linda development has occurred and continues to occur which has resulted in severe traffic congestion during peak hours. This development includes high-rise structures, institutional, commercial, industrial and residential structures. Development has occurred within that portion of the City known as the Loma Linda Hills where roadways have been built in areas of severe topographical conditions including street and driveway grades in excess of 12%. Such traffic congestion and severe roadway conditions extend the time for emergency vehicles to reach the scene of fires and other emergencies. Such drastic changes in elevation may also at a critical time effect water systems, delivery or pressures within the Cities water network.

Specific amendments to the California Fire Code contained in Ordinance No. \_\_\_ pursuant to this express finding of local necessity are made to Sections: [901.7](#), 903.2.1.1, 903.2.1.2, 903.2.1.3, 903.2.1.4, 903.2.1.5, 903.2.2, 903.2.3, 903.2.4, 903.2.4.1, 903.2.7, 903.2.8, 903.2.9, 903.2.9.1, 903.2.9.2, 903.2.10, 903.2.10.1, 903.2.11, 903.2.11.1, 903.2.11.3, 903.2.19, 903.3.1.3, 903.7, 903.8, Fire Sprinklers; 903.3.10, Water Supply; 905.4 Hose Connections; 910.1 Smoke and Heat Vents, Mechanical Smoke Exhaust Systems and Draft Curtains; 910.3.4\_ Smoke and Heat Vents; 914.12 Special Requirements for Group F, M, S-

1 or S-2 Distribution Warehouses greater than 50,000 square feet in floor area; Table 3206.2 High-piled Combustible Storage; 5601 Fireworks; 4902 & [A104.5](#) Wildland-Urban Interface Fire Area; ~~605.11~~ [1204](#), [1206.2](#) Solar Photovoltaic systems; 304.1 Combustible waste material; 905.3 Standpipe system height; 4914 Fire Protection Plan; Appendix B B105.2 Reduction in Required Fire-flow, and Appendix B, B105.7.1 and B105.7.2. Two points of connection creating a Fire Loop system.

WHEREAS, the City Council is informed and finds that because the City is subject to the above referenced climatic, geological and topographical conditions that amendments to the California Fire Code, 2010 Edition, are necessary to protect life and property, and that such amendments are to deal with the following issues: 1) high fire hazard areas; 2) water supplies; 3) fire extinguishing systems and sprinkler systems, and 4) the storage, handling and use of flammable and combustible liquids and hazardous materials;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Loma Linda does hereby establish that the modifications to the ~~2010~~ [2019](#) California Fire Code, as outlined in Ordinance No. 673 are necessary due to local climatic, geographic and topographic conditions.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the State of California Building Standards Commission;

BE IT FURTHER RESOLVED that a copy of this Resolution shall be incorporated and filed with Ordinance No. .

PASSED, APPROVED AND ADOPTED this 8<sup>th</sup> day of October 2019 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

---

Rhodes Rigsby, Mayor

ATTEST:

---

Barbara Nicholson, City Clerk

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA  
ADOPTING AND AMENDING THE ~~2015~~ 2018 EDITION OF THE  
INTERNATIONAL WILDLAND-URBAN INTERFACE CODE.

The City Council of the City of Loma Linda does hereby ordain as follows:

**SECTION 1.** Chapter 15.30 of Title 15 of the Loma Linda Municipal Code is hereby added to read as follows:

**Chapter 15.30**

**WILDLAND-URBAN INTERFACE CODE**

**Sections:**

15.30.010	Findings and Adoption of the International Wildland-Urban Interface Code
15.30.020	Definitions
15.30.030-220	Amendments to the International Wildland-Urban Interface Code

**15.30.010 Findings and Adoption of the International Wildland-Urban Interface Code**

(a) FINDINGS. The City Council of the City of Loma Linda hereby finds and determines:

1. That the International Code Council (ICC) is a private organization which has been in existence for a period of at least three years.

2. That the International Wildland-Urban Interface Code (IWUIC), ~~2015~~ 2018 Edition, published by said organization, is a nationally recognized compilation of proposed rules, regulations, and standards of said organization.

3. That said International Wildland-Urban Interface Code has been printed and published as a code in book form within the meaning of Section 50022.2 et seq. of the California Government Code.

4. That one copy of the ~~2015-2018~~ International Wildland-Urban Interface Code, certified by the Clerk of the City of Loma Linda to be a true copy, have been filed for use and examination by the public in the Fire Prevention office of the Fire Department of the City of Loma Linda.

5. The sections of said International Wildland-Urban Interface Code may be referred to by the number used in said published compilation, preceded by the words "International Wildland-Urban Interface Code Section" or "Wildland-Urban Interface Code Section" or "WUI Code Section," and may also be referred to by additional reference to the Loma Linda Municipal Code and sections therein pertaining to said International Wildland-Urban Interface Code.

(b) ADOPTION OF THE THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE.

The City Council of the City of Loma Linda hereby adopts and amends the ~~2015~~2018 Edition of the International Wildland-Urban Interface Code, and International Wildland-Urban Interface Code Appendices A, B and D; as compiled and published by the International Code Council.

**15.30.020 Definitions.**

- (a) Wherever the word "Jurisdiction" is used in said Wildland-Urban Interface Code, it shall mean the City of Loma Linda.
- (b) Wherever the term "Code Official" is used in said Wildland-Urban Interface Code, it shall mean the Fire Marshal for the City of Loma Linda.
- (c) Wherever the term "Corporation Counsel" is used in said Wildland-Urban Interface Code, it shall mean the City Attorney for the City of Loma Linda.
- (d) Wherever the term "Fire Department" is used in said Wildland-Urban Interface Code, it shall mean the Fire Department of the City of Loma Linda.
- (e) An employee of the Fire Department of the City of Loma Linda, when enforcing the International Wildland-Urban Interface Code, the Loma Linda Municipal Code and other laws, rules and regulations relating to fire and life safety, fire prevention and fire investigation, shall be deemed a "Peace Officer" as those words are used in Section 830.31 of the California Penal Code.

**15.30.030** Section 101.1 of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**101.1 Title.** These regulations shall be known as the *Wildland-Urban Interface Code* of the City of Loma Linda, hereinafter referred to as "this code."

**15.30.040** Section 105.3 of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**105.3 Alternative materials or methods.** The code official, in concurrence with approval from the building official and fire chief, is authorized to approve alternative materials or methods, provided that the code official finds that the proposed design, use or operation satisfactorily complies with the intent of this code and that the alternative is, for the purpose intended, at least equivalent to the level of quality, strength, effectiveness, fire resistance, durability and safety prescribed by this code. Approvals under the authority herein contained shall be subject to the approval of the building official where the alternate material or method involves matters regulated by the California Building Code. The code official shall require that sufficient evidence or proof be submitted to substantiate any claims made regarding the use of alternative materials or methods. The details of any action granting approval of an alternative shall be recorded and entered in the files of the code enforcement agency. Where the alternative method of construction is not approved, the code official shall respond in writing, stating the reasons the alternative was not approved.

**15.30.050** Section 107.3 of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**107.3 Work exempt from permit.** Unless otherwise provided in the requirements of the *California Building Code*, a permit shall not be required for the following: (Remainder of section remains the same.)

**15.30.060** Section ~~107.11~~109.6 of the International Wildland-Urban Interface Code is hereby added to read as follows:

~~407.11~~109.6 **Permit Fees.** Permit fees as established by City Council Resolution shall be collected by the Finance Department. Proof of receipt shall accompany all applications for permit applications prior to inspection and approval by the code official.

**15.30.070** Section 107.12 of the International Wildland-Urban Interface Code is hereby added to read as follows:

~~407.12~~ 109.7 **Fees Not Refundable.** Permit fees shall not be refundable for any reason after initiation of inspection procedures.

**15.30.080** Section 108.3 of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**108.3 Site plan.** In addition to the requirements for plans in the *California Building Code*, site plans shall include topography, width and percent of grade of access roads, landscape and vegetation details, locations of structures or building envelopes, existing or proposed overhead utilities, occupancy classification of buildings, types of ignition-resistant construction of buildings, structures and their appendages, roof classification of buildings, and site water supply systems.

**15.30.090** Section ~~409.1.2.4~~ 110.12.4 of the International Wildland-Urban Interface Code is hereby added to read as follows:

~~409.1.2.4~~110.1.2.4 **Inspection fees.** The code official is authorized to collect appropriate fees for inspections according to City Council Resolution establishing fees.

**15.30.100** Section 201.3 of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**201.3 Terms defined in other codes.** Where terms are not defined in this code and are defined in other *California* or *International Codes*, such terms shall have the meanings ascribed to them as in those codes.

**15.30.110** Section 202, definition of “BUILDING OFFICIAL,” of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**BUILDING OFFICIAL.** The officer or other designated authority charged with the administration and enforcement of the *California Building Code*, or the building official’s duly authorized representative.

**15.30.120** Section 202, definition of “FUEL, HEAVY,” of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**FUEL, HEAVY.** Vegetation consisting of round wood 3 to 8 inches (76 to 203 mm) in diameter. Heavy fuels represent dense conifer stands where there is a heavy accumulation of litter and downed woody material. See applicable National Fire Danger Rating system (NFDR), fuel models G & U as described in Appendix D.

**15.30.130** Section 202, definition of “FUEL, LIGHT,” of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**FUEL, LIGHT.** Vegetation consisting of herbaceous plants and round wood less than 1/4 inch (6.4 mm) in diameter. Light fuels represent western grasslands vegetated by annual or perennial grasses and forbs. Grasses and forbs are the primary ground fuel, but there can be enough needle litter and branch wood present from an open pine stand to contribute to the fuel loading. See

applicable National Fire Danger Rating system (NFDR), fuel models A, C & L as described in Appendix D.

**15.30.140** Section 202, definition of “FUEL, MEDIUM,” of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**FUEL, MEDIUM.** Vegetation consisting of round wood 1/4 to 3 inches (6.4 mm to 76 mm) in diameter. Medium fuels represent mature, dense fields of California mixed chaparral. See applicable National Fire Danger Rating system (NFDR), fuel models B & F as described in Appendix D.

**15.30.150** Section 202, definition of “FUEL MODIFICATION,” of the International Wildland-Urban Interface Code is hereby added to read as follows:

**FUEL MODIFICATION.** A strip of land where combustible vegetation has been thinned, modified or both and partially or totally replaced with approved drought-tolerant, fire-resistant, and/or irrigated plants to provide an acceptable level of risk from vegetation fires. Fuel modification reduces radiant and convective heat, thereby reducing the amount of heat exposure on the roadway or structure and providing fire suppression forces a safer area in which to take action.

**15.30.160** Section 202, definition of “HEAVY TIMBER CONSTRUCTION,” of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**HEAVY TIMBER CONSTRUCTION.** As described in the *California Building Code*.

**15.30.170** Section 404.5, Subsection 2, Exception, of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**Exception:** A reduction in required flow rate of up to 50 percent, as approved by the code official, is allowed where the building is provided with an approved automatic sprinkler system. The resulting water supply shall not be less than 1,500 gallons per minute (94.6 L/s).

**15.30.180** Section 404.10.3 of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**404.10.3 Standby power.** Stationary water supply facilities within the wildland-urban interface area dependent on electrical power to meet adequate water supply demands shall provide standby power systems in accordance with section 604 of the *California Fire Code* and section 2702 of the *California Building Code* to ensure that an uninterrupted water supply is maintained. The standby power source shall be capable of providing power for not less than two hours. (Remainder of section remains the same.)

**15.30.190** Section 501.1 of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**501.1 Scope.** Buildings and structures shall be constructed in accordance with the *California Building Code* and this code. (Remainder of section remains the same.)

**15.30.200** Section 504.3 of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**504.3 Protection of eaves.** Eaves and soffits shall be protected on the exposed underside by materials approved for not less than 1-hour fire-resistance-rated construction, 2-inch (51 mm) nominal dimension lumber, or 1-inch (25.4 mm) nominal fire-retardant-treated lumber or ¾-inch

(19 mm) nominal fire-retardant-treated plywood, identified for exterior use and meeting the requirements of Section 2303.2 of the *California Building Code*. Fascias are required and shall be protected on the backside by materials approved for not less than of 1-hour fire-resistance-rated construction or 2-inch (51 mm) nominal dimension lumber.

**15.30.210** Section 504.7 of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**504.7 Appendages and projections.** Unenclosed accessory structures attached to buildings with habitable spaces and projections, such as decks, shall be not less than 1-hour fire-resistance-rated construction, heavy timber construction or constructed of approved noncombustible materials or fire-retardant-treated wood identified for exterior use and meeting the requirements of Section 2303.2 of the *California Building Code*. (Remainder of section remains the same.)

**15.30.220** Section 505.7 of the International Wildland-Urban Interface Code is hereby amended to read as follows:

**505.7 Appendages and projections.** Unenclosed accessory structures attached to buildings with habitable spaces and projections, such as decks, shall be not less than 1-hour fire-resistance-rated construction, heavy timber construction or constructed of approved noncombustible materials or fire-retardant-treated wood identified for exterior use and meeting the requirements of Section 2303.2 of the *California Building Code*. (Remainder of section remains the same.)

*15.30.230 Section A104.5 of the International Wildland Urban Interface Code is hereby amended to read as follows:*

*A104.5 Equipment and devices generating heat, sparks, or open flames: Only portable BBQ's using one pound propane fuel supply shall be allowed in all Wildland areas and community parks in the City of Loma Linda. i.e. Leonard Bailey Park, Hulda Crooks Park, Cottonwood Park, Elmer Digneo Park, Seamount Park, Ted and Lila Dawson Park.*

**SECTION 2. Penalties.** If any person shall violate any of the provisions of this Ordinance, or fail to comply with any of the mandatory requirements of this Ordinance, he shall be guilty of an infraction. Any person convicted of an infraction under the provisions of a City Ordinance shall be punishable by (1) a fine of not more than one hundred dollars (\$100.00) for a first violation; (2) a fine not exceeding two hundred dollars (\$200.00) for a second violation of the same Ordinance within one year and (3) a fine not exceeding five hundred dollars (\$500.00) for each additional violation of the same Ordinance within one year. Each such person shall be deemed guilty of a separate offense for every day during such portion of which any violation of this Ordinance is committed, continued or permitted by such person, and shall be punishable therefore as provided by this Ordinance.

**SECTION 3. Validity.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such holding or holdings shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, clause sentence and phrase thereof, irrespective of the fact that any one or more sections, subsections, clauses, sentences or phrases be declared invalid.

**SECTION 4. Posting.** Prior to the expiration of 15 days from its passage, the City clerk shall cause this Ordinance to be posted pursuant to law in 3 public places designated for such purpose by the City Council.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 8<sup>th</sup> day of October 2019 and was adopted on the \_\_\_\_ day of \_\_\_\_\_ 2019 by the following vote to wit:

Ayes:

Noes:

Absent:

Abstain:

---

Rhodes Rigsby, Mayor

Attest:

---

Barbara Nicholson, City Clerk



# City of Loma Linda

25541 Barton Road, Loma Linda, CA 92354 ☎ (909) 799-2830 📠 (909) 799-2894

Community Development Department

## CITY COUNCIL STAFF REPORT MEETING OF OCTOBER 8, 2019

Approved/Continued/Denied

By City Council

Date: \_\_\_\_\_

**TO:** City Council

**FROM:** Konrad Bolowich, Assistant City Manager/Community Development Director 

**SUBJECT:** Tentative Tract Map Application No. P18-164 for Tract Map 20226

### RECOMMENDATION

Staff and Planning Commission recommend City Council take the following action:

**APPROVE** Tentative Tract Map Application No. P18-164 to allow the demolition of an existing residence and entitlement of a 16 lot single-family residential subdivision and one lettered lot ("A") for open space, drainage and landscape purposes on 4.52 acres within Tract Map No. 20226 on two existing parcels located south of 1<sup>st</sup> Street and west of California Street, based on the Findings contained in the Staff Report and subject to the Conditions of Approval.

### SUMMARY

The Applicant is requesting the approval of Tentative Tract Map 20226 which includes demolition of an existing residence and entitlement of a 16-lot single-family residential subdivision and one lettered lot ("A") for open space, drainage, and landscaping purposes within a Low-Density Residential Land Use Designation and Single-Family Residential (R-1) zone. Lot density proposed is 3.54 du/ac. The project site is located south of 1<sup>st</sup> Street and west of California Street on two parcels totaling 4.52-acres and currently identified as Assessor's Parcel Numbers: 0293-302-30 and 0292-041-51. Project includes road improvements and a new street. At this time, no residential development is being proposed.

The proposed in-fill subdivision is categorically exempt from the California Environmental Quality Act (CEQA). The application was subject to the Planning Commission's review; the Commission served as an advisory board in regard to this application. On September 18, 2019, the Commission made a recommendation of approval. As required by the Loma Linda Municipal Code, the final approval of all subdivisions, including tentative tract maps, shall be ratified by City Council.

## **PERTINENT DATA**

Property Owner/Applicant:	Diana J. Walayat MD / Land Engineering Consultants, Inc.
General Plan/Zoning:	Low-Density Residential/ Single-family Residential (R-1)
Site:	4.52 acres with an existing 2,457 sqft single story residence and a 457 sqft single story garage to be demolished
Topography:	Generally flat
Vegetation:	Weeds
Special Features:	Residence and nursery (no historical significance)

## **EXISTING SETTING**

The 4.52-acre lot is currently developed with an approximate 2,457 sqft dilapidated single story residence constructed of wood and stucco built in 1961 and an approximate 427 sqft single story garage constructed of wood. The site is generally flat and disturbed with the exception of scattered pepper/palm trees and dense weeds. Currently a chain link fence divides the eastern border from the San Bernardino County Flood Control District's (SBCFCD) properties. The project site is surrounded by existing development and includes the end of a cul-de-sac and access to the San Timoteo Creek to the north, vacant land and SBCFCD to the east, residential to the west, and the Southern Pacific Railroad to the south.

## **ANALYSIS**

### **Project Description**

The Applicant is requesting the approval of Tentative Tract Map 20226 (Application No. P18-164) to create a 16-lot single-family residential subdivision and one lettered lot ("A") on a 4.52-acre lot. The project includes open space, drainage, landscaping and the installation of a new street. The lot density is proposed as 3.54 lots per acre. The project site is within the Low-Density Residential Land Use Designation and Single-Family Residential Zone (R-1) which allows up to 4 units per acre area.

Additionally, on September 18, 2019, the Planning Commission granted a variance to the Applicant to install an 8-foot wall on the southern boundary line. The 8-foot wall required approval of the variance request application because it exceeded the 6-foot maximum allowance in height in residential districts. Future homes will be built adjacent to the rail road track; the wall will serve as a barrier to the sound and vibrations of the trains. When a developer comes forward with a design proposal, a noise study will be required of the new applicant to determine if any other requirements are necessary or recommended.

Slope and landscape easements along both sides of California Street have already been granted, along with a right-of-way dedication from SBCFCD to the City of Loma Linda to construct a new driveway at the 1<sup>st</sup> Street cul-de-sac and an access roadway to SBCFCD property and the new lots. Surrounding land uses and General Plan designations are shown in Table 1, as well as

development standards for newly created parcels within the Single-Family Residential Zone are provided in Table 2.

**Table 1  
General Plan, Zoning and Existing Land Use**

	General Plan	Zoning	Existing Use
<b>Project Site</b>	Low-Density Residential	Single-Family Residential (R-1)	A Single-Family Residence and nursery/plants; 2nd lot is vacant
<b>North</b>	Medium-Density Residential	Single-Family Residential (R-1)	Residential, end of 1 <sup>st</sup> Street cul-de-sac, access to San Timoteo Creek
<b>South</b>	Low-Density Residential (past railroad tracks)	Planned Community (PC) (past railroad tracks)	Southern Pacific Railroad; Residential
<b>East</b>	Low-Density Residential	Single-Family Residential (R-1); Planned Community (PC)	Vacant SBCFCD lands
<b>West</b>	Medium-Density Residential	Single-Family Residential (R-1); Planned Community (PC)	Residential

**Table 2  
Development Standards for Newly Created Parcels in R-1 Zones**

	Required/Maximum Allowed	Proposed	Complies
<b>Density</b>	0-4 units/acre	3.54	Yes
<b>Parcel Size</b>	7,200 sq.ft minimum	7,202 to 28,224	Yes
<b>Parcel Width</b>	Standard Parcels: 65 ft. Corner Parcels: 65 ft. Minimum Frontage: 45 ft.	At building set back lines, each lot has minimum 65 ft. width. All lots have minimum frontage of 45 ft.	Yes
<b>Parcel Depth</b>	100 ft. minimum	Depths average at least 100 ft.	Yes
<b>Parcel Coverage</b>	40% maximum footprint	n/a	n/a
<b>Setbacks: Front</b>	25 ft., with none less than 20 ft. (average with 5 or more parcels in new subdivision)	Shown on plan, from 20 ft. to 60 ft., with at least a 25 ft. average	Yes
<b>Rear</b>	15 ft.	n/a	n/a
<b>Side</b>	15 ft. and 5 ft., plus additional 5 ft. for each story above first	n/a	n/a

**Access**

The Project area is currently accessed via the 1<sup>st</sup> Street cul-de-sac. Right-of-way dedication was granted by the San Bernardino County Flood Control District for the extension of 1<sup>st</sup> Street to the eastern line of California Street to construct a new driveway dedicated to the City of Loma Linda for the public right of way and access for the SBCFCD property to the east. Approximately 1,870 lineal feet of new street are proposed within the development. In addition, a Landscape Maintenance District (LMD) annexation is required as part of the Conditions of Approval for this project and any future residential development project.

### **Measure V Compliance**

Measure V states that “the purpose and intent of this initiative measure is to amend the Loma Linda General Plan by the addition of a new growth management element designed to establish principles of managed growth that will preserve, enhance, and maintain the special quality of life valued by this community, including the protection of hillside areas, preservation of open space, and maintenance of safe, quiet residential areas so that future development within the City will occur in a way that promotes the social and economic well-being of the entire community.”

Section II of the Principles of Managed Growth (Measure V) states that new infill construction of individual single-family homes on existing lots of record that are smaller than five (5) acres, and bounded on three sides by developed properties, are exempt from the traffic level of service requirements. The Project occurs on an infill site and does not propose the development of new housing and shall be exempt from certain restrictions set forth in the Principles of Managed Growth.

However, due to prior concerns from local residents in regards to traffic in the area, city staff requested that the applicant obtain an assessment from a qualified traffic engineer. A trip generation analysis for the proposed tract map area was completed by Ganddini Group, a transportation and environmental analysis firm. See Attachment D: Traffic Study Analysis. The firm determined the proposed project is forecasted to generate approximately 151 daily trips, including 12 trips during the AM peak hour and 16 trips during the PM peak hour. Because the project will generate fewer than 100 peak hour trips, and it is not located within 300 feet of an intersection of two streets designated as “Collector” or higher, there are no apparent safety or operation concerns with the implementation of the project. Therefore, Gandinni Group determined that further traffic analysis was not necessary for the project.

### **California Environmental Quality Act**

The proposed subdivision is categorically exempt from the California Environmental Quality Act (CEQA) because it meets the conditions required for in-fill development projects pursuant to CEQA Guidelines Section 15332 which states no environmental review or analysis is required for an in-fill development project that is consistent with the general plan, has no value as habitat for endangered species, would not result in any significant effects relating to traffic, noise, air quality, greenhouse gases or water, it is no more than 5 acres, it is surrounded by urban uses, and it is in an area where all required utilities and public services are available to allow for maximum development permissible by the City of Loma Linda. The Community of Development Department and the Planning Commission’s review of the site plans and studies revealed the Project does not result in any additional significant impacts. A Notice of Exemption for CEQA was filed at with the County of San Bernardino on September 23, 2019. No further environmental review is necessary.

### **Cultural Resources Investigation and Findings**

In August 2019, a Phase I Cultural Resource Investigation for the Project was performed by McKenna et al. in compliance with CEQA. To adequately investigate and address the project area for compliance with CEQA, the following tasks were completed: (1) Archaeological Records Search, (2) Native American Consultation, (3) Paleontological Overview, (4) Historic Background Research, and a (5) Field Survey. As a result of the recent investigations and field

survey, McKenna et al. concluded there was no evidence of paleontological resources within the project area. Additionally, there was no surface evidence of Native American archaeological resources, although there is still a low to moderate potential for buried resources.

The Project Site was improved prior to 1915 and likely prior to 1910, but these improvements have been demolished. The deTelles property improvements were demolished in 1961 and the Martinez et al. improvements in 2003. Unfortunately, there is little documentation reported with respect to these improvements. The Redlands Central Railway (1888 to 1916) is present in ruins. There is part of a berm, some ties, and some stakes. There are no rails and a portion of the alignment has been overtaken with tree growth, and what does remain lacks integrity.

The 1961 residential improvement remains, but in a significantly altered state and with no architectural integrity. The door and windows have been replaced, the structure has been re-roofed, additions added, and the attached garage has been converted to living space. The residence is currently in a state of disrepair, and its surrounding components, are not historically significant. Nonetheless, there is a level of sensitivity for the presence of buried paleontological and Native American cultural resources. There is also a potential for buried historic archaeological resources. Based on these conclusions, McKenna et al. made several recommendations, summarized below:

1. Paleontological Monitoring: In the event, ground-disturbing activities which exceed ten feet below the current surface of the property, will occur, the applicant shall implement a paleontological monitoring program. This program must conform to the policies and guidelines of the San Bernardino County Museum and any identified and recovered specimens must be analyzed, recorded, and prepared for curation at the Museum.
2. Human Remains: If, at any time, evidence of human remains (or potentially human remains) are uncovered, a perimeter must be established around the find (minimum of 50 feet), the County Coroner must be notified immediately and permitted to examine the remains *in situ*. If the remains are determined to be of Native American origin, the Coroner will contact the Native American Heritage Commission and the Commission will identify the Most Likely Descendant (MLD). In consultation with the Lead Agency, project proponent, consulting archaeologist, and MLD, the disposition of the remains will be determined. Any cost incurred will be the responsibility of the project proponent.

## **FINDINGS**

### **Tentative Tract Map Findings**

Pursuant to the Subdivision Map Act, Section 66474, a parcel map shall be approved if the following applicable Findings can be made:

1. That the proposed map is consistent with the applicable general plan and zoning designations.

The project includes a tract map to create 16 individual residential lots. The proposed map is consistent with the goals and policies of the General Plan's Low Density Residential Land Use Designation as well as the Single-Family Residential Zone (R-1). The subject site is currently being used as a single-family residence and will continue to do so until approval of the TTM with the newly created lots. In addition, the new lots will help meet the following housing goals listed in the City of Loma Linda's General Plan, Housing Element chapter:

- Provide adequate sites to meet the 2014-2021 RHNA.
- Address and where appropriate, and legally possible, remove governmental constraints to housing development.
- Promote equal housing opportunity.

2. The design or improvement of the proposed subdivision is consistent with the applicable general plan and zoning designations.

The proposed TTM complies with the proposed "Low Density Residential" General Plan Land Use designation and was designed in accordance with the Municipal Code, Chapter 17.34 Single Residence (R-1) zone. The existing designation allows up to 4 dwelling units per acre. The site is approximately 4.5 acres in size. The project as proposed is developed at 3.54 lots per acre, within the allowable density of the Low Density Residential land use designation of the General Plan. The 16 residential lots would range in size from 7,202 square feet to 28,224 square feet which comply with the minimum lot area of Section 17.34.040 – Minimum Lot Area, and with the Measure V Principle One, (1) Definitions, (c) Minimum Residential Lot Size. The site is completely disturbed and has already been developed with existing and past residences that were previously demolished. The development of this site with the appropriate residential uses shall enhance the quality of the surrounding neighborhood and the City.

3. The site is physically suitable for the type of development proposed.

The project shall not disrupt or divide the physical arrangement in the immediate vicinity. Development will generally enhance the area. The project would not result in impacts to the established community. The use of the land for only one single-family residence is no longer economically viable and development of 16 single-family residences will be compatible with existing residential development within the vicinity and future residential development. In addition, the future development of the homes will help the city meet their state housing requirements. The proposed parcels are physically suitable for the proposed lot consolidation, demolition of existing structure, and the construction of the 16-lot project.

4. The site is physical suitable for the proposed density of development.

The site is approximately 4.5 acres in size. The existing land use designation allows up to 4 dwelling units per acre. The project as proposed is developed at 3.54 lots per acre, within the allowable density of the Low Density Residential land use designation of the General Plan. The 16 residential lots would range in size from 7,202 square feet to 28,224 square feet which comply with the minimum lot area of Section 17.34.040 – Minimum Lot Area, and with the Measure V Principle One, (1) Definitions, (c) Minimum Residential Lot Size.

5. The design of the subdivision is not likely to cause substantial environmental damage or substantially and unavoidably injure fish and wildlife or their habitat.

A biological assessment by L&L Environmental Inc. was provided by the applicant. The general biological survey detected no state or federal listed or special status plant or wildlife species in the survey area. Potentially suitable habitat for burrowing owl is present, but a focused survey for burrowing owl was negative. Suitable habitat for nesting birds was present, but no active nests were observed. Although no burrowing owl or burrowing owl sign was observed on the subject property during the focused survey, a preconstruction clearance survey (valid for 30 days) is recommended due to the presence of potentially suitable habitat and burrows. The survey will be made a condition of approval with the future submittal of a Precise Plan of Design application for the construction of the residences. If active nests are located during preconstruction surveys, avoidance buffers should be implemented to minimize impacts to nesting birds.

There is no natural vegetation or wildlife present or undisturbed area remaining on the subject site. All of the parcels associated with the lot consolidation and map are developed. Therefore, the design of the proposed map would not cause any substantial environmental damage or substantially and unavoidably injure fish and wildlife or their habitat.

6. The design of the subdivision is not likely to cause serious public health problems.

The design of the subdivision and the end use of the residential tract would not cause any serious public health problems. All proposed streets and public right-of-ways shall comply with the City of Loma Linda's street standards. Development on the proposed residential lots shall comply with the development standards identified in the Single-Family Residence (R-1) zone. The reports and studies provided did not identify any impacts that could cause serious public health problems. While the project includes a variance request for an 8-foot high block wall along the rear property line, the Southern Pacific Railroad is located to the south of the subject site and will therefore not negatively impact the subdivision project. The proposed block wall will help reduce the noise from the trains that pass by. Prior to the review of residential plans and a submitted Precise Plan of Design application, an acoustical analysis will be required.

7. The design of the subdivision will not conflict with easements, acquired by the public at large, for access through or use of property within the proposed subdivision.

Traffic ingress/egress from the proposed TTM onto adjacent exterior roadways would be provided by one new street and cul-de-sac. There will be ingress/egress that will exit onto California Street. Emergency vehicles would exit through a fire gate onto the alley way that exits onto 1<sup>st</sup> Street. All entries will comply with required sighting distances and street requirements. All entrances into the site allow full access without impeding the through traffic. Access for an emergency vehicle is adequate with a 31-foot wide gate. The applicant is designing a 36-foot wide street and a 52-foot turn-around.

All easements have been identified on the map. In addition, the applicant has been granted approval from the San Bernardino County Flood Control District for an easement for the cul-de-sac street and to improve a slope and landscape an area on California Street. The design of the proposed subdivision does not conflict with any easements or hinder access to the site.

## **AB52 TRIBAL NOTICING AND COMMENTS**

The level of Native American consultation for this undertaking (residential development) was determined to be at the AB-52 level and the responsibility of the City of Loma Linda. On May 6, 2019, the City sent letters to local Native American representatives with concerns for resources within Loma Linda. With the project area being relatively close to Guachama, San Timoteo Canyon, San Timoteo Wash, and the San Bernardino Asistencia, along with the known presence of Native American resources identified in the general area, the City is aware of the general sensitivity for the area to yield additional evidence of Native American resources, although no Native American resources have been reported for this specific property (to date).

The recent intensive survey of the property (McKenna 2019) yielded no surface evidence of any Native American cultural resources. This finding does not negate the potential for buried resources. However, it is noted that impacts to the property over the course of the past 131 years (ca. 1888-2019) has not exposed any evidence of buried resources. If such resources are present, they would likely be associated with the Serrano, Gabrielino, or Luiseno, with some weight being given to the Serrano (nearest Native American community).

Ms. Jessica Mauck, a Cultural Resources Analyst for the San Manuel Band of Mission Indians, has previously confirmed the project area is within or nearby the traditional territory of the Serrano. Mr. Mauck reviewed the city's conditions and provided additional comments in regards to the cultural resources conditions listed in the Conditions of Approval, Attachment C. In general, the Serrano request data is provided for review and anticipate additional consultation with the City of Loma Linda (Lead Agency).

## **PUBLIC NOTICING AND COMMENTS**

The first set of public hearing notices for this project were mailed out on Thursday, September 5, 2019, to property owners and occupants within 300 feet of the project site, notifying them of the September 18 Planning Commission hearing. In accordance with the Brown Act, the notice for this project and meeting date was also posted at 3 public locations throughout the city (City Hall, Library, and Post Office) as well as on the city website. On September 9, 2019, property owner Mr. James Valencia, who owns a parcel directly adjacent and north of the site, inquired about the project. He wanted to confirm the city was not developing on his lot. He was favorable towards the project and expressed contentment knowing the area will be developed and improved. At the Planning Commission hearing on September 18, a few neighboring residents attended to better understand the project, ask questions, and provide comments. A copy of the discussion can be found in Attachment G - Draft Planning Commission Minutes from the September 18, 2019 Public Hearing.

The second set of public hearing notices were mailed and posted on September 23, 2019, notifying residents of the scheduled City Council hearing on October 8, 2019. Since the date of the notice mailing and public posting, no new comments have been received in favor or in opposition of the project.

## **CONCLUSION**

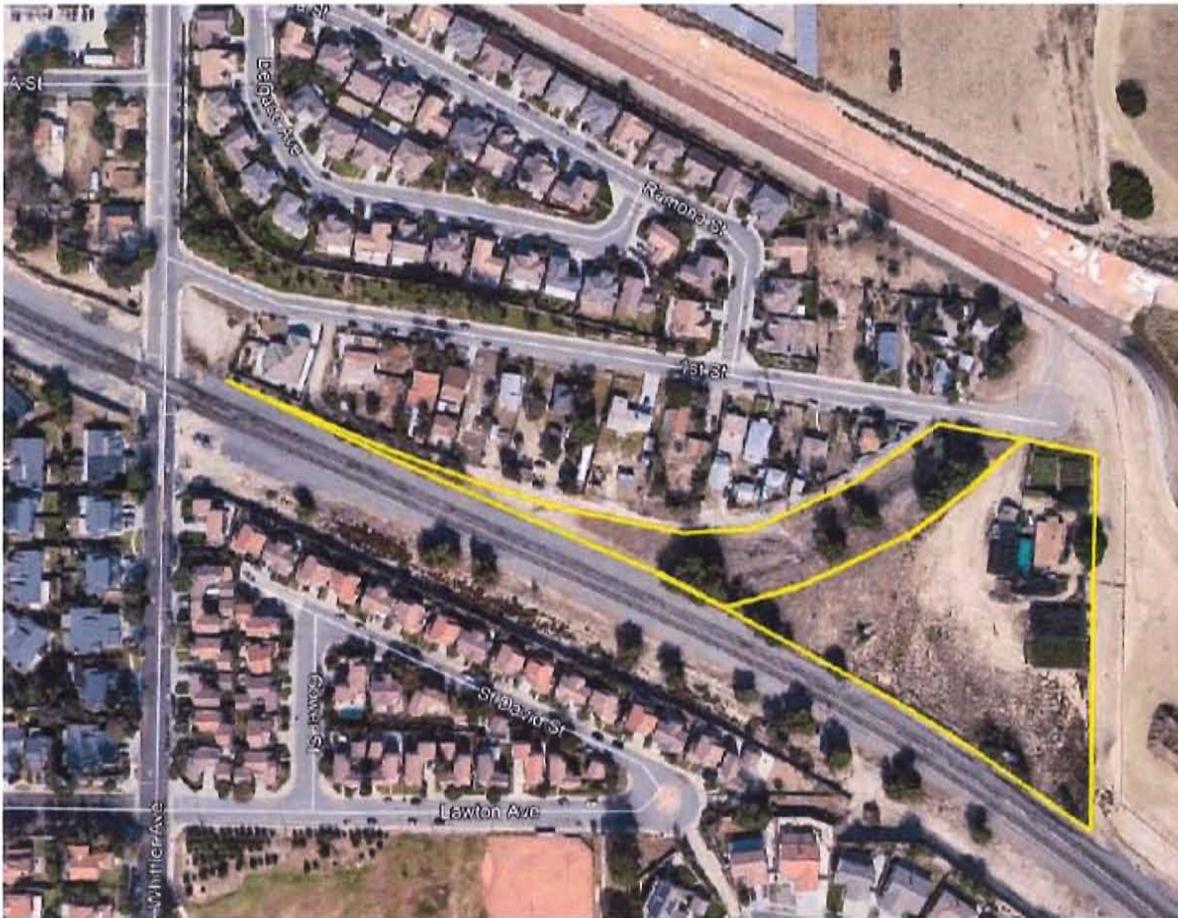
Staff recommends approval of the project because it is consistent with the General Plan (as amended by Measure V) and in compliance with the Loma Linda Municipal Code and the Single-Family Residential (R-1) Zone. The project has been found to be categorically exempt from CEQA. Finally, the findings have been made to support approval of Tentative Tract Map 20226.

## **ATTACHMENTS**

- A. Vicinity Map
- B. Tentative Tract Map
- C. Conditions of Approval
- D. Traffic Study Analysis
- E. Biological Assessment
- F. Cultural Resources Investigation and Appendices (CD included in packets, and available online at [http://www.lomalinda-ca.gov/our\\_city/board\\_city\\_council/planning\\_commission/agenda](http://www.lomalinda-ca.gov/our_city/board_city_council/planning_commission/agenda))
- G. Draft Planning Commission Minutes from the September 18, 2019 Public Hearing

# Vicinity Map

TTM NO. P18-164 for Map 20226



IN THE CITY OF LOMA LINDA  
**TENTATIVE TRACT MAP NO. 20226**

BEING A SUBDIVISION OF A POR. OF THE NE 1/4 SEC 31 T1S, R3W, AS DESCRIBED IN DEED RECORDED 5/02/1892, BK. 155 PG. 86, TOGETHER WITH A PORTION OF THE MAYBERRY AND WHITTIER SUB LOT 1A, BLOCK 8, LYING SLY OF THE ELY PROLONGATION OF SLY LINE OF FIRST ST, PER TRACT 2137, BK 351 PG 16.

LAND ENGINEERING CONSULTANTS, INC. AUGUST 2019

**OWNER/APPLICANT:**  
 DIANA JEAN GO WALAYAT, MD  
 24500 LANTANA AVENUE  
 LOMA LINDA, CA. 92354  
 PHONE: 602-220-6380  
 EMAIL: DIANA.WALAYAT@AZDHS.GOV

**ENGINEER/MAP PREPARER:**  
 LAND ENGINEERING CONSULTANTS, INC.  
 P.O. BOX 541, 850 AVENUE K  
 CALIFORNIA, CA. 92320  
 PH: (909) 795-8882  
 EMAIL: STEVE@LECCONCORPORATED.COM

- GENERAL NOTES:**
- PROPOSAL TO DEMOLISH AN EXISTING HOUSE STRUCTURE & SUBDIVIDE A 4.52 ACRE SITE TO CREATE 16 SINGLE-FAMILY RESIDENTIAL LOTS, A LETTERED LOT "A" FOR OPEN SPACE, DRAINAGE AND LANDSCAPE PURPOSES. SLOPE AND LANDSCAPE EASEMENTS ALONG BOTH SIDES OF CALIFORNIA STREET, OBTAIN RIGHT OF WAY DEDICATION FROM SAN BERNARDINO COUNTY FLOOD CONTROL TO THE CITY OF LOMA LINDA FOR 1ST STREET, AND PROPOSES A VARIANCE REQUEST TO PERMIT THE SOUTH BOUNDARY SCREEN WALL TO INCREASE IN HEIGHT FROM 6 FEET TO 8 FEET. THE PROJECT'S LOT DENSITY IS PROPOSED AS 3.54 LOTS PER ACRE.
  - ASSESSOR'S PARCEL NUMBERS: 0293-032-30 & 0293-041-51
  - GENERAL PLAN - LOW DENSITY RESIDENTIAL  
 ZONING: R-1, SINGLE FAMILY RESIDENTIAL (MIN. 7,200 S.F. LOTS)
  - EXISTING SURROUNDING LAND USES:  
 NORTH: RESIDENTIAL & VACANT S.B.C.F.C.D. LANDS  
 SOUTH: SOUTHERN PACIFIC RAILROAD  
 WEST: SINGLE FAMILY RESIDENTIAL  
 EAST: VACANT S.B.C.F.C.D. LANDS
  - THERE ARE NO KNOWN REGULATED TREES BEING REMOVED AS PART OF THIS PROJECT.
  - LETTERED LOT "A", AND THE PROPOSED LANDSCAPE EASEMENTS WILL BE GRANTED TO THE CITY AND MAINTAINED THROUGH A LANDSCAPE MAINTENANCE DISTRICT. (LMD)
  - THE TRIANGULAR PORTION OF LOT 8 EXTENDING WEST WILL BE ENCLOSED WITH A 6 FOOT TALL VINYL FENCE MEETING CITY STANDARDS WHERE SHOWN.
  - THERE IS APPROXIMATELY 1,870 LINEAL FEET OF NEW STREET PROPOSED IN THIS DEVELOPMENT.
  - THIS TENTATIVE MAP SHOWS THE ENTIRE CONTIGUOUS OWNERSHIP OF THE PROPERTY OWNER.
  - THIS TENTATIVE MAP PROPOSES A VARIANCE FOR AN 8 FOOT HIGH SOUND WALL ALONG THE SOUTH & WEST PROPERTY LINE OF LOT 8, SOUTH & EAST PROPERTY LINE OF LOT 16, AND THE SOUTH LINE OF LOTS 8 THRU 16 AS SHOWN ON THIS MAP.
  - THIS PROJECT WILL COMPLY WITH THE LOMA LINDA CONNECTED COMMUNITY PROGRAM (LCCP). EACH RESIDENCE WILL BE EQUIPPED WITH CITY'S NEW FIBER-OPTICS INTERFACE AND COPPER CABLEING PLANS FOR THE LOCATION OF THE INFRASTRUCTURE SHALL BE PROVIDED WITH THE PRELIMINARY GRADING PLANS AND REVIEWED AND APPROVED BY THE CITY OF LOMA LINDA PRIOR TO ISSUING GRADING PERMITS.
  - THIS PROJECT WILL COMPLY WITH THE FOLLOWING CODES: 2016 CFC, 2016 CBC, LOMA LINDA MUNICIPAL CODE (LLMC), LATEST AMENDMENTS THEREOF. ALL HOMES REQUIRE FIRE SPRINKLERS.
  - ALL RESIDENTIAL LOTS WILL HAVE PRIVACY FENCING AT REAR & SIDE LOT LINES, AND WILL HAVE PRIVACY FENCES WITH 3 FOOT WIDE ACCESS GATES TO EACH LOT AT THE FRONT OF EACH HOUSE.

