

CITY OF LOMA LINDA  
CITY COUNCIL AGENDA  
REGULAR MEETING OF NOVEMBER 13, 2018

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, November 13, 2018 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov).

*Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov) subject to staff's ability to post the documents before the meeting.*

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

**Agenda item requests for the December 11, 2018 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, November 27, 2018**

**A. Call To Order**

**B. Roll Call**

**C. Closed Session – 6:00 p.m.** – Personnel Matter (Government Code Section 54957(b)(1))

**D. Invocation and Pledge of Allegiance** – Mayor pro tempore Lenart (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

**E. Items To Be Added Or Deleted**

**F. Oral Reports/Public Participation - Non-Agenda Items** (Limited to 30 minutes; 3 minutes allotted for each speaker)

**G.**     **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

**H.**     **Scheduled and Related Items**

**I.**     **Consent Calendar**

1.     Demands Register
2.     Minutes of October 9, 2018
3.     September 2018 Treasurer’s Report
4.     Approve a 2-year lease extension for the Loma Linda Branch of the San Bernardino County Library [**City Manager**]
5.     Award of contract:
  - a.     Replacement of existing water meters at various City locations (CIP 18-650) [**Public Works**]
  - b.     I-10 Freeway and Mountain View Avenue East and West bound off-ramps widening – Caltrans Permit No. 08-17-N-MC 1320 (CIP 17-175) [**Public Works**]
6.     Accept as complete and authorize recordation of Notice of Completion for California Street and Redlands Blvd. street widening project, Riverside Construction Company, Inc.(CIP 14-167)[**Public Works**]
7.     Authorization to apply for and expend FY 2018 Emergency Management Performance Grant (EMPG) Funds [**Fire**]
8.     Accept increased Community Development Block Grant (CDBG) Revenue Funds of \$20,405 and appropriate to expenditure account for Pavement Rehabilitation at Starr Street, Hillcrest Street and Richardson Street Project [**Public Works**]
9.     Approve Appropriation Request of \$25,000 from General Fund Fund Balance to Street Maintenance Accounts [**Public Works**]

**J.**     **Old Business**

**K.**     **New Business**

10.    Water and sewer rate study draft report [**Public Works/Finance**]

**L.**     **Reports of Councilmen** (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

**M.**     **Reports Of Officers** (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).

**N.**     **Adjournment** - *in honor and memory of Robert Christman, Loma Linda City Councilman 1998-2008– Mayor 1992-1996 & 2006-2008. He passed away October 12, 2018.*



# City of Loma Linda Official Report

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Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: November 13, 2018

TO: City Council

SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

It is recommended that the City Council approve the attached list of demands for payment.

vchlist  
10/16/2018 6:00:08PM

Voucher List  
CITY OF LOMA LINDA  
10-23-2018

Page: 1

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
208089	10/9/2018	000454 ICMA RETIREMENT CORP	2018100900208089		ICMA CONTRIBUTIONS-09/16-09/29/201	25,749.61
					<b>Total :</b>	<b>25,749.61</b>
626952	10/4/2018	000690 NEW YORK LIFE INSURANCE CO	006924297		LIFE INSURANCE PREMIUM	56.34
					<b>Total :</b>	<b>56.34</b>
626953	10/4/2018	000451 SITEONE LANDSCAPE SUPPLY, LLC	86877091-001	P-0000015073	LANDSCAPE MATERIALS	126.99
					<b>Total :</b>	<b>126.99</b>
626954	10/4/2018	004788 RIBAYA, ED	REQUEST		DONATION FOR DJ SERVICE-10/6/18 SI	100.00
					<b>Total :</b>	<b>100.00</b>
626955	10/4/2018	005673 CR&R	STMT		REFUSE SERVICE COLLECTIONS FOR	81,318.45
					<b>Total :</b>	<b>81,318.45</b>
626956	10/4/2018	001841 TRANSWORLD SYSTEMS INC	1860559		COLLECTION SERVICE-LARA, ANDREA	82.86
					<b>Total :</b>	<b>82.86</b>
626957	10/4/2018	001841 TRANSWORLD SYSTEMS INC	1878359		COLLECTIONS SERVICE FERNANDEZ ,	135.61
					<b>Total :</b>	<b>135.61</b>
626958	10/4/2018	001841 TRANSWORLD SYSTEMS INC	1913774		COLLECTIONS-KOSITSAWAT	193.87
					<b>Total :</b>	<b>193.87</b>
626959	10/4/2018	001841 TRANSWORLD SYSTEMS INC	1899612		COLLECTION SVC-CHEAH, GUTIERREZ	740.77
					<b>Total :</b>	<b>740.77</b>
626960	10/4/2018	000876 SAN BERNARDINO MUNICIPAL WATER	STMT		SEWER SVC COLLECTIONS FOR MAY ,	200,601.78
					<b>Total :</b>	<b>200,601.78</b>
626961	10/4/2018	004401 ORKIN PEST CONTROL	174686459	P-0000015208	PEST CONTROL SRVS AT CITY PROPE	47.27
					<b>Total :</b>	<b>47.27</b>
626962	10/4/2018	004401 ORKIN PEST CONTROL	174685598	P-0000015208	PEST CONTROL SRVS AT CITY PROPE	119.30
					<b>Total :</b>	<b>119.30</b>
626963	10/4/2018	004401 ORKIN PEST CONTROL	176435295	P-0000015286	PEST CONTROL SERVICES AT 25964 M	125.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626963	10/4/2018	004401	004401 ORKIN PEST CONTROL		(Continued)	Total : 125.00
626964	10/4/2018	005367	QUICK-DECK INC	147006	P-0000015158	INSTALL LANDING W/5 TREAD STEPS / 2,409.29
						Total : 2,409.29
626965	10/4/2018	001701	ROBERT L. SMITH, BYRD INDUSTRIAL ELECT	521-18	P-0000015067 P-0000015067	WELL & BOOSTER SERVICE REPAIR & 430.99
						Total : 430.99
626966	10/4/2018	005502	FRONTIER COMMUNICATIONS	STMTS-2		PHONE SERVICE 252.35
						Total : 252.35
626967	10/4/2018	001245	SO CALIF EDISON	STMTS-9		ELECTRICITY SERVICE 414.71
						Total : 414.71
626968	10/4/2018	001245	SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICE 1,495.36
						Total : 1,495.36
626969	10/4/2018	001245	SO CALIF EDISON	STMT		ELECTRICITY SERVICE 26.97
						Total : 26.97
626970	10/9/2018	000917	ZAHADA K SINGH	REQUEST		FLEX MEDICAL REIMBURSEMENT-2018 219.95
						Total : 219.95
626971	10/9/2018	005256	FLYERS ENERGY, LLC	18-777105	P-0000015009	FUEL 5,652.88
						Total : 5,652.88
626972	10/9/2018	004401	ORKIN PEST CONTROL	173069434	P-0000015119	PEST CONTROL SERVICE STATION 252 105.00
						Total : 105.00
626973	10/9/2018	001154	VISION SERVICE PLAN - CA	12 121787 0001		VISION INSURANCE PREMIUM-OCTOB 1,109.46
						Total : 1,109.46
626974	10/9/2018	001118	DELTA DENTAL OF CALIFORNIA, CLIENT SERV	BE003048142		DENTAL INSURANCE PREMIUM-OCT 20 2,550.09
						Total : 2,550.09
626975	10/9/2018	002888	DELTA DENTAL INSURANCE CO	BE003049479		DENTAL INSURANCE PREMIUM-OCT 20 1,206.35
						Total : 1,206.35

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626976	10/11/2018	005395 USBANK EQUIPMENT FINANCE	367616174-	P-0000015162 P-0000015162	PRINTERS LEASE AGREEMENT	2,912.40
					Total :	2,912.40
626977	10/11/2018	000917 ZAHADA K SINGH	MILEAGE REIMBURSEMEN		MILEAGE REIMBURSEMENT FOR PAYF	27.80
					Total :	27.80
626978	10/11/2018	002098 FRANK PEREZ, JR	TRAVEL REIMBURSEMENT		TRAVEL REIMBURSEMENT FOR PC 83%	867.98
					Total :	867.98
626979	10/11/2018	000265 DIANA DE ANDA	REQUEST		FLEX MEDICAL REIMBURSEMENT-2018	50.00
					Total :	50.00
626980	10/11/2018	001280 CARRY HOWARD	REQUEST		FLEX MEDICAL REIMBURSEMENT-2018	90.50
					Total :	90.50
626981	10/11/2018	001977 VULCAN MATERIALS	71951654	P-0000015088	BASE	1,042.93
					Total :	1,042.93
626982	10/11/2018	000840 CITY OF SAN BERNARDINO	92661-76164	P-0000014987	WATER PURCHASES	524.15
					Total :	524.15
626983	10/11/2018	000840 CITY OF SAN BERNARDINO	92661-90878	P-0000014987	WATER PURCHASES	36.30
					Total :	36.30
626984	10/11/2018	000451 SITEONE LANDSCAPE SUPPLY, LLC	86964401-001	P-0000015073	LANDSCAPE MATERIALS	80.96
					Total :	80.96
626985	10/11/2018	005663 PACE PROFESSIONAL ACCESS CCTV, & ELEC 89406		P-0000015346	CITY PARKS VIDEO SECURITY SYSTEM	89,331.51
					Total :	89,331.51
626986	10/11/2018	002117 HILLTOP GEOTECHNICAL INC	16488	P-0000015333	MATERIAL TESTING FOR WATERLINE &	2,400.00
					Total :	2,400.00
626987	10/11/2018	004896 INTERFACE SECURITY SYSTEMS LLC, (FORM 19173103		P-0000015027	PROVIDING SECURITY MONITORING S	327.93
					Total :	327.93
626988	10/11/2018	005758 ALETHEA INC	LL0918	P-0000015243	FULLTIME ONSITE NETWORK SUPPOR	13,300.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626988	10/11/2018	005758 005758 ALETHEA INC	(Continued)			<b>Total : 13,300.00</b>
626989	10/11/2018	005502 FRONTIER COMMUNICATIONS	STMTS-4		PHONE SERVICE	265.31
						<b>Total : 265.31</b>
626990	10/11/2018	000213 TIME WARNER	8448 40 053 0030597	P-0000015179	TV CABLE SERVICE VARIOUYS LOCATI	27.19
						<b>Total : 27.19</b>
626991	10/11/2018	000026 VERIZON WIRELESS	9815544318		S.C.A.D.A. DATA CARD LAP TOP	38.01
						<b>Total : 38.01</b>
626992	10/11/2018	001245 SO CALIF EDISON	STMTS-10		ELECTRICITY SERVICE	6,088.94
						<b>Total : 6,088.94</b>
626993	10/11/2018	001245 SO CALIF EDISON	STMTS-5		ELECTRICITY SERVICE	250.81
						<b>Total : 250.81</b>
626994	10/11/2018	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICE	31.13
						<b>Total : 31.13</b>
626995	10/11/2018	001261 THE GAS COMPANY	100 224 5900 1		GAS SERVICE	164.34
						<b>Total : 164.34</b>
626996	10/11/2018	003628 U.S. BANK CORPORATE PYMNT SYS	4246 0445 5565 0021		CAL-CARD PURCHASES	10,112.59
						<b>Total : 10,112.59</b>
626997	10/11/2018	000442 HUB CONSTRUCT SPECIALTIES, INC	C10002991	P-0000014208	STEEL FLAT STAKE	76.98
						<b>Total : 76.98</b>
626998	10/11/2018	000442 HUB CONSTRUCT SPECIALTIES, INC	10620-0	P-0000014208	SAND BAGS	369.42
						<b>Total : 369.42</b>
626999	10/11/2018	001245 SO CALIF EDISON	STMTS-3		ELECTRICITY SERVICE	52,211.74
						<b>Total : 52,211.74</b>
627000	10/16/2018	005774 LORENA MATARRITA	TRAVEL REIMBURSEMENT		2018 AMERICAN PLANNING ASSOCIATI	103.33
						<b>Total : 103.33</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627001	10/16/2018	004810 VECTOR RESOURCES, INC.	77169	P-0000015193	3 year renewal of the OnSSI Ocularis	3,748.34
<b>Total :</b>						<b>3,748.34</b>
627002	10/16/2018	001245 SO CALIF EDISON	STMTS (27)		ELECTRICITY SERVICES	6,307.53
<b>Total :</b>						<b>6,307.53</b>
627003	10/16/2018	001851 UNUM INSURANCE	0091889-001 4		LIFE & DISABILITY INSURA PREMIUM-M	4,702.64
<b>Total :</b>						<b>4,702.64</b>
627004	10/16/2018	003294 US POSTAL SERVICE, NEOPOST POSTAGE-O REQUEST			POSTAGE FOR MTR ACCT#47718562	1,000.00
<b>Total :</b>						<b>1,000.00</b>
627005	10/16/2018	000917 ZAHADA K SINGH	REQUEST		FLEX MEDICAL REIMBURSEMENT-2018	79.37
<b>Total :</b>						<b>79.37</b>
627006	10/16/2018	001851 UNUM INSURANCE	0091890-001 0		LIFE INSURANCE PREMIUM-NOVEMBE	630.06
<b>Total :</b>						<b>630.06</b>
627007	10/16/2018	001245 SO CALIF EDISON	STMTS-27		ELECTRICITY SERVICE	6,239.63
<b>Total :</b>						<b>6,239.63</b>
627008	10/23/2018	004229 A & I REPROGRAPHICS	CN00030136 CN00030207	P-0000014970 P-0000014970	PRINTING SERVICES PRINTING SERVICES	168.39 554.55
<b>Total :</b>						<b>722.94</b>
627009	10/23/2018	000022 ADVANCE REFRIGERATION &, ICE SYSTEMS, 44881		P-0000015338	REPAIR ICE MACHINE IN CITY HALL BR	548.87
<b>Total :</b>						<b>548.87</b>
627010	10/23/2018	001984 ALLSTAR FIRE EQUIP. CO. INC.	210481	P-0000015300	CLASS A FOAM (55 GAL DRUM)	1,194.76
<b>Total :</b>						<b>1,194.76</b>
627011	10/23/2018	002254 ANIXTER INC	TAX RETURN		ECONOMIC INCENTIVE AGREEMENT-4	45,350.80
<b>Total :</b>						<b>45,350.80</b>
627012	10/23/2018	005174 BRENT BILLINGSLEY, AUTOMATED WATER TF 606		P-0000014979	CHLORINE TABLETS FOR WELLS	3,425.74
<b>Total :</b>						<b>3,425.74</b>
627013	10/23/2018	004705 CARLOS FLORES	1		REIMBURSEMENT OF WORK PANTS	59.25

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627013	10/23/2018	004705 004705 CARLOS FLORES	(Continued)			<b>Total : 59.25</b>
627014	10/23/2018	005791 CENTURYLINK	74120324	P-0000015176	CITY INTERNET AND VOIP	301.47
						<b>Total : 301.47</b>
627015	10/23/2018	004060 CLEAN SPORT	45190	P-0000014989	SANITATION SUPPLIES	214.25
						<b>Total : 214.25</b>
627016	10/23/2018	000160 CLEAN STREET, INC	91616	P-0000015154	STREET SWEEPING SERVICES	3,640.00
						<b>Total : 3,640.00</b>
627017	10/23/2018	002309 CONSOLIDATED ELECTRIC DIST-SB	6903-405594 6903-405783 6903-405962	P-0000015342 P-0000015344 P-0000015343	REPLACE LIGHTS AT LIBRARY LIGHT REPAIRS/MAINTENANCE AT LIBR REPLACE LAMP BALLASTS AT LIBRAR'	619.38 699.84 736.05
						<b>Total : 2,055.27</b>
627018	10/23/2018	005924 CONSORTIUM WEST BUILDERS	3152		WATER USAGE -9/01-9/30/18	519.12
						<b>Total : 519.12</b>
627019	10/23/2018	001279 DAILY JOURNAL CORPORATION	B3179627	P-0000014997	LEGAL ADVERTISING; NOTICE INVITIN	336.60
						<b>Total : 336.60</b>
627020	10/23/2018	005593 DINOSAUR TIRE & ROAD SRVS INC	127886	P-0000015000	TIRES	161.55
						<b>Total : 161.55</b>
627021	10/23/2018	005928 DONALD WARD	993764071		ACCOUNT CLOSED PREPAY REFUNDE	13.11
						<b>Total : 13.11</b>
627022	10/23/2018	001256 ELROD FENCE CO., INC.	13188	P-0000015003	FENCE COMPANY	595.00
						<b>Total : 595.00</b>
627023	10/23/2018	000325 EWING IRRIGATION PRODUCTS	6294228	P-0000015005	IRRIGATION SUPPLIES	26.99
						<b>Total : 26.99</b>
627024	10/23/2018	001521 FACILITIES PROTECTION SYSTEMS, INTELLIK 58684		P-0000015292	Add modules and make program changes	2,174.00
						<b>Total : 2,174.00</b>
627025	10/23/2018	005117 FREDERIC ANDY NICHOLS, NICHOLS CONSU 2019-9836467-01		P-0000015186	SB 90/ State Mandated Cost	800.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627025	10/23/2018	005117	005117 FREDERIC ANDY NICHOLS, NICHOLS CC (Continued)			<b>Total : 800.00</b>
627026	10/23/2018	005255	GOPHER PATROL			
			315902	P-0000015210	GOPHER PATROL SRVS AT CITY PARKS	245.00
			317140	P-0000015276	GOPHER CONTROL SRVS AT COTTON	180.00
					<b>Total :</b>	<b>425.00</b>
627027	10/23/2018	002117	HILLTOP GEOTECHNICAL INC			
			16622	P-0000015333	MATERIAL TESTING FOR WATERLINE &	250.00
					<b>Total :</b>	<b>250.00</b>
627028	10/23/2018	005458	HIRSCH PIPE & SUPPLY			
			6149931	P-0000015018	PLUMBING FIXTURES, SUPPLIES AND	10.95
					<b>Total :</b>	<b>10.95</b>
627029	10/23/2018	000440	HOSPITALITY CAR WASH			
			180930	P-0000015021	CITY CAR WASH	91.00
			180930-PW	P-0000015021	CITY CAR WASH	447.00
					<b>Total :</b>	<b>538.00</b>
627030	10/23/2018	003400	INFOSEND, INC			
			142686	P-0000015222	Printing & Mailing of Utility Bills FY	1,634.03
					<b>Total :</b>	<b>1,634.03</b>
627031	10/23/2018	000480	INLAND WATER WORKS SUPPLY			
			S1016985.001	P-0000015025	WATER PARTS AND MATERIALS FOR R	328.32
					<b>Total :</b>	<b>328.32</b>
627032	10/23/2018	005752	INTERNATIONAL PAVING SERVICES			
			3148		WATER USAGE-9/01-9/30/18	523.04
					<b>Total :</b>	<b>523.04</b>
627033	10/23/2018	000491	J & R CONCRETE PRODUCTS			
			65550	P-0000015311	125 COMPLETE METER BOXES	13,845.88
					<b>Total :</b>	<b>13,845.88</b>
627034	10/23/2018	005144	JAMES D. HUSS JR., WEST SWPPP SERVICE			
			180195	P-0000015030	WEED ABATEMENT	240.00
					<b>Total :</b>	<b>240.00</b>
627035	10/23/2018	005548	JTS MOTORCARS INC., DBA SPREEN MAZDA TAX RETURN			
					QUARTERLY SALES INCENTIVE-2ND Q	16,043.09
					<b>Total :</b>	<b>16,043.09</b>
627036	10/23/2018	002571	K.D. ACOUSTICS			
			5420		LIBRARY CONFERENCE ROOM-CHANC	85.45
					<b>Total :</b>	<b>85.45</b>
627037	10/23/2018	001733	LOWE'S COMPANIES, INC.			
			02379	P-0000015044	DUAL GRILL BRUSH, TOOLS	93.98

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627037	10/23/2018	001733 LOWE'S COMPANIES, INC.	(Continued) 25496		WERNER ALUMINUM 2 STEP	26.09
			25510	P-0000015044	LUMEN HEADLAMP AND M-PACT LEATI	46.02
			25742	P-0000015044	TOOLS ETC	104.21
			27070	P-0000015044	TOOLS	53.14
			27202	P-0000015044	31 GALLON GALVANIZED TRASH	179.99
			27342	P-0000015044	TOOLS ETC	20.94
			27355	P-0000015044	REMESH SHEET 6.93 FT, 100 CT 6 INCH	51.76
			27396	P-0000015044	TOOLS ETC	41.79
			27861	P-0000015044	TOOLS	49.07
			27900	P-0000015044	LOW VOC SOLVENT, 1 INCH PVC COUF	14.20
			27940	P-0000015044	SAW BLADES	9.50
					<b>Total :</b>	<b>690.69</b>
627038	10/23/2018	005254 MANSFIELD OIL COMPANY, OF GAINESVILLE, TAX RETURN			QUARTERLY SALES INCENTIVE-2ND Q	420,917.25
					<b>Total :</b>	<b>420,917.25</b>
627039	10/23/2018	005707 MICHAEL BAKER INTERNATIONAL	1025980	P-0000014293	CONTRACT TO PREPARE PLANS I10 F1	16,402.94
					<b>Total :</b>	<b>16,402.94</b>
627040	10/23/2018	001935 NARCISCO VALDOVINOS, GOLDEN WEST LA	000720	P-0000015204	2018-19 ANNUAL LMD MAINT CONTRAC	10,622.81
			000721	P-0000015205	2018-19 MAINTENANCE CONTRACT FC	3,139.66
			000722	P-0000015206	2018-19 - MISC REPAIRS & MAINT IN LM	3,815.62
			000723	P-0000015207	MISC REPAIRS ON BARTON RD MEDIA	655.33
			000724	P-0000015207	MISC REPAIRS ON BARTON RD MEDIA	240.50
					<b>Total :</b>	<b>18,473.92</b>
627041	10/23/2018	001613 OFFICE DEPOT, INC	199134173002	P-0000015052	OFFICE SUPPLIES	21.55
			213312273001	P-0000015052	OFFICE SUPPLIES	147.89
					<b>Total :</b>	<b>169.44</b>
627042	10/23/2018	004401 ORKIN PEST CONTROL	174687128	P-0000015119	PEST CONTROL SERVICE STATION 252	105.00
			175801553	P-0000015208	PEST CONTROL SRVS AT CITY PROPE	66.48
			175801558	P-0000015208	PEST CONTROL SRVS AT CITY PROPE	119.30
			175801974	P-0000015208	PEST CONTROL SRVS AT CITY PROPE	47.90
			175802443	P-0000015208	PEST CONTROL SRVS AT CITY PROPE	47.27

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627042	10/23/2018	004401 ORKIN PEST CONTROL	(Continued) 176435296	P-0000015286	PEST CONTROL SERVICES AT 25964 M	125.00
					<b>Total :</b>	<b>510.95</b>
627043	10/23/2018	005037 PE FACILITY SOLUTIONS, LLC	120365 121468	P-0000015157 P-0000015166	BANQUET ROOM CLEANING OF COMM JANITORIAL SRVS FOR CITY BUILDING	1,350.00 6,112.00
					<b>Total :</b>	<b>7,462.00</b>
627044	10/23/2018	000766 PRUDENTIAL OVERALL SUPPLY	22667722 22675246 22682560	P-0000015062 P-0000015062 P-0000015062	SHOPS RAGS SHOPS RAGS SHOPS RAGS	46.68 46.68 46.68
					<b>Total :</b>	<b>140.04</b>
627045	10/23/2018	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC 36061-36067			PROFESSIONAL/LEGAL SERVICES	3,283.70
					<b>Total :</b>	<b>3,283.70</b>
627046	10/23/2018	001701 ROBERT L. SMITH, BYRD INDUSTRIAL ELECT	910-18 922-18 923-18	P-0000015067 P-0000015067 P-0000015067	WELL & BOOSTER SERVICE REPAIR & WELL & BOOSTER SERVICE REPAIR & WELL & BOOSTER SERVICE REPAIR &	425.88 905.88 545.88
					<b>Total :</b>	<b>1,877.64</b>
627047	10/23/2018	004562 ROGER E. FOX. M.D., FOX OCCUPATIONAL MI	91378-98644		DOT EXAM CARDOZA AND PEREZ	100.00
					<b>Total :</b>	<b>100.00</b>
627048	10/23/2018	001379 SAN BERNARDINO COUNTY, DENNIS DRAEGI	108340	P-0000015071	ASSESSOR PARCEL INFORMATION	2.00
					<b>Total :</b>	<b>2.00</b>
627049	10/23/2018	000451 SITEONE LANDSCAPE SUPPLY, LLC	86894858-001 87007203-001 87059950-001	P-0000015073 P-0000015073 P-0000015073	LANDSCAPE MATERIALS PVC FITTING IRRIGATION PARTS	169.69 8.83 58.03
					<b>Total :</b>	<b>236.55</b>
627050	10/23/2018	001131 SOUTH COAST A.Q.M.D.	3343127 3344780	P-0000015355 P-0000015355	EMISSIONS, ICE & FUEL DISPENSING F EMISSIONS, ICE & FUEL DISPENSING F	527.05 131.79
					<b>Total :</b>	<b>658.84</b>
627051	10/23/2018	005849 ST FRANCIS ELECTRIC	18108707 18108708	P-0000015168 P-0000015169	ANNUAL TRAFFIC SIGNAL MAINT 2018- MISC TRAFFIC SIGNAL REPAIRS 2018-	1,662.50 15,189.22

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627051	10/23/2018	005849 ST FRANCIS ELECTRIC	(Continued) 18108709 18108711	P-0000015169 P-0000015169	MISC TRAFFIC SIGNAL REPAIRS 2018- MISC TRAFFIC SIGNAL REPAIRS 2018-	1,786.49 564.40 <b>Total : 19,202.61</b>
627052	10/23/2018	005561 STATEWIDE TRAFFIC SAFETY, & SIGNS	13003491	P-0000015223	BLINKER SIGN	12,440.42 <b>Total : 12,440.42</b>
627053	10/23/2018	005270 SUPERIOR AUTOMOTIVE WAREHOUSE	021566 021713 021730	P-0000015079 P-0000015079 P-0000015079	AUTO PARTS AUTO PARTS AUTO PARTS	15.97 86.09 29.50 <b>Total : 131.56</b>
627054	10/23/2018	002127 T. JARB THAIPEJR	1 REIMBURSEMENT-TRAVEL TRAVEL REIMBURSEMENT		REIMBURSEMENT FOR MEALS FOR VC 2018 LEAGUE OF CALIFORNIA CITIES / 23RD ANNUAL CALIFORNIA JPIA RISK	104.63 74.00 672.00 <b>Total : 850.63</b>
627055	10/23/2018	004674 TRYCO GENERAL ENGINEERING	3140		TRYCO-METER RENTAL-09/01-09/30/18	525.00 <b>Total : 525.00</b>
627056	10/23/2018	001854 UNDERGROUND SERVICE ALERT OF	920180142	P-0000015086	DIG ALERT NOTIFICATION	166.75 <b>Total : 166.75</b>
627057	10/23/2018	001885 VISTA PAINT CORPORATION	2018-469280-00	P-0000015087	PAINT SUPPLIES	226.57 <b>Total : 226.57</b>
627058	10/23/2018	001977 VULCAN MATERIALS	71972272	P-0000015088	CONCRETE	78.99 <b>Total : 78.99</b>
627059	10/23/2018	005500 WEST COAST ARBORISTS INC	140857	P-0000015356	TREE REMOVAL ON PROSPECT	1,511.65 <b>Total : 1,511.65</b>
627060	10/23/2018	003968 WINZER FRANCHISE CORPORATION	6208982 6212497	P-0000015094 P-0000015094	MARKING PAINT, NUTS AND BOLTS MARKING PAINT, NUTS AND BOLTS	343.60 109.11 <b>Total : 452.71</b>
627061	10/23/2018	004353 WITTMAN ENTERPRISES, LLC	1809069	P-0000015123	EMS BILLING -SEPTEMBER 2018	2,752.84

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627061	10/23/2018	004353 004353 WITTMAN ENTERPRISES, LLC	(Continued)			Total : 2,752.84
1001178831	10/10/2018	000773 P.E.R.S.	1001178831		HEALTH INSURANCE PREMIUM-OCTOBER	55,231.63
						Total : 55,231.63
1001178832	10/10/2018	000773 P.E.R.S.	1001178832		HEALTH INSURANCE PREMIUM-OCTOBER	1,288.36
						Total : 1,288.36
1001178858	10/5/2018	000771 P.E.R.S.	1001178858		ADJUSTMENT TO CORRECT CROSS PAYMENT	60.00
						Total : 60.00
1001178870	10/5/2018	000771 P.E.R.S.	1001178870/71/72/73		RETIREMENT CONTRIBUTIONS-09/02-C	52,722.33
						Total : 52,722.33
1001181559	10/11/2018	000771 P.E.R.S.	1001181559		MONTHLY RETIREMENT CONTRIBUTION	875.20
						Total : 875.20
1001182050	10/11/2018	000771 P.E.R.S.	1001182050/51/52/53		RETIREMENT CONTRIBUTIONS-09/16-C	53,145.31
						Total : 53,145.31
117 Vouchers for bank code : bofa					Bank total :	1,297,363.07
117 Vouchers in this report					Total vouchers :	1,297,363.07

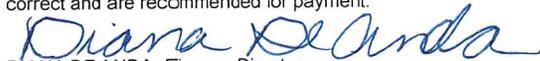
PAYROLL: \$302,672.32 10/18/2018

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 208089; 626952 through 627061; 1001178831, 1001178832, 1001178858, 1001178870, 1001181559 & 1001182050 for a total disbursement of \$ 1,297,363.07, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 11-13-2018 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor

