

CITY OF LOMA LINDA
CITY COUNCIL AGENDA
REGULAR MEETING OF JUNE 26, 2018

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, June 26, 2018 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

Agenda item requests for the July 10, 2018 meeting must be submitted in writing to the City Clerk no later than NOON, TUESDAY, June 26, 2018.

A. Call To Order

B. Roll Call

C. Closed Session – 6:30 p.m.

- a. Conference With Labor Negotiators
Unrepresented Employee: City Manager
Negotiators: Mayor Rigsby and City Attorney
(Government Code Section 54957.6)

D. **Invocation and Pledge of Allegiance** – Mayor pro tempore Lenart (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

E. **Items To Be Added Or Deleted**

F. **Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)**

G. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

H. **Scheduled And Related Items**

1. Update from the San Bernardino Valley Water Conservation District Board, T. Milford Harrison

I. **Consent Calendar**

2. Demands Register
3. Minutes of May 22, 2018
4. May 2018 Treasurer's Report
5. Award of contract for annual Traffic Signal Maintenance Services [**Public Works**]
6. Lease of property located at 25964 Mission Road, Ste. A (Heritage Park) to Inland Temporary Homes and authorize City Manager to sign [**Public Works**]
7. Council Bill #R-2018-31 - approving the Purchasing and Contract Policy to include Federal OMB A-133 purchasing guidelines [**Finance**]
8. Capital Asset Capitalization and Inventory Control Policy [**Finance**]
9. Acceptance of Offer of Right-of-Way Dedication:
 - a. on the north side of Tract 18993, west of California Street (APN# 292-111-17) [**Public Works**]
 - b. of Park Avenue east of Bryn Mawr Avenue in Special Planning Area "D" (APN# 0292-461-06) [**Public Works**]
 - c. of Bryn Mawr Avenue south of Redlands Boulevard in Special Planning Area "D" (APN# 0292-461-05)[**Public Works**]

J. **Old Business**

10. **Council Bill #R-2018-25** - Approving Annexation 70 to Loma Linda Landscape Maintenance District No. 1 and ordering levying of assessments – Northeast corner of New Jersey Street and Barton Road, LLU Heart & Surgical Hospital [**Public Works**]
11. **Council Bill #O-2018-02** –Second Reading and Roll Call Vote - amending Chapter 8.12 of the Loma Linda Municipal Code to address mandatory recycling requirements (AB 341) for multi-family and commercial business recycling, and (AB 1826) organic recycling requirements [**Public Works**]

12. **Specific Plan/Zone Map Amendment (SP-ZC/ZMA) No. 18-049, Specific Plan/Zone Map Change/Amendment (SP/ZMA) No. 17-193, Zone Map Change/Amendment (ZC/ZMA) No. 18-050 – Second Reading and Roll Call Vote.** A request to waive the reading in full and adopt ordinances related to changing the East Valley Corridor Specific Plan and zoning, adopting The Groves at Loma Linda Specific Plan, and amending the Citrus Trails Master Plan/Planned Development Permit No. 15-087, as introduced on June 12, 2018.:
- a. **Council Bill #O-2018-03** - Second Reading and Roll Call Vote – The Groves at Loma Linda - Amending the East Valley Corridor Specific Plan Boundary and concurrent Zone Map/Zone Change Amendment to change the zone for that same area from EVC-Special Development (EVC-SD) to Planned Community (PC) and from EVC-Public Institutional (EVC-PI) to Institutional-Health Care (I-HC). In addition, approving a Zone Map/Zone Change Amendment to change the zone for approximately 27.5 acres, referred to as the “RUSD Future Middle School Site,” from Single-Family Residential (R-1) to Institutional-Health Care (I-HC); (Specific Plan Amendment/Zone Map Amendment No. 18-049) [**Community Development**]
 - b. **Council Bill #O-2018-04** - Second Reading and Roll Call Vote - The Groves at Loma Linda - Amending the official Zoning Map and Zoning Code or the City of Loma Linda to approve The Groves at Loma Linda Specific Plan” and approving a Zone Map Amendment to establish an approximate 300-acre area coincident with the boundary of Special Planning Area “D” as The Groves at Loma Linda Specific Plan area; (Specific Plan Amendment/Zone Map Amendment No. 17-193) [**Community Development**]
 - c. **Council Bill #O-2018-05** - Second Reading and Roll Call Vote - The Groves at Loma Linda - Amending previous Zone Map/Amendment Change No. 15-087 (aka the Citrus Trails Master Plan and Planned Development [PD] overlay) to integrate the Master Plan as part of The Groves of Loma Linda Specific Plan, and amending certain aspects of the Citrus Trails Master Plan to become consistent with, and direct its future implementation through, The Groves of Loma Linda Specific Plan; (Zone Map Amendment/Zone Change No. 18-050) [**Community Development**]

K. New Business

- 13. City Manager’s contract [**City Attorney**]
- 14. Designate a voting delegate for the League of CA Cities Annual Conference September 12-14, 2018 in Long Beach [**City Manager**]

L. Reports of Councilmen (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

M. Reports Of Officers (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council)

- 15. Update regarding Sphere of Influence Amendment to transfer approximately 203 acres generally North of Scotch Lane in the South Hills area from the sphere of influence of Loma Linda to the sphere of influence of Colton APN’s 0284-181-25 & 0284-221-17 [**Assistant City Manager**]

N. Adjournment



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

COUNCIL AGENDA: June 26, 2018
TO: City Council
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the attached list of demands for payment.

Voucher List
CITY OF LOMA LINDA
06-26-2018

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
319082	6/14/2018	000454 ICMA RETIREMENT CORP	2018061400319082		ICMA CONTRIBUTIONS-05/27-06/09/201	22,708.33
					Total :	22,708.33
626044	6/12/2018	003207 KYLE CRECELIUS	REQUEST		FLEX MEDICAL REIMBURSEMENT-2018	255.06
					Total :	255.06
626045	6/12/2018	000766 PRUDENTIAL OVERALL SUPPLY	22609483	P-0000014249	SHOP RAGS	67.53
					Total :	67.53
626046	6/12/2018	005502 FRONTIER COMMUNICATIONS	STMTS-3		PHONE SERVICE	184.29
					Total :	184.29
626047	6/12/2018	003628 U.S. BANK CORPORATE PYMNT SYS	4246 0445 5565 0021		CAL-CARD PURCHASES	15,019.04
					Total :	15,019.04
626048	6/12/2018	000026 VERIZON WIRELESS	9808122861		WIRELESS PHONE SERVICE	3,302.60
					Total :	3,302.60
626049	6/14/2018	005462 ACCOUNTEMP	51114593	P-0000014759	TEMPORARY ACCT TECH - FINANCE	1,016.80
					Total :	1,016.80
626050	6/14/2018	000917 ZAHADA K SINGH	REQUEST		FLEX MEDICAL REIMBURSEMENT-2018	41.26
					Total :	41.26
626051	6/14/2018	001280 CARRY HOWARD	REQUEST-2		FLEX MEDICAL REIMBURSEMENT-2018	64.60
					Total :	64.60
626052	6/14/2018	003139 JULIA LOEFFERT	REQUEST		FLEX MEDICAL REIMBURSEMENT-2018	150.00
					Total :	150.00
626053	6/14/2018	000791 CITY OF REDLANDS	2-0016.300		B-CONTRACT	2,646.00
					Total :	2,646.00
626054	6/14/2018	005502 FRONTIER COMMUNICATIONS	STMT		PHONE SERVICE	78.13
					Total :	78.13
626055	6/14/2018	000840 CITY OF SAN BERNARDINO	92661-76164	P-0000014172	WATER PURCHASES	576.80

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626055	6/14/2018	000840 000840 CITY OF SAN BERNARDINO	(Continued)			Total : 576.80
626056	6/14/2018	000840 CITY OF SAN BERNARDINO	92661-90878	P-0000014172	WATER PURCHASES	36.30
						Total : 36.30
626057	6/14/2018	000840 CITY OF SAN BERNARDINO	133-132	P-0000014172	WATER PURCHASES	779.00
						Total : 779.00
626058	6/14/2018	001245 SO CALIF EDISON	STMTS-15		ELECTRICITY SERVICE	9,449.34
						Total : 9,449.34
626059	6/14/2018	001245 SO CALIF EDISON	STMTS-5		ELECTRICITY SERVICE	3,908.98
						Total : 3,908.98
626060	6/14/2018	001245 SO CALIF EDISON	STMTS-5		ELECTRICITY SERVICE	243.04
						Total : 243.04
626061	6/14/2018	001245 SO CALIF EDISON	STMT		ELECTRICITY SERVICE	52.84
						Total : 52.84
626062	6/14/2018	001245 SO CALIF EDISON	STMTS-3		ELECTRICITY SERVICE	45,997.16
						Total : 45,997.16
626063	6/14/2018	001245 SO CALIF EDISON	STMTS-22		ELECTRICITY SERVICE	1,867.23
						Total : 1,867.23
626064	6/14/2018	001965 J.L. LUZADAS	REQUEST		DEPENDENT CARE REIMBURSEMENT-	1,390.00
						Total : 1,390.00
626065	6/14/2018	001261 THE GAS COMPANY	STMTS-3		GAS SERVICE	186.99
						Total : 186.99
626066	6/14/2018	001261 THE GAS COMPANY	STMT		GAS SERVICE	35.50
						Total : 35.50
626067	6/14/2018	001245 SO CALIF EDISON	STMT		ELECTRICITY SERVICE	1,017.91
						Total : 1,017.91

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626068	6/14/2018	005758 ALETHEA INC	LL0418	P-0000014488	FULLTIME ONSITE NETWORK SUPPOR	14,050.00
					Total :	14,050.00
626069	6/14/2018	005758 ALETHEA INC	LL.0518	P-0000014488	FULLTIME ONSITE NETWORK SUPPOR	14,800.00
					Total :	14,800.00
626070	6/19/2018	003881 SB CO PROFESSIONAL FIREFIGHTER	MAY 2018		DUES COLLECTED FOR MAY 2018	3,146.00
					Total :	3,146.00
626071	6/19/2018	005284 CITY EMPLOYEES ASSOCIATES	MAY 2018 PW		DUES COLLECTED FOR MAY 2018	504.00
					Total :	504.00
626072	6/19/2018	005284 CITY EMPLOYEES ASSOCIATES	MAY 2018 PAEA		DUES COLLECTED FOR THE MAY 2018	209.00
					Total :	209.00
626073	6/19/2018	000570 LOMA LINDA FIREFIGHTERS ASSN	MAY 2018-STMTS 2		DUES & T DONATION COLLECTED FOF	1,099.00
					Total :	1,099.00
626074	6/19/2018	001935 NARCISCO VALDOVINOS, GOLDEN WEST LA	000700	P-0000014969	ROSES ON BARTON RD MEDIAN	4,551.55
					Total :	4,551.55
626075	6/19/2018	005256 FLYERS ENERGY, LLC	18-706788	P-0000014195	FUEL	5,483.86
					Total :	5,483.86
626076	6/19/2018	000213 TIME WARNER	0030597060218	P-0000014346	TV CABLE SERVICES VARIOUS LOCATI	27.19
					Total :	27.19
626077	6/26/2018	002120 ALLIANT INS SVCS - SPEC EVENT	POLICY #SEP41026		SPECIAL EVENT INS-2ND QTR 2018	555.00
					Total :	555.00
626078	6/26/2018	002653 ALLIANT INSURANCE SVCS, INC	843030	P-0000014950	18-19 CRIME INSURANCE RENEWAL	1,098.00
					Total :	1,098.00
626079	6/26/2018	001984 ALLSTAR FIRE EQUIP. CO. INC.	207604	P-0000014930	SAFETY VESTS, EXPANSION RINGS, P	762.24
					Total :	762.24
626080	6/26/2018	004554 ALTERNATIVE HOSE, INC	5786462	P-0000014158	PLUMBING MATERIALS	88.90

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626080	6/26/2018	004554 004554 ALTERNATIVE HOSE, INC	(Continued)		Total :	88.90
626081	6/26/2018	005796 BANNING DRIVELINE	19858		DRIVESHAFT REBUILD AND BALANCE	148.43
					Total :	148.43
626082	6/26/2018	005874 BERTHA ESCOBAR PONI OR	166123910 & 16612394		REFUND OVERPAYMENT OF CITE #166	160.00
					Total :	160.00
626083	6/26/2018	001400 BOOT BARN 4 SAN BERNARDINO	IVC0138410 IVC0138411	P-0000014959 P-0000014964	UNIFORM PURCHASES UNIFORM ORDERS - PANTS, WORKBO	1,056.43 2,026.15
					Total :	3,082.58
626084	6/26/2018	000102 BRITHINEE ELECTRIC, INC.	WI005802	P-0000014965	MACHINE SERVICE LABOR INSPECTIO	2,451.00
					Total :	2,451.00
626085	6/26/2018	005791 CENTURYLINK	70966722	P-0000014607	CITY INTERNET AND VOIP SERVICE	299.44
					Total :	299.44
626086	6/26/2018	000025 CINTAS CORPORATION NO 2	5010743116	P-0000014170	FIRST AID SUPPLIES	424.28
					Total :	424.28
626087	6/26/2018	005878 CLOCKWORK PROPERTY MGMT	993764088		REFUND PREPAYMENT-CLOSED ACCC	55.48
					Total :	55.48
626088	6/26/2018	000212 COLTON TRUCK SUPPLY	05P11603	P-0000014176	AUTO PARTS & SUPPLIES	81.43
					Total :	81.43
626089	6/26/2018	002309 CONSOLIDATED ELECTRIC DIST-SB	6903-797880	P-0000014177	ELECTRICAL SUPPLIES	14.05
					Total :	14.05
626090	6/26/2018	001279 DAILY JOURNAL CORPORATION	B3134678 B3134680 B3134685	P-0000014182 P-0000014182 P-0000014182	GOVERNMENT PUBLIC NOTICE-6/1/18 LEGAL ADVERTISING; NOTICE INVITINI GOVERNMENT PUBLIC NOTICE-06/01/2	712.80 682.00 620.40
					Total :	2,015.20
626091	6/26/2018	005593 DINOSAUR TIRE & ROAD SRVS INC	124566	P-0000014185	TIRES	111.14

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626091	6/26/2018	005593	005593 DINOSAUR TIRE & ROAD SRVS INC	(Continued)		Total : 111.14
626092	6/26/2018	000331	FAIRVIEW FORD SALES, INC	502154 502288	P-0000014966 BUMPER AND HITCH ASSEMBLY P-0000014192 VEHICLE PARTS & REPAIRS	729.68 22.47 Total : 752.15
626093	6/26/2018	005256	FLYERS ENERGY, LLC	18-709293	P-0000014195 FUEL	3,468.99 Total : 3,468.99
626094	6/26/2018	005502	FRONTIER COMMUNICATIONS	909-799-8064-020103-	PHONE SERVICE	39.02 Total : 39.02
626095	6/26/2018	002275	GEMINI GROUP LLC	118-13382	P-0000014751 2017 WATER QUALITY REPORTS	2,763.00 Total : 2,763.00
626096	6/26/2018	005255	GOPHER PATROL	293578 293820 293821 293940 293942 293944	P-0000014376 GOPHER PATROL SRVS CITY PARKS & P-0000014376 GOPHER PATROL SRVS CITY PARKS &	290.00 140.50 295.00 245.00 120.00 275.00 Total : 1,365.50
626097	6/26/2018	005646	GROSSBERG & HOEHN	11243	P-0000014533 HUMAN RESOURCES LEGAL SVCS	246.00 Total : 246.00
626098	6/26/2018	002484	HAAKER EQUIPMENT CO	C42654 C42660	P-0000014968 VACCON HOSE REPAIR P-0000014967 VACCON TRUCK HOSE	98.16 981.12 Total : 1,079.28
626099	6/26/2018	002204	HINDERLITER, DE LLAMAS & ASSOC	0029321-IN	P-0000014569 SALES TAX MONITORING & AUDITING :	3,721.36 Total : 3,721.36
626100	6/26/2018	000435	HOME DEPOT CREDIT SERVICES	10132306058	P-0000014205 BUILDING MAINTENANCE SUPPLIES AI	71.63 Total : 71.63
626101	6/26/2018	000440	HOSPITALITY CAR WASH	CLLPS-2008 CLLPW-2008	P-0000014207 CITY CAR WASH P-0000014207 CITY CAR WASH	35.00 341.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626101	6/26/2018	000440 000440 HOSPITALITY CAR WASH	(Continued)			Total : 376.00
626102	6/26/2018	003400 INFOSEND, INC	137461	P-0000014407	Printing & mailing of utility bills	2,843.49
						Total : 2,843.49
626103	6/26/2018	000480 INLAND WATER WORKS SUPPLY	S1011434.003 S1011745.002 S1012823.001	P-0000014211 P-0000014211 P-0000014211	WATER PARTS AND MATERIALS FOR R WATER PARTS AND MATERIALS FOR R WATER PARTS AND MATERIALS FOR R	386.32 149.04 110.16
						Total : 645.52
626104	6/26/2018	005801 JACKSON ELECTRIC ENT INC	10978B	P-0000014603	40 KW GENERATOR INSTALLATION	24,937.50
						Total : 24,937.50
626105	6/26/2018	005876 JAEHEE FOREMAN	993764069		REFUND PREPAYMENT-CLOSED ACCC	44.48
						Total : 44.48
626106	6/26/2018	005507 JJWTECH, INC.	7707	P-0000014922	50 YEAR SHELF LIFE CANNED EMERG	2,145.00
						Total : 2,145.00
626107	6/26/2018	005879 LACRESHA SHEROW	REQUEST		CANCELLED COMMUNITY ROOM	160.00
						Total : 160.00
626108	6/26/2018	000557 LIFE ASSIST, INC.	859006	P-0000014227	EMERGENCY MEDICAL SUPPLIES AND	809.12
						Total : 809.12
626109	6/26/2018	001933 LILBURN CORPORATION	18-0565	P-0000014604	PLANNING CONSULTANT SERVICES FC	3,335.00
						Total : 3,335.00
626110	6/26/2018	005877 LINDA SPECCHIO	993761654		REFUND PREPAYMENT-CLOSED ACCC	11.77
						Total : 11.77
626111	6/26/2018	005694 LON'S ELECTRICAL SERVICE, INC	15476	P-0000014886	FOUR LED WALL PACKS AT 8 MG BOO	1,085.91
						Total : 1,085.91
626112	6/26/2018	001733 LOWE'S COMPANIES, INC.	19615 27480 27756 927719	P-0000014230 P-0000014230 P-0000014230 P-0000014230	IMPROVEMENT SUPPLIES AND MATER IMPROVEMENT SUPPLIES AND MATER IMPROVEMENT SUPPLIES AND MATER IMPROVEMENT SUPPLIES AND MATER	48.06 81.08 183.23 24.48