**UTILITY PROVIDERS:**

**WATER:**  
 CITY OF LOMA LINDA  
 25541 BARTON ROAD  
 LOMA LINDA, CA. 92354  
 PH: (909) 799-2800

**SEWER:**  
 CITY OF LOMA LINDA  
 25541 BARTON ROAD  
 LOMA LINDA, CA. 92354  
 PH: (909) 799-2800

**ELECTRIC:**  
 S.C.E.  
 287 TENNESSEE STREET  
 REDLANDS, CA. 92373  
 PH: (909) 793-7511

**GAS:**  
 THE GAS COMPANY  
 1981 LUCOGIA AVENUE  
 REDLANDS, CA. 92373  
 PH: (909) 793-2725

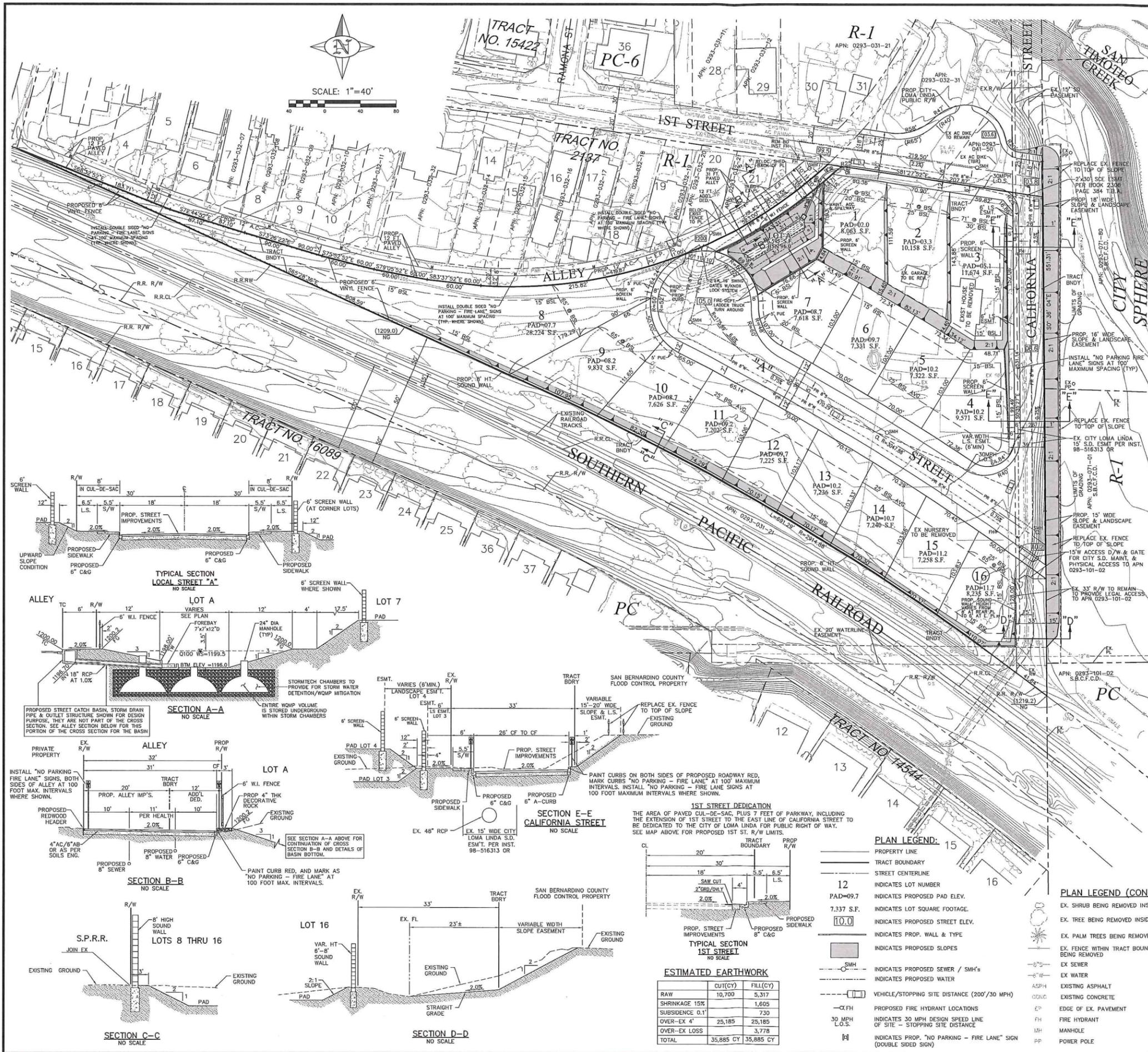
**TELEPHONE:**  
 VERIZON 15  
 REDLANDS PLAZA  
 REDLANDS, CA. 92373  
 PH: (909) 793-7511

**CABLE:**  
 TIME WARNER CABLE  
 272 STATE STREET  
 REDLANDS, CA. 92373  
 PH: (909) 798-2228

**LEGAL DESCRIPTION:**

PARCEL 1:  
 LOT 1-A, BLOCK 8, ACCORDING TO MAP SHOWING PROPERTY OF E.L. MAYBERRY AND W. F. WHITTIER, SITUATE IN SECTION 11, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO MERIDIAN, IN THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER PLAT RECORDED IN BOOK 12 OF MAPS, PAGE(S) 19, RECORDS OF SAID COUNTY, EXCEPTING THEREFROM THE PORTION OF SAID LAND LYING WITHIN THE 200 FOOT RIGHT OF WAY AS GRANTED TO THE SOUTHERN PACIFIC RAILROAD BY ACT OF CONGRESS OF MARCH 3, 1871, 16 SLATS, 573, CH. 122, ALSO EXCEPTING THEREFROM THAT PORTION OF LOT 1-A, BLOCK 8, AND ANY PORTION OF CALIFORNIA STREET ADJACENT TO SAID LOT 1-A, ACCORDING TO MAP OF E. L. MAYBERRY AND W.F. WHITTIER, AS PER PLAT RECORDED IN MAP BOOK 12, PAGE 19, RECORDS OF SAN BERNARDINO COUNTY, LYING NORTHERLY OF THE EASTERLY PROLONGATION OF THE SOUTHERLY LINE OF FIRST STREET AS SAID FIRST STREET IS SHOWN ON TRACT MAP 2137, AS PER PLAT RECORDED IN MAP BOOK 31, PAGE 16, RECORDS OF SAN BERNARDINO COUNTY, AND CONVEYED TO THE SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT BY DEED RECORDED AUGUST 26, 2003 AS INSTRUMENT NO. 2003-63650B, OFFICIAL RECORDS.

PARCEL 2:  
 A TRACT OF LAND IN THE NORTHEAST QUARTER OF SECTION 31, TOWNSHIP 1 SOUTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, SAN BERNARDINO COUNTY, CALIFORNIA BEING THAT PORTION OF THE PARCEL OF PROPERTY DESCRIBED IN THE DEED DATED APRIL 12, 1892 FROM E.L. MAYBERRY AND W.F. WHITTIER TO SOUTHERN PACIFIC RAILROAD COMPANY, PREDECESSOR TO UNION PACIFIC RAILROAD COMPANY, RECORDED IN THE OFFICIAL RECORDS OF SAN BERNARDINO COUNTY, CALIFORNIA ON MAY 2, 1892 IN BOOK 155 OF DEEDS ON PAGE 86, SITUATE SOUTHERLY OF THE EASTERLY PROLONGATION OF THE SOUTHERLY LINE OF FIRST STREET, AS PER TRACT NO. 2137 RECORDED IN MAP BOOK 31 ON PAGE 16, MAP RECORDS OF SAN BERNARDINO COUNTY, CALIFORNIA, EXCEPTING ALL MINERALS AND ALL MINERAL RIGHTS OF EVERY KIND AND CHARACTER NOW KNOWN TO EXIST OR HEREAFTER DISCOVERED UNDERLYING THE PROPERTY, INCLUDING, WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, OIL AND GAS AND RIGHTS THERE TO, TOGETHER WITH THE SOLE, EXCLUSIVE AND PERPETUAL RIGHT TO EXPLORE FOR, REMOVE AND DISPOSE OF SAID MINERALS BY ANY MEANS OR METHODS SUITABLE TO GRANTOR, ITS SUCCESSORS AND ASSIGNS, BUT WITHOUT ENTERING UPON OR USING THE SURFACE OF THE PROPERTY, AND IN SUCH MANNER AS NOT TO DAMAGE THE SURFACE OF THE PROPERTY, OR TO INTERFERE WITH THE USE THEREOF BY GRANTEEES, THEIR HEIRS AND ASSIGNS AS RESE RVED DECEMBER 7, 2006 AS INSTRUMENT NO. 2006-845691, OFFICIAL RECORDS.



THOMAS BROS. MAP: PAGE 647, F2  
 VICINITY MAP  
 NO SCALE

**ATTACHMENT B**

P.O. BOX 541, 850 AVENUE K  
 CALIFORNIA, CALIFORNIA 92320  
 TEL: 909-795-8882 FAX:  
 909-795-8818

**LEC**  
 LAND ENGINEERING CONSULTANTS, INC.

STEVEN H. RITCHIE  
 CIVIL ENGINEER  
 R.C.E. 51128, EXP. 9/30/21

DATE



# City of Loma Linda

25541 Barton Road, Loma Linda, CA 92354 ☎ (909) 799-2830 📠 (909) 799-2894

## Community Development Department

### CONDITIONS OF APPROVAL

TENTATIVE TRACT MAP APPLICATION NO. P18-164 FOR TRACT MAP 20226

VARIANCE REQUEST NO. P18-163

### PROJECT DESCRIPTION

Tentative Tract Map Application No. P18-164 and Variance Request No. P18-163 to allow the demolition of an existing residence and entitlement of a 16 lot single-family residential subdivision and one lettered lot ("A") for open space, drainage and landscape purposes on 4.52 acres within Tract Map No. 20226; and, to allow the construction of an 8-foot sound wall. APNs: 0293-032-30 and 0292-041-51.

### COMMUNITY DEVELOPMENT DEPARTMENT (909) 799-2830

1. Within 48 hours of this approval of the subject project, the applicant shall deliver a payment of \$50 made out to the **Clerk of the Board of Supervisors** to enable the City to file the appropriate environmental documentation for the project. If within such 48 hour period the applicant has not delivered to the Community Development Department the above-noted check, the statute of limitations for any interested party to challenge the environmental determination under the provisions of the California Environmental Quality Act could be significantly lengthened.
2. Within two (2) years of this approval, the project shall be exercised by substantial construction or the permit/approval shall become null and void. In addition, if after commencement of construction, work is discontinued for a period of one year, the permit/approval shall become null and void.

### PROJECT

**TTM P18-164 (MAP 20226)  
VAR P18-163**

### EXPIRATION DATE

**TBD / COUNCIL HEARING  
TENTATIVELY OCT 8, 2021**

3. The review authority may, upon application being filed 30 days prior to the expiration date and for good cause, grant extensions not to exceed 12 months at one time. The review authority shall ensure that the project complies with all current Development Code provisions.
4. The Owner shall indemnify, protect, defend, and hold harmless the City, and any agency or instrumentality thereof, and officers, officials, employees, or agents thereof, from any and all claims, actions, suits, proceedings, or judgments against the City, or any agency or instrumentality thereof, and any officers, officials, employees, or agents thereof to attack, set aside, void, or annul, an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board, or legislative body, including actions approved by the voters of the City, concerning the project and the approvals granted herein. Furthermore, Owner shall indemnify,

protect, defend, and hold harmless the City, or any agency or instrumentality thereof, against any and all claims, actions, suits, proceedings, or judgments against another governmental entity in which Owner's project is subject to that other governmental entity's approval and a condition of such approval is that the City indemnify and defend such governmental entity. City shall promptly notify the Owner of any claim, action, or proceeding. City shall further cooperate fully in the defense of the action. Should the City fail to either promptly notify or cooperate fully, the Owner shall not thereafter be responsible to indemnify, defend, protect, or hold harmless the City, any agency or instrumentality thereof, or any of its officers, officials, employees, or agents.

5. In the event that this approval is legally challenged, the City will promptly notify the applicant of any claim or action and will cooperate fully in the defense of the matter. Once notified, the applicant agrees to defend, indemnify, and hold harmless the City, their affiliates, officers, agents and employees from any claim, action or proceeding against the City of Loma Linda. The applicant further agrees to reimburse the City of any costs and attorney's fees, which the City may be required by a court to pay as a result of such action, but such participation shall not relieve applicant of his or her obligation under this condition.
6. Any future construction or application submitted for development shall meet the requirements of the California Building Code and the California Fire Code as adopted and amended by the City of Loma Linda and legally in effect at the time of issuance of building permits.
7. Any future grading, construction or submittal of a development application shall comply with all provisions and requirements of the current development standards found in Title 17.32, "R-1 Single Family Residence Zone" Chapter of the Loma Linda Municipal Code.
8. Upon submittal of development application, applicant will provide infrastructure for the Loma Linda Connected Community Program (LLCCP), which includes providing a technologically enabled development that includes coaxial, cable and fiber optic lines to all outlets in each unit of the development. Plans for the location of the infrastructure shall be provided with the building and precise grading plans and be reviewed and approved by the City of Loma Linda prior to issuing building and/or grading permits. Find LLCCP information online: <http://www.lomalinda-ca.gov/asp/Site/LLCCP/AboutLLCCP/Introduction/index.asp>
9. Upon submittal of development application, all applicable fees, including Development Impact Fees, shall be paid to the City of Loma Linda prior to the issuance of any building and/or construction permits.
10. Any proposed walls, fence, and/or patios (including the 8' wall indicated in the map) will require a separate review and permit from both the Planning and Building and Safety Division.
11. Prior to the review of residential plans and a Precise Plan of Design application, an acoustical analysis will be required. A new submittal of a variance might be required if the analysis warrants an increase of wall height.

**PUBLIC WORKS DEPARTMENT (909) 799-4407**

12. Any damage to existing public right-of-way improvements as a result of this project shall be repaired by the applicant to the satisfaction of the City Engineer.

13. Easements of record not shown on the Tentative Map shall be relinquished or relocated. Lots affected by proposed easements or easement of records, which cannot be relinquished or relocated, shall be redesigned.
14. A Final Map, with conditions, is required in compliance with the Loma Linda Municipal Code and the Subdivision Map Act, to be submitted to the Public Works Department (Engineering) for review.

Upon planning approval of the TTM and for the entitlement of the Precise Plan of Design application submittal for the future dwellings, the applicant must complete and submit the following to Public Works:

- Preliminary geotechnical engineering report and soil engineering investigations identifying recommendations for safe and stable construction are to be submitted with development applications.
- Grading plan will be required and it shall comply with city requirements.
- Anything greater than 5:1 slope will require fencing.
- Street improvements and street lights will be required.
- Water, sewer, storm drain improvements will be required.
- A minimum 2 street trees will be required per home.
- LMD annexation.
- WQMP, NPDES, SWPPP and LID apply.
- HOA option might be required.
- Hydrology/hydraulic report.
- C & D ordinance applies.

### **BIOLOGICAL ASSESSMENT**

Upon planning approval of the TTM and before any grading, demolition, or future construction occurs, the following item is required:

15. Preconstruction Survey: A pre-construction clearance survey for nesting birds is recommended if initial vegetation removal and ground disturbance will occur during the nesting season (January 1 to September 15). The clearance survey should be conducted by a qualified biologist no more than three (3) days prior to vegetation clearing or ground disturbing activities. If active nests are located during preconstruction surveys, avoidance buffers should be implemented to minimize impacts to nesting birds.

### **CULTURAL RESOURCES INVESTIGATION**

Upon planning approval of the TTM and before any grading, demolition, or future construction occurs, the following items are required:

16. Paleontological Monitoring: In the event, ground-disturbing activities which exceed ten feet below the current surface of the property, will occur, the applicant shall implement a

paleontological monitoring program This program must conform to the policies and guidelines of the San Bernardino County Museum and any identified and recovered specimens must be analyzed, recorded, and prepared for curation at the Museum.

17. Human Remains: If, at any time, evidence of human remains (or potentially human remains) are uncovered, a perimeter must be established around the find (minimum of 50 feet), the County Coroner must be notified immediately and permitted to examine the remains *in situ*. If the remains are determined to be of Native American origin, the Coroner will contact the Native American Heritage Commission and the Commission will identify the Most Likely Descendant (MLD). In consultation with the Lead Agency, project proponent, consulting archaeologist, and MLD, the disposition of the remains will be determined. Any cost incurred will be the responsibility of the project proponent.

### **TRIBAL CULTURAL RESOURCES CONDITIONS**

18. Cultural Resources: Prior to beginning any vegetation clearance, site preparation, grading or building demolition, an Archaeological Monitoring Program that is reflective of the project mitigation shall be developed and implemented to address all ground disturbance and earthmoving activities. The Archaeological Monitoring Program shall be submitted to the Community Development Director and Public Works Director for approval. Preparation and implementation of this Monitoring Program shall be conducted by trained professionals with backgrounds in both historic and prehistoric archaeological resources. The Monitoring Program shall include provisions for the coordination of on-site monitoring with local Native American groups who request to participate. The Monitoring Program shall include procedures for regularly documenting and reporting the monitoring activity. Any resources recovered shall be documented in a technical report and supplemented with all necessary data to understand and interpret the findings. The Archaeological Monitoring Report shall include procedures for the final disposition of all artifacts and other cultural materials discovered in the Project area after appropriate analyses are carried out and the technical reports completed. The content of the Archaeological Monitoring Program and Archaeological Monitoring Report, as it pertains to monitoring, discovery, and treatment/disposition, will be reflective of mitigation and the result of consultation between the City of Loma Linda, San Manuel Band of Mission Indians Cultural Resources Department (SMBMI) and other tribe(s), as appropriate.
19. Cultural Resources: At the request of the San Manuel Band of Mission Indians (SMBMI), all monitoring of vegetation clearance, ground disturbance and grading for each development implementation phase and off-site improvements shall be conducted by a full-time archaeological monitor/archaeologist meeting the Secretary of Interior (SOI) qualifications and a Native American/Tribal monitor representing SMBMI. It is intended that:
  - 1) Archaeological and Tribal Monitors will work as a team during any type of ground-disturbance activity including removal of trees and irrigation system equipment as well as during demolition, grading, excavation, trenching, compaction, fence installations, and plantings. Unless specifically waived by the Lead Monitor, one team of monitors will be utilized for each piece of active heavy equipment or location of hand excavation unless activities are within 50 meters of each other. This is to ensure that simultaneously occurring activities will have adequate monitoring.

- 2) The Applicant/Developer shall outreach and contact SMBMI and any other tribe (as appropriate) to facilitate and communicate with them to develop a mutually coordinated Tribal Monitoring Agreement or Guideline, if elected by the Tribes. The Tribal Monitoring Agreement or Guidelines shall be included in the Archaeological Monitoring Program submitted to the City for review and approval. For those Tribes who do not enter into agreements, the Applicant/Developer shall provide separate proof to the City that a Tribal Monitor represent that Tribe has been retained for the project.
20. Cultural Resources: Prior to ground-disturbing/release of grading permits, the Applicant/Developer shall conduct outreach and contact the San Manuel Band of Mission Indians (SMBMI) and any other tribe (as appropriate) to facilitate and communicate with them to develop a mutually coordinated Treatment Plan for how to handle/address any Tribal Cultural Resources encountered during ground disturbance or grading. The Treatment Plan shall be included in the Archaeological Monitoring Program submitted to the City for review and approval. The Treatment Plan should include a Research Design so that the resource can be evaluated under both the National Historic Preservation Act (NHPA) and the California Environmental Quality Act (CEQA) criteria. The Treatment Plan shall outline the options for final disposition of any resources, as agreed upon through consultation between the City, landowner, SMBMI, and other tribes, as appropriate.
21. Cultural Resources: In the event of the discovery of archaeological Cultural Resources and/or Tribal Cultural Resources on the ground surface or in subsurface contexts during the development/construction of any implementation phase of the Project, consistent with the request of San Manuel Band of Mission Indians (SMBMI) and as required for the Archaeological Monitoring Report, the Developer/Contractor shall:
- 1) Cease all work within 50-feet of the discovery and create a barrier (temporary fence or flagging) around of the discovery; establish an Environmentally Sensitive Area (ESA), and post no-entry signs until the discovery can be assessed by a Secretary of the Interior (SOI) qualified archaeologist. As determined appropriate by the Lead Archaeological/Tribal Monitors, SMBMI and any other tribe (as appropriate) may be notified.
  - 2) The ESA barrier will remain in place and entry controlled until assessment by a SOI qualified archaeologist is completed, consultation with the Tribe(s) is completed, and a mutually agreeable resource-specific treatment plan is developed.
22. Cultural Resources: As part of normal field procedures, and as required by California Health and Safety Code § 7050.5, if suspected human remains are encountered during site activity, all work within 100 ft of the area shall cease and the San Bernardino County Coroner's Office shall be contacted immediately. Further, the on-site lead shall contact the City of Loma Linda, SMBMI, and other tribe(s), as appropriate, regarding the discovery.
23. Cultural Resources: On behalf of the Applicant/Developer/Contractor, and to ensure that work is completed and reported as required, the Archaeological/Tribal Lead Monitors shall ensure the timely delivery to the City of all monitoring and/or follow-up documentation products of the Cultural Resources portion of the Project, or any implementing phase of the Project or related

off-site improvement project. Furthermore, the City shall designate that reports of all Cultural Resources work be filed at the appropriate California Archaeological Information Center at the conclusion of the Project, or any implementing phase of the Project or related off-site improvement project. All final documentation will be disseminated by the Lead Agency to SMBMI and other tribe(s), as appropriate.

\_\_\_\_\_  
Applicant/Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant/Owner Signature

\_\_\_\_\_  
Date

**END OF CONDITIONS**



Your Trusted Advisors for  
Transportation & Environmental Analysis

January 10, 2019

Mr. Daniel J. Haskins, Principal  
LAND ENGINEERING CONSULTANTS, INC.  
650 Avenue K  
Calimesa, CA 92320

Dear Mr. Haskins:

## **INTRODUCTION**

Ganddini Group, Inc. is pleased to provide this trip generation analysis for the proposed Tentative Tract Map No. 20226 project. The purpose of this trip generation analysis is to document the forecast trip generation for the proposed development. We trust the findings of this analysis will aid the City of Loma Linda in determining if a traffic impact analysis is required.

## **PROJECT DESCRIPTION**

The project site is located at the eastern terminus of 1st Street between 1st Street and the Southern Pacific Railroad in the City of Loma Linda. The project location map is shown on Figure 1.

The proposed project involves the demolition of one existing residential structure and the construction of 16 single-family detached residential dwelling units. California Street is proposed to be constructed along the eastern project site boundary with access at the eastern terminus of 1st Street. The proposed roadway currently designated as "A" Street will provide internal circulation between an existing alleyway and proposed California Street. The proposed project site plan is illustrated on Figure 2.

## **TRIP GENERATION**

Table 1 shows the project trip generation forecast based upon trip generation rates obtained from the Institute of Transportation Engineers, Trip Generation Manual, 10th Edition, 2017. Trip generation rates were determined for daily trips and morning/evening peak hour trips for the proposed land use. The number of trips forecast to be generated by the proposed project is determined by multiplying the trip generation rates by the land use quantity. To provide a conservative assessment, no trip generation credit has been assumed for displacement of the existing residential use.

As shown in Table 1, the proposed project is forecast to generate approximately 151 daily trips, including 12 trips during the AM peak hour and 16 trips during the PM peak hour.

## **CRITERIA FOR THE PREPARATION OF TRAFFIC IMPACT ANALYSES**

Since the City of Loma Linda does not have published criteria for preparing a traffic impact study, this analysis refers to the County of San Bernardino criteria. According to the County of San Bernardino Traffic Impact Study Guidelines (April 2014), the requirement to prepare a traffic impact is based upon, but not limited to, one or more of the following criteria:

Mr. Daniel J. Haskins  
LAND ENGINEERING CONSULTANTS, INC.  
January 10, 2019

- If a project generates 100 or more trips without consideration of pass-by trips during any peak hour.
- If the project is located within 300 feet of the intersection of two streets designated as Collector or higher in the County's General Plan or the Department's Master Plan, or (an) impacted intersection as determined by the Traffic Division.
- The project creates safety or operational concerns.

If a project generates less than 100 trips without consideration of pass-by trips during any peak hour, a focused study may still be required if there are special concerns.

### CONCLUSION

The proposed project is forecast to generate fewer than 100 peak hour trips and it is not located within 300 feet of an intersection of two streets designated as Collector or higher. Assuming roadway improvements shall be constructed to the satisfaction of the Public Works Department, there are no apparent safety or operational concerns with implementation of the project. Therefore, further traffic analysis does not appear to be necessary for the proposed project.

We appreciate the opportunity to assist you on this project. Should you have any questions or if we can be of further assistance, please do not hesitate to call at (714) 795-3100 x 106.

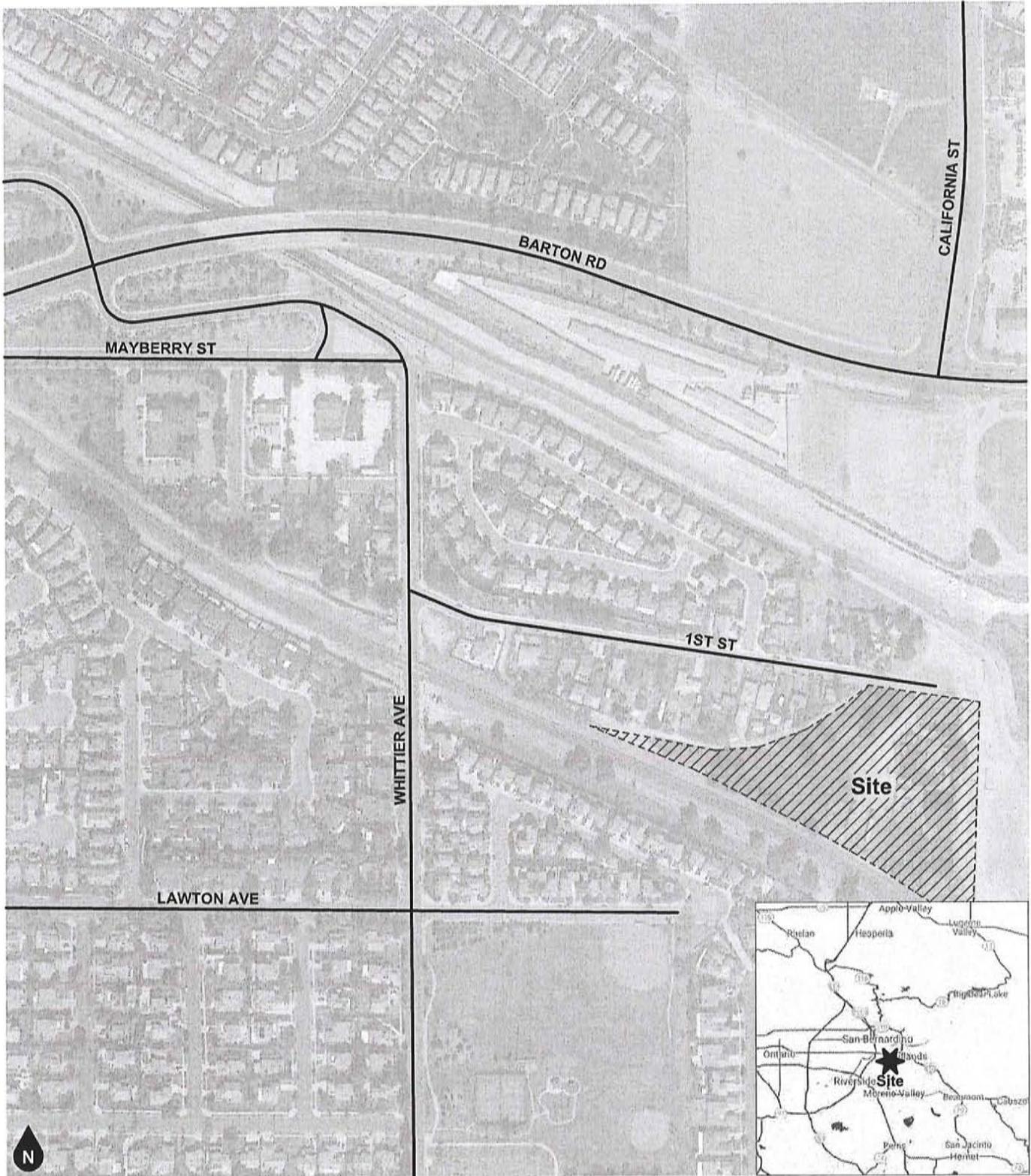
Sincerely,



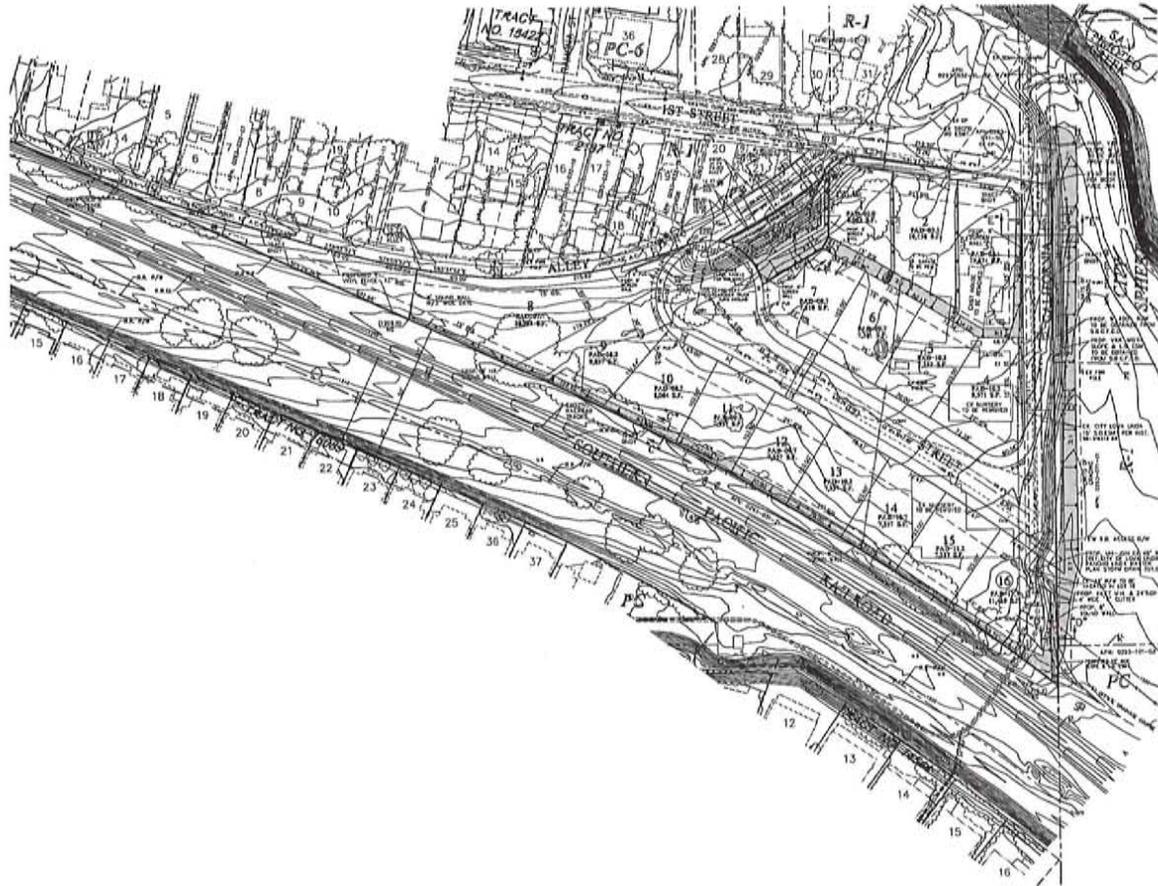
Brandon Alvarado, EIT  
Transportation Analyst



Giancarlo Gandini, TE, PTP  
Principal



**Figure 1**  
**Project Location Map**



**Figure 2**  
**Site Plan**

**Table 1  
Project Trip Generation**

Trip Generation Rates									
Land Use	Source <sup>1</sup>	Unit <sup>2</sup>	AM Peak Hour			PM Peak Hour			Daily Rate
			% In	% Out	Rate	% In	% Out	Rate	
Single-Family Detached Housing	ITE 210	DU	25%	75%	0.74	63%	37%	0.99	9.44

Trips Generated									
Land Use	Quantity	Unit <sup>2</sup>	AM Peak Hour			PM Peak Hour			Daily
			In	Out	Total	In	Out	Total	
Single-Family Detached Housing	16	DU	3	9	12	10	6	16	151

**Notes:**

(1) ITE = Institute of Transportation Engineers, Trip Generation Manual, 10th Edition, 2017; ### = Land Use Code

(2) DU = Dwelling Units

**INTERIM**  
**GENERAL BIOLOGICAL ASSESSMENT AND BURROWING OWL SURVEY FOR**  
**TTM 20226, CITY OF LOMA LINDA, SAN BERNARDINO COUNTY, CALIFORNIA**

±4.52 Acre Property, ±5.44 Acres Surveyed

APNs 0293-032-30-0000, 0293-041-51-0000, and portions of 0293-071-01-0000,  
0293-101-02-0000, and 0293-071-18-0000, USGS 7.5-minute topographic Redlands  
Quadrangle Section 31 of Township 1 South, Range 3 West

**Prepared For:**

Daniel J. Haskins  
Land Engineering Consultants, Inc.  
PO Box 541  
650 Avenue K  
Calimesa, CA 92320  
909-795-8882  
dan@lecincorporated.com

**Prepared By:**

L&L Environmental, Inc.

Leslie Irish, CEO	Lirish@lleviroinc.com
Guy Bruyey, Field Biologist	Gbruyey@lleviroinc.com
Carla Wakeman, Senior Biologist	Cwakeman@lleviroinc.com
Jeffrey Sonnentag, Technical Editor	Jsonnentag@lleviroinc.com

General biological and focused burrowing owl surveys were conducted from February through April 2019 for this interim report. This report will be updated when surveys are completed in July. No state or federally listed or special status plants or wildlife were observed. Potentially suitable habitat for burrowing owl is present, but no burrowing owl, occupied burrows, or owl sign has been detected to date. Suitable habitat for nesting birds is present, but no active nests have been observed to date. A pre-construction clearance survey for burrowing owl and nesting birds is recommended.

**Survey Dates:**

February 26, March 19, April 7, 2019

**Interim Report Date:**

April 2019

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## **SUMMARY**

A development of 16 homes (TTM 20226) is proposed on  $\pm 4.52$  acres that are currently occupied by a residence and plant nursery in the City of Loma Linda, San Bernardino County, California. An offsite impact area of  $\pm 0.92$  acre is located to the east of the site. L&L conducted a general biological survey and focused burrowing owl survey of the onsite and offsite area totaling  $\pm 5.44$  acres.

The survey area consists of a house, garage, and plant nursery with vacant land within the western portion of the site and a disturbed open area to the east. The project site supports disturbed weedy vegetation with scattered non-native trees.

The general biological survey detected no state or federally listed or special status plant or wildlife species in the survey area. Potentially suitable habitat for burrowing owl is present, but a focused survey for burrowing owl was negative. Suitable habitat for nesting birds is present, but no active nests were observed.

Although no burrowing owl or burrowing owl sign was observed on the subject property during the focused survey, a preconstruction clearance survey (valid for 30 days) is recommended due to the presence of potentially suitable habitat and burrows.

Trees, vegetation, open ground, and structures suitable for bird nesting are present within and around the site. A single red-tail hawk was observed perched on a power pole, but no active raptor or songbird nests have been observed onsite to date. A pre-construction clearance survey for nesting birds is recommended if initial vegetation removal and ground disturbance will occur during the nesting season (January 1 to September 15). The clearance survey should be conducted by a qualified biologist no more than three (3) days prior to vegetation clearing or ground disturbing activities. If active nests are located during preconstruction surveys, avoidance buffers should be implemented to minimize impacts to nesting birds.

## **1.0) INTRODUCTION**

The following report has been prepared for Land Engineering Consultants, Inc. by L&L Environmental, Inc. (L&L). It describes the TTM 20226 project site and the biological resources observed. The TTM 20226 survey area consists of APNs 0293-032-30-0000, 0293-041-51-0000, and portions of 0293-071-01-0000, 0293-101-02-0000, and 0293-071-18-0000 located at the east end of First Street in the City of Loma Linda. Total surveyed area includes the project site and the offsite impact area to the east and is approximately 5.44 acres.

L&L's assessment consisted of (1) a records search for listed and special status species and sensitive habitats in the vicinity, (2) a review of aerial images and topographic maps with field visits to verify and document current site conditions and habitat suitability for common and special status biological species, and (3) a protocol breeding season burrowing owl survey.

### **1.1) Project Location**

The survey area discussed in this report is located at the eastern terminus of First Street in the City of Loma Linda (Figure 1). The survey area is located within the San Bernardino Meridian-baseline in Sections 31 and 32 of Township 1 South, Range 3 West in San Bernardino County, California (Figure 2). This location is shown on the Redlands, California 7.5-minute U. S. Geological Survey (USGS) quadrangle.

The survey area is located between First Street on the north (with housing and channelized San Timoteo Wash beyond), railroad right-of-way and housing on the south and west, and disturbed open space and San Timoteo Wash on the east (Figure 3).

### **1.2) Project Description**

A Site Plan, dated November 19, 2018, prepared for TTM 20226 consists of 16 housing parcels, access roads, and a flood control/water quality basin. All existing structures on the site will be removed (Figure 4).



**L&L Environmental, Inc.**

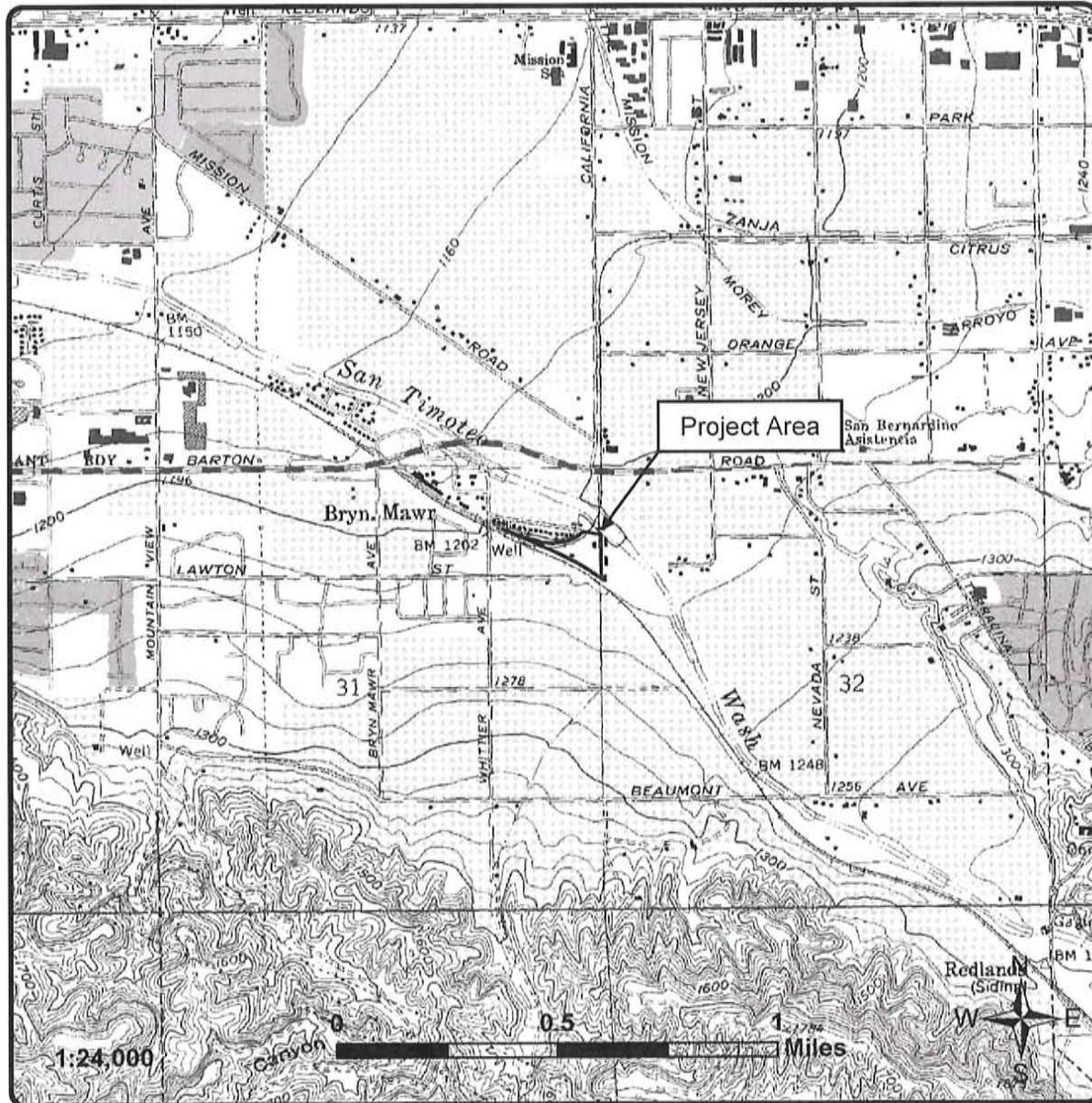
BIOLOGICAL AND CULTURAL  
INVESTIGATIONS AND MONITORING

LECI-19-690  
April 2019

**Figure 1**

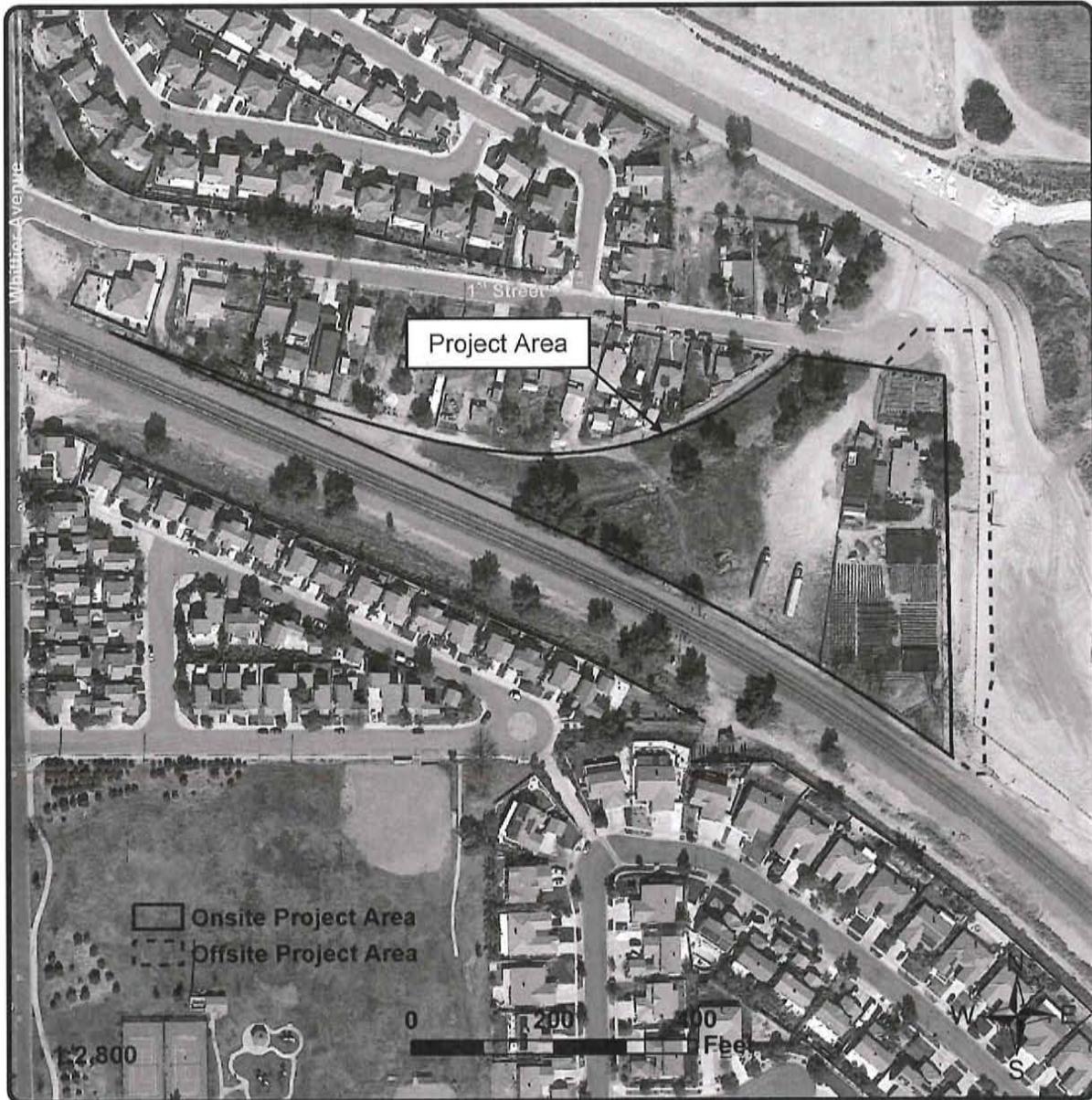
**Project Vicinity Map**

TTM 20226, City of Loma Linda  
County of San Bernardino, California



**L&L Environmental, Inc.**  
  
BIOLOGICAL AND CULTURAL  
INVESTIGATIONS AND MONITORING  
  
LECI-19-690  
April 2019

**Figure 2**  
  
**Project Location Map**  
(USGS Redlands [1988] quadrangle,  
Section 31, Township 1 South, Range 3 West)  
  
TTM 20226, City of Loma Linda  
County of San Bernardino, California



**L&L Environmental, Inc.**

BIOLOGICAL AND CULTURAL  
INVESTIGATIONS AND MONITORING

LECI-19-690  
April 2019

**Figure 3**

**Aerial Photograph**

(Aerial obtained from Google Earth, February 2018)

TTM 20226, City of Loma Linda  
County of San Bernardino, California



## 2.0) METHODOLOGY

### 2.1) Literature Review

Preliminary investigations included a review of information obtained from literature searches; examination of aerial photographs; and database searches, including California Natural Diversity Database (CNDDDB) records (CDFW 2019) for the vicinity. Current literature was reviewed to identify local occurrences and habitat requirements of special status species and sensitive vegetation communities occurring in the region.

The following reference works are utilized in the field and later during report preparation. Plant community designations are based primarily on *A Manual of California Vegetation* (Sawyer et al. 2009). Latin names of plants follow the *Jepson Manual* (Hickman 1993) with updates from the online Jepson eFlora. Latin names of animals follow *A Field Guide to Western Reptiles and Amphibians* (Stebbins 1985), *California Mammals* (Jameson and Peeters 1988), *Checklist of North American Birds* (American Ornithologists' Union 1983, 1989), and *A Field Guide to the Insects* (Borror and White 1970), with updates from academic sources.

### 2.2) General Biological Field Methods

L&L field biologist Guy Bruyey visited the project site to describe vegetation and habitat, evaluate probabilities that special status animals and plants might occur within the project site, and conduct a protocol survey for burrowing owl (Table 1). A total of 5.25 person-hours have been spent onsite to date. The site was surveyed by conducting a series of transects across the subject property where possible, stopping periodically for observations and notations. Meandering transects were conducted in areas where obstacles prevented straight transects. Field work was conducted using checklists of biological information developed via record searches. A general habitat map and field notes were completed at the time of the survey. Digital photographs were taken to record the condition of the site during the present survey.