Voucher List  
CITY OF LOMA LINDA  
10/31/2018 Month-end

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
329083	10/18/2018	000454 ICMA RETIREMENT CORP	2018101700329083		ICMA CONTRIBUTIONS-09/30-10/13/201	21,240.40
					<b>Total :</b>	<b>21,240.40</b>
627062	10/18/2018	000865 SN BERNARDINO CO SHERIFF DEPT	17831	P-0000015149	OCTOBER 2018-SHERIFF LAW ENFORC	421,931.00
					<b>Total :</b>	<b>421,931.00</b>
627063	10/18/2018	001730 AFLAC	723686		AFLAC INSURANCE PREMIUM-OCT 20	2,075.25
					<b>Total :</b>	<b>2,075.25</b>
627064	10/18/2018	003881 SB CO PROFESSIONAL FIREFIGHTER	OCTOBER 2018		DUES COLLECTED FOR OCTOBER 201	3,617.90
					<b>Total :</b>	<b>3,617.90</b>
627065	10/18/2018	005284 CITY EMPLOYEES ASSOCIATES	OCTOBER 2018		DUES COLLECTED FOR OCTOBER 201	504.00
					<b>Total :</b>	<b>504.00</b>
627066	10/18/2018	005284 CITY EMPLOYEES ASSOCIATES	OCTOBER 2018 PAEA		DUES COLLECTED FOR OCTOBER 201	209.00
					<b>Total :</b>	<b>209.00</b>
627067	10/18/2018	000570 LOMA LINDA FIREFIGHTERS ASSN	OCTOBER 2018		DUES & T-DONATION COLLECTED FOR	1,139.00
					<b>Total :</b>	<b>1,139.00</b>
627068	10/18/2018	000917 ZAHADA K SINGH	REQUEST		FLEX MEDICAL REIMBURSEMENT-2018	28.68
					<b>Total :</b>	<b>28.68</b>
627069	10/23/2018	003833 ATKINSON, ANDESLON, LOYA, RUUD, & ROMC	554099	P-0000015273	GENERAL HR LEGAL ISSUES FY 18-19	1,765.58
					<b>Total :</b>	<b>1,765.58</b>
627070	10/23/2018	005931 MONTANA DEPARTMENT OF REVENUE	REQUEST		UNCLAIMED PROPERTY - BIO RAD LAE	80.00
					<b>Total :</b>	<b>80.00</b>
627071	10/23/2018	001592 PHOENIX GROUP INFORMATION SYST	0920181143	P-0000015059	PARKING CITATION DELIQUENT NOTIC	71.50
					<b>Total :</b>	<b>71.50</b>
627072	10/23/2018	005502 FRONTIER COMMUNICATIONS	90979980640201035		PHONE SERVICE	39.47
					<b>Total :</b>	<b>39.47</b>
627073	10/23/2018	005791 CENTURYLINK	74433077	P-0000015176	CITY INTERNET AND VOIP	4,803.33

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627073	10/23/2018	005791 005791 CENTURYLINK	(Continued)			<b>Total : 4,803.33</b>
627074	10/23/2018	004093 MARTHA YBARRA	REQUEST		2018 FLEX MEDICAL REIMBURSEMENT	30.00
						<b>Total : 30.00</b>
627075	10/23/2018	000213 TIME WARNER	0212906100518	P-0000015179	TV CABLE SERVICE VARIOUYS LOCATI	42.02
						<b>Total : 42.02</b>
627076	10/23/2018	000213 TIME WARNER	0020150100718	P-0000015179	TV CABLE SERVICE VARIOUYS LOCATI	83.47
						<b>Total : 83.47</b>
627078	10/25/2018	001245 SO CALIF EDISON	2-05-372-3029		ELECTRIC SERVICE	1,035.60
						<b>Total : 1,035.60</b>
627079	10/25/2018	001245 SO CALIF EDISON	2-01-553-0058		ELECTRIC SERVICE	5,055.04
						<b>Total : 5,055.04</b>
627080	10/25/2018	001261 THE GAS COMPANY	19406867366		GAS SERVICE	39.59
						<b>Total : 39.59</b>
627081	10/25/2018	000857 S.B. CO OFC AUDITOR/CONTR	AUG-2018		PARKING CITATION COLLECTION	800.00
						<b>Total : 800.00</b>
627082	10/25/2018	000857 S.B. CO OFC AUDITOR/CONTR	SEP-2018		PARKING CITATION COLLECTIONS	787.50
						<b>Total : 787.50</b>
627083	10/25/2018	005589 BORDEN EXCAVATING, INC	18-07	P-0000015182	EMERGENCY REPAIR TO 8 MG RESEF	39,555.00
						<b>Total : 39,555.00</b>
627084	10/25/2018	004579 LCA BANK CORPORATION	4129833	P-0000015135	PW ENG PRINTER - LANIER LW426 ANI	617.41
						<b>Total : 617.41</b>
627085	10/25/2018	005673 CR&R	SEPT 2018		REFUSE PYMT COLLECTIONS 09/2018	72,608.82
						<b>Total : 72,608.82</b>
627086	10/25/2018	000876 SAN BERNARDINO MUNICIPAL WATER	SEPT 2018		SEWER SVC PYMT COLLECTIONS 09/2	254,125.29
						<b>Total : 254,125.29</b>

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627087	10/25/2018	001245 SO CALIF EDISON	13-STMTS		ELECTRIC SERVICE	43,516.47
					<b>Total :</b>	<b>43,516.47</b>
627088	10/30/2018	005721 NATALY ALVIZAR	REQUEST		JPIAACADEMY TRAVEL REIMBURSEMI	180.37
					<b>Total :</b>	<b>180.37</b>
627089	10/30/2018	005634 CIVICLIVE, WEST INTERACTIVE SERVICES	98660	P-0000015340	WEBSITE ANNUAL MAINTENENCE & SU	5,721.93
					<b>Total :</b>	<b>5,721.93</b>
627090	10/30/2018	005502 FRONTIER COMMUNICATIONS	2 STMTS		PHONE SERVICE	165.34
					<b>Total :</b>	<b>165.34</b>
627091	10/30/2018	001280 CARRY HOWARD	REQUEST		2018 FLEX MEDICAL REIMBURSEMENT	53.39
					<b>Total :</b>	<b>53.39</b>
627092	10/30/2018	000265 DIANA DE ANDA	REQUEST		2018 FLEX MEDICAL REIMBURSEMENT	80.19
					<b>Total :</b>	<b>80.19</b>
627093	10/30/2018	005935 GREG ERICKSON	356615500		REFUND OVERPAYMENT ACCT #35661	347.91
					<b>Total :</b>	<b>347.91</b>
1001186450	10/18/2018	000771 P.E.R.S.	1001186450/51/52/53		RETIREMENT CONTRIBUTIONS-09/30-1	53,210.13
					<b>Total :</b>	<b>53,210.13</b>
<b>33 Vouchers for bank code : bofa</b>						<b>Bank total : 935,560.58</b>
<b>33 Vouchers in this report</b>						<b>Total vouchers : 935,560.58</b>

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Voucher List  
CITY OF LOMA LINDA  
10/31/2018

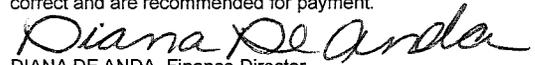
Page: 4

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 329083, 627062-627076, 627078-627093 & 1001186450 for a total disbursement of \$ 935,560.58, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 11/13/2018 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor

Voucher List  
CITY OF LOMA LINDA  
10/31/2018 MONTH END

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
627077	10/25/2018	001245 SO CALIF EDISON	13 STMTS		ELECTRIC SERVICE	43,560.23	
						Total :	43,560.23
1 Vouchers for bank code : bofa						Bank total :	43,560.23
1 Vouchers in this report						Total vouchers :	43,560.23

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 627077 for a total disbursement of \$ 43,560.23, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 11/13/2018 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor

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Voucher List  
CITY OF LOMA LINDA  
11-13-2018

Page: 1

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
305011	11/7/2018	000454 ICMA RETIREMENT CORP	2018110700305011		ICMA CONTRIBUTIONS-10/14-10/27/18	26,448.60
					Total :	26,448.60
627094	11/1/2018	004826 SAMILEY, RAMON	REQUEST		11/01/2018 SENIOR CTR DANCE	100.00
					Total :	100.00
627095	11/1/2018	001245 SO CALIF EDISON	2 STMTS		ELECTRIC SERVICE	7.41
					Total :	7.41
627096	11/1/2018	001245 SO CALIF EDISON	2-24-826-6371		ELECTRIC SERVICE	18.92
					Total :	18.92
627097	11/1/2018	005256 FLYERS ENERGY, LLC	18-782280	P-0000015009	FUEL	1,269.12
					Total :	1,269.12
627098	11/1/2018	005309 DIRECTV	35315693875	P-0000015183	SATELLITE TV SERVICES FOR EOC	43.79
					Total :	43.79
627099	11/1/2018	000453 ICEMA	18-124	P-0000015117	ICEMA PROVISION OF MEDICAL CONTI	3,200.00
					Total :	3,200.00
627100	11/1/2018	005502 FRONTIER COMMUNICATIONS	909-799-8149-1108075		PHONE SERVICE	139.63
					Total :	139.63
627101	11/6/2018	000451 SITEONE LANDSCAPE SUPPLY, LLC	87104712-001	P-0000015073	LANDSCAPE MATERIALS	53.63
					Total :	53.63
627102	11/6/2018	000690 NEW YORK LIFE INSURANCE CO	006924297		LIFE INSURANCE PREMIUM	56.34
					Total :	56.34
627103	11/6/2018	005758 ALETHEA INC	LL1018	P-0000015243	FULLTIME ONSITE NETWORK SUPPOR	15,550.00
					Total :	15,550.00
627104	11/6/2018	001245 SO CALIF EDISON	STMT		ELECTRICITY SERVICE	3.30
					Total :	3.30
627105	11/6/2018	002888 DELTA DENTAL INSURANCE CO	BE003082361		DENTAL INSURANCE PREMIUM-NOV 21	1,242.04

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Voucher List  
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627105	11/6/2018	002888	002888 DELTA DENTAL INSURANCE CO		(Continued)	Total : 1,242.04
627106	11/6/2018	001118	DELTA DENTAL OF CALIFORNIA, CLIENT SERV	BE003081023	DENTAL INSURANCE PREMIUM-NOVEM	2,550.09
						Total : 2,550.09
627107	11/6/2018	001154	VISION SERVICE PLAN - CA	12 121787 0001	VISION INSURANCE PREMIUM-NOV 20	1,109.46
						Total : 1,109.46
627108	11/6/2018	004197	C.A.P.F.	NOVEMBER 2018 BILLIN	LONG TERM DISABILITY-NOVEMBER 21	661.50
						Total : 661.50
627109	11/6/2018	000026	VERIZON WIRELESS	9817419858	WIRELESS PHONE SERVICE	2,572.86
						Total : 2,572.86
627110	11/6/2018	000026	VERIZON WIRELESS	9815544317	WIRELESS PHONE SERVICE & EQUIPM	2,582.46
						Total : 2,582.46
627111	11/13/2018	000029	AGUA MANSA PROPERTIES, INC	33121	P-0000014972	CONCRETE 100.00
				33180	P-0000014972	CONCRETE 100.00
				33520	P-0000014972	CONCRETE 100.00
						Total : 300.00
627112	11/13/2018	004554	ALTERNATIVE HOSE, INC	5827846	P-0000014974	HOSE ASSEMBLY 63.85
				5831587	P-0000014974	HOSE ASSEMBLY, HYDRANT WRENCH. 64.11
						Total : 127.96
627113	11/13/2018	005941	BARBARA BROWNE	RUN#18-326029	REFUND EMS OVER PAYMENT FOR	100.00
						Total : 100.00
627114	11/13/2018	005940	BELIA LUPIANEZ	RUN#18-323935	REFUND EMS OVER PAYMENT FOR	450.00
						Total : 450.00
627115	11/13/2018	005373	BLACK SHEEP PRINTING, & EMBROIDERY, LL	000039	P-0000015197	UNIFORM ORDER FOR PW STAFF 18-1 170.91
						Total : 170.91
627116	11/13/2018	001400	BOOT BARN 4 SAN BERNARDINO	IVC0154536	P-0000014978	UNIFORM BOOTS & UNIFORM PANTS 296.42
				IVC0155686	P-0000014978	UNIFORM BOOTS & UNIFORM PANTS 27.21

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627116	11/13/2018	001400 001400 BOOT BARN 4 SAN BERNARDINO	(Continued)			Total : 323.63
627117	11/13/2018	004847 BW PRINTWORKS	IN002897/2018		PRINTING	204.56 Total : 204.56
627118	11/13/2018	001972 CLEAN SCENE SERVICES	1	P-0000015382	BIOHAZARDOUS WASTE DISPOSAL	750.00 Total : 750.00
627119	11/13/2018	004060 CLEAN SPORT	45297	P-0000014989	SANITATION SUPPLIES	190.50 Total : 190.50
627120	11/13/2018	000160 CLEAN STREET, INC	91975	P-0000015154	STREET SWEEPING SERVICES	3,640.00 Total : 3,640.00
627121	11/13/2018	000203 CLINICAL LABORATORY OF	964966	P-0000015365	WATER SAMPLING SEPT 2018	10,423.25 Total : 10,423.25
627122	11/13/2018	002309 CONSOLIDATED ELECTRIC DIST-SB	6903-404963 6903-405209 6903-407287	P-0000014992 P-0000014992 P-0000014992	ELECTRICAL SUPPLIES U BENT OCTRON FLOOR LAMP HPS LAMP	457.92 335.34 518.40 Total : 1,311.66
627123	11/13/2018	005762 CORE & MAIN	J525681 J682266	P-0000015322 P-0000015322	4G METER PURCHASES FOR COMMEF 4G METER PURCHASES FOR COMMEF	185,006.10 83,301.95 Total : 268,308.05
627124	11/13/2018	000236 COSTCO WHOLESALE	47811293256 4789250242	P-0000014993 P-0000014993 P-0000014993	WAREHOUSE GROCERY GROCERY WAREHOUSE	319.72 238.58 Total : 558.30
627125	11/13/2018	001173 COUNTY OF SAN BERNARDINO, DEPT OF INF 22667		P-0000014994	PAGER MONITORING SERVICES	13.71 Total : 13.71
627126	11/13/2018	001279 DAILY JOURNAL CORPORATION	B3181489	P-0000014997	LEGAL ADVERTISING; NOTICE INVITIN	336.60 Total : 336.60
627127	11/13/2018	001420 DALE JUHL, JUHL ELECTRIC	1	P-0000015350	Install a 20amp 240 V outlet for the	2,020.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627127	11/13/2018	001420	001420 DALE JUHL, JUHL ELECTRIC		(Continued)	<b>Total : 2,020.00</b>
627128	11/13/2018	002238	DAVID CARTER, DIB'S SAFE & LOCK SERVICE	0000173489 0000173741 232646	P-0000014999 SAFE AND LOCK SERVICES P-0000014999 SAFE AND LOCK SERVICES P-0000014999 SAFE AND LOCK SERVICES	66.30 81.80 130.78 <b>Total : 278.88</b>
627129	11/13/2018	005929	DAVID KILGORE	993754890	ACCOUNT CLOSED REFUND PREPAY	59.90 <b>Total : 59.90</b>
627130	11/13/2018	003035	DOUGLAS L. GOODMAN, GOODMAN & ASSOC	5228	P-0000014791 CONSTRUCTION ENGINEERING CALIF.	14,357.13 <b>Total : 14,357.13</b>
627131	11/13/2018	005939	ELEANOR PURUSHOTHAM	RUN#18-326054	REFUND EMS OVER PAYMENT FOR	80.00 <b>Total : 80.00</b>
627132	11/13/2018	003345	ELIAS HERRERA	1	REIMBURSEMENT FOR RE-EXAMINATI	30.00 <b>Total : 30.00</b>
627133	11/13/2018	001521	FACILITIES PROTECTION SYSTEMS, INTELLIK	58756 58757 58758 58759 58760	P-0000015142 MDF SITES - FIRE EQUIP MAINT AGREI P-0000015142 MDF SITES - FIRE EQUIP MAINT AGREI P-0000015142 MDF SITES - FIRE EQUIP MAINT AGREI P-0000015146 CIVIC CTR - FIRE EQUIPMENT MAINT A P-0000015142 MDF SITES - FIRE EQUIP MAINT AGREI	320.00 320.00 320.00 2,710.00 320.00 <b>Total : 3,990.00</b>
627134	11/13/2018	000331	FAIRVIEW FORD SALES, INC	540014 540181 541517 543359 543374	P-0000015006 BRAKE PAD AND CORE CHG P-0000015006 REAR CALIBER P-0000015006 WINDSHIELD WASHER SPRAYER P-0000015006 OIL FILTER P-0000015006 CREDIT	103.06 68.16 51.78 16.65 -54.00 <b>Total : 185.65</b>
627135	11/13/2018	000336	FEDEX	6-336-51215	P-0000015007 COURIER SERVICE	27.99 <b>Total : 27.99</b>
627136	11/13/2018	000973	FIREHOUSE MAGAZINE	2018-1104051238	SUBSCRIPTION FOR GILLETTE	24.95

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627136	11/13/2018	000973 000973 FIREHOUSE MAGAZINE	(Continued)			Total : 24.95
627137	11/13/2018	005256 FLYERS ENERGY, LLC	18-789457	P-0000015009	FUEL	1,097.77 Total : 1,097.77
627138	11/13/2018	005942 FRESNO CITY COLLEGE	13953126		REGISTRATION FOR JEFF GILLETTE	91.00 Total : 91.00
627139	11/13/2018	005502 FRONTIER COMMUNICATIONS	909-799-1480-072308-STMTS-2		PHONE SERVICE PHONE SERVICE	114.66 72.20 Total : 186.86
627140	11/13/2018	005926 GOOD PRICE RESTAURANT SUPPLIES	125889	P-0000015357	ICE MACHINE FOR WATER DEPARTME	3,825.13 Total : 3,825.13
627141	11/13/2018	005255 GOPHER PATROL	315547 315783 315784 315904 315906	P-0000015210 P-0000015210 P-0000015210 P-0000015210 P-0000015210	GOPHER PATROL SRVS AT CITY PARK: GOPHER PATROL SRVS AT CITY PARK:	290.00 140.50 295.00 120.00 275.00 Total : 1,120.50
627142	11/13/2018	000389 GRAINGER, INC	9943654146	P-0000015012	INDUSTRIAL SUPPLIES	39.26 Total : 39.26
627143	11/13/2018	000402 HACH COMPANY	11177637 11187307	P-0000015014 P-0000015155	PARTS AND MATERIAL FOR QUALITY C SEWER FLOW METER MONITORING SI	832.28 1,000.00 Total : 1,832.28
627144	11/13/2018	000442 HUB CONSTRUCT SPECIALTIES, INC	72025-0	P-0000015022	SAND BAGS	227.07 Total : 227.07
627145	11/13/2018	000480 INLAND WATER WORKS SUPPLY	S1016997.001 S1017188.001	P-0000015025 P-0000015025	WATER PARTS AND MATERIALS FOR R WATER PARTS AND MATERIALS FOR R	292.00 515.81 Total : 807.81
627146	11/13/2018	000491 J & R CONCRETE PRODUCTS	65614	P-0000015029	WATER AND ELECTRICAL SUPPLIES AI	152.57

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627146	11/13/2018	000491	000491 J & R CONCRETE PRODUCTS		(Continued)	<b>Total : 152.57</b>
627147	11/13/2018	005144	JAMES D. HUSS JR., WEST SWPPP SERVICE	18038	P-0000015030 WEED ABATEMENT	210.00
				18039	P-0000015030 WEED ABATEMENT	280.00
				18040	P-0000015030 WEED ABATEMENT	275.00
				18042	P-0000015030 WEED ABATEMENT	450.00
				18043	P-0000015030 WEED ABATEMENT	170.00
				18044	P-0000015030 WEED ABATEMENT	270.00
					<b>Total :</b>	<b>1,655.00</b>
627148	11/13/2018	005937	JEFF SWANSON	RUN#18-291154	REFUND EMS OVER PAYMENT FOR	73.40
					<b>Total :</b>	<b>73.40</b>
627149	11/13/2018	002023	JOSEPH E BONADIMAN & ASSOCIATE	4575	P-0000015304 SURVEY MONUMENT PRESERVATION	5,902.50
					<b>Total :</b>	<b>5,902.50</b>
627150	11/13/2018	005938	KAISER FOUNDATION HEALTH PLAN	19112394	REFUND EMS OVER PAYMENT FOR	300.00
				5073161	REFUND EMS OVER PAYMENT FOR	100.00
					<b>Total :</b>	<b>400.00</b>
627151	11/13/2018	000557	LIFE ASSIST, INC.	881898	P-0000015040 EMERGENCY MEDICAL SUPPLIES AND	213.51
					<b>Total :</b>	<b>213.51</b>
627152	11/13/2018	002045	LOMA LINDA HEATING & AIR, CONDITIONING,	22706	P-0000015042 HVAC SERVICE AND MAINTENANCE	746.00
				22747	P-0000015376 HVAC ANNUAL MAINT FOR 6 WELL PUM	76.79
				22748	P-0000015376 HVAC ANNUAL MAINT FOR 6 WELL PUM	97.13
				22749	P-0000015376 HVAC ANNUAL MAINT FOR 6 WELL PUM	147.00
				22751	P-0000015376 HVAC ANNUAL MAINT FOR 6 WELL PUM	70.30
				22752	P-0000015376 HVAC ANNUAL MAINT FOR 6 WELL PUM	70.30
				22753	P-0000015371 ANNUAL MAINT OF HVAC UNITS AT CIT	1,363.96
				22754	P-0000015375 HVAC ANNUAL MAINT FOR SENIOR CE	195.86
				22755	P-0000015372 ANNUAL HVAC MAINT AT CORP YARD	454.45
				22756	P-0000015373 HVAC ANNUAL MAINT AT FS#1 AND FS#	302.03
				22757	P-0000015373 HVAC ANNUAL MAINT AT FS#1 AND FS#	72.41
				22758	P-0000015374 HVAC ANNUAL MAINT AT 4 MDF SITES	72.41
				22759	P-0000015374 HVAC ANNUAL MAINT AT 4 MDF SITES	72.41
				22760	P-0000015374 HVAC ANNUAL MAINT AT 4 MDF SITES	72.41
				22761	P-0000015374 HVAC ANNUAL MAINT AT 4 MDF SITES	72.41

Voucher List  
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627152	11/13/2018	002045 LOMA LINDA HEATING & AIR, CONDITIONING, (Continued)	22762	P-0000015377	HVAC ANNUAL MAINT FOR HERITAGE I	147.00
			22763	P-0000015377	HVAC ANNUAL MAINT FOR HERITAGE I	73.50
			22766	P-0000015042	HVAC SERVICE AND MAINTENANCE	207.12
					<b>Total :</b>	<b>4,313.49</b>
627153	11/13/2018	000575 LOMA LINDA PLUMBING, INC	1138	P-0000015043	PLUMBING	113.00
			1151	P-0000015388	REPLACE WATER COOLER/DRINKING I	2,019.64
					<b>Total :</b>	<b>2,132.64</b>
627154	11/13/2018	001733 LOWE'S COMPANIES, INC.	25152	P-0000015044	AIR HOSE	10.21
			25731	P-0000015044	IMPROVEMENT SUPPLIES AND MATER	23.69
			25978	P-0000015044	IMPROVEMENT SUPPLIES AND MATER	54.45
			27057	P-0000015044	HOSE, HOSE HOLDER, NOZZLE	54.25
			27257	P-0000015044	WATER HOSE, SHARPIE, NOZZLE, PRC	96.12
			27483	P-0000015044	IMPROVEMENT SUPPLIES AND MATER	24.39
			27488	P-0000015044	IMPROVEMENT SUPPLIES AND MATER	42.32
			27495	P-0000015044	LIQUID PLUMMER, BROOM	32.72
			27745	P-0000015044	IMPROVEMENT SUPPLIES AND MATER	20.08
			27771	P-0000015044	32 CT WATER BOTTLES	10.76
			27924	P-0000015044	IMPROVEMENT SUPPLIES AND MATER	194.21
			927134	P-0000015044	IMPROVEMENT SUPPLIES AND MATER	31.79
			927616	P-0000015044	IMPROVEMENT SUPPLIES AND MATER	15.34
					<b>Total :</b>	<b>610.33</b>
627155	11/13/2018	002875 LYNN MERRILL & ASSOCIATES, INC	FY 18-19-2	P-0000015234	NPDES INSPECTION & PROGRAM SUP	792.90
					<b>Total :</b>	<b>792.90</b>
627156	11/13/2018	004872 MAIL FINANCE INC, A NEOPOST USA COMPAN	N7388272	P-0000015213	LEASE N17042440 E CERFTIFIED CONI	247.48
					<b>Total :</b>	<b>247.48</b>
627157	11/13/2018	001566 MALLORY SAFETY & SUPPLY, LLC	4540206	P-0000015351	SAFETY VESTS FOR PW CREWS	557.49
					<b>Total :</b>	<b>557.49</b>
627158	11/13/2018	004866 MURIEL HALL LANGFORD, FLOLOC PRODUC	1882	P-0000015264	YEARLY PREVENTATIVE INSPECTION S	800.00
					<b>Total :</b>	<b>800.00</b>
627159	11/13/2018	001935 NARCISCO VALDOVINOS, GOLDEN WEST LA	000725	P-0000015205	2018-19 MAINTENANCE CONTRACT FC	3,139.66

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627159	11/13/2018	001935 NARCISCO VALDOVINOS, GOLDEN WEST LA	(Continued)			
			000726	P-0000015204	2018-19 ANNUAL LMD MAINT CONTRAC	10,622.81
			000727	P-0000015206	2018-19 - MISC REPAIRS & MAINT IN LM	3,654.59
			000729	P-0000015207	MISC REPAIRS ON BARTON RD MEDIA	498.58
					<b>Total :</b>	<b>17,915.64</b>
627160	11/13/2018	005674 NATIONAL CONSTRUCTION RENTALS,	5187926		MONTHLY RENTAL FEE FOR FENCE AT	38.88
					<b>Total :</b>	<b>38.88</b>
627161	11/13/2018	001613 OFFICE DEPOT, INC	215148673001		OFFICE SUPPLIES	7.09
				P-0000015052		
			217227882001	P-0000015052	OFFICE SUPPLIES	97.79
			217238993001	P-0000015052	OFFICE SUPPLIES	5.17
			219503960001	P-0000015052	OFFICE SUPPLIES	54.93
			221380448001	P-0000015052	OFFICE SUPPLIES	81.46
			221381631001	P-0000015052	OFFICE SUPPLIES	60.33
					<b>Total :</b>	<b>306.77</b>
627162	11/13/2018	005232 P & P UNIFORMS	415361/4	P-0000015053	UNIFORMS	377.07
			416198/4	P-0000015053	CREDITUNIFORMS	-377.07
			416229/4	P-0000015053	UNIFORMS	352.31
			416313/4	P-0000015053	UNIFORMS	234.87
					<b>Total :</b>	<b>587.18</b>
627163	11/13/2018	005511 PARTS AUTHORITY	062-847792	P-0000015057	ENGINE OIL	103.38
			095-148693	P-0000015057	12 VOLT PASS CA	79.06
			095-148776	P-0000015057	12V GARDEN TRAC	44.73
					<b>Total :</b>	<b>227.17</b>
627164	11/13/2018	005037 PE FACILITY SOLUTIONS, LLC	122975	P-0000015157	BANQUET ROOM CLEANING OF COMM	1,350.00
			123008	P-0000015166	JANITORIAL SRVS FOR CITY BUILDING	6,112.00
					<b>Total :</b>	<b>7,462.00</b>
627165	11/13/2018	001592 PHOENIX GROUP INFORMATION SYST	092018143	P-0000015059	PARKING CITATION DELIQUENT NOTIC	637.76
					<b>Total :</b>	<b>637.76</b>
627166	11/13/2018	001413 PHYSIO-CONTROL, INC.	118081947		CARRY BAG AND REAR POUCH 3RD EI	389.72

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627166	11/13/2018	001413 001413 PHYSIO-CONTROL, INC.	(Continued)			<b>Total : 389.72</b>
627167	11/13/2018	000766 PRUDENTIAL OVERALL SUPPLY	22689535	P-0000015062	SHOPS RAGS	46.68
						<b>Total : 46.68</b>
627168	11/13/2018	000477 REDLANDS FORD, INC.	5148010	P-0000015065	VEHICLE SERVICES AND MAINTENANC	24.94
						<b>Total : 24.94</b>
627169	11/13/2018	000864 REGISTRAR OF VOTERS	2695	P-0000015379	JUNE 5, 2018 ELECTION SERVICES	4,377.00
						<b>Total : 4,377.00</b>
627170	11/13/2018	005930 RICARDO RODRIGUEZ	993764001		ACCOUNT CLOSED PREPAY REFUNDE	106.81
						<b>Total : 106.81</b>
627171	11/13/2018	004220 RIVERSIDE COUNTY TREASURER, JON CHRI: 1			2018-19 PROPERTY TAXES FOR CITY C	3,880.82
						<b>Total : 3,880.82</b>
627172	11/13/2018	000320 SAN BERNARDINO CO FIRE DEPT	IN0134124	P-0000015384	CUPA & HAZARDOUS MATERIALS FEE\$	647.00
						<b>Total : 647.00</b>
627173	11/13/2018	002324 SAN BERNARDINO CO FIRE DEPT	LL219CC	P-0000015159	HOUSEHOLD HAZARDOUS WASTE CO	7,847.48
						<b>Total : 7,847.48</b>
627174	11/13/2018	000875 SAN BERNARDINO VALLEY MWD	3225	P-0000015359	Groundwater council equitable	219,513.60
						<b>Total : 219,513.60</b>
627175	11/13/2018	000868 SBC TAX COLLECTOR	1		PROPERTY TAXES FOR CITY OWNED	18,470.33
						<b>Total : 18,470.33</b>
627176	11/13/2018	003163 SBCTA	5-16-1001528	P-0000015360	Final Billing to San Bernardino County	2,096.20
						<b>Total : 2,096.20</b>
627177	11/13/2018	003698 SCOTT ZEHM, 2 KOI GUYS	10-2018	P-0000015138	CITY FOUNTAIN ANNUAL MAINT	125.00
						<b>Total : 125.00</b>
627178	11/13/2018	000865 SN BERNARDINO CO SHERIFF DEPT	17924	P-0000015149	NOVEMBER 2018-SHERIFF LAW ENFOI	421,931.00
						<b>Total : 421,931.00</b>