Voucher List
CITY OF LOMA LINDA

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626112	6/26/2018	001733	001733 LOWE'S COMPANIES, INC.		(Continued)	Total : 336.85
626113	6/26/2018	001566	MALLORY SAFETY & SUPPLY, LLC	4440871	P-0000014232 SAFETY GEARS AND EQUIPMENT.	26.18
						Total : 26.18
626114	6/26/2018	001612	MUNICIPAL MAINTENANCE EQT, INC	0128365-IN	HYD TANK TOP. SQUARE GASKET	24.83
						Total : 24.83
626115	6/26/2018	001935	NARCISCO VALDOVINOS, GOLDEN WEST LA	000701	P-0000014330 BARTON RD MEDIAN LANDSCAPE MAI	2,907.00
				000702	P-0000014438 ANNUAL LMD MAINTENANCE CONTRA	9,835.35
				000703	P-0000014429 MISC LANDSCAPE REPAIRS IN LMD AF	3,250.89
				000704	P-0000014331 BARTON RD MEDIAN - MISC LANDSCA	515.07
						Total : 16,508.31
626116	6/26/2018	005873	NEIMAN & COMPANY, ARCHITECTURAL SIGN	B16-000-231	REFUND OVERPAYMENT FOR PERMIT	149.23
						Total : 149.23
626117	6/26/2018	001613	OFFICE DEPOT, INC	145389915001	P-0000014238 OFFICE SUPPLIES.	83.38
				146092663001	P-0000014238 OFFICE SUPPLIES.	102.36
				146093179001	P-0000014238 OFFICE SUPPLIES.	1.33
				146093180001	P-0000014238 OFFICE SUPPLIES.	8.05
				146093182001	P-0000014238 OFFICE SUPPLIES.	7.23
				148139697001	P-0000014238 OFFICE SUPPLIES.	-102.36
				150755804001	P-0000014238 OFFICE SUPPLIES.	20.82
						Total : 120.81
626118	6/26/2018	005511	PARTS AUTHORITY	095-120246	P-0000014244 AUTO PARTS AND SUPPLIES	13.93
				095-122870	P-0000014244 AUTO PARTS AND SUPPLIES	120.62
						Total : 134.55
626119	6/26/2018	005037	PE FACILITY SOLUTIONS, LLC	113711	P-0000014390 JANITORIAL CLEANING SRVS CITY BUI	6,112.00
				113944	P-0000014391 BANQUET ROOM CLEANING OF COMM	1,050.00
						Total : 7,162.00
626120	6/26/2018	001592	PHOENIX GROUP INFORMATION SYST	052018143	P-0000014246 PARKING CITATION DELIQUENT NOTIC	819.01
						Total : 819.01
626121	6/26/2018	000766	PRUDENTIAL OVERALL SUPPLY	22617068	P-0000014249 SHOP RAGS	44.69

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
626121	6/26/2018	000766	000766 PRUDENTIAL OVERALL SUPPLY		(Continued)	Total : 44.69	
626122	6/26/2018	000266	ROBBINS & HOLDAWAY, A PROFESSIONAL CC STMT		PROFESSIONAL/LEGAL SERVICES	3,258.54	
					Total :	3,258.54	
626123	6/26/2018	001701	ROBERT L. SMITH, BYRD INDUSTRIAL ELECT	510-18	P-0000014253	WELL & BOOSTER SERVICE REPAIR &	305.88
				602-18	P-0000014253	WELL & BOOSTER SERVICE REPAIR &	305.88
					Total :	611.76	
626124	6/26/2018	004562	ROGER E. FOX. M.D., FOX OCCUPATIONAL MI	91378-94645		PRE-EMPLOYMENT PHYSICAL	620.00
					Total :	620.00	
626125	6/26/2018	001379	SAN BERNARDINO COUNTY, DENNIS DRAEGI	108214	P-0000014257	ASSESSOR PARCEL INFORMATION	10.00
					Total :	10.00	
626126	6/26/2018	003163	SBCTA	2	P-0000014879	REDLANDS PASSENGER RAIL PROJEC	5,000.00
				3-16-1001528	P-0000014596	AGREEMENT W/SBCTA FOR I10 FWY/W	9,231.55
					Total :	14,231.55	
626127	6/26/2018	004455	SIEMENS INDUSTRY, INC	5610119138	P-0000014398	ANNUAL MAINTENANCE OF TRAFFIC S	2,184.00
				5620017382	P-0000014399	MISC REPAIRS OF TRAFFIC SIGNALS	3,321.05
					Total :	5,505.05	
626128	6/26/2018	001245	SO CALIF EDISON	2-01-553-0058		ELECTRICITY SERVICE	4,176.59
				2-05-372-3029		ELECTRICITY SERVICE	1,029.61
				2-11-743-0728		ELECTRICITY SERVICE	51.81
				2-39-338-1355		ELECTRICITY SERVICE	25.98
				STMTS-3		ELECTRICITY SERVICE	2,307.52
				STMTS-5		ELECTRICITY SERVICE	33,437.17
					Total :	41,028.68	
626129	6/26/2018	001356	STAPLES BUSINESS ADVANTAGE	3380763180	P-0000014262	OFFICE SUPPLIES.	288.03
					Total :	288.03	
626130	6/26/2018	001451	STATE OF CALIFORNIA, DEPT OF JUSTICE	305334		FINGERPRINT APPS FOR KEVIN CHAR	32.00
					Total :	32.00	
626131	6/26/2018	005561	STATEWIDE TRAFFIC SAFETY, & SIGNS	13003025	P-0000014264	TRAFFIC SIGNS	435.00

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626131	6/26/2018	005561	005561 STATEWIDE TRAFFIC SAFETY, & SIGNS (Continued)			Total : 435.00
626132	6/26/2018	002880	STEVE HESLOP, STEVE AND BILL'S BACKFLO 1441	P-0000014265	BACKFLOW SERVICES.	270.32
						Total : 270.32
626133	6/26/2018	001799	STRADLING, YOCCA, CARLSON, & RAUTH 343826-0058		PROFESSIONAL/LEGAL SERVICES	2,725.00
						Total : 2,725.00
626134	6/26/2018	005875	SUNGRYONG HONG 993763554		REFUND PREPAYMENT-CLOSED ACCC	3.03
						Total : 3.03
626135	6/26/2018	005270	SUPERIOR AUTOMOTIVE WAREHOUSE	013336	P-0000014266	AUTO PARTS 37.66
				013587	P-0000014266	AUTO PARTS 5.80
				014069	P-0000014266	AUTO PARTS 40.02
				014083	P-0000014266	AUTO PARTS 14.80
				014107	P-0000014266	AUTO PARTS -40.02
				014153	P-0000014266	AUTO PARTS 9.61
				014155	P-0000014266	AUTO PARTS 9.61
				014157	P-0000014266	AUTO PARTS 68.92
						Total : 146.40
626136	6/26/2018	000237	THE COUNSELING TEAM, INC. 54036	P-0000014267	CRITICAL INCIDENT DEBRIEFING.	275.00
						Total : 275.00
626137	6/26/2018	001261	THE GAS COMPANY 19406867366		GAS SERVICE	39.26
						Total : 39.26
626138	6/26/2018	004536	THE GRAPHIC SOLUTION 6506	P-0000014944	CONSTRUCTION SIGNS CALIFORNIA/F	491.34
						Total : 491.34
626139	6/26/2018	001711	THOMSON REUTERS/BARCLAYS 838402089		CALIFORNIA CODE BOOK UPDATES	146.43
						Total : 146.43
626140	6/26/2018	000213	TIME WARNER 0020150060718	P-0000014346	TV CABLE SERVICES VARIOUS LOCATI	83.47
						Total : 83.47
626141	6/26/2018	004936	TRAFFIC MANAGEMENT INC 423106	P-0000014272	SIGNS AND TRAFFIC SAFETY EQUIPMI	69.60

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626141	6/26/2018	004936 004936 TRAFFIC MANAGEMENT INC	(Continued)			Total : 69.60
626142	6/26/2018	005048 TRANS-WEST TRUCK CENTER LLC	RA500002085:01/D1995		CHECK ENGINE LIGHT FOR PW VEHIC	20.17
						Total : 20.17
626143	6/26/2018	002151 TRUGREEN LANDSCAPE	83914050	P-0000014960	VEGETATION CONTROL AT WELL SITE	2,023.95
						Total : 2,023.95
626144	6/26/2018	005019 TUCKFIELD & ASSOCIATES	0480	P-0000014908	PREPARE WATER/SEWER RATE STUDY	1,620.00
						Total : 1,620.00
626145	6/26/2018	004030 US TRONICS	M-12267MY18	P-0000014448	SATELLITE PHONE SERVICE FOR DISA	167.85
						Total : 167.85
626146	6/26/2018	005603 UTILITY CRANE & EQUIPMENT INC	0326860	P-0000014831	REPAIR HIGH LIFT	8,032.12
						Total : 8,032.12
626147	6/26/2018	001977 VULCAN MATERIALS	71840348	P-0000014275	ASPHALT MATERIALS.	606.91
						Total : 606.91
626148	6/26/2018	005500 WEST COAST ARBORISTS INC	136828	P-0000014957	TREE TRIMMING CITYWIDE	816.00
			136829	P-0000014957	TREE TRIMMING CITYWIDE	912.00
			136830	P-0000014957	TREE TRIMMING CITYWIDE	2,008.00
			136831	P-0000014957	TREE TRIMMING CITYWIDE	720.00
			136832	P-0000014957	TREE TRIMMING CITYWIDE	720.00
			136833	P-0000014957	TREE TRIMMING CITYWIDE	1,200.00
			136835	P-0000014957	TREE TRIMMING CITYWIDE	1,338.00
			136982	P-0000014957	TREE TRIMMING CITYWIDE	480.00
			137274	P-0000014961	TREE TRIMMING 26573 TANAGER CT. p	1,980.00
						Total : 10,174.00
626149	6/26/2018	001901 WEST PAYMENT CENTER, THOMSON REUTEI	838383732	P-0000014277	CALIFORNIA CODE BOOK UP-DATES.	663.76
						Total : 663.76
626150	6/26/2018	001917 WILBUR E & JUNE PURVIS, WILBUR'S	37835	P-0000014278	LAWNMOWER REPAIR AND MAINTENA	50.00
			38336	P-0000014278	LAWNMOWER REPAIR AND MAINTENA	50.00
			38421	P-0000014278	LAWNMOWER REPAIR AND MAINTENA	174.50
			38422	P-0000014278	LAWNMOWER REPAIR AND MAINTENA	541.98

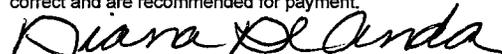
Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
626150	6/26/2018	001917	001917 WILBUR E & JUNE PURVIS, WILBUR'S (Continued)			Total : 816.48
626151	6/26/2018	004353	WITTMAN ENTERPRISES, LLC 1805069	P-0000014336	MEDICAL BILLING SERVICES FY 2018	401.90
						Total : 401.90
109	Vouchers for bank code : bofa					Bank total : 336,317.28
109	Vouchers in this report					Total vouchers : 336,317.28

PAYROLL: \$301,434.31 6/14/2018

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 319082; 626044 through 626151 for a total disbursement of \$ 336,317.28, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 06-26-2018 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

COUNCIL AGENDA: June 26, 2018
TO: City Council
SUBJECT: Minutes of May 22, 2018

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the minutes of May 22, 2018.

City of Loma Linda
City Council Minutes
Regular Meeting of May 22, 2018

A regular meeting of the City Council was called to order by Mayor pro tempore Dupper at 7:01 p.m., Tuesday, May 22, 2018, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor pro tempore Phill Dupper Ovidiu Popescu Ron Dailey John Lenart
Councilman Absent:	Mayor Rhodes Rigsby
Planning Commissioners Present:	Chairman John Nichols Vice Chairman Ryan Gallant Jay Nelson Doree Morgan Larry Karpenko
Others Present:	City Manager T. Jarb Thaipejr City Attorney Richard E. Holdaway

The Pledge of Allegiance and invocation were led by Councilman Dailey, no items were added or deleted and no public comments were offered upon invitation of the Mayor pro tempore.

CC-2018-032 Joint meeting with the Planning Commission regarding The Groves at Loma Linda Specific Plan and Phase Three Concept Area Development Project – Preliminary review of The Groves at Loma Linda Specific Plan to establish refined planning policy, development standards and design guidelines for a 299.81-acre comprehensively designed community within the northeast portion of the City, generally south of Redlands Boulevard, west of California Street and north of Mission Road; and Phase Three Concept Area to establish a 103-acre Phase Three Concept Area under Special Planning Area D to provide for development of 481 residences, including 60 single-family detached residential dwelling units (du) on minimum 10,000 square foot lots, 163 attached residential dwelling units at a mid-range density up to 13 du/acre, and 258 residential units (integrated within the community’s mixed use development component) at a minimum density of 20 du/acre. The Phase Three mixed-use designation is comprised of 20 acres, which includes commercial and office uses (approximately 7.1 acres) along with the residential component (approximately 12.9 acres) and 26.5 acres of parks, open space and trails, including a minimum of 3 acres dedicated for an oak woodland preserve. APNS 292-111-Various & 0292-122-Various. **[Community Development]**

- a. General Plan Amendment (GPA P18-048)
- b. Specific Plan/Zone Map Amendment (ZMA P18-049)
- c. Specific Plan (SP/ZMA P17-193)
- d. Zone Change/Map Amendment (ZC/ZMA 18-050).

Planning Commission Chairman John Nichols called the Planning Commission to order at 7:05 p.m.

City Manager indicated this was a joint meeting with the City Council and Planning Commission. Assistant City Manager Bolowich stated the purpose tonight was to provide preliminary review and establish planning policies and guidelines for approximately 299 acres between Mission Road and Redlands Boulevard west of California Street. The specific plan was being called The Groves at Loma Linda. Public workshops have been held to gather input from City officials as well as members of the public. He introduced Melanie Traxler with Planning PLUS / P+, contract planner working on the project.

Ms. Traxler introduced the planning team consisting of Karen Gulley with Place Works; Cary Exline with Kunzman and Associates handling traffic, air quality and noise; and Doug Goodman with Goodman Associates, engineer. She indicated the purpose of this meeting was as the design review process, coming back to the meeting on June 12 for the official public hearing and approval process.

Karen Gulley, Place Works, reviewed a PowerPoint presentation, focused on The Groves at Loma Linda Specific Plan that included the input from the public workshops held earlier in the year. The Specific Plan included all elements required by State law; incorporated and built upon the Citrus Trails Master Plan; included a unifying vision and set of guiding principles; was consistent with the General Plan direction, with minor exceptions; and provided sufficient flexibility for incremental development over time. The Guiding Principles and Vision provided a range of housing that meets Loma Linda's needs; boosted the economy; created additional gathering and recreation areas; and promoted sustainable development. The Land Use Plan created and integrated planning area system; maintained consistency with the Citrus Trails Master Plan; and reflected input from workshops held earlier in the year.

She reviewed the proposed phasing plan, with Phase 0 being the Redlands Unified School District properties - Mission Elementary School site already developed and the site for a future middle school, Phase 1 being the already development Veterans Administration Ambulatory Clinic, Phase 2 being the Citrus Trails Master Plan approved in 2017 and Phase 3 being the proposed Specific Plan known as The Groves at Loma Linda before the Council this evening. Specific to the proposed Groves at Loma Linda, she focused on the Plan features for very low density, the mixed-use area north of Park Avenue, the parks and open space; as well as vehicular and non-vehicular circulation and access plans.

The design guidelines addressed Items identified by City officials and the community at previous workshops such as:

- Consistency in architecture and landscape guidance
- Consistency with Historic Mission Overlay
- Additional clarity for non-commercial architecture
- Expansion of Site Design elements
- New color requirements
- Expanded tree palette for new roads + streetscape plans
- Application of Historical References

Comments, concerns, questions from City Council and Planning Commission included:

- Clarified that the Oak Woodland Overlay was the existing oak trees that will be preserved as provided for in the General Plan.
- Considerable concern was expressed that there would be sufficient parking. It was clarified that parking requirements were built into all planning areas and would be dependent upon uses. Parking at the proposed Central Park could be diagonal parking. Areas within the specific plan area are connected through trails that would help minimize the need to travel by automobile from the park areas to the commercial/retail areas.
- With thousands of commuters that come into the City each day and the health care related uses provided for in the Specific Plan Vision, were there ways to be more purposeful within the guidelines that could reduce commuter trips into the City. Ms. Gulley responded that the substantial amount of housing included would provide opportunities for employees in the area to own or rent in the area. Ms. Traxler indicated it would be difficult through a plan such as this to dictate to this level, and that walkable and bike features have been incorporated into the plan.