All habitat types within the survey area were visited on foot. This project site did not include areas that were inaccessible based on terrain or dense vegetation; however, debris and parked equipment/vehicles were present. All species observed were recorded.

### 2.3) Focused Burrowing Owl Field Methods

The project site and a 500-foot buffer were evaluated for the presence of burrowing owl habitat. Once potentially suitable habitat was identified, a focused burrowing owl survey was initiated

using transects onsite and transects and/or binoculars as needed offsite to allow for visual coverage and habitat identification. This survey was conducted in accordance with the latest CDFW protocol (CDFG 2012).

The protocol requires four (4) survey visits with at least one site visit between February 15 and April 15 and a minimum of three survey visits, at least three weeks apart, between April 15 and July 15, with at least one visit after June 15.

Protocol guidelines specify that surveys should be conducted when owls are most likely to be visible outside their burrows. Surveys should not be conducted during inclement weather. Because burrowing owl is considered mostly crepuscular in its activities, these guidelines suggest that surveys be conducted between morning civil twilight and 10:00 AM and/or two hours before sunset until evening civil twilight.

Surveys were conducted over the entire site and buffer where potential habitat is present (Figure 5). Surveys were performed between February 26 and April 7, 2019 (Table 1). This interim report is being produced prior to completion of the survey. The report will be finalized when planned surveys are completed.

Table 1. Burrowing owl and general biological survey dates and conditions (to date).

Date	Time	Person Hours	Temp ° F	Wind mph	Cloud Cover	Biologist
02/26/2019	1430-1545	1.25	65-68	2-6	Mostly Cloudy	Bruyea
03/19/2019	0800-1000	2	67-73	0-1	Sunny/Clear	Bruyea
04/07/2019	1300-1500	2	83-88	1-5	Sunny/Clear	Bruyea



**L&L Environmental, Inc.**

*BIOLOGICAL AND CULTURAL  
INVESTIGATIONS AND MONITORING*

*LECI-19-690  
April 2019*

**Figure 5**

**Burrowing Owl Survey Area**

*(Aerial obtained from Google Earth, February 2018)*

*TTM 20226, City of Loma Linda  
County of San Bernardino, California*

### **3.0) RESULTS**

The project site is located in a Biotic Resources Overlay area for burrowing owl habitat (Figure 6). See Appendix C for a summary of the County General Plan Biotic Resources Overlays.

#### **3.1) Soils and Topography**

Soils data for the survey area were obtained from the U. S. Department of Agriculture, Natural Resource Conservation Service and Soil Survey Geographic (SSURGO) Database. The survey area is a mixture of San Emigdio gravelly sandy loam (SbC) and fine sandy loam (ScC), 2-9% slopes (Figure 6).

San Timoteo Wash runs along the east and north sides of the site. The wash is channelized on the north. Flood control works have likely kept flows from entering the site in recent years, but historic flooding may have transported and deposited sediment onsite.

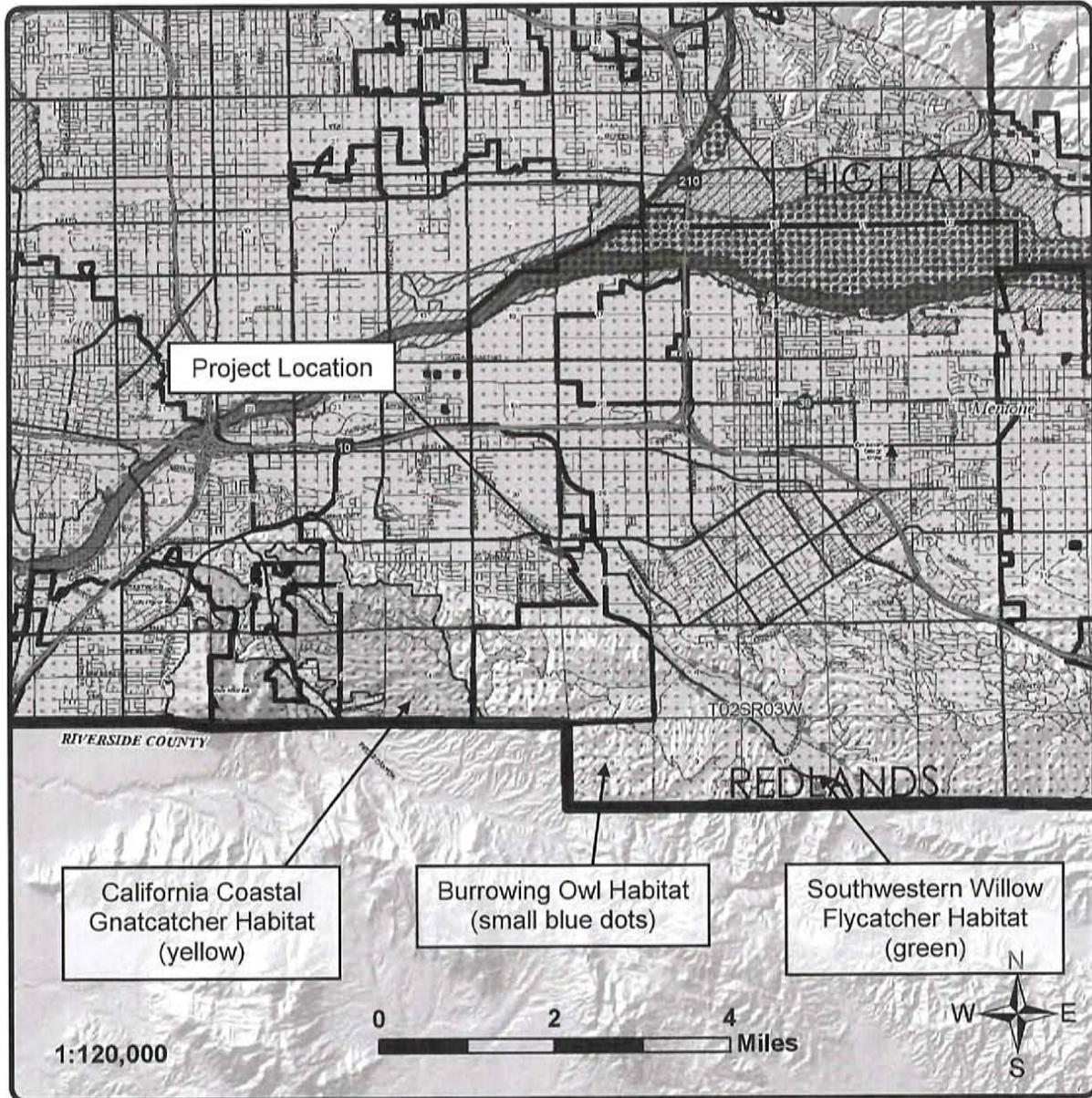
The survey area is relatively flat, with a slight slope that drops toward the north. Soils observed within the developed portion of the site are compacted or covered with imported gravel. The undeveloped portion of the site has compacted soils in areas where vehicles/equipment have been driven, parked, or stored.

The survey area has a combined vertical relief of roughly 16 feet, with elevation ranging from approximately 1,204 feet above mean sea level (AMSL) at the north-central portion of the site to 1,220 feet AMSL at the southeastern corner.

#### **3.2) Vegetation and Setting**

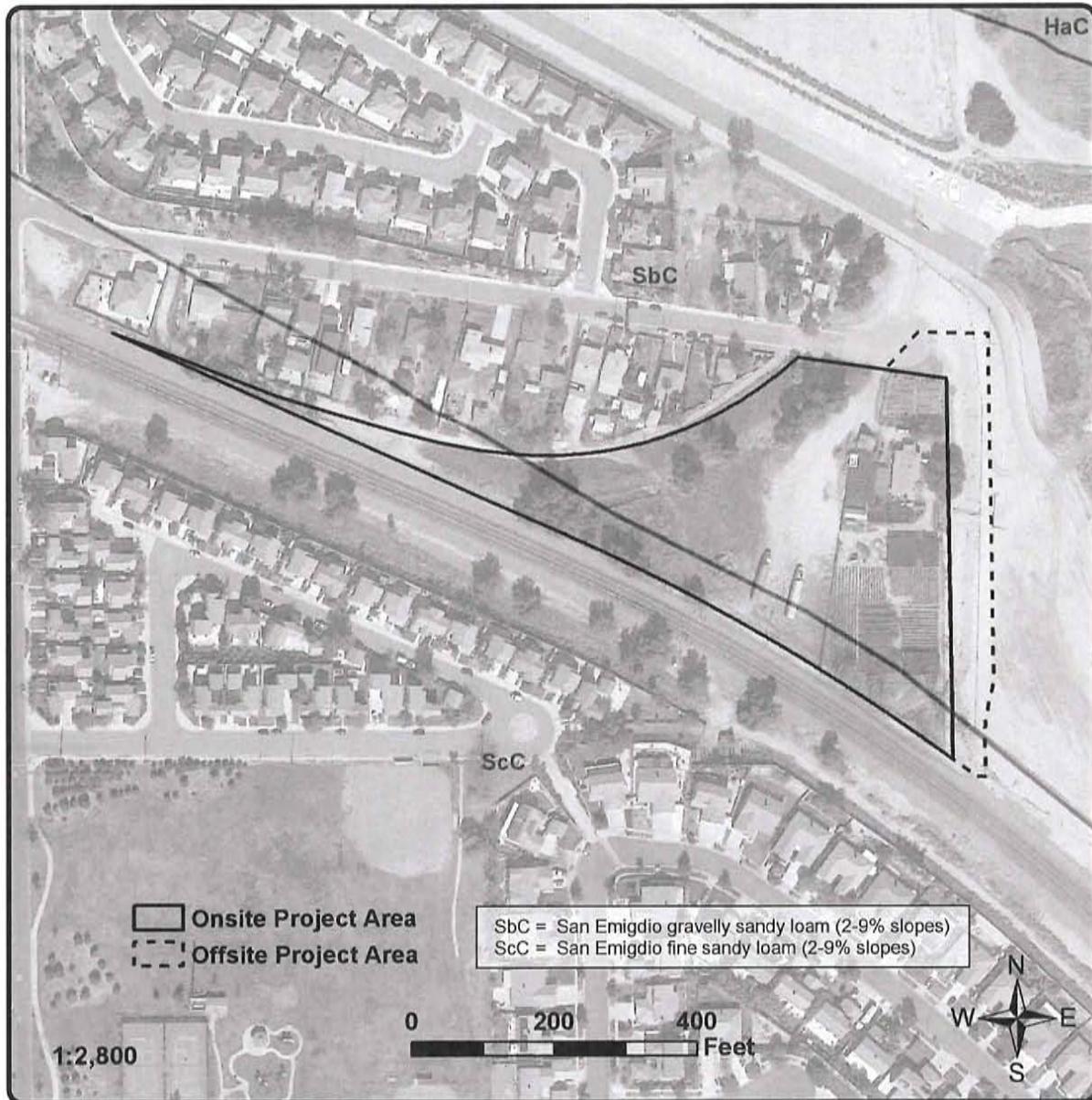
The site is located in a mixed high/low density residential area. Most of the site is currently occupied by a residence and small plant nursery. The site is entirely disturbed or developed and remaining vegetation is mainly non-native grasses and other ruderal species with several trees, which are mostly non-native. The habitat can be identified as disturbed/developed/ruderal. No undisturbed native habitat is present onsite.

A total of 25 plant species have been observed and identified during surveys to date. A list of observed plant species is included in Appendix A. No state or federally listed or special status plants were observed during surveys. Ornamental potted plants associated with the residence and nursery are not included in this discussion or on the plant list.



**L&L Environmental, Inc.**  
*BIOLOGICAL AND CULTURAL  
INVESTIGATIONS AND MONITORING*  
  
LECI-19-690  
April 2019

**Figure 6**  
**Biotic Resources Overlay**  
(Obtained from San Bernardino County, 12/4/2012)  
  
TTM 20226, City of Loma Linda  
County of San Bernardino, California



**L&L Environmental, Inc.**

BIOLOGICAL AND CULTURAL  
INVESTIGATIONS AND MONITORING

LECI-19-690  
April 2019

**Figure 7**

**Soils Map**

(Aerial obtained from Google Earth, February 2018,  
USDA Nat. Res. Cons. Serv. SSURGO Data)

TTM 20226, City of Loma Linda  
County of San Bernardino, California

### 3.3) Wildlife

A total of 17 wildlife species have been observed and identified during surveys to date. No federal or state listed or special status species have been observed. A list of all observed species is included in Appendix A.

#### 3.3.1) Burrowing Owl

Burrowing owl is a small ground-dwelling owl found in open dry grassland, desert, or shrubland areas and in uncultivated agricultural areas, rangelands, and other open areas with low-growing vegetation. It is a California Department of Fish and Wildlife (CDFW) Species of Special Concern and is protected under the federal Migratory Bird Treaty Act and California Fish and Game Code.

It ranges throughout the western U.S., Canada, and Mexico, but is increasingly uncommon in southern California. It is a small (approximately 9 to 11 inches in height), pale brown owl with white-colored "eyebrows" and throat, yellow eyes, a short stubby tail, and long legs. Males are generally larger and more lightly colored than females. It is the most diurnal of owl species, but is considered mostly crepuscular (active around sunrise and sunset). Arthropods (mainly beetles and grasshoppers) make up a large portion of the diet, especially during the breeding season. This owl will also eat small mammals (primarily mice, gophers, and ground squirrels), lizards, amphibians, and small birds.

Burrows are an essential element of burrowing owl habitat. Although capable of excavating its own burrows in soft soils, the burrowing owl typically inhabits abandoned burrows of small mammals, such as ground squirrels, pocket gophers, and badgers. It has also been associated with man-made structures such as cement culverts, debris piles, and other artificial burrows.

The closest CNDDDB records are located approximately four (4) miles north and are from 2006 (CDFW 2019). More recent records are included in the ebird.com database from around the San Bernardino Airport and along the Santa Ana River; however, no observations are recorded for any of San Timoteo Wash (Ebird 2019).

Portions of the site with heavily compressed soils and gravel have low probability of being utilized by this species. Less disturbed weedy area in the southern portion of the site (along the railroad tracks) contain ground squirrel burrows, as does the flood control area east of the site. Ground squirrel burrows, dirt and rock debris piles, artificially created berms, and other potential

burrowing owl burrow locations were carefully inspected during each site visit for signs of owl activity. No sign of burrowing owl was observed at or adjacent to any small mammal burrows or potential manmade burrows/holes. Surveys to date have not located any burrowing owl or owl sign in the survey area.

### **3.3.2) Nesting Birds**

Trees, vegetation, open ground, and structures suitable for bird nesting are present within and around the site, including several large non-native trees such as Peruvian pepper, eucalyptus, Mexican fan palm, and jacaranda. A single red-tailed hawk (*Buteo jamaicensis*) has been observed onsite (perched on a power pole), but no active raptor or songbird nests have been observed onsite to date.

#### **4.0) CONCLUSIONS AND RECOMMENDATIONS**

The general biological survey detected no state or federally listed or special status plant or wildlife species in the survey area.

No burrowing owl or burrowing owl sign was observed on the site during the focused survey to date, but potentially suitable habitat is present. A preconstruction clearance survey (valid for 30 days) is recommended prior to vegetation removal or ground disturbance.

Trees, vegetation, open ground, and structures suitable for bird nesting are present within and around the site, but no active raptor or songbird nests have been observed onsite to date. A pre-construction clearance survey for nesting birds is recommended if initial vegetation removal and ground disturbance will occur during the nesting season (January 1 to September 15). The clearance survey should be conducted by a qualified biologist no more than three (3) days prior to vegetation clearing or ground disturbing activities. If active nests are located during preconstruction surveys, avoidance buffers should be implemented to minimize impacts to nesting birds.

## **5.0) REFERENCES**

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**APPENDIX A: SPECIES OBSERVED**

<b>Scientific Name</b>	<b>Common Name</b>
<b>VASCULAR PLANTS</b>	
<b>DICOTYLEDONS</b>	
<b>Eudicots and Magnoliids</b>	
<b>ADOXACEAE</b>	<b>MUSKROOT FAMILY</b>
<i>Sambucus nigra ssp. cerulea</i> ( <i>S. mexicana</i> )	Mexican elderberry, blue elderberry
<b>ANACARDIACEAE</b>	<b>SUMAC or CASHEW FAMILY</b>
* <i>Schinus molle</i>	Peruvian pepper tree
<b>ASTERACEAE</b>	<b>ASTER FAMILY</b>
<i>Encelia farinosa</i>	Brittlebush
<i>Helianthus annuus</i>	Western sunflower
<i>Heterotheca grandiflora</i>	Telegraph weed
* <i>Lactuca serriola</i>	Prickly lettuce
* <i>Sonchus oleraceus</i>	Common sow thistle
<b>BORAGINACEAE</b>	<b>BORAGE OR WATERLEAF FAMILY</b>
<i>Amsinckia intermedia</i> ( <i>A. menziesii</i> var. <i>intermedia</i> )	Large flower rancher's fiddleneck
<b>BRASSICACEAE</b>	<b>MUSTARD FAMILY</b>
* <i>Hirschfeldia incana</i> ( <i>Brassica geniculata</i> )	Shortpod mustard
* <i>Sisymbrium irio</i>	London rocket
<b>CHENOPODIACEAE</b>	<b>GOOSEFOOT FAMILY</b>
* <i>Salsola tragus</i>	Russian thistle
<b>FABACEAE</b>	<b>LEGUME FAMILY, PEA FAMILY</b>
* <i>Medicago polymorpha</i>	California burclover
* <i>Melilotus officinalis</i>	Yellow sweet clover
<b>GERANIACEAE</b>	<b>GERANIUM FAMILY</b>
* <i>Erodium cicutarium</i>	Redstem filaree
<b>MALVACEAE</b>	<b>MALLOW FAMILY</b>
* <i>Malva parviflora</i>	Cheeseweed
<b>MYRTACEAE</b>	<b>MYRTLE FAMILY, EUCALYPTUS FAMILY</b>
* <i>Eucalyptus species</i>	Ornamental eucalyptus, gumtree
<b>SOLANACEAE</b>	<b>NIGHTSHADE FAMILY</b>
* <i>Nicotiana glauca</i>	Tree tobacco

ZYGOPHYLLACEAE

\* *Tribulus terrestris*

CALTROP FAMILY

Puncture vine

MONOCOTYLEDONS

ARECACEAE

\* *Washingtonia robusta*

PALM FAMILY

Mexican fan palm, ornamental fan palm

POACEAE

\* *Arundo donax*

\* *Bromus diandrus* (*B. rigidus*)

\* *Bromus madritensis* ssp. *rubens*  
(*B. rubens*)

\* *Digitaria sanguinalis*

\* *Hordeum murinum*

\* *Schismus barbatus*

GRASS FAMILY

Giant reed

Ripgut brome

Red brome

Hairy crabgrass

Wall barley, hare barley

Mediterranean grass

**Scientific Name**

**Common Name**

VERTEBRATES

**Reptiles**

Colubridae

*Masticophis (Coluber) flagellum*

Colubrid Snakes

Coachwhip

Iguanidae

*Uta stansburiana*

Iguanid Lizards

Side-blotched lizard

**Birds**

Accipitridae

*Buteo jamaicensis*

Hawks, Eagles, and Harriers

Red-tailed hawk

Columbidae

*Zenaidura macroura*

Pigeons and Doves

Mourning dove

Corvidae

*Corvus corax*

Crows and Jays

Common raven

Fringillidae

*Spinus (Carduelis) psaltria*

*Haemorhous (Carpodacus) mexicanus*

Finches

Lesser goldfinch

House finch

Mimidae

*Mimus polyglottos polyglottos*

Mockingbirds

Northern mockingbird

Passerellidae

*Melospiza crissalis*

New World Sparrows

California towhee

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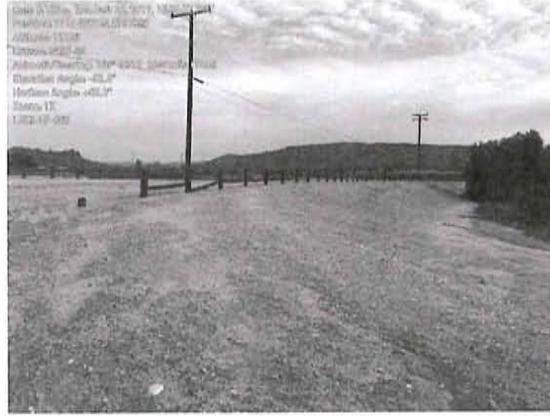
<i>Zonotrichia leucophrys</i>	White-crowned sparrow
Passeridae	Old World Sparrows
* <i>Passer domesticus</i>	House sparrow
Trochilidae	Hummingbirds
<i>Calypte anna</i>	Anna's hummingbird
Tyrannidae	Tyrant Flycatchers
<i>Sayornis nigricans</i>	Black phoebe
<i>Tyrannus verticalis</i>	Western kingbird
<b>Mammals</b>	
Geomyidae	Pocket Gophers
<i>Thomomys bottae</i>	Botta's pocket gopher (sign)
Leporidae	Rabbits
<i>Sylvilagus audubonii</i>	Audubon's cottontail
Sciuridae	Squirrels
<i>Spermophilus beecheyi</i>	California ground squirrel

### APPENDIX B: SITE PHOTOS





(208)



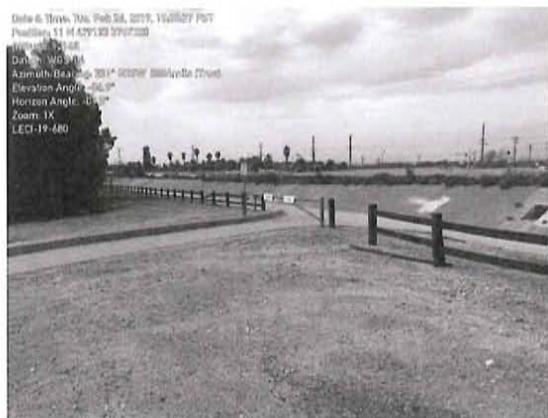
(212)



(210)



(213)



(211)



(417)



(422)



(429)



(426)

## **APPENDIX C: REGULATORY ENVIRONMENT**

## **Federal Endangered Species Act**

By law, it is a requirement of the federal Endangered Species Act (ESA), 1973 (as amended) in section 7(a)(2) that federal agencies insure that any action authorized, funded, or carried out by a federal agency is not likely to jeopardize the continued existence of any endangered species or threatened species, or result in the destruction or adverse modification of critical habitat. In order to meet compliance with this requirement, the federal agency must conduct a Biological Assessment (BA), in which effects to listed species are analyzed and disclosed in the form of an "effects determination."

Section 7 requires federal agencies to consult with the U. S. Fish and Wildlife Service (USFWS) should it be determined that their actions may affect federally listed threatened or endangered species. Section 9 of FESA prohibits "take" (e.g., harm, harassment, pursuit, injury, kill) of federally listed wildlife. "Harm" is further defined to include habitat modification or degradation where it kills or injures wildlife by impairing essential behavioral patterns such including breeding, feeding, or sheltering. Take incidental to otherwise lawful activities can be authorized under Section 7 of FESA.

Procedures for obtaining a permit for incidental take are identified under Section 7 of FESA for federal properties or where federal actions are involved, and are identified under Section 10 of FESA for non-federal actions. During the Section 7 process, measures to avoid and minimize project effects to listed species and their habitat will be identified and incorporated into a biological opinion (written by the USFWS) that includes an incidental take by the federal agency and applicant.

## **California Endangered Species Act**

California Endangered Species Act (CESA) definitions of endangered and threatened species parallel those defined in the FESA. The CESA defines an endangered species as "... a native species or subspecies of a bird, mammal, fish, amphibian, reptile or plant which is in serious danger of becoming extinct throughout all, or a significant portion, of its range due to one or more causes including loss of habitat, change in habitat, over exploitation, predation, competition or disease." Endangered species are in serious danger of becoming extinct and threatened species are likely to become endangered species in the foreseeable future (according to Sections 2062 and 2067, respectively, of the California Fish and Game Code). Candidate species are those under formal review by the CDFW for listing as endangered or

threatened (Section 2067). Prior to being considered for protected status, the CDFW designates a species as being of special concern. Species of Special Concern are wildlife species for which the CDFW has information indicating population decline. Plant species of concern are designated by California Rare Plant Ranks, described below.

### **California Environmental Quality Act**

The California Environmental Quality Act (CEQA) and CEQA Guidelines (§ 15000 et. seq.) require identification of environmental effects from discretionary projects. Significant effects are to be mitigated by avoidance, minimization, rectification, or compensation whenever possible.

Effects to all state and federal listed species are considered significant under CEQA. In addition to formally listed species, CEQA considers effects to species that are demonstrably endangered or rare as important or significant. These definitions can include state designated species of special concern, federal candidate and proposed species, CNDDDB tracked species, and California Native Plant Society 1B and 2 plants.

Appendix G of the CEQA Guidelines specifically addresses biological resources and encompasses a broad range of resources to be considered.

### **Migratory Bird Treaty Act**

The Migratory Bird Treaty Act (MBTA) of 1918 (16 USC 703-711) is an international treaty that makes it unlawful to take, possess, buy, sell, purchase, or barter any migratory bird listed in 50 CFR Part 10, including feathers or other parts, nests, eggs, or products, except as allowed by implementing regulations (50 CFR 21). Executive Order 13186 ensures that environmental analyses of federal actions required by the NEPA or other established environmental review processes evaluate the effects of actions on migratory birds, with emphasis on species of concern. Disturbance that causes nest abandonment and/or loss of reproductive effort (e.g., killing or abandonment of eggs or young) or loss of habitat upon which the birds depend could be considered “take” and constitute a violation of the MBTA.

### **California Fish and Game Code, Sections 3503 and 3513**

California Fish and Game Code Section 3503 prohibits take, possession, or needless destruction of bird nests or eggs except as otherwise provided by the Code; Section 3503.5 prohibits take or possession of birds of prey or their eggs except as otherwise provided by the

Code; and Section 3513 provides for the adoption of the provisions of the federal Migratory Bird Treaty Act, described above.

### **San Bernardino County General Plan**

The County of San Bernardino General Plan Conservation Element includes relevant goals and policies that address biological resources:

**GOAL CO 2.** The County will maintain and enhance biological diversity and healthy ecosystems throughout the County.

#### Policies:

CO 2.3: In addition to conditions of approval that may be required for specific future development proposals, the County shall establish long-term comprehensive plans for the County's role in the protection of native species because preservation and conservation of biological resources are statewide, regional, and local issues that directly affect development rights. The conditions of approval of any land use application approved with the BR (biotic resources) overlay district shall incorporate the mitigation measures identified in the report required by Section 82.13.030 (Application Requirements), to protect and preserve the habitats of the identified plants and/or animals.

CO 2.4: All discretionary approvals requiring mitigation measures for impacts to biological resources will include the condition that the mitigation measures be monitored and modified, if necessary, unless a finding is made that such monitoring is not feasible.

### **Biotic Resource Overlays**

The San Bernardino County Development Code implements the goals and policies of the General Plan by regulating land uses within the unincorporated areas of the County. Overlay maps depict areas subject to various county policies. The Biotic Resources Overlay implements General Plan policies regarding the protection and conservation of beneficial rare and endangered plant and animal resources and their habitats.

For projects within the Biotic Resources Overlay areas, Chapter 82.11 and 82.19 of the Development Code require that for proposed new land uses or increases of existing land use by more than 25 percent of disturbed area, the land use application shall include a biological resources report, along with mitigation measures to reduce or eliminate impacts to the identified

resources. The Development Code also states that the County's Conditions of Approval for the project shall incorporate the mitigation measures from the biological report.

**City of Loma Linda Municipal Code: Trees**

Title 17 Zoning

Chapter 17.74 Tree Placement, Landscape Material, and Tree Removal

17.74.070 Permit required.

To ensure proper street tree selection and protection of the urban forest, no person shall excavate within the drip line or ten feet of a tree (whichever is greater), or install, replace, or alter any tree designated as a landmark (on private property with owner's consent) or any tree located within city parkways, (street rights-of-way), or street tree easements, without first obtaining a permit as specified in Section 17.74.080 — 17.74.100. (Ord. 468 § 1, 1992).

**A PHASE I CULTURAL RESOURCES INVESTIGATION:  
TENTATIVE TRACT NO. 20226, APNs 0293-032-30  
AND 0293-041-51, APPROXIMATELY 4.5+  
ACRES IN THE CITY OF LOMA LINDA,  
SAN BERNARDINO COUNTY,  
CALIFORNIA**

**Prepared for:**

**LILBURN CORPORATION  
Attn: Cheryl Tubbs/Nalatie Patty  
1905 Business Center Drive  
San Bernardino, California 92408**

**Prepared by:**

**McKENNA et al.  
6008 Friends Avenue  
Whittier, California 90601-3724  
(562) 696-3852  
[jeanette.mckennaetal@gmail.com](mailto:jeanette.mckennaetal@gmail.com)**

[Click here for Cultural Resources Report](#)

*Please note file is large and may take time to upload*

**Author and Principal Investigator: Jeanette A. McKenna, MA/RPA/HonDL**

**Job 08-19-08-2019  
September 3, 2019**

**ATTACHMENT - F**

## Planning Commission

Regular Meeting of September 18, 2019

A regular meeting of the Planning Commission was called to order by Chair Nichols at 7:00PM, Wednesday, September 18, 2019 in the City Council Chambers, 25541 Barton Road, Loma Linda, California.

Commissioners Present: John Nichols (Chairman)  
Ryan Gallant (Vice Chairman)  
Jay Nelson  
Doree Morgan  
Larry Karpenko

Staff Present: Konrad Bolowich, Assistant City Manager  
Nataly Alvizar, Administrative Specialist II  
Angela Rubalcava, Administrative Specialist I

Applicant: Dan Haskins, Land Engineering Consultant, Inc.

Chairman Nichols led the Pledge of Allegiance. No items were added.

### **ITEMS TO BE DELETED OR ADDED**

No items added or deleted.

### **ORAL REPORTS/PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

Resident Fred Ramos stated there was supposed to be a meeting with city officials and the applicant of the TTM project, but he said the scheduled meetings were cancelled by the property owner.

### **PUBLIC HEARING ITEMS**

Tentative Tract Map Application No. P18-164 for Tract Map 20226 and Variance Request No. P18-163.

ACM Bolowich, presented staff report into evidence.

ACM Bolowich clarified that only emergency vehicles will have access to the alley way at the end of the new cul-de-sac.

Commissioner Morgan requested more information about State Housing Requirements.

ACM Bolowich responded that the future development of the homes on these 16-lots comply with all city development standards and additionally conform to the State requirements to create more housing. These homes are not exclusive for veterans or low income families.

Chairman Nichols opened the floor for comments from the public.

Dan Haskins, Land Engineering Consultant thanked the staff and the Commission for their time. He shared that the owner contracted an independent consultant for the preparation of a Cultural Resources Report. He added that the owner is agreeable to the report's findings and all of staff's recommendations/conditions.

Commissioner Gallant asked what safety measures will be in place in the event of a train derailment.

Dan Haskins, Land Engineering Consultant, replied that normally in the transfer of property there is disclosure informing the buyer the proximity to the rail road. Furthermore the owner will adhere to all city standards and setbacks. Additionally, the applicant has proposed a variance request to construct an 8foot high-wall instead of a 6-foot wall to help serve as a sound barrier.

Discussion ensued regarding flood control.

Dan Haskins, Land Engineering Consultant stated the alley way would be paved in its entirety

Resident Fred Ramos commented that he is a Native American and is familiar with the Bryn Mawr area. He proceeded to point out where he suspected there are two burial sites. He expressed his concern with the safety of the future residents with regards to the train. He again restated that there was supposed to be a meeting with city officials and the property owner to discuss the history of the area and the scheduled meetings were cancelled by the owner. He stated he paved the alley way out of pocket. Proceeded to share more history of the area further and welcomed anyone to discuss the history of the area with him.

Staff clarified that a meeting and site visit did take place, which included members of the San Manuel Band of Mission Indians. In addition, the expert archeologist, Ms. Jeanette McKenna, also visited the site. The submitted Cultural Study did not identify any burial sites or cultural resources of significance.

Discussion ensued about air quality and other potential impacts.

Chairman Nichols closed public hearing.

Commissioner Karpenko commented that he is glad the City is doing their part in meeting the state's requirements and guidelines regarding housing.

Motion by Morgan seconded by Nelson and carried to **DETERMINE** the application is exempt from the California Environmental Quality Act (CEQA) and direct staff to file the CEQA Notice of Exemption, and; **APPROVE** Tentative Tract Map Application No. P18-164 and Variance Request No. P18-163 to allow the demolition of an existing residence and entitlement of a 16 lot single-family residential subdivision and one lettered lot ("A") for open space, drainage and landscape purposes on 4.52 acres within Tract Map No. 20226; and, to allow the construction of an 8-foot sound wall, exceeding the 6-foot maximum allowance in height, based on the Findings contained in the Staff Report and subject to the Conditions of Approval

**APPROVAL OF MINUTES** - Meeting of August 7, 2019

Motion by Morgan, seconded by Gallant, and unanimously carried to approve the minutes from August 7, 2019 as presented.

**NEW BUSINESS**

Special Presentation and voting of the public art documents for the signs in the public right-of-way, to be installed by Loma Linda University Health - MSP 17-086 approved by City Council on December 12, 2017.

Chairman Nichols recused himself due to conflict of interest.

Vice-chair Gallant proceeded to conduct the meeting.

Planning Commission voted and selected their favorite public art work.

**PLANNING COMMISSIONERS' REPORTS/COMMENTS**

Commissioner Karpenko asked about the equipment on Beaumont Ave displaying "Drive Safely".

ACM Bolowich replied that this is a license plate reader. The reader is not turned on as it requires City Council approval.

**REPORTS BY COMMUNITY DEVELOPMENT DIRECTOR**

None

**ADJOURNMENT** – Chair Nichols adjourned meeting at 8:50 PM.

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Nataly Alvizar  
Administrative Specialist II



# City of Loma Linda Official Report

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Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: October 8, 2019  
TO: City Council  
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
--

## **RECOMMENDATION**

It is recommended that the City Council approve the attached list of demands for payment.

vchlist  
09/18/2019 11:01:13AM

Voucher List  
CITY OF LOMA LINDA  
09-24-2019

Page: 1

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
448576	9/9/2019	000454 ICMA RETIREMENT CORP	2019090900448576		ICMA CONTRIBUTIONS-08/18-08/31/201	27,279.55
					Total :	27,279.55
629442	9/5/2019	001280 CARRY HOWARD	REQUEST		FLEX MEDICAL REIMBURSEMENT-2019	10.00
					Total :	10.00
629443	9/5/2019	005502 FRONTIER COMMUNICATIONS	909-799-1480-0723085		PHONE SERVICE	117.41
					Total :	117.41
629444	9/5/2019	001154 VISION SERVICE PLAN - CA	807345614		VISION INSURANCE PREMIUM-SEPT 20	1,154.13
					Total :	1,154.13
629445	9/5/2019	002888 DELTA DENTAL INSURANCE CO	BE003534009		DENTAL INSURANCE PREMIUM-SEPT 2	1,169.16
					Total :	1,169.16
629446	9/5/2019	001118 DELTA DENTAL OF CALIFORNIA, CLIENT SER\	BE003532702		DENTAL INSURANCE PREMIUM-SEPT 2	2,857.49
					Total :	2,857.49
629447	9/10/2019	005455 SOFTWARE ONE	US-SCO-771177-	P-0000015268	MICROSOFT CONTRACT RENEWAL	27,967.99
					Total :	27,967.99
629448	9/10/2019	003091 ANDERSON WAY OWNERS ASSOC	HOA DUES	P-0000016114	ANNUAL ASSOC FEES -RESERVOIRS C	600.00
					Total :	600.00
629449	9/10/2019	004787 SORIANO, SALVADOR M.	REQUEST		DONATION FOR DJ SERVICE-9/14/2019	100.00
					Total :	100.00
629450	9/10/2019	005917 JOSE E. MINCHEZ	REQUEST		DEPENDENT CARE REIMBURSEMENT-	400.00
					Total :	400.00
629451	9/10/2019	000865 SN BERNARDINO CO SHERIFF DEPT	18513	P-0000015954	APR-JUN 2019 OVERTIME CHARGES-P	5,314.71
					Total :	5,314.71
629452	9/10/2019	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	37658-37662		PROFESSIONAL/LEGAL SERVICES	2,942.70
					Total :	2,942.70
629453	9/10/2019	006083 SAGEMONT-RICHARSON, LLC, TOWNEPLACE 2018-2019 TOT RETURN			TRANSIENT OCCUPANCY TAX-HOTEL I	84,214.58

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629453	9/10/2019	006083	006083 SAGEMONT-RICHARSON, LLC, TOWNEP (Continued)			Total : 84,214.58
629454	9/10/2019	000026	VERIZON WIRELESS	9837054182	WIRELESS PHONE SERVICE	2,515.75
						Total : 2,515.75
629455	9/10/2019	003628	U.S. BANK CORPORATE PYMNT SYS	4246-0445-5565-0021	CALCARD PURCHASES	12,348.21
						Total : 12,348.21
629456	9/10/2019	001245	SO CALIF EDISON	STMTS-2	ELECTRICITY SERVICE	58.80
						Total : 58.80
629457	9/10/2019	001245	SO CALIF EDISON	STMTS-3	ELECTRICITY SERVICE	1,796.47
						Total : 1,796.47
629458	9/10/2019	001245	SO CALIF EDISON	STMTS-8	ELECTRICITY SERVICE	383.30
						Total : 383.30
629459	9/10/2019	001245	SO CALIF EDISON	STMTS (8)	ELECTRICITY SERVICE	262.93
						Total : 262.93
629460	9/12/2019	003139	JULIA LOEFFERT	REQUEST	FLEX MEDICAL REIMBURSEMENT-2019	44.02
						Total : 44.02
629461	9/12/2019	000840	CITY OF SAN BERNARDINO	92661-76164	P-0000015791 WATER PURCHASES	548.45
						Total : 548.45
629462	9/12/2019	001261	THE GAS COMPANY	4 STMTS	GAS SERVICE	196.77
						Total : 196.77
629463	9/12/2019	000026	VERIZON WIRELESS	9837054183	S.C.A.D.A. DATA CARD LAP TOP	38.01
						Total : 38.01
629464	9/12/2019	005502	FRONTIER COMMUNICATIONS	3 STMTS	PHONE SERVICE	76.88
						Total : 76.88
629465	9/12/2019	005502	FRONTIER COMMUNICATIONS	909-799-8149-1108075	PHONE SERVICE	192.56
						Total : 192.56

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629466	9/12/2019	001245 SO CALIF EDISON	STMTS-13		ELECTRICITY SERVICE	6,869.84
					Total :	6,869.84
629467	9/12/2019	001245 SO CALIF EDISON	STMTS (13)		ELECTRICITY SERVICE	8,511.13
					Total :	8,511.13
629468	9/12/2019	001245 SO CALIF EDISON	STMTS 13		ELECTRICITY SERVICE	2,681.99
					Total :	2,681.99
629469	9/12/2019	001245 SO CALIF EDISON	STMT-1		ELECTRICITY SERVICE	53.46
					Total :	53.46
629470	9/12/2019	001245 SO CALIF EDISON	2-34-867-5984		ELECTRICITY SERVICE	1,953.45
					Total :	1,953.45
629471	9/12/2019	001245 SO CALIF EDISON	STMTS-6		ELECTRICITY SERVICE	242.96
					Total :	242.96
629472	9/12/2019	001245 SO CALIF EDISON	STMTS-3		ELECTRICITY SERVICE	64,233.74
					Total :	64,233.74
629473	9/17/2019	004707 LEAGUE OF CA CITIES INLAND EMP	REQUEST		POPESCU-LEAGUE OF CA CITIES INLA	40.00
					Total :	40.00
629474	9/17/2019	000840 CITY OF SAN BERNARDINO	92661-90878	P-0000015791	WATER SERVICES	36.30
					Total :	36.30
629475	9/17/2019	005256 FLYERS ENERGY, LLC	19-974847	P-0000016134	FUEL PURCHASE FOR PUBLIC WORKS	7,076.64
					Total :	7,076.64
629476	9/17/2019	005311 CHRISTOPHER DEJONG	REQUEST		REIMBURSEMENT FOR FUEL TO TRAV	247.71
					Total :	247.71
629477	9/17/2019	004093 MARTHA YBARRA	REQUEST		FLEX MEDICAL REIMBURSEMENT-2015	30.00
					Total :	30.00
629478	9/17/2019	000917 ZAHADA K SINGH	REQUEST		FLEX MEDICAL REIMBURSEMENT-2015	77.47

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629478	9/17/2019	000917 000917 ZAHADA K SINGH	(Continued)			Total : 77.47
629479	9/18/2019	001280 CARRY HOWARD	REQUEST		FLEX MEDICAL REIMBURSEMENT-2019	65.00
						Total : 65.00
629480	9/24/2019	000029 AGUA MANSA PROPERTIES, INC	59933 61428	P-0000015779 P-0000015779	CONCRETE CONCRETE	140.00 140.00
						Total : 280.00
629481	9/24/2019	000053 ANIMAL EMERGENCY CLINIC, INC	129850	P-0000015782	ANIMAL CONTROL SERVICES	90.00
						Total : 90.00
629482	9/24/2019	005640 APPLEONE EMPLOYMENT SERVICES, ACCOL 01-5337732		P-0000016028	TEMPORARY SERVICES FOR ADMIN A	735.60
						Total : 735.60
629483	9/24/2019	003833 ATKINSON, ANDESLON, LOYA, RUUD, & ROMK 574527		P-0000016105	HR LEGAL SERVICES	220.50
						Total : 220.50
629484	9/24/2019	005174 BRENT BILLINGSLEY, AUTOMATED WATER TF 741		P-0000015786	CHLORINE TABLETS FOR WELLS	3,425.74
						Total : 3,425.74
629485	9/24/2019	000161 CA TOOL & WELDING SUPPLY	442957 443001	P-0000015788 P-0000015788	WELDING SUPPLIES & MEDICAL OXYG WELDING SUPPLIES & MEDICAL OXYG	59.21 100.39
						Total : 159.60
629486	9/24/2019	005390 CALIFORNIA HIGHWAY ADOPTION CO	819141 819296	P-0000016106 P-0000016131	LITTER REMOVAL AT MT VIEW AVE OFF WEED ABATEMENT AT MT VIEW RAMP:	325.00 500.00
						Total : 825.00
629487	9/24/2019	002679 CCH, INC	4804449939	P-0000016119	Governmental GAAP Guide 2020	505.78
						Total : 505.78
629488	9/24/2019	005791 CENTURYLINK	84266113	P-0000015960	INTERNET SERVICES AND VOIP	305.01
						Total : 305.01
629489	9/24/2019	005284 CITY EMPLOYEES ASSOCIATES	SEPT 2019-PAEA SEPT 2019-PW		DUES COLLECTED FOR SEPTEMBER 2 DUES COLLECTED FOR SEPTEMBER 2	190.00 504.00

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629489	9/24/2019	005284	005284 CITY EMPLOYEES ASSOCIATES		(Continued)	Total : 694.00
629490	9/24/2019	002843	CITY OF REDLANDS, OFFICE OF CITY TREAS	AR158805	P-0000015894	ANIMAL SHELTER SERVICES Total : 8,079.50
629491	9/24/2019	000201	CLA-VAL CO., GRISWOLD INDUSTRIES	779557	P-0000016132	REPAIRS TO MV WELL #3 & LAWTON R Total : 4,464.12
629492	9/24/2019	000160	CLEANSTREET, INC	95021	P-0000015927	STREET SWEEPING SERVICES FOR CI Total : 3,767.77
629493	9/24/2019	002309	CONSOLIDATED ELECTRIC DIST-SB	05P33513 6903-424025 6903-424823 6903-424869 6903-424941	P-0000015796 P-0000015796 P-0000015796 P-0000015796 P-0000015796	GREASE FOR VACTOR 140.72 BALHAST KIT 167.40 LED FROSTED GLASS 579.53 U BENT OCTRON FLOOR LAMP 524.88 PHOTO CNTL STD TWIST LOCK 230.95 Total : 1,643.48
629494	9/24/2019	001173	COUNTY OF SAN BERNARDINO, DEPT OF INF	23887	P-0000015798	PAGER MONITORING SERVICES Total : 14.79
629495	9/24/2019	006088	CRICKETERA RAMOS	203027		REFUND DIFFERENCE OF DOG LICENS Total : 20.00
629496	9/24/2019	001279	DAILY JOURNAL CORPORATION	B3288193	P-0000015799	LEGAL ADVERTISING: NOTICE INVITIN Total : 220.00
629497	9/24/2019	005088	DENNIS GRUBB & ASSOCIATES, LLC	2049	P-0000015913	FIRE PLAN CHECK SERVICES FOR FY Total : 1,295.00
629498	9/24/2019	000150	DEPT FORESTRY & FIRE PROTECTIO	0000001223114 0000001223590 0000001223592	P-0000016133 P-0000016133 P-0000016133	LABOR SRVS TO REMOVE SOLAR PAN 907.76 LABOR SRVS TO REMOVE SOLAR PAN 226.94 LABOR SRVS TO REMOVE SOLAR PAN 2,042.46 Total : 3,177.16
629499	9/24/2019	005593	DINOSAUR TIRE & ROAD SRVS INC	66881	P-0000015801	TIRES Total : 617.89