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627179	11/13/2018	001245 SO CALIF EDISON	STMT		ELECTRICITY SERVICE	510.86
			STMT (1)		ELECTRICITY SERVICE	67.30
			STMT 1		ELECTRICITY SERVICE	61.53
			STMTS-1		ELECTRICITY SERVICE	21.06
			STMTS-14		ELECTRICITY SERVICE	4,797.38
			STMTS-30		ELECTRICITY SERVICE	10,345.03
			STMTS-6		ELECTRICITY SERVICE	283.06
					<b>Total :</b>	<b>16,086.22</b>
627180	11/13/2018	001131 SOUTH COAST A.Q.M.D.	3350232	P-0000015361	EMISSION AND I C E GEN-DIESEL FEE\$	527.05
			3351650	P-0000015361	EMISSION AND I C E GEN-DIESEL FEE\$	131.79
					<b>Total :</b>	<b>658.84</b>
627181	11/13/2018	005849 ST FRANCIS ELECTRIC	18108710	P-0000015362	TRAFFIC SIGNAL MAINT SRVS	1,372.18
					<b>Total :</b>	<b>1,372.18</b>
627182	11/13/2018	001356 STAPLES BUSINESS ADVANTAGE	3393237490	P-0000015075	OFFICE SUPPLIES	43.24
			3393871735	P-0000015075	OFFICE SUPPLIES	44.59
					<b>Total :</b>	<b>87.83</b>
627183	11/13/2018	005561 STATEWIDE TRAFFIC SAFETY, & SIGNS	13003587	P-0000015077	TRAFFICE SIGNS	522.00
			13003596	P-0000015077	TRAFFIC SIGNS	397.45
					<b>Total :</b>	<b>919.45</b>
627184	11/13/2018	001799 STRADLING,YOCCA, CARLSON, & RAUTH	347439-0058		PROFESSIONAL/LEGAL SERVICES	124.91
					<b>Total :</b>	<b>124.91</b>
627185	11/13/2018	005270 SUPERIOR AUTOMOTIVE WAREHOUSE	022272	P-0000015079	FUEL PUMP ASSEMBLY	177.74
			022309	P-0000015079	FUEL PUMP AND FUEL FILTER	185.69
			022334	P-0000015079	CREDIT FOR FUEL PUMP	-177.74
			022340	P-0000015079	WINDSHIELD WASH	138.48
			022605	P-0000015079	AUTO PARTS	45.27
			022642	P-0000015079	BACK UP LIGHT SWITCH	43.09
			022715	P-0000015079	DISC BRAKE PADS	8.01
			022716	P-0000015079	FUEL PUMP ASSEMBLY	170.23
			022897	P-0000015389	MAINTENANCE TO 2011 FORD 250 SUF	506.23
					<b>Total :</b>	<b>1,097.00</b>

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627186	11/13/2018	005206 SWRCB-DWOCF	1		WATER DISTRIBUTION CERTIFICATE G	70.00
					<b>Total :</b>	<b>70.00</b>
627187	11/13/2018	002758 T K CONSTRUCTION, TROY KIRTLEY	2496	P-0000015335	WATERLINE & PAVEMENT REHAB AT D.	126,895.30
					<b>Total :</b>	<b>126,895.30</b>
627188	11/13/2018	005936 THOMAS E LEE, ESTATE OF ARLENE LEE	RUN#18-291054		REFUND EMS OVER PAYMENT FOR	100.00
					<b>Total :</b>	<b>100.00</b>
627189	11/13/2018	004674 TRYCO GENERAL ENGINEERING	331	P-0000015380	EMERGENCY SEWER REPAIR FOR PA	1,707.49
					<b>Total :</b>	<b>1,707.49</b>
627190	11/13/2018	005019 TUCKFIELD & ASSOCIATES	0504	P-0000014908	PREPARE WATER/SEWER RATE STUDY	2,086.60
					<b>Total :</b>	<b>2,086.60</b>
627191	11/13/2018	001854 UNDERGROUND SERVICE ALERT OF	1020180143	P-0000015086	DIG ALERT NOTIFICATION	110.65
					<b>Total :</b>	<b>110.65</b>
627192	11/13/2018	004030 US TRONICS	M-12267SP18	P-0000015180	EMERGENCY SATELLITE PHONE SERV	167.85
					<b>Total :</b>	<b>167.85</b>
627193	11/13/2018	005395 USBANK EQUIPMENT FINANCE	369888953	P-0000015162 P-0000015162	PRINTERS LEASE AGREEMENT	2,912.40
					<b>Total :</b>	<b>2,912.40</b>
627194	11/13/2018	000026 VERIZON WIRELESS	98174196859		S.C.A.D.A DATA CARD	38.01
					<b>Total :</b>	<b>38.01</b>
627195	11/13/2018	001885 VISTA PAINT CORPORATION	2018-524852-00	P-0000015087	PAINT SUPPLIES	252.68
					<b>Total :</b>	<b>252.68</b>
627196	11/13/2018	001977 VULCAN MATERIALS	71984545 71992482 71992483	P-0000015088 P-0000015088 P-0000015088	ASPHALT MATERIAL ASPHALT MATERIAL ASPHALT MATERIAL	226.94 81.22 522.58
					<b>Total :</b>	<b>830.74</b>
627197	11/13/2018	005500 WEST COAST ARBORISTS INC	139765	P-0000015296	CLEAN UP OF TREE DOWN	2,559.60

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
627197	11/13/2018	005500	005500 WEST COAST ARBORISTS INC		(Continued)	Total : 2,559.60
627198	11/13/2018	001901	WEST PAYMENT CENTER, THOMSON REUTEI	839090135	P-0000015090 CALIFORNIA CODE BOOK UPDATE	331.88
						Total : 331.88
627199	11/13/2018	005767	WESTNET	24761	P-0000015242 ADDITIONAL EQUIPMENT FOR FIRST-II	5,836.27
						Total : 5,836.27
627200	11/13/2018	001919	WILLDAN	002-19912	P-0000015092 BUILDING INSPECTION/PLAN CHECK S	5,315.83
						Total : 5,315.83
627201	11/13/2018	001930	ZUMAR INDUSTRIES, INC.	80208	P-0000015363 LED SOLAR LIGHTS PATHWAY	645.33
						Total : 645.33
109 Vouchers for bank code : bofa						Bank total : 1,269,790.81
109 Vouchers in this report						Total vouchers : 1,269,790.81

PAYROLL: \$309,807.86 11/01/2018

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.  
305011; 627094 through 627201 for a total  
disbursement of \$ 1,269,790.81, and to the best of  
my knowledge, based on the information provided, they are  
correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on  
11-13-2018 and the City Treasurer is hereby directed  
to pay except as noted.

Rhodes Rigsby, Mayor



# City of Loma Linda Official Report

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Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: November 13, 2018  
TO: City Council  
SUBJECT: Minutes of October 9, 2018

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

It is recommended that the City Council approve the minutes of October 9, 2018.

City of Loma Linda  
City Council Minutes  
Regular Meeting of October 9, 2018

A regular meeting of the City Council was called to order by Mayor Rigsby at 7:09 p.m., Tuesday, October 9, 2018, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present: Mayor Rhodes Rigsby  
Mayor pro tempore John Lenart  
Ovidiu Popescu  
Phill Dupper

Councilmen Absent: Ron Dailey

Others Present: City Manager T. Jarb Thaipejr  
City Attorney Richard E. Holdaway

The Pledge of Allegiance and invocation were led by Mayor Rigsby; no items were added or deleted and no public comments were offered upon invitation of the Mayor.

**CC-2018-072– Proclamation – American Pharmacists Month**

Mayor Rigsby read the proclamation and presented it to Jenee Vo, Student Pharmacist, LLU School of Pharmacy Class of 2021. Ms. Vo thanked the City Council for the recognition and introduced some of her fellow students and professors at the LLU School of Pharmacy who were in attendance.

**CC-2018-073 - Consent Calendar**

City Manager commented on the additional revenue from the Measure I Major Street Arterial Fund and the reallocation of funds from Successor Agency bond proceeds. One million of the additional Measure I funds would be allocated to the California Street Widening Project, freeing up Successor Agency bond proceeds for use on other waterline, street improvement and paving rehabilitation projects. He noted that the California Street Widening Project was approximately \$600,000 under budget; with the additional Measure I funds, no Successor Agency bond proceeds were spent on the project; the 38.8%, approximately \$1.5 million, City matching funds came from the Traffic Mitigation Fund. The City of Redlands contribution to the project was no-fee permits. After reallocation of Successor Agency bond proceeds, the balance remaining was approximately \$1.8 million.

Finance Director DeAnda and City Manager Thaipejr responded to questions regarding payments on the demands register:

- Delta Dental - for City employee-elected dental benefits;
- SCE billing - does not come in one billing, each account – street light connections, pumping at the well sites, facilities, etc.;
- Robert L. Smith, Byrd Industrial Electric for repairs to wells and booster systems;
- CA Highway Adoption Co. - clean-up on the Mt. View Avenue on and off ramps clean up;
- Clean Street, Inc. – for street sweeping services;
- Flyers energy – provide gasoline;
- Loma Linda Firefighter Association –dues deducted from employee paychecks paid in one lump sum to the Association;

- ICMA Retirement Corporation – employee payroll deductions;
- Techstrata – one-time payment for switches that operate the security cameras.

Councilman Popescu commented on the Resurfacing and Striping of tennis and pickle ball courts. City Manager Thaipejr clarified the basketball court at Elmer Digeno Park would be resurfaced and striped for pickle ball, those playing would provide their own net; the tennis courts at Leonard Bailey park would be resurfaced and restriped for tennis.

**Motion by Dailey, seconded by Popescu and carried unanimously to approve the following:**

The demands register dated:

- September 25, 2018 for with commercial demands totaling \$684,287.91 and payroll demands dated September 20, 2018 totaling \$310,334.26;
- September 28, 2018 for FY 2017-2018 with commercial demands totaling \$312,434.42;
- October 9, 2018 for FY 2018-2019 with commercial demands totaling \$171,560.31 and payroll demands dated October 4, 2018 totaling \$327,561.65.

The minutes of September 11, 2018 as presented.

Adopted Resolution No. 2993 accepting \$1.723 million in budget revenue from the Measure I Major Street Arterial (MSART) Fund and approve an appropriation of \$1,000,000

**Resolution No. 2993**

A Resolution of the City Council of the City of Loma Linda, State of California, accepting revenue from San Bernardino County Transportation Authority Measure I Major Street Arterial Fund (MSART)

Re-allocated \$554,000 from Successor Agency bond proceeds for various Capital Improvement Projects to include Waterline/Pavement Rehabilitation at Daisy Avenue, Iris Avenue, Tulip Avenue, Aster Street, Starr Street, and Campus Street; Pavement Rehabilitation at Barton Frontage Road; Street Improvement Design at Anderson Street from Stewart Street to Barton Road; and Pavement Rehabilitation by Replay method at Khan Drive, Vollmer Drive, Price Drive, Paulson Drive and Wareham Court.

Awarded contract for Pavement Rehabilitation on Starr Street, Richardson Street, and Hillcrest Street to Hardy & Harper, Inc. in an amount of \$150,384 with a contingency amount of \$15,000.

Awarded contract to Resurface and Stripe Tennis and Pickle Ball Courts to California Surfacing in an amount of \$15,600 with a contingency amount of \$1,600.

Awarded contract for Street Rehabilitation on Khan Drive, Vollmer Drive, Price Drive, Paulson Drive and Wareham Court (CIP 18-181) to Mike Roquet Construction, Inc. in an amount of \$17,560 with a contingency amount of \$2,000.

Approved request from Laura Ramirez for City water service for property located within the City's Sphere of Influence, but outside of the incorporated City boundaries (26307 Beaumont Avenue).

**CC-2018-074 – Council Bill #O-2018-06 (Second Reading/Roll Call Vote)** - amending Title 17 Zoning, Chapter 17.40, Section 17.40.010 "Purpose and Intent" for the Commercial and Industrial Zones (Zone Map Change No. P18-013 and Development Code Amendment No. P18-014) for properties

located within Mountain View Plaza (NE corner of Mountain View Avenue & Barton Road) APNS 0292-421-02 - 03, & 05 – 13 - per previously invoked Rule of Necessity, Councilmen Dupper, Dailey and Lenart sit to constitute a quorum

Pursuant to the previously invoked Rule of Necessity, Mayor Rigsby and Councilman Popescu left the Council Chambers; Mayor pro tempore Lenart chaired the item.

Assistant City Manager Bolowich indicated this was the second reading and adoption for the Ordinance amending the zoning for Mountain View Plaza.

**Motion by Dupper, seconded by Dailey and carried to adopted Council Bill #O-2018-06 amending Title 17 Zoning, Chapter 17.40, Section 17.40.010 “Purpose and Intent” for the Commercial and Industrial Zones (Zone Map Change No. P18-013 and Development Code Amendment No. P18-014) for properties located within Mountain View Plaza (NE corner of Mountain View Avenue & Barton Road) APNS 0292-421-02 - 03, & 05 – 13. Rigsby and Popescu did not vote.**

#### **Ordinance No. 752**

An Ordinance of the City Council of the City of Loma Linda, California, amending Title 17 Zoning, Chapter 17.40, Section 17.40.010 “Purpose And Intent” for the Commercial and Industrial Zones (Zone Map Change No. P18-013 and Development Code Amendment No. P18-014)

Mayor Rigsby and Councilman Popescu returned.

#### **CC-2018-075 – Amend and extend the City’s Solid Waste and Recyclables Collection Service Contract with CR&R, Inc.**

City Manager Thaipejr indicated that in 2007, the City Council awarded a 7 years plus 3 – one year option for solid waste and recyclables collection services to Republic Services, Inc. In February 2017 CR&R, Inc. bought the City of Loma Linda contract from Republic Services. Since that time, CR&R has continued to improve service and compliance with the State regulations and requirements. City Council approved the final one-year extension of that contract last year. The City has continued to enjoy the lowest monthly residential refuse fees in the Inland Empire.

Previous City Council direction was to explore a contract agreement extension with continued favorable rates from CR&R, Inc. Finding them agreeable to negotiations, key points of concern included:

- Continued compliance with State regulations and mandates, including disposal rates, outreach education and annual reporting
- Contract time period and extensions
- Quality of service, including new residential carts
- Ability to address upcoming legislation and requirements
- Rates and fees

Dean Ruffridge, Senior Vice President, CR&R, Inc. addressed the City Council, and introduced Belen Cordero, Sustainability Specialist and T. Milford Harrison who work on the Loma Linda contract. He indicated that the Loma Linda University, as well as the Veterans Hospital piggybacked off the City franchise. The proposed contract would keep the City in compliance with all State regulations and all Cal Recycle mandates. Ms. Cordero works with the commercial accounts regarding recycling, with amazing

results. She has helped them save money with recycling. In response to the key points of concern, Mr. Ruffridge indicated that:

- CR& will continue to provide education outreach component, annual reporting and regulation compliance.
- CR& R, Inc. was agreeable to a contract with a 10 year initial period, with two 5 year extension options.
- Regarding quality of service, new carts would be delivered to all residential customers by April 2019, and all levels of current service would continue.
- With regard to upcoming legislation and regulations, CR&R, Inc. has invested in latest anaerobic digestion facility capable of meeting next generation requirements.
- Current rates would continue and were the lowest in the Inland Empire.
- Annual adjustment in rates was limited to the CPI increases.
- CR&R, Inc. was the only company in Southern California with the anaerobic digestion facility; Mr. Ruffridge estimated the cost to participate ranged from an average per household of \$2 per month and up, Loma Linda would likely be on the low end of the scale should the City decide to participate.
- All vehicles used in the City have all been upgraded, or are in the process, to natural gas.
- Favorable rates, the lowest in San Bernardino County would continue.
- When the contract came up for renewal, staff had the discretion to continue with CR&R, Inc. or go out to bid; CR&R, Inc. recommended renegotiating for a period of 10 years.
- Proposed contract is for 10 years, with 2 5-year options; conditions for the 2 5-year options would be at the sole discretion of the City Council. A 10 year base allows the company to depreciate the assets invested in the City.

Discussion ensued.

City Manager Thaipejr thanked Mr. Ruffridge and the staff of CR&R, Inc. and recommended that the City Council extend a ten-year franchise agreement with two 5-year extension options for Solid Waste and Recyclables Collection for residential, commercial and industrial customers to CR&R, Inc.

**Motion by Dupper, seconded by Dailey and carried unanimously to approve and extend the City's Solid Waste and Recyclables Collection Service contract with CR& R, Inc.**

**CC-2018-076 – Council Bill #R-2018-35- supporting healthy alternatives for default beverages offered with children's meals**

Assistant City Manager Bolowich indicated this resolution was before the City Council was in support of healthy alternatives for drink options with children's menu items. It encourages local restaurants that offer children's meals that include a beverage that the default beverage selection be milk or water. The intent is to help address the epidemic of childhood obesity and the opportunity to set an example.

In response to questions, Mr. Bolowich indicated that the original request from representative of the School of Health was that the City enact an ordinance that would require compliance and penalties for noncompliance. Drafted as a resolution, it encourages voluntary participation by restaurants to engage in the healthy beverage options for children. Councilman Dupper indicated that the State of California has adopted legislation that sets the standard; this resolution is in support of that legislation.

Councilman Popescu suggested that some incentive or recognition be developed for those restaurants that voluntarily comply.

City Attorney Holdaway indicated that State law preempts the City from regulating these matters, a resolution encourages restaurants to comply with State law.

Staff recommended approval of the resolution.

Yen Ang, Loma Linda resident and Supervising Public Health Nutritionist, SB County Department of Public Health thanked the City Council and Staff for their efforts bringing this resolution forward.

**Motion by Dupper, seconded by Dailey and carried unanimously to adopt Council Bill #R-2018-35 supporting health alternatives for default beverages offered with children's meals and direct staff to create a recognition program.**

**Resolution No. 2991**

Resolution of the City Council of the City of Loma Linda, supporting healthy alternatives for default beverages offered with children's meals

**CC-2018-077 – Establish a Healthy Communities Committee**

Assistant City Manager Bolowich presented the item, indicating it was exploratory in nature and open for discussion. A group of citizens has requested through Councilman Dupper and staff to open the topic regarding the formation and scope of a Health Communities Committee. This item is to facilitate such discussion and to determine if such a committee is necessary or practical. The possible tasks of such a committee as presented by the group would be to discuss the health of the community, provide recommendations on healthy activities and how those impact the lives of our citizens.

Loma Linda is a recognized Blue Zone and a world leader in health education and research. A large portion of the population in the community support and encourage a healthy life style. The local institutions contribute to health education and understanding on a global scale. As part of their charter, the existing Parks, Traffic, and Historical committees, as well as the Planning Commission have a purview of:

- Recreation facility maintenance and life cycle improvements
- Trails
- Open space planning and maintenance
- Heritage programs
- Built infrastructure
- Healthy planning initiatives
- Bicycle and alternate transportation issues.

The City has also worked with the Randal Lewis Foundation and Loma Linda University to engage graduate fellows to explore healthy as built infrastructure along the Anderson St corridor, community gardens, and alternative transportation corridors. The City through the senior center, offers nutrition and health training to citizens.

A review of other cities in the region indicates that several have some form of a healthy city advisory committee. The majority of the committees have directives such as Chino Hills's; "assessing community needs, defining health priorities and developing programs to enhance the quality of life within the

community”. These committees purview typically overlap the purview of our existing committees. Mr. Bolowich reviewed the broad range of purviews of those committees.

Discussion ensued regarding possible duties/scope of the proposed committee. The group bringing the idea forward indicated they envisioned the scope of the proposed committee:

- Recommend recognition/incentives to businesses voluntarily complying with the Healthy Alternative Beverage choice resolution just adopted by the City Council;
- Provide resources, advice, direction and research data to the City Council in matters concerning health and wellness that may come before the City Council;
- Other such items such as the healthy by default beverage resolution just adopted;
- Members would include those who are interested in health, as well as those trained in health related fields would commit themselves to a certain term of service, with the object to explore, and find ways to work with the City Council on matters that pertain to health;
- Work with the City to attempt to diminish health disparities in lower income residents by assisting in providing access to health care opportunities.

Concerns and suggestions from City Council included:

- concerns with possible liability issues to the City;
- suggest the scope start out broad, similar to the Healthy Yucaipa Committee whose primary responsibilities include *acting in an advisory capacity to the City Council in all other policy matters pertaining to the Healthy Yucaipa Committee; promoting community health; reviewing proposals for programs, projects and facilities; assisting in supporting one of the goals of the Youth Advisory Committee, which is to promote healthy guidelines and choices for youth – primarily acting in an advisory capacity to the City Council promoting community health, looking at programs, projects, proposals related to community health, supporting existing committees.*
- By attendance at recent City Council meetings, there appeared to be a good number of interested citizens to serve;
- Some of the projects mentioned that the committee may do, are along the lines of social welfare programs for which cities don’t have a tax base to support; funding for those types of projects for the state and or county level and likely more suited to charities;
- Unclear as to the specific focus of the committee and the advice/recommendations provide to the City Council;
- Efforts such as those outlined for the committee could be recognized without the creation of a formal committee, such as the effort associated with the healthy by default beverage choices resolution adopted earlier;
- If created, the committee may include other than dieticians/nutritionist, but also from other health related and community organizations such as the schools;
- Perhaps an exploratory ad hoc committee to determine the possible scope of such a committee and therefore the necessity;
- The committee might augment staff and pursue opportunities that staff does not have the time to.

Reham Halawani, School of Public Health Doctoral Student and mother of four, recapped indicating that the Committee could help the City Council connect with its community; would be to advise, consult with and make recommendations to policy makers in matters of public health. Committee would work with local stakeholders such as churches and professional groups providing the care. The committee would be a resource and coordinator helping the City to establish partnerships with such agencies and be primarily advisory to the City Council.

Recommendation was made by Councilman Dupper to have the group bring back to the City Council a more formal proposal based on the discussion this evening. Assistant City Manager Bolowich indicated that the item this evening had no recommendation from Staff and was to open discussion and for City Council to provide direction to Staff. Staff would be open to working with the group.

**By common consent, City Council direction was to have Staff work with the group to prepare a more formal proposal to present at a future meeting.**

Georgia Hodgkins, Dietician and Loma Linda resident addressed the City Council indicating there were a number of people interested in servicing on a committee like this.

**CC-2018-078 – Direction and authorization to Staff regarding the San Bernardino County Fire Protection District Public Hearing on a Resolution to expand the boundaries of Service Zone FP-5**

Discussion ensued regarding the pros and cons of opposing the San Bernardino County Fire Protection District Resolution to expand the boundaries of Service Zone FP-5.

Fire Chief Bender responded to questions.

**Motion by Popescu, seconded Lenart and carried to oppose the San Bernardino County Fire Protection District Public Hearing Resolution to expand the boundaries of Service Zone FP-5 and authorized City Manager to submit the opposition forms. Dailey abstained.**

**CC-2018-079 – Council Bill #R-2018-36 – Supporting California State Proposition 6 - Eliminates Certain Road Repair and Transportation Funding; requires Certain Fuel Taxes and Vehicle Fees be Approved by The Electorate**

Discussion ensued regarding the pros and cons regarding support of Proposition 6 and concerns regarding State Government circumventing the vote of the people. The City Council wished to convey this message to its constituents.

**Motion by Lenart, seconded by Dupper and carried to adopt Council Bill #R-2018-36 supporting California State Proposition 6 - Eliminates Certain Road Repair and Transportation Funding; requires Certain Fuel Taxes and Vehicle Fees be Approved by The Electorate. Dailey opposed.**

**Resolution No. 2992**

A Resolution of the City Council of the City of Loma Linda supporting Proposition 6 the Voter Approval for Future Gas and Vehicle Taxes and 2017 Tax Repeal Initiative

**Reports of Councilmen**

Mayor pro tempore Lenart asked about the signal at the intersection of Redlands Blvd. and California Street. City Manager indicated that the traffic signal belongs to the City of Redlands; a walk thru of the widening project was scheduled with the City of Redlands and questions should be addressed then. Mr. Lenart also mentioned that there seemed to be an increasing number of coyotes seen in the City. Assistant City Manager indicated that coyote were considered a protected species.

Councilman Popescu thanked staff for the setting up the tour of the new hospital currently under construction. He also noted recent happenings at the San Bernardino International Airport.

**Reports of Officers**

The meeting adjourned at 10:11 p.m.

Approved at the meeting of

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City Clerk



# City of Loma Linda Official Report

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Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

CITY COUNCIL AGENDA: November 13, 2018  
TO: City Council  
FROM: Diana De Anda, Finance Director/City Treasurer  
VIA: T. Jarb Thaipejr, City Manager  
SUBJECT: September 2018 Treasurer's Report

Approved/Continued/Denied By City Council Date _____
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## RECOMMENDATION

It is recommended that the City Council receive the report for filing.

CITY OF LOMA LINDA  
COMPOSITION OF CASH  
SEPTEMBER 2018

**DEMAND DEPOSIT ACCOUNTS**

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$	1,252,446.07
Outstanding Checks as of month-end		(627,176.40)
<b>CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE</b>	<b>\$</b>	<b>625,269.67</b>
<b>BANK OF AMERICA - PAYROLL</b>	<b>\$</b>	<b>325,664.52</b>
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT		239,155.42
Outstanding Checks as of month-end		(54.74)
<b>HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE</b>	<b>\$</b>	<b>239,100.68</b>
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT		91,777.68
Outstanding Checks as of month-end		(16.63)
<b>SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE</b>	<b>\$</b>	<b>91,761.05</b>

<b>DEMAND DEPOSIT ACCOUNTS - TOTAL</b>	<b>\$</b>	<b>1,281,795.92</b>
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**INVESTMENTS**

**YIELD**

LOCAL AGENCY INVESTMENT FUND (LAIF)			
CITY	2.063%	\$	38,240,892.73
CITY - Former RDA Bond Proceeds	2.063%		3,035,284.82
CITY -Total			41,276,177.55
SUCCESSOR RDA	2.063%		1,405,787.48
HOUSING AUTHORITY	2.063%		988,118.24
<b>INVESTMENTS TOTALS</b>		<b>\$</b>	<b>43,670,083.27</b>

**OTHER CASH**

IMPREST ACCOUNT	\$	500.00
CASH ON HAND		1,350.00
<b>OTHER CASH TOTAL</b>	<b>\$</b>	<b>1,850.00</b>

<b>CASH AND INVESTMENTS - GRAND TOTAL</b>		<b>44,953,729.19</b>
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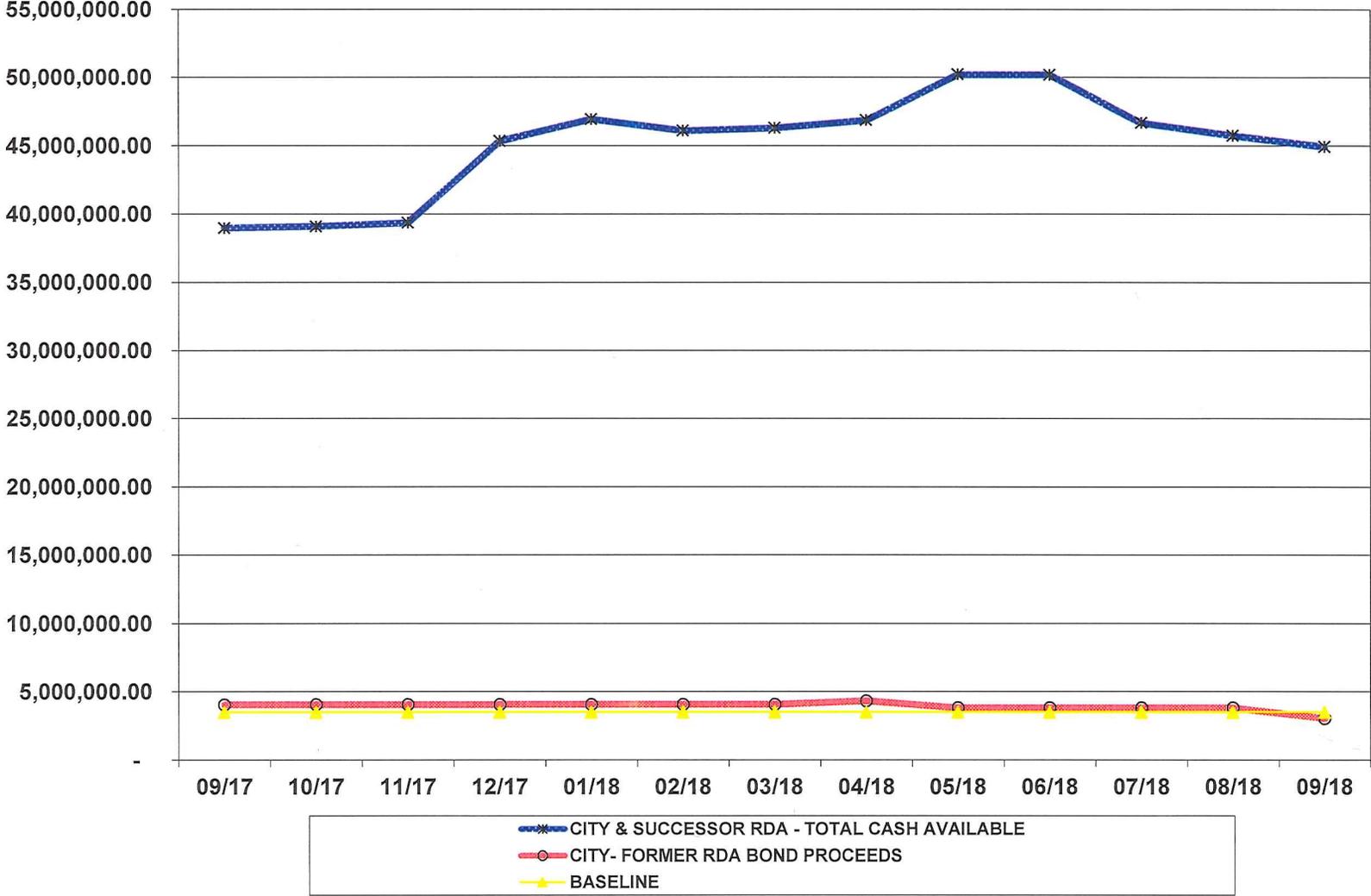
PREVIOUS MONTH		45,752,943.56
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CHANGE +/-(-)	<b>\$</b>	(799,214.37)
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All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations. City and Agency funds are pooled.

  
Treasurer

CITY OF LOMA LINDA  
MONTHLY TREASURER'S REPORT 09/17-09/18





# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ronald Dailey, Councilman  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman

COUNCIL AGENDA: November 13, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager T.J.T.

SUBJECT: Approve Two Year Lease Extension for the Loma Linda Branch of the San Bernardino County Library Facility.

Approved/Continued/Denied By City Council Date _____
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## RECOMMENDATION

It is recommended that the City Council authorize the Mayor to sign the two-year lease extension.

## BACKGROUND

The San Bernardino County Library signed an agreement in 2008 to lease facilities in the civic center complex to house a local branch library. The original four-year agreement contained 2 two-year options. The first extension was approved in 2012 and the second in 2014. The 2014 final lease extension included an additional two (2) two-year lease extensions.

## ANALYSIS

The Loma Linda Branch Library is one of the busiest branches in the County system. The County is requesting to exercise their final lease extension agreed to in the 2014 lease extension. The terms are similar to the previously agreed lease extensions. However, the monthly rental shall increase by approximately 1% to: January 1, 2019 through December 31, 2019 – monthly payments of \$7,325.00 and January 1, 2020 through December 31, 2020 – monthly payments of \$7,415.00. The custodial fees, currently \$1,664.00 per month, are separate. The County shall continue to provide staff and materials to run library. The library is a beneficiary of Community Development Block Grant funding as well.