- Guiding Principles Commercial Office 2.2.4.1 seemed to encourage bulk membership type stores and seemed inconsistent with the plan. Ms. Traxler indicated that the design guidelines ensure that large box stores are discouraged and was consistent with the Citrus Trails Master Plan; she would review the relevant section of the General Plan.
- The plan for parks sprinkled throughout the area was a good idea and the Plan referred to the importance of joint use schools and community parks, specifically the middle school site which should have plenty of room for a joint use park that could possibly tie together the Central Park with the school and Heritage Park.
- Regarding the question as to the low density planning area to be planned as a whole or parceled off and sold to different developers, Ms. Gully responded that with an overall conceptual plan for the area, it could be accomplished with multiple developers. Regarding the level of detail possible in a conceptual plan for the low-density planning area, Ms. Traxler indicated that each planning area has to be comprehensively planned so the area was cohesive. The current specific plan incorporated requirements for variability. At the time a development plan would be presented for approval, it would be appropriate to provide site-specific design elements such as requirements as to setbacks, etc., with variation from lot to lot and that no two neighboring houses are alike, with also some color variety; could be a single developer or individual owner builder.
- Concern was expressed regarding creating a welcoming draw between the hospitality elements of the recently completed hotels on Redlands Boulevard and this project. Assistant City Manager responded that while the hotels were off-site and not part of this planning area, the planning for access, parking and circulation provided for easy access. The hotels were quite a distance for walking. The corner entrance from Redlands Boulevard and signage would be a draw to the area.
- It was noted there was additional passive park area surrounding the Veterans Administration clinic, with trails connecting it to the Groves at Loma Linda.
- In regard to maintenance of park areas, City Manager Thaipejr responded that it would be a challenge, with some of it addressed through the Landscape Maintenance District; and the possibility of a private entity maintaining the active sports park. Some common areas within developments could be maintained through Homeowner Associations.
- Mayor pro tempore Dupper indicated that safety was also a concern, that there was a new California Highway Patrol station being built just across Redlands Boulevard from the project site, as well as talk of a possible joint fire and police station within the project.
- Water/lake feature in the Central Park, consensus among City Council and Planning Commission members was the desire for a lake feature. Options were still available within the specific plan for the lake feature, would be a matter of managing the cost. There is a General Plan policy to look at public/private partnership opportunities to help defray cost of the park areas. Concern was also expressed regarding drought conditions and how that affects the lake feature. City Manager indicated that a couple of options could be to use the water that was used to irrigate the orange groves or recycled water. Final consensus was to provide a couple of options are related to the lake/water feature.
- Regarding guidelines for water runoff and conservation. Engineer Doug Goodman indicated there were State guidelines dictate how water quality management is to be implemented in any new development, specific requirements in commercial areas and using zeriscape plantings that require less water. Specific to this area, the developed area would actually require less water than irrigating the orange groves that are being removed, therefore not increasing water usage, just redirecting the type of use. The EIR also addresses water requirements and changes in water use and finds a net reduction in water requirements.

- Heritage Park currently consists of 3 historical homes, with potentially moving 2 or 3 additional historic homes currently on Mission Road o the park area. The cost of moving the homes is borne by the developer as a condition of approval. The Frink Adobe cannot be moved and will stay in its current location with a function being determined as development moves forward.
- Private vs public streets could be a possibility in the very low density planning area.
- Ms. Gulley addressed questions regarding the demonstration garden. Financing included public/private partnership possibilities.
- Responding to questions regarding the Historic Mission Overlay, Ms. Traxler explained that it is part of the City's Municipal Code that includes the entire area of Special Planning Area "D" and extends over to Mountain View Avenue to maintain the historic development and feel. While limiting, it would not be onerous. Applications for development must also go before the Historical Commission for a Certificate of Appropriateness. If there is a dispute over a Certificate of Appropriateness, appeals process comes to the City Council. As the ultimate approving authority. Jim Shipp, Historical Commission Chairman further addressed the Historic Mission Overlay and the history behind it.
- Discussion ensued regarding traffic to the proposed middle school site and traffic circulation concerns onto Mission Road. It was confirmed that Park Avenue and Citrus Avenue would be the main access points for the school site. The Redlands Unified School District has been involved in the process.

Assistant City Manager Bolowich indicated the purpose of this presentation was to obtain final input and feedback from the Council and Commission members. The Specific Plan would be brought back to the City Council and Planning Commission for public hearing and public input and final action.

Wilson Parcels, 26100 Mission Road commented on the Oak Woodland Preserve. Ms. Traxler indicated that Section 4.3 of the EIR included mitigation measures that the oak trees be preserved, that there were approximately 20 trees, a portion of the trees were within the Citrus Trails Master Plan area. An option was that the area to be a landscape feature at the end of the Main Street. Part of the requirements for that planning area included preservation measures for the oak grove.

Overall, City Council and Planning Commission members were very pleased with the plan presented, it was a unique process, the resulting specific plan was very comprehensive and thanked staff and consultants.

No action was required.

Assistant City Manager Bolowich indicated the specific plan would be back before the City Council and Planning Commission on June 12 for public hearing and to begin the approval process.

The Planning Commission adjourned at 9:12 p.m. to June 12, 2018 at 7:00 p.m.

CC-2018-033 Consent Calendar

Motion by Popescu, seconded by Lenart and carried to approve the following (Rigsby absent):

The demands register dated May 22, 2018 with commercial demands totaling \$938,744.97, and payroll demands dated May 17, 2018 totaling \$295,386.41.

Accepted as complete and authorized recordation of Notice of Completion for Waterline Replacement Various Locations, MCC Pipeline contractor.

Approved appropriation of \$8,100 from the Landscape Maintenance District fund balance into Expenditure Account 71-5200-1300, Repairs and Maintenance of Capital Facilities, for Landscape Maintenance Contract Services for the remainder of the Fiscal Year,

Declared surplus and authorize disposal through e-waste disposal of various technology devices and associated equipment.

Reports of Officers

Fire Chief Bender announced “Movie Night” at the Fire Station on Sunday, May 27, 6 p.m. Showing was Disney’s “Planes, Fire & Rescue”.

City Clerk Nicholson announced that City Hall is a mail ballot drop off location – any San Bernardino County ballots are acceptable, City Hall hours Monday – Thursday 7 am to 5:30 pm

The meeting adjourned at 9:13 p.m.

Approved at the meeting of

City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

COUNCIL AGENDA: June 26, 2018
TO: City Council
VIA: T. Jarb Thaipejr, City Manager
FROM: Diana De Anda, Finance Director/City Treasurer 
SUBJECT: May 2018 Treasurer's Report

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council receive the report for filing.

CITY OF LOMA LINDA
COMPOSITION OF CASH
MAY 2018

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$	1,057,897.94
Outstanding Checks as of month-end		(470,063.63)
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$	587,834.31
BANK OF AMERICA - PAYROLL	\$	7,706.85
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT		140,223.73
Outstanding Checks as of month-end		(142.73)
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$	140,081.00
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT		318,757.66
Outstanding Checks as of month-end		(33.25)
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$	318,724.41

DEMAND DEPOSIT ACCOUNTS - TOTAL	\$	1,054,346.57
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INVESTMENTS

YIELD

LOCAL AGENCY INVESTMENT FUND (LAIF)		
CITY	1.755%	\$ 39,667,543.43
CITY - Former RDA Bond Proceeds	1.755%	3,806,222.56
CITY -Total		43,473,765.99
SUCCESSOR RDA	1.755%	4,710,943.02
HOUSING AUTHORITY	1.755%	984,385.60
INVESTMENTS TOTALS		\$ 49,169,094.61

OTHER CASH

IMPREST ACCOUNT	\$	500.00
CASH ON HAND		1,350.00
OTHER CASH TOTAL	\$	1,850.00

CASH AND INVESTMENTS - GRAND TOTAL		50,225,291.18
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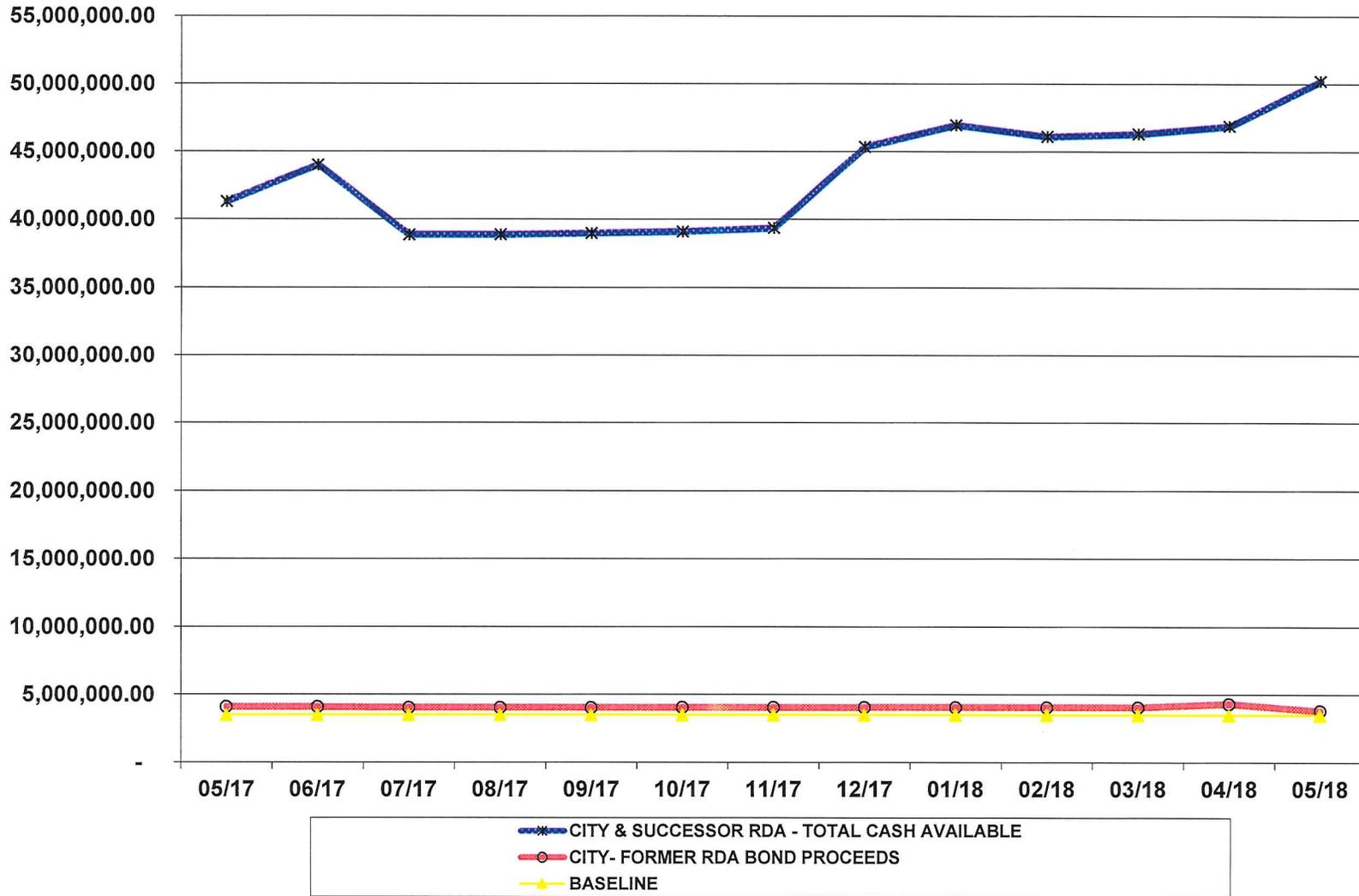
PREVIOUS MONTH		46,889,729.77
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CHANGE +/-		\$ 3,335,561.41
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All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations. City and Agency funds are pooled.


Treasurer

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 05/17-05/18





City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
John Lenart, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: June 26, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

SUBJECT: Award Contract for Annual Maintenance of Traffic Signals

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that the City Council award a contract for the subject project to St. Frances Electric of Riverside, CA for an amount of \$1,662.50 per month for an annual total of \$19,950.00 and approve a contingency amount of \$2,000.00. City staff will provide inspection and administration services.

BACKGROUND:

The City periodically request bids for maintenance services in order to keep competitive pricing and services. We currently maintain traffic signals at 25 intersections. Other emergency or "As Needed" work was included in the bidding to set future pricing during the contract period. Currently, there are 2 companies in Southern California that perform this type of work. Both were contacted and bids for service requested.

ANALYSIS:

Two (2) bids were received and opened on June 19, 2018. The bids - \$1,662.50 per month (annual of \$19,950.00) from St. Frances Electric of Riverside, CA and \$2,225.00 per month (annual of \$26,700.00) from Siemens Industry, Inc. of Riverside, are reasonable and competitive. The low bidder has been checked for references and license. It is not unusual for a maintenance project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of \$2,000.00 (±10% of contract) for such circumstances. Additionally, we anticipate the need for periodic extra work to be requested therefore, individual line items were included in the bid for this eventuality.

FINANCIAL IMPACT:

Adequate funding is available in Account Nos. 01-3030-1830 and 72-5100-1830 (50/50).

\\CLL-SV-FILE\Public Works\Public Works Admin\Staff Reports\Award of Contract\Traffic Signal Maintenance 2018.docx



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
John Lenart, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: June 26, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Lease of Property Located at 25964 Mission Road Suite A, Loma Linda, CA to Inland Temporary Homes

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that the City Council authorize the City Manager to lease surplus office space to Inland Temporary Homes for the amount of \$1,400 per month.

BACKGROUND:

Inland Temporary Homes has been supported by the City for many years. Their current location has been sold requiring them to relocate. Recently, the City has completed the restoration and rehabilitation of the "Curtis Fisk House" located at 25964 Mission Road, Suite A. The building, located in Heritage Park, is vacant and the surrounding park area is not improved for public use. Having an active use at the site will deter vandalism and crime in that location in addition to the financial considerations associated with the lease.

ANALYSIS:

Staff has negotiated a one (1) year lease in the amount of \$1,400/month for the property. The City will provide water, sewer and trash services. The tenant will have use of the home for business office purposes.

FINANCIAL IMPACT:

\$1,400 in monthly income for 12 months, \$16,800 for the lease period to the General Fund.

Attachment

\\CLL-SV-FILE\Public Works\Public Works Admin\Staff Reports\Lease 25964 Mission Rd Suite A.doc

OFFICE LEASE

Preamble

This lease is entered into on June 28, 2018, by and between the CITY OF LOMA LINDA, referred to in this lease as "Landlord," and Inland Temporary Homes hereinafter referred to in this lease as "Tenant."

Subject to the terms and conditions set forth in this lease, Landlord hereby leases to Tenant that certain space located at 25964 Mission Road Suite A, Loma Linda, California ("Leased Space").

Term

1. The term of this lease shall be a period of one (1) year commencing at 12:01 a.m. on July 1, 2018, and ending at 12:01 a.m. on July 1, 2019, unless terminated earlier as provided in this lease. If Tenant holds over and continues in possession of the Leased Space after termination of the term of the lease, Tenant's continued occupancy of the Leased Space shall be deemed merely a tenancy from month to month at a minimum rental of \$ 1,400.00 per month subject to all the terms and conditions contained in this lease.

Basic Rent

2. Tenant agrees to pay to Landlord as basic rent, for the use and occupancy of the Leased Space, the sum of \$ 1,400.00 per month payable on the first day of each and every month commencing July 1, 2018 and continuing through the term of this lease.

Security Deposit

3. Tenant has deposited with Landlord the sum of \$ 1,400.00 , receipt of which is hereby acknowledged by Landlord, as security for the full and faithful performance by Tenant of the terms, conditions, and covenants of this lease. If at any time during the term of this lease Tenant defaults in the payment of rent, or any portion of rent, under this lease, Landlord may appropriate and apply any portion of the security deposit reasonably necessary to remedy any such default in the payment of rent. If, during the term of this lease, Landlord applies all or any portion of the security deposit for a purpose authorized by this article or otherwise authorized by law, Tenant agrees to restore the amount of the security so applied by Landlord with the next due payment of rent under this lease.

Use of Premises

4. The Leased Space shall be used for general office purposes by Tenant and for no other use or uses without the prior express written consent of Landlord.

Prohibited Uses

5. Tenant shall not commit or permit the commission of any acts on the Leased Space nor use or permit the use of the Leased Space in any way that

- (a) Increases the existing rates for or causes cancellation of any fire, casualty, liability, or other insurance policy insuring the Building or its contents;
- (b) Violates or conflicts with any law, statute, ordinance, or governmental rule or regulation, whether now in force or hereinafter enacted, governing the Leased Space or the Building;
- (c) Obstructs or interferes with the rights of other tenants or occupants of the Building or injures or annoys them; or
- (d) Constitutes the commission of waste on the Leased Space or the commission or maintenance of a nuisance as defined by the laws of California.