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629500	9/24/2019	003205 DUTCH TOUCH WINDOW CLEANING	61656		WINDOW WASHING 911 MEMORIAL GL	190.00
					<b>Total :</b>	<b>190.00</b>
629501	9/24/2019	000316 EMPLOYMENT DEVELOPMENT DEPT	LMI-07258		QTRLY CENSUS OF EMPLOYMENT ANI	165.00
					<b>Total :</b>	<b>165.00</b>
629502	9/24/2019	000331 FAIRVIEW FORD SALES, INC	627214 627841	P-0000015805 P-0000015805	BRAKE PADS STRUTS STRUT BEARING CAP	446.59 84.52
					<b>Total :</b>	<b>531.11</b>
629503	9/24/2019	000336 FEDEX	6-730-07760	P-0000015806	COURIER SERVICE	35.00
					<b>Total :</b>	<b>35.00</b>
629504	9/24/2019	005162 FILARSKY & WATT LLP	INVOICE	P-0000016072	HR LEGAL SERVICES	957.00
					<b>Total :</b>	<b>957.00</b>
629505	9/24/2019	002282 FIRE SERVICE SPECIFIC & SUPPL	7843	P-0000016118	ANNUAL SERVICE ON HOLAMTRO TOC	2,145.18
					<b>Total :</b>	<b>2,145.18</b>
629506	9/24/2019	006050 FIX AUTO REDLANDS	951ba3a8	P-0000016018	BODY REPAIR ON PD964 FOR F150	4,603.61
					<b>Total :</b>	<b>4,603.61</b>
629507	9/24/2019	005256 FLYERS ENERGY, LLC	19-970452 19-978808	P-0000015808 P-0000015808	FUEL FUEL	1,943.92 2,236.63
					<b>Total :</b>	<b>4,180.55</b>
629508	9/24/2019	006080 FRANKLIN MANAGEMENT	993765155		ACCOUNT CLOSED PREPAY REFUNDE	20.44
					<b>Total :</b>	<b>20.44</b>
629509	9/24/2019	005502 FRONTIER COMMUNICATIONS	909-799-8064-0201035		PHONE SERVICE	41.31
					<b>Total :</b>	<b>41.31</b>
629510	9/24/2019	005499 FRUIT GROWERS SUPPLY COMPANY	92083184 92083740		OIL BAR STIHL WOOD CUTTER FILTER	55.99 38.84
					<b>Total :</b>	<b>94.83</b>
629511	9/24/2019	005255 GOPHER PATROL	369670 369767	P-0000015962 P-0000015962	GOPHER PATROL AT CITY PARKS & CI GOPHER PATROL AT CITY PARKS & CI	290.00 140.50

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629511	9/24/2019	005255 GOPHER PATROL	(Continued)			
			369768	P-0000015962	GOPHER PATROL AT CITY PARKS & CIV	295.00
			369861	P-0000015962	GOPHER PATROL AT CITY PARKS & CIV	245.00
			369863	P-0000015962	GOPHER PATROL AT CITY PARKS & CIV	120.00
			369865	P-0000015962	GOPHER PATROL AT CITY PARKS & CIV	275.00
			370817	P-0000015962	GOPHER PATROL AT CITY PARKS & CIV	180.00
					<b>Total :</b>	<b>1,545.50</b>
629512	9/24/2019	000402 HACH COMPANY	11618647	P-0000015812	PARTS AND MATERIAL FOR QUALITY C	875.21
					<b>Total :</b>	<b>875.21</b>
629513	9/24/2019	005458 HIRSCH PIPE & SUPPLY	6664774	P-0000015815	PLUMBING FIXTURES, SUPPLIES AND	44.38
					<b>Total :</b>	<b>44.38</b>
629514	9/24/2019	000440 HOSPITALITY CAR WASH	1908313	P-0000015817	CAR WASH	107.00
					<b>Total :</b>	<b>107.00</b>
629515	9/24/2019	006084 HRE, LLC DBA TENZINGA	0919	P-0000016127	TENZINGA PERFORMANCE MGT LICEN	6,002.69
					<b>Total :</b>	<b>6,002.69</b>
629516	9/24/2019	003400 INFOSEND, INC	158828	P-0000016074	FY 19-20 Printing & mailing utility	1,257.51
			159400	P-0000016128	COMMUNITY SURVEY FLYER INSERTE	533.36
					<b>Total :</b>	<b>1,790.87</b>
629517	9/24/2019	000480 INLAND WATER WORKS SUPPLY	s1026134.001	P-0000015821	WATER PARTS AND MATERIALS FOR R	59.93
			S1026228.004	P-0000015821	WATER PARTS AND MATERIALS FOR R	356.54
			S1027311.001	P-0000015821	WATER PARTS AND MATERIALS FOR R	1,696.68
					<b>Total :</b>	<b>2,113.15</b>
629518	9/24/2019	005144 JAMES D. HUSS JR., WEST SWPPP SERVICE	19040	P-0000016135	WEED ABATEMENT ON BARTON RD	4,800.00
			19042	P-0000015824	WEED ABATEMENT	1,400.00
					<b>Total :</b>	<b>6,200.00</b>
629519	9/24/2019	006085 JIM BANTA	993753837		ACCOUNT CLOSED REFUND OVERPAY	18.00
					<b>Total :</b>	<b>18.00</b>
629520	9/24/2019	006089 KAITLIN PALMA	993763571		ACCOUNT CLOSED REFUND OVERPAY	18.00

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629520	9/24/2019	006089 006089 KAITLIN PALMA	(Continued)		Total :	18.00
629521	9/24/2019	002986 KATHY CAMPS, XGRAPHIX	18736	P-0000016129	9/11 MEMORIAL PANCAKE BREAKFAST	359.96
					Total :	359.96
629522	9/24/2019	006071 KELLERMEYER BERGENSONS SERVICE	2043	P-0000016103	2019-20 JANITORIAL SRVS FOR CITY B	6,667.00
					Total :	6,667.00
629523	9/24/2019	004701 LEGEND PUMP & WELL SERVICE INC	55843	P-0000015830	REPAIR WELL AND BOOSTER PUMPS	276.00
					Total :	276.00
629524	9/24/2019	000557 LIFE ASSIST, INC.	943620	P-0000015832	EMERGENCY MEDICAL SUPPLIES AND	23.61
					Total :	23.61
629525	9/24/2019	000570 LOMA LINDA FIREFIGHTERS ASSN	23 SEPT 2019		REIMBURSEMENT FOR FOOD ITEMS P DUES & T DONATION COLLECTED-SEF	883.02 1,218.00
					Total :	2,101.02
629526	9/24/2019	006091 LORETTA LEE	19-302466		REFUND EMS PAYMENT RUN#19-30246	300.00
					Total :	300.00
629527	9/24/2019	001733 LOWE'S COMPANIES, INC.	10246 19334 27046 27167 27176 27221 27231 27244 27428 27635 27836 27897 925249 927575 S0759AE1	P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836	PARTS FOR WATER KEYS SCRIPTO FOLDING UTILITY TOOL BAG SPRAY BOTTLES, WD 40, BUG SPRAY, PAINT, MINI FOAM ROLLERS, ROLLER I WATER CAR ADAPTER AND ECO LIGHTNING B FLOURESCENT BULBS, CLAMP, HOSE. ELECTRICAL PARTS WALL MOUNT SHELVING, BRACKET. C/ SIMPLE GREEN, PROPANE AND WEED BRILLO PAD NAILS BBQ FOR STATION 2 CREDIT FOR ADHESIVE, CAULKING TC	41.52 4.18 25.58 163.21 78.82 35.58 35.76 51.27 6.90 156.86 151.33 5.11 23.48 459.61 -108.34
					Total :	1,130.87

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629528	9/24/2019	004872 MAIL FINANCE INC, A NEOPOST USA COMPAN	N7908327	P-0000015878	Lease N17043418 Folder/Inserter	1,020.84
<b>Total :</b>						<b>1,020.84</b>
629529	9/24/2019	005804 MCC PIPELINE INC	219-59-2	P-0000016009	WATERLINE IMP AT BELLAIRE, EXETEF	85,885.81
<b>Total :</b>						<b>85,885.81</b>
629530	9/24/2019	006082 MELISSA CLAZIE	993764104		ACCOUNT CLOSED REFUND OVERPAY	18.00
<b>Total :</b>						<b>18.00</b>
629531	9/24/2019	001935 NARCISCO VALDOVINOS, GOLDEN WEST LAI	000784	P-0000016139	TRIM BUSHES AND WEED AREA IN FR	868.00
			000785	P-0000016076	2019-20 ANNUAL LMD LANDSCAPE MA	11,366.57
			000786	P-0000016077	2019-20 ANNUAL MAINT FOR BARTON I	3,359.72
			000787	P-0000016078	2019-20 ANNUAL LANDSCAPE MAINT B	520.93
			000788	P-0000016140	LANDSCAPE MAINT HERITAGE PK/MIS	1,510.00
			000789	P-0000016079	MISC LANDSCAPE REPAIRS OF BARTC	763.04
			000790	P-0000016080	MISC LANDSCAPE REPAIRS IN LMD AF	4,195.14
<b>Total :</b>						<b>22,583.40</b>
629532	9/24/2019	000677 NFPA	7559066Y		SPRINKLERS	114.00
<b>Total :</b>						<b>114.00</b>
629533	9/24/2019	001613 OFFICE DEPOT, INC	369047507001	P-0000015841	PAPER, CHART, BINDER	222.01
			369048426001	P-0000015841	DATA STICK	53.86
			369289682001	P-0000015841	CUPS, NAPKINS, PLATES, POST IT	81.86
			373722557001	P-0000015841	PAPER, OD RED TOP, CLIP	56.03
<b>Total :</b>						<b>413.76</b>
629534	9/24/2019	000766 PRUDENTIAL OVERALL SUPPLY	22853166	P-0000015847	SHOP RAGS	48.80
			22860605	P-0000015847	SHOP RAGS	48.80
<b>Total :</b>						<b>97.60</b>
629535	9/24/2019	001701 ROBERT L. SMITH, BYRD INDUSTRIAL ELECT	801-19	P-0000015852	WELL & BOOSTER SERVICE REPAIR &	425.88
			804-19	P-0000015852	WELL & BOOSTER SERVICE REPAIR &	725.88
<b>Total :</b>						<b>1,151.76</b>
629536	9/24/2019	004562 ROGER E. FOX. M.D., FOX OCCUPATIONAL MI	110580		BASIC EXAM ANGELA RUBALCAVA~	215.00

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629536	9/24/2019	004562	004562 ROGER E. FOX. M.D., FOX OCCUPATION (Continued)			Total : 215.00	
629537	9/24/2019	006090	ROWENA COTTON	27630	REFUND CANCELLATION COMMUNITY	125.00	
						Total : 125.00	
629538	9/24/2019	001379	SAN BERNARDINO COUNTY, DENNIS DRAEGI 108538	P-0000015855	ASSESSOR PARCEL INFORMATION	4.00	
						Total : 4.00	
629539	9/24/2019	003881	SB CO PROFESSIONAL FIREFIGHTER	SEPTEMBER 2019	DUES COLLECTED FOR THE MONTH-S	3,775.20	
						Total : 3,775.20	
629540	9/24/2019	000451	SITEONE LANDSCAPE SUPPLY, LLC	94166195-001 94246494-001	P-0000015857 P-0000015857	LANDSCAPE MATERIALS AND SUPPLIE LANDSCAPE MATERIALS AND SUPPLIE	450.68 307.99
						Total : 758.67	
629541	9/24/2019	000865	SN BERNARDINO CO SHERIFF DEPT	18778	P-0000015954	Contractual Sheriff (Police) services,	605.92
						Total : 605.92	
629542	9/24/2019	001024	SNAP ON TOOLS CORP	04251932284	P-0000015858	BLOW GUN, SCREW DRIVER AND MIRI	89.81
						Total : 89.81	
629543	9/24/2019	001245	SO CALIF EDISON	2-01-553-0058 2-21-010-9013 2-29-243-3646		ELECTRIC BILL ELECTRIC BILL ELECTRIC BILL	7,458.24 12,759.36 730.14
						Total : 20,947.74	
629544	9/24/2019	005561	STATEWIDE TRAFFIC SAFETY, & SIGNS	13004746	P-0000015861	KIT POINTER GRIND LAZER	278.43
						Total : 278.43	
629545	9/24/2019	002880	STEVE HESLOP, STEVE AND BILL'S BACKFLO 1631		P-0000015862	BACKFLOW TESTING	1,706.57
						Total : 1,706.57	
629546	9/24/2019	006003	SUEZ WTS SERVICES USA, INC	900018976 900024725	P-0000015907 P-0000015907	DEIONIZED WATER TANK RENTAL AND DEIONIZED WATER TANK RENTAL AND	239.21 35.56
						Total : 274.77	
629547	9/24/2019	005270	SUPERIOR AUTOMOTIVE WAREHOUSE	042427 042501	P-0000015864 P-0000015864	BRAKE PADS AND OIL FILTER CLEAR PACKING TAPE	109.68 9.92

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629547	9/24/2019	005270 SUPERIOR AUTOMOTIVE WAREHOUSE	(Continued)			
			042543	P-0000015864	OIL AND AIR FILTER	76.85
			042584	P-0000015864	HOOD SHOCKS	40.60
			042612	P-0000015864	STRUT MOUNT	105.77
			043735	P-0000015864	STARTING FLUID, WINDSHIELD WASH	129.11
					<b>Total :</b>	<b>471.93</b>
629548	9/24/2019	001261 THE GAS COMPANY	19406867366		GAS CO	45.42
					<b>Total :</b>	<b>45.42</b>
629549	9/24/2019	006086 THE PIN CENTER	0819098	P-0000016141	50 YR CITY ANNIVERSARY PIN/KEY CH	1,645.00
					<b>Total :</b>	<b>1,645.00</b>
629550	9/24/2019	000213 TIME WARNER	0030597091119	P-0000015982	CABLE SERVICE VARIOUS LOCATIONS	38.91
					<b>Total :</b>	<b>38.91</b>
629551	9/24/2019	001841 TRANSWORLD SYSTEMS INC	2104333		ANGEL PERLA ONTIVEROS/COLLECTIC	31.95
					<b>Total :</b>	<b>31.95</b>
629552	9/24/2019	001854 UNDERGROUND SERVICE ALERT OF	18dsbfe4371	P-0000015869	DIG ALERT NOTIFICATIONS	62.63
			820190139	P-0000015869	DIG ALERT NOTIFICATIONS	99.10
					<b>Total :</b>	<b>161.73</b>
629553	9/24/2019	004030 US TRONICS	M-12267AU19	P-0000015908	EMERGENCY SATELLITE PHONE SERV	167.85
					<b>Total :</b>	<b>167.85</b>
629554	9/24/2019	001885 VISTA PAINT CORPORATION	2019-048189-00	P-0000015870	PAINT	40.67
					<b>Total :</b>	<b>40.67</b>
629555	9/24/2019	001977 VULCAN MATERIALS	72314567	P-0000015871	ASPHALT	161.13
			72317387	P-0000015871	ASPHALT	162.70
			72322275	P-0000016136	COLD MIX 3/8 SC8	2,003.86
					<b>Total :</b>	<b>2,327.69</b>
629556	9/24/2019	005500 WEST COAST ARBORISTS INC	151414	P-0000016060	TREE TRIMMING AND REMOVALS CITY	1,338.75
			151432	P-0000016060	TREE TRIMMING AND REMOVALS CITY	199.70
			151434	P-0000016060	TREE TRIMMING AND REMOVALS CITY	892.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629556	9/24/2019	005500 WEST COAST ARBORISTS INC	(Continued) 151725 151726	P-0000016060 P-0000016060	TREE TRIMMING AND REMOVALS CITY TREE TRIMMING AND REMOVALS CITY	382.50 2,781.00
<b>Total :</b>						<b>5,594.45</b>
629557	9/24/2019	001917 WILBUR E & JUNE PURVIS, WILBUR'S	37699 37755 37756	P-0000015873 P-0000015873  P-0000015873	LAWN MOWER REPAIR AND MAINTENA LAWN MOWER REPAIR AND MAINTENA LAWN MOWER REPAIR AND MAINTENA	110.00 338.34 878.81
<b>Total :</b>						<b>1,327.15</b>
629558	9/24/2019	006081 YOLANDA ENRIQUEZ	993764097		ACCOUNT CLOSED PREPAY REFUNDE	32.80
<b>Total :</b>						<b>32.80</b>
100139558	9/10/2019	000773 P.E.R.S.	100139558		HEALTH INSURANCE PREMIUM-SEPT 2	1,240.62
<b>Total :</b>						<b>1,240.62</b>
1001399557	9/10/2019	000773 P.E.R.S.	1001399557		HEALTH INSURANCE PREMIUM-SEPT 2	60,244.16
<b>Total :</b>						<b>60,244.16</b>
1001399575	9/6/2019	000771 P.E.R.S.	1001399575		RETIREMENT CONTRIBUTIONS-AUG 20	918.50
<b>Total :</b>						<b>918.50</b>
<b>121 Vouchers for bank code : bofa</b>						<b>Bank total : 552,142.90</b>
<b>121 Vouchers in this report</b>						<b>Total vouchers : 552,142.90</b>

PAYROLL: \$328,469.64 09/19/2019

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 448576; 629442 through 629558; 100139558, 1001399557 & 1001399575 for a total disbursement of \$ 552,142.90, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 10/8/2019 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor

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Voucher List  
CITY OF LOMA LINDA  
09-30-2019 Month-end

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
388133	9/19/2019	000454 ICMA RETIREMENT CORP	2019091900388133		ICMA CONTRIBUTIONS-9/1-9/14/19	23,038.95
					Total :	23,038.95
629559	9/19/2019	000442 HUB CONSTRUCT SPECIALTIES, INC	225561-0	P-0000015818	COMBO EDGER & SNAP CONNECTOR	53.76
					Total :	53.76
629560	9/19/2019	006092 LINKWORLD INVESTMENT	PPD14-154		REFUND TO APPLICANT FOR UNUSED	1,992.45
					Total :	1,992.45
629561	9/19/2019	006093 DAN CARLONE CONSTRUCTION	PPD14-004		REFUND OF UNUSED FUNDS. DEPOSIT	2,457.08
					Total :	2,457.08
629562	9/19/2019	001245 SO CALIF EDISON	2-39-338-1355		ELECTRICITY SERVICE	10.68
					Total :	10.68
629563	9/19/2019	001245 SO CALIF EDISON	2-05-372-3029		ELECTRICITY SERVICE	1,263.49
					Total :	1,263.49
629564	9/19/2019	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICE	32,304.19
					Total :	32,304.19
629565	9/19/2019	001245 SO CALIF EDISON	STMTS-3		ELECTRICITY SERVICE	1,972.71
					Total :	1,972.71
629566	9/24/2019	001730 AFLAC	364470		AFLAC INSURANCE PREMIUM-SEPT 2019	2,176.78
					Total :	2,176.78
629567	9/24/2019	001851 UNUM INSURANCE	0091890-001 0		LIFE INSURANCE PREMIUM-OCT 2019	598.30
					Total :	598.30
629568	9/24/2019	000917 ZAHADA K SINGH	REQUEST		FLEX MEDICAL REIMBURSEMENT-2019	20.80
					Total :	20.80
629569	9/24/2019	001280 CARRY HOWARD	REQUEST		FLEX MEDICAL REIMBURSEMENT-2019	30.76
					Total :	30.76
629570	9/24/2019	001965 J.L. LUZADAS	REQUEST		FLEX MEDICAL REIMBURSEMENT-2019	1,148.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629570	9/24/2019	001965 001965 J.L. LUZADAS	(Continued)			<b>Total : 1,148.00</b>
629571	9/24/2019	001851 UNUM INSURANCE	0091889-001 4		LIFE & DISABILITY INSUR PREMIUM-OC	4,846.13 <b>Total : 4,846.13</b>
629572	9/26/2019	002309 CONSOLIDATED ELECTRIC DIST-SB	6903-424025	P-0000015796	BALHAST KIT	167.40 <b>Total : 167.40</b>
629573	9/26/2019	002309 CONSOLIDATED ELECTRIC DIST-SB	6903-424823	P-0000015796	LED FROSTED GLASS	579.53 <b>Total : 579.53</b>
629574	9/26/2019	002309 CONSOLIDATED ELECTRIC DIST-SB	6903-424869	P-0000015796	U BENT OCTRON FLOOR LAMP	524.88 <b>Total : 524.88</b>
629575	9/26/2019	002309 CONSOLIDATED ELECTRIC DIST-SB	6903-424941	P-0000015796	PHOTO CNTL STD TWIST LOCK	230.95 <b>Total : 230.95</b>
629576	9/26/2019	000212 FLEET SERVICES INC, DBA COLTON TRUCK S	05P33513	P-0000015795	GREASE FOR VACTOR	140.72 <b>Total : 140.72</b>
629577	9/26/2019	000876 SAN BERNARDINO MUNICIPAL WATER	STMT		SEWER SERVICE COLLECTIONS FOR I	211,628.24 <b>Total : 211,628.24</b>
629578	9/26/2019	005673 CR&R	STMT		REFUSE SERVICE COLLECTIONS FOR	85,226.28 <b>Total : 85,226.28</b>
629579	9/26/2019	004197 C.A.P.F.	OCT 2019		LONG TERM DISABILITY-OCTOBER 201	826.00 <b>Total : 826.00</b>
1001404498	9/12/2019	000771 P.E.R.S.	1001404498/99/00/01		RETIREMENT CONTRIBUTIONS-08/04-€	56,374.35 <b>Total : 56,374.35</b>
1001409562	9/20/2019	000771 P.E.R.S.	1001409562/63/64/65		RETIREMENT CONTRIBUTIONS-08/18-C	56,401.17 <b>Total : 56,401.17</b>
<b>24 Vouchers for bank code : bofa</b>						<b>Bank total : 484,013.60</b>
<b>24 Vouchers in this report</b>						<b>Total vouchers : 484,013.60</b>

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 388133; 629559 through 629579, 1001404498 & 1001409562 for a total disbursement of \$ 484,013.60, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thajpejr, City Manager

Approved by the City Council at their meeting held on 10/08/2019 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor

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CITY OF LOMA LINDA  
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629580	10/2/2019	005309 DIRECTV	012696745	P-0000015903	CABLE SERVICES FOR EOC	43.79
					Total :	43.79
629581	10/2/2019	000840 CITY OF SAN BERNARDINO	133-132	P-0000015791	WATER PURCHASES	1,575.51
					Total :	1,575.51
629582	10/2/2019	001280 CARRY HOWARD	REQUEST		FLEX MEDICAL REIMBURSEMENT-2019	75.00
					Total :	75.00
629583	10/2/2019	002120 ALLIANT INS SVCS - SPEC EVENT	REQUEST		SPECIAL EVENT INSURANCE-3RD QTR	243.00
					Total :	243.00
629584	10/2/2019	004826 SAMILEY, RAMON	REQUEST		DONATION FOR THE DJ SERVICE FOR	100.00
					Total :	100.00
629585	10/2/2019	001118 DELTA DENTAL OF CALIFORNIA, CLIENT SERV	BE003602022		DENTAL INSURANCE PREMIUM-OCT 2019	3,173.28
					Total :	3,173.28
629586	10/2/2019	001154 VISION SERVICE PLAN - CA	807492883		VISION INSURANCE PREMIUM-OCT 2019	1,180.27
					Total :	1,180.27
629587	10/2/2019	002594 THOMAS INGALLS	REQUEST		NPFA CONFERENCE REGISTRATION	795.00
					Total :	795.00
629588	10/2/2019	005758 ALETHEA INC	LL0919	P-0000015893	FULLTIME ONSITE NETWORK SUPPORT	14,050.00
					Total :	14,050.00
629589	10/2/2019	000690 NEW YORK LIFE INSURANCE CO	006924297		LIFE INSURANCE PREMIUM	56.34
					Total :	56.34
629590	10/2/2019	002888 DELTA DENTAL INSURANCE CO	BE003603376		DENTAL INSURANCE PREMIUM-OCT 2019	1,189.65
					Total :	1,189.65
629591	10/8/2019	004229 A & I REPROGRAPHICS	CN00033397	P-0000015777	PRINTING SERVICES	242.71
			CN00033459	P-0000015777	PRINTING SERVICES	41.39
					Total :	284.10

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629592	10/8/2019	003867 AMTECH ELEVATOR SERVICE	DVB06705A19	P-0000015926	MAINTENANCE SRVS OF LIBRARY ELE	749.43
					<b>Total :</b>	<b>749.43</b>
629593	10/8/2019	002254 ANIXTER INC	TAX RETURN		ECONOMIC INCENTIVE AGREEMENT F	45,048.80
					<b>Total :</b>	<b>45,048.80</b>
629594	10/8/2019	000001 ARIZONA MACHINERY, DBA STOTZ EQUIPMEI	E03936	P-0000016087	JOHN DEERE 1550 TERRAINCUT COM	22,107.78
					<b>Total :</b>	<b>22,107.78</b>
629595	10/8/2019	001766 ASCE	2020 RENEWAL		MEMBERSHIP RENEWAL FOR 2020	300.00
					<b>Total :</b>	<b>300.00</b>
629596	10/8/2019	006075 AUTOMOTIVEWORKWEAR.COM	682201		UNIFORM PANTS FOR RALPH MUNOZ	82.67
					<b>Total :</b>	<b>82.67</b>
629597	10/8/2019	004301 CAR DOCTORS OF LOMA LINDA, INC	462816		SWAP COIL SPRINGS TO NEW STRUTS	180.00
					<b>Total :</b>	<b>180.00</b>
629598	10/8/2019	001744 CDW GOVERNMENT, INC.	TXX1089	P-0000016124	VM WARE SUPPORT AND SUBSCRIPTI	5,833.93
					<b>Total :</b>	<b>5,833.93</b>
629599	10/8/2019	005791 CENTURYLINK	84572091	P-0000015960	INTERNET SERVICES AND VOIP	4,803.33
					<b>Total :</b>	<b>4,803.33</b>
629600	10/8/2019	004397 CHEMPAK	109687	P-0000015789	TOILET TISSUE, LINER, DEODORANT, (	839.45
					<b>Total :</b>	<b>839.45</b>
629601	10/8/2019	005762 CORE & MAIN	L231592		POLYMER BOX, COVER AND READING	107.01
					<b>Total :</b>	<b>107.01</b>
629602	10/8/2019	000236 COSTCO WHOLESALE	47811291199 4783139822	P-0000015797 P-0000015797	WAREHOUSE GROCERIES WAREHOUSE GROCERIES	237.03 456.48
					<b>Total :</b>	<b>693.51</b>
629603	10/8/2019	002238 DAVID CARTER, DIB'S SAFE & LOCK SERVICE	0000185271	P-0000015800	DUPLICATE KEY AND PADLOCK	124.56
					<b>Total :</b>	<b>124.56</b>
629604	10/8/2019	005593 DINOSAUR TIRE & ROAD SRVS INC	68256	P-0000015801	TIRES	639.13

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629604	10/8/2019	005593 DINOSAUR TIRE & ROAD SRVS INC	(Continued)			
			68257	P-0000015801	TIRES	401.46
			68403	P-0000015801	TIRES	634.82
					<b>Total :</b>	<b>1,675.41</b>
629605	10/8/2019	001256 ELROD FENCE CO., INC.	14267	P-0000015802	HULDA CROOKS PARK REPLACE DAM	840.00
			14268	P-0000016144	REPLACE A DAMAGED FENCE	1,810.00
					<b>Total :</b>	<b>2,650.00</b>
629606	10/8/2019	000325 EWING IRRIGATION PRODUCTS	8293149	P-0000015804	IRRIGATION SUPPLIES	50.83
					<b>Total :</b>	<b>50.83</b>
629607	10/8/2019	000331 FAIRVIEW FORD SALES, INC	634761	P-0000015805	FLYWHEEL	81.02
					<b>Total :</b>	<b>81.02</b>
629608	10/8/2019	005162 FILARSKY & WATT LLP	INVOICE	P-0000016072	HR LEGAL SERVICES	3,335.00
					<b>Total :</b>	<b>3,335.00</b>
629609	10/8/2019	003197 FIRE APPARATUS SOLUTIONS	15370	P-0000015807	PARTS	269.63
			15385	P-0000015807	PARTS	675.11
			15386	P-0000015807	PARTS	882.87
			15387	P-0000015807	LABOR	290.97
			15388	P-0000015807	LADDER TESTING AND APPARATUS SE	65.47
					<b>Total :</b>	<b>2,184.05</b>
629610	10/8/2019	005502 FRONTIER COMMUNICATIONS	909-796-3838-0512785		PHONE SERVICE	126.15
			909-799-7257-0624145		PHONE SERVICE CORP YARD ALARM	41.31
					<b>Total :</b>	<b>167.46</b>
629611	10/8/2019	006070 GOLDEN STATE GRATING INC	3089	P-0000016089	REPLACED DAMAGED STORM DRAIN (	1,246.25
					<b>Total :</b>	<b>1,246.25</b>
629612	10/8/2019	000402 HACH COMPANY	11647541	P-0000015948	SEWER FLOW METER MONITORING SI	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
629613	10/8/2019	002117 HILLTOP GEOTECHNICAL INC	17016	P-0000016054	MATERIAL TESTING FOR WATERLINE I	3,159.00
					<b>Total :</b>	<b>3,159.00</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629614	10/8/2019	000440 HOSPITALITY CAR WASH	1908314	P-0000015817	CAR WASH	308.99
<b>Total :</b>						<b>308.99</b>
629615	10/8/2019	005233 INDUSTRIAL TECHNICAL SERVICES	1113129F	P-0000015819	SERVICE AND REPAIRS TO WELL SITE	1,114.30
<b>Total :</b>						<b>1,114.30</b>
629616	10/8/2019	000478 INLAND OVERHEAD DOOR COMPANY	44137	P-0000015820	REPAIR APPARATUS BAY DOORS	1,256.25
<b>Total :</b>						<b>1,256.25</b>
629617	10/8/2019	005144 JAMES D. HUSS JR., WEST SWPPP SERVICE	19044	P-0000016147	WEED ABATEMENT ALONG SO SIDE OI	4,840.00
<b>Total :</b>						<b>4,840.00</b>
629618	10/8/2019	006021 JAMES MATHEW FRATUS	AUG 2019	P-0000015750	FIRE ADVISORY SERVICES	3,275.00
<b>Total :</b>						<b>3,275.00</b>
629619	10/8/2019	005548 JTS MOTORCARS INC., DBA SPREEN MAZDA	TAX RETURN		INCENTIVE 40%-2019 2ND QTR SALES	16,968.75
<b>Total :</b>						<b>16,968.75</b>
629620	10/8/2019	006087 JUSTIN HILL, FAILSAFE TESTING, LLC	10578	P-0000016138	TEST & INSPECT 293' OF GROUND LAI	839.05
<b>Total :</b>						<b>839.05</b>
629621	10/8/2019	005967 KB HOME COASTAL, INC.	993764614		ACCOUNT CLOSED REFUND OVERPAY	44.19
<b>Total :</b>						<b>44.19</b>
629622	10/8/2019	006071 KELLERMEYER BERGENSONS SERVICE	2193	P-0000016102	SPECIAL CLEANING FOR COMMUNITY	1,500.00
<b>Total :</b>						<b>1,500.00</b>
629623	10/8/2019	004380 KELLY PAPER	9915032	P-0000015827	PAPER	892.49
<b>Total :</b>						<b>892.49</b>
629624	10/8/2019	005453 LARRY AGRE, MATCO TOOLS	387100 388311	P-0000016153 P-0000015829	CORDLESS RATCHET AND IMPACT TOOLS	527.92 6.23
<b>Total :</b>						<b>534.15</b>
629625	10/8/2019	001933 LILBURN CORPORATION	19-0924 19-0938	P-0000016107 P-0000016149	PLANNING SERVICES FOR THE PROC CONSULTANT SERVICES FOR SPECIAL	930.00 5,945.00
<b>Total :</b>						<b>6,875.00</b>

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CITY OF LOMA LINDA

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629626	10/8/2019	000566 LOMA LINDA ANIMAL HOSPITAL	1	P-0000015833	ANIMAL EMERGENCY SERVICES	38.00
<b>Total :</b>						<b>38.00</b>
629627	10/8/2019	005774 LORENA MATARRITA	REIMBURSEMENT Travel Reimbursement		TRAVEL REIMBURSEMENT-JPIA MANA APA ANNUAL CONFERENCE-SANTA BA	135.97 1,281.76
<b>Total :</b>						<b>1,417.73</b>
629628	10/8/2019	001733 LOWE'S COMPANIES, INC.	09355 25762 27087 27313 27503 27937 27950	P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836 P-0000015836	PRESSURE WASHER, HOSE, WAND TOOLS TAPE REFLECTIVE NUMBERS FIBERGLASS DUST MASK, WINDEX, INSECT FOGGE NUTS, BOLTS, POST DIGGER, SUPPOF	112.57 6.27 40.93 5.56 109.85 97.42 63.44
<b>Total :</b>						<b>436.04</b>
629629	10/8/2019	005844 MCCARTHY BLDG CO INC	166126409		DUPLICATE PAYMENT #166126409	80.00
<b>Total :</b>						<b>80.00</b>
629630	10/8/2019	006094 MORGAN SMITH	993762753		ACCOUNT CLOSED REFUND OVERPAY	18.00
<b>Total :</b>						<b>18.00</b>
629631	10/8/2019	004703 MUNICIPAL EMERGENCY SVCS, INC	IN1377564	P-0000015965	5 SETS OF TURNOUTS	14,645.06
<b>Total :</b>						<b>14,645.06</b>
629632	10/8/2019	006096 NEARMAP US INC	INV00135502	P-0000016154	AERIAL PHOTO	5,000.00
<b>Total :</b>						<b>5,000.00</b>
629633	10/8/2019	001613 OFFICE DEPOT, INC	338060339002 375512325001 376522847001 377160352001 377486221001 377491484001 379443422001 379725980001 380016534001	P-0000015841 P-0000015841 P-0000015841 P-0000016145 P-0000015841 P-0000015841 P-0000015841 P-0000015841 P-0000015841	DIVIDERS DISINFECTANT WIPES PAPER, RUBBERBANDS, SUGAR, HIGH TONER STOR TWO STATION 1 PRINTEI PLANNER, BINDER, WIPES, FACIAL TIS FC REFILL PAD PAPER PAPER	45.15 34.46 80.18 734.45 52.09 56.02 10.25 82.49 159.64

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629633	10/8/2019	001613 001613 OFFICE DEPOT, INC	(Continued)			<b>Total : 1,254.73</b>
629634	10/8/2019	004401 ORKIN PEST CONTROL	188195120 188586865 188596213	P-0000015906 P-0000016083 P-0000016108	PEST CONTROL SERVICE FOR STATIO PEST CONTROL SRV AT 25964 MISSIOI PEST CONTROL SERVICES FOR 10466	106.05 125.00 47.27 <b>Total : 278.32</b>
629635	10/8/2019	004401 ORKIN PEST CONTROL	188194139 188586847	P-0000016082 P-0000016082	PEST CONTROL SRVS OF CIVIC CENTI PEST CONTROL SRVS OF CIVIC CENTI	52.89 124.27 <b>Total : 177.16</b>
629636	10/8/2019	001592 PHOENIX GROUP INFORMATION SYST	0820191143 082019143	P-0000015844 P-0000015917	PARKING CITATION DELINQUENT NOTI DELINQUENT PARKING TICKET RECOV	59.35 511.25 <b>Total : 570.60</b>
629637	10/8/2019	004458 PRINTING & PROMOTION PLUS, INC	74608	P-0000015846	DOOR HANGERS	964.69 <b>Total : 964.69</b>
629638	10/8/2019	000766 PRUDENTIAL OVERALL SUPPLY	22868201	P-0000015847	SHOP RAGS	48.80 <b>Total : 48.80</b>
629639	10/8/2019	002703 REDLANDS PRINT SHOP	57941 58079		EMS BROCHURES RESIDENTIAL PARKING PERMITS APPL	370.23 241.47 <b>Total : 611.70</b>
629640	10/8/2019	005163 SAFETY-KLEEN	81099333	P-0000015853	COOLANT DISPOSAL	50.00 <b>Total : 50.00</b>
629641	10/8/2019	005506 SAGEMONT HOTELS	REQUEST		REFUND OF UNUSED FUNDS. DEPOSIT	3,693.75 <b>Total : 3,693.75</b>
629642	10/8/2019	000451 SITEONE LANDSCAPE SUPPLY, LLC	94398525-001 94648134-001	P-0000015857 P-0000015857	LANDSCAPE MATERIALS AND SUPPLIE LANDSCAPE MATERIALS AND SUPPLIE	24.49 764.37 <b>Total : 788.86</b>
629643	10/8/2019	000865 SN BERNARDINO CO SHERIFF DEPT	18831	P-0000015954	OCT 2019-CONTRACTUAL SHERIFF (P	430,972.00

Voucher List  
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629643	10/8/2019	000865 000865 SN BERNARDINO CO SHERIFF DEPT	(Continued)			Total : 430,972.00
629644	10/8/2019	001024 SNAP ON TOOLS CORP	09261938867	P-0000015858	PITMAN ARM PULLER	49.30
						Total : 49.30
629645	10/8/2019	001245 SO CALIF EDISON	STMT STMTS-9		ELECTRICITY SERVICE ELECTRICITY SERVICE	1,630.84 355.89
						Total : 1,986.73
629646	10/8/2019	001131 SOUTH COAST A.Q.M.D.	3526280 3527931	P-0000016156 P-0000016156	AQMD FEES FOR STATION 251 AQMD FEES FOR STATION 251	545.48 136.40
						Total : 681.88
629647	10/8/2019	005849 ST FRANCIS ELECTRIC, LLC	18108739 18108740	P-0000015955 P-0000015956	ANNUAL TRAFFIC SIGNAL MAINTENAN MISC TRAFFIC SIGNAL REPAIRS FOR 2	1,724.00 6,044.00
						Total : 7,768.00
629648	10/8/2019	001356 STAPLES BUSINESS ADVANTAGE	3425091261 3425091262 3425676641	P-0000015859 P-0000015859 P-0000015859	OFFICE SUPPLIES GREEN TEA RETURNED ITEM CREDIT	285.20 51.68 -51.68
						Total : 285.20
629649	10/8/2019	005270 SUPERIOR AUTOMOTIVE WAREHOUSE	043389 043736 043737 043773 043777 043797 043817 043824 043881 043882 043975 043983 044204 044333 044334 044359	P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864 P-0000015864	BATTERY OIL AND AIR FILTER, BATTERY AIR FILTER, OIL FILTER, FUEL FILTER BRAKE PADS OIL PENETRANT GASKET, GEAR OIL, IGNITION STARTER TUMBLER AND KEY LOCK AIR FILTER AIR FILTER STARTER CREDIT CORE DEPOSIT OIL AND OIL FILTER WATER PUMP, THERMOSTAT, RADIATO OIL FILTER, AIR FILTER AND OIL OIL AND AIR FILTER, WIPER BLADE, BA	130.19 196.30 57.03 53.51 34.45 59.10 23.66 64.63 12.05 36.14 223.02 -19.40 45.35 141.08 41.52 214.14

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629649	10/8/2019	005270 SUPERIOR AUTOMOTIVE WAREHOUSE	(Continued)			
			044365	P-0000015864	OIL, AIR FILTER. WIPER BLADE	51.40
			044368	P-0000015864	BRAKE PADS	90.09
			044402	P-0000015864	TRANS FLUID	99.24
			044423	P-0000015864	WATER PUMP	124.80
			044878	P-0000015864	NAPA FILTER	19.61
					<b>Total :</b>	<b>1,697.91</b>
629650	10/8/2019	005436 TAFOYA & ASSOCIATES	2582		SERVICE NOZZLE BOOT AND HOLDER	395.00
					<b>Total :</b>	<b>395.00</b>
629651	10/8/2019	000213 TIME WARNER	0020150091819	P-0000015982	CABLE SERVICE VARIOUS LOCATIONS	88.37
			0212906091419	P-0000015982	CABLE SERVICE VARIOUS LOCATIONS	50.44
					<b>Total :</b>	<b>138.81</b>
629652	10/8/2019	004936 TRAFFIC MANAGEMENT INC	549039	P-0000015868	TRAFFIC SIGNS	732.02
					<b>Total :</b>	<b>732.02</b>
629653	10/8/2019	004674 TRYCO GENERAL ENGINEERING	389	P-0000016059	CONTRACT OF WATERLINE IMPROVEM	22,898.88
					<b>Total :</b>	<b>22,898.88</b>
629654	10/8/2019	006049 US NATIONAL CORP	0112016	P-0000016013	PAINT WROUGHT IRON AT VARIOUS PH	30,780.00
					<b>Total :</b>	<b>30,780.00</b>
629655	10/8/2019	005603 UTILITY CRANE & EQUIPMENT INC	0330130	P-0000016157	REPAIR PTO CABLE TO MANLIFT	1,195.64
					<b>Total :</b>	<b>1,195.64</b>
629656	10/8/2019	001885 VISTA PAINT CORPORATION	2019-074630-00	P-0000015870	GLOSS WHITE PAINT	197.32
			2019-074638-00	P-0000015870	PRIMER STAIN WHITE	41.41
					<b>Total :</b>	<b>238.73</b>
629657	10/8/2019	001977 VULCAN MATERIALS	72312323	P-0000015871	ASPHALT	123.37
			72345246	P-0000015871	ASPHALT	162.70
			72347161	P-0000015871	ASPHALT	563.71
					<b>Total :</b>	<b>849.78</b>
629658	10/8/2019	005500 WEST COAST ARBORISTS INC	151944	P-0000016060	TREE TRIMMING AND REMOVALS CITY	716.85

vchlist  
10/02/2019 5:36:49PM

Voucher List  
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
629658	10/8/2019	005500 005500 WEST COAST ARBORISTS INC	(Continued)			<b>Total : 716.85</b>
629659	10/8/2019	001919 WILLDAN	002-21458	P-0000015874	BUILDING INSPECTION/PLAN CHECK	40,596.69
						<b>Total : 40,596.69</b>
629660	10/8/2019	001622 WILLDAN FINANCIAL SERVICES	010-42478	P-0000015959	LMD ASSESSMENT REPORT - ENGINEE	2,395.12
			010-42479	P-0000015959	LMD ASSESSMENT REPORT - ENGINEE	2,084.12
						<b>Total : 4,479.24</b>
629661	10/8/2019	005989 WILLIAM BAKER	1		ICEMA AND STATE PARAMEDIC LICENS	270.00
						<b>Total : 270.00</b>
629662	10/8/2019	003968 WINZER FRANCHISE CORPORATION	6446660	P-0000015875	UTILITY MARKER SAFETY GREEN	270.94
			6452123	P-0000015875	NUTS AND BOLTS	382.85
						<b>Total : 653.79</b>
629663	10/8/2019	004353 WITTMAN ENTERPRISES, LLC	1908069	P-0000015921	MEDICAL BILLING SERVICES FOR FY 2	1,195.05
						<b>Total : 1,195.05</b>
<b>84 Vouchers for bank code : bofa</b>						<b>Bank total : 736,288.54</b>
<b>84 Vouchers in this report</b>						<b>Total vouchers : 736,288.54</b>

PAYROLL: \$330,636.54 10/03/2019

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 629580 through 629663 for a total disbursement of \$ 736,288.54, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 10/08/2019 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor



# City of Loma Linda Official Report

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Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: October 8, 2019  
TO: City Council  
SUBJECT: Minutes of September 10, 2019

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

It is recommended that the City Council approve the minutes of September 10, 2019.

City of Loma Linda  
City Council Minutes  
Regular Meeting of September 10, 2019

A regular meeting of the City Council was called to order by Mayor Rigsby at 5:33 p.m., Tuesday, September 10, 2019, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present: Mayor Rhodes Rigsby  
Mayor pro tempore John Lenart  
Ovidiu Popescu  
Phill Dupper  
Ron Dailey

Councilmen Absent: None

Others Present: City Manager T. Jarb Thaipejr  
City Attorney Richard E. Holdaway

The City Council immediately recessed into closed session for the Personnel Hearing. They reconvened into open session at 7:02 p.m.

CC-2019-49– Closed Session – 5:00 p.m. - PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/  
RELEASE- Government Code Section\_54957

City Attorney Holdaway announced that the City Council had been meeting in closed session on the item as listed. No final action to report; deliberations were continued to the meeting of October 8, 2019 at 6:00 p.m.

The Pledge of Allegiance and invocation were led by Councilman Dailey.

No items were added or deleted.

**Public Comment**

Mark Cloud, representative with Southern California Edison provided an update to the City Council regarding SCE's 2018 Annual Report, SCE's efforts to mitigate wildland fire hazards through vegetation management, and the West of Dever's upgrade project.

**Scheduled Items**

CC-2019-50 - Council Bill #R-2019-35 - in support of an accurate 2020 Census, Local outreach, assistance and promotion

**Motion by Dailey, seconded by Lenart and unanimously carried to adopt Council Bill #R-2019-35 in support of an accurate 2020 Census, Local outreach, assistance and promotion**

**Resolution No. 3032**

Lupe Camacho, Partnership Specialist with the 2020 Census thanked the City Council for the resolution and support. She provided an update of Census activities and responded to questions.