## FINANCIAL IMPACT

Lease payments cover City costs to maintain facility.



Contract Number

08-431 A-4

SAP Number

COPY

## Real Estate Services Department

Department Contract Representative	Terry W. Thompson, Director
Telephone Number	(909) 387-5252
Contractor	City of Loma Linda
Contractor Representative	Rhodes Rigsby, Mayor
Telephone Number	(909) 799-2811
Contract Term	1/1/2008 – 12/31/2020
Original Contract Amount	\$897,480.00
Amendment Amount	\$216,816.00
Total Contract Amount	\$1,114,296.00
Cost Center	6403242600
GRC/PROJ/JOB No.	60002458
Internal Order No.	

### IT IS HEREBY AGREED AS FOLLOWS:

WHEREAS, the County of San Bernardino, as tenant, ("COUNTY") and the City of Loma Linda, as landlord, ("LANDLORD") have previously entered into Lease Agreement, Contract No. 08-431 dated June 3, 2008, as amended by the First Amendment dated December 4, 2012; the Second Amendment dated December 2, 2014; the Third Amendment dated December 20, 2016 (collectively, the "Lease"), wherein LANDLORD agreed to lease certain real property to the COUNTY, which Lease expires on December 31, 2018; and,

WHEREAS, the COUNTY and LANDLORD now desire to amend the Lease to extend the term of the Lease through December 31, 2020 due to the COUNTY's exercise of its final two-year option, and to amend certain other terms of the Lease as more specifically set forth in this amendment ("Fourth Amendment").

NOW, THEREFORE, in consideration of mutual covenants and conditions, the parties hereto agree the Lease is amended as follows:

1. Effective January 1, 2019, pursuant to **Paragraph 5, OPTION TO EXTEND TERM**, EXTEND the term of the Lease as provided in **Paragraph 3, TERM**, from January 1, 2019 through December 31, 2020 (the "Fourth Extended Term").

2. Effective January 1, 2019, DELETE in its entirety the existing **Paragraph 4, RENT**, and SUBSTITUTE therefore the following as a new **Paragraph 4, RENT**:

4. **RENT:**

a. COUNTY shall pay to LANDLORD the following monthly rental payments in arrears on the last day of each month, commencing when the Fourth Extended Term commences, continuing during the Fourth Extended Term:

Lease Year	Base Rent (6,081 SF)	Custodial (21,000 sf)	Regular Monthly Rental Payment
1/1/2019 thru 12/31/2019	\$7,325.00/month	\$1,664.00/month	\$8,989.00/month
1/1/2020 thru 12/31/2020	\$7,415.00/month	\$1,664.00/month	\$9,079.00/month

b. Rent for any partial month shall be prorated based on the actual number of days of the month. LANDLORD shall accept all rent and other payments from COUNTY under this Lease via electronic funds transfer (EFT) directly deposited into the LANDLORD's designated checking or other bank account. LANDLORD shall promptly comply with directions and accurately complete forms provided by COUNTY required to process EFT payments.

3. Effective January 1, 2019, DELETE in its entirety the existing **Paragraph 22, LANDLORD'S REMEDIES ON COUNTY'S DEFAULT**, and SUBSTITUTE therefore the following as a new **Paragraph 22, LANDLORD'S REMEDIES ON COUNTY'S DEFAULT**:

22. **LANDLORD'S REMEDIES ON COUNTY'S DEFAULT**: Whenever any Event of Default referred to in **Paragraph 21** hereof shall have happened and be continuing, it shall be lawful for the LANDLORD to exercise any and all remedies available pursuant to law or granted pursuant to this Lease; provided, however, that notwithstanding anything herein to the contrary, there shall be no right under any circumstances to accelerate the Rent or otherwise declare any Rent not then in Default to be immediately due and payable. Each and every covenant hereof to be kept and performed by the COUNTY is expressly made a condition and upon the breach thereof the LANDLORD may, at its option, terminate this Lease. In the event of such Event of Default, the COUNTY shall continue to remain liable for the payment of the Rent and/or damages for breach of this Lease and the performance of all conditions herein contained and, in any event such rent and/or damages shall be payable to the LANDLORD only at the same time and in the same manner as provided for the payment of Rent.

4. Effective January 1, 2019, ADD as a new **Paragraph 52, LANDLORD'S IMPROVEMENTS**, and ADD a new **Exhibit "C" Prevailing Wage Requirements**, attached to this Fourth Amendment.

52. **LANDLORD'S IMPROVEMENTS**: There are no improvements being constructed by LANDLORD as of the date of this Fourth Amendment. In the event that COUNTY desires to make improvements in the Premises subsequent to the execution of this Fourth Amendment and the parties agree that the LANDLORD shall contract for the construction of any portion of any future improvement, LANDLORD shall comply with the California Public Contract Code 22000 through 22045 regarding bidding procedures and Labor Code Section 1720.2 and 1770 *et seq.* regarding general prevailing wages as set forth in **Exhibit "C", Prevailing Wage Requirements**, attached hereto and incorporated herein by reference. LANDLORD shall indemnify and hold harmless COUNTY and its officers, employees, and agents from any claims, actions, losses, damages and/or liability arising out of the obligations set forth in this paragraph. The LANDLORD's indemnity obligations shall survive the COUNTY's tenancy and shall not be limited by the existence or availability of insurance.

REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

5. All other provision and terms of the Lease shall remain the same and are hereby incorporated by reference. In the event of any conflict between the Lease, and this Fourth Amendment, the terms and conditions of this Fourth Amendment shall control.

**END OF FOURTH AMENDMENT.**

**COUNTY OF SAN BERNARDINO**

**CITY OF LOMA LINDA**

▶ \_\_\_\_\_  
Robert A. Lovingood, Chairman, Board of Supervisors

By \_\_\_\_\_  
*(Authorized signature - sign in blue ink)*

Dated: \_\_\_\_\_

Name Rhodes Rigsby

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Title Mayor  
*(Print or Type)*

Laura H. Welch  
Clerk of the Board of Supervisors  
of the County of San Bernardino

By \_\_\_\_\_  
Deputy

Dated: \_\_\_\_\_

Address 25541 Barton Road  
Loma Linda, CA 92354

Approved as to Legal Form  
▶ *Agnes Cheng*  
Agnes Cheng, Deputy County Counsel  
Date 10/10/18

Reviewed for Contract Compliance  
▶ \_\_\_\_\_  
Date \_\_\_\_\_

Reviewed/Approved by Department  
▶ \_\_\_\_\_  
Jim Miller, Real Property Manager, RESD  
Date \_\_\_\_\_

**EXHIBIT "C"**  
**PREVAILING WAGE REQUIREMENTS**

**A. All or a portion of the Landlord Improvements in the Lease requires the payment of prevailing wages and compliance with the following requirements. As used in this exhibit, the term "Contractor" shall include Landlord and Landlord's contractors and/or subcontractors and the term "Landlord Improvements" shall include the improvements made by Landlord pursuant to the Lease**

**1. Determination of Prevailing Rates:**

Pursuant to Labor Code sections 1770, et seq., the County has obtained from the Director of the Department of Industrial Relations (DIR) pursuant to the California Labor Code, the general prevailing rates of per diem wages and the prevailing rates for holiday and overtime work in the locality in which the Landlord Improvements is to be performed. Copies of said rates are on file with the County, will be made available for inspection during regular business hours, may be included elsewhere in the specifications for the Landlord Improvements, and are also available online at [www.dir.ca.gov](http://www.dir.ca.gov). The wage rate for any classification not listed, but which may be required to execute the Landlord Improvements, shall be commensurate and in accord with specified rates for similar or comparable classifications for those performing similar or comparable duties. In accordance with Labor Code section 1773.2, the Contractor shall post, at appropriate and conspicuous locations on the job site, a schedule showing all applicable prevailing wage rates and shall comply with the requirements of Labor Code sections 1773, et seq.

**2. Payment of Prevailing Rates**

Each worker of the Contractor, or any subcontractor, engaged in the Landlord Improvements, shall be paid not less than the general prevailing wage rate, regardless of any contractual relationship which may be alleged to exist between the Contractor or any subcontractor, and such worker.

**3. Prevailing Rate Penalty**

The Contractor shall, as a penalty, forfeit two hundred dollars (\$200.00) to the County for each calendar day or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of the DIR for such work or craft in which such worker is employed by the Contractor or by any subcontractor in connection with the Landlord Improvements. Pursuant to California Labor Code section 1775, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate, shall be paid to each worker by the Contractor.

**4. Ineligible Contractors:**

Pursuant to the provisions of Labor Code section 1777.1, the Labor Commissioner publishes and distributes a list of contractors ineligible to perform work as a contractor or subcontractor on a public works project. This list of debarred contractors is available from the DIR website at <http://www.dir.ca.gov/Public-Works/PublicWorks.html>. Any contract entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the County. The Contractor shall be responsible for the payment of wages to workers as a debarred subcontractor who has been allowed to work on the Landlord Improvements.

**5. Payroll Records:**

a. Pursuant to California Labor Code section 1776, the Contractor and each subcontractor, shall keep accurate certified payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker or other employee employed by them in connection with the Landlord Improvements. The payroll records enumerated herein shall be verified by a written declaration made under penalty of perjury that the information contained in the payroll record is true and correct and that the Contractor or subcontractor has complied with the requirements of the California Labor Code sections 1771, 1811, and 1815 for any Landlord Improvements performed by his or her employees. The payroll records shall be

available for inspection at all reasonable hours at the principal office of the Contractor on the following basis:

- i. A certified copy of an employee's payroll record shall be made available for inspection or furnished to such employee or his/her authorized representative on request;
  - ii. A certified copy of all payroll records shall be made available for inspection or furnished upon request to the County, the Division of Labor Standards Enforcement of the DIR;
  - iii. A certified copy of payroll records shall be made available upon request to the public for inspection or copies thereof made; provided, however, that a request by the public shall be made through either the County or the Division of Labor Standards Enforcement. If the requested payroll records have not been previously provided to the County or the Division of Labor Standards Enforcement, the requesting party shall, prior to being provided the records, reimburse the cost of preparation by the Contractor, subcontractor and the entity through which the request was made; the public shall not be given access to such records at the principal office of the Contractor;
  - iv. The Contractor shall file a certified copy of the payroll records with the entity that requested such records within ten (10) days after receipt of a written request; and
  - v. Copies provided to the public, by the County or the Division of Labor Standards Enforcement shall be marked or obliterated in such a manner as to prevent disclosure of an individual's name, address and social security number. The name and address of the Contractor or any subcontractor, performing a part of the Landlord Improvements shall not be marked or obliterated. The Contractor shall inform the County of the location of payroll records, including the street address, city and county and shall, within five (5) working days, provide a notice of a change of location and address.
- b. The Contractor shall have ten (10) days from receipt of the written notice specifying in what respects the Contractor must comply with the above requirements. In the event Contractor does not comply with the requirements of this section within the ten (10) day period, the Contractor shall, as a penalty to the County, forfeit one-hundred dollars (\$100.00) for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated. Upon the request of the Division of Labor Standards Enforcement, such penalty shall be withheld from any portion of the payments then due or to become due to the Contractor.

**6. Limits on Hours of Work:**

Pursuant to California Labor Code section 1810, eight (8) hours of labor shall constitute a legal day's work. Pursuant to California Labor Code section 1811, the time of service of any worker employed at any time by the Contractor or by a subcontractor, upon the Landlord Improvements or upon any part of the Landlord Improvements, is limited and restricted to eight (8) hours during any one calendar day and forty (40) hours during any one calendar week, except as provided for under Labor Code section 1815. Notwithstanding the foregoing provisions, work performed by employees of Contractor or any subcontractor, in excess of eight (8) hours per day and forty (40) hours during any one week, shall be permitted upon compensation for all hours worked in excess of eight (8) hours per day at not less than one and one-half (1½) times the basic rate of pay.

**7. Penalty for Excess Hours:**

The Contractor shall pay to the County a penalty of twenty-five dollars (\$25.00) for each worker employed on the Landlord Improvements by the Contractor or any subcontractor, for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any calendar day and forty (40) hours in any one calendar week, in violation of the provisions of the California Labor Code, unless compensation to the worker so employed by the Contractor is not less than one and one-half (1½) times the basic rate of pay for all hours worked in excess of eight (8) hours per day.

**8. Senate Bill 854 (Chapter 28, Statutes of 2014) and Senate Bill 96 (Chapter 28, Statutes of 2017) Requirements:**

- a. Contractor shall comply with Senate Bill 854 and Senate Bill 96. The requirements include, but are not limited to, the following:

- i. No contractor or subcontractor may be listed on a bid proposal (submitted on or after March 1, 2015) for a public works project unless registered with the DIR pursuant to Labor Code section 1725.5, with limited exceptions from this requirements for bid purposes only as allowed under Labor Code section 1771.1(a).
  - ii. No contractor or subcontractor may be awarded a contract for public work or perform work on a public works project (awarded on or after April 1, 2015) unless registered with the DIR pursuant to Labor Code section 1725.5.
  - iii. This project is subject to compliance monitoring and enforcement by the DIR.
  - iv. As required by the DIR, Contractor is required to post job site notices, as prescribed by regulation, regarding compliance monitoring and enforcement by the DIR.
  - v. Contractors and all subcontractors must submit certified payroll records online to the Labor Commissioner for all new public works projects issued on or after April 1, 2015, and for all public works projects, new or ongoing, on or after January 1, 2016.
    - 1) The certified payroll must be submitted at least monthly to the Labor Commissioner.
    - 2) The County reserves the right to require Contractor and all subcontractors to submit certified payroll records more frequently than monthly to the Labor Commissioner.
    - 3) The certified payroll records must be in a format prescribed by the Labor Commissioner.
  - vi. Registration with the DIR and the submission of certified payroll records to the Labor Commissioner are not required if the public works project is \$25,000 or less when the project is for construction, alteration, demolition, installation or repair work, or if the public works project is \$15,000 or less when the project is for maintenance work.
- b. Labor Code section 1725.5 states the following:
- “A contractor shall be registered pursuant to this section to be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any public work contract that is subject to the requirements of this chapter. For the purposes of this section, “contractor” includes a subcontractor as defined by Section 1722.1.
- (a) To qualify for registration under this section, a contractor shall do all of the following:
- (1) (A) Register with the Department of Industrial Relations in the manner prescribed by the department and pay an initial nonrefundable application fee of four hundred dollars (\$400) to qualify for registration under this section and an annual renewal fee on or before July 1 of each year thereafter. The annual renewal fee shall be in a uniform amount set by the Director of Industrial Relations, and the initial registration and renewal fees may be adjusted no more than annually by the director to support the costs specified in Section 1771.3.
- (B) Beginning June 1, 2019, a contractor may register or renew according to this subdivision in annual increments up to three years from the date of registration. Contractors who wish to do so will be required to prepay the applicable nonrefundable application or renewal fees to qualify for the number of years for which they wish to preregister.
- (2) Provide evidence, disclosures, or releases as are necessary to establish all of the following:
- (A) Workers' compensation coverage that meets the requirements of Division 4 (commencing with Section 3200) and includes sufficient coverage for any worker whom the contractor employs to perform work that is subject to prevailing wage requirements other than a contractor who is separately registered under this section. Coverage may be evidenced by a current and valid certificate of workers' compensation insurance or certification of self-insurance required under Section 7125 of the Business and Professions Code.
- (B) If applicable, the contractor is licensed in accordance with Chapter 9 (commencing with Section 7000) of the Business and Professions Code.

(C) The contractor does not have any delinquent liability to an employee or the state for any assessment of back wages or related damages, interest, fines, or penalties pursuant to any final judgment, order, or determination by a court or any federal, state, or local administrative agency, including a confirmed arbitration award. However, for purposes of this paragraph, the contractor shall not be disqualified for any judgment, order, or determination that is under appeal, provided that the contractor has secured the payment of any amount eventually found due through a bond or other appropriate means.

(D) The contractor is not currently debarred under Section 1777.1 or under any other federal or state law providing for the debarment of contractors from public works.

(E) The contractor has not bid on a public works contract, been listed in a bid proposal, or engaged in the performance of a contract for public works without being lawfully registered in accordance with this section, within the preceding 12 months or since the effective date of the requirements set forth in subdivision (e), whichever is earlier. If a contractor is found to be in violation of the requirements of this paragraph, the period of disqualification shall be waived if both of the following are true:

(i) The contractor has not previously been found to be in violation of the requirements of this paragraph within the preceding 12 months.

(ii) The contractor pays an additional nonrefundable penalty registration fee of two thousand dollars (\$2,000).

(b) Fees received pursuant to this section shall be deposited in the State Public Works Enforcement Fund established by Section 1771.3 and shall be used only for the purposes specified in that section.

(c) A contractor who fails to pay the renewal fee required under paragraph (1) of subdivision (a) on or before the expiration of any prior period of registration shall be prohibited from bidding on or engaging in the performance of any contract for public work until once again registered pursuant to this section. If the failure to pay the renewal fee was inadvertent, the contractor may renew its registration retroactively by paying an additional nonrefundable penalty renewal fee equal to the amount of the renewal fee within 90 days of the due date of the renewal fee.

(d) If, after a body awarding a contract accepts the contractor's bid or awards the contract, the work covered by the bid or contract is determined to be a public work to which Section 1771 applies, either as the result of a determination by the director pursuant to Section 1773.5 or a court decision, the requirements of this section shall not apply, subject to the following requirements:

(1) The body that awarded the contract failed, in the bid specification or in the contract documents, to identify as a public work that portion of the work that the determination or decision subsequently classifies as a public work.

(2) Within 20 days following service of notice on the awarding body of a determination by the Director of Industrial Relations pursuant to Section 1773.5 or a decision by a court that the contract was for public work as defined in this chapter, the contractor and any subcontractors are registered under this section or are replaced by a contractor or subcontractors who are registered under this section.

(3) The requirements of this section shall apply prospectively only to any subsequent bid, bid proposal, contract, or work performed after the awarding body is served with notice of the determination or decision referred to in paragraph (2).

(e) The requirements of this section shall apply to any bid proposal submitted on or after March 1, 2015, to any contract for public work, as defined in this chapter, executed on or after April 1, 2015, and to any work performed under a contract for public work on or after January 1, 2018, regardless of when the contract for public work was executed.

(f) This section does not apply to work performed on a public works project of twenty-five thousand dollars (\$25,000) or less when the project is for construction, alteration, demolition, installation, or repair work or to work performed on a public works project of fifteen thousand dollars (\$15,000) or less when the project is for maintenance work."

c. Labor Code section 1771.1 states the following:

“(a) A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

(b) Notice of the requirement described in subdivision (a) shall be included in all bid invitations and public works contracts, and a bid shall not be accepted nor any contract or subcontract entered into without proof of the contractor or subcontractor's current registration to perform public work pursuant to Section 1725.5.

(c) An inadvertent error in listing a subcontractor who is not registered pursuant to Section 1725.5 in a bid proposal shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive, provided that any of the following apply:

(1) The subcontractor is registered prior to the bid opening.

(2) Within 24 hours after the bid opening, the subcontractor is registered and has paid the penalty registration fee specified in subparagraph (E) of paragraph (2) of subdivision (a) of Section 1725.5.

(3) The subcontractor is replaced by another registered subcontractor pursuant to Section 4107 of the Public Contract Code.

(d) Failure by a subcontractor to be registered to perform public work as required by subdivision (a) shall be grounds under Section 4107 of the Public Contract Code for the contractor, with the consent of the awarding authority, to substitute a subcontractor who is registered to perform public work pursuant to Section 1725.5 in place of the unregistered subcontractor.

(e) The department shall maintain on its Internet Web site a list of contractors who are currently registered to perform public work pursuant to Section 1725.5.

(f) A contract entered into with any contractor or subcontractor in violation of subdivision (a) shall be subject to cancellation, provided that a contract for public work shall not be unlawful, void, or voidable solely due to the failure of the awarding body, contractor, or any subcontractor to comply with the requirements of Section 1725.5 or this section.

(g) If the Labor Commissioner or his or her designee determines that a contractor or subcontractor engaged in the performance of any public work contract without having been registered in accordance with this section, the contractor or subcontractor shall forfeit, as a civil penalty to the state, one hundred dollars (\$100) for each day of work performed in violation of the registration requirement, not to exceed an aggregate penalty of eight thousand dollars (\$8,000) in addition to any penalty registration fee assessed pursuant to clause (ii) of subparagraph (E) of paragraph (2) of subdivision (a) of Section 1725.5.

(h)(1) In addition to, or in lieu of, any other penalty or sanction authorized pursuant to this chapter, a higher tiered public works contractor or subcontractor who is found to have entered into a subcontract with an unregistered lower tier subcontractor to perform any public work in violation of the requirements of Section 1725.5 or this section shall be subject to forfeiture, as a civil penalty to the state, of one hundred dollars (\$100) for each day the unregistered lower tier subcontractor performs work in violation of the registration requirement, not to exceed an aggregate penalty of ten thousand dollars (\$10,000).

(2) The Labor Commissioner shall use the same standards specified in subparagraph (A) of paragraph (2) of subdivision (a) of Section 1775 when determining the severity of the violation and what penalty to assess, and may waive the penalty for a first time violation that was unintentional and did not hinder the Labor Commissioner's ability to monitor and enforce compliance with the requirements of this chapter.

(3) A higher tiered public works contractor or subcontractor shall not be liable for penalties assessed pursuant to paragraph (1) if the lower tier subcontractor's performance is in violation of the requirements of Section 1725.5 due to the revocation of a previously approved registration.

(4) A subcontractor shall not be liable for any penalties assessed against a higher tiered public works contractor or subcontractor pursuant to paragraph (1). A higher tiered public works contractor or subcontractor may not require a lower tiered subcontractor to indemnify or otherwise be liable for any penalties pursuant to paragraph (1).

(i) The Labor Commissioner or his or her designee shall issue a civil wage and penalty assessment, in accordance with the provisions of Section 1741, upon determination of penalties pursuant to subdivision (g) and subparagraph (B) of paragraph (1) of subdivision (h). Review of a civil wage and penalty assessment issued under this subdivision may be requested in accordance with the provisions of Section 1742. The regulations of the Director of Industrial Relations, which govern proceedings for review of civil wage and penalty assessments and the withholding of contract payments under Article 1 (commencing with Section 1720) and Article 2 (commencing with Section 1770), shall apply.

(j)(1) Where a contractor or subcontractor engages in the performance of any public work contract without having been registered in violation of the requirements of Section 1725.5 or this section, the Labor Commissioner shall issue and serve a stop order prohibiting the use of the unregistered contractor or the unregistered subcontractor on all public works until the unregistered contractor or unregistered subcontractor is registered. The stop order shall not apply to work by registered contractors or subcontractors on the public work.

(2) A stop order may be personally served upon the contractor or subcontractor by either of the following methods:

(A) Manual delivery of the order to the contractor or subcontractor personally.

(B) Leaving signed copies of the order with the person who is apparently in charge at the site of the public work and by thereafter mailing copies of the order by first class mail, postage prepaid to the contractor or subcontractor at the address on file with either of the following:

(i) The Contractors' State License Board.

(ii) The Secretary of State.

(3) The stop order shall be effective immediately upon service and shall be subject to appeal by the party contracting with the unregistered contractor or subcontractor, by the unregistered contractor or subcontractor, or both. The appeal, hearing, and any further review of the hearing decision shall be governed by the procedures, time limits, and other requirements specified in subdivision (a) of Section 238.1.

(k) Failure of a contractor or subcontractor, owner, director, officer, or managing agent of the contractor or subcontractor to observe a stop order issued and served upon him or her pursuant to subdivision (j) is guilty of a misdemeanor punishable by imprisonment in county jail not exceeding 60 days or by a fine not exceeding ten thousand dollars (\$10,000), or both.

(l) This section shall apply to any bid proposal submitted on or after March 1, 2015, and any contract for public work entered into on or after April 1, 2015. This section shall also apply to the performance of any public work, as defined in this chapter, on or after January 1, 2018, regardless of when the contract for public work was entered.

(m) Penalties received pursuant to this section shall be deposited in the State Public Works Enforcement Fund established by Section 1771.3 and shall be used only for the purposes specified in that section.

(n) This section shall not apply to work performed on a public works project of twenty-five thousand dollars (\$25,000) or less when the project is for construction, alteration, demolition, installation, or repair work or to work performed on a public works project of fifteen thousand dollars (\$15,000) or less when the project is for maintenance work."

d. Labor Code section 1771.4 states the following:

"a) All of the following are applicable to all public works projects that are otherwise subject to the requirements of this chapter:

(1) The call for bids and contract documents shall specify that the project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

(2) The awarding body shall post or require the prime contractor to post job site notices, as prescribed by regulation.

(3) Each contractor and subcontractor shall furnish the records specified in Section 1776 directly to the Labor Commissioner, in the following manner:

(A) At least monthly or more frequently if specified in the contract with the awarding body.

(B) In a format prescribed by the Labor Commissioner.

(4) If the contractor or subcontractor is not registered pursuant to Section 1725.5 and is performing work on a project for which registration is not required because of subdivision (f) of Section 1725.5, the unregistered contractor or subcontractor is not required to furnish the records specified in Section 1776 directly to the Labor Commissioner but shall retain the records specified in Section 1776 for at least three years after completion of the work.

(5) The department shall undertake those activities it deems necessary to monitor and enforce compliance with prevailing wage requirements.

(b) The Labor Commissioner may exempt a public works project from compliance with all or part of the requirements of subdivision (a) if either of the following occurs:

(1) The awarding body has enforced an approved labor compliance program, as defined in Section 1771.5, on all public works projects under its authority, except those deemed exempt pursuant to subdivision (a) of Section 1771.5, continuously since December 31, 2011.

(2) The awarding body has entered into a collective bargaining agreement that binds all contractors performing work on the project and that includes a mechanism for resolving disputes about the payment of wages.

(c) The requirements of paragraph (1) of subdivision (a) shall only apply to contracts for public works projects awarded on or after January 1, 2015.

(d) The requirements of paragraph (3) of subdivision (a) shall apply to all contracts for public work, whether new or ongoing, on or after January 1, 2016.”

## **B. STATE PUBLIC WORKS APPRENTICESHIP REQUIREMENTS**

### **1. State Public Works Apprenticeship Requirements:**

- a. The Contractor is responsible for compliance with Labor Code section 1777.5 and the California Code of Regulations, title 8, sections 230 – 230.2 for all apprenticeable occupations (denoted with “#” symbol next to craft name in DIR Prevailing Wage Determination), whether employed by the Contractor, subcontractor, vendor or consultant. Included in these requirements is (1) the Contractor’s requirement to provide notification (i.e. DAS-140) to the appropriate apprenticeship committees; (2) pay training fund contributions for each apprenticeable hour employed on the Contract; and (3) utilize apprentices in a minimum ratio of not less than one apprentice hour for each five journeyman hours by completion of Contract work (unless an exception is granted in accordance with Labor Code section 1777.5) or request for the dispatch of apprentices.
- b. Any apprentices employed to perform any of the Landlord Improvements shall be paid the standard wage to apprentices under the regulations of the craft or trade for which such apprentice is employed, and such individual shall be employed only for the work of the craft or trade to which such individual is registered. Only apprentices, as defined in California Labor Code section 3077, who are in training under apprenticeship standards and written apprenticeship agreements under California Labor Code sections 3070 et seq. are eligible to be employed for the Landlord Improvements. The employment and training of each apprentice shall be in accordance with the provisions of the apprenticeship standards and apprentice agreements under which such apprentice is training.

### **2. Compliance with California Labor Code section 1777.5 requires all public works contractors to:**

- a. Submit Contract Award Information (DAS-140):
  - i. Although there are a few exemptions (identified below), all Contractors, regardless of union affiliation, must submit contract award information when performing on a California public works project.

- ii. The DAS-140 is a notification “announcement” of the Contractor’s participation on a public works project—*it is not a request for the dispatch of an apprentice.*
  - iii. Contractors shall submit the contract award information (you may use form DAS 140) within 10 days of the execution of the prime contract or subcontract, but in no event later than the first day in which the Contractor has workers employed on the public work.
  - iv. Contractors who are already approved to train apprentices (i.e. check “Box 1” on the DAS-140) shall only be required to submit the form to their approved program.
  - v. Contractors who are NOT approved to train apprentices (i.e. those that check either “Box 2” or “Box 3” on the DAS-140) shall submit the DAS-140 TO EACH of the apprenticeship program sponsors in the area of your public works project. For a listing of apprenticeship programs see <http://www.dir.ca.gov/Databases/das/pwaddrstart.asp>.
- b. Employ Registered Apprentices
- i. Labor Code section 1777.5 requires that a contractor performing work in an “apprenticeable” craft must employ one (1) hour of apprentice work for every five (5) hours performed by a journeyman. This ratio shall be met prior to the Contractor’s completion of work on the project. “Apprenticeable” crafts are denoted with a pound symbol “#” in front of the craft name on the prevailing wage determination.
  - ii. All Contractors who do not fall within an exemption category (see below) must request for dispatch of an apprentice from an apprenticeship program (for each apprenticeable craft or trade) by giving the program actual notice of at least 72 hours (business days only) before the date on which apprentices are required.
  - iii. Contractors may use the “DAS-142” form for making a request for the dispatch of an apprentice.
  - iv. Contractors who are participating in an approved apprenticeship training program and who did not receive sufficient number of apprentices from their initial request must request dispatch of apprentices from ALL OTHER apprenticeship committees in the project area in order to fulfill this requirement.
  - v. Contractor should maintain and submit proof (when requested) of its DAS-142 submittal to the apprenticeship committees (e.g. fax transmittal confirmation). A Contractor has met its requirement to employ apprentices only after it has successfully made a dispatch request to all apprenticeship programs in the project area.
  - vi. Only “registered” apprentices may be paid the prevailing apprentice rates and must, at all times work under the supervision of a Journeyman (Cal. Code Regs., tit 8, § 230.1).
- c. Make Training Fund Contributions
- i. Contractors performing in apprenticeable crafts on public works projects, must make training fund contributions in the amount established in the prevailing wage rate publication for journeymen and apprentices.
  - ii. Contractors may use the “CAC-2” form for submittal of their training fund contributions.
  - iii. Contractors who do not submit their training fund contributions to an approved apprenticeship training program must submit their contributions to the California Apprenticeship Council (CAC), PO Box 420603, San Francisco, CA 94142-0603.
  - iv. Training fund contributions to the CAC are due and payable on the 15th day of the month for work performed during the preceding month.
  - v. The “training” contribution amount identified on the prevailing wage determination shall not be paid to the worker, unless the worker falls within one of the exemption categories listed below.