Alterations by Tenant

6. No alteration, addition, or improvement to the Leased Space shall be made by Tenant without the written consent of Landlord. Concurrently with requesting Landlord's consent to the proposed alteration, addition, or improvement, Tenant shall submit to Landlord preliminary plans for the alteration, addition, or improvement. Landlord shall, in its sole discretion, approve or disapprove the proposed alteration, addition, or improvement, within thirty (30) days after its receipt of Tenant's written request for approval. If Landlord fails to affirmatively approve or disapprove the proposed alteration, addition, or improvement within the same thirty (30) day period, the proposed alteration, addition, or improvement shall be deemed disapproved. If Landlord gives such written consent to any alteration, addition, or improvement to the leased premises, Landlord and Tenant shall agree in writing at that time to the date when that undertaking shall be completed. Tenant shall obtain all necessary governmental permits required for any alteration, addition, or improvement approved by Landlord and shall comply with all governmental law, regulations, ordinances, and codes. Any alteration, addition, or improvement made by Tenant after consent has been given, and any fixtures installed as part of the construction, shall at Landlord's option become the property of Landlord on the expiration of other earlier termination of this lease; provided, however, that Landlord shall have the right to require Tenant to remove the fixtures at Tenant's cost on termination of this lease. If Tenant is required by Landlord to remove the fixtures on termination of this lease, Tenant shall repair and restore any damage to the leased premises caused by such removal.

Mechanics' Liens

7. If Tenant causes any alterations, additions, or improvements to be made to the Leased Space, Tenant agrees to keep the Leased Space free of liens for both labor and materials. If a lien is placed on the Leased Space in connection with any construction, repair, or replacement work that Tenant may or must cause to be performed under this lease, which results in a final judgment, Landlord may pay the amount of that judgment. Tenant shall reimburse Landlord for the full amount paid within ten (10) days after that amount is paid by Landlord; otherwise Tenant shall be in default under this lease.

Maintenance and Repairs

8. Tenant shall during the term of this lease maintain the Leased Space, in a good, clean, and safe condition, and shall on expiration or earlier termination of this lease surrender the Leased Space to Landlord in as good condition and repair as existed on the date of this lease, reasonable wear and tear and damage by the elements excepted. Tenant, at Tenant's own expense, shall repair all deteriorations or injuries to the Leased Space or to the Building occasioned by Tenant's lack of ordinary care.

Inspection by Landlord

9. Tenant shall permit Landlord or Landlord's agents, representatives, or employees to enter the Leased Space at all reasonable times for the purpose of inspecting the Leased Space to determine whether Tenant is complying with the terms of this lease and for the purpose of doing other lawful acts that may be necessary to protect Landlord's interest in the Leased Space under this lease.

Common Areas of Building

10. Landlord shall make available at all times during the term of this lease in any portion of the Building that Landlord from time to time designates or relocates, automobile parking and common areas as Landlord shall from time to time deem appropriate. Tenant shall have the nonexclusive right during the term of this lease to use the common areas for itself, its employees, agents, customers, clients, invitees, and licensees.

Utilities Furnished by Landlord/tenant

11. Landlord shall, at Landlord's own cost and expense, provide water, sewer, and trash service for the Leased Space and the Building. Tenant shall, at Tenant's own cost and expense, provide, electricity, heating and air conditioning for the Leased Space and Building.

Tenant's Liability Insurance

12. For the mutual benefit of Landlord and Tenant, Tenant shall during the term of this lease cause to be issued and maintained public liability insurance in the sum of at least \$500,000.00 for injury to or death of one person, and \$500,000.00 for injury to or death of more than one person in any one accident, insuring the tenant against liability for injury and/or death

occurring in or on the Leased Space or the common areas. Landlord shall be named as an additional insured. Tenant shall maintain all such insurance in full force and effect during the entire term of this lease and shall pay all premiums for the insurance. Evidence of insurance and of the payment of premiums shall be delivered to Landlord.

Insurance for Tenant's Personal Property

13. Tenant agrees at all times during the term of this lease to keep, at Tenant's sole expense, all of Tenant's personal property, including trade fixtures and equipment of Tenant that may be on or in the Leased Space from time to time, insured against loss or damage by fire and by any peril included within fire and extended coverage insurance for an amount that will insure the ability of Tenant to fully replace the personal property, trade fixtures, and equipment.

Indemnification

14. (a) Landlord shall not be liable to Tenant, and Tenant hereby waives all claims against Landlord, for any injury or damage to any person or property in or about the Leased Space or any part of the Leased Space by or from any cause whatsoever, except injury or damage to Tenant resulting from the acts or omissions of Landlord or Landlord's authorized agents.

(b) Tenant shall hold Landlord harmless from and defend Landlord against any and all claims or liability for any injury or damage to any person or property whatsoever occurring in, on, or about the Leased Space or any part of it, and occurring in, on, or about any common areas of the Building when that injury or damage was caused in part or in whole by the act, neglect, fault of, or omission of any duty by Tenant, its agents, servants, employees, or invitees.

Destruction of Leased Space or Building

15. If the Leased Space or the Building of which it is a part is damaged or destroyed by any cause not the fault of Tenant, Landlord shall at Landlord's sole cost and expense promptly repair it, and the rent payable under this lease shall be abated for the time and to the extent Tenant is prevented from occupying the Leased Space in its entirety. Notwithstanding the foregoing, if the Leased Space or the Building is damaged or destroyed and repair of the damage or destruction cannot be completed within one hundred eighty (180) days:

(a) Landlord May, in lieu of making the repairs required by this paragraph, terminate this lease by giving Tenant thirty (30) days' written notice of termination; or

(b) Tenant may terminate this lease by giving Landlord thirty (30) days' written notice of termination.

Assignment and Subletting

16. Tenant shall not encumber, assign, sublet, or otherwise transfer this lease, any right or interest in this lease, or any right or interest in the Leased Space without first obtaining the express written consent of Landlord. Furthermore, Tenant shall not sublet the Leased Space or any part of it or allow any other persons, other than Tenant's employees and agents, to occupy or use the Leased Space or any part of it without the prior written consent of Landlord. A consent by Landlord to one assignment, subletting, or occupation and use by another person shall not be deemed to be a consent to any subsequent assignment, subletting, or occupation and use by another person. Any encumbrance, assignment, transfer, or subletting without the prior written consent of Landlord, whether voluntary or involuntary, by operation of law or otherwise, is void and shall, at the option of Landlord, terminate this lease.

Acts Constituting Breach by Tenant

17. The following shall constitute a default under and a breach of this lease by

Tenant:

(a) The nonpayment of rent when due, when the nonpayment continues for ten (10) days after written notice to pay rent or surrender possession of the Leased Space has been given by Landlord to Tenant;

(b) A failure to perform any provision, covenant, or condition of this lease other than one for the payment of rent, when that failure is not cured within thirty (30) days after written notice of the specific failure is given by Landlord to Tenant;

(c) The breach of this lease and abandonment of the Leased Space before expiration of the term of this lease;

(d) A receiver is appointed to take possession of all or substantially all of Tenant's property located at the Leased Space or of Tenant's interest in this lease, when possession is not restored to Tenant within thirty (30) days;

(e) Tenant makes a general assignment for the benefit of creditors;

(f) The execution, attachment, or other judicial seizure of substantially all of Tenant's assets located at the Leased Space or of Tenant's interest in this lease, when the seizure is not discharged within fifteen (15) days; or

(g) The filing by or against Tenant of a petition to have Tenant adjudged a bankrupt or of a petition for reorganization or arrangement under the federal bankruptcy law (unless, in the case of a petition filed against Tenant, it is dismissed within sixty (60) days).

The notices provided for in subsections (a) and (b) of this Paragraph 18 are not intended to replace, but rather are in addition to any required statutory notices for unlawful detainer proceedings under Code of Civil Procedure Section 1161, et seq.

Landlord's Remedies

18. If Tenant breaches or is in default under this lease, Landlord, in addition to any other remedies given Landlord by law or equity, may:

(a) Continue this lease in effect by not terminating Tenant's right to possession of the Leased Space and thereby be entitled to enforce all Landlord's rights and remedies under this lease including the right to recover the rent specified in this lease as it becomes due under this lease; or

(b) Terminate this lease and all rights of Tenant under the lease and recover from Tenant

(1) The worth at the time of award of the unpaid rent that had been earned at the time of termination of the lease;

(2) The worth at the time of award of the amount by which the unpaid rent that would have been earned after termination of the lease until the time of award exceeds the amount of rental loss that Tenant proves could have been reasonably avoided;

(3) The worth at the time of award of the amount by which the unpaid rent for the balance of the term after the time of award exceeds the amount of rental loss that Tenant proves could be reasonably avoided; and

(4) Any other amount necessary to compensate Landlord for all detriment proximately caused by Tenant's failure to perform Tenant's obligations under this lease; or

(c) In lieu of, or in addition to, bringing an action for any or all of the recoveries described in subparagraph (b) of this paragraph, bring an action to recover and retain possession of the Leased Space in the manner provided by the California law of unlawful detainer then in effect.

Termination Notice

19. No act of Landlord, including but not limited to Landlord's entry on the Leased Space or efforts to relet the Leased Space, or the giving by Landlord to Tenant of a notice of default, shall be construed as an election to terminate this lease unless a written notice of the Landlord's election to terminate this lease is given to Tenant.

Waiver of Breach

20. The waiver by Landlord of any breach by Tenant of any of the provisions of this lease shall not constitute a continuing waiver or a waiver of any subsequent default or breach by Tenant either of the same or a different provision of this lease.

Notices

21. Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this lease or by law to be served on or given to either party to this lease by the other party shall be in writing, and shall be deemed duly served and given when personally delivered to the party to whom it is directed or any managing employee of that party or, in lieu of personal service, when deposited in the United States mail, first class postage prepaid, addressed to Landlord at

City of Loma Linda
25541 Barton Road
Loma Linda, CA 92354

or to Tenant at

Attn: Jeffery Little
26300 Mission Road
Loma Linda, CA 92354

Either party may change its address for purposes of this paragraph by giving written notice of the change to the other party in the manner provided in this paragraph.

Attorneys' Fees

22. If any litigation is commenced between the parties to this lease concerning the Leased Space, this lease, or the rights and duties of either in relation to the Leased Space or the lease, the party prevailing in that litigation shall be entitled, in addition to any other relief granted, to a reasonable sum as and for its attorneys' fees in the litigation, which shall be determined by the court in that litigation or in a separate action brought for that purpose.

Binding on Heirs and Successors

23. This lease shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors, and assigns of the parties, but nothing in this paragraph shall be construed as consent by Landlord to any assignment of this lease or any interest therein by Tenant except as provided in Paragraph 17 of this lease.

Time of Essence

24. Time is expressly declared to be of the essence in this lease.

Sole and Only Agreement

25. This instrument constitutes the sole and only full, final, and complete agreement between Landlord and Tenant respecting the Leased Space or the leasing of the Leased Space to Tenant, and correctly sets forth the obligations of Landlord and Tenant to each other as of its date. Any agreements or representations respecting the Leased Space or their leasing by Landlord to Tenant not expressly set forth in this instrument are null and void. All prior negotiations between the parties are subsumed into this lease to the extent they have been agreed to, and if not agreed to by the parties, such negotiations are not set forth in the terms and conditions of this lease. This lease may not be extended, amended, modified, altered, or changed, except in a writing signed by Landlord and Tenant.

EXECUTED on _____, 2018, at Loma Linda, San Bernardino County, California.

LANDLORD: CITY OF LOMA LINDA

By: _____
T. Jarb Thaipejr, City Manager

TENANT: Inland Temporary Homes

By: _____

Title: _____

LEASED SPACE

Leased Space

1. Leased space is the building located at 25964 Mission Road, Loma Linda, California.

Utilities

2. Landlord shall provide utilities to include Water, Sewer, and Trash Removal, as part of the rent.



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

COUNCIL AGENDA: June 26, 2018
TO: City Council
FROM: Sonia Fabela, Accounting Manager *SF*
Diana De Anda, Finance Director *DD*
VIA: Jarb Thaipejr, City Manager
SUBJECT: Council Bill #R-2018-31 - Approving Purchasing and Contracting Policy

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council adopt Council Bill #R-2018-31 approving the Purchasing and Contracting Policy (Exhibit A) which includes Federal OMB A-133 purchasing guidelines.

BACKGROUND

Although the City of Loma Linda's purchasing procedures are outlined in Chapter 3.32 of the municipal code, it is necessary for the City to have a formal purchasing policy. In past years, the code has been summarized in Memorandums and distributed to the departments for application. For fiscal year 2018-2019, the US Office of Management and Budget (OMB) will require, in its Uniform Guidance Subpart D, an updated procurement policy that includes Federal Grant Procurement policies.

On December 26, 2013, the OMB implemented a final rule establishing guidance for Federal award-making agencies in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). This rule is necessary in order to incorporate into regulation and thus bring into effect the Uniform Guidance as required by OMB. Implementation of this guidance will reduce administrative burden and risk of waste, fraud, and abuse and the result will be more Federal dollars reprogrammed to support the mission as well as allow new entities to compete and win awards. Non-federal entities are required to incorporate procurement standards in the Code of Federal Regulations (CFR) sections §§ 200.317 through 200.326 for the years beginning on or after December 26, 2017.

ANALYSIS

The Purchasing and Contracting Policy incorporates the City of Loma Linda's Purchasing Code Chapter 3.32. It begins by covering general rules of purchasing and explaining that City Council has the right to approve any exceptions as long as they are in accordance with applicable laws. The policy lists (under administrative guidelines) change orders or an amendment to a contract, defines conflict of interest, and encourages the use of local vendors and green products whenever possible. Expenditure categories are further defined and the procurement process is explained at the different dollar thresholds and includes the approval levels and whether a purchase order (PO) is required.

Since February 2000, the City has participated in the State of California Purchase Card (Cal-Card) Program. The summarized operating procedures have been added to the purchasing and contracting policy under section VI.

Additionally, Section VII of the policy has been added to address the OMB requirement for federally funded procurements per the OMB Guidelines. This section falls in line with the Code of Federal Regulations. Besides being a requirement, this section serves as a guideline for City representatives and employees to ensure appropriate procedures are followed when federal funding is accepted.

FINANCIAL IMPACT

There is no financial impact with the adoption of this policy.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA,
CALIFORNIA, UPDATING THE CITY'S PURCHASING AND CONTRACTING
POLICY

WHEREAS, purchasing and contracting policies provide a guideline to city employees for purchasing and contracting for goods, services and projects to support, enhance and supplement city operations; and

WHEREAS, purchasing and contracting policies provide transparency and consistency; and

WHEREAS, purchasing and contracting policies enable the Finance department to maintain a system of financial controls for the efficient use and expenditure of public funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda, California, as follows:

SECTION 1. The purchasing and contracting policy attached hereto as Exhibit A and incorporated herein by reference shall govern the purchase of city supplies, goods, equipment, services and construction projects.

SECTION 2. This policy, as applicable, shall constitute the procedures and rules governing the solicitation of bids and award of contracts for public works projects pursuant to Chapter 3.32, and shall constitute the procedures and rules governing the solicitation and selection of firms for services pursuant to Chapter 3.32, of the Loma Linda Municipal Code.

SECTION 3. Severability. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

SECTION 4. This Resolution shall become effective upon adoption. The Purchasing and Contracting Policy adopted by this Resolution shall go into effect immediately.

PASSED, APPROVED AND ADOPTED this 26th day of June 2018 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Rhodes Rigsby, Mayor

ATTEST:

Barbara Nicholson, City Clerk

CITY OF LOMA LINDA, CALIFORNIA
PURCHASING AND CONTRACTING POLICY

I. GENERAL RULES; EXCEPTIONS

This Purchasing and Contracting Policy (Policy) shall apply for the solicitation and selection of all purchases and contracts within the City of Loma Linda (City). Any exceptions to this Policy must be approved by the City Council. The City Council may, by majority vote and in accordance with its fiduciary responsibilities, approve expenditures of any amount, for any length of term, not otherwise inconsistent with any applicable law.

A. ADMINISTRATIVE GUIDELINES

- 1) Change Orders or Amendments. A change order or amendment is a change in a contract term, other than as specifically provided for in the contract that authorizes or necessitates any increase or decrease of the cost of the contract or in the time of completion that can be authorized by the City Manager or Department Head. A valid request for a change order or amendment must meet the following criteria:
 - a) the change was not reasonably foreseeable at the time that the contract was signed;
 - b) the change must be relevant to the original contract; and
 - c) the change is authorized by the contract provisions and in the best interest of the City;
 - d) the change must be included in the budget
- 2) Conflict of Interest. No employee, officer, Councilmember, or agent shall participate in the selection, award, or administration of a contract if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, Councilmember, agent, or any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated, herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

Nothing in this Policy does or is to be construed as limiting the applicability of any other federal, state, or local laws and regulations governing prohibitions against financial conflicts of interest, including but not limited to the Political Reform Act (Government Code Section 81000 et seq.) and implementing regulations from the Fair Political Practices Commission (Title 2, Section 18110 et seq., of the California Code of Regulations), and Government Code Sections 1090-1999 and 1126. All such laws and regulations shall apply to every employee, officer, Councilmember, and agent of the City.

- 3) Local Vendors. Purchasing goods and services from local vendors which stimulate the local economy is encouraged but not required.
- 4) Green Purchasing Practices. The City is committed to Green Purchasing practices in obtaining goods and services. The City shall consider environmentally-preferable products when appropriate. Nothing in this policy requires the procurement of products that do not adequately perform their intended use, requires procurement that excludes

adequate competition, or requires the procurement of products that are unavailable at a reasonable price or at a reasonable time. An environmentally-preferable product means a product that meets any of the following criteria:

- a. is durable, repairable, reusable, or recyclable;
 - b. has minimal packaging, toxic content, or chemical-hazard potential;
 - c. is resource or energy efficient in any or all phases of its manufacture, use, or disposal; or
 - d. its use or disposal minimizes or eliminates the City's potential environmental liability.
- 5) When purchase is subject to federal, state, or other regulatory agencies' requirements, the purchase shall be carried out in compliance with those requirements.