CC-2019-51–Public Hearing - Council Bill #O-2019-06 (First Reading/Set Second Reading for October 8, 2019) - Development Code Amendment No. P19-095 - A City initiated ordinance to amend Chapter 17.40 (Commercial and Industrial Zones) in Title 17 (Zoning) of the Loma

September 10, 2019

Page 2

Linda Municipal Code by removing Note 1 found in Section 17.40.020 (Land Use Regulations and Allowable Uses) [**Community Development**]

Mayor Rigsby opened the Public Hearing.

Assistant City Manager presented the staff report, indicating that the current Development Code allowed on site table service alcohol sales in restaurants with 2,000 square feet of space. This limitation prevented small boutique restaurants from competing with larger establishments and removal of the square footage requirement would allow them to compete on a similar basis as larger establishments. All other limitations on alcohol service would remain the same.

The removal of the limitation would be consistent with adjacent land uses and the current General Plan Land Use Designation of Commercial; would not be detrimental to the public interest, health, safety, convenience, or welfare; is internally consistent with other applicable provisions of the Development Code; and is exempt from CEQA requirements.

He concluded that the Public Notice for this project was posted in the local newspaper and to date no written or oral comments were received in opposition or in favor. Staff recommended approval Development Code Amendment No. P19-095.

No public comments were offered upon invitation of the Mayor and the Public Hearing was closed.

**Motion by Dupper, seconded by Lenart and unanimously carried to introduce Council Bill #O-2019-06 on first reading, set second reading and roll call vote for October 8, 2019**

**CC-2019-52- Consent Calendar**

**Motion by Dailey, seconded by Lenart and unanimously carried to approve the following:**

The demands register dated:

- August 27, 2019 with commercial demands totaling \$1,319,400.72 and payroll demands dated August 22, 2019 totaling \$311;186.43;
- August 31, 2019 with commercial demands totaling \$298,200.19;
- August 31, 2019 with commercial demands totaling \$22,380.94;
- September 10, 2019 with commercial demands totaling \$820,499.41 and payroll demands dated September 5, 2019 totaling \$305,715.54.

The minutes of August 13, 2019 as presented.

The August 2019 Treasurer's Reports for filing.

The July 2019 Fire Department Report for filing.

Adopted Resolution No. 3033

Resolution No. 3033

**Resolution of the City Council of the City of Loma Linda, State of California, adopting the Measure I Five-year Capital Project Needs Analysis, Fiscal Years 2020-21 through 2024-25**

Authorized appropriation in the amount of \$53,000 from Enterprise Fund Balance to Water Production expenditure account and approved a budget transfer of \$30,000 from Water Administration, Maintenance & Operations, to Water Production, Capital Outlay, expenditure accounts for the

replacement of the Accutab Chlorination Systems at Richardson Treatment Plant, Mt. View Well No. 3 and Richardson Well No. 3

Authorized an appropriation of \$56,457 from Measure I, Major Street Arterial (MSART) Program and \$35,793 from the Traffic Mitigation Impact Fund and award of contract for engineering services for California Street Improvements to Joseph E. Bonadiman & Associates in an amount not to exceed \$92,250

Awarded contract for Waterline/Pavement Rehabilitation at Richardson St., Acacia St., Hillcrest St., Crestview Dr., Richmond Rd., and Poplar St. (CIP 19-188) to MCC of Yucaipa in the amount of \$899,50; to Hilltop Geotechnical for materials testing in the amount of \$8067; and authorized a contingency allocation of \$90,000.

Awarded contract for Pavement Rehabilitation at Bellaire Street, Taylor Street, Exeter Street, Shepardson Drive, and La Mar Road to All American Asphalt in the amount of \$248,969 and authorized a contingency allowance of \$25,000.

### **New Business**

**CC-2019-53- Council Bill #R-2019-37** - Adopting the Measure I Five-Year Capital Improvement Plan

**Motion by Lenart, seconded by Dailey and unanimously carried to adopt Council Bill #R-2019-37 adopting the Measure I Five-Year Capital Improvement Plan**

### **Resolution No. 3034**

**Resolution of the City Council of the City of Loma Linda, State of California ,  
adopting the Measure I Five-Year Capital Improvement Plan for FY 2019/2020  
through FY 2023/2024**

**CC-2019-54-** League of California Cities 2020 Annual Conference Resolutions Packet and direction to voting delegate

City Manager Thaipr provided a brief overview of the two Resolutions under consideration by the League of CA Cities. By common consensus, direction was provided to the voting delegates to support both Resolutions.

### **Reports of Councilmen**

Councilman Popescu provided an update on activities with the San Bernardino International Airport regarding fuel taxes not being distributed to the Airport by the State.

Mayor Rigsby and Councilman Dailey commented on Omnitrans projected deficits and support by the San Bernardino County Transportation Authority (SBCTA) to investigate possible combination of the activities of Omnitrans and SBCTA.

### **Reports of Officers**

The meeting adjourned at 8:03 p.m.

Approved at the meeting of

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City Clerk



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilmember  
Phillip Dupper, Councilmember  
Ronald Dailey, Councilmember

COUNCIL AGENDA: October 8, 2019  
TO: City Council  
VIA: T. Jarb Thaipejr, City Manager  
FROM: Dan Harker, Fire Chief *DH*  
SUBJECT: August 2019 Fire Department Activity Report

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## Operations Division:

The Fire Department's Operations Division responded to 382 incidents in August 2019. Of the 382 incidents, 54 calls were given in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	231	60.5%	1718	56.4%
Traffic Collision (TC)	8	2.1%	107	3.5%
<b>MA + TC</b>	<b>239</b>	<b>62.6%</b>	<b>1825</b>	<b>60.0%</b>
Hazardous Conditions	4	1.0%	37	1.2%
Hazardous Material	0	0.0%	0	0.0%
Public Assistance	16	4.2%	168	5.5%
Rescue	6	1.6%	39	1.3%
Structure Fire	3	0.8%	25	0.8%
Cooking Fire	1	0.3%	4	0.1%
Vegetation Fire	7	1.8%	30	1.0%
Vehicle Fire	2	0.5%	14	0.5%
Refuse Fire	5	1.3%	31	1.0%
<b>All Fires</b>	<b>18</b>	<b>4.7%</b>	<b>104</b>	<b>3.4%</b>
Good Intent/Dispatched & Cancelled Enroute	80	20.9%	650	21.4%
Fire Alarm Activation*	19	5.0%	221	7.3%

\*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.

## Training Division Highlights:

- Pre-planning/Facility familiarization – LLUMC building, all crews
- Rescue Systems multi-company night drill, all crews

## Public Relations/Education:

- National Night Out – Loma Linda Veteran's Village

**SUBJECT: August 2019 Fire Department Activity Report Continued**

**Fire Prevention Division:**

The Fire Departments Prevention Division monthly activity report is as follows:

Certificate Of Occupancy Inspection	
Commercial UL-300 Hood Inspections	
Clean Agent FM 200 System Inspection	
Construction Site Inspection	13
Fire Alarm System Test & Inspection (# of trips)	5
Fire Building Final Inspection	3
Fire Flow Test (Hydrant Testing)	13
Fire Sprinkler Final – Commercial	1
Fire Sprinkler Final – Residential	8
Fire Sprinkler Rough – Commercial	4
Fire Sprinkler Rough – Residential	10
Fire Underground – Inspection, test, flush	2
Five Year FS System Certification – Observe Flush	
Knox Box Placement/Inspection	2
New Tenant Inspection	2
Over-Head Hydro – Commercial	
Over-Head Hydro – Residential	
Plan Check Review / Project Review (hours)	55
Smoke Alarm Check	8
Solar PV Inspection	
EOC Training or Activation (hours)	
Evacuation / Fire Drills, LLUMC, Schools	
Fire Code Research (hours)	35
Fire Extinguisher Training	
Meetings	6
Public Education (hours)	
Public Hearings / Council Meetings	
Training Classes (hours)	
Annual Fire Inspections	11
Engine Co. Computer / RMS (Hours)	
Engine Company Follow-up Inspection (hours)	8
Field Investigation / Inquiries	
Fire / Arson / Illegal Burn Investigation	1
State Fire Marshal Permits Issued	
State Fire Marshal Title 19 Inspections: RCF's	8
Weed Abatement Administrative Time (hours)	
Weed Abatement, Parcels Inspected	2



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilmember  
Phillip Dupper, Councilmember  
Ronald Dailey, Councilmember

COUNCIL AGENDA: October 8, 2019  
TO: City Council  
VIA: T. Jarb Thaipejr, City Manager  
FROM: Dan Harker, Fire Chief *DH*  
SUBJECT: September 2019 Fire Department Activity Report

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## Operations Division:

The Fire Department's Operations Division responded to 374 incidents in September 2019. Of the 374 incidents, 43 calls were given in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	229	61.2%	1947	57.0%
Traffic Collision (TC)	12	3.2%	119	3.5%
<b>MA + TC</b>	<b>241</b>	<b>64.4%</b>	<b>2066</b>	<b>60.4%</b>
Hazardous Conditions	3	0.8%	40	1.2%
Hazardous Material	0	0.0%	0	0.0%
Public Assistance	14	3.7%	182	5.3%
Rescue	0	0.0%	39	1.1%
Structure Fire	4	1.1%	29	0.8%
Cooking Fire	0	0.0%	4	0.1%
Vegetation Fire	9	2.4%	39	1.1%
Vehicle Fire	1	0.3%	15	0.4%
Refuse Fire	3	0.8%	34	1.0%
<b>All Fires</b>	<b>17</b>	<b>4.5%</b>	<b>121</b>	<b>3.5%</b>
Good Intent/Dispatched & Cancelled Enroute	79	21.1%	729	21.3%
Fire Alarm Activation*	20	5.3%	241	7.2%

\*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.

## Training Division Highlights:

- Leadership training class for Command Staff and Captains
- Rope Rescue training, all crews
- Behavioral Health and Wellness presentation provided by The Counseling Team
- Self-Contained Breathing Apparatus (SCBA) training

## Public Relations/Education:

- 9/11 Memorial Pancake Breakfast
- Supported Mission Creek HOA's annual community event
- Fire safety presentation for Mission Elementary School's Kindergarten classes

**SUBJECT: September 2019 Fire Department Activity Report Continued**

**Fire Prevention Division:**

The Fire Departments Prevention Division monthly activity report is as follows:

Certificate Of Occupancy Inspection	
Commercial UL-300 Hood Inspections	
Clean Agent FM 200 System Inspection	
Construction Site Inspection	11
Fire Alarm System Test & Inspection (# of trips)	4
Fire Building Final Inspection	1
Fire Flow Test (Hydrant Testing)	15
Fire Sprinkler Final – Commercial	3
Fire Sprinkler Final – Residential	6
Fire Sprinkler Rough – Commercial	5
Fire Sprinkler Rough – Residential	9
Fire Underground – Inspection, test, flush	2
Five Year FS System Certification – Observe Flush	
Knox Box Placement/Inspection	2
New Tenant Inspection	2
Over-Head Hydro – Commercial	
Over-Head Hydro – Residential	
Plan Check Review / Project Review (hours)	29
Smoke Alarm Check	6
Solar PV Inspection	9
EOC Training or Activation (hours)	
Evacuation / Fire Drills, LLUMC, Schools	
Fire Code Research (hours)	30
Fire Extinguisher Training	
Meetings	5
Public Education (hours)	
Public Hearings / Council Meetings	
Training Classes (hours)	
Annual Fire Inspections	10
Engine Co. Computer / RMS (Hours)	
Engine Company Follow-up Inspection (hours)	8
Field Investigation / Inquiries	
Fire / Arson / Illegal Burn Investigation	
State Fire Marshal Permits Issued	
State Fire Marshal Title 19 Inspections: RCF's	8
Weed Abatement Administrative Time (hours)	5
Weed Abatement, Parcels Inspected	4



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ronald Dailey, Councilman  
Phillip Dupper, Councilman  
Ovidiu Popescu, Councilman

COUNCIL AGENDA: October 8, 2019  
TO: City Council  
FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.  
SUBJECT: Award Contract for Fiber Optic Installation 2019 (CIP 19-653)

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION:**

It is recommended that the City Council award contracts in an amount of \$121,871.00 to International Line Builders Inc. of Corona for fiber optic conduit installation at Richardson Street, a contract in an amount of \$47,100.00 to HHS Construction, Inc. of Ontario for installation of the fiber cable and a contract not to exceed \$10,000 to RC & ES of Lake Elsinore for inspection and compliance services. Additionally, it is recommended that City Council approve a contingency amount of \$18,000 ( $\pm 10\%$ ).

## **BACKGROUND:**

City Council approved the annual budget which included this capital improvement project. The purpose is to connect our well sites into our fiber optic network to enhance the connectivity of the SCADA system.

## **ANALYSIS:**

Eleven (11) bids were received and publicly opened on October 1, 2019. Bids ranged from a low of \$121,871.00 to a high of \$411,887.00 (see attached bid summary). The low bidder, International Line Builders Inc. of Corona, has been checked for references and found to be satisfactory. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of  $\pm 10\%$  of the construction amount (\$18,000.00) for a contingency allocation.

## **FINANCIAL IMPACT:**

Funding is available in Account Nos. 65-7020-8500 and 38-7200-8500.

\\CLL-SV-FILE\Public Works\Public Works Admin\Staff Reports\Award of Contract\Fiber Optic Install 2019.doc

**City of Loma Linda**

Installation of fiber optic conduit at Richardson St.				Engineer's Estimate		International Line Builders		Calpromax Engineering	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$15,000.00	\$15,000.00	\$6,300.00	\$6,300.00	\$7,000.00	\$7,000.00
2	Traffic Control	L.S.	1	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$7,000.00	\$7,000.00
3	Pot hole exist. Utilities	L.S.	1	\$5,000.00	\$5,000.00	\$32,055.00	\$32,055.00	\$12,000.00	\$12,000.00
4	Bore 2 - 2" HDPE conduit	L.F.	2,890	\$70.00	\$202,300.00	\$19.00	\$54,910.00	\$29.00	\$83,810.00
5	Install 4 - 1.25" PVC conduit	L.F.	40	\$100.00	\$4,000.00	\$239.00	\$9,560.00	\$35.00	\$1,400.00
6	Install 2'x3' vault	E.A.	5	\$1,200.00	\$6,000.00	\$2,052.00	\$10,260.00	\$2,800.00	\$14,000.00
7	Install 3'x5' vault	E.A.	1	\$11,500.00	\$11,500.00	\$7,786.00	\$7,786.00	\$4,500.00	\$4,500.00
<b>TOTAL</b>					<b>\$248,800.00</b>		<b>\$121,871.00</b>		<b>\$129,710.00</b>

Installation of fiber optic conduit at Richardson St.				Asplundh Construction		Crosstown Electrical & Data		Alfaro Communication	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$10,000.00	\$10,000.00	\$2,500.00	\$2,500.00	\$7,000.00	\$7,000.00
2	Traffic Control	L.S.	1	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00	\$6,500.00	\$6,500.00
3	Pot hole exist. Utilities	L.S.	1	\$28,900.00	\$28,900.00	\$50,000.00	\$50,000.00	\$64,000.00	\$64,000.00
4	Bore 2 - 2" HDPE conduit	L.F.	2,890	\$26.50	\$76,585.00	\$27.00	\$78,030.00	\$25.00	\$72,250.00
5	Install 4 - 1.25" PVC conduit	L.F.	40	\$84.00	\$3,360.00	\$225.00	\$9,000.00	\$114.00	\$4,560.00
6	Install 2'x3' vault	E.A.	5	\$4,870.00	\$24,350.00	\$2,900.00	\$14,500.00	\$2,000.00	\$10,000.00
7	Install 3'x5' vault	E.A.	1	\$8,650.00	\$8,650.00	\$8,000.00	\$8,000.00	\$9,000.00	\$9,000.00
<b>TOTAL</b>					<b>\$156,845.00</b>		<b>\$165,530.00</b>		<b>\$173,310.00</b>

**City of Loma Linda**

Installation of fiber optic conduit at Richardson St.				Comet Electric		DBX, Inc.		Elecnor Belco Electric	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$6,048.00	\$6,048.00	\$6,000.00	\$6,000.00	\$20,000.00	\$20,000.00
2	Traffic Control	L.S.	1	\$9,603.00	\$9,603.00	\$3,000.00	\$3,000.00	\$14,000.00	\$14,000.00
3	Pot hole exist. Utilities	L.S.	1	\$17,820.00	\$17,820.00	\$8,000.00	\$8,000.00	\$68,000.00	\$68,000.00
4	Bore 2 - 2" HDPE conduit	L.F.	2,890	\$31.00	\$89,590.00	\$55.00	\$158,950.00	\$30.00	\$86,700.00
5	Install 4 - 1.25" PVC conduit	L.F.	40	\$625.00	\$25,000.00	\$150.00	\$6,000.00	\$200.00	\$8,000.00
6	Install 2'x3' vault	E.A.	5	\$7,653.00	\$38,265.00	\$1,800.00	\$9,000.00	\$2,500.00	\$12,500.00
7	Install 3'x5' vault	E.A.	1	\$9,786.00	\$9,786.00	\$8,500.00	\$8,500.00	\$3,500.00	\$3,500.00
				<b>TOTAL</b>	<b>\$196,112.00</b>		<b>\$199,450.00</b>		<b>\$212,700.00</b>

Installation of fiber optic conduit at Richardson St.				United Com		SECC Corporation		Arizona Pipeline Co.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$30,000.00	\$30,000.00	\$7,087.50	\$7,087.50	\$5,000.00	\$5,000.00
2	Traffic Control	L.S.	1	\$30,000.00	\$30,000.00	\$8,132.25	\$8,132.25	\$10,000.00	\$10,000.00
3	Pot hole exist. Utilities	L.S.	1	\$30,000.00	\$30,000.00	\$32,224.50	\$32,224.50	\$50,387.00	\$50,387.00
4	Bore 2 - 2" HDPE conduit	L.F.	2,890	\$34.69	\$100,250.00	\$54.60	\$157,794.00	\$105.80	\$305,762.00
5	Install 4 - 1.25" PVC conduit	L.F.	40	\$125.00	\$5,000.00	\$190.94	\$7,637.60	\$230.00	\$9,200.00
6	Install 2'x3' vault	E.A.	5	\$2,000.00	\$10,000.00	\$2,803.50	\$14,017.50	\$4,765.00	\$23,825.00
7	Install 3'x5' vault	E.A.	1	\$10,000.00	\$10,000.00	\$7,292.25	\$7,292.25	\$7,713.00	\$7,713.00
				<b>TOTAL</b>	<b>\$215,250.00</b>		<b>\$234,185.60</b>		<b>\$411,887.00</b>



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ronald Dailey, Councilman  
Phillip Dupper, Councilman  
Ovidiu Popescu, Councilman

COUNCIL AGENDA: October 8, 2019

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

SUBJECT: Appropriate \$7,000 from Public Library Facility Fund Balance and Award Contract for Library Flooring Phase 2 (CIP 19-853)

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

### **RECOMMENDATION:**

It is recommended that the City Council appropriate \$7,000 from the public library facility fund balance into account no. 19-2550-8250, Public Library Facility, then, award a contract in an amount of \$19,312.14 to Mohawk of Calhoun, Georgia for carpet and a contract in an amount of \$27,375.10 to New Image Flooring of San Bernardino for installation. Additionally, it is recommended that City Council approve a contingency amount of \$4,700 ( $\pm 10\%$ ).

### **BACKGROUND:**

City staff monitors the condition of City facilities for signs of wear and age. Staff completed a survey of City facilities and determined that the carpeting in portions of the library need replacing. For phase 1 the City purchased the carpet directly from the distributor under the preapproved vendor program (formerly NJPA).

### **ANALYSIS:**

City Council approved the annual budget which included this capital improvement project. Staff recommends to again purchase the carpet directly from the distributor, Mohawk of Georgia, in order to capture a cost savings. Public Works Department solicited bids from 5 local vendors. Three (3) bids were received and compared. The lowest bidder, New Image Flooring of San Bernardino, provided a bid of \$27,375.10. This contractor, has performed satisfactorily on previous City projects and has been checked for references and licenses. This proposal is in line with previous competitive bids. It is not unusual for a construction project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of \$4,700 for such circumstances. City staff will perform the inspection and project management.

### **FINANCIAL IMPACT:**

Appropriate \$7,000 from public library facility fund balance into Account No. 19-2550-8250. Then, funding will be available in Account No. 19-2550-8250.

**City of Loma Linda**

Library Flooring Install 2019				Engineering Estimate		New Image Flooring		Kenaston Flooring		Mac's Custom Flooriing	
ITEM				UNIT		UNIT		UNIT		UNIT	
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Flooring Install	LS	1	30,000.00	30,000.00	27,375.10	27,375.10	29,900.00	29,900.00	30,063.00	30,063.00
		<b>TOTAL</b>			<b>\$30,000.00</b>		<b>\$27,375.10</b>		<b>\$29,900.00</b>		<b>\$30,063.00</b>



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: October 8, 2019  
TO: City Council  
FROM: Dan Harker, Fire Chief *DH*  
VIA: T. Jarb Thaipejr, City Manager  
SUBJECT: Establish the positions of Fire Marshal I & II, approve job description and salary grades

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

### RECOMMENDATION

It is recommended that the City Council approve the establishment of the positions of Fire Marshal I & II, the job description and salary grades.

### BACKGROUND

Traditionally the supervision of the Community Risk Reduction division (Fire Prevention, Disaster Preparedness and Parking Enforcement) of the Fire Department has been the responsibility of a Division Chief who is assigned to the position of Fire Marshal. Along with fire prevention responsibilities this Division Chief would have Fire Department operational responsibilities (responding to and managing incidents). The Fire Marshal is a specialized position requiring technical skills related to fire code interpretation and extensive knowledge of building standards. Additionally, the Fire Marshal provides all management duties of community risk reduction. This position is necessary not only for providing supervision and management of current staff, but to ensure that the City's development review process continues to move forward at an acceptable pace. This position is instrumental in the development process of the City. The Fire Marshal implements goals and objectives as well as directs the entire operation of the Community Risk Reduction division within the Fire Department. The scope of this job requires an individual who has specialized fire prevention training and experience and is best served by an individual specifically focused on fire prevention and community risk reduction.

### ANALYSIS

Fire has recently reorganized its management structure. This change provides an opportune time for Fire to do a thorough review of the Department's operations and structure. The new management structure consists of a Fire Chief and two Division Chiefs; one Division Chief assigned to oversee Fire Department operations and the other to oversee Training/EMS. Both Division Chiefs also have operational responsibilities which involve responding to and managing significant incidents. With this change, Fire is looking to redefine the Fire Marshal job description to focus solely on fire prevention and community risk reduction with no requirement to function in an operational capacity on incidents. Fire is not intending to fill both the Fire Marshal I and Fire Marshal II positions; only one of these positions would be filled depending on experience, training and education of the candidate selected for the Fire Marshal position.

### FINANCIAL IMPACT

This position is already funded as part of the FY2019/2020 Fire Department Budget.

- Fire Marshal I: management safety employee; exempt classification; reports to Fire Chief  
Proposed salary grade: FIRE 8
- Fire Marshal II: management safety employee; exempt classification; reports to Fire Chief  
Proposed salary range: FIRE 12

# CITY OF LOMA LINDA



## FIRE MARSHAL Level I, II

Established: October 2019

### DEFINITION

Under general direction of the Fire Chief, the Fire Marshal plans, supervises, directs and coordinates activities of the Community Safety Division, including fire prevention, disaster preparedness and parking control; performing related duties as required. Below, are the distinguishing characteristics of Fire Marshal Level I/II.

#### **Fire Marshal I:** Fire Management; Entry-Level Marshal

- Exercises supervision of fire prevention inspectors, fire prevention staff and volunteers; coordinates with administrative staff
- Receives close administrative supervision from the Fire Chief
- Represents the organization and maintain liaison with individuals and related organizations
- Organizes/leads community safety programs
- Keeps informed of new developments and requirements affecting the city for the purpose of recommending changes in programs or applications

#### **Fire Marshal II:** Fire Management; Experienced Marshal

- Exercises a large degree of independent judgement; applies extensive and diversified knowledge of principles and practices in broad areas of assignment
- Receives administrative supervision from the Fire Chief with assignments given in terms of broad objectives and limits
- Routinely interacts with organization leaders, clients, customers officials, contractors, others
- Initiates and maintains extensive contact with key officials, other organization and companies.
- Develops new techniques and/or improved processes and procedures;
- May make recommendations to develops standards and guidelines; determining program objectives and requirements
- Assist city management and staff by serving as a technical specialist; making sound recommendations to the Fire Chief and Executive Management
- Prepares budget, proposals to provide professional service or obtain funding for department project or programs
- Initiates and works several projects of moderate scope with complex features
- Develops standards and guidelines
- Possesses exceptional oral and written communication skills

*Education and Experience requirements for Fire Marshal I & II are outlined in the qualification and experience guidelines section*

### CLASSIFICATION

Fire Marshal I: Exempt classification; Reports directly to Division Chief and Fire Chief

Fire Marshal II: Exempt classification; Reports to Fire Chief

### CLASS CHARACTERISTICS

The Fire Marshal manages the Community Safety Division of the Fire Department; directs and completes special assignments in support of the Fire Chief; assists the Fire Chief in meeting council policies, goals, and legislative mandates; reports directly to the Fire Chief or Division Chief and has primary responsibility for: fire code compliance through plan review, inspection, hazardous materials and vegetation management; fire investigations; public information and education.

## EXAMPLE OF DUTIES

The following duties are typical for the class; incumbents may be required to perform additional or different duties from those set forth in the description.

*Duties may include, but are not limited to, the following:*

1. Assists in the development and implementation of public safety policies, rules, and regulations pertaining to fire prevention, disaster preparedness, parking enforcement and other public safety operations.
2. Plans, directs, and coordinates public personnel engaged in fire prevention, disaster preparedness, parking enforcement and other public safety operations.
3. Assists in the development and administration of the budget for the Community Safety Division.
4. Advises, and otherwise provides assistance to the Fire Chief, City Manager, other City personnel, and the public concerning public safety issues.
5. As designated representative of the department, coordinates fire prevention, disaster preparedness, parking enforcement and other Community Safety operations with other City departments, other fire departments and agencies.
6. Participates in the selection of Community Safety Division employees; plans and organizes work; participates in the development and implementation of work methods and standards; conducts or directs staff training and development; reviews and evaluates employee performance; initiates disciplinary action.
7. In accordance with established policy, recommends the purchase of supplies and equipment utilized in fire prevention, disaster preparedness, parking enforcement and related activities.
8. Examines plans/blueprints for compliance to all fire laws: examines structures for soundness and fire susceptibility.
9. Ensures community safety division functions in compliance with applicable personnel management laws and regulations.
10. Attends council meetings; presents material; provides community safety division updates as required
11. Serves as liaison; fostering positive relationships with building, property owners, the health center and the community.
12. Deliver presentations both formal and informal to various audience and moderate size groups.

## KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Modern municipal fire department administration and organization; working knowledge of laws affecting fire prevention
- Principles and practices of supervision
- Public safety services provided in the areas of, building and safety, traffic and parking control

Ability to:

- Plan, organize, and coordinate department activities
- Supervise, train and evaluate assigned personnel/volunteers
- Prepare and present clear and concise reports; make recommendations in support of department goals
- Communicate effectively both orally and in writing

- Meet the public in situations requiring diplomacy and tact; deal constructively with conflict and develop effective resolutions; establish and maintain cooperative working relationships
- Perform competently in stressful environments/situations
- Interpret and apply federal, state, local policies, laws and regulations
- Establish and maintain effective working relationships with those contacted in the course of work; work cooperatively with city staff, city officials, other departments, and outside agencies, and the general public

## QUALIFICATION AND EXPERIENCE GUIDELINES

### **FIRE MARSHAL LEVEL I REQUIREMENTS**

#### Education:

- Possession of an Associate's degree (A.A or A.S) from an accredited college or university with major coursework in fire science, fire administration, business or public administration or a job-related field
- Possession of certification as a Fire Inspector I and II (1A-1D and 2A-2D)
- Possession of a Plans Examiner certification or Plans Examiner 1A-1C
- Possession of an Instructor I certification
- Possession of a Fire Investigator I certification
- Statues and Regulations FSTEP Certification
- G290 PIO Certification

#### Experience:

- Minimum five (5) years of progressive fire prevention related experience and duties with a minimum of two (2) years working in a Fire Prevention Division
- Certified as a Hazmat First Responder Awareness

### **FIRE MARSHAL LEVEL II REQUIREMENTS**

#### Education:

- Meets job qualifications for Fire Marshal Level I in addition to:
- Possession of an Associate's degree (A.A or A.S) from an accredited college or university with major coursework in fire science, fire administration, business or public administration or a job-related field; Bachelor's degree is preferred
- Possession of certification as a State Fire Marshal (Fire Marshal 1A – 1E)
- Possession of a Chief Officer 3A certification
- Possession of an Essential Emergency Management Concepts – All Hazards certification

#### Experience:

- Meets job qualifications for Fire Marshal Level I
- Minimum five (5) years of experience as a Fire Marshal or Deputy Fire Marshal or Fire Marshal Level I
- Certified as a Hazmat Technician
- Certified as a Hazmat Safety Officer
- Certified as a Terrorism Liaison Officer
- Certified as a Youth Fire Setter Intervention Specialist

*An applicant may be hire as either a Fire Marshal Level I or Level II depending on the applicant's qualifications. An employee who was hired as a Fire Marshal Level I may submit a request in writing to the Fire Chief requesting a re-classification to a Fire Marshal Level II once all education and experience requirements for the position are met. Assignment as a Fire Marshal Level I or Level II shall be at the discretion of the Fire Chief based on the needs of the Fire Department.*

SPECIAL REQUIREMENTS

*Essential functions and duties require the following physical abilities and work environment*

- Incumbents must pass a physical examination, including drug screen at time of appointment; Able to lift 50 lbs.; specific vision abilities consistent with DMV requirements.
- Incumbent must be eligible for membership in the Public Employees' Retirement System as a safety member.
- Able to successfully complete a 12 month probationary period at each level
- Incumbents must refrain from smoking tobacco either on or off duty
- This Job operates in a standard office environment and requires occasional works in outside weather conditions. While performing the duties of this job, the employee is frequently required to sit; talk; hear; stand; walk; use hands and fingers to feel, handle, or operate objects, tools or controls; and reach with hands and arms. The employee is occasionally required to climb, balance, stoop, kneel, and crouch.
- The employee is occasionally exposed to wet or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat and vibration. The individual may be exposed to blood or other potentially infectious materials during the course of duties.
- Incumbent may be required to work extended hours including evening and weekends; Incumbent must be physically able to perform strenuous and hazardous tasks under emergency conditions and must have the stamina and the mobility to work long hours in the event of an emergency.
- Travel is primarily local during the business day, although some out-of-area travel and overnight may be expected.

OTHER DUTIES

Duties, responsibilities and activities may change at any time with or without notice.

*This job description has been approved by all levels of management. Employee signature below constitutes employee's understanding of the requirements, essential functions, and duties of the described position*

Employee \_\_\_\_\_ Date \_\_\_\_\_



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: October 8, 2019

TO: City Council

FROM: Barbara Nicholson, City Clerk

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Council Bill #R-2019-40 - Adopting Modification to the Safety Compensation Plan and Combining with the Miscellaneous Compensation Plan as One Document for Fiscal Year 2019-2020

Approved/Continued/Denied By City Council Date _____
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## RECOMMENDATION

It is recommended that the City Council approve Council Bill #R-2019-40 - Adopting Modification to the Safety Compensation Plan and Combining with the Miscellaneous Compensation Plan as One Document for Fiscal Year 2019-2020.

## BACKGROUND

Provided the City Council adopts the Fire Marshal I & II position description, the Safety Compensation Plan would be amended. California Code of Regulations §570.5 requires that both the Miscellaneous and Safety Compensation Plans be adopted as one document, therefore, when a modification or amendment is made to one Plan, both need to be adopted together. This resolution will adopt both compensation plans, satisfying requirements of the State and CalPERS.

## FINANCIAL IMPACT

None.

Attachment – Exhibit “A” – Safety and Miscellaneous Compensation Plans

**EXHIBIT "A"**

**2019-2020**

**CITY OF LOMA LINDA**

**COMPENSATION PLAN**

Contains the Miscellaneous and Safety Compensation Plans and related Salary Schedules

Modified (Miscellaneous) and Adopted: Resolution No. – October 8, 2019

CITY OF LOMA LINDA  
SALARY SCHEDULE  
SAFETY EMPLOYEES  
FISCAL YEAR 2019-2020  
as amended October 8, 2019

<u>POSITION TITLE</u>	<u>PAY GRADE</u>	<u>Annual Minimum</u>	<u>Annual Maximum</u>
FIREFIGHTER-EMT	FIRE 1	\$61,735.9862	\$80,810.4000
FIREFIGHTER/PARAMEDIC	FIRE 4	\$71,467.1300	\$93,548.1400
FIRE ENGINEER	FIRE 6	\$78,792.5100	\$103,136.8300
FIRE CAPTAIN	FIRE 8	\$86,868.7500	\$113,708.3500
FIRE MARSHAL I	FIRE 8	\$86,868.7500	\$113,708.3500
FIRE BATTALION CHIEF	FIRE 12	\$105,589.5100	\$138,213.2100
FIRE DIVISION CHIEF	FIRE 14	\$116,412.4400	\$152,380.0800
FIRE MARSHAL II	FIRE 14	\$116,412.4400	\$152,380.0800

CITY OF LOMA LINDA  
SALARY SCHEDULE  
SAFETY EMPLOYEES  
FISCAL YEAR 2019-2020

	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Annual	FIRE 1	\$61,735.9862	\$64,822.7900	\$68,063.9300	\$71,467.1300	\$75,040.4900	\$76,916.5000	\$78,839.4100	\$80,810.4000
Monthly		\$5,144.6655	\$5,401.8992	\$5,671.9942	\$5,955.5942	\$6,253.3742	\$6,409.7083	\$6,569.9508	\$6,734.2000
Bi-weekly		\$2,374.4610	\$2,493.1842	\$2,617.8435	\$2,748.7358	\$2,886.1727	\$2,958.3269	\$3,032.2850	\$3,108.0923
40-hour		\$29.6808	\$31.1648	\$32.7230	\$34.3592	\$36.0772	\$36.9791	\$37.9036	\$38.8512
56-hour		\$21.2005	\$22.2606	\$23.3736	\$24.5423	\$25.7694	\$26.4136	\$27.0740	\$27.7508
Annual	FIRE 2	\$64,822.7900	\$68,063.9300	\$71,467.1300	\$75,040.4900	\$78,792.5100	\$80,762.3200	\$82,781.3800	\$84,850.9100
Monthly		\$5,401.8992	\$5,671.9942	\$5,955.5942	\$6,253.3742	\$6,566.0425	\$6,730.1933	\$6,898.4483	\$7,070.9092
Bi-weekly		\$2,493.1842	\$2,617.8435	\$2,748.7358	\$2,886.1727	\$3,030.4812	\$3,106.2431	\$3,183.8992	\$3,263.4965
40-hour		\$31.1648	\$32.7230	\$34.3592	\$36.0772	\$37.8810	\$38.8280	\$39.7987	\$40.7937
56-hour		\$22.2606	\$23.3736	\$24.5423	\$25.7694	\$27.0579	\$27.7343	\$28.4277	\$29.1384
Annual	FIRE 3	\$68,063.9300	\$71,467.1300	\$75,040.4900	\$78,792.5100	\$82,732.1400	\$84,800.4400	\$86,920.4500	\$89,093.4600
Monthly		\$5,671.9942	\$5,955.5942	\$6,253.3742	\$6,566.0425	\$6,894.3450	\$7,066.7033	\$7,243.3708	\$7,424.4550
Bi-weekly		\$2,617.8435	\$2,748.7358	\$2,886.1727	\$3,030.4812	\$3,182.0054	\$3,261.5554	\$3,343.0942	\$3,426.6715
40-hour		\$32.7230	\$34.3592	\$36.0772	\$37.8810	\$39.7751	\$40.7694	\$41.7887	\$42.8334
56-hour		\$23.3736	\$24.5423	\$25.7694	\$27.0579	\$28.4108	\$29.1210	\$29.8491	\$30.5953
Annual	FIRE 4	\$71,467.1300	\$75,040.4900	\$78,792.5100	\$82,732.1400	\$86,868.7500	\$89,040.4700	\$91,266.4800	\$93,548.1400
Monthly		\$5,955.5942	\$6,253.3742	\$6,566.0425	\$6,894.3450	\$7,239.0625	\$7,420.0392	\$7,605.5400	\$7,795.6783
Bi-weekly		\$2,748.7358	\$2,886.1727	\$3,030.4812	\$3,182.0054	\$3,341.1058	\$3,424.6335	\$3,510.2492	\$3,598.0054
40-hour		\$34.3592	\$36.0772	\$37.8810	\$39.7751	\$41.7638	\$42.8079	\$43.8781	\$44.9751
56-hour		\$24.5423	\$25.7694	\$27.0579	\$28.4108	\$29.8313	\$30.5771	\$31.3415	\$32.1250
Annual	FIRE 5	\$75,040.4900	\$78,792.5100	\$82,732.1400	\$86,868.7500	\$91,212.1900	\$93,492.4900	\$95,829.8000	\$98,225.5500
Monthly		\$6,253.3742	\$6,566.0425	\$6,894.3450	\$7,239.0625	\$7,601.0158	\$7,791.0408	\$7,985.8167	\$8,185.4625
Bi-weekly		\$2,886.1727	\$3,030.4812	\$3,182.0054	\$3,341.1058	\$3,508.1612	\$3,595.8650	\$3,685.7615	\$3,777.9058
40-hour		\$36.0772	\$37.8810	\$39.7751	\$41.7638	\$43.8520	\$44.9483	\$46.0720	\$47.2238
56-hour		\$25.7694	\$27.0579	\$28.4108	\$29.8313	\$31.3229	\$32.1059	\$32.9086	\$33.7313
Annual	FIRE 6	\$78,792.5100	\$82,732.1400	\$86,868.7500	\$91,212.1900	\$95,772.8000	\$98,167.1200	\$100,621.3000	\$103,136.8300
Monthly		\$6,566.0425	\$6,894.3450	\$7,239.0625	\$7,601.0158	\$7,981.0667	\$8,180.5933	\$8,385.1083	\$8,594.7358
Bi-weekly		\$3,030.4812	\$3,182.0054	\$3,341.1058	\$3,508.1612	\$3,683.5692	\$3,775.6585	\$3,870.0500	\$3,966.8012
40-hour		\$37.8810	\$39.7751	\$41.7638	\$43.8520	\$46.0446	\$47.1957	\$48.3756	\$49.5850
56-hour		\$27.0579	\$28.4108	\$29.8313	\$31.3229	\$32.8890	\$33.7112	\$34.5540	\$35.4179
Annual	FIRE 7	\$82,732.1400	\$86,868.7500	\$91,212.1900	\$95,772.8000	\$100,561.4400	\$103,075.4800	\$105,652.3700	\$108,293.6800
Monthly		\$6,894.3450	\$7,239.0625	\$7,601.0158	\$7,981.0667	\$8,380.1200	\$8,589.6233	\$8,804.3642	\$9,024.4733
Bi-weekly		\$3,182.0054	\$3,341.1058	\$3,508.1612	\$3,683.5692	\$3,867.7477	\$3,964.4415	\$4,063.5527	\$4,165.1415
40-hour		\$39.7751	\$41.7638	\$43.8520	\$46.0446	\$48.3468	\$49.5555	\$50.7944	\$52.0643
56-hour		\$28.4108	\$29.8313	\$31.3229	\$32.8890	\$34.5335	\$35.3968	\$36.2817	\$37.1888
Annual	FIRE 8	\$86,868.7500	\$91,212.1900	\$95,772.8000	\$100,561.4400	\$105,589.5100	\$108,229.2500	\$110,934.9800	\$113,708.3500
Monthly		\$7,239.0625	\$7,601.0158	\$7,981.0667	\$8,380.1200	\$8,799.1258	\$9,019.1042	\$9,244.5817	\$9,475.6958
Bi-weekly		\$3,341.1058	\$3,508.1612	\$3,683.5692	\$3,867.7477	\$4,061.1350	\$4,162.6635	\$4,266.7300	\$4,373.3981
40-hour		\$41.7638	\$43.8520	\$46.0446	\$48.3468	\$50.7642	\$52.0333	\$53.3341	\$54.6675
56-hour		\$29.8313	\$31.3229	\$32.8890	\$34.5335	\$36.2601	\$37.1666	\$38.0958	\$39.0482
Annual	FIRE 9	\$91,212.1900	\$95,772.8000	\$100,561.4400	\$105,589.5100	\$110,868.9900	\$113,640.7100	\$116,481.7300	\$119,393.7700
Monthly		\$7,601.0158	\$7,981.0667	\$8,380.1200	\$8,799.1258	\$9,239.0825	\$9,470.0592	\$9,706.8108	\$9,949.4808
Bi-weekly		\$3,508.1612	\$3,683.5692	\$3,867.7477	\$4,061.1350	\$4,264.1919	\$4,370.7965	\$4,480.0665	\$4,592.0681
40-hour		\$43.8520	\$46.0446	\$48.3468	\$50.7642	\$53.3024	\$54.6350	\$56.0008	\$57.4009
56-hour		\$31.3229	\$32.8890	\$34.5335	\$36.2601	\$38.0731	\$39.0250	\$40.0006	\$41.0006
Annual	FIRE 10	\$95,772.8000	\$100,561.4400	\$105,589.5100	\$110,868.9900	\$116,412.4400	\$119,322.7500	\$122,305.8200	\$125,363.4700
Monthly		\$7,981.0667	\$8,380.1200	\$8,799.1258	\$9,239.0825	\$9,701.0367	\$9,943.5625	\$10,192.1517	\$10,446.9558
Bi-weekly		\$3,683.5692	\$3,867.7477	\$4,061.1350	\$4,264.1919	\$4,477.4015	\$4,589.3365	\$4,704.0700	\$4,821.6719
40-hour		\$46.0446	\$48.3468	\$50.7642	\$53.3024	\$55.9675	\$57.3667	\$58.8009	\$60.2709
56-hour		\$32.8890	\$34.5335	\$36.2601	\$38.0731	\$39.9768	\$40.9762	\$42.0006	\$43.0506

CITY OF LOMA LINDA  
SALARY SCHEDULE  
SAFETY EMPLOYEES  
FISCAL YEAR 2019-2020

Annual	FIRE 11	\$100,561.4400	\$105,589.5100	\$110,868.9900	\$116,412.4400	\$122,233.0600	\$125,288.8900	\$128,421.1100	\$131,631.6400
Monthly		\$8,380.1200	\$8,799.1258	\$9,239.0825	\$9,701.0367	\$10,186.0883	\$10,440.7408	\$10,701.7592	\$10,969.3033
Bi-weekly		\$3,867.7477	\$4,061.1350	\$4,264.1919	\$4,477.4015	\$4,701.2715	\$4,818.8035	\$4,939.2735	\$5,062.7554
40-hour		\$48.3468	\$50.7642	\$53.3024	\$55.9675	\$58.7659	\$60.2350	\$61.7409	\$63.2844
56-hour		\$34.5335	\$36.2601	\$38.0731	\$39.9768	\$41.9756	\$43.0250	\$44.1007	\$45.2032
Annual	FIRE 12	\$105,589.5100	\$110,868.9900	\$116,412.4400	\$122,233.0600	\$128,344.7100	\$131,553.3300	\$134,842.1600	\$138,213.2100
Monthly		\$8,799.1258	\$9,239.0825	\$9,701.0367	\$10,186.0883	\$10,695.3925	\$10,962.7775	\$11,236.8467	\$11,517.7675
Bi-weekly		\$4,061.1350	\$4,264.1919	\$4,477.4015	\$4,701.2715	\$4,936.3350	\$5,059.7435	\$5,186.2369	\$5,315.8927
40-hour		\$50.7642	\$53.3024	\$55.9675	\$58.7659	\$61.7042	\$63.2468	\$64.8280	\$66.4487
56-hour		\$36.2601	\$38.0731	\$39.9768	\$41.9756	\$44.0744	\$45.1763	\$46.3057	\$47.4633
Annual	FIRE 13	\$110,868.9900	\$116,412.4400	\$122,233.0600	\$128,344.7100	\$134,761.9500	\$138,131.0000	\$141,584.2800	\$145,123.8900
Monthly		\$9,239.0825	\$9,701.0367	\$10,186.0883	\$10,695.3925	\$11,230.1625	\$11,510.9167	\$11,798.6900	\$12,093.6575
Bi-weekly		\$4,264.1919	\$4,477.4015	\$4,701.2715	\$4,936.3350	\$5,183.1519	\$5,312.7308	\$5,445.5492	\$5,581.6881
40-hour		\$53.3024	\$55.9675	\$58.7659	\$61.7042	\$64.7894	\$66.4091	\$68.0694	\$69.7711
56-hour		\$38.0731	\$39.9768	\$41.9756	\$44.0744	\$46.2781	\$47.4351	\$48.6210	\$49.8365
Annual	FIRE 14	\$116,412.4400	\$122,233.0600	\$128,344.7100	\$134,761.9500	\$141,500.0500	\$145,037.5500	\$148,663.4900	\$152,380.0800
Monthly		\$9,701.0367	\$10,186.0883	\$10,695.3925	\$11,230.1625	\$11,791.6708	\$12,086.4625	\$12,388.6242	\$12,698.3400
Bi-weekly		\$4,477.4015	\$4,701.2715	\$4,936.3350	\$5,183.1519	\$5,442.3096	\$5,578.3673	\$5,717.8265	\$5,860.7723
40-hour		\$55.9675	\$58.7659	\$61.7042	\$64.7894	\$68.0289	\$69.7296	\$71.4728	\$73.2597
56-hour		\$39.9768	\$41.9756	\$44.0744	\$46.2781	\$48.5921	\$49.8069	\$51.0520	\$52.3283

25.00% SPREAD MIN TO MAX  
5.00% SPREAD BETWEEN GRADES  
5.00% SPREAD BETWEEN STEPS 1-5; 2.5% BETWEEN STEP 5 & 6

STEP 7 after 3 years at Step 6 2.50%  
STEP 8 after 3 years at Step 7 2.50%

ADOPTED: 10/08/2019 - Resolution No.