**3. Exemptions to Apprenticeship Requirements:**

- a. The following are exempt from having to comply with California apprenticeship requirements. These types of contractors do not need to submit a DAS-140, DAS-142, make training fund contributions, or utilize apprentices:

- i. When the Contractor holds a sole proprietor license ("Owner-Operator") and no workers were employed by the Contractor. In other words, the contractor performed the entire work from start to finish and worked alone.
- ii. Contractors performing in non-apprenticeable crafts. "Apprenticeable" crafts are denoted with a pound symbol "#" in front of the craft name on the prevailing wage determination.
- iii. When the Contractor has a direct contract with the Public Agency that is under \$30,000.
- iv. When the project is 100% federally-funded and the funding of the project does not contain any city, county, and/or state monies (unless the project is administered by a state agency in which case the apprenticeship requirements apply).
- v. When the project is a private project not covered by the definition of public works as found in Labor Code section 1720.

**4. Exemption from Apprenticeship Ratios:**

- a. The Joint Apprenticeship Committee shall have the discretion to grant a certificate, which shall be subject to the approval of the Administrator of Apprenticeship, exempting the Contractor from the 1-to-5 ratio set forth in this Section when it finds that any one of the following conditions are met:
  - i. Unemployment for the previous three-month period in such area exceeds an average of fifteen percent (15%); or
  - ii. The number of apprentices in training in such area exceeds a ratio of 1-to-5 in relation to journeymen; or
  - iii. The Apprenticeable Craft or Trade is replacing at least one-thirtieth (1/30) of its journeymen annually through apprenticeship training, either on a statewide basis or on a local basis; or
  - iv. If assignment of an apprentice to any work performed under the Contract Documents would create a condition which would jeopardize such apprentice's life or the life, safety or property of fellow employees or the public at large, or if the specific task to which the apprentice is to be assigned is of such a nature that training cannot be provided by a journeyman.
- b. When such exemptions from the 1-to-5 ratio between apprentices and journeymen are granted to an organization which represents contractors in a specific trade on a local or statewide basis, the member contractors will not be required to submit individual applications for approval to local Joint Apprenticeship Committees, provided they are already covered by the local apprenticeship standards.

**5. Contractor's Compliance:**

- a. The responsibility of compliance with this Section for all Apprenticeable Trades or Crafts is solely and exclusively that of the Contractor. All decisions of the Joint Apprenticeship Committee(s) under this Section are subject to the provisions of California Labor Code section 3081 and penalties are pursuant to Labor Code section 1777.7 and the determination of the Labor Commissioner.

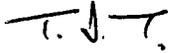


# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ronald Dailey, Councilman  
Phillip Dupper, Councilman  
Ovidiu Popescu, Councilman

COUNCIL AGENDA: October 9, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director 

SUBJECT: Award Contract for Replacement of Water Meters Various Locations. (CIP 18-650)

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION:**

It is recommended that the City Council award the contract for the replacement of water meters at various locations to Tryco General Engineering of Rimforest in the amount of \$91,980.00; and authorize a contingency allocation of \$9,200.00. City staff will provide inspection and project management.

## **BACKGROUND:**

The subject locations have been identified in the Capital Improvement Project program (CIP) for improvement. Water meters have a definite useful life before the parts wear out and accuracy is beyond the acceptable range. The City has purchase the meters for replacement and this contract is to install the meters only. A contractor is being used in order to have the meters (233) replaced as quickly as possible.

## **ANALYSIS:**

Five (5) bids were received and publicly opened on November 6, 2018. Bids ranged from a low of \$91,980.00 to a high of \$169,950.00 (see attached bid summary). The low bidder, Tryco General Engineering of Rimforest, has been checked for references and found to be satisfactory. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of  $\pm 15\%$  of the construction amount (\$9,200.00) for a contingency allocation.

## **FINANCIAL IMPACT:**

Adequate funding is available Account Nos. 65-7030-1300 and 38-7200-1300.

Water Meter Replacement 2018				Engineer's Estimate		Tryco Gen. Eng.		Atom Eng. Const., Inc.		American Pipeline	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	2" Meter R & R	EA.	195	\$250.00	\$48,750.00	\$246.00	\$47,970.00	\$500.00	\$97,500.00	\$425.00	\$82,875.00
2	3" Meter R & R	EA.	13	\$350.00	\$4,550.00	\$930.00	\$12,090.00	\$740.00	\$9,620.00	\$875.00	\$11,375.00
3	4" Meter R & R	EA.	12	\$600.00	\$7,200.00	\$940.00	\$11,280.00	\$750.00	\$9,000.00	\$925.00	\$11,100.00
4	6" Meter R & R	EA.	8	\$800.00	\$6,400.00	\$1,480.00	\$11,840.00	\$760.00	\$6,080.00	\$1,850.00	\$14,800.00
5	8" Meter R & R	EA.	3	\$1,000.00	\$3,000.00	\$1,680.00	\$5,040.00	\$1,386.00	\$4,158.00	\$2,500.00	\$7,500.00
6	10" Meter R & R	EA.	2	\$5,000.00	\$10,000.00	\$1,880.00	\$3,760.00	\$1,500.00	\$3,000.00	\$3,000.00	\$6,000.00
<b>TOTAL</b>					<b>\$79,900.00</b>		<b>\$91,980.00</b>		<b>\$129,358.00</b>		<b>\$133,650.00</b>

				W A Rasic Const. Co., Inc.		TK Const.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	2" Meter R & R	EA.	195	\$400.00	\$78,000.00	\$550.00	\$107,250.00
2	3" Meter R & R	EA.	13	\$950.00	\$12,350.00	\$900.00	\$11,700.00
3	4" Meter R & R	EA.	12	\$1,415.00	\$16,980.00	\$1,000.00	\$12,000.00
4	6" Meter R & R	EA.	8	\$1,800.00	\$14,400.00	\$2,500.00	\$20,000.00
5	8" Meter R & R	EA.	3	\$1,918.00	\$5,754.00	\$3,600.00	\$10,800.00
6	10" Meter R & R	EA.	2	\$3,200.00	\$6,400.00	\$4,100.00	\$8,200.00
<b>TOTAL</b>					<b>\$133,884.00</b>		<b>\$169,950.00</b>



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ronald Dailey, Councilman  
Phillip Dupper, Councilman  
Ovidiu Popescu, Councilman

COUNCIL AGENDA: November 13, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Award Contract for Construction of I-10/Mountain View Avenue  
Off Ramp Widening Project. (CIP 17-175)

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION:**

It is recommended that the City Council award the contract for widening I-10/Mountain View Avenue off ramps to Tryco General Engineering of Rimforest in the amount of \$972,230.00; 10,275.00 to Hilltop Geotechnical for materials testing; \$13,900 to Valued Engineering for construction survey and authorize a contingency allocation of \$97,200.00. City staff will provide inspection and project management.

## **BACKGROUND:**

This is one phase of the larger I-10/Mountain View Avenue interchange improvement project. Caltrans has committed \$1M to this phase of the widening project. IVDA and Loma Linda split the design engineering costs, see funding below. Loma Linda has agreed to act as lead agency on this phase of the project.

## **ANALYSIS:**

Three (3) bids were received and publicly opened on November 6, 2018. Bids ranged from a low of \$972,230.00 to a high of \$1,573,816.00 (see attached bid summary). The low bidder, Tryco General Engineering of Rimforest, has been checked for references and found to be satisfactory. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of  $\pm 10\%$  of the construction amount (\$97,200.00) for a contingency allocation.

## **FINANCIAL IMPACT:**

Funding is available in Account No. 28-3300-8500, Caltrans; and Account No. 24-2340-8500, Regional Transportation.

City of Loma Linda

Mt. View Ave. off ramps widening

Bid Opening on November 6, 2018

ITEM	DESCRIPTION	UNIT	QUANTITY	Engineer's Estimate		Tryco Gen. Eng.		All American Asphalt		Calpromax Eng. Inc.	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$70,000.00	\$70,000.00	\$28,000.00	\$28,000.00	\$79,000.00	\$79,000.00	\$50,000.00	\$50,000.00
2	Traffic Control	L.S.	1	\$20,000.00	\$20,000.00	\$28,000.00	\$28,000.00	\$124,000.00	\$124,000.00	\$96,000.00	\$96,000.00
3	Clearing and Grubbing	L.S.	1	\$40,000.00	\$40,000.00	\$38,000.00	\$38,000.00	\$55,000.00	\$55,000.00	\$15,000.00	\$15,000.00
4	Pot hole existing utilities	L.S.	1	\$5,000.00	\$5,000.00	\$5,800.00	\$5,800.00	\$14,000.00	\$14,000.00	\$6,000.00	\$6,000.00
5	Roadway excavation	C.Y.	2,969	\$15.00	\$44,535.00	\$30.00	\$89,070.00	\$59.00	\$175,171.00	\$144.00	\$427,536.00
6	Imported borrow	C.Y.	366	\$10.00	\$3,660.00	\$27.00	\$9,882.00	\$64.00	\$23,424.00	\$84.00	\$30,744.00
7	Gravel Mulch, Gurgandy	C.Y.	538	\$100.00	\$53,800.00	\$135.00	\$72,630.00	\$165.00	\$88,770.00	\$216.00	\$116,208.00
8	Gravel Mulch, Gray	C.Y.	441	\$100.00	\$44,100.00	\$95.00	\$41,895.00	\$101.00	\$44,541.00	\$192.00	\$84,672.00
9	Steel Header	L.F.	3,000	\$10.00	\$30,000.00	\$3.00	\$9,000.00	\$9.00	\$27,000.00	\$9.00	\$27,000.00
10	Filter Fabric	S.Y.	13,852	\$0.50	\$6,926.00	\$2.00	\$27,704.00	\$3.50	\$48,482.00	\$4.00	\$55,408.00
11	Aggregate base, Class 2	TON	1,021	\$50.00	\$51,050.00	\$58.00	\$59,218.00	\$29.00	\$29,609.00	\$100.00	\$102,100.00
12	A.C. Pavement	TON	770	\$110.00	\$84,700.00	\$160.00	\$123,200.00	\$120.54	\$92,815.80	\$145.00	\$111,650.00
13	A.C. Dike, Type A	L.F.	1,275	\$5.00	\$6,375.00	\$28.00	\$35,700.00	\$9.50	\$12,112.50	\$12.00	\$15,300.00
14	A.C. Dike, Type C	L.F.	75	\$5.00	\$375.00	\$49.00	\$3,675.00	\$8.40	\$630.00	\$10.00	\$750.00
15	A.C. Dike, Type E	L.F.	460	\$5.00	\$2,300.00	\$68.00	\$31,280.00	\$9.50	\$4,370.00	\$11.00	\$5,060.00
16	A.C. Dike, Type F	L.F.	432	\$5.00	\$2,160.00	\$69.00	\$29,808.00	\$8.50	\$3,672.00	\$11.00	\$4,752.00
17	Minor concrete (minor structure)	C.Y.	22	\$1,000.00	\$22,000.00	\$200.00	\$4,400.00	\$3,800.00	\$83,600.00	\$840.00	\$18,480.00
18	Structural concrete, box culvert	EA.	1	\$4,000.00	\$4,000.00	\$7,800.00	\$7,800.00	\$65,000.00	\$65,000.00	\$11,000.00	\$11,000.00
19	24" RCP	L.F.	191	\$250.00	\$47,750.00	\$287.00	\$54,817.00	\$343.00	\$65,513.00	\$288.00	\$55,008.00
20	Install roadside sign on single post	EA.	4	\$200.00	\$800.00	\$1,000.00	\$4,000.00	\$303.00	\$1,212.00	\$510.00	\$2,040.00
21	Install roadside sign on double posts	EA.	8	\$250.00	\$2,000.00	\$1,750.00	\$14,000.00	\$903.00	\$7,224.00	\$2,000.00	\$16,000.00
22	Relocate roadside sign	EA.	11	\$250.00	\$2,750.00	\$400.00	\$4,400.00	\$160.00	\$1,760.00	\$330.00	\$3,630.00
23	Curb ramp	EA.	4	\$5,000.00	\$20,000.00	\$6,600.00	\$26,400.00	\$5,000.00	\$20,000.00	\$6,000.00	\$24,000.00
24	PCC Curb	L.F.	244	\$35.00	\$8,540.00	\$100.00	\$24,400.00	\$74.00	\$18,056.00	\$42.00	\$10,248.00
25	PCC Sidewalk	S.F.	205	\$8.00	\$1,640.00	\$14.00	\$2,870.00	\$15.00	\$3,075.00	\$15.00	\$3,075.00
26	Miscellaneous iron and steel	LB	326	\$3.00	\$978.00	\$21.00	\$6,846.00	\$6.00	\$1,956.00	\$7.00	\$2,282.00
27	Midway guardrail system (wood post)	L.F.	500	\$30.00	\$15,000.00	\$36.00	\$18,000.00	\$36.00	\$18,000.00	\$39.00	\$19,500.00
28	Vegetation Control (Minor Concrete)	S.Y.	500	\$30.00	\$15,000.00	\$20.00	\$10,000.00	\$92.00	\$46,000.00	\$108.00	\$54,000.00
29	End anchor assembly (Type SFT)	EA.	1	\$750.00	\$750.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,080.00	\$1,080.00
30	Alternative In-line terminal system	EA.	1	\$3,500.00	\$3,500.00	\$6,400.00	\$6,400.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00
31	Thermoplastic Stripe	L.F.	2,871	\$1.00	\$2,871.00	\$4.00	\$11,484.00	\$0.80	\$2,296.80	\$5.00	\$14,355.00
32	Thermoplastic pavement marking	S.F.	1,099	\$5.00	\$5,495.00	\$9.00	\$9,891.00	\$3.70	\$4,066.30	\$10.00	\$10,990.00
33	Traffic Signal Modification (location 1)	L.S.	1	\$80,000.00	\$80,000.00	\$90,000.00	\$90,000.00	\$83,800.00	\$83,800.00	\$100,000.00	\$100,000.00
34	Traffic Signal Modification (location 2)	L.S.	1	\$45,000.00	\$45,000.00	\$38,000.00	\$38,000.00	\$41,000.00	\$41,000.00	\$71,000.00	\$71,000.00
35	Delineator (Class 1)	EA.	94	\$50.00	\$4,700.00	\$40.00	\$3,760.00	\$58.00	\$5,452.00	\$42.00	\$3,948.00
				<b>Total</b>	<b>\$747,755.00</b>	<b>Total</b>	<b>\$972,230.00</b>	<b>Total</b>	<b>\$1,298,508.40</b>	<b>Total</b>	<b>\$1,573,816.00</b>



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ronald Dailey, Councilman  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman

COUNCIL AGENDA: November 13, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

SUBJECT: Approve the Notice of Completion for the Construction of California Street & Redlands Boulevard Street Widening Project (CIP 14-167).

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

## **BACKGROUND**

On January 23, 2018, City Council awarded the contract to Riverside Construction Company Inc. in an amount of \$3,575,216.00 with an approved contingency amount of \$357,500.

The Contractor performed in a responsive, professional and effective manner completing the work within the contingency amount. The final project cost was \$3,708,660.00. This project was eligible to utilize Measure I, Major Street Arterial (MSART), funding of 61.2% of project cost with the City matching share of 38.8%, which was funded through Traffic Mitigation fees collected through development.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

## **FINANCIAL IMPACT**

Funding for this project was provided by 12-2340-8500, Traffic Mitigation Fund-Infrastructure and 27-5345-8500, Measure I MSART-Infrastructure.

<p>RECORDING REQUESTED BY:</p> <p style="text-align: center;">AND</p> <p>WHEN RECORDED MAIL TO:</p> <p>CITY CLERK  CITY OF LOMA LINDA  25541 BARTON ROAD  LOMA LINDA CA 92354</p>	
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SPACE ABOVE THIS LINE FOR RECORDER'S USE  
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names	Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names	Addresses

7. A work of improvement on the property hereinafter described was COMPLETED November 2, 2018

8. The work of improvement completed is described as follows: Construction of California Street & Redlands Boulevard Street Widening Project. (CIP 14-167)

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Riverside Construction Company, Inc., 4225 Garner Rd., Riverside, CA 92502-1146

10. The street address of said property is Intersection of Redlands Boulevard and California Street

11. The property on which said work of improvement was completed is in the City of Loma Linda  
County of San Bernardino, State of California, and is described as follows:  
Construction of California Street & Redlands Boulevard Street Widening Project. (CIP 14-167)

Signature of Owner or Agent Owner \_\_\_\_\_ Date: \_\_\_\_\_

Verification of INDIVIDUAL owner \_\_\_\_\_: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
(Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the \_\_\_\_\_ of the aforesaid interest or \_\_\_\_\_  
"PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
(Signature of person signing on behalf of owner)



# City of Loma Linda Official Report

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Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phill Dupper, Councilman  
Ronald Dailey, Councilman

COUNCIL AGENDA: November 13, 2018

TO: City Council

VIA: T. Jarb Thaipejr, City Manager

FROM: Jeffrey Bender, Fire Chief *JB*

SUBJECT: Authorization to Apply for and Expend FY2018 Emergency Management Performance Grant (EMPG) Funds

## **RECOMMENDATION:**

It is recommended that the City Council approve the Fire Department to apply for and expend the Emergency Management Performance Grant from EMPG-2018 funds and to authorize the City Manager to execute related documents. It is also recommended that the City Manager be able to accept additional grant funding should it become available.

## **BACKGROUND**

On an annual basis Emergency Management Performance Grant funds are distributed through State O.E.S Regions and awarded to jurisdictions within the Operational Areas. If approved the anticipated amount will be approximately \$27,500.

## **ANALYSIS**

EMPG funds will support the Emergency Services Coordinator (ESC) position. The ESC prepares for, responds to, and recovers from disasters that could affect the City of Loma Linda.

## **FINANCIAL IMPACT**

There is a positive financial impact from this grant. The grant proceeds will decrease the General Fund expenditure dedicated to this position. The revenue will be appropriated to 01-9334.



**Tim McHargue**  
**Fire Chief**  
**Fire Department**  
**303 East "E" Street**  
**Colton, CA 92324**  
**(909) 370-5100**

October 11, 2018

Con Cendejas  
Colton Fire Department  
303 East "E" Street  
Colton, CA 92324

Tina Sutera  
San Bernardino County Fire  
157 West 5th Street, 2nd Floor  
San Bernardino, CA 92415

Ms. Sutera:

It is the intent of the City of Colton to allocate their Fiscal Year 2018 Emergency Management Performance Grant (FY 2018 EMPG) monies (\$15,088.00) to the City of Loma Linda, and for it to be combined with the City of Loma Linda's FY 2018 EMPG monies (\$12,268.00). The combined monies will be used for Organizational Expenses, i.e. to assist in the funding and retention of a Joint Emergency Services Coordinator for the Cities of Loma Linda and Colton.

If you have any questions or require any further clarification, please contact me. I can be reached by phone at: 909-370-5103 or by email at: [ccendejas@confire.org](mailto:ccendejas@confire.org).

Respectfully,

Con Cendejas  
Battalion Chief  
Colton Fire Department

**Attachment N**

**San Bernardino County Fire Protection District  
FY2018 Emergency Management Performance Grant (EMPG)  
Proposed Jurisdiction Allocations**

<b>City/Town/Jurisdictions</b>	<b>Population (POP) (a)</b>	<b>Base</b>	<b>Per Capita</b>	<b>Total Allocation</b>
Adelanto	35,293	\$ 10,000	\$ 3,343	\$ 13,343
Apple Valley	73,984	\$ 10,000	\$ 7,007	\$ 17,007
Barstow	24,411	\$ 10,000	\$ 2,312	\$ 12,312
Big Bear Lake	5,512	\$ 10,000	\$ 522	\$ 10,522
Chino	86,757	\$ 10,000	\$ 8,217	\$ 18,217
Chino Hills	83,159	\$ 10,000	\$ 7,876	\$ 17,876
Colton	53,724	\$ 10,000	\$ 5,088	\$ 15,088
County Unincorporated	308,596	\$ 10,000	\$ 29,227	\$ 39,227
Fontana	212,000	\$ 10,000	\$ 20,078	\$ 30,078
Grand Terrace	12,524	\$ 10,000	\$ 1,186	\$ 11,186
Hesperia	94,829	\$ 10,000	\$ 8,981	\$ 18,981
Highland	54,761	\$ 10,000	\$ 5,186	\$ 15,186
Loma Linda	23,946	\$ 10,000	\$ 2,268	\$ 12,268
Montclair	39,326	\$ 10,000	\$ 3,725	\$ 13,725
Needles	5,177	\$ 10,000	\$ 490	\$ 10,490
Ontario	177,589	\$ 10,000	\$ 16,819	\$ 26,819
Rancho Cucamonga	176,671	\$ 10,000	\$ 16,732	\$ 26,732
Redlands	71,196	\$ 10,000	\$ 6,743	\$ 16,743
Rialto	107,041	\$ 10,000	\$ 10,138	\$ 20,138
San Bernardino	221,130	\$ 10,000	\$ 20,943	\$ 30,943
Twentynine Palms	27,046	\$ 10,000	\$ 2,562	\$ 12,562
Upland	77,017	\$ 10,000	\$ 7,294	\$ 17,294
Victorville	123,701	\$ 10,000	\$ 11,716	\$ 21,716
Yucaipa	54,651	\$ 10,000	\$ 5,176	\$ 15,176
Yucca Valley	21,834	\$ 10,000	\$ 2,068	\$ 12,068
OES		\$ 80,000		\$ 80,000
M&A (5% of grant)	-	\$ -	\$ -	\$ 28,195
<b>Total</b>	<b>2,171,875</b>	<b>\$ 330,000</b>	<b>\$ 205,697</b>	<b>\$ 563,892</b>

M&A - Management and Administration (5% of grant)

**Note:**

(a) State of California, Department of Finance, E-1 Population Estimates for Cities, Counties and the State with Annual Percent Change — January 1, 2014 and 2015. Sacramento, California, May 2015.



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ronald Dailey, Councilman  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

COUNCIL AGENDA: November 13, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

SUBJECT: Accept Increased Community Development Block Grant (CDBG) Revenue Funds of \$20,405 and Appropriate to Expenditure Account for Pavement Rehabilitation at Starr Street, Hillcrest Street and Richardson Street Project.

## **RECOMMENDATION:**

It is recommended that the City Council accept the additional 2018-19 CDBG funds of \$20,405 and appropriate funds to the expenditure accounts for the Pavement Rehabilitation at Starr Street, Hillcrest Street and Richardson Street Improvement Project.

## **BACKGROUND:**

On February 13, 2018, the City Council approved the CDBG project prioritization list and fund allocation for fiscal year 2018-2019.

On May 2018, San Bernardino County Community Development and Housing Department informed the City that additional CDBG Construction funds of \$20,405 was available for 2018-19 fiscal year.

## **ANALYSIS:**

The City will apply the additional CDBG Construction funds to the Pavement Rehabilitation project on Staff St., Hillcrest St., and Richardson Street project, increasing the total CDBG fund allocation for that project to \$116,049.

## **FINANCIAL IMPACT**

Increase Revenue Account No. 32-9321 by \$20,405 and appropriate into Expenditure Account No. 32-5400-8500.



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ronald Dailey, Councilman  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman

COUNCIL AGENDA: November 13, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

SUBJECT: Approve Appropriation Request of \$25,000 from General Fund Fund Balance to Street Maintenance Accounts

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

It is recommended that City Council approve appropriation of \$25,000 from General Fund fund balance for the Street Maintenance accounts.

## **BACKGROUND**

The City installed in-road lighted pedestrian crosswalks in 2007 that were installed at a couple locations in the City. The pedestrian crosswalk at Anderson St. and Taylor Ct. no longer operated properly. Because of its heavy use and for safety reasons, the replacement of the lighted crosswalk became a high priority. However, funds were not specifically budgeted for this project. Unspent appropriated funds were used to fund this purchase.

Scheduled tree trimming and maintenance work to date has exceeded appropriated budget costs. The City included \$12,000 of the total appropriation request for street maintenance costs for the remainder of the fiscal year.

## **ANALYSIS**

Approve the appropriation of \$25,000 to replenish funds in the Street Maintenance Department accounts.

## **FINANCIAL IMPACT**

Appropriate \$25,000 from General Fund balance to Street Maintenance expenditure accounts 01-3200-1300 (\$20,000) and 01-3200-1830 (\$5,000).



# City of Loma Linda Official Report

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ronald Dailey, Councilman  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman

COUNCIL AGENDA: November 13, 2018  
TO: City Council  
FROM: T. Jarb Thaipejr, City Manager/Public Works Director  
SUBJECT: Introduce Draft 2018 Water and Sewer Rate Study

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

No recommendation, this is an informational item.

## **BACKGROUND**

Approximately every five (5) years the City causes an updated water and sewer rate study to be prepared for consideration. The purpose is to provide the nexus for rate adjustments as needed over the following period.

## **ANALYSIS:**

On April 10, 2018, City Council awarded a contract to Tuckfield and Associates of Newport Beach, CA to prepare the subject rate study. The final draft has been submitted and is being presented tonight for Council review and comment. A Tuckfield and Associates representative will follow with a power point presentation detailing the process and study. The next step will be to hold hearings and notify property owners, if any rate increase is proposed.

## **FINANCIAL IMPACT:**

None at this time.



## City of Loma Linda

25541 Barton Road  
Loma Linda, CA 92354  
(909) 799-2811

Report on

# Water and Wastewater Rate Study

Submitted By:

**Tuckfield & Associates**

2549 Eastbluff Dr, #450B  
Newport Beach, CA 92660  
(949) 760-9454

[www.tuckfieldassociates.com](http://www.tuckfieldassociates.com)

**DRAFT**

FINANCIAL CONSULTING  
**TUCKFIELD &  
ASSOCIATES**  
MANAGEMENT CONSULTING

October 2018

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October 22, 2018

Mr. Jarb Thaipejr  
City Manager  
City of Loma Linda  
25541 Barton Road  
Loma Linda, CA 92354

Dear Mr. Thaipejr:

I am pleased to present this Water and Wastewater Rate Study (Study) report for the City of Loma Linda (City). The water and wastewater rates presented in this report have been developed based on cost of service principles following industry methods. The rates are fair and equitable for the users of the water and wastewater systems and have been established in accordance with Proposition 218.

This study included a review and analysis of the water and wastewater enterprise revenue and revenue requirements, number of customers, volumes, and current rate structure. The major objectives of the Study include the following.

- Generate positive levels of income in the Study period
- Maintain operating and capital reserves at or greater than target levels
- Maintain debt service coverage ratios at or greater than the minimum required
- Meet annual capital replacement spending from enterprise rate revenue

This report documents the findings and recommendations for the financial plans and rates for the City's water and wastewater enterprises. Tables and figures are provided throughout the report to demonstrate the calculations.

It has been a pleasure to work with City staff during the performance of this study. If there are any questions, please contact me at (949) 760-9454.

Very Truly Yours,

TUCKFIELD & ASSOCIATES



G. Clayton Tuckfield  
Principal Consultant

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# Water and Wastewater Rate Study

CITY OF LOMA LINDA

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# Executive Summary

The City of Loma Linda (City) engaged Tuckfield & Associates to conduct a comprehensive Water and Wastewater Rate Study (Study) for its water and wastewater enterprise systems. The major objectives of the Study were to develop forward-looking financial plans of revenues and revenue requirements for each system, perform analyses to determine the costs of providing service, and design new water and wastewater rates and charges for implementation.

## Water Financial Plan

The revenue and revenue requirements of the water system were identified and projected to create a forward looking financial plan for the water enterprise. Annual costs of the water system include operation and maintenance expense (O&M), annual replacement transfer, and debt service. Projected O&M expenses of the financial plan include the City's FY 2018-19 budget expenses for the first year of the financial plan, with future O&M expenses being projected through application of inflation factors to budget year expenses.

An annual capital replacement transfer is included in the financial plan to pay for water system replacement capital. A target amount for the replacement transfer is estimated at 50 percent of depreciation expense. The water system has one outstanding debt issue with payments of about \$373,000 annually.

The City has prepared a five-year Capital Improvement Program (CIP) that includes replacements and other capital improvements. The majority of the CIP includes spending on various structures, improvements, and equipment including the South Couth Hill Reservoir, Redlands Rail waterline, and meter replacements. The construction costs of the CIP total about \$8.7M over the period FY 2018-19 to FY 2022-23. The CIP is expected to be financed through the annual replacement transfer, development impact fees, and capital reserves.

An analysis was performed that compared the projected revenue using the City's current water rates with the projected revenue requirements (costs) of the water system. The analysis indicated that the current level of revenue being received is not sufficient to meet future obligations and needs to be increased by approximately 4.5 percent on March 1, 2019 and on each January 1 for the remaining years of the Study period. Revenue increases are recommended to adequately meet future obligations, debt coverage requirements, and other financial planning criteria. The water financial plan is presented in Table 10.

## Current Water Rates

The current water rates consist of fixed charges by meter size and variable charges by usage block or tier. The tiered variable charges apply to blocks of water consumption for all customers. Table ES-1 provides the current water rates charged to water customers of the City.

## Proposition 218

The current rate structure and rates were established with the City's rate study in 2009. Recent findings from the San Juan Capistrano court decision (Court Decision) regarding the legality of water rate structures suggests that the City's current water rate structure no longer meets the tests of Proposition 218. The findings of the Court

Decision indicate that rates not only need to be proportional to cost of service, but they need to be proportional to cost of service within rate tiers of such rate structures as well.

## Proposed Water Rate Structure and Rates

The City plans to comply with recent legislation (SB \_\_\_ and SB \_\_\_) that encourages water purveyors in California to implement a water-budget based rate structure, however the City is not yet in a position to implement this type of rate structure. The proposed rate structure intends to move the City toward the water budget rate structure. The proposed water rate structure keeps the fixed charge structure by meter size but modifies the current variable rate structure that applied to all customers to a three-tier structure for single-family residential (SFR) customers and a uniform volume charge for all others. A discussion of the proposed rate structure is provided on page 18. Table ES-1 presents the water rates for March 2019 and for future years.