II. EXPENDITURE CATEGORIES

Purchases, which include those made by purchase order (PO), written agreement, amendment or change order that require city expenditures, are classified into five categories based on the anticipated expenditure amount. Each category establishes an authorization level, procurement method, and maximum term, which shall apply unless specifically exempted in accordance with this Policy.

- A. Expenditures of Under \$1,000 (Open Market Purchases)
- B. Expenditures of \$1,000 but not to exceed \$25,000 (Informal Bids)
- C. Public Projects greater than \$5,000 (Public Projects)
- D. Expenditures greater than \$25,000 (Formal Bids)

A. Expenditures of Under \$1,000

- 1) Expenditures of \$50 or less
 - a. Authorization: Department Director, who may delegate to a department manager
 - b. Procurement: No bids or PO necessary; petty cash advances or reimbursement
Note: These transactions take the place of ordinary ongoing purchases and shall be limited in use.
 - c. A cash disbursement or reimbursement may be obtained from the Finance department and must not exceed \$50. A petty cash request form shall be completed and signed by the department director before submittal. The form shall include the date, description of the item to be purchased, and account number. Petty cash amounts will be advanced to accommodate miscellaneous minor expenditure amounts of \$50 or less and for which normal payment provisions are not practical. The Finance department will periodically audit petty cash expenditures as to form and regulations and may confirm purchases.
- 2) Expenditures of \$100 or less
 - a. Authorization: Department Director, who may delegate to Department Manager
 - b. Procurement: No bids or PO necessary
Note: These transactions take the place of ordinary ongoing purchases and shall be limited in use.
 - c. A cash disbursement or reimbursement may be obtained from the Finance department and must not exceed \$100. A Finance Director's Imprest request form shall be completed and signed by the department head before submittal.

The form shall include the date, description of the item to be purchased, account number and pertinent backup. Imprest checks will be issued to accommodate miscellaneous minor expenditure amounts of \$100 or less and for which normal payment provisions are not practical and a check is required. The Finance Director or Accounting Manager will periodically reimburse the account to replenish the amount being spent.

- 3) Expenditures of \$450 or less
 - a. Authorization: Department Director, who may delegate to Department Manager
 - b. Procurement: No bids, Issued (Register) Purchase Order Number or Annual Purchase Order
Note: These transactions take the place of ordinary ongoing purchases and shall be limited in use.
 - c. An Issued Purchase Order number must be obtained from the financial software for items not specifically covered by existing blanket purchase orders. May be submitted for any purchase in lieu of previous options, excluding petty cash.
- 4) Expenditures of \$451 but less than \$1,000
 - a. Authorization: Department Director, who may delegate to Department Manager
 - b. Procurement: No bids, Annual or Regular Purchase Order
Note: These transactions take the place of ordinary ongoing purchases and shall be limited in use.
 - c. An approved annual purchase order (blanket purchase order) or a regular Purchase order that was initiated via a purchase requisition is required. May be submitted for any purchase in lieu of previous options, excluding petty cash.

B. Expenditures of \$1,000 but not to exceed \$25,000

Authorization: Department Director, who may delegate to a department manager

Procurement: PO necessary; 3 informal bids/proposals whenever possible

Note: Sufficient money has been appropriated for the purchase

C. PUBLIC PROJECTS GREATER THAN \$5,000

Authorization: City Council

Procurement: PO required plus 3 formal bids/proposals

Note: Sufficient money has been appropriated for the purchase

D. EXPENDITURES GREATER THAN \$25,000

Authorization: City Council

Procurement: PO required plus 3 formal bids/proposals plus city contract

Term Limit: no limit, any term approved by majority vote of the City Council

Note: Sufficient money has been appropriated for the purchase

III. PROCUREMENT PROCEDURES – EXPENDITURES GREATER THAN \$25,000

A. FORMAL BIDS FOR MAJOR PUBLIC WORKS PROJECTS AND MAJOR SUPPLIES

AND EQUIPMENT PURCHASES. Major public works projects, and supplies and equipment purchases as referenced in Chapter 3.32 of the Loma Linda Municipal Code, are defined as purchases and projects having an actual or estimated value of greater than twenty five thousand and one dollars (\$25,001) in the case of supplies and equipment purchases, and five thousand and one dollars (\$5,001) in the case of public works projects. The solicitation and selection of bids and award of contracts shall comply with Section 3.32.150-3.32.220 of the Loma Linda Municipal Code and this Policy, and shall be administered through each City Department, according to the following procedures:

- 1) Invitation for bids. An invitation for bids (the “invitation”) shall be published in a newspaper, electronic bulletin board or online submission source, City website, or other generally-recognized source of local public works contract information, at least ten days prior to the date of the opening of bids. Invitations shall include general descriptions of the work to be performed, the time and place of the opening of bids, the place where bidders may obtain bid documents, the amount of bid security required, the amount and nature of performance and labor materials security that will be required, and the date and time of when the bid will be awarded.
- 2) Form of bids. Bids conforming to the requirements of the invitation shall be submitted to the City Clerk in sealed a package or by other means which will prevent the divulging of bids prior to the stated time for opening of bids, all as specified in the invitation or the bid documents. Unopened bids should be clearly marked or otherwise identifiable as bids for the project to which they apply. For large expenditures and/or technically complicated purchases, a pre-bid conference open to all interested vendors shall be held at the discretion of the purchasing agent in order to discuss and clarify purchase specifications.
- 3) Opening of bids. At the time and place stated in the invitation, the bids shall be publicly opened and announced. The bid amounts shall be tabulated and the tabulation shall be available for public inspection at the Public Works Department during regular business hours for a period of not less than thirty (30) calendar days after the bid opening.
- 4) Review of bids. The Director shall review all bids received for completeness, accuracy, responsiveness to the invitation and the bid documents, and the City’s experience with or knowledge of the qualification and reliability of each bidder and shall prepare a recommendation to the City Council. Written amounts shall take precedence over associated numeric amounts. Mathematical errors, if found, shall be corrected and shall not disqualify a bid. The corrected total shall be the bid amount considered in determining the lowest responsible bidder and shall be the contract amount awarded if the bid is selected.
- 5) Award of contract. Contracts shall be awarded by the City Council to the lowest responsible bidder. Determination of the lowest responsible bidder shall be at the sole discretion of the City Council pursuant to findings and recommendations presented by the Director at the time of the award of contract.
- 6) Equal bids. If two or more equal low bids are received, the City Council may award the contract to any one of the equal low bidders by the following:
 - a. Select one bid; or
 - b. Reject all bids and re-solicit for bids; or
Reject all bids and authorize negotiated agreement if consistent with federal and state laws; or
 - c. Select one bid, which is the most responsible bidder; or

- d. Take any other action that the City Council deems to serve the best interest of the City.
- 7) No bids. When no bids are received from responsible firms, the City Council may accomplish the project in any manner it sees fit.
- 8) Rejection of bids. The City Council may reject any or all bids presented and may then direct that the project be re-advertised, may authorize negotiation of a contract with one or more responsible firms, or may resolve that the project can be performed more economically by City forces, day labor, time and materials contract, or other method.
- 9) Execution of contract. The successful bidder shall execute the contract and furnish required performance security and labor and materials security when required pursuant to the bid document.
- 10) Forfeiture of bid security for public works projects. If the successful bidder fails to execute the contract and furnish security within the stated time, and said failure is not primarily due to actions or omissions of the City or to acts of God, the bidder shall forfeit the bid security provided. The City Council may then consider the bid of the next lowest responsible bidder.
- 11) Release of bid security for public works projects. Bidders are entitled to the return of their bid security unless forfeited as provided herein. The City shall retain all bid security until a contract has been executed or until the City Council rejects all bids at which time all bid security not forfeited shall be returned to the appropriate bidders.
- 12) Disposition of forfeited bid security for public works projects. The City shall retain forfeited bid security until a contract is awarded to another firm or the project is cancelled. The City shall retain an amount equal to the difference between the forfeiting firm's bid and the new contract amount, if any, and an additional amount equal to administrative and other costs incurred as a result of the failure of the forfeiting bidder to enter into a contract and provide required security, and shall return any remaining amount of the bid security to the forfeiting bidder.
- 13) Performance security and labor and materials security for public works projects. The bidder to whom the contract is awarded (the "successful bidder") shall furnish performance security and labor and materials security in amounts specified in the Invitation or Bid Documents.

B. FORMAL PROPOSALS FOR MAJOR PROFESSIONAL AND TECHNICAL

SERVICES. Major professional and technical services are defined as services having an actual or estimated value of greater than twenty-five thousand and one dollars (\$25,001). The solicitation and selection of proposals and award of contracts shall comply with Section 3.32.270 of the Loma Linda Municipal Code (technical service contracts), and this Policy, and shall be administered through each City Department, according to the following procedures:

- 1) Architectural, landscape architectural, engineering, environmental, and land surveying services includes those professional services of an architectural, landscape architectural, engineering, environmental, or land surveying nature as well as incidental services that members of these professions and those in their employ may logically or justifiably perform.
- 2) The City Manager shall approve the preparation and release of all Requests for Proposals (RFP) and Requests for Qualifications (RFQ).

- 3) City staff shall determine, based on professional judgment, whether an RFP or an RFQ process best suits its needs and City staff, or a city-authorized consultant, shall prepare the RFP/RFQ document.
- 4) City staff, or a city-authorized consultant, or both shall prepare a list of suitable firms from known registries, professional organizations, and/or any other source.
- 5) City staff shall issue the RFP/RFQ to suitable firms, and may also advertise for competitive proposals.
- 6) City staff shall form a selection committee, which may include private consultants, to review the RFPs/RFQs received, and the selection committee may conduct interviews and/or hold discussions with proposing firms.
- 7) The selection committee shall rank the proposing firms according to the criteria specified in LLMC Section 3.32.270 (technical contract services) and City staff shall notify firms of their position in the ranking.
- 8) City staff, or a city-authorized consultant, shall negotiate with the top-ranked firm to arrive at mutually-acceptable contract terms.
- 9) City staff, or its authorized consultant shall terminate negotiations and begin negotiations with the next-ranked firm if an agreement cannot be reached and continue this process until negotiations are successfully concluded or until the list of qualified firms submitting proposals is exhausted and an agreement cannot be reached.
- 10) The City Council shall award or reject the contract negotiated by City staff.

IV. PROCUREMENT PROCEDURES – NON-MAJOR EXPENDITURES (\$25,000 & under)

INFORMAL BIDS OR PROPOSALS - Intermediate, Minor, and Operational Expenditure category projects, including minor public works projects, supplies, goods, equipment and minor services as referenced in Chapter 3.32 of the Loma Linda Municipal Code, are defined as public works projects having an actual or estimated value of five thousand dollars (\$5,000) or less and all other expenditures of twenty-five thousand dollars (\$25,000) or less. The solicitation and selection of bids and award of contracts shall comply with Sections 3.32.230-3.32.250 of the Loma Linda Municipal Code and this Policy, and shall be administered through each City Department, according to the following procedures:

- 1) Informal bids shall be obtained verbally or in writing as dictated by this Policy from the open market and a written record of informal bids shall be kept by the department's purchasing agent.
- 2) Bid security. Security and labor and material security shall conform to the requirements for major public works projects but may be modified or waived by the City staff person authorized to make the purchase if warranted and in the best interest of the City.
- 3) Execution and Award of Contracts. The City Council may award contracts or the City Manager may award and execute contracts, set forth in Categories A, B, C or D of Section II above, and may waive competitive bidding requirements if in the best interest of the City, provided there are unencumbered appropriations in the fund accounts against which the expenses are to be charged.

V. EXEMPTION TO ANY PROCUREMENT METHOD

Justification for exemption to any required procurement method may be submitted to the City Manager or in the case of a major expenditure, to the City Council under the following circumstances:

- 1) Sole-source or select-source purchase. To determine that a sole-source or select-source purchase exists, rationale and/or proof must be provided in the purchase requisition.
 - Acquisition of brand name to insure compatibility with other city products and equipment. For example standardization of fleet inventory (select-source).
 - Change orders - additions to an original scope of work when the original source is the only reasonable one to provide the additional goods, construction work or service needed (select- source).
 - Only one manufacturer or vendor makes and/or sells the required equipment (sole-source).
- 2) State, County, or other public agency cooperative purchasing program or contracts utilizing funding or other participation from agencies which require conformance with state, federal or other contracting regulations.
- 3) The City does not require a contract for equipment purchases such as a specific type or brand of supply or part necessary for acceptable operation of a machine or device, or as required by warranty or contract on the machine or device; written documentation supporting a purchase must be provided.
- 4) Emergency purchases made necessary by an immediate threat to life or property or a substantial disruption of a vital public service.
 - In advance of any local emergency, the City seeks to retain a list of available local businesses willing to provide necessary supplies, materials, equipment, services, food, care or shelter to the City through the Office of Emergency Management. Once the Emergency Operations Center (EOC) is activated, these memorandums will be activated.
 - In the event of an emergency, the City Manager or designee may make immediate purchases of goods and services. Emergency purchases include any purchase required to prevent imminent danger or to prevent or mitigate the loss or impairment of life, health, property, or essential public services. Every effort shall be made to obtain advance approvals or to obtain approvals as soon as possible following the purchase.
 - The City is not required to engage in either formal or informal competitive bidding in an emergency. The City Council delegates to the City Manager and City Manager's designee the authority to waive any procedures in the Policy that are not statutorily mandated when making emergency purchase of supplies, equipment, materials or services.
 - The City Council shall ratify emergency suspension of procedures at the next properly noticed Council meeting following the emergency procurement and consider whether further suspension of procedures is required to abate the impacts of the emergency.
- 5) The awarding officer(s) may waive irregularities in formal or informal bids received provided that it is in the best interest of the City to do so, and it does not result in unfair advantage to any bidder.
- 6) The City Council may authorize the award and execution of contracts without competitive bidding provided that such award is in the best interest of the City, or of the public health, safety and welfare.

VI. CITY CREDIT CARD USE

A. Authorization and Acknowledgement. Approval to issue, use and revoke a City credit card is at the discretion of the City Manager. Unless otherwise authorized by the City Manager, City credit cards shall have a credit limit of less than \$5,000. The City Manager shall have the authority to set credit limits on a case by case basis up to \$25,000. All purchases must adhere to the City's expenditure limits and requirements stated in section II.

City Credit card will be kept by the users authorized by the City Manager or designee ("Authorized User") and must be City employee (or East Valley Fire Command staff). The Finance Department requires an Authorized User to sign a Signature Authorization Form acknowledging his/her understanding of the policies and procedures for the use of the City credit card and acknowledging the receipt of the credit card.

B. Appropriate City Credit Card Use. City credit cards may be used for the following:

- 1) Traveling on City business;
- 2) Purchasing goods and services from vendors where use of a check is not practical, such as the case with many internet purchases in which no actual storefront exists;
- 3) Securing reservations and locations for various City activities, meetings and conference fees, community events, honoree luncheons, and marketing promotions.
- 4) Paying for meals in conjunction with official City business such as meetings with City Council, developers, or consultants.

C. Inappropriate City Credit Card Use. The credit card shall not be used for the following:

- 1) Cash advances, money orders, wire transfers, etc.;
- 2) Routine gasoline purchases;
- 3) Alcoholic beverages, tobacco products, and prescription drugs;
- 4) Political or religious organizations;
- 5) Firearms or ammunition;
- 6) Gifts including gift cards, flowers, etc.;
- 7) Long-term rentals or lease agreements;
- 8) Heavy-duty machinery that requires a maintenance agreement;
- 9) Use of the City credit card is not intended to replace effective procurement planning which enables volume discounts or to circumvent established competitive purchasing procedures. This means no purchases for goods or services should be made that would otherwise require competitive bidding;
- 10) Employee shall not use City credit cards for personal expenses. Doing so will result in disciplinary action up to and including termination. Employee should use care in selecting between using his/her business and personal credit card.

D. Travel, Meetings, & Conferences. The uses of the City credit card for travel, local meetings, and conferences shall at all times comply with the standards and practices set forth within the City's Administrative Procedures/Policy for Travel Expense Policy. All credit card charges must be supported by detailed charge receipts and submitted on an expense report to their Department Head and City Manager upon return from a business trip.

E. Obtaining Goods and Services. Authorized purchases may be made in person, via approved internet site, or by telephone. An Authorized User must require vendors to itemize the receipt/invoice. An itemized receipt/invoice consists of the following information:

- Date of purchase
- Detailed description of goods or services purchased
- Price per item
- Amount of sales tax and total amount
- Shipping charges, if any

Before completing the credit card transaction, employee must complete a “Cardholder Record of Cal-Card” form and receive supervisor approval a time of purchase. Appropriate account numbers must be included on the form.

F. Monthly Statement. At the end of a billing cycle, Cal-Card will mail the Authorized User a statement showing all transactions made during the billing cycle. Authorized User is responsible for reviewing and reconciling monthly credit card statement to the “Cardholder Record of Cal-Card” form. Once reconciled, the Authorized User will attach the supporting detailed charge receipts and related invoices to the monthly credit card statement and turn it into his/her Approving Official within five (5) working days of receipt. Falsification of receipts will subject the employee to disciplinary action, up to and including termination of employment. The Finance Director or designee reserves the right to review each credit card statement and determine if the expenses were purchased in accordance with the City policy.