**CITY OF LOMA LINDA  
COMPENSATION PLAN  
MISCELLANEOUS EMPLOYEES  
FISCAL YEAR 2019-2020**

<u>POSITION TITLE</u>	<u>PAY GRADE</u>	<u>Annual Minimum</u>	<u>Annual Maximum</u>
STUDENT INTERN	12	\$14,5680	
ADMINISTRATIVE SPECIALIST I	13	\$32,725.5900	\$43,881.5300
ACCOUNTING TECHNICIAN I	14	\$35,343.6400	\$47,392.0400
ADMINISTRATIVE SPECIALIST II	14	\$35,343.6400	\$47,392.0400
FIELD MAINTENANCE TECH I	15	\$38,171.1366	\$51,183.4100
UTILITIES AIDE	15	\$38,171.1366	\$51,183.4100
ACCOUNTING TECHNICIAN II	16	\$41,224.8300	\$55,278.0900
PARKING CONTROL OFFICER-SPECIAL EVENTS COORDINATOR	16	\$41,224.8300	\$55,278.0900
UTILITIES MAINTENANCE TECH I	16	\$41,224.8300	\$55,278.0900
ACCOUNTING SPECIALIST	17	\$44,522.8200	\$59,700.3600
ADMINISTRATIVE SPECIALIST III	17	\$44,522.8200	\$59,700.3600
TREATMENT PLANT OPERATOR I	17	\$44,522.8200	\$59,700.3600
CUSTOMER SERVICE/METER TECH	18	\$48,084.6500	\$64,476.3800
FIELD MAINTENANCE TECH II	18	\$48,084.6500	\$64,476.3800
STORMWATER INSPECTOR	18	\$48,084.6500	\$64,476.3800
CODE COMPLIANCE/ANIMAL CONTROL OFFICER	18	\$48,084.6500	\$64,476.3800
PARKING ENFORCEMENT/ANIMAL CONTROL OFFICER	18	\$48,084.6500	\$64,476.3800
ENGINEERING TECHNICIAN	19	\$51,931.4200	\$69,634.5000
EXECUTIVE AIDE	19	\$51,931.4200	\$69,634.5000
FACILITY MAINTENANCE COORDINATOR	19	\$51,931.4200	\$69,634.5000
FIELD MAINTENANCE TECH III	19	\$51,931.4200	\$69,634.5000
LEAD MECHANIC/FLEET SVCS COORDINATOR	19	\$51,931.4200	\$69,634.5000
PLANNING TECHNICIAN	19	\$51,931.4200	\$69,634.5000
SUPERVISING ACCOUNTING TECHNICIAN	19	\$51,931.4200	\$69,634.5000
TREATMENT PLANT OPERATOR II	19	\$51,931.4200	\$69,634.5000
UTILITIES MAINTENANCE TECH II	19	\$51,931.4200	\$69,634.5000
HUMAN RESOURCES - RISK MANAGEMENT ANALYST	19	\$51,931.4200	\$69,634.5000
ASSISTANT PLANNER	20	\$56,085.9300	\$75,205.2500
EXECUTIVE ASSISTANT	20	\$56,085.9300	\$75,205.2500
INFORMATION SYSTEMS ANALYST I	20	\$56,085.9300	\$75,205.2500
SENIOR CODE ENFORCEMENT OFFICER	20	\$56,085.9300	\$75,205.2500
TREATMENT PLANT OPERATOR III	20	\$56,085.9300	\$75,205.2500
UTILITIES MAINTENANCE TECH III	20	\$56,085.9300	\$75,205.2500
UTILITIES PLANT MAINTENANCE MECHANIC	20	\$56,085.9300	\$75,205.2500
ASSOCIATE PLANNER	21	\$60,572.8000	\$81,221.6700
FIRE PREVENTION INSPECTOR	21	\$60,572.8000	\$81,221.6700
INFORMATION SYSTEMS ANALYST II	21	\$60,572.8000	\$81,221.6700
SENIOR ACCOUNTANT/FINANCIAL ANALYST (PT)	21	\$29.1215	\$39.0489
SENIOR CENTER MANAGER (P/T)	21	\$29.1215	\$39.0489
INFORMATION SYSTEMS ANALYST III	22	\$65,418.6200	\$87,719.3900
EMERGENCY SERVICES COCRDINATOR	22	\$65,418.6200	\$87,719.3900
COMMUNICATIONS INFRUSTRUCTURE INSPECTOR	23	\$70,652.1100	\$94,736.9500

**CITY OF LOMA LINDA  
 COMPENSATION PLAN  
 MISCELLANEOUS EMPLOYEES  
 FISCAL YEAR 2019-2020**

<u>POSITION TITLE</u>	<u>PAY GRADE</u>	<u>Annual Minimum</u>	<u>Annual Maximum</u>
ACCOUNTING MANAGER	24	\$76,304.2800	\$102,315.8900
FIELD SERVICES SUPERINTENDENT	25	\$76,304.2800	\$110,501.1700
INFORMATION SYSTEMS ANALYST IV	25	\$76,304.2800	\$110,501.1700
SENIOR PLANNER	25	\$76,304.2800	\$110,501.1700
UTILITY SERVICES SUPERINTENDENT	25	\$76,304.2800	\$110,501.1700
ASSOCIATE ENGINEER	26	\$89,001.3100	\$119,341.2700
CITY CLERK-HOUSING COORDINATOR	27	\$96,121.4100	\$128,888.5500
COMMUNITY DEVELOPMENT DIRECTOR	30	\$121,085.2900	\$162,362.4600
FINANCE DIRECTOR	30	\$121,085.2900	\$162,362.4600
PUBLIC WORKS DIRECTOR/CITY ENGINEER	31	\$130,772.1100	\$175,351.4500
ASSISTANT CITY MANAGER	32	\$141,233.8800	\$189,379.5500
FIRE CHIEF	33	\$152,532.5900	\$204,529.9400
CITY MANAGER	Contract		\$238,607.0190
CITY COUNCIL	LLMC 2.12.020		\$1,066.73/monthly
Ordinance 732, adopted May 10, 2016			
ADOPTED: December 11, 2018 by Resolution No. 2994			
City Manager Contract approved 6/26/2018			

CITY OF LOMA LINDA  
SALARY SCHEDULE  
MISCELLANEOUS EMPLOYEES  
FISCAL YEAR 2019-2020

	GRADE	MIN/STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Annual	11	\$28,056.9200	\$29,459.7700	\$30,932.7600	\$32,479.4000	\$34,103.3700	\$35,808.5400	\$36,703.7500	\$37,621.3400
Monthly		\$2,338.0767	\$2,454.9808	\$2,577.7300	\$2,706.6167	\$2,841.9475	\$2,984.0450	\$3,058.6458	\$3,135.1117
Bi-weekly		\$1,079.1123	\$1,133.0681	\$1,189.7215	\$1,249.2077	\$1,311.6681	\$1,377.2515	\$1,411.6827	\$1,446.9746
Hourly		\$13.4889	\$14.1634	\$14.8715	\$15.6151	\$16.3959	\$17.2156	\$17.6460	\$18.0872
Annual	12	\$30,301.4700	\$31,816.5400	\$33,407.3700	\$35,077.7400	\$36,831.6300	\$38,673.2100	\$39,640.0400	\$40,631.0400
Monthly		\$2,525.1225	\$2,651.3783	\$2,783.9475	\$2,923.1450	\$3,069.3025	\$3,222.7675	\$3,303.3367	\$3,385.9200
Bi-weekly		\$1,165.4412	\$1,223.7131	\$1,284.8988	\$1,349.1438	\$1,416.6012	\$1,487.4312	\$1,524.6169	\$1,562.7323
Hourly		\$14.5680	\$15.2964	\$16.0612	\$16.8643	\$17.7075	\$18.5929	\$19.0577	\$19.5342
Annual	13	\$32,725.5900	\$34,361.8700	\$36,079.9600	\$37,883.9600	\$39,778.1600	\$41,767.0700	\$42,811.2500	\$43,881.5300
Monthly		\$2,727.1325	\$2,863.4892	\$3,006.6633	\$3,156.9967	\$3,314.8467	\$3,480.5892	\$3,567.6042	\$3,656.7942
Bi-weekly		\$1,258.6765	\$1,321.6104	\$1,387.6908	\$1,457.0754	\$1,529.9292	\$1,606.4258	\$1,646.5865	\$1,687.7512
Hourly		\$15.7335	\$16.5201	\$17.3461	\$18.2134	\$19.1241	\$20.0803	\$20.5823	\$21.0969
Annual	14	\$35,343.6400	\$37,110.8200	\$38,966.3600	\$40,914.6800	\$42,960.4100	\$45,108.4300	\$46,236.1400	\$47,392.0400
Monthly		\$2,945.3033	\$3,092.5683	\$3,247.1967	\$3,409.5567	\$3,580.0342	\$3,759.0358	\$3,853.0117	\$3,949.3367
Bi-weekly		\$1,359.3708	\$1,427.3392	\$1,498.7062	\$1,573.6415	\$1,652.3235	\$1,734.9396	\$1,778.3131	\$1,822.7708
Hourly		\$16.9921	\$17.8417	\$18.7338	\$19.6705	\$20.6540	\$21.6867	\$22.2289	\$22.7846
Annual	15	\$38,171.1366	\$40,079.6900	\$42,083.6700	\$44,187.8500	\$46,397.2400	\$48,717.1000	\$49,935.0300	\$51,183.4100
Monthly		\$3,180.9280	\$3,339.9742	\$3,506.9725	\$3,682.3208	\$3,866.4367	\$4,059.7583	\$4,161.2525	\$4,265.2842
Bi-weekly		\$1,468.1206	\$1,541.5265	\$1,618.6027	\$1,699.5327	\$1,784.5092	\$1,873.7346	\$1,920.5781	\$1,968.5927
Hourly		\$18.3515	\$19.2691	\$20.2325	\$21.2442	\$22.3064	\$23.4217	\$24.0072	\$24.6074
Annual	16	\$41,224.8300	\$43,286.0700	\$45,450.3700	\$47,722.8900	\$50,109.0300	\$52,614.4800	\$53,929.8400	\$55,278.0900
Monthly		\$3,435.4025	\$3,607.1725	\$3,787.5308	\$3,976.9075	\$4,175.7525	\$4,384.5400	\$4,494.1533	\$4,606.5075
Bi-weekly		\$1,585.5704	\$1,664.8488	\$1,748.0912	\$1,835.4958	\$1,927.2704	\$2,023.6338	\$2,074.2246	\$2,126.0804
Hourly		\$19.8196	\$20.8106	\$21.8511	\$22.9437	\$24.0909	\$25.2954	\$25.9278	\$26.5760
Annual	17	\$44,522.8200	\$46,748.9600	\$49,086.4100	\$51,540.7300	\$54,117.7700	\$56,823.6600	\$58,244.2500	\$59,700.3600
Monthly		\$3,710.2350	\$3,895.7467	\$4,090.5342	\$4,295.0608	\$4,509.8142	\$4,735.3050	\$4,853.6875	\$4,975.0300
Bi-weekly		\$1,712.4162	\$1,798.0369	\$1,887.9388	\$1,982.3358	\$2,081.4527	\$2,185.5254	\$2,240.1635	\$2,296.1677
Hourly		\$21.4052	\$22.4755	\$23.5992	\$24.7792	\$26.0182	\$27.3191	\$28.0020	\$28.7021
Annual	18	\$48,084.6500	\$50,488.8800	\$53,013.3200	\$55,663.9900	\$58,447.1900	\$61,369.5500	\$62,903.7900	\$64,476.3800
Monthly		\$4,007.0542	\$4,207.4067	\$4,417.7767	\$4,638.6658	\$4,870.5992	\$5,114.1292	\$5,241.9825	\$5,373.0317
Bi-weekly		\$1,849.4096	\$1,941.8800	\$2,038.9738	\$2,140.9227	\$2,247.9688	\$2,360.3673	\$2,419.3765	\$2,479.8608
Hourly		\$23.1176	\$24.2735	\$25.4872	\$26.7615	\$28.0996	\$29.5046	\$30.2422	\$30.9983
Annual	19	\$51,931.4200	\$54,527.9900	\$57,254.3900	\$60,117.1100	\$63,122.9700	\$66,279.1200	\$67,936.1000	\$69,634.5000
Monthly		\$4,327.6183	\$4,543.9992	\$4,771.1992	\$5,009.7592	\$5,260.2475	\$5,523.2600	\$5,661.3417	\$5,802.8750
Bi-weekly		\$1,997.3623	\$2,097.2304	\$2,202.0919	\$2,312.1965	\$2,427.8065	\$2,549.1969	\$2,612.9269	\$2,678.2500
Hourly		\$24.9670	\$26.2154	\$27.5261	\$28.9025	\$30.3476	\$31.8650	\$32.6616	\$33.4781
Annual	20	\$56,085.9300	\$58,890.2300	\$61,834.7400	\$64,926.4800	\$68,172.8000	\$71,581.4400	\$73,370.9800	\$75,205.2500
Monthly		\$4,673.8275	\$4,907.5192	\$5,152.8950	\$5,410.5400	\$5,681.0667	\$5,965.1200	\$6,114.2483	\$6,267.1042
Bi-weekly		\$2,157.1512	\$2,265.0088	\$2,378.2592	\$2,497.1723	\$2,622.0308	\$2,753.1323	\$2,821.9608	\$2,892.5096
Hourly		\$26.9644	\$28.3126	\$29.7282	\$31.2147	\$32.7754	\$34.4142	\$35.2745	\$36.1564
Annual	21	\$60,572.8000	\$63,601.4400	\$66,781.5100	\$70,120.5900	\$73,626.6200	\$77,307.9500	\$79,240.6500	\$81,221.6700
Monthly		\$5,047.7333	\$5,300.1200	\$5,565.1258	\$5,843.3825	\$6,135.5517	\$6,442.3292	\$6,603.3875	\$6,768.4725
Bi-weekly		\$2,329.7231	\$2,446.2092	\$2,568.5196	\$2,696.9458	\$2,831.7931	\$2,973.3827	\$3,047.7173	\$3,123.9104
Hourly		\$29.1215	\$30.5776	\$32.1065	\$33.7118	\$35.3974	\$37.1673	\$38.0965	\$39.0489
Annual	22	\$65,418.6200	\$68,689.5500	\$72,124.0300	\$75,730.2300	\$79,516.7400	\$83,492.5800	\$85,579.8900	\$87,719.3900
Monthly		\$5,451.5517	\$5,724.1292	\$6,010.3358	\$6,310.8525	\$6,626.3950	\$6,957.7150	\$7,131.6575	\$7,309.9492
Bi-weekly		\$2,516.1008	\$2,641.9058	\$2,774.0012	\$2,912.7012	\$3,058.3362	\$3,211.2531	\$3,291.5342	\$3,373.8227
Hourly		\$31.4513	\$33.0238	\$34.6750	\$36.4088	\$38.2292	\$40.1407	\$41.1442	\$42.1728
Annual	23	\$70,652.1100	\$74,184.7200	\$77,893.9600	\$81,788.6600	\$85,878.0900	\$90,171.9900	\$92,426.2900	\$94,736.9500
Monthly		\$5,887.6758	\$6,182.0600	\$6,491.1633	\$6,815.7217	\$7,156.5075	\$7,514.3325	\$7,702.1908	\$7,894.7458
Bi-weekly		\$2,717.3888	\$2,853.2585	\$2,995.9215	\$3,145.7177	\$3,303.0035	\$3,468.1535	\$3,554.8573	\$3,643.7288
Hourly		\$33.9674	\$35.6657	\$37.4490	\$39.3215	\$41.2875	\$43.3519	\$44.4357	\$45.5466
Annual	24	\$76,304.2800	\$80,119.4900	\$84,125.4600	\$88,331.7300	\$92,748.3200	\$97,385.7400	\$99,820.3800	\$102,315.8900
Monthly		\$6,358.6900	\$6,676.6242	\$7,010.4550	\$7,360.0190	\$7,729.0267	\$8,115.4783	\$8,318.3650	\$8,526.3242
Bi-weekly		\$2,934.7800	\$3,081.5188	\$3,235.5946	\$3,397.3742	\$3,567.2431	\$3,745.6054	\$3,839.2454	\$3,935.2265
Hourly		\$36.6848	\$38.5190	\$40.4449	\$42.4672	\$44.5905	\$46.8201	\$47.9906	\$49.1903
Annual	25	\$82,408.6200	\$86,529.0500	\$90,855.5000	\$95,398.2800	\$100,168.1900	\$105,176.6000	\$107,806.0200	\$110,501.1700
Monthly		\$6,867.3850	\$7,210.7542	\$7,571.2917	\$7,949.8567	\$8,347.3492	\$8,764.7167	\$8,983.8350	\$9,208.4308
Bi-weekly		\$3,169.5623	\$3,328.0404	\$3,494.4423	\$3,669.1646	\$3,852.6227	\$4,045.2538	\$4,146.3854	\$4,250.0450
Hourly		\$39.6195	\$41.6005	\$43.6805	\$45.8646	\$48.1578	\$50.5657	\$51.8298	\$53.1256
Annual	26	\$89,001.3100	\$93,451.3800	\$98,123.9500	\$103,030.1500	\$108,181.6600	\$113,590.7400	\$116,430.5100	\$119,341.2700
Monthly		\$7,416.7758	\$7,787.6150	\$8,176.9958	\$8,585.8458	\$9,015.1383	\$9,465.8950	\$9,702.5425	\$9,945.1058
Bi-weekly		\$3,423.1273	\$3,594.2838	\$3,773.9981	\$3,962.6981	\$4,160.8331	\$4,368.8746	\$4,478.0965	\$4,590.0488
Hourly		\$42.7891	\$44.9285	\$47.1750	\$49.5337	\$52.0104	\$54.6109	\$55.9762	\$57.3756
Annual	27	\$96,121.4100	\$100,927.4800	\$105,973.8500	\$111,272.5400	\$116,836.1700	\$122,677.9800	\$125,744.9300	\$128,888.5500
Monthly		\$8,010.1175	\$8,410.6233	\$8,831.1542	\$9,272.7117	\$9,736.3475	\$10,223.1650	\$10,478.7442	\$10,740.7125
Bi-weekly		\$3,696.9773	\$3,881.8262	\$4,075.9173	\$4,279.7131	\$4,493.6988	\$4,718.3838	\$4,836.3435	\$4,957.2519
Hourly		\$46.2122	\$48.5228	\$50.9490	\$53.4964	\$56.1712	\$58.9798	\$60.4543	\$61.9656
Annual	28	\$103,811.1200	\$109,001.6800	\$114,451.7600	\$120,174.3500	\$126,183.0700	\$132,492.2200	\$135,804.5300	\$139,199.6400
Monthly		\$8,650.9267	\$9,083.4733	\$9,537.6467	\$10,014.5292	\$10,515.2558	\$11,041.0183	\$11,317.0442	\$11,599.9700
Bi-weekly		\$3,992.7354	\$4,192.3723	\$4,401.9908	\$4,622.0904	\$4,853.1950	\$5,095.8546	\$5,223.2512	\$5,353.8323
Hourly		\$49.9092	\$52.4047	\$55.0249	\$57.7761	\$60.6649	\$63.6982	\$65.2906	\$66.9229

CITY OF LOMA LINDA  
SALARY SCHEDULE  
MISCELLANEOUS EMPLOYEES  
FISCAL YEAR 2019-2020

	GRADE	MIN/STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Annual	29	\$112,116.0100	\$117,721.8100	\$123,607.9000	\$129,788.3000	\$136,277.7200	\$143,091.6100	\$146,668.9000	\$150,335.6200
Monthly		\$9,343.0008	\$9,810.1508	\$10,300.6583	\$10,815.6917	\$11,356.4767	\$11,924.3008	\$12,222.4083	\$12,527.9683
Bi-weekly		\$4,312.1542	\$4,527.7619	\$4,754.1500	\$4,991.8577	\$5,241.4508	\$5,503.5235	\$5,641.1115	\$5,782.1392
Hourly		\$53.9019	\$56.5970	\$59.4269	\$62.3982	\$65.5181	\$68.7940	\$70.5139	\$72.2767
Annual	30	\$121,085.2900	\$127,139.5500	\$133,496.5300	\$140,171.3600	\$147,179.9300	\$154,538.9300	\$158,402.4000	\$162,362.4600
Monthly		\$10,090.4408	\$10,594.9625	\$11,124.7108	\$11,680.9467	\$12,264.9942	\$12,878.2442	\$13,200.2000	\$13,530.2050
Bi-weekly		\$4,657.1265	\$4,889.9827	\$5,134.4819	\$5,391.2062	\$5,660.7665	\$5,943.8050	\$6,092.4000	\$6,244.7100
Hourly		\$58.2141	\$61.1248	\$64.1810	\$67.3901	\$70.7596	\$74.2976	\$76.1550	\$78.0589
Annual	31	\$130,772.1100	\$137,310.7200	\$144,176.2600	\$151,385.0700	\$158,954.3200	\$166,902.0400	\$171,074.5900	\$175,351.4500
Monthly		\$10,897.6758	\$11,442.5600	\$12,014.6883	\$12,615.4225	\$13,246.1933	\$13,908.5033	\$14,256.2158	\$14,612.6208
Bi-weekly		\$5,029.6965	\$5,281.1815	\$5,545.2408	\$5,822.5027	\$6,113.6277	\$6,419.3092	\$6,579.7919	\$6,744.2865
Hourly		\$62.8712	\$66.0148	\$69.3155	\$72.7813	\$76.4203	\$80.2414	\$82.2474	\$84.3036
Annual	32	\$141,233.8800	\$148,295.5700	\$155,710.3500	\$163,495.8700	\$171,670.6600	\$180,254.1900	\$184,760.5400	\$189,379.5500
Monthly		\$11,769.4900	\$12,357.9642	\$12,975.8625	\$13,624.6558	\$14,305.8883	\$15,021.1825	\$15,396.7117	\$15,781.6292
Bi-weekly		\$5,432.0723	\$5,703.6758	\$5,988.8596	\$6,288.3027	\$6,602.7177	\$6,932.8535	\$7,106.1746	\$7,283.8288
Hourly		\$67.9009	\$71.2959	\$74.8607	\$78.6038	\$82.5340	\$86.6607	\$88.8272	\$91.0479
Annual	33	\$152,532.5900	\$160,159.2200	\$168,167.1800	\$176,575.5400	\$185,404.3200	\$194,674.5400	\$199,541.4000	\$204,529.9400
Monthly		\$12,711.0492	\$13,346.6017	\$14,013.9317	\$14,714.6283	\$15,450.3600	\$16,222.8783	\$16,628.4500	\$17,044.1617
Bi-weekly		\$5,866.6381	\$6,159.9700	\$6,467.9685	\$6,791.3669	\$7,130.9354	\$7,487.4823	\$7,674.6692	\$7,866.5362
Hourly		\$73.3330	\$76.9996	\$80.8496	\$84.8921	\$89.1367	\$93.5935	\$95.9334	\$98.3317
Annual	34	\$164,735.2000	\$172,971.9600	\$181,620.5600	\$190,701.5900	\$200,236.6700	\$210,248.5000	\$215,504.7100	\$220,892.3300
Monthly		\$13,727.9333	\$14,414.3300	\$15,135.0467	\$15,891.7992	\$16,686.3892	\$17,520.7083	\$17,958.7258	\$18,407.6942
Bi-weekly		\$6,335.9692	\$6,652.7677	\$6,985.4062	\$7,334.6765	\$7,701.4104	\$8,086.4808	\$8,288.6427	\$8,495.8588
Hourly		\$79.1996	\$83.1596	\$87.3176	\$91.6835	\$96.2676	\$101.0810	\$103.6080	\$106.1982

28.00% SPREAD MIN TO MAX STEP 7 after 3 years at Step 6 2.50%  
8.00% SPREAD BETWEEN GRADES STEP 8 after 3 years at Step 7 2.50%  
5.00% SPREAD BETWEEN STEPS 1 - 6

City Manager contract salary - \$238,607.02 (adopted by City Council Action on July 14, 2015)

City Council Salary - Ordinance 732, adopted May 10, 2016

ADOPTED: 06/27/2017 Resolution No. 2941



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ronald Dailey, Councilman  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman

COUNCIL AGENDA: October 8, 2019  
TO: City Council  
FROM: T. Jarb Thaipejr, City Manager *T.J.T.*  
SUBJECT: Appropriate \$227,600 and Amend Schedule "A" of Sheriff's Services Contract.

Approved/Continued/Denied By City Council Date _____
--

### RECOMMENDATION

It is recommended that City Council approve an appropriation of \$227,600 from Fund Reserve balance into expenditure account 01-2000-1830, Police Services. It is then recommended that City Council approve the amended Schedule A of the Law Enforcement Services Contract between the County of San Bernardino and the City of Loma Linda and authorize the City Manager to sign the amendment.

### BACKGROUND

City Council approves the annual budget which includes police services. Unfortunately, the timing of the County contracts does not coincide with the City budget process.

### ANALYSIS

The City contracts with the County for police services through the Sheriff Department. The County negotiates in good faith with the various bargaining units representing County employees and services. This additional cost represents the results of the most recent negotiation process.

### FINANCIAL IMPACT

Appropriate \$227,600 from Fund Reserve balance into expenditure account 01-2000-1830, Police Services.

\\CLL-SV-FILE\Public Works\Public Works Admin\Staff Reports\Appropriation and Amendment for Increased Sheriff Services 2019.doc

**SCHEDULE A  
LAW ENFORCEMENT SERVICES CONTRACT  
CITY OF LOMA LINDA  
FY 2019-20**

**Includes Safety and Safety Management & Supervisory MOU Increases effective 08-03-2019**  
**Includes General Employee's MOU Increases effective 09-14-2019**

<b><u>LEVEL OF SERVICE</u></b>	<b><u>FY 2019-20 COST</u></b>
0.55 - Lieutenant	165,962 <sup>1</sup>
2.35 - Sergeant	608,148 <sup>1</sup>
0.56 - Detective/Corporal	122,097 <sup>1</sup>
13.90 - Deputy Sheriff (502 hours per week)	2,740,860 <sup>1</sup>
2.00 - Deputy Sheriff - Traffic (no relief factor)	394,368 <sup>1</sup>
1.00 - Sheriff's Service Specialist	82,038 <sup>1</sup>
3.29 - Office Specialist	248,023 <sup>1</sup>
0.37 - Motor Pool Services Assistant	30,466 <sup>1</sup>
6.00 - Marked Unit	100,259 <sup>2</sup>
1.00 - Unmarked Unit	9,984 <sup>2</sup>
1.00 - Pickup Truck	6,954 <sup>2</sup>
1.00 - Ford Escape (COP)	5,798 <sup>2</sup>
Dispatch Services	246,943 <sup>1</sup>
Dispatch Services - Parking Enforcement Division	10,127 <sup>1</sup>
21.00 - HTs (Amortization, Access & Maintenance)	30,870
1.00 - Additional MDCs	1,129
16.00 - Taser Replacement (Amortized over 5-years)	5,376
Administrative Support	24,286
Office Automation	79,828
Services & Supplies	29,628
Vehicle Insurance	42,144
Personnel Liability & Bonding	160,534
Workers' Comp Experience Modification	14,550
Law Enforcement Experience Modification	60,279
County Administrative Cost	178,586
<b>Revised Cost for 2019-20:</b>	<b>\$ 5,399,237 <sup>1</sup></b>
Original Contract Amount for 2019-20	\$ 5,171,674 <sup>1</sup>
Increased cost	<b>\$ 227,563 <sup>1</sup></b>

**Monthly Payment Schedule**

1 <sup>st</sup> payment due July 15, 2019:	\$430,982
2 <sup>nd</sup> through 12 <sup>th</sup> payments due the 5 <sup>th</sup> of each month:	\$430,972

**Increased Cost Quarterly Payment Schedule**

1st Quarter	\$56,891
2nd Quarter	\$56,891
3rd Quarter	\$56,891
4th Quarter	\$56,891
	<b>\$ 227,563</b>

<sup>1</sup> Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the Town on a quarterly invoice.

<sup>2</sup> Vehicle costs do not include fuel and maintenance. The Town is responsible for fuel, repair and maintenance of all contract vehicles, including collision damage. All fuel, repair and maintenance costs incurred by the County will be billed to the Town on a quarterly invoice.

<sup>3</sup> No replacement cost is included for grant funded or donated vehicles.

# Proposed - Not Final

**SCHEDULE A  
LAW ENFORCEMENT SERVICES CONTRACT  
CITY OF LOMA LINDA  
FY 2019-20**

**Rollover - Includes an estimated 5% salaries increase**

<u>LEVEL OF SERVICE</u>	<u>FY 2019-20 COST</u>
0.55 - Lieutenant	164,219 <sup>1</sup>
2.35 - Sergeant	602,701 <sup>1</sup>
0.56 - Detective/Corporal	120,728 <sup>1</sup>
13.90 - Deputy Sheriff (502 hours per week)	2,719,980 <sup>1</sup>
2.00 - Deputy Sheriff - Traffic (non-relief factor)	391,364 <sup>1</sup>
1.00 - Sheriff's Service Specialist	83,345 <sup>1</sup>
3.29 - Office Specialist	251,466 <sup>1</sup>
0.37 - Motor Pool Services Assistant	30,941 <sup>1</sup>
6.00 - Marked Unit	100,259 <sup>2</sup>
1.00 - Unmarked Unit	9,984 <sup>2</sup>
1.00 - Pickup Truck	6,954 <sup>2</sup>
1.00 - Ford Escape (COP)	5,798 <sup>2</sup>
Dispatch Services	251,441 <sup>1</sup>
Dispatch Services - Parking Enforcement Division	10,311 <sup>1</sup>
21.00 - HTs (Amortization, Access & Maintenance)	30,870
1.00 - Additional MDCs	1,129
16.00 - Taser Replacement (Amortized over 5-years)	5,376
Administrative Support	24,286
Office Automation	79,828
Services & Supplies	29,628
Vehicle Insurance	42,144
Personnel Liability & Bonding	160,534
Workers' Comp Experience Modification	14,563
Law Enforcement Experience Modification	60,331
County Administrative Cost	178,590
<b>Estimated Cost for 2019-20:</b>	<b>\$ 5,376,770 <sup>1</sup></b>

**Monthly Payment Schedule**

1 <sup>st</sup> payment due July 15, 2019:	\$448,066
2 <sup>nd</sup> through 12 <sup>th</sup> payments due the 5 <sup>th</sup> of each month:	\$448,064

<sup>1</sup> Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the Town on a quarterly invoice.

<sup>2</sup> Vehicle costs do not include fuel and maintenance. The Town is responsible for fuel, repair and maintenance of all contract vehicles, including collision damage. All fuel, repair and maintenance costs incurred by the County will be billed to the Town on a quarterly invoice.

<sup>3</sup> No replacement cost is included for grant funded or donated vehicles.

**San Bernardino County Sheriff's Department  
Contract City Law Enforcement Costs for 2019-20**

Final Schedule A 2018-19	Column I						Column II			Difference Between Revised Schedule A and April 4, 2019 5% Estimated Increase Column II - Column I	
	Final Schedule A 2019-20			Proposed Schedule A with Estimated 5% Sal & Ben Increase 2019-20			Revised Schedule A with Sal & Ben Increase per MOU's <sup>A</sup> 2019-20				
	July 1, 2019			April 4, 2019			September 14, 2019				
	<u>Contract Amount</u>	<u>Contract Amount</u>	<u>Increase</u>	<u>% Change</u>	<u>Contract Amount</u>	<u>Increase</u>	<u>% Change</u>	<u>Contract Amount</u>	<u>Increase</u>	<u>% Change</u>	<u>Difference</u>
\$5,063,181	\$5,171,674	\$108,493	2.14%	\$5,376,770	\$313,589	6.19%	\$5,399,237	\$336,056	6.64%	\$ 22,467	0.42%

<sup>A</sup> Includes salary and benefits increases for Safety (effective 08-03-2019) and Professional (effective 09-14-2019) Personnel

City of Loma Linda



# City of Loma Linda

25541 Barton Road, Loma Linda, CA 92354 ☎ (909) 799-2830 📠 (909) 799-2894

## Community Development Department

### CITY COUNCIL STAFF REPORT MEETING OF OCTOBER 8, 2019

Approved/Continued/Denied
By City Council
Date: _____

**TO:** City Council

**FROM:** Konrad Bolowich, Assistant City Manager/Community Development Director *[Signature]*

**SUBJECT:** Resolution/Council Bill #R-2019-44 Authorizing Application for SB 2 Planning Grants Program Fund

#### RECOMMENDATION

Staff recommends City Council take the following action:

**ADOPT** Resolution/Council Bill #R-2019-44 authorizing the application for SB 2 Planning Grants Program Funds.

#### BACKGROUND AND SUMMARY

The State of California, Department of Housing and Community Development, issued a Notice of Funding Availability on March 28, 2019 for its Planning Grants Program (PGP). The PGP's purpose is to provide funding and technical assistance to all local governments to help them prepare, adopt, and implement plans and process improvements that streamline housing approval and accelerate housing production. The City of Loma Linda seeks to apply for this non-competitive grant which would allocate up to \$160,000 towards a proposed project that is in line with the program's purpose of accelerating housing. The application is due by November 30, 2019. The process of petitioning for this funding requires an action by the City Council; the adopted Resolution will be required as part of the SB 2 grant application process.

#### FINANCIAL IMPACT

The adoption of the Resolution will allow the designated authorized agents to use the funds (up to \$160,000) in accordance with the Planning Grants NOFA, the PGP Guidelines and the 2019 Planning Grants Application.

#### ATTACHMENT

- A. Council Bill #R2019-44/Draft Resolution

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LOMA LINDA  
AUTHORIZING APPLICATION FOR, AND RECEIPT OF,  
SB 2 PLANNING GRANTS PROGRAM FUNDS

**WHEREAS**, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (NOFA) dated March 28, 2019, for its Planning Grants Program (PGP); and,

**WHEREAS**, the City Council of the City of Loma Linda desires to submit a project application for the PGP program to accelerate the production of housing and will submit a 2019 PGP grant application as described in the Planning Grants Program NOFA and SB 2 Planning Grants Program Guidelines released by the Department for the PGP Program; and,

**WHEREAS**, the Department is authorized to provide up to \$123 million under the SB 2 Planning Grants Program from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)) related to the PGP Program.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA RESOLVES AS FOLLOWS:**

**SECTION 1.** The City Council is hereby authorized and directed to apply for and submit to the Department the 2019 Planning Grants Program application in the amount of \$160,000.

**SECTION 2.** In connection with the PGP grant, if the application is approved by the Department, the City Manager or his/her designee, is authorized to enter into, execute, and deliver a State of California Agreement (Standard Agreement) for the amount of \$160,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PGP grant, the City of Loma Linda's obligations related thereto, and all amendments thereto (collectively, the "PGP Grant Documents").

**SECTION 3.** The City of Loma Linda shall be subject to the terms and conditions as specified in the Standard Agreement, the SB 2 Planning Grants Program Guidelines, and any applicable PGP guidelines published by the Department. Funds are to be used for allowable expenditures as specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The

City of Loma Linda hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by the Department and in accordance with the Planning Grants NOFA, the Planning Grants Program Guidelines, and 2019 Planning Grants Program Application.

**SECTION 4.** The City Manager or his/her designee is authorized to execute the City of Loma Linda Planning Grants Program application, the PGP Grant Documents, and any amendments thereto, on behalf of the City of Loma Linda as required by the Department for receipt of the PGP Grant.

**ADOPTED** by the City Council of the City of Loma Linda of the County of San Bernardino at a regular meeting held on October 8, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Rhodes Rigsby, Mayor

ATTEST:

---

Barbara Nicholson, City Clerk



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
Ovidiu Popescu, Mayor pro tempore  
Ronald Dailey, Councilman  
Phillip Dupper, Councilman  
John Lenart, Councilman

COUNCIL AGENDA: October 8, 2019

TO: City Council

FROM: Konrad Bolowich, Assistant City Manager *[Signature]*

SUBJECT: Disposition of real property at The Groves at Loma Linda

Approved/Continued/Denied By City Council Date _____
--

### RECOMMENDATION

It is recommended that the City Council approve an agreement with Land Advisors Organization, California Division (LAO) for the disposition of approximately 70.8 acres of former Redevelopment property in The Groves at Loma Linda, and authorize and direct the Executive Director of the Successor Agency to execute an agreement substantially in the form of the draft entitled "LAO Disposition Services Proposal" (the "Agreement") as submitted herewith.

### BACKGROUND

The above referenced property was previously owned by the former Loma Linda Redevelopment Agency ("Former Agency") and, in connection with the dissolution of redevelopment agencies in California, became the property of the Successor Agency. As required by dissolution law, and consistent with the long range property management plan ("LRPMP") as previously approved by the Successor Agency, the Oversight Board, and the California Department of Finance ("DOF"), the Property is to be disposed of by the Successor Agency. Successor Agency staff has worked with LAO to determine appropriate sales strategies and access to the development market for the property.

### ANALYSIS

LAO has significant experience in the disposition of large developable properties throughout the Inland Empire, and has relationships with major developers with proven ability to manage developments of this nature. LAO worked with Staff throughout the planning process for the Groves at Loma Linda, and is highly familiar with the development criteria and property characteristics.

### ENVIRONMENTAL

This is a sale of real property and is exempt from CEQA. Environment issues raised through the development process will be addressed through that mechanism.

### FINANCIAL IMPACT

In exchange for the services outlined payment is a Flat Fee of \$250,000. This fee shall be paid through escrow upon the successful sale of the Property.



August 29, 2019

Attn: Jarb Thaipejr & Konrad Bolowich  
City of Loma Linda  
25541 Barton Road  
Loma Linda, California 92354

**RE: PROPOSAL FOR DISPOSITION SERVICES  
THE GROVES AT LOMA LINDA**

Dear Jarb & Konrad,

Land Advisors Organization, California Division ("Land Advisors"), appreciates the opportunity to provide the City of Loma Linda ("Client") with this proposal to manage the disposition of The Grove at Loma Linda ("Property") located in the City of Loma Linda, County of San Bernardino, State of California.

#### **Our Services**

Land Advisors is prepared to manage to disposition process, which shall include the following stages:

- Pre-Marketing

Land Advisors shall develop a complete understanding of the Property, build the most knowledgeable team of consultants and advisors, and prepare for the marketing stage. During the Pre-Marketing Stage, Land Advisors will prepare a Disposition Strategy, Marketing Timeline, and Offering Memorandum with the input of the Client. Land Advisors will also create a Virtual Data Room to manage the distribution of due diligence materials during the marketing stage.

- Formal Marketing

Land Advisors will create target list of the most qualified potential buyers and personally contact each potential buyer. During the Formal Marketing Stage, Land Advisors will set up meetings and site tours for interested buyers. Throughout this stage, Land Advisors will provide the Client with a weekly Marketing Report, which will identify all potential buyers that have been contacted and their interest level and response. This stage will conclude with the solicitation and receipt of offers by the offering deadline.

- Offer Analysis & Buyer Selection

Land Advisors will analyze and evaluate all offers received prior to the offering deadline. In addition, Land Advisors will review and analyze all underwriting and financial assumptions in support of the offers received. Land Advisors will provide the Client with a Summary of Offers booklet, which summarize and organized all offers received. Land Advisors will then meet with



August 29, 2019

Attn: Jarb Thaipejr & Konrad Bolowich  
City of Loma Linda  
25541 Barton Road  
Loma Linda, California 92354

**RE: PROPOSAL FOR DISPOSITION SERVICES  
THE GROVES AT LOMA LINDA**

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#### **Our Services**

Land Advisors is prepared to manage to disposition process, which shall include the following stages:

- Pre-Marketing

Land Advisors shall develop a complete understanding of the Property, build the most knowledgeable team of consultants and advisors, and prepare for the marketing stage. During the Pre-Marketing Stage, Land Advisors will prepare a Disposition Strategy, Marketing Timeline, and Offering Memorandum with the input of the Client. Land Advisors will also create a Virtual Data Room to manage the distribution of due diligence materials during the marketing stage.

- Formal Marketing

Land Advisors will create target list of the most qualified potential buyers and personally contact each potential buyer. During the Formal Marketing Stage, Land Advisors will set up meetings and site tours for interested buyers. Throughout this stage, Land Advisors will provide the Client with a weekly Marketing Report, which will identify all potential buyers that have been contacted and their interest level and response. This stage will conclude with the solicitation and receipt of offers by the offering deadline.

- Offer Analysis & Buyer Selection

Land Advisors will analyze and evaluate all offers received prior to the offering deadline. In addition, Land Advisors will review and analyze all underwriting and financial assumptions in support of the offers received. Land Advisors will provide the Client with a Summary of Offers booklet, which summarize and organized all offers received. Land Advisors will then meet with



the Client to discuss the offers and provide recommendations. During this stage, the Client may elect to proceed with a "Best & Final" offering round to allow select buyers the opportunity to submit their final offer before buyer selection. Following the "Best & Final" offering round, Land Advisors will again summarize and organize the final offers in a Summary of Offers booklet. This stage concludes with the selection of a buyer.

▪ Transaction Management

Upon selection of a buyer, Land Advisors will manage and oversee the transaction process to ensure the successful close of escrow. During this stage, Land Advisors will identify potential obstacles as early as possible and provide solutions or coordinate with consultants to resolve each issue. Land Advisors will provide Client with updates regarding the status of the transaction until the close of escrow.

**Fees**

In exchange for the services outlined within this proposal, payment is proposed on the following basis:

- Flat Fee of \$250,000

This fee shall be paid through escrow upon the successful sale of the Property.

**Term**

Our Standard Terms & Conditions are attached.

Sincerely,

---

Doug Jorritsma  
Senior Vice President

If this proposal and Standard Terms & Conditions attached accurately sets out our understanding and is acceptable to you, please indicate your agreement by signing in the space below.

Agreed to and accepted effective the date of this Agreement.

By:

Name: \_\_\_\_\_

Title: \_\_\_\_\_



## STANDARD TERMS & CONDITIONS

**1. CLIENT RESPONSIBILITIES.** Client's Designated Representative is authorized to act on its behalf and all direction shall be by or through such designated representative. Client shall examine documents submitted by Land Advisors and shall render decisions promptly, to avoid delay in the progress of disposing of the Property. Client shall furnish Land Advisors all existing available information, including reports, studies, testing results, operating records, existing plans, and other data pertinent to the Property, in a timely manner, and Land Advisors shall be entitled to rely on it. As applicable, Client shall ensure Land Advisors is afforded access to enter upon public and private land as required for the disposition of the Property. Client shall instruct the making of applications for any consents or permits or other applicable applications required in connection with the disposition services and shall pay any charges, fees, expenses and disbursements in respect thereof.

**2. STANDARD OF CARE.** In the performance of the disposition services, Land Advisors will use that level of care and skill ordinarily exercised by reputable members of Land Advisors' profession currently practicing in the same locality under similar conditions. No other representation, guarantee, or warranty, express or implied, is included or intended in this Agreement, or in any communication (written or oral), report, opinion, document, or instrument of service.

**3. PAYMENT.** Land Advisors fee shall be paid in accordance with this Section 2 of the Agreement and Client represents and warrants that any payment to Land Advisors hereunder is not contingent upon Client's receipt of monies by any third party.

Client will, subject to Land Advisors' performance of its obligations under this Agreement, pay Land Advisors for the provision of the disposition services, plus applicable taxes, as set out in the Agreement.

**4. SUSPENSION OR TERMINATION.** Either party may, by notice in writing to the other party, suspend or terminate this agreement or any portion thereof at any stage of the project. Upon receipt of such written notice, Land Advisors shall perform no further disposition services other than those reasonably necessary to close out the contract. In the event of a suspension or termination, Land Advisors shall be entitled to payment for all work completed, plus reasonable close-out costs. The limitation of liability and indemnity obligations in this Agreement shall survive any suspension or termination of this Agreement.

**5. PROBABLE COSTS.** Land Advisors does not guarantee the accuracy of probable costs for providing disposition services hereunder. Such probable costs represent only Land Advisors' judgment as a professional entity and are supplied only for the general guidance of Client.