**Table ES-1**  
**Proposed Water Fixed and Variable Charges**

	Current Rate	March 1, FY 18-19	January 1, FY 19-20	January 1, FY 20-21	January 1, FY 21-22	January 1, FY 22-23
<b>Meter Size</b>	<b>Fixed Charge (\$ per bi-month)</b>					
3/4"	\$30.26	\$32.84	\$34.31	\$35.85	\$37.46	\$39.15
1"	\$55.39	\$45.68	\$47.73	\$49.88	\$52.12	\$54.47
1.5"	\$114.06	\$72.49	\$75.75	\$79.16	\$82.72	\$86.44
2"	\$265.57	\$114.05	\$119.18	\$124.54	\$130.14	\$136.00
3"	\$544.40	\$303.05	\$316.68	\$330.93	\$345.82	\$361.38
4"	\$826.67	\$423.18	\$442.22	\$462.12	\$482.92	\$504.65
6"	\$1,116.49	\$819.65	\$856.53	\$895.07	\$935.35	\$977.44
8"	\$1,261.37	\$1,272.78	\$1,330.05	\$1,389.90	\$1,452.45	\$1,517.81
10"	\$1,406.31	\$1,824.05	\$1,906.13	\$1,991.91	\$2,081.55	\$2,175.22
	<b>Variable Charge (\$ per HCF)</b>					
<b>All Customers</b>						
Tier 1 - 0 to 10 HCF	\$1.43					
Tier 2 - 11 to 390 HCF	\$1.92					
Tier 2 - 391 to 800 HCF	\$2.11					
Tier 4 - Over 800 HCF	\$2.29					
<b>Single-family Residential</b>						
Tier 1 - 0 to 18 HCF		\$1.60	\$1.67	\$1.75	\$1.83	\$1.91
Tier 2 - 18 to 50 HCF		\$2.30	\$2.40	\$2.51	\$2.62	\$2.74
Tier 3 - Over 50 HCF		\$3.24	\$3.39	\$3.54	\$3.70	\$3.87
<b>Multiunit Residential</b>						
		\$1.77	\$1.85	\$1.93	\$2.02	\$2.11
<b>Commercial</b>						
		\$2.31	\$2.41	\$2.52	\$2.63	\$2.75
<b>Irrigation</b>						
		\$2.54	\$2.65	\$2.77	\$2.89	\$3.02

## Water Bill Impacts

Table ES-2 presents the impacts to SFR bills from the implementation of the proposed March 1, 2019 water rates. For a SFR customer with a 3/4-inch meter using the average consumption of 37 hundred cubic feet (HCF) monthly, the bill will increase from \$96.40 to \$105.34, an increase of \$8.94, or 9.3 percent. The 9.3 percent increase is

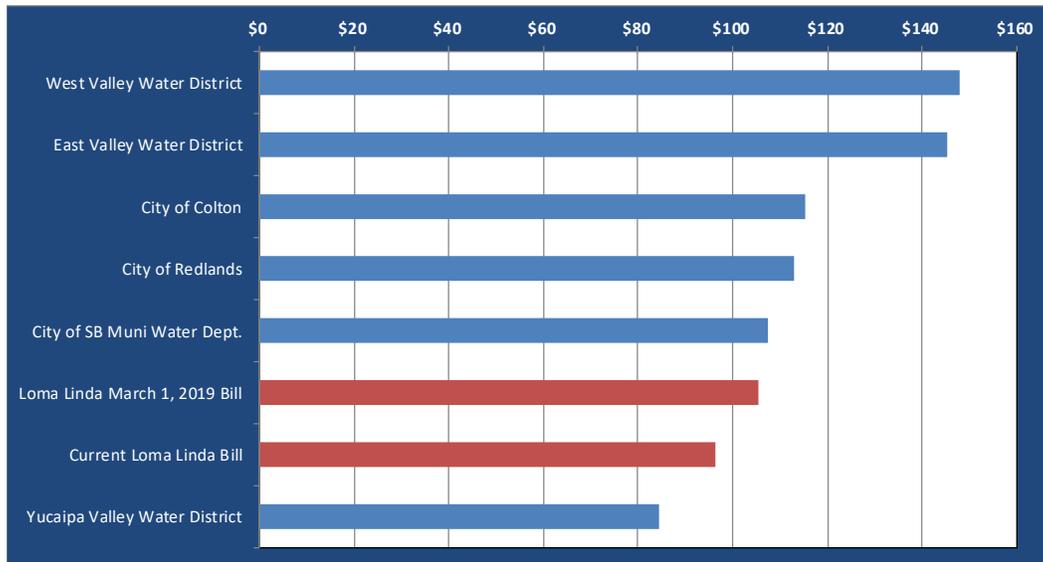
higher than the overall 4.5 percent revenue increase required due to the water rate structure change from the current four-tier water rate structure to the new proposed rate structure shown above in Table ES-1.

Chart ES-1 has been prepared to compare the City’s average SFR water bill with those of other communities at the same consumption. The chart indicates that with the March 2019 rates, a SFR customer with a monthly consumption of 37 HCF will experience a bill that is in the lower half of the communities listed.

**Table ES-2**  
**Comparison of Current Single-family Residential Bi-monthly Water Bill with 3/4 -inch Meter Size with Proposed Bill Using March 2019 Water Rates**

Description	Use (HCF)	Current Bill			Proposed FY 18-19 Bill				
		Service Charge	Volume Charge	Current Bill	Service Charge	Volume Charge	Proposed Bill	Dollar Difference	Percent Change
	0	\$30.26	\$0.00	\$30.26	\$32.84	\$0.00	\$32.84	\$2.58	8.5%
Very Low	5	\$30.26	\$7.15	\$37.41	\$32.84	\$8.00	\$40.84	\$3.43	9.2%
Low	10	\$30.26	\$14.30	\$44.56	\$32.84	\$16.00	\$48.84	\$4.28	9.6%
Median	27	\$30.26	\$46.94	\$77.20	\$32.84	\$49.50	\$82.34	\$5.14	6.7%
Average	37	\$30.26	\$66.14	\$96.40	\$32.84	\$72.50	\$105.34	\$8.94	9.3%
High	50	\$30.26	\$91.10	\$121.36	\$32.84	\$102.40	\$135.24	\$13.88	11.4%
Very High	60	\$30.26	\$110.30	\$140.56	\$32.84	\$134.80	\$167.64	\$27.08	19.3%
	75	\$30.26	\$139.10	\$169.36	\$32.84	\$183.40	\$216.24	\$46.88	27.7%
	100	\$30.26	\$187.10	\$217.36	\$32.84	\$264.40	\$297.24	\$79.88	36.8%

**Chart ES-1**  
**Single-family Residential Bi-monthly Water Bills with 3/4-inch Meter Using 37 HCF For Rates in Effect October 2018**



Note: Above table uses water rates in effect October 2018. City’s March 2019 bill is based on the rate structure and rates in Table ES-1.

## Wastewater Financial Plan

The revenue and revenue requirements of the wastewater system were identified and projected to create a forward-looking financial plan of the wastewater enterprise. Annual costs include operation and maintenance expense (O&M), San Bernardino wastewater treatment expense, annual capital replacement transfer, and repayment of advances from the Water Fund to the Sewer Fund. Projected O&M expenses include the City's FY 2018-19 Budget expenses for the first year of the financial plan, and future projected expenses determined through application of inflation factors to budget year expenses. San Bernardino wastewater treatment expenses are offset by charges from the City of San Bernardino to Loma Linda customers. Revenues collected from these charges are remitted to the City of San Bernardino.

An annual capital replacement transfer is included in the financial plan to pay for wastewater system capital replacement. The target amount of the transfer is equal to 50 percent of depreciation expense.

The City currently does not have any outstanding wastewater debt. However, in the recent past the City borrowed funds from the Water Fund, and the wastewater financial plan includes repayment of those funds over a five-year period. Payments to the Water Fund are included at \$232,500 annually.

The City has prepared a five-year capital improvement program (CIP) spending plan for the wastewater system. Major projects of the CIP include sewer line replacements with each individual project cost totaling less than \$275,000. The CIP expenditures total about \$815,000 for the period FY 2018-19 to FY 2022-23. The CIP is planned to be funded through the annual capital replacement transfer and capital reserves.

An analysis was performed that compared the projected revenue using the City's current wastewater rates with the projected revenue requirements (costs) of the wastewater system. The analysis indicated that the current level of revenue being received needs to be increased by 4.5 percent annually on March 1, 2019 and on each January 1 thereafter for the Study period. The revenue increases are required to adequately meet future obligations and other financial planning criteria. The wastewater financial plan is presented in Table 25.

## Current Wastewater Rates

The current wastewater rates consist of fixed charges for all customers. Additionally, non-residential customers are also charged a variable charge based on water consumption. Residential customers are charged a bi-monthly flat charge per month. Non-residential customers are charged a bi-monthly fixed charge and a variable charge on water consumption depending on the rate classification. Table ES-3 provides the current wastewater charges by customer classification.

## Proposed Wastewater Rate Structure and Rates

The proposed wastewater rates are calculated based on the same methodology previously used by the City. Residential customers are charged a fixed charge per bi-month. Non-residential customer charges include a bi-monthly fixed charge and a variable rate. The variable rate for non-residential customers reflects that the non-residential customer rate is charged based on water consumption. Charges related to treatment of the City's wastewater is recovered in the San Bernardino charges to City's customers and are not included in the wastewater rates designed in this Study. Table ES-3 presents the proposed wastewater rates for the next five years.

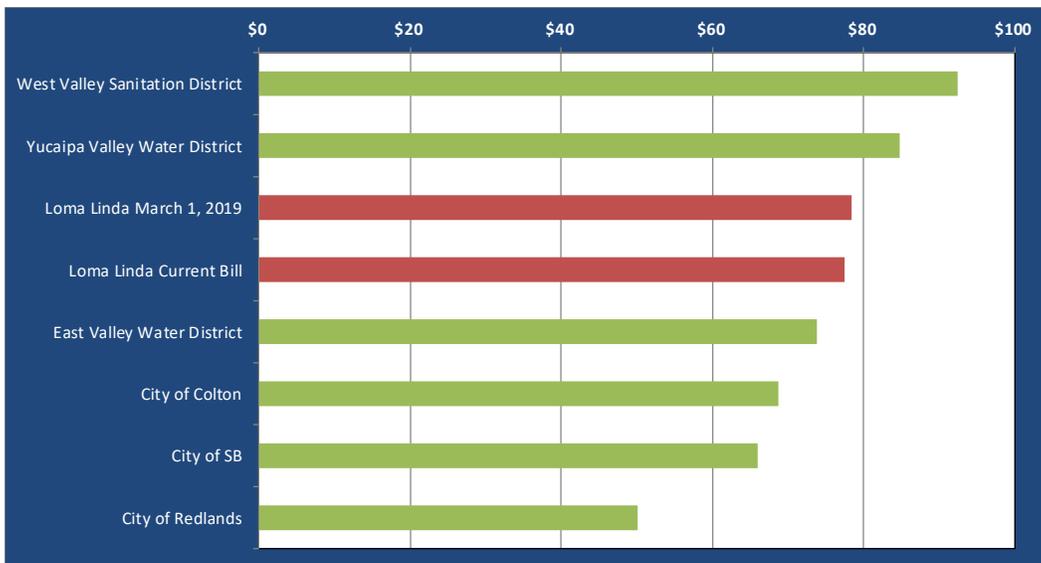
**Table ES-3  
Proposed Wastewater Fixed and Variable Charges**

Classification	Current Rate	March 1, FY 18-19	January 1, FY 19-20	January 1, FY 20-21	January 1, FY 21-22	January 1, FY 22-23
<b>Fixed Charge</b>		<b>Fixed Charge (\$ per bi-month)</b>				
Single-family	\$31.24	\$32.24	\$33.70	\$35.22	\$36.81	\$38.47
Commercial	\$8.74	\$7.18	\$7.50	\$7.84	\$8.20	\$8.57
<b>Volume Charge</b>		<b>Volume Charge (\$ per HCF)</b>				
Class I: MHP (>=4 units)	\$1.25	\$1.30	\$1.37	\$1.44	\$1.51	\$1.58
Class II: Category a	1.38	1.64	1.72	1.80	1.89	1.98
Class II: Category b	1.32	1.53	1.60	1.68	1.76	1.84
Class III: Auto Service	2.00	1.66	1.74	1.82	1.91	2.00
Class IV: Laundry, Mortuary	2.18	1.75	1.83	1.92	2.01	2.11
Class V: Restaurant	2.18	1.75	1.83	1.92	2.01	2.11
Class VI: All Other Commercial	\$1.44	\$1.56	\$1.64	\$1.72	\$1.80	\$1.89

## Wastewater Bill Impacts

The impact to wastewater bills from the proposed rate increases can be determined from inspection of Table ES-3. For a SFR customer, the bi-monthly wastewater bill will increase from \$31.24 to \$32.24, an increase of \$1.00, or 3.2 percent. Chart ES-2 has been prepared to compare City’s SFR wastewater bill with those of other communities. The chart indicates that City’s SFR wastewater bill is in the mid-range of the communities listed.

**Chart ES-2  
Single-family Residential Bi-monthly Wastewater Bills  
For Rates in Effect October 2018**



Note: Above table uses wastewater rates in effect October 2018. City’s March 2019 bill is based on the rate structure and rates in Table ES-3 and includes the San Bernardino Treatment charge.

# Introduction

The City of Loma Linda (City) engaged Tuckfield & Associates to conduct a comprehensive Water and Wastewater Rate Study (Study) for its water and wastewater enterprise systems. The major objectives of the Study are to develop forward-looking financial plans for each enterprise, perform analyses to determine the cost of providing service, and design new water and wastewater rates and charges for implementation.

## Background

The City of Loma Linda is an incorporated City located in San Bernardino County in the San Bernardino-Ontario Metropolitan area. The City was formed in 1970 and provides water and wastewater service to a population of over 24,000 in a service area of approximately 7.5 square miles. The City's customer base consists primarily of residential customers with additional commercial, retail, and public facility customers. Loma Linda University and the Loma Linda University Medical Center are within the City's service area, however water service is provided by their own water production and distribution system while wastewater collection is provided to these facilities by the City. The City's water and wastewater service is identified in separate enterprise funds of the City.

The City obtains its water supply from groundwater, replenishment water, and imported water. Groundwater is pumped from the San Bernardino Basin Area (SBBA) from six wells. The City purchases replenishment that is injected into the basin to maintain safe yield and the health of the basin. A small amount of water is imported from the San Bernardino Valley Municipal Water District (SBVMWD). Water is delivered through a distribution system consisting of pump stations, storage tanks, pressure reducing valves, and water pipelines.

The City's wastewater is collected through a system of sewer gravity mains and several lift stations. Wastewater treatment service is provided by the City of San Bernardino at the San Bernardino Water Reclamation Plant treatment plant that provides secondary treatment.

## Objectives

The objectives of this Study are to (1) review the current and future financial status of each of the water and wastewater enterprises, (2) make any adjustments to the revenue being received to ensure that the financial obligations are being met now and in the future, including adequate reserves and debt service coverage, and (3) design water and wastewater rates that generate the required revenue while being fair and equitable for its customers. Additionally, the Study also sought to provide the following.

- Revenue sufficiency to fund operating and capital needs
- Appropriate levels of operating and capital reserves
- Cost of service allocations following appropriate standards, regulations, and guidelines
- Rates that are consistent with industry practice
- Ease of understanding and administration

## Scope of the Study

This Study includes the findings and recommendations of analyzing each of the water and wastewater enterprise's financial status. Historical trends were analyzed from data supplied by the City showing the number of customers, volumes, revenue, and revenue requirements.

Revenue requirements of each enterprise includes operation and maintenance expense, routine capital outlays, replacement transfers, debt service, and additions to reserves. Changing conditions such as additional facilities, system growth, employee staffing levels, and non-recurring maintenance expenditures are recognized. Inflation for ongoing expenditures is included to reflect cost escalation.

The financial plan and rates developed herein are based on funding of the capital improvement plan as stated as well as estimates of operation and maintenance expenses developed from information provided by the City. Deviation from the financial plans, construction cost estimates and funding requirements, major operational changes, or other financial policy changes that were not foreseen, may result in the need for lower or higher revenue than anticipated. It is suggested that the City conduct an update to the rate study at least every three years for prudent rate planning.

## Assumptions

Several assumptions were used to conduct the Study for the period FY 2018-19 to FY 2022-23. The assumptions included growth rates in customer accounts and annual consumption, interest earnings on reserve balances, and expense inflation factors used for making projections. The financial planning assumptions are provided below in Table 1.

**Table 1**  
**Assumptions and Planning Factors**

Description	Value
<b>Annual Account &amp; Demand growth [1]</b>	
Residential	1.5%
All Other	0.0%
<b>Interest earnings on fund reserves (annual)</b>	1.50%
<b>Cost Escalation</b>	
Personnel Services [2]	2.5%
Benefits	17.5%
Electrical Power	3.0%
Chemicals	3.0%
Purchased Water	4.0%
All Other Operations & Maintenance	3.0%
Capital	3.0%

[1] Annualized growth in water accounts is based on future growth information provided by staff.

[2] Personnel Services growth in staffing, promotions, and inflation is 2.5% annually.

## City Reserve Policy

A reserve policy sets forth goals for maintaining various reserves for water and wastewater operations and capital spending. The reserve policy provides guidelines to maintain the financial health and stability of the enterprise funds, allowing the enterprises to meet unanticipated reductions in revenues, changes in the costs of providing services, fixed asset repair and replacement needs, natural disasters, and other issues.

The City has established various reserve types for the water and wastewater enterprises. The City's goals for the amount of the reserves to be held are discussed below.

**Operating Reserve** – The purpose of the Operating Reserve is to provide working capital to meet cash flow needs during normal operations and support the operation, maintenance and administration of the utility. This reserve ensures that operations can continue should there be significant events that impact cash flows. The target balance to be maintained is 180 days of annual operation and maintenance expenses.

**Capital Replacement Reserve** – The Capital Replacement Reserve is used to fund future replacement of assets and capital projects. The target balance is equal to 50 percent of annual depreciation expense for both enterprises.

**Expansion Reserve** – The Expansion Reserve is funds held in an account separate from all other funds. The reserve is accumulated from the collection of capacity charges and may only be spent on capital projects that increase capacity. There is no specific target balance to be maintained for this reserve.

**Emergency Reserve** – The Emergency Reserve is intended to provide recovery from natural disasters and allow timely repair of capital infrastructure. The target balance to be maintained is equal to 3 percent of fixed asset value.

## City Beginning Balances and Reserve Targets

The reserve fund balances discussed above are used in developing the financial plans for the water and wastewater utilities. The City's beginning fund balances are listed in Table 2 below as of June 30, 2018. Target Reserves are also stated in the table.

**Table 2**  
**June 30, 2018 Estimated Beginning Cash Balances and Reserve Targets**

Reserve Type	Water		Wastewater	
	Reserve Balance	Reserve Target	Reserve Balance	Reserve Target
Operating Fund Reserve	\$1,278,200	\$2,826,000	\$29,800	\$904,000
Capital Replacement Reserve	\$693,000	\$708,000	\$78,000	\$81,000
Expansion Fund Reserve	\$4,513,600	n/a	\$0	n/a
Emergency Reserve	\$956,000	\$956,000	\$100,000	\$100,000
Total	\$7,440,800	\$4,490,000	\$207,800	\$1,085,000

While there are several reserve types that have balances that are lower than their targets, the financial plans developed in this Study increase and/or maintain the various reserve types such that the goals are achieved over a ten-year planning period.

## Water Financial Planning

Financial planning for the water system includes identifying and projecting revenues and revenue requirements for a five-year planning period. Estimates of revenue from various sources are compared with the projected revenue requirements of the water system. This comparison allows the review of the adequacy of existing revenue to meet annual obligations, and provide the basis for any rate adjustments. New water rates and charges are created to recover the City's annual operating and capital costs associated with the water system.

This financial planning section of the report discusses current water rates, current user classifications, projected revenues and revenue requirements, capital improvement expenditures and financing sources, and proposed revenue adjustments.

### Current Water Fixed and Variable Charges

The current water rates consist of fixed and variable charges to residential and non-residential customers. All customers are charged a bi-monthly fixed charge by meter size and are charged for consumption based on a four-tier variable charge structure. Table 3 provides the current water rates of the water enterprise.

Table 3  
Current Water Fixed and Variable Charges

Meter Size	Water Service		Private Fire Protection	
	Inside City	Outside City	Inside City	Outside City
	(\$/Bi-mo)	(\$/Bi-mo)	(\$/Bi-mo)	(\$/Bi-mo)
5/8"	\$30.26	\$34.80	\$0.00	\$0.00
3/4"	\$30.26	\$34.80	\$0.00	\$0.00
1"	\$55.39	\$63.70	\$0.00	\$0.00
1.5"	\$114.06	\$131.17	\$0.00	\$0.00
2"	\$265.57	\$305.41	\$21.78	\$25.05
3"	\$544.40	\$626.06	\$25.55	\$29.38
4"	\$826.67	\$950.67	\$31.24	\$35.93
6"	\$1,116.49	\$1,283.96	\$41.29	\$47.48
8"	\$1,261.37	\$1,450.58	\$61.93	\$71.22
10"	\$1,406.31	\$1,617.26	\$85.55	\$98.38
12"	\$0.00	\$0.00	\$115.02	\$132.27

Customer Class/Tier	Variable Rate	
	Inside City	Outside City
	(\$/HCF)	(\$/HCF)
All Customers		
Tier 1 - 0 to 10 HCF	\$1.43	\$1.64
Tier 2 - 11 to 390 HCF	\$1.92	\$2.21
Tier 2 - 391 to 800 HCF	\$2.11	\$2.43
Tier 4 - Over 800 HCF	\$2.29	\$2.63

## Water User Classifications

### Number of Customers

The City currently classifies water customers as Single-family, Multifamily/Apartments, Commercial, and Irrigation. Residential customers account for more than 84 percent of the total customers served by the water system. The City projects that growth in Residential accounts (including single-family and multifamily dwelling units) is projected to occur at a rate of 1.50 percent annually, following the assumptions listed in Table 1. Table 4 provides the historical and projected number of customers by classification.

Table 4  
Historical and Projected Water Customers by Classification

Customer Class	Historical	Projected				
	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
<b>Number of Accounts</b>						
Single Family [1]	4,478	4,545	4,613	4,682	4,752	4,823
Multifamily/Apartments [1]	380	386	392	398	404	410
Commercial	267	267	267	267	267	267
Irrigation	171	171	171	171	171	171
<b>Total Accounts</b>	<b>5,296</b>	<b>5,369</b>	<b>5,443</b>	<b>5,518</b>	<b>5,594</b>	<b>5,671</b>
<b>Fire Protection</b>						
Public Fire Protection	873	873	873	873	873	873
Private Fire Protection	90	90	90	90	90	90
<b>Total Fire Protection Accounts</b>	<b>963</b>	<b>963</b>	<b>963</b>	<b>963</b>	<b>963</b>	<b>963</b>

[1] Residential accounts are forecast to increase based on the assumed growth rate of 1.5% annually.

### Number of Water Meters

Table 5 provides a summary of the number of current and projected meters by size. The majority of customers have 3/4-inch and 1-inch meters installed at the service location.

Table 5  
Historical and Projected Number of Water Meters by Size

Description	Historical	Projected				
	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Active Water Meters/Accounts [1]						
3/4"	3,254	3,254	3,254	3,254	3,254	3,254
1"	1,576	1,646	1,717	1,789	1,862	1,936
1.5"	213	215	218	220	223	225
2"	210	211	211	212	212	213
3"	16	16	16	16	16	16
4"	13	13	13	13	13	13
6"	8	8	8	8	8	8
8"	4	4	4	4	4	4
10"	2	2	2	2	2	2
<b>Total Accounts</b>	<b>5,296</b>	<b>5,369</b>	<b>5,443</b>	<b>5,518</b>	<b>5,594</b>	<b>5,671</b>

[1] Historical water accounts for FY 17-18 were provided through City billing records.

## Water Financial Plan

The financial plan provides the means of analyzing the revenue and revenue requirements of the water system and its impact on reserves as well as the ability to fund on-going operation and maintenance expense and capital infrastructure requirements. Below is a discussion of the projection of revenue, operation and maintenance expenses, capital improvement needs of the water system and its financing, debt service requirements, and revenue adjustments needed to maintain a sustainable water enterprise.

### Revenues

The City receives revenue from several sources. Operating revenue is received from rates and charges for water service. Revenue from water rates is projected by applying the current water rates to the projected number of accounts and consumption volume. Projected revenues from water service rates is presented in Table 6. Miscellaneous revenue is received that includes lease income, installations, set-up fees, hydrant rental, reimbursements, interest income and other sources. Table 7 presents the projected miscellaneous revenue.

Table 6  
Projected Rate-based Water Revenue Using Existing Rates

Description	Projected				
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
<b>Water Service Revenues</b>					
Fixed Charges <sup>[1]</sup>	\$1,838,660	\$1,864,309	\$1,891,200	\$1,917,513	\$1,945,069
Variable Charges <sup>[2]</sup>	3,804,401	3,841,168	3,878,606	3,916,439	3,954,941
Subtotal Revenues From Current Rates	\$5,643,061	\$5,705,477	\$5,769,806	\$5,833,952	\$5,900,010
Fire Protection Revenues	22,297	22,297	22,297	22,297	22,297
Total Revenues From Current Rates	\$5,665,358	\$5,727,774	\$5,792,103	\$5,856,249	\$5,922,307

[1] FY 18-19 and forecast revenue calculated by multiplying current water service rate by the number of projected meters.

[2] FY 18-19 and forecast revenue calculated by multiplying projected water sales by the current variable rates.

Table 7  
Projected Water Miscellaneous Revenue

Description	Budget	Projected			
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Lease Income	\$73,000	\$74,500	\$76,000	\$77,500	\$79,100
Installation - Connection Fees	10,800	10,400	10,400	10,400	10,400
Utility Account Set Up Fee	20,400	20,800	21,200	21,600	22,000
Miscellaneous Services	21,400	21,800	22,200	22,600	23,100
Hydrant Meter Rental	5,100	5,200	5,300	5,400	5,500
Refunds and Reimbursements	352,800	352,800	352,800	352,800	352,800
Advances Repayment	232,500	232,500	232,500	232,500	232,500
Other	517	546	577	609	643
Total Miscellaneous Revenues	\$716,517	\$718,546	\$720,977	\$723,409	\$726,043

## Revenue Requirements

Revenue requirements of the water system include operation and maintenance expense, annual capital replacement transfer, and debt service payments. Each of these items are discussed below.

### Operation and Maintenance Expense

Operation and maintenance expenses (O&M) are an on-going obligation of the water system and such costs are normally met from water service revenue. O&M includes the cost to operate and maintain the water supply, reservoirs, and distribution system facilities. Costs also include technical services and other general and administrative expenses.

O&M has been projected recognizing the major expense categories of personnel services, electric power expense, chemicals, all other expenses, and capital outlay. Personnel costs consist of salaries and benefits expense of those personnel directly involved with providing water service. Future salaries costs are projected to increase by 2.5 percent annually whereas benefits expense is expected to increase at 17.5 percent annually reflecting recent information from California PERS to the City. Electric power and chemicals expense are projected to increase annually at 3 percent. Purchased water is expected to increase at 4 percent annually. All other O&M expense is projected to increase by 3 percent annually. Table 8 provides a summary of the O&M expenses for the Study period.

Table 8  
Projected Water Operation and Maintenance Expense

Description	Budget		Projected		
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
<b>Operation and Maintenance Expense</b>					
Water Administration	1,310,400	1,380,180	1,457,720	1,544,249	1,641,217
Water Production	2,550,600	2,664,566	2,789,804	2,924,855	3,071,074
Water Transmission and Distribution	1,231,200	777,489	827,001	882,828	946,015
Water Meters	560,200	472,537	498,955	528,412	561,402
Subtotal	5,652,400	5,294,772	5,573,480	5,880,344	6,219,708
<b>Capital</b>					
Water Administration	8,200	8,446	8,699	8,960	9,229
Water Production	208,500	214,755	221,198	227,834	234,669
Water Transmission and Distribution	87,100	89,713	92,404	95,176	98,032
Water Meters	3,000	3,090	3,183	3,278	3,376
Subtotal	306,800	316,004	325,484	335,248	345,306
Total Operation and Maintenance Exp	5,959,200	5,610,776	5,898,964	6,215,592	6,565,014

### Annual Capital Replacement Transfer

Water line replacements occur on an annual basis for most water systems. The City plans for water line replacements in its capital planning and these replacements occur from time to time during the fiscal year. An annual amount is transferred from the operating fund to aid in funding these replacements. The annual amount transferred is targeted to be approximately equal to 50 percent of depreciation expense, which increases as new fixed assets are booked from the City's capital improvement program.

### Annual Debt Service

The City has one outstanding loan on the water system. The 2016 Water Revenue Refunding Bonds issue has annual debt service payments of about \$374,000 and will be retired in FY 2036.

## Water Capital Improvement Program

The City has developed a Capital Improvement Program (CIP) provided in Table 9 that lists capital expenditures for FY 2018-19 through FY 2022-23. Over this period the City projects that it will expend approximately \$8,700,000. The major improvements include the South Hill Reservoir, Redlands Rail New Waterline, and other waterline replacements and rehabilitations.

Table 9  
Water Capital Improvement Program With Sources and Uses of Funds

Description	Budget		Projected		
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
<b>Current Capital Improvement Program (CIP) Projects [1]</b>					
Replace water meter	\$950,000	\$51,500	\$53,000	\$54,600	\$56,300
Replace water valves	-	30,900	31,800	32,800	33,800
Anderson Way - replace 10" with 12" waterline	200,000	-	-	-	-
Replace 6" with 8" waterline, Lawton Ave. to Huron St.	400,000	-	-	-	-
Install new waterline as part of Redlands Rail by SBCTA	1,100,000	-	-	-	-
Anderson Way - Install fire pump	150,000	-	-	-	-
Orange Grove St. - Replace 6" with 8" waterline, Tulip Ave. to Lawton Ave.	-	108,200	-	-	-
Richardson St. - Replace 6" with 8" waterline, Lawton Ave. to Huron St.	-	173,000	-	-	-
Acacia St. - Replace 6" with 8" waterline, Lawton Ave. to Huron St.	-	108,200	-	-	-
Hillcrest St. - Replace 6" with 8" waterline, Lawton Ave. to Huron St.	-	173,000	-	-	-
Richmont Rd. - Replace 6" with 8" waterline, Aspen Ave. to Crestview Dr.	-	233,600	-	-	-
Aspen Ave., - Replace 6" with 8" waterline, Hill crest St., to Poplar St.	-	119,000	-	-	-
Crestview - Replace 6" with 8" waterline, Huron St. to Poplar St.	-	108,200	-	-	-
South hill - Install 1 MG reservoir for presure zone 2A	-	1,545,000	-	-	-
Poplar St - Replace 6" with 8" waterline, Shepardson Dr. to Prospect Ave.	-	-	178,200	-	-
Belaire St - Replace 6" with 8" waterline, Shepardson Dr. to Barton Rd.	-	-	322,500	-	-
Lawton Ave. - Relace 6" with 8" waterline, Campus St. to west end	-	-	579,300	-	-
Lomas Verdes St. - Replace 6" with 8" waterline, Curtis St. to East end	-	-	-	149,200	-
Relace 6" with 8" waterline, Lomas Verdes St. to Mt. View Ave.	-	-	-	504,800	-
Cotton wood Rd. - Replace 6" with 8" waterline, Mead St. to Mt. View Ave.	-	-	-	229,500	-
Tudor Ct., Severn St., Cardigan Pl., Snowden Ave. - replace water lateral	-	-	-	167,200	-
Poplar St. - Replace 6" with 8" waterline, Redlands Blvd. to Park St.	-	-	-	-	236,400
Coloma St. - Replace 6" with 8" waterline, Redlands Blvd. to Park St.	-	-	-	-	236,400
<b>Total Water CIP</b>	<b>\$2,800,000</b>	<b>\$2,650,600</b>	<b>\$1,164,800</b>	<b>\$1,138,100</b>	<b>\$562,900</b>
<b>Sources and Uses of Capital Funds</b>					
Beginning Year Balance [2]	\$1,649,000	\$799,000	\$729,000	\$751,000	\$773,000
Capital Replacement Transfer from Water Fund	-	583,950	677,550	679,350	375,900
Development Impact Fees	1,950,000	1,996,650	509,250	480,750	210,000
Capital Improvement Replacement Projects (CIP)	(2,800,000)	(2,650,600)	(1,164,800)	(1,138,100)	(562,900)
<b>Ending Balance</b>	<b>\$799,000</b>	<b>\$729,000</b>	<b>\$751,000</b>	<b>\$773,000</b>	<b>\$796,000</b>
<b>Target Capital Reserve Level</b>	<b>\$708,000</b>	<b>\$729,000</b>	<b>\$751,000</b>	<b>\$773,000</b>	<b>\$796,000</b>

[1] CIP provided by the City.