G. Disputed Charges. An Authorized Users is responsible for ensuring that the vendor, the issuing bank, and the Finance Director or designee is notified immediately of any disputed charges. An Authorized User will be responsible for resolving the disputed charge directly with the credit card company.

H. Returned Items. If items purchased with the credit card are found defective or the repair or services faulty, the cardholder has the responsibility to return the item to the merchant for replacement or credit to the credit card. Cash refunds or store credit will not be permitted.

I. Timely Payment. Based on the statement cycle date, the Finance Department will ensure timely payment. Credit card charges will be paid once reconciled by the Authorized User and approved by the Finance Department. To avoid late fees and finance charges, the Finance Department reserves the option to pay all credit card charges, even if supporting documentation is not yet received. When subsequently received, the supporting documentation will be retroactively reconciled to the payment.

J. Lost or Stolen Cards. An Authorized User is responsible for ensuring that the issuing bank and the Finance Department are notified immediately if the card is lost or stolen. Failure to do so may result in holding the Authorized User responsible for any fraudulent use of the card.

K. Disciplinary Action. The Human Resources department is responsible for all disciplinary action surrounding misuse of credit card, including cancellation of card privileges.

L. Surrender upon Request or Separation. The credit card will be immediately surrendered upon separation from City employment, retirement, termination or upon request of the City Manager or designee. Use of the credit card for any purpose after its surrender is prohibited.

FEDERALLY FUNDED PROCUREMENTS

This section pertains to federal-funded projects and purchases.

VII. GENERAL PROCUREMENT STANDARDS

A. Code of Conduct. As representatives of the City of Loma Linda, all employees are expected to conduct themselves in a professional and ethical manner, maintaining high standards of integrity and the use of good judgement. Employees are expected to be principled in their business interactions and act in good faith with individuals both inside and outside the City. The following Code of Conduct shall govern the performance, behavior and actions of the City, including employees, directors, appointed or elected officials, volunteers, or agents who are engaged in any aspect of procurement, including, but not limited to, purchasing goods and services, awarding contracts and grants, and the administration and supervision of contracts:

- 1) No employee, director, appointed or elected official, volunteer, or agent of the City shall participate in the selection, award, or administration of contracts supported by a federal award if a conflict of interest is real or apparent to a reasonable person.
- 2) Conflicts of interest may arise when any employee, officer, or agent of the City, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a real or apparent financial or other interest in or a tangible personal benefit from a firm considered for the contract.
- 3) No employee, director, appointed or elected official, volunteer, or agent of the City shall do business with, award contracts to, or show favoritism toward a member of his or her immediate family, spouse's family, or to any company, vendor, contractor, or parties to subcontractors who either employ or has any relationship to a family member; or award a contract or bid which violates the spirit or intent of federal, state and local procurement laws and policies established to maximize free and open competition among qualified vendors.
- 4) The City's employees, directors, appointed or elected officials, volunteers, or agents shall neither solicit nor accept gratuities, favors, gifts, consulting fees, trips, or anything having a monetary value in excess of twenty-five dollars (\$100.00) from a vendor, potential vendor, family or employees of a vendor, contractor or parties to subcontractors.
- 5) Disciplinary measures for violations of the Code of Conduct by employees, directors, appointed or elected officials, volunteers, or agents who are engaged in any aspect of procurement, including, but not limited to, purchasing goods and services, awarding contracts and grants, and the administration and supervision of contracts could lead to disciplinary measures, up to and including possible termination of employment.

B. Solicitation Procedures

- 1) Acquisition of unnecessary or duplicative items must be avoided. Consideration should be given to consolidating or dividing procurements to obtain a more economical purchase. When appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.
- 2) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services, the City shall enter into state and local

intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.

- 3) Procuring federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs shall be utilized.
- 4) Value engineering clauses may be used in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.
- 5) Contracts shall only be awarded to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
- 6) Records will be maintained sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price. The City Clerk will be the repository for said records and shall be maintained for period of no less than seven (7) years.
- 7) Time and material type contracts (open-ended) may be used only after a determination that no other contract is suitable. Time and material type contract means a contract where the cost to the City is the sum of the actual cost of materials and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expense, and profit. Each time and material contract will set a ceiling price that the contractor exceeds at its own risk. A higher degree of oversight is required in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.
- 8) The City alone will be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the City of any contractual responsibilities under its contracts. The federal awarding agency will not substitute its judgment for that of the City unless the matter is primarily a federal concern. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

C. Competition

- 1) All procurement transactions must be conducted in a manner providing full and open competition. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, and invitations for bids or requests for proposals will be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include, but are not limited to:
 - a) Placing unreasonable requirements on firms in order for them to qualify to do business;
 - b) Requiring unnecessary experience and excessive bonding;
 - c) Noncompetitive pricing practices between firms or between affiliated companies;
 - d) Noncompetitive contracts to consultants that are on retainer contracts;
 - e) Organizational conflicts of interest;

- f) Specifying only a brand name product instead of allowing an equal product to be offered and describing the performance or other relevant requirements of the procurement; and
 - g) Any arbitrary action in the procurement process.
- 2) Procurements shall be conducted in a manner that prohibits the use of statutorily or administratively imposed state or local geographical preferences in the evaluation of bids or proposals, except in those cases where applicable federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.
 - 3) All solicitations will incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standard to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a brand name or equivalent description may be used as a means to define the performance or other relevant requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated.
 - 4) Bids and proposals shall identify all the requirements which the offerors must fulfill and all other factors to be used in evaluation bids or proposals.

D. Methods of Procurement. In addition to the City's purchasing policy approval limits, one of the following methods should be used:

- 1) Micro-purchase: Purchases where the aggregate dollar amount does not exceed \$3,500, or the current limitation set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1, where this threshold is periodically adjusted for inflation.
- 2) Small purchase: Purchases up to the Simplified Acquisition threshold, which is currently \$150,000. Informal purchasing procedures are acceptable, but price or rate quotes must be obtained from an adequate number of sources.
- 3) Sealed bid: Purchases over the Simplified Acquisition threshold, which is currently \$150,000. Under this purchase method, formal solicitation is required, and the fixed price (lump sum or unit price) is awarded to the responsible bidder who conformed to all material terms and is the lowest in price. This method is the preferred procurement method for construction contracts, if the following conditions apply:
 - a) A complete, adequate, and realistic specification or purchase description is available;
 - b) Two or more responsible bidders are willing and able to compete effectively for the business, and,
 - c) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally based on price.

If this method is used, the following requirements shall apply:

- d) The invitation for bids will be publicly advertised and bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date for opening the bids;
 - e) The invitation for bids, which will include any specifications and pertinent attachments, must define the terms or services in order for the bidder to properly respond;
 - f) All bids will be publicly opened at the time and place prescribed in the invitation for bids;
 - g) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts will only be used in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
 - h) Any or all bids may be rejected if there is a sound documented reason.
- 4) Competitive proposals: Purchases over the Simplified Acquisition threshold, which is currently \$150,000. This procurement method requires formal solicitation, fixed-price or cost-reimbursement contracts, and is used when sealed bids are not appropriate. The contract should be awarded to the responsible firm whose proposal is most advantageous to the program, with price being one of the various factors. If this method is used, the following requirements apply:
- a) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - b) Proposals must be solicited from an adequate number of qualified sources;
 - c) The methods for conducting technical evaluations of the proposals received and for selecting recipients may include, but not limited to: references, past performance, availability to perform work, and certifications as determined by project scope.
 - d) Any response that takes exception to any mandatory items in this proposal process may be rejected and not considered;
 - e) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and,
 - f) Competitive proposal procedures may be used for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services, though A/E firms are a potential source to perform the proposed effort.
- 5) Noncompetitive proposals: Also known as sole-source procurement, this may be appropriate only when one or more of the following criteria are met:
- a) The item is available only from a single source;
 - b) The public emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - c) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-federal entity; or
 - d) After solicitation of a number of sources, competition is determined inadequate.

E. Contract Cost and Price. A cost or price analysis shall be performed in connection with every procurement action in excess of the Simplified Acquisition threshold (\$150,000) including

contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, independent estimates shall be made prior to receiving bids and proposals.

- 1) Profit shall be negotiated as a separate element of the price for each contract in which there is a no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.
- 2) Costs or prices based on estimated costs for contracts under the federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the City under Subpart E- Cost Principles of Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- 3) The cost plus a percentage of cost and percentage of construction cost methods of contracting shall be used.

F. Federal Awarding Agency or Pass-Through Entity Review.

- 1) The City shall make available, upon request of the federal awarding agency or pass-through entity, technical specifications on proposed procurements where the federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the City desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.
- 2) The City will make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:
 - a) Procurement procedures or operations fails to comply with the procurement standards in this part;
 - b) The procurement is expected to exceed the Simplified Acquisition Threshold (\$150,000) and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - c) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
 - d) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - e) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.
- 3) The City is exempt from the pre-procurement review in paragraph 2 of this section if the federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.
- 4) The City may request that its procurement system be reviewed by the federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;

- 5) The City may self-certify its procurement system. Such self-certification must not limit the federal awarding agency's right to survey the system. Under a self-certification procedure, the federal awarding agency may rely on written assurances from the City that it is complying with these standards. The City must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

G. Bonding Requirements. For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold (\$150,000), the federal awarding or pass-through entity may accept the bonding policy and requirements of the City provided that the federal awarding agency or pass-through entity has made a determination that the federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

- 1) A bid guarantee from each bidder equivalent to five percent (5%) of the bid price. The bid guarantee must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified;
- 2) A performance bond on the part of the contractor for 100 percent (100%) of the contract price. A performance bond is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract; and,
- 3) A payment bond on the part of the contractor for 100 percent (100%) of the contract price. A payment bond is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

H. Contract Provisions. All federal funding source compliance provisions shall include the following:

- 1) Equal Employment Opportunity- All contracts, when funded in whole or partly by monies derived from the federal government (either directly or indirectly), shall contain a provision requiring compliance with Equal Employment Opportunity.
- 2) Davis-Bacon Act- Applies to construction contracts in excess of \$2,000. It requires contracts to pay laborers and mechanics wages not less than the prevailing wage as determined by the Secretary of Labor and must be required to pay wages not less than once a week. Each bid solicitation published by the City must contain the current prevailing wage determination. Any award of the contract must be conditioned on contractor's acceptance of that wage determination and suspected or reported violations of this act shall be immediately reported to the Federal awarding agency.
- 3) Copeland "Anti-Kickback" Act- Applies to construction contracts in excess of \$2,000. It prohibits kickbacks in construction contracts funded with Federal monies. Contractors and subcontractors or subrecipients shall be prohibited from inducing any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled and suspected or reported violations shall be immediately reported to the Federal awarding agency.
- 4) Clean Air Act & Federal Water Pollution Control Act- Applies to contracts and sub grants in excess of \$150,000. Contractor shall be required to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act. Suspected or reported violations must be reported to the

Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

- 5) Debarment and Suspension- Contracts funded with federal grant monies may not be awarded to contractors that have been debarred or suspended from receiving federal monies pursuant to the System for Award Management (SAM).
- 6) Byrd Anti-Lobbying Amendment- Contractors that apply or bid for an award of \$100,000 must certify that they will not and have not used federal funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award.

I. Contracting with small and minority business, women's business enterprises, and labor surplus area firms. All necessary affirmative steps will be taken to assure that minority business, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps include:

- 1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- 2) Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources;
- 3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises;
- 4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises;
- 5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and,
- 6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs(1) through (5) of this section.



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

COUNCIL AGENDA: June 26, 2018
TO: City Council
FROM: Sonia Fabela, Accounting Manager
Diana De Anda, Finance Director
VIA: Jarb Thaipejr, City Manager
SUBJECT: Approval of revised Capital Asset Capitalization and Inventory Control Policy and Capitalization Threshold Increase

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the revised Capital Asset Capitalization and Inventory Control Policy (Attachment I) and increase the capitalization threshold to \$5,000 and change the useful life criteria to two years effective for the Fiscal Year 2017-2018 and authorize the write-off of assets under the new threshold.

BACKGROUND

The term capital assets in the City's current capital asset policy is used to describe assets that are used in operations and that have initial lives extending beyond a single reporting period. Capital assets may be either intangible (e.g., easements, water rights) or tangible (e.g., land, buildings, building improvements, vehicles, machinery, equipment and infrastructure). It is incumbent upon public-sector managers to maintain adequate control over all governmental resources, including capital assets, to minimize the risk of loss or misuse.

In 2003, the City adopted the current Capital and Infrastructure Asset Capitalization and Inventory Control Policies. At the time, Implementation of Governmental Accounting Standards Board (GASB) Statement 34 required accounting for the entire City's "infrastructure assets" (e.g. roads, street lighting systems and drainage systems). A few years after, GASB issued Statement No. 51 that required the accounting for intangible assets such as easements, water rights, right-of-ways, patents, trademarks, and computer software. Although the finance department has been accounting for intangibles in the capital asset system, the category has not been formally added to the asset policy.

The existing capitalization threshold of \$1,000 and the useful life of over a year have been the criteria for capitalization for the past 15 years. However, the Government Finance Officers Association (GFOA) Best Practice recommends that state and local governments capitalize assets if they have an estimated useful life of at least two years and a threshold of no less than

\$5,000 per individual asset. If approved, assets with life shorter than two years and monetary value under the new threshold will be reported as an "expense" or "expenditure" in the period they were acquired.

ANALYSIS

An analysis of all existing assets by fund under \$5,000 was done. A total of 1,765 asset records will be retired. The breakdown by fund is summarized in the table below and the detail is shown in Attachment II.

	# of Asset Records	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
Governmental Funds	1023	\$ 2,250,943.38	\$ 1,937,607.78	\$ 17,559.04	\$ 295,776.56
Enterprise Funds					
Sewer	140	218,706.70	209,013.15	773.87	8,919.68
LLCCP	209	418,074.99	395,068.44	5,762.83	17,243.72
Water	393	789,520.28	670,927.37	7,052.36	111,540.55
Total Enterprise	742	\$ 1,426,301.97	\$ 1,275,008.96	\$ 13,589.06	\$ 137,703.95
Total City	1765	\$ 3,677,245.35	\$ 3,212,616.74	\$ 31,148.10	\$ 433,480.51

FINANCIAL IMPACT

The assets total cost of \$3,677,245.35 and accumulated (prior and current) depreciation of \$3,243,764.84 will be removed and a loss on disposal of assets in the amount of \$433,480.51 will be recognized to remove the remaining book value.

City of Loma Linda, California
Capital Asset Capitalization and Inventory Control Policy

PURPOSE

The purpose of this policy is to ensure adequate control and appropriate use of City capital assets. The procedures are intended to define capital assets and to establish guidelines for budgeting, purchasing, using, financial reporting, logging, inventorying, transferring, depreciating, and disposing of capital assets. This policy does not apply to infrastructure assets.

POLICY

It is the policy of the City of Loma Linda that capital assets be used for appropriate City purposes and be properly accounted for and secured. It is the responsibility of the Finance Department to ensure capital assets will be tagged, inventoried on a regular basis, and accounted for by fund and asset category. It is the responsibility of City Department Heads to ensure that proper budgeting and purchasing guidelines are followed, that capital assets are adequately controlled and used for appropriate City purposes, and to secure such capital assets.

SCOPE

All Departments are subject to the provisions of this policy.

OBJECTIVES

The City of Loma Linda's capital asset policy has two (2) objectives:

- 1 Accounting and Financial Reporting. To accurately account for and report capital assets in financial reports issued to the City Council, external reporting agencies, granting agencies, and the public.
- 2 Safeguarding -To protect its (capital) assets from loss or theft.

In meeting the two objectives, the City has established a Capitalization Policy and an Inventory Control Policy, providing specific guidance to determine which capital assets are subject to separate accounting and reporting (i.e., Capitalization) and safeguarding (, i.e., Inventory Control), respectively.

The Finance Department is responsible for, and has established, systems and procedures through which both objectives are met. These systems and procedures are used to identify, process, control, track, and report City capital assets.

Capitalization Policy (Accounting and Financial Reporting)

In general, all capital assets, including land, buildings, machinery and equipment, with an original cost of \$5,000 or more, will be subject to accounting and reporting (capitalization). All costs associated with the purchase or construction should be considered, including ancillary costs such as freight and transportation charges, site preparation expenditures, installation charges, professional fees, and legal costs directly attributable to asset acquisition. Specific capitalization requirements are described below.

- The capitalization threshold is applied to **individual units** of capital assets. For example, ten desks purchased through a single purchase order each costing \$500 will not qualify for capitalization even though the total cost of \$5,000 exceeds the threshold of \$5,000.
- The capitalization threshold will generally not be applied to **components** of capital assets. For example, a keyboard, monitor, and central processing unit purchased as components of a computer system will not be evaluated individually against the capitalization threshold. The entire computer system will be treated as a single capital asset.
- **Repairs** to capital assets will generally not be subject to capitalization unless the repair extends the useful life of the asset. For example, a new engine costing \$5,000 is installed on a fire truck that had an original life of 20 years with only 3 years remaining life, the new engine will increase the useful life by 10 years. In this case, it represents an improvement and is subject to the capitalization policy and should be evaluated separately.
- **Improvements** to existing capital assets will be presumed (by definition) to extend the useful life of the related capital asset and, therefore, will be subject to capitalization only if the cost of the improvement meets the \$5,000 threshold. In theory, an improvement to a capital asset that had an original cost of less than \$5,000, but now exceeds the threshold as a result of the improvement, should be combined as a single assets at the total cost (original cost plus the cost of the improvement) and capitalized.
- **Capital projects** will be capitalized as "construction in progress" until completed. Costs to be capitalized include direct costs, such as labor, materials, and transportation, indirect costs such as engineering and construction management, and ancillary costs such as construction period interest.
- **Donations** of capital assets to the City are to be recorded at its fair market value as of the date of acceptance by the City Council, plus any ancillary costs necessary to place those assets into service.
-

Inventory Control Policy - (Safeguarding)

Department Heads are responsible for safeguarding capital assets under their control from theft or loss. However, the Finance Department is responsible for establishing and maintaining systems and procedures that enable Department Heads and program managers to properly safeguard assets.