**6. INDEMNIFICATION.** Land Advisors shall indemnify and hold harmless Client from and against claims, actions, losses, expenses, costs or damages ("Claims") which Client, its directors, officers, employees, or agents may suffer, only to the extent Land Advisors is legally liable as a result of the negligent acts of Land Advisors, its employees, officers or agents in the performance of this Agreement. Client agrees to indemnify and hold harmless Land Advisors from and against Claims, which Land



Advisors, its directors, officers, employees, or agents may suffer arising out of or in any way connected with the presence, discharge, release or escape of contaminants of any kind, excluding only such liability as may arise out of the negligent acts of Land Advisors in the performance of this Agreement.

**7. LIMITATION OF LIABILITY.**

Notwithstanding any other provision of this Agreement, the total liability of Land Advisors, its directors, officers, employees and agents for liabilities, claims, judgments, demands and causes of action arising under or related to this Agreement, whether based in contract or tort, shall be limited to the total compensation actually paid to Land Advisors for the disposition services or \$10,000, whichever is less. All claims by Client shall be deemed relinquished unless filed within one (1) year after substantial completion of the Services. No party shall be liable for any consequential, incidental, indirect, special or punitive damages, damages related to loss of profit, loss of use in any way related to this Agreement.

**8. INSURANCE.** Land Advisors will maintain insurance for this Agreement in the following types: 1) workers' compensation insurance at statutorily required levels; and 2) automobile liability insurance for bodily injury and property damage.

**9. RESPONSIBILITY.** Land Advisors is not responsible for the completion or quality of work that is dependent upon or performed by Client or third parties not under the direct control of Land Advisors, nor is Land Advisors responsible for their acts or omissions or for any damages resulting therefrom.

**10. RELATIONSHIP OF PARTIES.** Land Advisors will have no authority to contractually bind Client or to assume or create any legal obligation or responsibility, express or implied, on behalf of Client. Nothing in this Agreement will have the effect of creating a partnership, agency or employment relationship between Client and Land Advisors or any of Land Advisors' directors, officers, partners, agents, employees, affiliates, subconsultants or volunteers.

**11. EXCLUSIVE USE.** Disposition services provided under this Agreement, including all reports, designs, information or recommendations prepared or issued by Land Advisors ("Instruments"), are for the exclusive use of Client and only for the purpose specified. No other use is authorized under this Agreement. Client will not distribute or convey the Instruments to any person other than those identified in the project description without Land Advisors' prior written approval. Client releases Land Advisors from liability and agrees to indemnify and hold harmless Land Advisors from Claims, arising, in whole or in part, from such unauthorized distribution or any unauthorized use.

**12. SUBCONTRACTING AND ASSIGNMENT.** Neither party shall assign its interest in this Agreement without the prior written consent of the other party. Except for subcontracting to an affiliate, Land Advisors shall not subcontract any disposition services without the prior written consent of the Client.

**13. CONFIDENTIAL INFORMATION.** Land Advisors shall not divulge any specific information identified as confidential, communicated to or acquired, or disclosed by Client in the course of carrying out the disposition services. No such information shall be used by Land Advisors on any other project



without the written approval of Client. These obligations of confidentiality shall not apply to information which is in the public domain; which is provided to Land Advisors by a third party without obligation of confidentiality; which is independently developed by Land Advisors without use of Client's information; or which is required to be disclosed by law or by court order.

**14. INTELLECTUAL PROPERTY.** Land Advisors retains ownership of all right, title and interest (including copyright) in and to the intellectual property it provides through this Agreement. Nothing in these Terms and Conditions constitutes a transfer or conveyance of any right, title or interest in the intellectual property, except the limited license to use it for its intended purpose, which includes the general maintenance and management of the asset or project.

**15. SUCCESSORS and ASSIGNS.** This Agreement shall be binding upon the parties, their partners, successors, assigns and legal representatives.

**16. AMENDMENT.** This Agreement may be amended or modified only by written instrument executed by authorized representatives of both Client and Land Advisors.

**17. SEVERABILITY.** If any provision of this Agreement is for any reason held invalid or unenforceable, such provision shall be deemed separate and shall not affect the validity of the remaining provisions of this Agreement.

**18. GOVERNING LAW.** This Agreement and legal actions concerning its validity, interpretation and performance shall be governed by and interpreted in accordance with the laws of the jurisdiction in which the project is located; and it is further agreed by

the parties that any legal action arising under this Agreement will be brought in a court of competent jurisdiction in such jurisdiction.

**19. THIRD PARTY BENEFICIARIES.** Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against either Client or Land Advisors. The disposition services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Land Advisors because of this Agreement or the performance or non-performance of Services hereunder. Client and Land Advisors agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in the project to carry out the intent of this provision.

**20. PROMOTIONAL ACTIVITIES.** Client approves Land Advisors to (i) undertake reasonable promotional activities, and (ii) brand all deliverables hereunder, in each case related to the provision of the disposition services by Land Advisors under this Agreement.

**21. ENTIRE AGREEMENT.** This Agreement, including attachments incorporated by reference, represents the entire agreement between Land Advisors and Client and supersedes all prior negotiations, representations, or agreements, either written or oral. Client agrees that its use of any purchase order or other form to procure disposition services is solely for administrative purposes and in no event shall Land Advisors be bound to any terms and conditions on such form regardless of its signature on or reference to such form.



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

SUCCESSOR AGENCY AGENDA: October 8, 2019

TO: City Council

FROM: Konrad Bolowich, Assistant City Manager 

SUBJECT: Agreement and Appropriation of Funds for Long-Range  
Property Management Plan Implementation Service

### RECOMMENDATION

It is recommended that the City Council approve an agreement Urban Futures, Inc. (“UFI”) for consulting services to assist with the disposition of approximately 70.8 acres of former Redevelopment property in The Groves at Loma Linda.

Therefore, UFI has prepared this proposal in the spirit of the City’s development goals for the Specific Plan in general and for the Site in particular.

### BACKGROUND

During 2015, Urban Futures, Inc. (“UFI”) prepared the Loma Linda Successor Agency’s (“Successor Agency”) Long-Range Property Management Plan (“LRPMP”). On December 22, 2015, the California Department of Finance (“DOF”) approved the LRPMP.

UFI will assist with the disposition of LRPMP Site No. 6. LRPMP Site No. 6 is located at 26248 Mission Road and 26209 Redlands Boulevard (APNs 0292-471-06 and 0292-461-04 through 08) (“Site”). The approximately 70.83-acre Site is zoned for “Planning Community” (“PC”). The Site is entitled pursuant to the Groves at Loma Linda Specific Plan (“Specific Plan”), which requires the Planning Commission and the City Council to confirm compliance with the Specific Plan prior to granting final project approvals. The Site is the only remaining LRPMP property requiring disposition. The other six (6) properties included within the LRPMP were previously transferred consistent with the provisions of the LRPMP.

The Site is one of the largest undeveloped sites within the City’s urban core under single ownership. The Site also represents a significant component of the area encompassed by the Specific Plan. Its ultimate development is likely to influence the quality of development that is anticipated as a result of the Specific Plan. Therefore, its disposition calls for a higher level of care with respect to managing the process of developer/buyer selection to ensure that the vision of the Specific Plan is effectively implemented and the result is consistent with the LRPMP and applicable provisions of the California Health and Safety Code. It is understood that the City prefers a buyer that would implement the Specific Plan with uses that will augment the desirability of the project. The buyer would have to have demonstrated capability at developing properties that are comparable to the Site, particularly as related to size and complexity, and would either develop and build-out the entire Site and/or serve as the master-developer for the Site.

### **ANALYSIS**

During 2015, UFI prepared the Successor Agency LRPMP. UFI has significant experience in the implementation of LRPMP properties and has proven capabilities to shepherd complex projects through the review and acceptance process. This is a consulting agreement for hourly rate services not exceed \$30,000.00

### **ENVIRONMENTAL**

This is a sale of real property and is exempt from CEQA. Environment issues raised through the development process will be addressed through that mechanism.

### **FINANCIAL IMPACT**

Funds totaling \$30,000.00 will be appropriated from general fund reserves.

September 30, 2019

Mr. Konrad Bolowich  
Assistant City Manager  
City of Loma Linda  
25541 Barton Road  
Loma Linda, California 92354

Re: **Proposal for Long-Range Property Management Plan Implementation Services**

Dear Mr. Bolowich:

In response to your request, Urban Futures, Inc. ("UFI") is pleased to submit the enclosed proposal to assist the City of Loma Linda, and its Successor Agency, with respect to the disposition of Site No. 6 in Loma Linda's Long-Range Property Management Plan ("LRPMP").

Having worked with over 150 different cities since its inception, UFI has a proven track record of meeting its clients' needs in a cost effective and timely way. We are confident that the extensive experience and capabilities of our professional team of consultants will be of significant assistance to the City. Given our qualifications and experience with respect to providing comprehensive "Redevelopment Wind-Down Services" to 30 successor agencies, including the preparation of Loma Linda's LRPMP, we believe we are uniquely able to provide the needed consulting services in an innovative, comprehensive, effective and timely manner. In that regard, we have enclosed our proposal and staff qualifications with respect to the requested services.

We look forward to assisting the City with respect to this important endeavor. If you have any questions or need additional information, please contact Mr. Steve Dukett at (714) 283-9542 or (909) 967-8205.

Sincerely,  
URBAN FUTURES, INC.



MICHAEL P. BUSCH  
President & CEO

MPB:nrd

Enclosure

## **SCOPE OF SERVICES**

### **A. INTRODUCTION**

During 2015, Urban Futures, Inc. ("UFI") prepared the Loma Linda Successor Agency's ("Successor Agency") Long-Range Property Management Plan ("LRPMP"). On December 22, 2015, the California Department of Finance ("DOF") approved the LRPMP.

The City, on behalf of the Successor Agency, has requested that UFI submit a proposal to assist the City with respect to the disposition of LRPMP Site No. 6. LRPMP Site No. 6 is located at 26248 Mission Road and 26209 Redlands Boulevard (APNs 0292-471-06 and 0292-461-04 through 08) ("Site"). The approximately 70.83-acre Site is zoned for "Planning Community" ("PC"). The Site is entitled pursuant to the Groves at Loma Linda Specific Plan ("Specific Plan"), which requires the Planning Commission and the City Council to confirm compliance with the Specific Plan prior to granting final project approvals. The Site is the only remaining LRPMP property requiring disposition. The other six (6) properties included within the LRPMP were previously transferred consistent with the provisions of the LRPMP.

The Site is one of the largest undeveloped sites within the City's urban core under single ownership. The Site also represents a significant component of the area encompassed by the Specific Plan. Its ultimate development is likely to influence the quality of development that is anticipated as a result of the Specific Plan. Therefore, its disposition calls for a higher level of care with respect to managing the process of developer/buyer selection to ensure that the vision of the Specific Plan is effectively implemented and the result is consistent with the LRPMP and applicable provisions of the California Health and Safety Code.

It is understood that the City prefers a buyer that would implement the Specific Plan with uses beneficial to the City and has demonstrated its capability at developing properties that are comparable to the Site, particularly as related to size and complexity, and would either develop and build-out the entire Site and/or serve as the master-developer for the Site. Therefore, UFI has prepared this proposal in the spirit of the City's development goals for the Specific Plan in general and for the Site in particular.

### **B. SUMMARY OF LRPMP PROJECT MANAGEMENT SERVICES**

The following summarizes the types of LRPMP project management services that UFI will provide with respect to the disposition of Site. In addition, many of the items included within the scope of services require cooperation and/or approvals from third parties, which may or may not occur or occur in a timely manner. Further, the City may amend, delete or add project management services items at its sole discretion. The numbering protocol used in the summary below is provided for convenience of reference only and may not reflect priority sequence.

1. Consistent with the LRPMP, the Specific Plan and the goals and objectives of the City, UFI will draft a property disposition strategy ("Strategy") for the Site for review and comment by the City's management staff and special counsel. The Strategy will, among other things,

described the way offers from potential buyers will be solicited and the way offers will be reviewed and rated.

2. It is anticipated that the City will appoint a real estate disposition working group ("REDWG") consisting of representatives of the City, special counsel, UFI and others the City may designate. Once the City approves the Strategy, UFI will manage and coordinate the implementation of the final Strategy with the REDWG or as otherwise directed by the City.
3. Consistent with the Strategy, UFI will coordinate the solicitation process professional services that may be required with respect to the land disposition process, which may include appraisers, economists, engineers, or other types of professional services.
4. Consistent with the Strategy, UFI will assist in the preparation of invitations for letters of interest ("LOI"), requests for qualifications ("RFQ"), requests for proposals ("RFP") or other similar method or convenience for soliciting offers for the purchase and sale of the Site.
5. Once responses are received from real estate developers for the Site, UFI will assist the City with developing developer proposal evaluation criteria, forming a developer proposal review panel, evaluating developer proposals, aggregating a summary of developer proposals received, recommending developers for selection interviews, participation in the interviewing of the selected developers, negotiating a purchase and sale agreement ("PSA") or similar agreement, and processing the PSA for Successor Agency approval.
6. Once approved by the Successor Agency, UFI will assist with processing the PSA through the San Bernardino Countywide Oversight Board (the "CWOB") and DOF, managing escrow and title company matters, resolving any matters raised by escrow or title (e.g., managing the resolution of title defects) and ensuring the proper disposition of net land sales proceeds through the County Auditor-Controller.
7. Consistent with the Strategy and the Specific Plan, UFI will also assist the City and legal counsel in negotiating a satisfactory agreement that will regulate the Site's land use and development expectations.
8. UFI will draft an Escrow and Title Administrative Management Fee policy and resolution for consideration by the City to ensure that the City is able to recover its costs for managing the disposition process.
9. Consistent with the Strategy, seek quotes from qualified MAI real estate appraisers that will justify the ultimate purchase and sale price for the Site.

### **C. SUMMARY OF PROGRAM MANAGEMENT SERVICES**

The following summary represents the types of program management services that UFI may provide to the City during the Term. The numbering protocol used in the summary below is provided for convenience of reference only and may not reflect priority sequence.

- 1. Policy:** Policy development involves matters related to planning, strategies, fiscal feasibility, funding/financing strategies, and/or program development (e.g., in conjunction

with the City Manager/Executive Director and any other entity or persons designated by the City Manager/Executive Director, or designee).

2. **Collaboration:** Participating in formal and informal planning, strategy and/or project management discussions, negotiations and presentations with staff, clients, community officials, local or state government agencies, and others.
3. **Reports:** Researching, preparing, reviewing evaluating and/or submitting reports, forms, spreadsheets and any other written documentation that may be required by the City, the Successor Agency, the CWOB, the DOF, County Auditor-Controller, City Manager/Executive Director, the City Council, legal counsel, the Finance Department, or other entities as may be designated by the City Manager/Executive Director, or designee.
4. **Representation:** Providing oral presentations that may be required by the City, the Successor Agency, the CWOB, the DOF, County Auditor-Controller, County Assessor, County Counsel or other entities as may be designated by the City Manager/Executive Director, or designee.
5. **Compliance/Implementation:** Perform any compliance and/or implementation related tasks and/or services that may be required by the City, the Successor Agency, the CWOB, the DOF, County Auditor-Controller or other entities as may be designated by the City Manager/Executive Director, or designee.
6. **Documentation:** With respect to the above described services, the listing below is an example of the types of documents that may require preparation, processing, implementing or managing compliance with respect to the disposition of the Site:
  - a. A Property Disposition Strategy;
  - b. An RFP, RFQ, request for LOI or similar method or convenience for soliciting offers for the purchase and sale of the Site and for necessary related consultant services;
  - c. Any other documents required for the purchase and sale of the Site (e.g., purchase and sale agreement, escrow instructions, preliminary title reports, land proceeds distribution communications, staff reports, resolutions, etc.); and
  - d. Any other documentation, as may be required.
7. **Other:** Provide any other related service that the City Manager/Executive Director, or designee, may request.

#### **D. SCHEDULE OF PERFORMANCE**

The services described above are opportunity-based and dependent on third party cooperation and actions. Therefore, it is not possible to provide a definitive overall schedule of performance. However, on a case-by-case basis, UFI will be pleased to negotiate a specific schedule of performance with respect to definitive aspects of the project.

**E. PROFESSIONAL SERVICES RATES, EXPENSES AND KEY STAFF**

**1. Professional Services Rates Schedule**

Due to the vagaries associated with managing the variety of activities associated with the disposition of the Site, UFI will carry out the "Scope of Services" on an actual time and materials basis with the overall costs of such services being governed by the financial limits defined within an approved purchase order utilizing the following professional service rate schedule:

<b><u>Professional Staff</u></b>	<b><u>Hourly Rates</u></b>
Managing Director	\$ 225.00
Senior Project Manager	\$ 120.00

These rates will remain constant through June 30, 2020 and are subject to change thereafter. Costs for telephone, e-mail and facsimile expenses, postage and incidental photocopying are included within the above noted Professional Service Rates Schedule.

Given that the Scope of Services is reliant on significant third-party cooperation, it is not possible to quote a specific not to exceed price for this assignment. However, at the same time, UFI is very cognizant of the City's need for project and fiscal controls over its consultancy relationships. Therefore, UFI recommends that the initial purchase order authorization for services to be rendered pursuant to the proposal be established at Thirty-Thousand Dollars (\$30,000). To the extent that the work required to complete the project will exceed the initial authorization level, UFI will request appropriate supplemental budget authority prior to incurring any costs exceeding the then current limit.

**2. Expenses**

Costs for telephone, e-mail and facsimile expenses, postage and incidental photocopying and local travel are included within the above noted Professional Services Rates Schedule. The professional services rate schedule does not include out-of-pocket expenses that may be incurred during the accomplishment of the Scope of Services. Out-of-pocket expenses include, but are not limited to, all other necessary materials, supplies, services, printing, electronic data files, out of area travel, etc. All out-of-pocket expenses shall be charged on an actual cost basis, plus 10%.

**3. Key Staff**

UFI's staff is comprised of highly skilled professionals able to handle a wide variety of assignments for which examples range from site-specific developer negotiations to community wide development strategies, grant projects and programs, entitlement processing, financial/funding advisement, affordable housing programs, economic development strategic plans and implementation and comprehensive redevelopment agency wind-down services. Steven H. Dukett, Managing Director, and Kathleen Robles, Senior Project Manager, represent the key professional staff assigned to carry-out the Scope of

Services. Mr. Dukett will serve as the Managing Director in charge of overseeing UFI's services hereunder. Other staff members may be used as necessary. UFI will not replace the herein named personnel without the written consent of the City Manager/Executive Director, or designee.

***STEVEN H. DUKETT, Managing Director***

Steve Dukett specializes in the planning and implementation of economic and community development, affordable housing, asset management, public facility, public infrastructure financing, grant programs and redevelopment agency wind-down services. He is a leader in UFI's Public Management Group.

Mr. Dukett joined Urban Futures during 2007 after completing nearly 40 years of service to local government, which included serving as Redevelopment Director with the Cities of Redlands, Upland, Hesperia, Ontario, Lancaster and San Bernardino. He also held a variety of professional, management and executive positions with the County of Los Angeles and its Community Development Commission. While with Hesperia, he also served as Acting City Manager. While with Upland, he also served as Interim Development Services Director.

While in the public sector, Mr. Dukett managed a wide variety of public and private development projects with combined values of approximately \$1 billion. He has also guided 14 redevelopment plan adoptions or amendments and is particularly known for his deal making and deal closing skills. During his service with Urban Futures, he has assisted more than 50 cities, several for-profit and non-profit corporations and a Native Sovereign Nation with their high priority development-related projects and programs.

His background and skill sets enable him to provide clients with an uncommon level of practical insight with respect to best practices in local government sponsored, initiated or assisted development. His background and expertise make him a frequent and popular choice for seminars and lectures in professional and public forums.

Mr. Dukett is a graduate of California State University, Los Angeles. He is a former Chairman of the Board of the California Association for Local Economic Development ("CALED") and former Chairman of the Board of Regents of the California Academy for Economic Development. During April 2006, he was selected as the 12<sup>th</sup> "Golden Bear", which is CALED's highest award for career achievement in local economic development. In addition, he recently completed six years of service as a member of the La Verne Successor Agency Oversight Board, representing the Board of Supervisors of the County of Los Angeles.

***KATHLEEN L. ROBLES, Senior Project Manager***

Kathleen Robles specializes in economic and community development, project management, roadway design, solid waste management, regulatory compliance, brownfields management, grant programs, redevelopment agency wind-down services, and real estate title review.

Ms. Robles joined Urban Futures during 2012 after completing 25 years of service to local

government, which included serving in responsible management positions with the San Bernardino County Economic Development Agency, the San Bernardino County Department of Economic and Community Development, the San Bernardino County Public Works Department, the City of San Bernardino Economic Development Agency, and the City of Yucaipa City Manager's office.

While in the public sector, Ms. Robles managed a wide-variety of public and private development projects. Ms. Robles has been responsible for preparing housing compliance reports; analyzing Foreign Trade Zone designations for private businesses; obtaining an USDA USFS \$4.4M grant for the economic use of Bark Beetle wood; the construction of the County's first groundwater treatment plant; the design and construction of the City of San Bernardino's theater square infrastructure project; successfully obtained the San Bernardino Valley Enterprise Zone designation; and assisting in winding-down 10 former redevelopment agencies.

Ms. Robles holds a Bachelor of Science degree in Business Management and a Master of Arts degree in Management with an emphasis in Human Resources, both from the University of Redlands. In addition to belonging to the Alfred North Whitehead Leadership Society, Ms. Robles belongs to and/or has belonged to ICSC, CALED, NBA, GWMA, Vice-President of CAEZ, and the Mountain Area Safety Task Force.



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: October 8, 2019  
TO: City Council  
FROM: Barbara Nicholson, City Clerk  
VIA: T. Jarb Thaipejr, City Manager  
SUBJECT:

**Council Bill #O-2019-04 (Set Second Reading Roll Call Vote) - Development Code Amendment No. P19-095** - A City initiated ordinance to amend Chapter 17.40 (Commercial and Industrial Zones) in Title 17 (Zoning) of the Loma Linda Municipal Code by removing Note 1 found in Section 17.40.020 (Land Use Regulations and Allowable Uses)

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## RECOMMENDATION

It is recommended that the City Council waive reading of Council Bill #O-2019-04 in its entirety, direct the Clerk to read by title only and adopt on roll call vote.

## BACKGROUND

The City Council introduced Council Bill #O-2019-04 at the regular meeting of September 10, 2019. The Development Code Amendment was introduced to Planning Commission on August 7, 2019; they recommended approval to City Council.

The ordinance will update the Loma Linda Municipal Code to expand and clarify intended uses and development standards. Language in the existing code limited uses based on minimum square footage. This code amendment will remove such limitations.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING TITLE 17 ZONING, CHAPTER 17.40, SECTION 17.40.020 “LAND USE REGULATIONS AND ALLOWABLE USES” FOR THE COMMERCIAL AND INDUSTRIAL ZONES (DEVELOPMENT CODE AMENDMENT NO. P19-095)**

THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES HEREBY ORDAIN AS FOLLOWS:

**Section 1.** Chapter 17.40 (Commercial and Industrial Zones) of Title 17 (Zoning) of the Loma Linda Municipal Code is hereby amended to revise Section 17.40.020 (Note 1) in its entirety to read as follows:

**“17.40.020 Land Use Regulations and allowable uses**

**Notes:** 1. On-site consumption of beer and wine is only allowed in conjunction with a restaurant. No separate bar service for the sale of alcoholic beverages is allowed.

Further, the restaurant shall serve food as a matter of complete table service only.

**Section 2. Findings, Purpose, and Intent.** It is the purpose of the Ordinance to amend the City of Loma Linda Municipal Code. Changes to Municipal Code are considered legislative acts. Legislative acts are exempt from the California Environmental Quality Act (CEQA), in accordance with Section 15061(b)(3) of the CEQA Guidelines, as the proposed changes do not have the potential to cause a significant effect on the environment. The proposed Development Code Amendment is consistent with the Loma Linda General Plan, and would not cause substantial environmental damage or be detrimental to the public welfare. Similarly, minor changes to the text are necessary to clarify uses, and would not result in adverse effect to the public or the environment.

**Section 3. Validity.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such holding or holdings shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid.

**Section 4. Posting.** Prior to the expiration of fifteen (15) days from its passage, the City Clerk shall cause this Ordinance to be posted pursuant to law in three (3) public places designated for such purpose by the City Council.

This Ordinance was introduced on the 7th day of August 2019 at a regularly scheduled Planning Commission public hearing. Following the public hearing, the Planning Commission voted   3   to   1   recommending that the City Council approve the proposed amendments. On the 10<sup>th</sup> of day of September 2019, the City of Loma Linda's City Council conducted a public hearing on this ordinance and moved to approve the proposed amendments. City Council voted in favor to adopt the Ordinance by 2<sup>nd</sup> reading on the \_\_\_\_\_ day of \_\_\_\_\_ 2019 by the following vote to wit:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Rhodes Rigsby, Mayor

Attest:

\_\_\_\_\_  
Barbara Nicholson, City Clerk

## Development Code Amendment for Chapter 17.40 Commercial and Industrial Zones

### 17.40.020 Land Use Regulations and Allowable Uses

- A. Table 2-5.** Table 2-5 indicates the uses allowed within each residential zone and any permits required to establish the use, in compliance with Chapter 17.30 (Administration) and Chapters 17.30.410 (Hearings) through 17.30.470 (Modifications), inclusive.
- B. Prohibited Land Uses.** Any table cell with a "--" means that the listed land use is prohibited in that specific zone.
- C. Land Uses Not Listed in Table 2-5.** Land uses that are not listed in Table 2-5 or are not shown in another zone are not allowed, except as otherwise provided by Section 17.02.040 (Interpretation by City Council).
- D. Additional Regulations.** Where the last column in the Table 2-5 includes a Chapter or Section number, the regulations in the referenced Chapter or Section shall apply to the use. Provisions in other Sections of this title may also apply.
- E. Precise Plan of Design Review.** See Sections 17.30.260 (Precise plan of design - Required when) through 17.30.300 (Precise plan of design – Conditional approval), inclusive, requirements for new or modified construction activities.
- F. Definitions.** See Chapter 17.02 (Introduction and Definitions) for land use definitions and explanations.

Table 2-5 Allowed Uses and Permit Requirements for Commercial and Industrial Zones	<b>P Permitted By Right</b> <b>CUP Conditional Use Permit</b> <b>MUP Minor Use Permit</b> <b>-- Not Allowed</b>					
	<b>B-P Business Park</b> <b>C-O Office Commercial</b> <b>C-1 Neighborhood Business</b> <b>C-2 General Commercial</b> <b>C-M Commercial Manufacturing</b>					
Land Use	B-P	C-O	C-1	C-2	C-M	Specific Use Regulations
<b>Retail Trade Uses</b>						
Alcohol Beverage Sales						
Alcohol Sales (off-sale) – Beer and Wine	CUP	--	CUP	CUP	--	
Alcohol Sales (on-sale) – Beer and Wine	CUP	CUP	CUP	--	--	See note 1
Alcohol Sales (off-sale) – Liquor	--	--	P	P	--	Only permitted provided the structure containing this use has a minimum floor area of 30,000 sq.ft. and a maximum of 10% of the gross floor area is devoted to the sales of packaged liquor.
Alcohol Sales (on-sale) – Liquor	CUP	--	--	CUP	--	
Building Materials	--	--	--	MUP	P	
Drive-in and Drive-thru Businesses	--	CUP	CUP	CUP	CUP	
Landscape Nurseries – Retail or Wholesale	--	CUP	CUP	CUP	P	Two-acre minimum parcel size required.

Table 2-5 Allowed Uses and Permit Requirements for Commercial and Industrial Zones	P Permitted By Right CUP Conditional Use Permit MUP Minor Use Permit -- Not Allowed					
	B-P Business Park C-O Office Commercial C-1 Neighborhood Business C-2 General Commercial C-M Commercial Manufacturing					
Land Use	B-P	C-O	C-1	C-2	C-M	Specific Use Regulations
Retail Store or Center (Less than 30,000 sf)	--	--	--	P	P	
Retail Store or Center (30,001 sf or greater)	--	--	P	P	P	
Vehicle Sales – New	--	--	--	P	P	
Vehicle Sales – Used	--	--	--	P	P	Allowed only in association with a new vehicle sales business. Stand-alone used vehicle sales are not permitted.
Vehicle Parts Sales (including stereos/alarms, but no installation)	--	--	P	P	P	
Vending Machines	P	P	P	P	P	
<b>Business, Financial, and Professional</b>						
Financial Institutions and Related Services	P	P	P	P	P	
Governmental Offices and Facilities	P	P	P	P	P	
Historical or Landmark Structures with Commercial Activities	CUP	CUP	CUP	CUP	CUP	
Offices (other than medical or dental)	P	P	P	P	P	In the C-1 zones, on the ground floor, office use is limited to 15% of the floor area. No limitation applies to second floors and above. In the C-M zone, office use is limited to ancillary uses associated with the business and shall not exceed 15% of the floor area.
<b>Eating and Drinking Establishments</b>						
Bars, Lounges, Nightclubs, and Taverns	--	--	--	CUP	--	
Catering Services	--	--	P	P	P	
Fast Food Restaurant with no drive-through (no late-night hours)	P	P	P	P	P	
Fast Food Restaurant with no drive-through (with late-night hours)	CUP	CUP	CUP	CUP	CUP	
Fast Food Restaurant with drive-through	--	--	--	--	--	
Restaurant – Outdoor Dining	CUP	CUP	CUP	CUP	CUP	
Restaurant – Sit-down (no late hours)	P	P	P	P	P	See note 1
Restaurant – Sit-down (with late hours)	CUP	CUP	CUP	CUP	CUP	See note 1
<b>Service Uses - General</b>						

Table 2-5 Allowed Uses and Permit Requirements for Commercial and Industrial Zones	P Permitted By Right CUP Conditional Use Permit MUP Minor Use Permit -- Not Allowed					
	B-P Business Park C-O Office Commercial C-1 Neighborhood Business C-2 General Commercial C-M Commercial Manufacturing					
Land Use	B-P	C-O	C-1	C-2	C-M	Specific Use Regulations
Animal Grooming	--	--	P	P	P	
Kennel	--	--	--	P	P	
Maintenance and Repair Services (other than vehicle)	P	--	P	P	P	
Hotels/Motels	--	--	P	P	P	
Massage	--	--	--	--	P	Chapter 5.2
Personal Services, General	P	P	P	P	P	
Personal Service, Restricted	MUP	MUP	MUP	MUP	MUP	Chapters 5.23 and 5.24
Photocopy, Postal and Mailing Services and Similar Activities	P	P	P	P	P	
<b>Vehicle Services</b>						
Automobile Washing/Detailing	--	--	CUP	CUP	CUP	
Automobile Service Stations	--	--	CUP	CUP	CUP	
Automobile Repair – Major	--	--	--	--	P	
Automobile Repair – Minor	--	--	--	--	P	
Truck Repair	--	--	--	--	P	
Veterinary Facilities	--	--	P	P	P	
<b>Funerary Related</b>						
Cemeteries, Columbariums, Mausoleums, and Mortuaries	--	--	--	--	--	
<b>Medical-Related</b>						
Convalescent Homes	--	CUP	CUP	CUP	CUP	
Hospitals/Medical Facilities	--	CUP	CUP	CUP	CUP	
Laboratories – Medical Related	P	P	--	P	P	
Medical, Dental Clinics/Offices	P	P	P	P	P	
<b>Transportation, Communication, and Infrastructure Uses</b>						
Bus and Taxi Stations	--	--	--	P	P	
Public Parking Lots and Structures (not associated with a primary use)	P	P	P	P	P	
Public Utility Structures and Service Facilities	CUP	CUP	CUP	CUP	CUP	

Table 2-5 Allowed Uses and Permit Requirements for Commercial and Industrial Zones	P Permitted By Right CUP Conditional Use Permit MUP Minor Use Permit -- Not Allowed					
	B-P Business Park C-O Office Commercial C-1 Neighborhood Business C-2 General Commercial C-M Commercial Manufacturing					
Land Use	B-P	C-O	C-1	C-2	C-M	Specific Use Regulations
<b>Recreation</b>						
Commercial Recreation and Entertainment	--	--	--	CUP	CUP	
Game Arcade, Internet Café, or Similar Businesses	--	--	--	--	--	
Golf Course and Related Facilities	--	--	CUP	CUP	CUP	
<b>Education</b>						
Schools – Private	--	CUP	--	CUP	--	
Universities and Colleges	--	CUP	--	CUP	CUP	
Vocational Schools	--	CUP	--	CUP	CUP	
<b>Industry, Manufacturing and Processing, and Warehousing Uses</b>						
Commercial Bakery	--	--	--	--	P	
Contractors' Yard	--	--	--	--	P	
Food Processing and/or Storage	--	--	--	--	P	
Industry – Light	P	--	--	--	P	
Industry – Heavy	--	--	--	--	CUP	
Personal Storage Facilities	--	--	--	--	CUP	
Research and Development	P	--	--	--	M/CUP	
<b>Warehousing/Wholesaling</b>						
Up to 50,000 Sq. ft.	--	--	--	--	P	
Greater than 50,000 Sq. ft.	--	--	--	--	CUP	
<b>Other Uses</b>						
Accessory Uses	P	P	P	P	P	See note 3
Agricultural, Industrial, Construction Equipment Sales and Rentals	--	--	--	CUP	P	
<b>Assembly Uses</b>						
Places of Public Assembly	--	CUP	CUP	CUP	CUP	
Places of Religious Assembly	--	CUP	CUP	CUP	CUP	
Auction Houses	--	--	--	CUP	CUP	
Day Care Facilities	CUP	--	CUP	--	--	
Drive-in and Drive-thru Businesses	--	CUP	CUP	CUP	CUP	
Mobile Home Park	--	--	CUP	--	--	
Outdoor Storage Facility	--	--	--	--	P	
Recycling - Small Collection Facility	--	--	CUP	CUP	CUP	See Section 17.40.030 (Specific Use Regulations)

<b>Table 2-5 Allowed Uses and Permit Requirements for Commercial and Industrial Zones</b>		<b>P Permitted By Right CUP Conditional Use Permit MUP Minor Use Permit -- Not Allowed</b>				
		<b>B-P Business Park C-O Office Commercial C-1 Neighborhood Business C-2 General Commercial C-M Commercial Manufacturing</b>				
<b>Land Use</b>	<b>B-P</b>	<b>C-O</b>	<b>C-1</b>	<b>C-2</b>	<b>C-M</b>	<b>Specific Use Regulations</b>
Recycling - Large Collection Facility	--	--	--	--	CUP	See Section 17.40.030 (Specific Use Regulations)
Reverse Vending Machines	--	--	P	P	P	See Section 17.40.030 (Specific Use Regulations)
Temporary Uses	TUP	TUP	TUP	TUP	TUP	See note 2

**Notes:**

1. On-site consumption of beer and wine is only allowed in conjunction with a restaurant ~~having 2,000 square feet or greater of floor area~~. No separate bar service for the sale of alcoholic beverages is allowed. Further, the restaurant shall serve food as a matter of complete table service only.
2. Christmas tree and wreath sales are permitted only between December 1 and December 25 (inclusive). All appurtenances and other materials used for such sales shall be removed by December 31 of the same calendar year.
3. Accessory uses customarily incidental to retail commerce, when located on the same lot, are permitted, provided that such accessory uses do not occupy more than 25% of the floor area of the primary use.



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: October 8, 2019

TO: City Council

FROM: Barbara Nicholson, City Clerk *BN*

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Council Bill #R-2019-39 - Approving policies and procedures for implementation of the Automated License Plate Reader system

Approved/Continued/Denied By City Council Date _____
--

## **RECOMMENDATION**

Adopt Council Bill #R-2019-39 approving policies and procedures for implementation of the Automated License Plate Reader system.

## **BACKGROUND**

On March 12, 2019 the City Council approved the purchase of two Automated License Plate Readers with message boards and they were purchased shortly thereafter. Civil Code 1798.90.51 *et. seq.* requires the operator of the Automated License Plate Readers to have in place policies and procedures, in addition to allowing for public comment under 1798.903.55 before the use of the cameras is implemented. As the City contracts with San Bernardino County Sheriff for law enforcement services, including the use of Automated License Plate Readers within the City, adoption of the County's Policies and Procedures by way of resolution would comply with the relevant Civil Code sections and allow the City to operate the Automated License Plate Readers.

## **FINANCIAL IMPACTS**

None as the City has already purchased the Automated License Plate Readers.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING THE COUNTY OF SAN BERNARDINO POLICIES AND PROCEDURES FOR USE OF AUTOMATED LICENSE PLATE READERS IN THE CITY OF LOMA LINDA COMPLYING WITH CIVIL CODE 1798.90.51 *ET. SEQ.*

WHEREAS, the City Council of the City of Loma Linda, California, desires to implement the use of Automated License Plate Readers within the City, complying with Civil Code 1798.90.51 *ET. SEQ.*; and

WHEREAS, the City of Loma Linda contracts with the San Bernardino County Sheriff's Department for law enforcement services, including the proposed use of Automated License Plate Readers within the City; and

WHEREAS, the City has afforded to the public the opportunity for public comment upon the use of Automated License Plate Readers in the City at a regularly scheduled meeting of the City Council on this date;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Loma Linda, hereby adopts and approves by reference the County of San Bernardino Polices and Procedures for the use of automated license plate readers in the City of Loma Linda, including those current guidelines and policies attached hereto as Exhibit "A", or as hereafter amended by the County. Said policies and procedures shall be posted conspicuously on the City Web site.

PASSED, APPROVED AND ADOPTED this 8<sup>th</sup> day of October 2019 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

---

Rhodes Rigsby, Mayor

ATTEST:

---

Barbara Nicholson, City Clerk

## 2.455. Automated License Plate Recognition

It is the policy of the San Bernardino County Sheriff's Department to utilize the latest technologies available for crime prevention, suppression and apprehension of criminals. Automated License Plate Recognition (ALPR) uses such technology to scan, detect and identify license plate numbers that appear on selected Hot Lists. All users will receive appropriate training prior to being authorized to use the devices for law enforcement purposes. All Department ALPRs will be used and maintained in accordance with manufacturer recommendations and Department policy.

### 2.455.10 Purpose and Scope

Automated License Plate Recognition (ALPR) uses infrared technology to scan, detect and identify license plate numbers.

The purpose of this policy is to provide guidance for the capture, storage, and use of the digital data obtained through the use of the ALPR technology.

### 2.455.15 AUTOMATED LICENSE PLATE RECOGNITION – OPERATIONS

Use of the ALPR is restricted to the purposes detailed below.

Department members shall not use, or allow others to use, the equipment or database records for any unauthorized purpose. ALPR shall be used only for official and legitimate law enforcement business.

ALPR may be used in conjunction with any routine patrol function or criminal investigation. Reasonable suspicion or probable cause is not required before using ALPR. Users are encouraged to enter license plate numbers manually into the ALPR system "Hot List" when a vehicle is suspect or

wanted, such as in major investigations or Amber Alert (or other similarly designated alerts). ALPR can be used to canvass license plates around any crime scene in real time to attempt to identify suspect or witness vehicles, or both. The ALPR database of stored scans may be searched for specific dates, times, and locations of open investigations for vehicles of potential interest.

A safety member holding the rank of Sergeant or higher must review all cases prior to a full or partial license plate being entered into the ALPR system "Hot List."

Generally, members should not take enforcement action based solely on an ALPR alert to a mobile data computer. Members are expected to verify, whenever practicable and safe, any ALPR information through the appropriate source before taking action.

#### 2.455.20 Training

Members shall not operate ALPR equipment, nor access data, without first completing department-approved training and any other instruction mandated by the California Department of Justice (DOJ), to include that pertaining to CLETS access.

Training coordinators designated by the department should ensure members intended to use ALPR equipment and access the databases receive appropriate and mandatory training (California Civil Code 1798.90.51, and California Civil Code 1798.90.53).

#### 2.455.25 User Responsibility

At the beginning of each tour of duty, users shall inspect ALPR terminals and operability. They shall document and immediately report to a supervisor any problem or damage.

During their tours of duty, users, while in their vehicles, will monitor all reads and any possible matches. Users should, when practicable and safe, verify for accuracy any possible matches.

Members shall not make, nor allow to be made, modifications to the ALPR system, software, or system configuration. Nor, shall they allow the ALPR system to be connected to any other devices.

Unauthorized members shall not access ALPR data.

Members authorized to access ALPR data shall do so only when it relates to a specific criminal investigation, or an administrative or civil action related to the department. Data may be shared only with law enforcement or prosecutorial agencies.

#### 2.455.30 Data Collection and Retention

ALPR data downloaded to the server shall be stored for a minimum of one year (California Government Code Section 34090.6). The department shall maintain the data for two years. Data will be purged after two years unless it is, or it is reasonable to believe that it will become, evidence in a criminal or civil action; or, is subject to a lawful order to produce records. The department shall, under those circumstances, preserve applicable data on portable media, which then shall be entered into evidence.

#### 2.455.35 Accountability and Safeguards

Data and images gathered by ALPR are for the department's official use. Because this data has the potential for misuse, it is not open to public view.

Transmission and storage of data shall meet CLETS' requirements for network and computer security.

Saved data shall be safeguarded and protected by both procedural and technological means. ALPR data downloaded to mobile workstations or servers shall be accessible only through a log-in password protected system.

Authorized members shall access the system only to participate in department-approved training; or, to retrieve stored data related to a specific criminal investigation, or to an administrative or civil action related to the department. Articulable suspicion must exist that stored data is related to one of these investigative purposes.

Access or use of the ALPR data for other reasons may be cause for formal discipline or criminal prosecution.

#### 2.455.40 Release of Data

ALPR data gathered and retained by the department may be used and shared with prosecutors and other law enforcement agencies only as permitted by law. Data gathered by the ALPR shall not be released to a non-law enforcement entity.

#### 2.455.45 Disclosure of Breach of Security

California law (Civil Code section 1798.29) requires any agency that owns or licenses computerized data that includes personal information to disclose any breach of security, following its discovery, to any resident of the state whose unencrypted personal information was, or is reasonably believed to have been, acquired by an unauthorized person. The law requires such disclosure to be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of the law enforcement agency. The disclosure shall be written in plain language.

It shall be the responsibility of the Commander of the Information Services Division to develop appropriate procedures to ensure compliance with these requirements, and to ensure such written notice is timely delivered.

## 2.455.50 Administration

The Commander of the Information Services Division shall be responsible for developing and maintaining written guidelines and procedures to ensure compliance with the requirements of California Civil Code section 1798.90.5 and all of its subsections.

These guidelines and procedures shall include, but are not limited to:

- A description of the job title or other designation of the members and independent contractor authorized to use or access the ALPR system, or to collect ALPR information;
- Training requirements for authorized users;
- A description of how the ALPR system will be monitored to ensure the security of the information and compliance with applicable privacy laws;
- Procedures for system operations to maintain records of access in compliance with California Civil Code section 1798.90.52;
- The title and name of the current designee overseeing the ALPR operation;
- Coordination with the custodian of records for the retention and destruction of ALPR data;
- Random user audits and reports from system administrators.

The Commander of the Information Services Division also shall make available all ALPR policies and procedures required by law and conspicuously post on the department's website.



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

Approved/Continued/Denied By City Council Date _____
--

CITY COUNCIL AGENDA: October 8, 2019  
TO: City Council  
FROM: Barbara Nicholson, City Clerk *BN*  
VIA: T. Jarb Thaipejr, City Manager  
SUBJECT: March 3, 2020 General Municipal Election

## RECOMMENDATION

It is recommended that the City Council adopt the following Council Bill #s –

1. R-2019-41 – Calling the election;
2. R-2019-42 – Adopting regulations for candidate’s statements for inclusion in the Sample Ballot

## BACKGROUND

The 2020 General Municipal Election is scheduled for Tuesday, March 3, 2020 to elect three (3) members to the City Council for four-year terms. The seats available are those currently held by Council Members Rigsby, Popescu and Lenart.

The filing period for nomination papers begins Monday, November 11 and ends Friday, December 6. City offices will be closed for the Veterans’ Day holiday on November 11, therefore nomination papers will be available on Tuesday, November 12. City offices will be open on Friday, December 6 between the hours of 9:00 a.m. and 4:00 p.m. Nomination papers may only be issued by the City Clerk during normal business hours. Should an incumbent not file between November 11 and December 6, the filing period is extended to 5:00 p.m., Wednesday, December 9; however, an incumbent may not file during the extension period. Should only the number of qualified candidates file by December 6, the election may be cancelled pursuant to Elections Code §10229.

Statements of Economic Interest are required to be filed at the time of submittal of nomination papers. If an incumbent has filed an annual statement within 60 days of nomination, no further filing is required. Candidate statements for printing in the Sample Ballot and the Ballot Designation Worksheet must also be filed at the same time nomination papers are filed and are confidential until the deadline for filing has passed. All Candidate Statements are subject to a 10-day public review period following close of nominations. A Candidate’s Statement may be withdrawn but not changed until one working day following the close of nominations.

The Election Code provides for a tie vote to be resolved by lot (tossing of a coin, drawing envelopes) or by special election. If a runoff election is chosen, it is to be held not less than 40 nor more than 125 days after the “Declaration of Result”.