[2] The available cash balance includes Capital Replacement Reserve and Emergency Reserve.

The CIP is funded through use of capital reserves, the annual capital replacement transfer, and Development Impact Fees. The sources and uses of funds are shown near the bottom of Table 9 and illustrates how the CIP will be funded.

## Water Financial Plan

A financial plan has been prepared that includes the revenues and revenue requirements that were identified for the water system and is presented in Table 10. The plan incorporates specific financial planning goals to provide guidance to maintain the health of the water utility on an on-going basis. The goals included the following.

- Generate positive levels of income in each year of the Study period
- Maintain the operating and capital reserves at or greater than target levels
- Maintain debt service coverage ratios at or greater than the minimum required
- Maintain the annual capital replacement transfer

### Proposed Revenue Adjustments

Table 10 provides the annual revenue increases recommended to meet the financial planning criteria for the five-year Study period. The financial plan indicates that a 4.5 percent increase is recommended on March 1, 2019 and then for each January for the remainder of the Study period. The increases are necessary to meet the planning criteria discussed above.

Table 10  
Water Financial Plan

Description	Projected				
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
<b>Proposed Revenue Increase (March 1)</b>	<b>4.5%</b>				
<b>Proposed Revenue Increase (January 1)</b>		<b>4.5%</b>	<b>4.5%</b>	<b>4.5%</b>	<b>4.5%</b>
<b>Revenue</b>					
Revenues from Existing Water Rates [1]	\$5,665,358	\$5,727,774	\$5,792,103	\$5,856,249	\$5,922,307
Total Additional Water Sales Revenue [2]	42,490	347,533	627,896	926,948	1,246,091
Miscellaneous Income	716,517	718,546	720,977	723,409	726,043
Interest Income [3]	26,750	30,496	35,321	40,377	49,492
<b>Total Revenues</b>	<b>\$6,451,115</b>	<b>\$6,824,349</b>	<b>\$7,176,297</b>	<b>\$7,546,983</b>	<b>\$7,943,933</b>
<b>Revenue Requirements</b>					
Operation and Maintenance Expense	\$5,652,400	\$5,294,772	\$5,573,480	\$5,880,344	\$6,219,708
Capital Outlay	306,800	316,004	325,484	335,248	345,306
Capital Replacement Transfer		583,950	677,550	679,350	375,900
Series 2016 Water Revenue Refunding Bonds	373,344	373,581	373,297	372,894	370,756
<b>Total Revenue Requirements</b>	<b>\$6,332,544</b>	<b>\$6,568,307</b>	<b>\$6,949,811</b>	<b>\$7,267,836</b>	<b>\$7,311,670</b>
<b>Net Funds Available</b>	<b>\$118,571</b>	<b>\$256,042</b>	<b>\$226,486</b>	<b>\$279,147</b>	<b>\$632,263</b>
<b>Available Reserves</b>					
Beginning available reserves [4]	\$1,278,200	\$1,396,771	\$1,652,813	\$1,879,299	\$2,158,446
Additions (reductions)	118,571	256,042	226,486	279,147	632,263
<b>Ending available reserves</b>	<b>\$1,396,771</b>	<b>\$1,652,813</b>	<b>\$1,879,299</b>	<b>\$2,158,446</b>	<b>\$2,790,709</b>
<b>Target Reserves [5]</b>	<b>2,826,000</b>	<b>2,647,000</b>	<b>2,787,000</b>	<b>2,940,000</b>	<b>3,110,000</b>
Above (below) Target	(\$1,429,229)	(\$994,187)	(\$907,701)	(\$781,554)	(\$319,291)
<b>Debt Service Coverage</b>					
Net Revenues [6]	\$491,915	\$1,213,573	\$1,277,333	\$1,331,391	\$1,378,919
Annual Debt Service	373,344	373,581	373,297	372,894	370,756
Coverage [7]	132%	325%	342%	357%	372%

[1] Projected using the existing rates.

[2] Additional revenue from proposed rate adjustments.

[3] Interest earnings on the average fund balance calculated at 2.00%.

[4] The available beginning FY 18-19 cash balance provided by District.

[5] Target reserve estimated at 180 days of operation and maintenance expense.

[6] Includes capacity charge revenue, property tax revenue, and miscellaneous and interest income.

[7] Minimum coverage is 125 percent.

# Cost of Service

This section of the report discusses how the water system’s operating and capital costs are allocated for use in designing rates. Establishing rates in California requires that the agency responsible for imposing property-related fees create a nexus between the cost of providing service and the rates to be imposed.

## Industry Methodology

This Study uses methodologies from the American Water Works Association (AWWA) to allocate costs in an appropriate manner. AWWA is an industry trade organization that provides guidance on operations and management of water utilities. General principles are provided to assist agencies with the design of water rates such that the rates may be consistent with local requirements while also recognizing state laws and legal framework. The AWWA guidelines have been used to conduct this Study and have been used in the design of the City’s water rates while also following Proposition 218 and the recent San Juan Capistrano court decision.

The annual costs of providing water service from the financial plan are allocated to cost components according to industry standards provided in the AWWA Manual M1. The methodology provides the basis to design rates to generate adequate revenue to meet estimated annual revenue requirements from the financial plan. Costs are then recovered through the design of fixed and variable charges.

## Costs of Service to be Allocated

The annual cost of providing service consists of O&M expenses and capital costs of the water system. O&M expenses include costs related to water supply, water distribution, maintenance of the facilities, and general and administrative costs. Capital costs include annual capital replacement and debt service discussed in the financial plan.

Water rates are designed from cost allocations to water system cost components, based on the operating characteristics and design of the water system facilities. Cost allocations consider the average rate of water consumed as well as the peak rate at which water is consumed based on the design of the water system. Costs are recovered through fixed and variable charges that are related to average and peak demands as well as customer related costs.

The cost allocation components for water service are Water Supply (imported, replenishment, and groundwater), Delivery, Peaking, Meters and Services, Customer, and Direct Fire Protection. FY 2018-19 operating and capital costs of the water system are assigned to each of these components. The total cost to be recovered from the users of the water system by cost component for FY 2018-19 is presented in Table 11.

Table 11  
Allocation of Water Revenue Requirements to Cost Component

Year	Total Revenue Requirement	Water Supply			Delivery	Peaking		Customer		Direct Fire Protection
		Imported	Replenish	Groundwater	Fixed	Max Day	Max Hour	Meters/Serv	Customer	
FY 18-19	\$5,920,299	\$22,448	\$266,738	\$956,937	\$1,678,384	\$1,172,017	\$900,099	\$690,301	\$120,327	\$113,047

# Water Rate Design

The cost of service analyses described in the previous section provides the basis for water rate design. The goal of the design of rates is to achieve fairness while ensuring that each customer class pays its fair share of costs. Rates should be simple to administer, easy to understand, and comply with regulatory requirements. This section describes how water rates and charges are designed and includes the proposed schedule of water rates for implementation.

## Proposed Rate Structure

The recommended water rates include modifying the current rate structure such that the fixed charge by meter size remains, but the four-tier variable charge is modified to provide a three-tier variable charge for only the single-family residential classification. All other customers have a uniform volume charge. The design of the fixed charges and variable charges are discussed below.

## Proposed Fixed Charges

The proposed fixed charges recover the Meters and Services and Customer costs of service identified from Table 11, and additionally recovers capacity costs related to public fire protection. Meters and Services costs are recovered on meter and service ratios provided by AWWA. Customer costs are recovered on the number of bills issued. Public fire protection costs are recovered based on meter capacity ratios provided by AWWA.

Table 12 below presents the design of the proposed monthly fixed charges for water customers. The current fixed charges generate about 33 percent of revenue from water rates. The proposed fixed charges generate approximately 25 percent of the revenue from water rates.

**Table 12**  
**Design of Fixed Charges**

<b>Customer Service Cost</b>	<b>FY 18-19</b>
Customer Cost	\$120,327
Number of Bills	32,214
Customer Cost per Unit	\$3.74
<b>Meters and Services Cost</b>	<b>FY 18-19</b>
Meters and Services Cost	\$690,301
Number of Equivalent Meters & Services	41,458
Meters and Services Cost per Unit	\$16.65
<b>Public Fire Capacity Costs</b>	<b>FY 18-19</b>
Public Fire Protection	\$673,356
Number of Equivalent Meters	54,080
Public Fire Capacity Costs per Unit	\$12.45
Base Fixed Charge - 3/4" meter	\$32.84

Fixed charges for meter sizes greater than 3/4 inch are increased through application of cost ratios as shown below in Table 13. The Meter and Service charge is increased through meter and service ratios while the public fire protection charge is increased through meter capacity ratios. The Customer charge is a charge per bill and does not increase with meter size. The charges are summed to provide the total bi-monthly charge by meter size as shown in the last column of Table 13.

**Table 13**  
**Design of Fixed Charges by Meter Size**

FY 18-19

Meter Size	Meter & Service Ratio	Meter & Services Charge	Meter Capacity Ratio	Public Fire Protection	Customer Charge	Total Bi-monthly Charge
inches						
3/4"	1.00	\$16.65	1.00	\$12.45	\$3.74	\$32.84
1"	1.27	\$21.19	1.67	\$20.75	\$3.74	\$45.68
1.5"	1.64	\$27.25	3.33	\$41.50	\$3.74	\$72.49
2"	2.64	\$43.90	5.33	\$66.41	\$3.74	\$114.05
3"	10.00	\$166.50	10.67	\$132.81	\$3.74	\$303.05
4"	12.73	\$211.91	16.67	\$207.52	\$3.74	\$423.17
6"	19.09	\$317.87	40.00	\$498.04	\$3.74	\$819.65
8"	26.36	\$438.97	66.67	\$830.07	\$3.74	\$1,272.78
10"	34.55	\$575.20	100.00	\$1,245.11	\$3.74	\$1,824.05

The fixed charges for years beyond FY 2018-19 are increased at the percentages identified in the financial plan in Table 10 and are presented in Table 14.

**Table 14**  
**Proposed Bi-Monthly Fixed Charges**

Meter Size	Current Rate	March 1, FY 18-19	January 1, FY 19-20	January 1, FY 20-21	January 1, FY 21-22	January 1, FY 22-23
		Fixed Charge (\$ per bi-month)				
3/4"	\$30.26	\$32.84	\$34.31	\$35.86	\$37.47	\$39.16
1"	\$55.39	\$45.68	\$47.73	\$49.88	\$52.12	\$54.47
1.5"	\$114.06	\$72.49	\$75.75	\$79.16	\$82.72	\$86.44
2"	\$265.57	\$114.05	\$119.18	\$124.54	\$130.14	\$136.00
3"	\$544.40	\$303.05	\$316.68	\$330.93	\$345.82	\$361.39
4"	\$826.67	\$423.18	\$442.22	\$462.12	\$482.91	\$504.64
6"	\$1,116.49	\$819.65	\$856.53	\$895.07	\$935.35	\$977.44
8"	\$1,261.37	\$1,272.78	\$1,330.05	\$1,389.90	\$1,452.45	\$1,517.81
10"	\$1,406.31	\$1,824.05	\$1,906.13	\$1,991.90	\$2,081.54	\$2,175.21

**Private Fire Protection Fixed Charges.** Annual costs allocated to the Fire Protection cost component are separated into Public and Private Fire Protection costs. Public Fire Protection costs are included into the service charges as shown in Table 12 and Table 13. Private Fire Protection costs are recovered from those customers that receive the direct fire protection benefit. The cost by equivalent private fireline size is provided in Table 15. The 6" Private Fire Protection charge is increased or decreased based on hydrant ratios provided by the AWWA as provided in Table 16. The private fire protection charges for years beyond FY 2018-19 are increased with the percentages identified in Table 10 and are shown in Table 16.

Table 15  
Design of Private Fire Protection Charges

Fire Protection Cost	FY 18-19
Private Fire Protection	\$51,378
Private Fire Protection Eq. Hydrants	540
Private Fire Protection 6" Charge	\$95.14

Table 16  
Proposed Bi-monthly Private Fire Protection Charges

Fireline Size	Hydrant Ratio	Current Charge	March 1, FY 18-19	January 1, FY 19-20	January 1, FY 20-21	January 1, FY 21-22	January 1, FY 22-23
inches							
1"	0.01	n/a	\$0.85	\$0.89	\$0.93	\$0.97	\$1.01
1.5"	0.03	n/a	\$2.48	\$2.59	\$2.71	\$2.83	\$2.96
2"	0.06	\$21.78	\$5.29	\$5.53	\$5.78	\$6.04	\$6.31
3"	0.16	\$25.55	\$15.37	\$16.06	\$16.78	\$17.54	\$18.33
4"	0.34	\$31.24	\$32.75	\$34.23	\$35.77	\$37.38	\$39.06
6"	1.00	\$41.29	\$95.14	\$99.43	\$103.90	\$108.58	\$113.47
8"	2.13	\$61.93	\$202.76	\$211.88	\$221.41	\$231.37	\$241.78
10"	3.83	\$85.55	\$364.63	\$381.03	\$398.18	\$416.10	\$434.82
12"	6.19	\$115.02	\$588.97	\$615.47	\$643.17	\$672.11	\$702.35

## Proposed Variable Charges

Variable charges are designed to recover the Water Supply, Delivery, and Peaking costs from Table 11. Consumption and peaking characteristics of water system customers were analyzed to allocate costs to customer classification as well as between each tier. Water Supply costs, consisting of groundwater, replenishment, and imported water, were allocated to each tier based on water availability and the demand of each tier.

**Tier Definitions.** The City plans to comply with legislation that encourages water purveyors in California to implement a water-budget based rate structure in the near future, however the City is not yet in a position to implement this type of rate structure. In the interim, it is recommended that the City implement revisions to their current tiered rate structure in an effort to move toward the water budget rate structure. In that regard, the following tiers definitions and their applicability to customer classes are discussed below.

For Single-family Residential (SFR) customers, Tier 1 is defined as consumption to provide basic indoor water use and is based on an assumed 4 persons per household (pph) using 55 gallons per capita per day (gpcpd) resulting in a Tier 1 breakpoint of 18 HCF (4 pph x 55 gpcpd ÷ 748 gal/HCF x 365 days ÷ 6 bi-monthly billing periods). Tier 2 is defined as consumption related to outdoor water use and is all water consumed beyond Tier 1 and below Tier 3. Tier 3 is defined as excessive use beyond Tier 2 to encourage water conservation. The Tier 3 breakpoint is defined as the SFR summer peak demand, determined from billing information to be 50 HCF.

For the other customer classes of Multifamily/Apartments, Commercial, and Irrigation, these classes will have an individual uniform volume rate structure, however each also recognizes the peaking characteristics of each class in their variable rate. A uniform variable rate structure is recommended for these classes as most of the Multifamily and Commercial customers have separate Irrigation meters.

**Delivery Costs.** Delivery costs are operating and capital costs of the water system related to delivering water to all customers at an average rate of use. Delivery costs tend to vary with the total quantity of water consumed under average-load conditions. These costs are shared uniformly by all customers of the system. Table 17 provides the per unit Delivery cost.

**Table 17**  
**Design of Uniform Volume Rate for Delivery Costs**  
FY 18-19

Customer Class	Delivery Costs	Volume	Uniform Rate
Single Family	\$843,479	1,000,705	\$0.84
Multifamily/Apartments	283,976	336,910	\$0.84
Commercial	238,589	283,063	\$0.84
Irrigation	312,339	370,560	\$0.84
Total Cost of Service	\$1,678,383	1,991,238	\$0.84

**Peaking Costs (Max Day and Max Hour).** Peaking costs are costs associated with meeting peak demand rates of use requirements of the water system and include operating and capital costs beyond that required for average rates of use. Water system facilities are designed to meet peak characteristics and are apportioned to customer classes based on their system use characteristics. Peaking costs may be assigned to tiers in a tiered-rate structure based on the customers within the tier that are causing the peak demand.

Peaking costs are first allocated to each customer class based on their total demand. Then for SFR, peaking costs are allocated to the defined tiers based on the peaking factors of that occur from customers within the tiers based on the tier break points discussed above. Tier 1 is considered to have a peaking factor of 1.0, Tier 2 and Tier 3 have peaking factors that reflect the average use per customer within these tiers as a ratio to Tier 1.

Table 18 presents the SFR consumption, peaking factor, Peaking cost allocation, and the resulting rate by tier for SFR customers.

Table 18  
Design of SFR Peaking Rate  
FY 18-19

Tier	Percent Consumption in Tier	Consumption	Peaking Factor	Weighted Consumption	Peaking Cost Allocation	Rate in Tier
Tier 1 - 0 to 18 HCF	42.6%	425,997	1.00	425,997	156,543	\$0.37
Tier 2 - 18 to 50 HCF	37.0%	369,978	1.95	720,141	264,634	\$0.72
Tier 3 - Over 50 HCF	20.5%	204,731	4.48	917,408	337,125	\$1.65
	100.0%	1,000,705		2,063,546	\$758,301	

**Water Supply Costs.** The City's water supply consists of three sources including groundwater, replenishment water, and imported water. Groundwater accounts for about 65 percent of the total water supply. Recently, the City has implemented a Groundwater Replenishment Program to ensure the reliability of the groundwater source. The Replenishment water is the least expensive source and accounts for nearly 35 percent of the total water supply. The most expensive water is imported water purchased from SBVMWD consisting of about 500 acre-feet (AF) annually, and accounts for less than 1 percent of the total water supply.

The sources of water supply are allocated to each tier assuming the least expensive source of water is used first, followed by remaining sources in order of cost to meet the demand. Table 19 provides the City's demand by tier, the water supply source used to meet the demand in the tier, the costs associated with the water supply, and the resulting water supply rate in the tier.

Table 19  
Design of Water Supply Costs by Tier  
FY 18-19

Tier	Projected Consumption	Consumption Met By			Water Supply Costs	Water Supply Rates
	HCF	Groundwater HCF	Replenishment HCF	Imported HCF	\$	\$/HCF
Tier 1 - 0 to 18 HCF	679,654		679,654		\$263,504	\$0.39
Tier 2 - 18 to 50 HCF	469,071	469,071	8,342		347,773	\$0.74
Tier 3 - Over 50 HCF	842,514	833,746		426	634,846	\$0.75
Total	1,991,238	1,302,817	687,995	426	\$1,246,123	

**Proposed Variable Rates.** Table 20 provides a summary of the variable rate components from Tables 17 through 19 applicable to each customer classification. Each class pays for the same Delivery costs; however, each class pays for their individual peaking requirements and associated costs. SFR pays for more expensive water supply in Tier 3 due the customers in that tier causing the City to obtain more expensive water to meet that demand. Other customers pay for a blend of water supply based on their consumption within the defined tiers.

**Table 20**  
**Design of Differentiated Supply Rate Structure**  
 FY 18-19

Customer Class	Delivery Costs	Peaking Costs	Differentiated Supply Costs	Proposed Volume Rate
Single Family				
Tier 1 - 0 to 18 HCF	\$0.84	\$0.37	\$0.39	\$1.60
Tier 2 - 18 to 50 HCF	\$0.84	\$0.72	\$0.74	\$2.30
Tier 3 - Over 50 HCF	\$0.84	\$1.65	\$0.75	\$3.24
Multifamily/Apartments [1]	\$0.84	\$0.41	\$0.52	\$1.77
Commercial [1]	\$0.84	\$0.74	\$0.72	\$2.31
Irrigation [1]	\$0.84	\$0.96	\$0.74	\$2.54

[1] Peaking and Differentiated Supply rates represent a blended rate.

## Proposed Water Rates

Table 21 presents the proposed fixed charges and variable charges for the water system for the next five years. Current fixed charges are provided as well as those fixed charges proposed for March 1, 2019 developed in the tables above, and the proposed fixed charges for each January 1 through January 1, 2023.

Table 21 also provides the current and proposed variable charges for the water system. The table includes the current variable charges by rate tier, and the proposed variable rate by tier for SFR and uniform volume rate for other customers for the new rate structure developed in this Study. The variable charges are proposed for implementation beginning on March 1, 2019 and each January 1 through January 1, 2023.

## Water Bill Impact Analysis

An impact analysis was performed to evaluate the change in SFR customer bills that would occur from the implementation of the proposed water rates for the March 2019 rate structure implementation. The impacts are provided in Table 22 below. For a SFR customer with a 3/4-inch meter size using the average consumption of 37 hundred cubic feet (HCF) bi-monthly, the bill will increase from \$96.40 to \$105.34, an increase of \$8.94 or 9.3 percent. The 9.3 percent increase is higher than the overall 4.5 percent revenue increase required due to the water rate structure change from the current rate structure to the proposed water rate structure shown in Table 21.

**Table 21**  
**Proposed Water Fixed and Variable Charges**

	Current Rate	March 1, FY 18-19	January 1, FY 19-20	January 1, FY 20-21	January 1, FY 21-22	January 1, FY 22-23
<b>Fixed Charge (\$ per bi-month)</b>						
Meter Size						
3/4"	\$30.26	\$32.84	\$34.31	\$35.85	\$37.46	\$39.15
1"	\$55.39	\$45.68	\$47.73	\$49.88	\$52.12	\$54.47
1.5"	\$114.06	\$72.49	\$75.75	\$79.16	\$82.72	\$86.44
2"	\$265.57	\$114.05	\$119.18	\$124.54	\$130.14	\$136.00
3"	\$544.40	\$303.05	\$316.68	\$330.93	\$345.82	\$361.38
4"	\$826.67	\$423.17	\$442.21	\$462.11	\$482.90	\$504.63
6"	\$1,116.49	\$819.65	\$856.53	\$895.07	\$935.35	\$977.44
8"	\$1,261.37	\$1,272.78	\$1,330.05	\$1,389.90	\$1,452.45	\$1,517.81
10"	\$1,406.31	\$1,824.05	\$1,906.13	\$1,991.91	\$2,081.55	\$2,175.22
<b>Variable Charge (\$ per HCF)</b>						
<b>All Customers</b>						
Tier 1 - 0 to 10 HCF	\$1.43					
Tier 2 - 11 to 390 HCF	\$1.92					
Tier 2 - 391 to 800 HCF	\$2.11					
Tier 4 - Over 800 HCF	\$2.29					
<b>Single-family Residential</b>						
Tier 1 - 0 to 18 HCF		\$1.60	\$1.67	\$1.75	\$1.83	\$1.91
Tier 2 - 18 to 50 HCF		\$2.30	\$2.40	\$2.51	\$2.62	\$2.74
Tier 3 - Over 50 HCF		\$3.24	\$3.39	\$3.54	\$3.70	\$3.87
<b>Multifamily Residential</b>						
		\$1.77	\$1.85	\$1.93	\$2.02	\$2.11
<b>Commercial</b>						
		\$2.31	\$2.41	\$2.52	\$2.63	\$2.75
<b>Irrigation</b>						
		\$2.54	\$2.65	\$2.77	\$2.89	\$3.02

**Table 22**  
**Comparison of Current Single-family Residential Bi-monthly Water Bill with 3/4-inch Meter Size with Proposed Bill Using March 2019 Water Rates**

Description	Use (HCF)	Current Bill			Proposed FY 18-19 Bill				
		Service Charge	Volume Charge	Current Bill	Service Charge	Volume Charge	Proposed Bill	Dollar Difference	Percent Change
	0	\$30.26	\$0.00	\$30.26	\$32.84	\$0.00	\$32.84	\$2.58	8.5%
Very Low	5	\$30.26	\$7.15	\$37.41	\$32.84	\$8.00	\$40.84	\$3.43	9.2%
Low	10	\$30.26	\$14.30	\$44.56	\$32.84	\$16.00	\$48.84	\$4.28	9.6%
Median	27	\$30.26	\$46.94	\$77.20	\$32.84	\$49.50	\$82.34	\$5.14	6.7%
Average	37	\$30.26	\$66.14	\$96.40	\$32.84	\$72.50	\$105.34	\$8.94	9.3%
High	50	\$30.26	\$91.10	\$121.36	\$32.84	\$102.40	\$135.24	\$13.88	11.4%
Very High	60	\$30.26	\$110.30	\$140.56	\$32.84	\$134.80	\$167.64	\$27.08	19.3%
	75	\$30.26	\$139.10	\$169.36	\$32.84	\$183.40	\$216.24	\$46.88	27.7%
	100	\$30.26	\$187.10	\$217.36	\$32.84	\$264.40	\$297.24	\$79.88	36.8%

# Water Rate Survey

A water rate survey was conducted for neighboring communities to the City of Loma Linda. Chart 1 compares the City’s estimated SFR bi-monthly water bill with those of neighboring communities at the same consumption of 37 HCF bi-monthly (the City’s SFR average consumption). The rate survey includes rate schedules in effect October 2018. Water bills for the City are shown using the current rates and the proposed rates for implementation March 1, 2019. The chart indicates that with the March 2019 water rate structure change, a SFR customer using the average monthly consumption of 37 HCF will experience a bill that is in the lower half of the communities listed.

**Chart 1**  
**Single-family Residential Bi-monthly Water Bills with 3/4-inch Meter Using 37 HCF**  
**For Rates in Effect October 2018**



Note: Above table uses water rates in effect October 2018. City’s March 2019 bill is based on the rate structure and rates in Table 21.

# Wastewater Financial Planning

Financial planning for the wastewater enterprise includes identifying and projecting revenues and revenue requirements of the wastewater system for a five-year planning period. Estimates of revenue from various sources are compared with the projected revenue requirements. This comparison allows the review of the adequacy of existing revenue to meet annual obligations and provide the basis for revenue adjustments. New wastewater rates and charges are created to recover the City's annual operating and capital costs associated with the wastewater system.

This section discusses the current wastewater rates, user classifications, revenues and revenue requirements, planned capital improvement expenditures and financing sources, and proposed revenue adjustments.

## Current Wastewater Rates

The current wastewater rates consist of fixed charges and variable charges. Single-family and Multiunit 1-3 dwellings are charged the same fixed charge per month. Non-Residential customer rates include a fixed charge and variable charge based on water consumption depending on a classification into one of seven classifications. The current rates are presented in Table 23.

Table 23  
Current Wastewater Fixed and Variable Charges

Classification	Jan 1, 2018 \$/bi-month
Residential	\$31.24
Commercial	\$8.74

Classification	Jan 1, 2018 \$/HCF
Class I: MHP (>=4 units)	\$1.25
Class II: Category a	1.38
Class II: Category b	1.32
Class III: Auto Service	2.00
Class IV: Laundry, Mortuary	2.18
Class V: Restaurant	2.18
Class VI	\$1.44

## Wastewater User Classifications

### Number of Customers

The City currently classifies wastewater customers as Residential and Commercial, with Commercial being further classified into one of seven classifications. Residential customers account for about 87 percent of the total customers served by the wastewater system. Residential accounts and dwelling units are projected to grow at a

rate of 1.50 percent annually following the assumptions listed in Table 1. Table 24 provides the historical and projected number of customers by classification.

Table 24  
Historical and Projected Wastewater Customers by Classification

Customer Class	Historical		Projected			
	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
<b>Number of Accounts</b>						
Single-family [1]	4,225	4,288	4,352	4,417	4,483	4,550
Multi Family (4+ units, Mobile Home Parks)	376	382	388	394	400	406
Commercial Class IIA- Non Offices (Retail,	75	75	75	75	75	75
Commercial Class IIB	61	61	61	61	61	61
Commercial Class III (Auto Repair, Car Wash)	11	11	11	11	11	11
Commercial Class IV (Laundromat)	2	2	2	2	2	2
Commercial Class V (Restaurants, Hotels)	29	29	29	29	29	29
Class VI (Institutional, LLU)	1	1	1	1	1	1
Class VI (Hospital, Convalescent Homes)	0	0	0	0	0	0
Class VI (Churches)	5	5	5	5	5	5
VA	3	3	3	3	3	3
Class VI (Hospitals)	24	24	24	24	24	24
Class VI (Schools)	6	6	6	6	6	6
<b>Total Accounts</b>	<b>4,818</b>	<b>4,887</b>	<b>4,957</b>	<b>5,028</b>	<b>5,100</b>	<b>5,173</b>
<b>Number of Dwelling Units</b>						
Single-family [1]	4,225	4,288	4,352	4,417	4,483	4,550
Multi Family (4+ units, Mobile Home Parks) [1]	4,515	4,583	4,652	4,722	4,793	4,865
<b>Total Dwelling Units</b>	<b>8,740</b>	<b>8,871</b>	<b>9,004</b>	<b>9,139</b>	<b>9,276</b>	<b>9,415</b>

[1] Accounts are forecast to increase based on the assumed growth rate of 1.5% annually.

## Wastewater Financial Plan

The financial plan provides the means of analyzing the revenue and revenue requirements of the wastewater system and its impact on reserves as well as the ability to fund on-going operation and maintenance expense and capital infrastructure requirements. Below is a discussion of the projection of revenue, operation and maintenance expenses, capital improvement needs of the wastewater system and its financing, debt service requirements, and revenue adjustments needed to maintain a sustainable wastewater enterprise.