In general, Inventory Control is applied only to *movable* capital assets such as Machinery and Equipment and Office Furniture and not to land, buildings, or other *immovable* capital assets. Capital assets subject to inventory control will be accounted for and controlled through the same systems and procedures used to account and control capital assets subject to capitalization.

Capital assets will be subject to inventory control if they meet at least one of the following criteria:

- a. The original cost of the capital asset is equal to or greater than \$5,000.
- b. Any asset that cost less than \$5,000 as requested from a department. This may include certain machinery and equipment that, due to portability, value outside of the office, or character, are susceptible to theft or loss. It may also include an asset that has been requested by a department to be controlled in order to satisfy an internal (operational) or external requirement. For example, Information Systems may wish to inventory all computer hardware and software to establish replacement and upgrade requirements for both hardware and software.
- c. An asset required to be controlled and separately reported pursuant to grant conditions or other externally imposed reporting requirement. *For example, a grant program that has funded the acquisition of a capital asset may impose a requirement that the capital asset be tracked and identified as a grant-funded asset.*

TAGGING

The purpose for tagging assets is to provide an efficient mechanism for inventorying capital assets. A tag is a label, stating this asset is "Property Of: City of Loma Linda" with a number, that is affixed to each asset that is to be inventoried. The tag should be placed in an inconspicuous, but accessible place on the asset, for example, on the back of a computer component or the inside leg of a chair.

Why Tag An Asset

- A. To provide accountability for the assets, ensuring the asset assigned to a Department is controlled and accounted for by a specific department/person.
- B. To help determine asset replacement cost and life.

Attachment I

- C. To provide the City's outside auditors with a mechanism to verify that the City is in control of capital assets and to provide an accurate record of the City's capital expenditures.

Should this Asset Be Tagged?

- A. Yes, if cost of asset is greater than \$5,000 and useful life is greater than one year.
- B. Yes, if it is physically possible/practical to tag and meets the dollar and life guidelines.
- C. Yes, if it is an asset that is handled frequently, has a high cost, and/or is likely to be stolen.
- D. Yes, if the asset needs to be controlled due to high incidence of theft/misplacement/ borrowing.
- E. Generally no, if the asset cost is less than \$5,000. However, the Department Head and/or Finance may choose to tag items that cost less than the \$5,000.
- F. No, if the asset will be used up within one year.

Who is Responsible for Tagging the Asset?

The Finance Department, with assistance from the Departments, will be responsible for tagging capital assets.

PURCHASE OF CAPITAL ASSETS

1. The asset you are requesting should have already been included in the current year's budget. Verify this, by reviewing your specific program account budgets in the financial system.
2. If asset is not in the budget, you must contact Finance to determine appropriate action.
3. In the financial system enter your Requisition Request (Refer to Eden manual on network). On the Item line(s) indicate whether this purchase is a capital asset and multiple assets by checking the box(es) to the right of the item(s) description.
4. Fill out a Capital Assets Acquisition Form located on the network in the Public drive-forms folder. This form has been revised to include Capital Asset information such as: Account number, department, location, and building that will contain the asset; and whether the asset is to be tagged or not.
5. Software purchased as a component of a system designed to work exclusively with specific hardware shall be capitalized with the hardware using the group method and the \$5,000 threshold. Computer software developed or obtained for internal use shall follow the capital asset guidance provided in the AICPA SOP 98-1. Vendor modifications, such as patches and version upgrades, used to keep software in a usable state as opposed to adding significant new capabilities, should be charged as maintenance expense.

TRANSFERRING AN ASSET TO ANOTHER DEPARTMENT/LOCATION/BUILDING

1. Use the "Asset Transfer" sheet (see Attachment II).
2. Fill out sheet and obtain Finance approval prior to transferring the asset.

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3. Make sure you have identified the correct department, location, and building numbers, as well as the tag number on the sheet.

DISPOSAL OF SURPLUS PROPERTY

The City Administration has adopted a policy of disposing of surplus property by sending the equipment to auction or donating to non profit agencies. Equipment for purposes of the policy includes furniture, fixtures, machinery, and equipment. Obsolete computers are an example.

Such equipment is accumulated in a central location at the Corporation Yard and the Departments will periodically develop a list of agencies that may want the equipment. Equipment not selected will be considered obsolete and disposed of either by donation to a thrift shop or sending it to an auction.

Other surplus property, with the approval of the City Manager, can either be sold to any public or private person or entity, transferred from one department to another department, recycled or disposed of as junk to a landfill or other appropriate waste removal facility.

Value of Property: It shall be the responsibility of each department to appraise property designated as surplus. If it is determined that the property sold as a unit has a market value of more than \$5,000, the property must be disposed of by a sealed bid process in accordance with City purchasing guidelines. The sealed bid process will be coordinated in conjunction with each respective department and the City Manager. The City Clerk is authorized to advertise such surplus property for sale to the general public. If it is determined that the property sold as a unit has a value less than \$5,000, the property may be disposed of in a manner approved by the City Manager.

Disposal Process: Prior to the disposal of any surplus property, each department is required to complete a Surplus Property Report Form and return it to the City Manager for approval and to Finance for processing.

Proceeds from the disposal of surplus property will be allocated to the City's General Fund unless the property was originally purchased with monies from a specific City Fund, in which case, the proceeds will be returned to that specific fund.

HOW TO RETIRE/DISPOSE OF AN ASSET

Prepare the Capital Asset Transfer/Disposal form. Include the sale value, if the asset is being sold (if not known, Finance will fill in when asset is sold). Submit form to Finance for approval, Finance will review for coding. Do not bring the asset to Finance. Once the Capital Asset Transfer/Disposal form has been completed and approved, contact Public Works to coordinate asset pick-up. Upon retirement/disposal of asset, Public Works will return copy of above form to Finance. At this time, Finance will remove the asset from the Capital Asset database.

Attachment I

DEPRECIATION

Depreciation is the process of allocating the cost of depreciable capital assets over a period of time rather than incurring the entire cost as an expense in the year of acquisition. This process recognizes an asset’s periodic cost of use and declining usefulness over time. Land, certain land improvements, and certain works of art and historical treasures are inexhaustible and are therefore not depreciated.

Capital assets will be depreciated using the following guidelines:

Depreciation convention. Depreciation is computed using the straight-line half-year convention. Depreciation is computed for six month in the year of acquisition and six months in the year of disposition.

Each capital asset will be added to one of the following categories.

Category Code	Category Class	Category Description
1082	L	Land
1083	B	Buildings & Structures
1085	I	Improvements other than buildings
1084	E	Machinery and Equipment
1084	E	Vehicles
1084	F	Furniture and Fixtures
1084	E	Office Equipment
1084	E	Equipment under lease purchase
1084	O	Intangible Property
1090	C	Capital Improvement Project (CIP) in progress

Examples of items included in each category follow.

1082. Land is any real property such as land , easements, land lease, etc.

1083. Buildings are structures permanently affixed to land.

1085 Improvements other than buildings are land improvements such as parking lot pavement and improvements, fencing, etc.

1084. Machinery and Equipment items are in the nature of tools such as saws, lathes, and items used in construction, repair, or manufacturing, and special purpose equipment such as items in an audio visual or television studio. This category may include special purpose vehicles such as dump trucks and delivery vans.

1084. Vehicles are generally automobiles and small trucks.

Attachment I

1084. Furniture and fixtures are office furniture, file cabinets, etc used to furnish office.

1084. Office equipment includes computers, fax machines, calculators, etc.

1084. Equipment under lease purchase includes items that are being acquired using lease financing.

1084. Financial assets that lack physical substance such as easements, water rights, right-of-ways, patents, trademarks and computer software.

1090. Capital Improvement Project In Progress is a holding account for expenditures that will be categorized upon their completion and placement in service.

Salvage value. Salvage value is ignored.

Depreciable lives. The categories above are assigned the following depreciable lives.

Category Code	Category Class	Category Description	Depreciable Life
1082	L	Land	N/A
1083	B	Buildings & Structures	50
1085	I	Improvements other than buildings	50
1084	E	Machinery and Equipment	7-10
1084	E	Vehicles	5
1084	F	Furniture and Fixtures	7
1084	E	Office Equipment	3
1084	E	Equipment under lease purchase	3-5
1084	O	Intangible Property	3-15
1090	C	Capital Improvement Project (CIP) in progress	N/A

**City of Loma Linda
Assets Under \$5,000
Governmental Funds**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
01-00000036	DRINKING FOUNTAIN NEWPORT/BRYN MAWR	1/1/2009	1,815.82	1,815.82	0.00	0.00
01-00000037	7 FT PICNIC TABLE (RED) HULDA CROOKS	1/1/2009	1,002.27	567.96	33.41	400.90
01-00000038	7 FT PICNIC TABLE (BLUE) DOG PARK	1/1/2009	1,002.27	567.96	33.41	400.90
01-00000039	7 FT PICNIC TABLE (YELLOW) BRYN MAWR	1/1/2009	1,002.27	567.96	33.41	400.90
01-00000040	7 FT PICNIC TABLE (GREEN) BRYN MAWR	1/1/2009	1,002.27	567.96	33.41	400.90
01-00000041	7 FT PICNIC TABLE (TEAL) BRYN MAWR	1/1/2009	1,002.27	567.96	33.41	400.90
01-00000044	LARGE MESSAGE CTR SIGN 1 SIDE W/ POST	1/1/2010	1,156.80	1,156.80	0.00	0.00
01-00001	6 MAPS, AIR PHOTOS	1/1/1978	2,400.00	2,400.00	0.00	0.00
01-00002448	PROTECH 300 TRANSMISSION FLUSHER	1/1/2002	3,690.42	3,690.42	0.00	0.00
01-00002451	COMPUTER - E4600 SE INTEL 1400 MHZ	1/1/2002	1,337.30	1,337.29	0.00	0.01
01-00002452	COMPUTER - GATEWAY PROFILE 3XL	1/1/2002	1,833.96	1,833.96	0.00	0.00
01-00002453	E-4600 SE INTEL PENTIUM 4 PROCESSOR	1/1/2002	1,347.95	1,347.95	0.00	0.00
01-00002455	240 CHANNEL MOBIL RADIO WITH ANTENNA	1/1/2002	1,614.21	1,614.21	0.00	0.00
01-00002456	MCS 2000 HIGH SPEC MOBILE RADIO	1/1/2002	2,867.08	2,867.08	0.00	0.00
01-00002457	FOUR FILTER BOXES AND INSTALLATION	1/1/2002	1,574.43	1,220.18	39.36	314.89
01-00002458	RLC-3 CONTROLLER WITH VOICE RECORDER	1/1/2002	1,946.16	1,946.16	0.00	0.00
01-00002459	SPEEFLO TITAN AIRLESS- POWER TWIN 5500	1/1/2002	3,976.44	3,976.44	0.00	0.00
01-00002461	E-4600 SE INTEL PENTIUM 4 PROCESSOR	1/1/2002	1,347.94	1,347.94	0.00	0.00
01-00002463	TRAX 1 SOLAR TRAFFIC COUNTER	1/1/2002	1,524.82	1,524.82	0.00	0.00
01-00002464	TRAX 1 SOLAR TRAFFIC COUNTER	1/1/2002	1,524.82	1,524.82	0.00	0.00
01-00002465	TRAX 1 SOLAR TRAFFIC COUNTER	1/1/2002	1,524.81	1,524.81	0.00	0.00
01-00002466	TRAX 1 SOLAR TRAFFIC COUNTER	1/1/2002	1,524.81	1,524.81	0.00	0.00
01-00002467	E-4600 SE INTEL PENTIUM 4 PROCESSOR	1/1/2002	1,347.94	1,347.94	0.00	0.00
01-00002469	ULTRALYTE200LR	1/1/2002	4,315.39	4,315.39	0.00	0.00
01-00002470	ULTRALYTE 200LR	1/1/2002	4,315.39	4,315.39	0.00	0.00
01-00002471	800 MHZ 35W III -MOBILE RADIO	1/1/2002	1,065.75	1,065.75	0.00	0.00
01-00002472	MTS 2000 SERIES PORTABLE RADIO	1/1/2002	1,300.84	1,300.84	0.00	0.00
01-00002473	MTS 2000 SERIES PORTABLE RADIO	1/1/2002	1,300.84	1,300.84	0.00	0.00
01-00002474	MTS 2000 SERIES PORTABLE RADIO	1/1/2002	1,300.84	1,300.84	0.00	0.00
01-00002475	MTS 2000 SERIES PORTABLE RADIO	1/1/2002	1,300.84	1,300.84	0.00	0.00
01-00002476	MTS 2000 SERIES PORTABLE RADIO	1/1/2002	1,300.84	1,300.84	0.00	0.00
01-00002477	MTS 2000 SERIES PORTABLE RADIO	1/1/2002	1,300.84	1,300.84	0.00	0.00
01-00002484	INFOCUS LP530 DLP PROJECTOR XGA 2000 LUM	1/1/2002	3,899.95	3,899.95	0.00	0.00
01-00002485	ULTRALYTE QUICKMAP 3D ANGLE CODER PKG.	1/1/2002	3,295.00	3,295.00	0.00	0.00
01-00002486	MAPSTAR ANGLE ENCODER - CALCULATES	1/1/2002	1,995.00	1,995.00	0.00	0.00
01-00002488	P964075 SVA 4500PSI PANTHER SCBA W.MITYL	1/1/2002	3,401.00	3,400.99	0.00	0.01
01-00002495	RAINMASTER REMOTE CONTROL SYSTEM	1/1/2002	1,480.00	1,480.00	0.00	0.00
01-00002498	800 MHZ 35W III	1/1/2002	1,065.75	1,065.75	0.00	0.00
01-00002499	MTS 2000 SERIES PORTABLE	1/1/2002	1,300.84	1,300.84	0.00	0.00
01-00002502	DAWSON PARK SIGN	1/1/2002	1,413.00	1,095.08	35.32	282.60

**City of Loma Linda
Assets Under \$5,000
Governmental Funds**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
01-00002510	GENERAL FACILITIES	1/1/2002	1,000.00	775.00	25.00	200.00
01-00002513	STREET IMPROVEMENTS	1/1/2002	2,740.00	1,415.66	45.67	1,278.67
01-00002520	PORTABLE MTS 200 MOTOROLA	1/1/2003	2,877.36	2,877.36	0.00	0.00
01-00002521	MOBIL RADIO 240 CHANNELS 136-174 MHZ	1/1/2003	1,333.41	1,333.41	0.00	0.00
01-00002525	PNEUMATIC GREASE GUN	1/1/2003	1,477.65	1,477.65	0.00	0.00
01-00002530	CASHIER CENTRAL SOFTWARE- PSI	1/1/2003	1,516.42	1,516.42	0.00	0.00
01-00002532	ROLAND CAMM PRO SERIES 30" VINYL CUTTER	1/1/2003	3,442.61	3,442.61	0.00	0.00
01-00002534	XEROX PHASER 6200DP	1/1/2003	1,293.00	1,293.00	0.00	0.00
01-00002535	MCS 2000 MOTOROLA MOBILE RADIO	1/1/2003	3,089.71	3,089.71	0.00	0.00
01-00002537	PORTABLE VHF RADIO W/ACCESSORIES	1/1/2003	2,797.35	2,797.35	0.00	0.00
01-00002538	MTS 2000 PORTABLE RADIO	1/1/2003	4,428.90	4,428.90	0.00	0.00
01-00002540	DUCTING & SUPPLY/RETURN GRILL CVC CNTR	1/1/2003	4,961.03	4,961.02	0.00	0.01
01-00002543	PARKING TICKET HANDHELD TT FIELD UNIT	1/1/2003	2,756.98	2,756.98	0.00	0.00
01-00002544	HOMATRO PPU15 PERSONAL POWER UNIT	1/1/2003	4,950.25	4,950.25	0.00	0.00
01-00002545	HOMATRO 3150-UL COMBINATION TOOL	1/1/2003	4,230.64	4,230.63	0.00	0.01
01-00002548	TC STRUT KIT (PART TC6002 RESCUE 42)	1/1/2003	1,826.36	1,826.36	0.00	0.00
01-00002549	RESCUE SAW	1/1/2003	1,729.38	1,729.38	0.00	0.00
01-00002550	RESCUE SAW 14"	1/1/2003	1,249.94	1,249.93	0.00	0.01
01-00002551	MAX FORCE AIR BAG SYSTEM - 50 TONS	1/1/2003	3,184.01	3,184.01	0.00	0.00
01-00002553	PORTABLE MTS 2000 (MOTOROLA)	1/1/2003	2,866.62	2,866.62	0.00	0.00
01-00002559	BACK-UP BATTERY SMART-UPS 1000VA	1/1/2003	701.20	701.20	0.00	0.00
01-00002560	DELL PRECISION 530 COMPUTER	1/1/2003	2,077.70	2,077.69	0.00	0.01
01-00002561	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	1,012.20	1,012.20	0.00	0.00
01-00002562	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	1,012.20	1,012.20	0.00	0.00
01-00002564	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	1,175.21	1,175.21	0.00	0.00
01-00002567	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	1,165.35	1,165.35	0.00	0.00
01-00002569	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	1,165.35	1,165.35	0.00	0.00
01-00002582	POWEREDGE 4210 FRAME (GREY DELL CABINET)	1/1/2003	2,489.78	2,489.78	0.00	0.00
01-00002583	POWEREDGE RAID CONTROLLER (SERVER PARTS)	1/1/2003	724.97	724.97	0.00	0.00
01-00002584	POWEREDGE RAID CONTROLLER (SERVER PARTS)	1/1/2003	724.98	724.98	0.00	0.00
01-00002585	ICOMAP FOR ARCGIS (SOFTWARE)	1/1/2003	2,025.00	2,025.00	0.00	0.00
01-00002586	LANDESK MANAGEMENT SUITE V6.6 (SOFTWARE)	1/1/2003	3,526.28	3,526.27	0.00	0.01
01-00002589	OBSERVER, NETWORK SOFTWARE	1/1/2003	2,346.05	2,346.05	0.00	0.00
01-00002592	TELEMANAGEMENT-250 PHONE SOFTWARE	1/1/2003	2,022.15	2,022.15	0.00	0.00
01-00002593	LASERJET 2200DTN (PRINTER)	1/1/2003	876.99	876.99	0.00	0.00
01-00002602	GATEWAY DS PROFILE 4MX	1/1/2004	1,730.47	1,730.47	0.00	0.00
01-00002604	SCOTSMAN CUBER ICE MACHINE	1/1/2004	1,827.33	1,827.32	0.00	0.01
01-00002611	WIRELESS RADIO EQUIP	1/1/2004	2,467.48	2,467.48	0.00	0.00
01-00002613	370'X5' SIDEWALK DOG PAK TO 8M GAL RES	1/1/2004	4,200.00	1,134.00	42.00	3,024.00
01-00002614	PERMALENE SIGN FOR LEONARD BAILEY PARK	1/1/2004	1,373.06	1,373.05	0.00	0.01
01-00002617	HOLMATRO 3350 TELESCOPIC RAM	1/1/2004	4,355.25	3,919.73	145.17	290.35