On November 13, 2001, the City Council adopted Resolution 2206 providing for a runoff election should a tie occur. With the exception of the March 2000 Election, which resulted in a tie vote resolved by a coin toss, the City Council as chosen to break a tie vote by runoff election. Council Bill #R-2019-41

provides for a tie vote to be resolved by special election. Should the City Council desire to resolve a tie vote by lot, Council Bill #R-2019-41 should be adopted as amended to include the "by lot" language.

**ANALYSIS**

The City of Loma Linda consolidates its General Municipal Election with the Primary Election which is carried out by the County of Registrar of Voters at a cost savings to the City.

**ENVIRONMENTAL**

Not applicable.

**FINANCIAL IMPACT**

Approximately \$10,000. The cost of the election, with the exception of the cost associated with the Candidates Statements, is included in the 2019-2020 fiscal year budget Account No. 01-1100-1875.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2020 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on March 3, 2020, for the election of Municipal Officers

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Loma Linda, California, on Tuesday, March 3, 2020, a General Municipal Election for the purpose of electing three (3) Members of the City Council for the full term of four years.

Section 2. That the ballots to be used at the election shall be in form and content as required by law.

Section 3. That the City Clerk is authorized, instructed and directed to coordinate with the County of San Bernardino Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

Section 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code §10242, except as provided in §14401 of the Elections Code of the State of California.

Section 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

Section 7. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the County of San Bernardino Registrar of Voters, the City Council, in accordance with Election Code §15651(b), shall conduct a special runoff election to resolve the tie vote and such special runoff election is to be held on a Tuesday not less than 40 days nor more than 125 days after the administrative or judicial certification of the election which resulted in a tie vote.

Section 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

Section 9. That City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED on the 8<sup>th</sup> day of October 2019 by the following vote:

Ayes:

Noes:

Absent:

---

Rhodes Rigsby, Mayor

ATTEST:

---

Barbara Nicholson, City Clerk

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2020

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1.      General Provisions.      That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Loma Linda on Tuesday, March 3, 2020, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than two hundred (200) words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

Section 2.      Foreign Language Policy. Pursuant to the Federal Voting Rights Act, candidate's statements will be translated into all languages required by the County of San Bernardino. The County is required to translate candidate's statements into Spanish.

The County will print and mail voter information guides and candidates statements to all voters in English and Spanish. The County will make the voter information guides and candidates statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

Section 3.      Payment and Translations. The candidate shall be required to pay for the cost of translating the candidate's statement into any required foreign language as specified in Section 2 above, pursuant to Federal and/or State law.

Printing. The candidate shall be required to pay for the cost of printing the candidate's statement in English, in a foreign language required in Section 2 above, and in any other foreign language requested by the candidate in the main voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the Clerk shall prorate the excess amount among the candidates and refund the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

Section 4.      Miscellaneous. All translations shall be provided by professionally-certified translators. The City clerk shall allow bold type, underlining, capitalization, indentations, bullets, leading hyphens to the same extent and manner as allowed by the County Registrar of Voters. The City clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

Section 5.      Additional Materials. No candidate will be permitted to include additional materials in the sample ballot package.

Section 6. That the City Clerk shall provide each candidate or the candidate's representative, a copy of this Resolution at the time nominating petitions are issued.

Section 7. That all previous resolutions establishing City Council policy on payment for candidates statements are repealed.

Section 8. That this resolution shall apply only to the election to be held on March 3, 2020 and shall then be repealed.

Section 9. That the City Clerk shall certify to the passage and adoption of this resolution, and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED on this 8<sup>th</sup> day of October 2019 by the following vote:

Ayes:

Noes:

Absent:

---

Rhodes Rigsby, Mayor

ATTEST:

---

Barbara Nicholson, City Clerk



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

Approved/Continued/Denied By City Council Date _____
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CITY COUNCIL AGENDA: October 8, 2019  
TO: City Council/LLHA Board Members  
FROM: Konrad Bolowich, Assistant City Manager  
SUBJECT: **Joint Meeting** of the City Council and Housing Authority

- a. LLHA Bill #R-2019-03 – Approving a Third Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing
- b. Council Bill #R-2019-43 – Approving a Third Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing

### RECOMMENDATION

It is recommended that the City Council approve Council Bill #R-2019-43 and the Housing Authority Board approve LLHA Bill #R-2019-03 approving a Third Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing.

### BACKGROUND

Mary Erickson Community Housing (Developer) was provided an opportunity to dispose of several Housing Authority scattered sites (Phase One lots) to generate revenue for construction of an Affordable Housing project on Juanita Street (Phase Two). The disposal of the Phase One lots has been completed pursuant to the Second Amendment to the Affordable Housing Agreement.

The Developer has demonstrated to Authority staff following the obtaining of construction bids that the development of six houses is not feasible at this time, but it is feasible for the Developer to undertake the development of four houses on the Phase Two Lots at this time and defer addressing provision of the remaining two lots (the “Deferred Lots”). The Developer has reviewed and approves a Third Amendment to Affordable Housing Agreement as attached to reduce the number of units to be developed at this time.

**THIRD AMENDMENT TO AFFORDABLE HOUSING AGREEMENT**

**by and among the**

**CITY OF LOMA LINDA**

**and**

**LOMA LINDA HOUSING AUTHORITY**

**and**

**MARY ERICKSON COMMUNITY HOUSING, INC.**

## **THIRD AMENDMENT TO AFFORDABLE HOUSING AGREEMENT**

This **THIRD AMENDMENT TO AFFORDABLE HOUSING AGREEMENT** (the “Third Amendment”), dated, for identification purposes only, as of October 8, 2019 (the “Third Amendment Date”), is entered into by and among the **CITY OF LOMA LINDA**, a municipal corporation and charter city (“City”), the **LOMA LINDA HOUSING AUTHORITY**, a public body, corporate and politic (“Authority”), and **MARY ERICKSON COMMUNITY HOUSING, INC.**, a California nonprofit public benefit corporation (“Developer”).

### R E C I T A L S

A. Authority is a housing authority duly established and operating as a local housing authority pursuant to the California Housing Authority Law, Chapter 1 of Part 2 of Division 24 of the California Health and Safety Code (“Housing Authority Law”).

B. City previously established a redevelopment agency known as the Loma Linda Redevelopment Agency (the “Redevelopment Agency”), which operated under the California Community Redevelopment Law, Chapter 1 of Part 1 of Title 24 of the California Health and Safety Code (the “Redevelopment Law”).

C. The Redevelopment Agency and all other redevelopment agencies in the State of California were dissolved pursuant to ABx1 26, as created by the California Legislature in 2011 (the “2011 Dissolution Enactment”). The dissolution of redevelopment agencies was further prescribed by AB 1484, Chapter 26 of Statutes of 2012 (“AB 1484” and, together with the 2011 Dissolution Enactment as amended by AB 1484, the “Redevelopment Dissolution Measure”).

D. Under the Redevelopment Law, the Redevelopment Agency was required to and did devote certain revenues described at Section 33334.2 and 33334.3 of the California Health and Safety Code (“Housing Setaside Moneys”) to activities for the acquisition of property, improvement to property, rehabilitation of properties and preservation of properties which are housing resources benefitting and restored to use by and available to households of limited income. As part of the Redevelopment Agency’s activities using Housing Setaside Moneys, the Redevelopment Agency acquired certain lots which are collectively referred to as the “Site” in that certain agreement entitled “Affordable Housing Agreement” dated as of June 14, 2016 by and among the Authority, the City and the Developer (the “Original AHA”), a copy of which is on file with Authority as a public record. Under the Original AHA, Developer is required to develop on certain property defined in the Original AHA as the “Site” dwelling units for occupancy by households of limited income, all as more particularly set forth in the Original AHA.

E. Under the Original AHA, the Authority agreed to convey to Developer, for conveyance to private parties upon sale thereof, certain vacant lots defined in the Original AHA as the “Phase One Lots.”

F. In order to enhance the economic viability of the development of affordable housing units under the Original AHA, Developer requested and Authority and City agreed that Authority will include an additional property, known by 10522 Poplar Street (APN 0283-114-490) (the “Additional Lot”) as a Phase One Lot, as more fully set forth in that certain First Amendment to Affordable Housing Agreement by and among the City, the Authority, and the Developer dated as of

December 12, 2017 (the “First Amendment”). The First Amendment provided, in part, that the Additional Lot would be treated as a Phase One Lot for all purposes of the Original AHA, including without limitation the applicability of the Authority Phase One Conditions Precedent and provisions for the deposit of Net Lot Sale Proceeds into the AH Holding Account, as described in the Original AHA.

G. Subsequent to the approval of the First Amendment, the parties determined that the accomplishing the sale of one of the Phase One Lots listed in the Original AHA, namely, that property known as 25139, 25149 and 25159 Palm Drive (APN 0283-121-53) (the “Palm Drive Property”), was not feasible. Accordingly, the parties agreed to modify certain conditions precedent to the conveyance of the Phase Two Lots as provided under the Original AHA to delete the requirement that the Palm Drive Property be sold as a condition of the conveyance of the Phase Two Lots; such modifications were set forth in that certain Second Amendment to Affordable Housing Agreement by and among the City, the Authority, and the Developer, dated as of February 13, 2018 (the “Second Amendment”).

H. Developer has prepared plans and has obtained City approvals for construction of houses on the Phase Two Lots. However, after obtaining construction bids for construction of units to be developed and operated as affordable housing units, Developer has determined and has demonstrated to the reasonable satisfaction of the Authority and the City that: (i) the development as originally contemplated of more than four (4) of the six (6) housing units to be available to and restricted to occupancy by Low Income Households at Affordable Housing Cost is not presently feasible, and (ii) as to those properties located at 25952 Juanita and 25962 Juanita (the “Deferred Lots”) development of dwelling units to be available and restricted to occupancy by Low Income Households at Affordable Housing Cost, the implementation of the development as described in the Original AHA, as so modified and including revised times for performance as to the Deferred Lots as set forth herein, may be feasible.

I. Give that the development of the Deferred Lots will be deferred, the conveyance of the Deferred Lots by Authority to Developer will be deferred as well. In view of the reduction in the number of Phase Two Lots to be initially conveyed to Developer from six (6) to four (4) lots, the amount of the Authority Developer Long associated with the four (4) lots and the Developer Purchase Price associated with the four (4) lots will be reduced by Sixty Thousand Dollars (\$60,000.00) in the aggregate. The forms of Authority Developer Note and Authority Developer Deed of Trust shall be revised to reflect the foregoing adjustment. At such time as one or more of the Deferred Lots are conveyed to Developer, the price and amount of the Authority Loan amount related to each such lot shall be Thirty Thousand Dollars (\$30,000.00), so that the total aggregated price and loan amount for the original six (6) prescribed lots totals One Hundred Eighty Thousand Dollars (\$180,000.00), and Developer will execute promissory notes and deeds of trust so stating as further described in Section 4, below.

J. This Third Amendment is in the vital and best interest of the City and the health, safety and welfare of its residents.

**NOW, THEREFORE**, for and in consideration of the mutual promises, covenants, and conditions herein contained, the Parties hereto agree as follows:

1. Capitalized Terms. Except to the extent expressly defined herein, capitalized terms shall have the meanings established under the Original AHA as amended by the First Amendment,

the Second Amendment, and this Third Amendment. In the event of conflict, unless otherwise expressly set forth to contrary effect, the meanings shall be based upon the latest to occur of the Third Amendment, the Second Amendment, the First Amendment, or the Original AHA. Developer, Authority and City together constitute the “Parties.” A copy of each of the Original AHA, the First Amendment, and the Second Amendment is on file with the Authority as a public record.

1.1 *Modification of Certain Definitions.* The following defined terms shall hereafter have the following meanings (superseding the definitions for these defined terms which were set forth in the Original AHA, the First Amendment, or the Second Amendment):

1.1.1 **“Deferred Lot Owner Certificate”** means a certificate in form acceptable to the Executive Director which shall evidence that one or more of the Deferred Lots is being added, by recorded instrument, to the properties subject to the Authority Developer CC&Rs.

1.1.2 **“Deferred Lots”**, as defined in Recital H above, means 25952 Juanita and 25962 Juanita.

1.1.3 **“Phase One Lots”** means those properties known by the following addresses and/or assessor parcel numbers: 10933 Evans; Lind Avenue (0283-092-37); Mountain View (0283-192-22); 10531-41 Poplar Street (0283-134-02); 10522 Poplar Street (APN 0283-114-490); and 10582 Poplar Street (0283-114-56). The designation of Phase One Lots is subject to modification from time to time by Developer and Authority, each acting at its discretion.

1.1.4 **“Phase Two Lots”** means those properties known by the following assessor parcel numbers: Juanita (0292-131-71: consisting of four lots; 0292-131-74: one lot; 0292-131-75: one lot). The Deferred Lots shall only be treated as Phase Two Lots in the event such Deferred Lots are developed for affordable housing as more particularly described in Section 4 hereof.

2. Activities of Executive Director. The Executive Director is authorized and directed to take such actions as he shall deem necessary or convenient to implement the disposition of the Phase One Lots, including without limitation the Additional Lot to the extent they are included under Section 2 of the First Amendment, and escrow instructions in connection therewith, in the manner set forth in the Original AHA as modified by Section 2 of the First Amendment, as further amended by the Second Amendment and this Third Amendment.

3. Certain Times for Performance. The time for the submittal of a financing plan was set forth as July 12, 2017 under the Original AHA; under the authority provided by the Original AHA, the Executive Director previously exercised his discretion to extend the time for submittal of such a financing plan to January 12, 2018. Prior to January 12, 2018, Developer submitted to Authority a form of financing plan. Subsequently, during July 2019, Developer submitted a revised financing plan. By this Third Amendment, the Executive Director shall have authority to extend one or more times for performance for an aggregate of one hundred eighty (180) days commencing as of the later to occur of (i) the time originally set forth for performance for such task or (ii) the Third Amendment Date. In addition, the Developer shall be deemed to be required to commence construction of dwelling units for occupancy of the Deferred Lots by the second anniversary of the Third Amendment Date by such second anniversary, and construction shall be completed and units shall be available for occupancy on or before the third anniversary of the Third Amendment Date.

4. Deferred Lots. The disposition by Authority to Developer of the Deferred Lots shall, subject to satisfaction of conditions precedent substantially identical to the conditions precedent to the conveyance of the Phase Two Lots under the Original AHA, be accomplished similar to the manner set forth in the Original AHA for the Phase Two Lots, excepting that the Developer Price and the Authority Loan Amount with respect to such Deferred Lots as conveyed shall be in the amount of Thirty Thousand Dollars (\$30,000.00) per lot, and a promissory note, substantially in the form of Attachment No. 4 to the Original AHA and an Authority Developer Deed of Trust substantially in the form of Attachment No. 5 to the Original AHA should so reflect. In the event one or more of the Deferred Lots is sold under this Section 4, Developer shall cause to be recorded in connection therewith a Phase Three Owner Certificate which will reflect that such property is being added to the properties subject to the Authority Developer CC&Rs.

5. Superseding Attachments. Attached as Addendum No. 1 hereto are versions of the following Attachments as numbered under the Original AHA: Attachment No. 4 (Authority Developer Note); Attachment No. 5 (Authority Developer Deed of Trust); Attachment No. 6 (Homebuyer Loan Agreement); and Attachment No. 7 (Authority Developer CC&Rs); the version as set forth in Addendum No. 1 shall, effective as of the Third Amendment Date, supersede and take the place of the corresponding numbered attachments as they appeared in the Original AHA.

6. Reaffirmation of Representations and Warranties. Developer reaffirms each and every representation and warranty as provided by Developer under the Original AHA, as of the Third Amendment Date as to each of the Original AHA, the First Amendment, the Second Amendment, and this Third Amendment. Each such representation and warranty by Developer under the Original AHA, the First Amendment, the Second Amendment, or this Third Amendment shall be deemed to be an ongoing representation and warranty.

7. No Third Party Beneficiaries. This Third Amendment is made for the purpose of setting forth rights and obligations of Authority, Developer and City, and no other person shall have any rights hereunder or by reason hereof. There shall be no third party beneficiaries of the Original AHA, the First Amendment, the Second Amendment, or this Third Amendment.

8. References within Original AHA. Wherever reference is made in the Original AHA to an obligation of Developer, Developer shall be deemed to be obligated to City and Authority to perform thereunder and as modified by the First Amendment, the Second Amendment, and this Third Amendment. For example, Developer's obligations to defend and indemnify Authority and City, as set forth in the Original AHA, shall be deemed applicable to the First Amendment, the Second Amendment, and this Third Amendment and activities of Developer hereunder.

9. Survival. The Original AHA, as modified by the First Amendment, the Second Amendment, and this Third Amendment, shall remain in full force and effect.

10. Interpretation. This Third Amendment shall be interpreted to effectuate the terms of the Original AHA (as modified by the First Amendment and the Second Amendment) as expressly modified hereby, in accordance with the laws of the State of California, and as if prepared and reviewed equally by the Parties. Where instruments are hereafter executed and delivered under the Original AHA, they will include reference to the Original AHA as modified by the First Amendment, the Second Amendment, and this Third Amendment (i.e., as modified by that certain First Amendment by and among the City, the Authority and the Developer and as further modified by that certain Second Amendment by and among the City, the Authority and the Developer dated as of

February 13, 2018, and this Third Amendment as dated as of the Third Amendment Date). This Third Amendment may be executed in counterparts.

(signatures on following page)

**IN WITNESS WHEREOF**, the Parties hereto have caused this Third Amendment to be executed as of the Third Amendment Date.

**DEVELOPER:**

**MARY ERICKSON COMMUNITY HOUSING, INC.,**  
a California nonprofit public benefit corporation

By: \_\_\_\_\_  
Name: Susan McDevitt  
Title: Executive Director

**CITY:**

**CITY OF LOMA LINDA**, a municipal corporation

By: \_\_\_\_\_  
T. Jarb Thaipejr  
City Manager

**AUTHORITY:**

**LOMA LINDA HOUSING AUTHORITY**, a public body, corporate and politic

By: \_\_\_\_\_  
T. Jarb Thaipejr  
Executive Director

**ADDENDUM NO. 1**

**LOMA LINDA HOUSING AUTHORITY**

**RESOLUTION NO. \_\_\_\_**

**A RESOLUTION OF THE LOMA LINDA HOUSING AUTHORITY APPROVING A THIRD AMENDMENT TO AFFORDABLE HOUSING AGREEMENT BY AND AMONG THE AUTHORITY, THE CITY OF LOMA LINDA AND MARY ERICKSON COMMUNITY HOUSING**

WHEREAS, California Health and Safety Code Sections 33334.2 and 33334.6 formerly authorized and directed the Loma Linda Redevelopment Agency (the “Redevelopment Agency”) to expend a certain percentage of all taxes which are allocated to the Redevelopment Agency pursuant to Section 33670 of the California Health and Safety Code for the purposes of increasing, improving and preserving the community’s supply of low and moderate income housing available at affordable housing cost to persons and families of low- and moderate-income, lower income, and very low income; and

WHEREAS, pursuant to applicable law the Redevelopment Agency established a Low and Moderate Income Housing Fund (the “Housing Fund”) and acquired certain property with the purpose of using such property for the provision of affordable housing; and

WHEREAS, by ABx1 26 enacted by the California Legislature during 2011 (the “2011 Dissolution Act”), the California Legislature eliminated every redevelopment agency within the State of California, including without limitation the Redevelopment Agency; and

WHEREAS, the 2011 Dissolution Act provides, in part, that the host city of a redevelopment agency was to designate a housing entity to receive the housing assets of the former redevelopment agency within such city; and

WHEREAS, the City Council of the City of Loma Linda (“City”) activated a housing authority, the Loma Linda Housing Authority (the “Authority”) within the corporate limits of the City, and designated the Loma Linda Housing Authority as the housing entity to receive the housing assets of the former Redevelopment Agency; and

WHEREAS, pursuant to the 2011 Dissolution Act, an oversight board (“Oversight Board”) has been established to oversee the wind-up of the activities of the Redevelopment Agency. At its meeting of March 20, 2012, by its Resolution No. 2012-004, the Oversight Board approved and affirmed the transfer of the housing assets of the Redevelopment Agency to the Authority; and

WHEREAS, Mary Erickson Community Housing, a California nonprofit public benefit corporation (the “Developer”), the City, and the Authority entered into an agreement dated as of June 14, 2016, entitled “Affordable Housing Agreement” (herein, the “Original AHA”) under which Developer proposed to acquire from the Authority twelve (12) lots at various locations within the City and thereafter effect the development of six (6) affordable dwelling units, all as more particularly set forth in the Agreement. Properties to be sold under the Agreement are: (i) 10933 Evans Street (0284-042-08); Lind Avenue (0283-092-37); Mountain View (0283-192-22); 25139, 25149 and 25159 Palm Drive (0283-121-53) (the “Palm Drive Property”); 10531-41 Poplar Street (0283-134-02); and 10582 Poplar Street (0283-114-56)(collectively, the “Phase One Lots”); and (ii) properties on Juanita Street known by the following assessor parcel numbers: 0292-131-71(consisting of four lots); 0292-131-74 (one lot); and 0292-131-75 (one lot)(collectively, the “Phase Two Lots”), with the development of six (6) dwelling units anticipated to occur at the latter six (6) lots as listed under (ii); and

WHEREAS, under the Original AHA, upon the resale by Developer of the Phase One Lots, the proceeds of which would be held and not distributed to Developer at closing of such resales, Developer is required to develop detached, single family dwelling units on each of the Phase Two Lots, each of which would be sold at a price which does not exceed affordable housing cost to a low income household; and

WHEREAS, the City, Developer and Authority approved a First Amendment to Affordable Housing Agreement, dated as of December 12, 2017 (the "First Amendment"), under which the Authority agreed, subject to the cooperation of the buyer of such lot, to add as a Phase One Lot that certain property known as 10522 Poplar Street (APN 0283-114-490) (the "Additional Lot") in order to enhance the economic viability of accomplishing the affordable housing development as contemplated under the Original AHA; and

WHEREAS, by that Second Amendment to Affordable Housing Agreement, dated as of February 13, 2018 (the "Second Amendment"), the parties removed the sale of the Palm Drive Property as a condition precedent to the sale of the Phase Two Lots under the Original AHA (as modified by the First Amendment), and certain times for performance under the Original AHA (as modified by the First Amendment) were modified; and

WHEREAS, the Developer has demonstrated to Authority staff following the obtaining of construction bids that the development of six houses is not feasible at this time, but it is feasible for the Developer to undertake the development of four houses on the Phase Two Lots at this time and defer addressing provision of the remaining two lots (the "Deferred Lots"). The Developer has reviewed and approves a Third Amendment to Affordable Housing Agreement (the "Third Amendment") in the form submitted herewith, and has approved such third Amendment, including without limitation an adjustment to the number of units to be developed at this time and an adjustment to the purchase price reflecting the diminution in the number of lots to be developed at this time; and

WHEREAS, the Developer has submitted to the Authority and the City Council of the City of Loma Linda (the "City Council") copies of the Third Amendment; and

WHEREAS, the Authority is authorized to dispose of interests in property in the manner prescribed by the California Housing Authorities Law (Division 24, Part 2 of the California Health and Safety Code); and

WHEREAS, all actions required by all applicable law with respect to the proposed Third Amendment have been taken in an appropriate and timely manner; and

WHEREAS, the Authority and the City Council have duly considered all of the terms and conditions of the proposed Third Amendment and believes that the redevelopment of the Site pursuant to the Original AHA as modified by the First Amendment, the Second Amendment, and the Third Amendment is in the best interests of the City of Loma Linda and the health, safety, and welfare of its residents, and in accord with the public purposes and provisions of applicable state and local laws and requirements.

NOW, THEREFORE, THE LOMA LINDA HOUSING AUTHORITY DOES RESOLVE AS FOLLOWS:

Section 1. The Authority finds and determines that the statements set forth in the Recitals above are true and correct.

Section 2. The Authority hereby finds that the use of land acquired by the former Redevelopment Agency's Low and Moderate Income Housing Fund pursuant to the Original AHA, as modified by the First Amendment and the Second Amendment, as such moneys were used in connection with acquisition of the Site, will be of benefit to the Project Area for the reasons set forth above.

Section 3. The Authority finds and determines that, based upon substantial evidence provided in the record before it, the consideration for the Authority's disposition of the Site, pursuant to the terms and conditions of the Original AHA as modified by the First Amendment, the Second Amendment and the Third Amendment is not less than the fair reuse value at the use and with the covenants and conditions and development costs authorized by the Original AHA as modified by the First Amendment, the Second Amendment, and the Third Amendment.

Section 4. The Authority hereby finds and determines that the disposition of a the Site by the Authority pursuant to the Original AHA as amended by the First Amendment, the Second Amendment, and the Third Amendment will promote the affordable housing objectives of the Authority and will eliminate blight within the Project Area by providing for the proper reuse and redevelopment of a portion of the Project Area which was declared blighted.

Section 5. The Authority hereby approves the Third Amendment in substantially the form presented to the Authority, subject to such revisions as may be made by the Executive Director of the Authority or his designee. The Executive Director of the Authority is hereby authorized to execute the Third Amendment on behalf of the Authority. A copy of the Third Amendment when executed by the Authority shall be placed on file in the office of the Secretary of the Authority.

Section 6. The Executive Director of the Authority (or his designee) is hereby authorized, on behalf of the Authority to make revisions to the Third Amendment, the Second Amendment, the First Amendment and the Original AHA which do not increase the City's obligations or materially or substantially increase the Authority's obligations thereunder or materially or substantially change the uses or development permitted on the Site, to sign all documents, to make all approvals and take all actions necessary or appropriate to carry out and implement the Agreement and to administer the Authority's obligations, responsibilities and duties to be performed under the Original AHA, the First Amendment, the Second Amendment, and the Third Amendment, as well as related documents.

APPROVED AND ADOPTED this 8th day of October, 2019 by the following vote:

AYES:	AUTHORITY MEMBERS:
NOES:	AUTHORITY MEMBERS:
ABSENT:	AUTHORITY MEMBERS:
ABSTAIN:	AUTHORITY MEMBERS:

By: \_\_\_\_\_  
Rhodes Rigsby, Chairman

ATTEST:

\_\_\_\_\_  
Barbara Nicholson  
Authority Secretary

STATE OF CALIFORNIA )  
COUNTY OF SAN BERNARDINO )  
CITY OF LOMA LINDA )

I, Barbara Nicholson, Secretary of the Loma Linda Housing Authority, do hereby certify that the foregoing Resolution No. \_\_\_\_ was introduced and adopted at a regular meeting provided by law of the Loma Linda Housing Authority held on the 8th day of October, 2019, by the following vote of the members thereof:

AYES:	AUTHORITY MEMBERS:
NOES:	AUTHORITY MEMBERS:
ABSENT:	AUTHORITY MEMBERS:
ABSTAIN:	AUTHORITY MEMBERS:

**CITY COUNCIL OF THE CITY OF LOMA LINDA**

**RESOLUTION NO. \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA  
APPROVING A THIRD AMENDMENT TO AFFORDABLE HOUSING  
AGREEMENT BY AND AMONG THE LOMA LINDA HOUSING AUTHORITY,  
THE CITY OF LOMA LINDA AND MARY ERICKSON COMMUNITY HOUSING**

WHEREAS, California Health and Safety Code Sections 33334.2 and 33334.6 formerly authorized and directed the Loma Linda Redevelopment Agency (the “Redevelopment Agency”) to expend a certain percentage of all taxes which are allocated to the Redevelopment Agency pursuant to Section 33670 of the California Health and Safety Code for the purposes of increasing, improving and preserving the community’s supply of low and moderate income housing available at affordable housing cost to persons and families of low- and moderate-income, lower income, and very low income; and

WHEREAS, pursuant to applicable law the Redevelopment Agency established a Low and Moderate Income Housing Fund (the “Housing Fund”) and acquired certain property with the purpose of using such property for the provision of affordable housing; and

WHEREAS, by ABx1 26 enacted by the California Legislature during 2011 (the “2011 Dissolution Act”), the California Legislature eliminated every redevelopment agency within the State of California, including without limitation the Redevelopment Agency; and

WHEREAS, the 2011 Dissolution Act provides, in part, that the host city of a redevelopment agency was to designate a housing entity to receive the housing assets of the former redevelopment agency within such city; and

WHEREAS, the City Council of the City of Loma Linda (“City”) activated a housing authority, the Loma Linda Housing Authority (the “Authority”) within the corporate limits of the City, and designated the Loma Linda Housing Authority as the housing entity to receive the housing assets of the former Redevelopment Agency; and

WHEREAS, pursuant to the 2011 Dissolution Act, an oversight board (“Oversight Board”) has been established to oversee the wind-up of the activities of the Redevelopment Agency. At its meeting of March 20, 2012, by its Resolution No. 2012-004, the Oversight Board approved and affirmed the transfer of the housing assets of the Redevelopment Agency to the Authority; and

WHEREAS, Mary Erickson Community Housing, a California nonprofit public benefit corporation (the “Developer”), the City, and the Authority entered into an agreement dated as of June 14, 2016, entitled “Affordable Housing Agreement” (herein, the “Original AHA”) under which Developer proposed to acquire from the Authority twelve (12) lots at various locations within the City and thereafter effect the development of six (6) affordable dwelling units, all as more particularly set forth in the Agreement. Properties to be sold under the Agreement are: (i) 10933 Evans Street (0284-042-08); Lind Avenue (0283-092-37); Mountain View (0283-192-22); 25139, 25149 and 25159 Palm Drive (0283-121-53) (the “Palm Drive Property”); 10531-41 Poplar Street (0283-134-02); and 10582 Poplar Street (0283-114-56)(collectively, the “Phase One Lots”); and (ii) properties on Juanita Street known by the following assessor parcel numbers: 0292-131-71(consisting of four lots); 0292-131-74 (one lot); and 0292-131-75 (one lot)(collectively, the “Phase Two Lots”), with the development of six (6) dwelling units anticipated to occur at the latter six (6) lots as listed under (ii); and

WHEREAS, under the Original AHA, upon the resale by Developer of the Phase One Lots, the proceeds of which would be held and not distributed to Developer at closing of such resales, Developer is required to develop detached, single family dwelling units on each of the Phase Two Lots, each of which would be sold at a price which does not exceed affordable housing cost to a low income household; and

WHEREAS, the City, Developer and Authority approved a First Amendment to Affordable Housing Agreement, dated as of December 12, 2017 (the "First Amendment"), under which the Authority agreed, subject to the cooperation of the buyer of such lot, to add as a Phase One Lot that certain property known as 10522 Poplar Street (APN 0283-114-490) (the "Additional Lot") in order to enhance the economic viability of accomplishing the affordable housing development as contemplated under the Original AHA; and

WHEREAS, by that Second Amendment to Affordable Housing Agreement, dated as of February 13, 2018 (the "Second Amendment"), the parties removed the sale of the Palm Drive Property as a condition precedent to the sale of the Phase Two Lots under the Original AHA (as modified by the First Amendment), and certain times for performance under the Original AHA (as modified by the First Amendment) were modified; and

WHEREAS, the Developer has demonstrated to Authority staff following the obtaining of construction bids that the development of six houses is not feasible at this time, but it is feasible for the Developer to undertake the development of four houses on the Phase Two Lots at this time and defer addressing provision of the remaining two lots (the "Deferred Lots"). The Developer has reviewed and approves a Third Amendment to Affordable Housing Agreement (the "Third Amendment") in the form submitted herewith, and has approved such third Amendment, including without limitation an adjustment to the number of units to be developed at this time and an adjustment to the purchase price reflecting the diminution in the number of lots to be developed at this time; and

WHEREAS, the Developer has submitted to the Authority and the City Council of the City of Loma Linda (the "City Council") copies of the Third Amendment; and

WHEREAS, the Authority is authorized to dispose of interests in property in the manner prescribed by the California Housing Authorities Law (Division 24, Part 2 of the California Health and Safety Code); and

WHEREAS, all actions required by all applicable law with respect to the proposed Third Amendment have been taken in an appropriate and timely manner; and

WHEREAS, the Authority and the City Council have duly considered all of the terms and conditions of the proposed Third Amendment and believes that the redevelopment of the Site pursuant to the Original AHA as modified by the First Amendment, the Second Amendment, and the Third Amendment is in the best interests of the City of Loma Linda and the health, safety, and welfare of its residents, and in accord with the public purposes and provisions of applicable state and local laws and requirements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE AS FOLLOWS:

Section 1. The City Council finds and determines that the statements set forth in the Recitals above are true and correct.

Section 2. The City Council hereby finds that the use of land acquired by the former Redevelopment Agency’s Low and Moderate Income Housing Fund pursuant to the Original AHA, as modified by the First Amendment and the Second Amendment, as such moneys were used in connection with acquisition of the Site, will be of benefit to the Project Area for the reasons set forth above.

Section 3. The City Council finds and determines that, based upon substantial evidence provided in the record before it, the consideration for the Authority’s disposition of the Site, pursuant to the terms and conditions of the Original AHA as modified by the First Amendment, the Second Amendment and the Third Amendment is not less than the fair reuse value at the use and with the covenants and conditions and development costs authorized by the Original AHA as modified by the First Amendment, the Second Amendment, and the Third Amendment.

Section 4. The City Council hereby finds and determines that the disposition of a the Site by the Authority pursuant to the Original AHA as amended by the First Amendment, the Second Amendment, and the Third Amendment will promote the affordable housing objectives of the Authority and will eliminate blight within the Project Area by providing for the proper reuse and redevelopment of a portion of the Project Area which was declared blighted.

Section 5. The City Council hereby approves the Third Amendment in substantially the form presented to the City Council, subject to such revisions as may be made by the Executive Director of the Authority or his designee. The City Manager is hereby authorized to execute the Third Amendment on behalf of the City. A copy of the Third Amendment when executed by the Authority shall be placed on file in the office of the City Clerk.

Section 6. The City Council consents that the Executive Director of the Authority (or his designee) is hereby authorized, on behalf of the Authority to make revisions to the Third Amendment, the Second Amendment, the First Amendment and the Original AHA which do not increase the City’s obligations or materially or substantially increase the Authority’s obligations thereunder or materially or substantially change the uses or development permitted on the Site, to sign all documents, to make all approvals and take all actions necessary or appropriate to carry out and implement the Agreement and to administer the City’s obligations, responsibilities and duties to be performed under the Original AHA, the First Amendment, the Second Amendment, and the Third Amendment, as well as related documents.

APPROVED AND ADOPTED this 8th day of October, 2019 by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

By: \_\_\_\_\_  
Rhodes Rigsby, Mayor

ATTEST:

\_\_\_\_\_  
Barbara Nicholson, City Clerk



LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF OCTOBER 8, 2019

A regular meeting of the Housing Authority of the City of Loma Linda is scheduled to be held at 7:00 p.m. or as soon thereafter as possible, Tuesday, October 8, 2019 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov).

*Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov) subject to staff's ability to post the documents before the meeting.*

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

**Agenda item requests for the November 12, 2019 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, October 29, 2019**

**A. Call To Order**

**B. Roll Call**

**C. Closed Session – 5:30 p.m. - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One potential case) -** The facts and circumstances involve potential legal action by the Authority to enforce recorded covenants of affordability against PDQ Investments, LLC, or any other party now claiming an ownership interest in the subject property located at 10918 Cabrillo Loop, Loma Linda

**D.**     **Items To Be Added Or Deleted**

**E.**     **Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker**

**F.**     **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

**G.**     **Scheduled Items**

1.     **Joint Meeting** of the City Council and Housing Authority [**Special Counsel**]
  - a.     LLHA Bill #R-2019-03 – Approving a Third Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing
  - b.     Council Bill #R-2019-42 – Approving a Third Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing

**H.**     **Consent Calendar**

2.     Demands Register
3.     Minutes of September 10, 2019

**I.**     **New Business**

**J.**     **Chair and Member Reports**

**K.**     **Reports of Officers**

**L.**     **Adjournment**



# Loma Linda Housing Authority Official Report

Rhodes Rigsby, Chairman  
John Lenart, Vice Chairman  
Ovidiu Popescu, Member  
Phillip Dupper, Member  
Ronald Dailey, Member

HOUSING AUTHORITY AGENDA: October 8, 2019

TO: Housing Authority Board

FROM: Barbara Nicholson, Secretary *BN*

VIA: T. Jarb Thaipejr, Executive Director

SUBJECT: **Joint Meeting** of the City Council and Housing Authority  
**[Special Counsel]**

Approved/Continued/Denied By City Council Date _____
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- a. LLHA Bill #R-2019-03 – Approving a Third Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing
- b. Council Bill #R-2019-42 – Approving a Third Amendment to Affordable Housing Agreement by and among the Loma Linda Housing Authority, the City of Loma Linda and Mary Erickson Community Housing

Please see City Council Agenda Item 15



# Loma Linda Housing Authority Official Report

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Rhodes Rigsby, Chairman  
John Lenart, Vice Chairman  
Ovidiu Popescu, Member  
Phillip Dupper, Member  
Ronald Dailey, Member

HOUSING AUTHORITY AGENDA: October 8, 2019  
TO: Housing Authority Board  
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

vchlist  
09/18/2019 12:09:56PM

Voucher List  
CITY OF LOMA LINDA  
09-24-2019 HA

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2179	9/10/2019	005455 SOFTWARE ONE	US-SCO-771177	P-0000015268	MICROSOFT CONTRACT RENEWAL	235.74
					Total :	235.74
2180	9/24/2019	005791 CENTURYLINK	84266113 HA	P-0000015960	INTERNET SERVICES AND VOIP	2.57
					Total :	2.57
2181	9/24/2019	001613 OFFICE DEPOT, INC	368119146001	P-0000015841	FILE CABINET	110.79
					Total :	110.79
2182	9/24/2019	001799 STRADLING, YOCCA, CARLSON, & RAUTH	357371-0006 357391-0000		PROFESSIONAL/LEGAL SERVICES PROFESSIONAL/LEGAL SERVICES	4,094.52 7,255.95
					Total :	11,350.47
4 Vouchers for bank code : bofaha						Bank total : 11,699.57
4 Vouchers in this report						Total vouchers : 11,699.57

vchlist  
09/18/2019 12:09:56PM

Voucher List  
CITY OF LOMA LINDA

Page: 2

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.  
2179 through 2182 for a total  
disbursement of \$ 11,699.57, and to the best of  
my knowledge, based on the information provided, they are  
correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on  
10/8/2019 and the City Treasurer is hereby directed  
to pay except as noted.

Rhodes Rigsby, Mayor

Page: 2

Voucher List  
CITY OF LOMA LINDA  
10-08-2019 HA

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2183	10/2/2019	006052 UNIVERSITY HOMES INC, C/O CMS	1341577		25613 PROSPECT AVE-ASSESSMENT F	135.00
Total :						135.00
2184	10/8/2019	001744 CDW GOVERNMENT, INC.	TXX1089 HA	P-0000016124	VM WARE SUPPORT AND SUBSCRIPTI	49.17
Total :						49.17
2185	10/8/2019	001613 OFFICE DEPOT, INC	375512325001 HA	P-0000015841	BADGE HOLDER	31.67
Total :						31.67
3 Vouchers for bank code : bofaha						Bank total : 215.84
3 Vouchers in this report						Total vouchers : 215.84

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.  
2183 through 2185 for a total  
disbursement of \$ 215.84, and to the best of  
my knowledge, based on the information provided, they are  
correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on  
10/08/2019 and the City Treasurer is hereby directed  
to pay except as noted.

Rhodes Rigsby, Mayor



# Loma Linda Housing Authority Official Report

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Rhodes Rigsby, Chairman  
John Lenart, Vice Chairman  
Ovidiu Popescu, Member  
Phillip Dupper, Member  
Ronald Dailey, Member

HOUSING AUTHORITY AGENDA: September 10, 2019  
TO: Housing Authority Board  
SUBJECT: Minutes of September 10, 2019

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

It is recommended that the City Council approve the minutes of September 10, 2019.

Loma Linda Housing Authority

Minutes

A Regular Meeting of September 10, 2019

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Rigsby at 8:03 p.m., Tuesday, September 10, 2019, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Board Members Present:	Chairman Rhodes Rigsby Vice Chairman John Lenart Ovidiu Popescu Phill Dupper Ron Dailey
Board Members Absent:	None
Others Present:	Executive Director T. Jarb Thaipejr General Counsel Richard Holdaway

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

**HA-2019-15 – Consent Calendar**

**Motion by Dailey, seconded by Lenart and carried unanimously (Popescu absent) to approve the following:**

The Demands Registers dated:

- August 27, 2019 with commercial demands totaling \$2,570.26;
- August 31, 2019 with commercial demands totaling \$148.43;
- September 10, 2019 with commercial demands totaling \$41.89.

The minutes of August 13, 2019 as presented.

The meeting adjourned at 8:04 p.m.

Approved at the meeting of

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Secretary

CITY OF LOMA LINDA  
CITY COUNCIL AS SUCCESSOR AGENCY  
TO THE LOMA LINDA REDEVELOPMENT AGENCY

AGENDA

REGULAR MEETING OF October 8, 2019

A regular meeting of the City Council of the City of Loma Linda as successor agency to the Loma Linda Redevelopment Agency is scheduled to be held Tuesday, October 8, 2019 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

In acting in the limited capacity of Successor Agency as provided in California Health and Safety Code §§ 34173 and 34176, the City Council expressly determines, recognizes, reaffirms, and ratifies the statutory limitation on the City and the City Council's liability with regards to the responsibilities of the former Loma Linda Redevelopment Agency under AB 1X26. Nothing herein shall be construed as an action, commitment, obligation, or debt of the City itself, or a commitment of any resources, funds, or assets of the City to fund the City's limited capacity as the Successor Agency to the Loma Linda Redevelopment Agency. Obligations of the Successor Agency shall be funded solely by those funds or resources provided for that purpose pursuant to AB 1X26 and related statutes.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov).

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Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

**Agenda item requests for the November 12, 2019 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, October 29, 2019**

**A.**     **Call To Order**

**B.**     **Roll Call**

**C.**     **Items To Be Added Or Deleted**

**D.**     **Oral Reports/Public Participation - Non-Agenda Items** (Limited to 30 minutes; 3 minutes allotted for each speaker)

**E.**     **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

**F.**     **Consent Calendar**

1.       Demands Registers
2.       Minutes of September 10, 2019

**G.**     **Adjournment**



# City of Loma Linda Official Report

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Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

SUCCESSOR AGENCY AGENDA: October 8, 2019  
TO: Board Members  
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

It is recommended that the Successor Agency Board approve the attached list of demands for payment.

vchlist  
09/18/2019 11:43:27AM

Voucher List  
CITY OF LOMA LINDA  
09-24-2019 SA

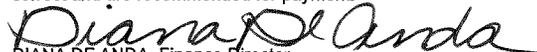
Page: 1

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1344	9/24/2019	004631 DHA CONSULTING, LLC	19-0803	P-0000016125	2019-20 A&B CONSULTANT SERVICES I	1,856.25
<b>Total :</b>						<b>1,856.25</b>
1345	9/24/2019	001799 STRADLING, YOCCA, CARLSON, & RAUTH	357392-0000		PROFESSIONAL/LEGAL SERVICES	863.30
<b>Total :</b>						<b>863.30</b>
<b>2 Vouchers for bank code : bofasa</b>						<b>Bank total : 2,719.55</b>
<b>2 Vouchers in this report</b>						<b>Total vouchers : 2,719.55</b>

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 1344 through 1345 for a total disbursement of \$ 2,719.55, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 10/8/2019 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor

Page: 1

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1346	10/8/2019	001256 ELROD FENCE CO., INC.	14105	P-0000015802	FENCE COMPANY	495.00

Total : 495.00

1 Vouchers for bank code : bofasa

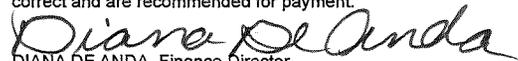
Bank total : 495.00

1 Vouchers in this report

Total vouchers : 495.00

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 1346 through 1346 for a total disbursement of \$ 495.00, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 10/08/2019 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor



# City of Loma Linda Official Report

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Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

SUCCESSOR AGENCY AGENDA: October 8, 2019  
TO: Board Members  
SUBJECT: Minutes of September 10, 2019

Approved/Continued/Denied By City Council Date _____
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## RECOMMENDATION

It is recommended that the City Council approve the minutes of September 10, 2019.

City of Loma Linda  
City Council as Successor Agency  
To the Loma Linda Redevelopment Agency  
Minutes  
Regular Meeting of September 10, 2019

A special meeting of the City Council as Successor Agency to the Loma Linda Redevelopment Agency was called to order by Mayor pro tempore Lenart at 8:04 p.m., Tuesday, September 10, 2019, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:

Mayor Rhodes Rigsby  
Mayor pro tempore John Lenart  
Ovidiu Popescu  
Phill Dupper  
Ron Dailey

Councilmen Absent:

None

Others Present:

City Manager T. Jarb Thaipejr  
City Attorney Richard Holdaway

**SA-2019-12 - Consent Calendar**

**Motion by Popescu, seconded by Dupper and unanimously carried to approve the following item:**

The Demands Registers dated September 10, 2019, FY 18-19, with commercial demands totaling \$3,969.60.

The Minutes of August 13, 2019 as presented.

The meeting adjourned at 8:05 p.m.

Approved at the meeting of \_\_\_\_\_.

\_\_\_\_\_  
City Clerk