### Revenues

The City receives wastewater revenue from several sources. Operating revenue is received from rates and charges for wastewater service. Other revenue includes City of San Bernardino pass-through revenue and interest income. The City collects revenue for wastewater treatment to its customers from charges and remits this to the City of San Bernardino.

Table 25 presents the projected fixed and variable charge revenue from current wastewater rates of the wastewater system. The revenue is projected by applying the current wastewater rates from Table 23 to the projected number of accounts and non-residential water consumption. Projected revenue collected from City of San Bernardino wastewater treatment charges is presented in Table 26.

Table 25  
Projected Rate-based Wastewater Revenue Using Existing Rates

Description	Projected				
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
<b>Wastewater Service Revenues</b>					
Fixed Charges [1]	\$835,154	\$847,465	\$859,963	\$872,649	\$885,522
Variable Charges [2]	1,199,582	1,206,577	1,213,673	1,220,870	1,228,170
Total Revenues From Current Rates	\$2,034,736	\$2,054,042	\$2,073,636	\$2,093,519	\$2,113,692

[1] FY 18-19 and forecast years' revenue calculated by multiplying current wastewater service rate by the number of projected customers and units.

[2] FY 18-19 and forecast years' revenue calculated by multiplying projected water sales by the current variable rates.

Table 26  
Projected Wastewater Miscellaneous Revenue

Description	Budget	Projected			
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
San Bernardino Pass-Through Revenue	\$2,909,100	\$3,112,737	\$3,330,629	\$3,563,773	\$3,813,237
Total Miscellaneous Revenues	\$2,909,100	\$3,112,737	\$3,330,629	\$3,563,773	\$3,813,237

## Revenue Requirements

Revenue requirements of the wastewater system include operation and maintenance expense, annual capital replacement transfer, City of San Bernardino treatment expense, and advances repayment. Each of these items are discussed below.

### Operation and Maintenance Expense

Operation and maintenance expenses (O&M) are an on-going obligation of the wastewater system and such costs are normally met from wastewater service revenue. O&M includes the cost to operate and maintain the wastewater collection system. Costs also include technical services and other general and administrative expenses.

O&M has been projected recognizing the major expense categories of salaries, benefits, electric power expense, chemicals expense, and other expenses. Salaries and benefits expense are related to those personnel directly involved with providing wastewater service. Future salaries expense is projected to increase by 2.5 percent annually while benefit costs are projected to increase by 17.5 percent annually. Electric power and chemicals expense are projected to increase annually at 3 percent. All other O&M expense is projected to increase by 3 percent annually. Table 27 provides a summary of the wastewater O&M expenses for the Study period.

Table 27  
Projected Wastewater Operation and Maintenance Expense

Description	Budget		Projected		
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
<b>Maintenance Personnel Services</b>	\$706,000	\$759,486	\$820,580	\$890,569	\$970,966
<b>Maintenance and Operations</b>	3,999,700	4,236,055	4,487,646	4,755,502	5,040,717
<b>Capital</b>	11,000	11,330	11,670	12,020	12,381
<b>Total</b>	<b>\$4,716,700</b>	<b>\$5,006,871</b>	<b>\$5,319,896</b>	<b>\$5,658,091</b>	<b>\$6,024,064</b>

### Annual Capital Replacement Transfer

The City plans for replacements in the wastewater system that occur from time to time during the fiscal year. An annual amount is transferred from the operating fund to aid in funding these replacements. The annual amount is targeted to equal approximately 50 percent of annual depreciation expense which increases over time as fixed assets are booked by the City.

### Advances Repayment

In the past, the City borrowed funds from the water enterprise to meet annual wastewater revenue requirements. The City proposes to repay the borrowed funds to the Water Fund in an amount of \$232,500 annually for five years.

### Wastewater Capital Improvement Program

The City has developed a capital improvement program (CIP) that lists capital expenditures for FY 2018-19 through FY 2022-23, presented in Table 28. Since the City does not own treatment facilities, major projects include only collection sewer line replacements.

Table 28  
Wastewater Capital Improvement Program With Sources and Uses of Funds

Description	Budget		Projected		
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
<b>Current Capital Improvement Projects (CIP) [1]</b>					
Rincon Street - 8" to 12" Sewer Line	\$0	\$226,600	\$0	\$0	\$0
Campus Street - Jack and Bore Steel Pipe Casing at	-	103,000	-	-	-
Lilac Street - 8" to 12" Sewer Line	-	-	265,200	-	-
Sewer Line Replacements	-	-	-	109,300	112,600
<b>Total Wastewater CIP</b>	<b>\$0</b>	<b>\$329,600</b>	<b>\$265,200</b>	<b>\$109,300</b>	<b>\$112,600</b>
<b>Sources and Uses of Capital Funds</b>					
Beginning Year Balance [2]	\$503,000	\$573,402	\$311,962	\$132,762	\$112,462
Replacement Transfer from Operations	70,402	68,160	86,000	89,000	91,000
Capital Improvement Projects (CIP)	-	(329,600)	(265,200)	(109,300)	(112,600)
<b>Ending Balance</b>	<b>\$573,402</b>	<b>\$311,962</b>	<b>\$132,762</b>	<b>\$112,462</b>	<b>\$90,862</b>
<b>Target Capital Reserve Level [3]</b>	<b>\$181,000</b>	<b>\$184,000</b>	<b>\$186,000</b>	<b>\$189,000</b>	<b>\$191,000</b>

[1] CIP Source: FY 18-19 CIP.

[2] The available cash balance for FY 18-19 provided by the City.

[3] The Target Reserve includes capital fund reserves and emergency capital.

The CIP is funded through use of capital reserves and the annual capital replacement transfer as shown near the bottom of Table 28.

## Wastewater Financial Plan

A financial plan has been prepared for the wastewater utility that includes the revenues and revenue requirements that were identified for the wastewater system and is presented in Table 29. The plan incorporates specific financial planning goals to provide guidance to maintain the health of the wastewater utility on an on-going basis. The goals included the following.

- Generate positive levels of income in each year of the Study period
- Maintain the operating and capital reserves at or greater than target levels
- Maintain debt service coverage ratios at or greater than the minimum required
- Meet annual capital replacement spending from the annual replacement transfer and capital reserves

## Proposed Revenue Adjustments

Analysis of the revenues and revenue requirements of the wastewater financial plan indicate that revenue increases are necessary. Revenue increases of 4.5 percent are required annually beginning March 1, 2019 and each January 1 thereafter for the Study to meet the financial planning criteria discussed above. Table 29 provides the wastewater financial plan with the proposed revenue increases.

Table 29  
Wastewater Financial Plan

Description	Projected				
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
<b>Proposed Revenue Increase (March 1)</b>	<b>4.5%</b>				
<b>Proposed Revenue Increase (January 1)</b>		<b>4.5%</b>	<b>4.5%</b>	<b>4.5%</b>	<b>4.5%</b>
<b>Sources of Funds</b>					
Rate-based Revenues, Existing Rates [1]	\$2,034,736	\$2,054,042	\$2,073,636	\$2,093,519	\$2,113,692
Total Additional Water Sales Revenue [2]	15,261	124,629	224,793	331,370	444,734
Miscellaneous Income	0	0	0	0	0
Invoiced San Bernardino Charges	2,909,100	3,112,737	3,330,629	3,563,773	3,813,237
Interest Income	0	0	0	0	0
<b>Total Sources of Funds</b>	<b>\$4,959,097</b>	<b>\$5,291,408</b>	<b>\$5,629,058</b>	<b>\$5,988,662</b>	<b>\$6,371,663</b>
<b>Uses of Funds</b>					
O&M and Capital Outlay	\$1,807,600	\$1,894,134	\$1,989,267	\$2,094,318	\$2,210,827
San Bernardino Treatment Service	2,909,100	3,112,737	3,330,629	3,563,773	3,813,237
Capital Replacement Transfer	70,402	68,160	86,000	89,000	91,000
Advances Repayment	232,500	232,500	232,500	232,500	232,500
<b>Total Uses of Funds</b>	<b>\$5,019,602</b>	<b>\$5,307,531</b>	<b>\$5,638,396</b>	<b>\$5,979,591</b>	<b>\$6,347,564</b>
<b>Net Funds Available</b>	<b>(\$60,505)</b>	<b>(\$16,123)</b>	<b>(\$9,338)</b>	<b>\$9,071</b>	<b>\$24,099</b>
<b>Available Reserves</b>					
Beginning available reserves [3]	\$29,800	(\$30,705)	(\$46,828)	(\$56,166)	(\$47,095)
Additions (reductions)	(60,505)	(16,123)	(9,338)	9,071	24,099
<b>Ending available reserves</b>	<b>(\$30,705)</b>	<b>(\$46,828)</b>	<b>(\$56,166)</b>	<b>(\$47,095)</b>	<b>(\$22,996)</b>
Target Reserves [4]	\$904,000	\$947,000	\$995,000	\$1,047,000	\$1,105,000
Above (below) Target	(\$934,705)	(\$993,828)	(\$1,051,166)	(\$1,094,095)	(\$1,127,996)

[1] Projected using the existing rates.

[2] Additional revenue from revenue adjustments.

[3] The available FY 18-19 cash balance provided by the City.

[4] Target reserve estimated at 50% of operation and maintenance expense.

# Cost of Service

This section of the report discusses how the wastewater system’s operating and capital costs are allocated for use in designing rates. Establishing rates in California requires that the agency responsible for imposing property-related fees create a nexus between the cost of providing service and the rates to be imposed.

## Industry Methodology

Methodology from the Water Environment Federation (WEF) is used in this Study to allocate wastewater costs in an appropriate manner. Similar to AWWA, WEF is an industry trade organization that provides guidance on operations, technical training, education, and management of wastewater utilities. General principles are provided to assist agencies with the design of wastewater rates and charges that are consistent with local requirements while also recognizing state laws and legal framework. For the approach used for this Study, the cost allocation components for wastewater service are Flow, BOD, SS, and Customer.

## Costs of Service to be Allocated

The annual cost of providing service consists of O&M expenses and capital costs of the wastewater system. O&M expenses include costs related to wastewater collection, general and administrative costs, and advances repayment. Treatment of the City’s wastewater is provided by the City of San Bernardino. Capital costs include annual capital replacement discussed in the financial plan.

Wastewater rates are designed from an allocation of costs to cost components based on the operating characteristics and design of the wastewater system facilities. Operating and capital costs for FY 2018-19 of the water system are assigned to each of the components of Flow, BOD, SS, and Customer. Because the City only provides wastewater collection service, San Bernardino treatment costs are collected through a separate charge to City customers, and the City’s costs are related only to Flow and Customer. The total cost to be recovered from the users of the wastewater system by cost component for FY 2018-19 is presented in Table 30.

Table 30  
Allocation of Wastewater Revenue Requirements  
to Cost Component

Description	Total	Flow	Customer
FY 18-19	\$2,126,299	\$1,915,862	\$210,437

## Units Cost of Service

Costs by the Flow and Customer cost components are distributed to customer classes by identifying and quantifying the service demands associated with each cost component. For the Flow component, the allocated Flow cost is divided by the contributed wastewater volume discharged by customers. Because directly measuring wastewater volume is impractical for all but large industrial or wholesale customers, metered water consumption is used to estimate customers class contributed wastewater volume. By performing a balance analysis, the

contributed wastewater volume for each customer class was determined by assigning a portion of the total wastewater flow discharged to each customer class. The balance analysis accounts for residential lawn irrigation, car washing, and other uses where water is not discharged to the wastewater system.

For the Customer component, the Customer cost is divided by the number of bills issued to all customers to determine the cost per bill to serve a customer. Unit costs of service are provided in Table 31.

Table 31  
Development of Unit Costs

Description	FY 18-19		
	Total Costs	Flow	Customer
<b>Total Costs of Service</b>	\$2,126,299	\$1,915,862	\$210,437
Units of Service		1,041,299	29,322
<b>Unit Costs of Service</b>		\$1.84	\$7.18
Units of Measure		HCF	Eq. Bills

## Wastewater Rate Design

The goal of the design of rates is to achieve fairness while ensuring that each customer class pays its fair share of costs. Rates should be simple to administer, easy to understand, and comply with regulatory requirements. This section describes how wastewater rates and charges are designed and includes the proposed schedule of wastewater rates for implementation.

### Proposed Wastewater Rates

The unit costs of service developed in Table 31 are used to assign cost responsibility to each customer class. The unit Flow cost of service is multiplied the wastewater contributed volume for each class determined in the balance analysis to assign the Flow cost to each customer class. The unit Customer cost of service is multiplied by the number of bills issued of each class to assign the Customer cost to each customer class. The total of these two costs is the cost of service for each customer class.

Table 32 provides the design of the proposed SFR bi-monthly wastewater charge. The proposed charge for SFR customers is designed as a fixed charge per bi-month where the sum of the Flow cost and Customer cost for the Single-family class is divided by the number of bills issued of the class.

For Commercial classes, the wastewater charges consist of a bi-monthly fixed charge and variable charge. The bi-monthly fixed charge is the Customer cost per bill determined in Table 31. The variable charge is designed to be charged to Commercial customers based on their water consumption.

Table 32  
Design of Single-family Residential Bi-monthly Charge  
FY 18-19

Description	Allocated Total Cost	Flow	Customer
Unit Costs of Service [1]		\$1.84	\$7.18
Units of Measure		HCF	Eq. Bills
<b>Single-family</b>			
Units of Service		350,536	25,728
Allocated Cost of Service [2]	\$829,588	\$644,944	\$184,644
Number of Bills	25,728		
Bi-monthly Charge [3]	\$32.24		

[1] From Table 31.

[2] Unit Costs of Service multiplied by Units of Service.

[3] Allocated Cost of Service divided number of annual bills.

Table 33 presents the proposed wastewater rates for the wastewater system for the next five years. The table includes the current fixed and variable charges, the fixed and variable charges for March 1, 2019 developed in the tables above, and the proposed fixed and variable charges for each January 1 through January 1, 2023.

Table 33  
Proposed Wastewater Fixed and Variable Charges

Classification	Current Rate	March 1, FY 18-19	January 1, FY 19-20	January 1, FY 20-21	January 1, FY 21-22	January 1, FY 22-23
<b>Fixed Charge</b>		<b>Fixed Charge (\$ per bi-month)</b>				
Single-family	\$31.24	\$32.24	\$33.70	\$35.22	\$36.81	\$38.47
Commercial	\$8.74	\$7.18	\$7.50	\$7.84	\$8.20	\$8.57
<b>Volume Charge</b>		<b>Volume Charge (\$ per HCF)</b>				
Class I: MHP (>=4 units)	\$1.25	\$1.30	\$1.37	\$1.44	\$1.51	\$1.58
Class II: Category a	1.38	1.64	1.72	1.80	1.89	1.98
Class II: Category b	1.32	1.53	1.60	1.68	1.76	1.84
Class III: Auto Service	2.00	1.66	1.74	1.82	1.91	2.00
Class IV: Laundry, Mortuary	2.18	1.75	1.83	1.92	2.01	2.11
Class V: Restaurant	2.18	1.75	1.83	1.92	2.01	2.11
Class VI: All Other Commercial	\$1.44	\$1.56	\$1.64	\$1.72	\$1.80	\$1.89

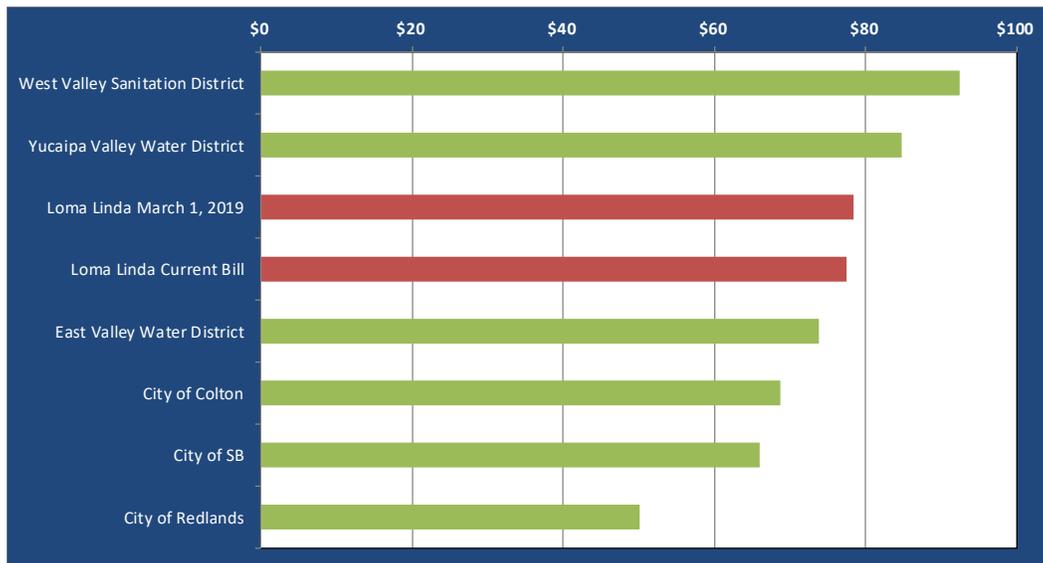
# Wastewater Bill Impacts

Since the SFR wastewater charge is a fixed charge per month, the impact to wastewater bills can be determined from inspection of Table 33. For a SFR customer, the bi-monthly wastewater bill will increase from \$31.24 to \$32.24, an increase of \$1.00 or 3.2 percent.

# Wastewater Rate Survey

A wastewater rate survey was conducted for neighboring communities to the City. Chart 2 compares the City’s current and proposed SFR bi-monthly wastewater bill with those of neighboring communities. The chart indicates that with the proposed charges, a SFR customer will experience a bill that is in the mid-range of the communities surveyed.

**Chart 2**  
**Single-family Residential Bi-monthly Wastewater Bills**  
 For Rates in Effect October 2018



Note: Above table uses wastewater rates in effect October 2018. City’s March 2019 bill is based on the rate structure and rates in Table 33 and includes the San Bernardino Treatment charge.

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF NOVEMBER 13, 2018

A regular meeting of the Housing Authority of the City of Loma Linda is scheduled to be held at 7:00 p.m. or as soon thereafter as possible, Tuesday, November 13, 2018 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov).

*Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov) subject to staff's ability to post the documents before the meeting.*

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

**Agenda item requests for the December 11, 2018 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, November 27, 2018**

**A. Call To Order**

**B. Roll Call**

**C. Items To Be Added Or Deleted**

**D. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)**

**E. Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

**F.**      **Consent Calendar**

1.      Demands Register
2.      Minutes of October 9, 2018

**G.**      **Chair and Member Reports**

**H.**      **Reports of Officers**

**I.**      **Adjournment**



# Loma Linda Housing Authority Official Report

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Rhodes Rigsby, Chairman  
John Lenart, Vice Chairman  
Ovidiu Popescu, Member  
Phillip Dupper, Member  
Ronald Dailey, Member

HOUSING AUTHORITY AGENDA: November 13, 2018  
TO: Housing Authority Board  
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
--

## **RECOMMENDATION**

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

Voucher List  
CITY OF LOMA LINDA  
10-23-2018 HA

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2072	10/11/2018	005395 USBANK EQUIPMENT FINANCE	367616174	P-0000015162	PRINTERS LEASE AGREEMENT	27.01
<b>Total :</b>						<b>27.01</b>
2073	10/16/2018	004810 VECTOR RESOURCES, INC.	77169 HA	P-0000015193	3 year renewal of the OnSSI Ocularis	34.77
<b>Total :</b>						<b>34.77</b>
2074	10/23/2018	004547 ACSC	Policy: CHO121588225	P-0000015341	HOMEOWNERS INS LEAL - 25438 SONC	1,005.00
<b>Total :</b>						<b>1,005.00</b>
2075	10/23/2018	005791 CENTURYLINK	74120324 HA	P-0000015176	CITY INTERNET AND VOIP	2.80
<b>Total :</b>						<b>2.80</b>
2076	10/23/2018	004631 DHA CONSULTING, LLC	18-0904	P-0000013956	One-time Services - review and catalog	948.75
<b>Total :</b>						<b>948.75</b>
2077	10/23/2018	003647 MID-CENTURY INSURANCE CO	A735921223	P-0000015345	25502 PORTOLA LOOP/POLICY #93133-	1,455.04
<b>Total :</b>						<b>1,455.04</b>
2078	10/23/2018	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC 36068			PROFESSIONAL/LEGAL SERVICES	33.25
<b>Total :</b>						<b>33.25</b>
<b>7 Vouchers for bank code : bofaha</b>					<b>Bank total :</b>	<b>3,506.62</b>
<b>7 Vouchers in this report</b>					<b>Total vouchers :</b>	<b>3,506.62</b>

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 2072 through 2078 for a total disbursement of \$ 3,506.62, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 11-13-2018 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor

vchlist  
11/01/2018 11:09:54AM

Voucher List  
CITY OF LOMA LINDA  
10/31/2018 H/A

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
2079	10/30/2018	005634 CIVICLIVE, WEST INTERACTIVE SERVICES	98660-	P-0000015340	WEBSITE ANNUAL MAINTENENCE & SU	53.07	
						<b>Total :</b>	<b>53.07</b>
1 Vouchers for bank code : bofaha						<b>Bank total :</b>	<b>53.07</b>
1 Vouchers in this report						<b>Total vouchers :</b>	<b>53.07</b>

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.  
2079 for a total  
disbursement of \$ 53.07, and to the best of  
my knowledge, based on the information provided, they are  
correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on  
11/13/2018 and the City Treasurer is hereby directed  
to pay except as noted.

Rhodes Rigsby, Mayor

vchlist  
11/07/2018 10:03:28AM

Voucher List  
CITY OF LOMA LINDA  
11-13-2018 HA

Bank code : bofaha

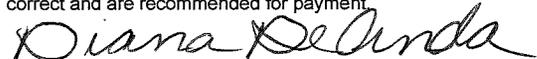
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
2080	11/6/2018	002713	PREFERRED MANAGEMENT GROUP	25613	25613 PROSPECT/MONTHLY HOA DUE:	135.00	
					<b>Total :</b>	<b>135.00</b>	
2081	11/6/2018	005443	SBC TAX COLLECTOR	PROPERTY TAXES	LEYVA-1ST & 2ND INSTALLMENT PROF	57,139.06	
					<b>Total :</b>	<b>57,139.06</b>	
2082	11/13/2018	000336	FEDEX	6-349-74788	P-0000015007	OVERNIGHT MAIL SERVICE	32.47
					<b>Total :</b>	<b>32.47</b>	
2083	11/13/2018	003647	MID-CENTURY INSURANCE CO	G191337572	P-0000015366	ANGELO/10599 LIND AVENUE/HOMEOV	1,407.34
					<b>Total :</b>	<b>1,407.34</b>	
2084	11/13/2018	001613	OFFICE DEPOT, INC	217227882001 HA	P-0000015052	OFFICE SUPPLIES	3.33
					<b>Total :</b>	<b>3.33</b>	
2085	11/13/2018	005932	STATE FARM, INSURANCE SUPPORT CENTEF 71-ET-R654-6		P-0000015367	BABAYAN/25478 SONORA LOOP/HOME	844.00
					<b>Total :</b>	<b>844.00</b>	
2086	11/13/2018	001799	STRADLING, YOCCA, CARLSON, & RAUTH	347441-0000 347442-0006		PROFESSIONAL/LEGAL SERVICES PROFESSIONAL/LEGAL SERVICES	1,051.20 2,306.80
					<b>Total :</b>	<b>3,358.00</b>	
2087	11/13/2018	005395	USBANK EQUIPMENT FINANCE	369888953 HA	P-0000015162	PRINTERS LEASE AGREEMENT	27.01
					<b>Total :</b>	<b>27.01</b>	
8	Vouchers for bank code :	bofaha				<b>Bank total :</b>	<b>62,946.21</b>
8	Vouchers in this report					<b>Total vouchers :</b>	<b>62,946.21</b>

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 2080 through 2087 for a total disbursement of \$ 62,946.21, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 11-13-2018 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor



# Loma Linda Housing Authority Official Report

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Rhodes Rigsby, Chairman  
John Lenart, Vice Chairman  
Ovidiu Popescu, Member  
Phillip Dupper, Member  
Ronald Dailey, Member

HOUSING AUTHORITY AGENDA: November 13, 2018  
TO: Housing Authority Board  
SUBJECT: Minutes of October 9, 2018

Approved/Continued/Denied By City Council Date _____
--

## **RECOMMENDATION**

It is recommended that the City Council approve the minutes of October 9, 2018.

Loma Linda Housing Authority

Minutes

A Regular Meeting of October 9, 2018

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Rigsby at 10:12 p.m., Tuesday, October 9, 2018, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Board Members Present:

Chairman Rhodes Rigsby  
Vice Chairman John Lenart  
Ovidiu Popescu  
Phill Dupper  
Ron Dailey

Others Present:

Executive Director T. Jarb Thaipejr  
General Counsel Richard Holdaway

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

**HA-2018-17 – Consent Calendar**

**Motion by Dailey, seconded by Dupper and carried unanimously to approve the following:**

The Demands Registers dated:

- September 25, 2018 with commercial demands totaling \$58.42;
- September 28, 2018 with commercial demands totaling \$60.76;
- October 9, 2108 with commercial demands totaling \$485.40.

The minutes of September 11, 2018 as presented.

**Reports of Board Members**

Councilman Popescu commented on the Veteran's Village Apartments nearing completion on Van Leuven Street.

The meeting adjourned at 10:13 p.m.

Approved at the meeting of

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Secretary

CITY OF LOMA LINDA

CITY COUNCIL AS SUCCESSOR AGENCY  
TO THE LOMA LINDA REDEVELOPMENT AGENCY

AGENDA

REGULAR MEETING OF NOVEMBER 13, 2018

A regular meeting of the City Council of the City of Loma Linda as successor agency to the Loma Linda Redevelopment Agency is scheduled to be held Tuesday, November 13, 2018 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

In acting in the limited capacity of Successor Agency as provided in California Health and Safety Code §§ 34173 and 34176, the City Council expressly determines, recognizes, reaffirms, and ratifies the statutory limitation on the City and the City Council's liability with regards to the responsibilities of the former Loma Linda Redevelopment Agency under AB 1X26. Nothing herein shall be construed as an action, commitment, obligation, or debt of the City itself, or a commitment of any resources, funds, or assets of the City to fund the City's limited capacity as the Successor Agency to the Loma Linda Redevelopment Agency. Obligations of the Successor Agency shall be funded solely by those funds or resources provided for that purpose pursuant to AB 1X26 and related statutes.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov).

*Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov) subject to staff's ability to post the documents before the meeting.*

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

**Agenda item requests for the December 11, 2018 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, November 27, 2018**

**A.**     **Call To Order**

**B.**     **Roll Call**

**C.**     **Items To Be Added Or Deleted**

**D.**     **Oral Reports/Public Participation - Non-Agenda Items** (Limited to 30 minutes; 3 minutes allotted for each speaker)

**E.**     **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

**F.**     **Consent Calendar**

1.       Demands Register

2.       Minutes of October 9, 2018

**G.**     **Adjournment**



# City of Loma Linda Official Report

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Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

SUCCESSOR AGENCY AGENDA: November 13, 2018  
TO: Board Members  
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

It is recommended that the Successor Agency Board approve the attached list of demands for payment.



vchlist  
10/17/2018 7:53:25AM

Voucher List  
CITY OF LOMA LINDA  
10-23-2018 SA

Page: 1

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1302	10/23/2018	004631 DHA CONSULTING, LLC	18-0903	P-0000015302	Contractual Services - 2018-19A	1,402.50
<b>Total :</b>						<b>1,402.50</b>
1303	10/23/2018	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC 36060			PROFESSIONAL/LEGAL SERVICES	33.25
<b>Total :</b>						<b>33.25</b>
2 Vouchers for bank code : bofasa						<b>Bank total :</b> 1,435.75
2 Vouchers in this report						<b>Total vouchers :</b> 1,435.75

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 1302 through 1303 for a total disbursement of \$ 1,435.75, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 11-13-2018 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor

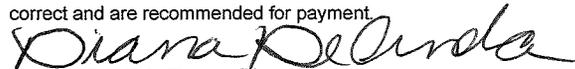
Voucher List  
CITY OF LOMA LINDA  
11-13-2018 SA

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1304	11/13/2018	005144 JAMES D. HUSS JR., WEST SWPPP SERVICE	18037	P-0000015030	WEED ABATEMENT	270.00
			18041	P-0000015030	WEED ABATEMENT	100.00
<b>Total :</b>						<b>370.00</b>
1305	11/13/2018	001799 STRADLING, YOCCA, CARLSON, & RAUTH	347445-0000		PROFESSIONAL/LEGAL SERVICES	204.40
<b>Total :</b>						<b>204.40</b>
<b>2 Vouchers for bank code : bofasa</b>						<b>Bank total : 574.40</b>
<b>2 Vouchers in this report</b>						<b>Total vouchers : 574.40</b>

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.  
1304 through 1305 for a total  
disbursement of \$ 574.40, and to the best of  
my knowledge, based on the information provided, they are  
correct and are recommended for payment.

  
DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on  
11-13-2018 and the City Treasurer is hereby directed  
to pay except as noted.

Rhodes Rigsby, Mayor



# City of Loma Linda Official Report

---

Rhodes Rigsby, Mayor  
John Lenart, Mayor pro tempore  
Ovidiu Popescu, Councilman  
Phillip Dupper, Councilman  
Ronald Dailey, Councilman

SUCCESSOR AGENCY AGENDA: November 13, 2018  
TO: Board Members  
SUBJECT: Minutes of October 9, 2018

Approved/Continued/Denied By City Council Date _____
--

## **RECOMMENDATION**

It is recommended that the City Council approve the minutes of October 9, 2018.

City of Loma Linda  
City Council as Successor Agency  
To the Loma Linda Redevelopment Agency  
Minutes  
Regular Meeting of October 9, 2018

A special meeting of the City Council as Successor Agency to the Loma Linda Redevelopment Agency was called to order by Mayor Rigsby at 10:11 p.m., Tuesday, October 9, 2018, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:

Mayor Rhodes Rigsby  
Mayor pro tempore John Lenart  
Ovidiu Popescu  
Phill Dupper  
Ron Dailey

Others Present:

City Manager T. Jarb Thaipejr  
City Attorney Richard Holdaway

**SA-2018-13 - Consent Calendar**

**Motion by Popescu, seconded by Lenart and carried unanimously to approve the following items:**

The Demands Register dated:

- September 25, 2018 with commercial demands totaling \$717.88;
- October 9, 2018 with commercial demands totaling \$298.40.

The Minutes of September 11, 2018 as presented.

The meeting adjourned at 10:12 p.m.

Approved at the meeting of

---

City Clerk