**City of Loma Linda
Assets Under \$5,000
Governmental Funds**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
01-00002619	5.0 HP AIR COMPRESSOR W/STARTUP KIT	1/1/2004	1,206.59	1,085.93	40.22	80.44
01-00002622	WORK STATION/STREET DEPT.	1/1/2004	1,070.38	1,070.38	0.00	0.00
01-00002623	WORK STATION FOR STREET DEPT.	1/1/2004	1,070.38	1,070.38	0.00	0.00
01-00002624	WORK STATION FOR STREET DEPT	1/1/2004	1,070.39	1,070.39	0.00	0.00
01-00002627	GATEWAY DS PROFILE 4MX	1/1/2004	107.26	107.26	0.00	0.00
01-00002633	GATEWAY DS PROFILE 4MX	1/1/2004	107.26	107.26	0.00	0.00
01-00002634	GATEWAY DS PROFILE 4MX	1/1/2004	107.26	107.26	0.00	0.00
01-00002636	PANTHER 4500# SCBA NFPA W/ ACCESSORIES	1/1/2004	3,760.47	3,384.43	125.35	250.69
01-00002637	PANTHER 4500# SCBA NFPA W/ACCESSORIES	1/1/2004	3,760.47	3,384.43	125.35	250.69
01-00002638	PANTHER 4500# SCBA NFPA W/ACCESSORIES	1/1/2004	3,760.48	3,384.44	125.35	250.69
01-00002639	PANTHER 4500# SCBA NFPA W/ACCESSORIES	1/1/2004	3,760.48	3,384.44	125.35	250.69
01-00002645	PAVING BREAKER (JACK HAMMER)	10/26/2004	1,185.25	1,185.25	0.00	0.00
01-00002646	WATCHGUARD FIREBOX	8/24/2004	2,639.88	2,639.88	0.00	0.00
01-00002648	PIONJAR 120 WITH BOX & MAINTENANCE KIT	9/28/2004	4,524.50	4,524.50	0.00	0.00
01-00002651	44" LIGHT BAR W/MASTER SIGNAL CODE ENFCM	1/25/2005	1,412.00	1,412.00	0.00	0.00
01-00002652	52" LIGHT BAR W/MASTER SIGNAL CODE ENFCM	1/25/2005	1,464.80	1,464.80	0.00	0.00
01-00002655	LINE LAZER DRIVER UNIT	9/28/2004	4,875.69	4,875.69	0.00	0.00
01-00002656	MOBILE DEMO TABLE (NUTRITION CLASSES)	11/9/2004	2,901.59	2,901.59	0.00	0.00
01-00002657	SUPER SHEILD SYS. (TARP FOR DUMP TRUCK)	2/24/2005	1,131.88	1,131.88	0.00	0.00
01-00002658	BIPHAISIC AED (DEFIBRILLATOR)	3/8/2005	1,950.00	1,218.75	48.75	682.50
01-00002659	BIPHAISIC AED (DEFIBRILLATOR)	3/8/2005	1,950.00	1,218.75	48.75	682.50
01-00002660	BIPHAISIC AED (DEFIBRILLATOR) SR CENTER	4/12/2005	1,985.00	1,240.63	49.62	694.75
01-00002662	PANTHER HIP-PAC SAR W/10 MIN 4500# CYL	1/11/2005	1,784.34	1,784.33	0.00	0.01
01-00002663	PANTHER HIP-PAC SAR W/10 MIN 4500# CYL	1/11/2005	1,784.34	1,784.33	0.00	0.01
01-00002665	TEN FOOT CARGO CONTAINER (USED)	5/10/2005	2,445.93	1,528.72	61.15	856.06
01-00002666	SOFTWARE-PAYROLL G/L FILE FOR INFORUM G	5/10/2005	1,500.00	1,500.00	0.00	0.00
01-00002667	HON 10500 SERIES U SHAPED DESK	6/30/2005	1,888.33	1,573.61	62.95	251.77
01-00002670	KITCHEN AID REFRIGERATOR	2/24/2005	807.60	807.60	0.00	0.00
01-00002672	GATEWAY DS PROFILE 5MX-C	8/10/2004	1,277.13	1,277.13	0.00	0.00
01-00002674	GATEWAY DS PROFILE 5MX-C	8/10/2004	1,277.13	1,277.13	0.00	0.00
01-00002675	GATEWAY DS PROFILE 5MX-C	8/10/2004	1,277.13	1,277.13	0.00	0.00
01-00002679	MICROTEK SCANMAKER 9700XL	8/10/2004	883.95	883.95	0.00	0.00
01-00002680	HP LASERJET 4300DTN	8/10/2004	1,864.45	1,864.45	0.00	0.00
01-00002692	PANTHER 4500# PSI SCBA PART #969008	1/1/2006	4,294.40	4,294.40	0.00	0.00
01-00002693	PANTHER 4500# PSA SCBA PART	1/1/2006	4,294.40	4,294.40	0.00	0.00
01-00002694	PANTHER 4500# PSE SCBA PART	1/1/2006	4,294.40	4,294.40	0.00	0.00
01-00002695	PANTHER 4500# PSI SCBA PART	1/1/2006	4,294.40	4,294.40	0.00	0.00
01-00002696	PANTHER 4500# PSI SCBA PART	1/1/2006	4,294.40	4,294.40	0.00	0.00
01-00002697	PANTHER 4500# PSI SCBA PART	1/1/2006	4,294.40	4,294.40	0.00	0.00
01-00002698	PANTHER 4500# PSI SCBA PART	1/1/2006	4,294.40	4,294.40	0.00	0.00
01-00002699	PANTHER 4500# PSI SCBA PART	1/1/2006	4,294.40	4,294.40	0.00	0.00

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01-00002700	PANTHER 4500# PSI SCBA PART	1/1/2006	4,294.40	4,294.40	0.00	0.00
01-00002701	PORTABLE ASTRO DIGITAL XTS5000	1/1/2006	3,805.45	3,805.45	0.00	0.00
01-00002702	PORTABLE ASTRO DIGITAL XTS5000	1/1/2006	3,805.45	3,805.45	0.00	0.00
01-00002703	PORTABLE ASTRO DIGITAL XTS5000	1/1/2006	3,805.45	3,805.45	0.00	0.00
01-00002704	BENDIX KING VHF HANDHEAD 500 CH RADIO	1/1/2006	1,065.65	1,065.65	0.00	0.00
01-00002705	BENDIX KING VHF HANDHELD 500 CH RADIO	1/1/2006	1,065.65	1,065.65	0.00	0.00
01-00002706	BENDIX KING VHF HANDHELD 500 CH RADIO	1/1/2006	1,065.64	1,065.63	0.00	0.01
01-00002707	JUMPING JACK OIL INJECTION ROBIN ENGINE	1/1/2006	3,348.34	3,348.34	0.00	0.00
01-00002708	MIKASA VIBERPLATE	1/1/2006	1,885.57	1,885.57	0.00	0.00
01-00002710	POWERTEC WBMS-GRAY MULTISYSTEM	1/1/2006	2,569.84	1,970.21	85.66	513.97
01-00002711	LIFE FITNESS TREADMILL TR9100HR	1/1/2006	1,975.06	1,975.06	0.00	0.00
01-00002712	LIFE FITNESS 93 X ELLIPTICAL CROSS TRAIN	1/1/2006	2,235.81	2,235.81	0.00	0.00
01-00002714	BK RADIO GPH5102X-CMD W/ FIRE COMMAND	1/1/2006	1,069.73	1,069.72	0.00	0.01
01-00002715	BK RADIO GPH5102X-CMD W/FIRE COMMAND	1/1/2006	1,069.73	1,069.72	0.00	0.01
01-00002716	BK RADIO GPH5102X-CMD W/FIRE COMMAND	1/1/2006	1,069.73	1,069.72	0.00	0.01
01-00002717	BK RADIO GPH5102X-CMD W/FIRE COMMAND	1/1/2006	1,069.73	1,069.72	0.00	0.01
01-00002718	BK RADIO GMH5992X-04 W/MNTG BRCKT/SPKR	1/1/2006	1,167.52	1,167.52	0.00	0.00
01-00002723	TOSHIBA PROTEGE S100 LAPTOP	1/1/2006	2,542.12	2,542.12	0.00	0.00
01-00002728	DELL OPTIPLEX GX620	1/1/2006	1,261.71	1,261.71	0.00	0.00
01-00002730	DELL OPTIPLEX GX620	1/1/2006	1,261.73	1,261.73	0.00	0.00
01-00002731	DELL OPTIPLEX GX620	1/1/2006	1,261.73	1,261.73	0.00	0.00
01-00002732	DELL OPTIPLEX GX620	1/1/2006	630.86	630.85	0.00	0.01
01-00002735	DELL OPTIPLEX GX620	1/1/2006	762.86	762.85	0.00	0.01
01-00002736	LVO EXP TP LAPTOP T43 60 GB	1/1/2006	1,556.51	1,556.51	0.00	0.00
01-00002737	KRAMER 10X AUDIO DA (COUNCIL CHAMBERS)	1/1/2006	3,462.01	3,462.01	0.00	0.00
01-00002738	DF33-COMPRESSOR (COUNCIL CHAMBERS)	1/1/2006	1,257.44	1,257.43	0.00	0.01
01-00002739	DELL OPTIPLEX GX620	1/1/2006	1,261.71	1,261.71	0.00	0.00
01-00002740	DELL OPTIPLEX GX620	1/1/2006	1,261.71	1,261.71	0.00	0.00
01-00002744	DELL OPTIPLEX GX620	1/1/2006	1,261.71	1,261.71	0.00	0.00
01-00002745	DELL OPTIPLEX GX620	1/1/2006	1,261.71	1,261.71	0.00	0.00
01-00002746	DELL OPTIPLEX GX620	1/1/2006	1,261.71	1,261.71	0.00	0.00
01-00002752	DELL OPTIPLEX GX620	1/1/2006	1,261.71	1,261.71	0.00	0.00
01-00002754	MAIL MACHINE WITH 10 LB SCALE	1/1/2006	1,398.69	1,398.69	0.00	0.00
01-00002759	TRAFFIC SIGNAL MOD. AT BARTON/CAMPUS	1/1/2006	2,049.11	785.48	34.15	1,229.48
01-00002764	COMPUTER DESK W/CONNECTED RETURN & MOBIL	1/1/2007	1,241.82	1,241.82	0.00	0.00
01-00002766	185 GAL TANK SKID	1/1/2007	1,580.15	1,106.10	52.67	421.38
01-00002775	50 TON KEV AIR BAG SET	1/1/2007	2,083.62	2,083.62	0.00	0.00
01-00002777	20" RESCUE CHAIN SAW W/CARBIDE CHAIN PKG	1/1/2007	1,341.49	1,341.49	0.00	0.00
01-00002778	20" RESCUE CHAIN SAW W/CARBIDE CHAIN PKG	1/1/2007	1,341.49	1,341.49	0.00	0.00
01-00002779	TC STRUT TRUCK KIT	1/1/2007	3,227.11	3,227.11	0.00	0.00
01-00002781	CHARGER IMPRES SMART MULTI UNIT W/DSPLY	1/1/2007	1,235.28	1,235.28	0.00	0.00

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01-00002782	PORTABLE ASTRO DIGITAL XTS5000 RADIO	1/1/2007	3,297.67	3,297.67	0.00	0.00
01-00002783	PORTABLE ASTRO DIGITAL XTS5000 RADIO	1/1/2007	3,297.67	3,297.67	0.00	0.00
01-00002784	PORTABLE ASTRO DIGITAL XTS5000 RADIO	1/1/2007	3,297.68	3,297.68	0.00	0.00
01-00002785	PORTABLE ASTRO DIGITAL XTS5000 RADIO	1/1/2007	3,297.68	3,297.68	0.00	0.00
01-00002786	XTL 5000 MOBILE RADIO	1/1/2007	3,883.08	3,883.08	0.00	0.00
01-00002787	XLT 5000 MOBILE RADIO	1/1/2007	3,883.09	3,883.09	0.00	0.00
01-00002788	PETROGEN HVY RESCUE CUTTING TORCH SYSTEM	1/1/2007	1,239.13	1,239.13	0.00	0.00
01-00002789	TFT BLITZFIRE MONITOR PACKAGE	1/1/2007	2,339.25	2,339.25	0.00	0.00
01-00002790	TEAM PARTNER 14" K12FD RESCUE SAW	1/1/2007	1,249.90	1,249.90	0.00	0.00
01-00002794	HOLMATRO 4350 TELESCOPIC RAM CORE	1/1/2007	4,618.17	4,618.17	0.00	0.00
01-00002795	RESCUE 42 STRUT ENGINE KIT	1/1/2007	1,718.61	1,718.61	0.00	0.00
01-00002796	LSP HALF BACK EXTRICATION/LIFT HARNESS	1/1/2007	1,065.65	1,065.65	0.00	0.00
01-00002797	BLITZFIRE MONITOR PACKAGE	1/1/2007	2,317.58	2,317.58	0.00	0.00
01-00002798	BALL INTAKE VALVE	1/1/2007	1,234.76	1,234.76	0.00	0.00
01-00002799	BALL INTAKE VALVE	1/1/2007	1,234.76	1,234.76	0.00	0.00
01-00002800	BALL INTAKE VALVE	1/1/2007	1,234.75	1,234.75	0.00	0.00
01-00002801	BALL INTAKE VALVE	1/1/2007	1,234.75	1,234.75	0.00	0.00
01-00002803	BK MOBILE RADIO W/MNTG BRACKET	1/1/2007	1,212.19	1,212.19	0.00	0.00
01-00002804	BK RADIO W/FIRE COMMAND FEATURE	1/1/2007	1,072.11	1,072.11	0.00	0.00
01-00002805	BK RADIO W/FIRE COMMAND FEATURE	1/1/2007	1,072.11	1,072.11	0.00	0.00
01-00002806	BK RADIO W/FIRE COMMAND FEATURE	1/1/2007	1,072.11	1,072.11	0.00	0.00
01-00002807	BK RADIO W/FIRE COMMAND FEATURE	1/1/2007	1,072.11	1,072.11	0.00	0.00
01-00002808	440 SURFACE MOUNT DRINKING FOUNTAIN	1/1/2007	2,304.57	2,304.57	0.00	0.00
01-00002809	SCOTTSMAN ICE CUBER	1/1/2007	2,577.54	2,577.54	0.00	0.00
01-00002810	SCOTTSMAN ICE MACHINE	1/1/2007	1,932.11	1,932.11	0.00	0.00
01-00002814	PROSSER 3/4 HP SUBMERSIBLE PUMP W/STRNR	1/1/2007	1,139.73	1,139.73	0.00	0.00
01-00002815	PROSSER 3/4 HP SUBMERSIBLE PUMP W/STRNR	1/1/2007	1,139.72	1,139.72	0.00	0.00
01-00002816	HONDA 2000W GENERATOR	1/1/2007	1,169.61	818.72	38.99	311.90
01-00002818	MAPTRAC SOFTWARE	1/1/2007	2,414.50	2,414.50	0.00	0.00
01-00002825	STREET LIGHT ASSEMBLY	1/1/2007	2,058.61	720.51	34.31	1,303.79
01-00002826	STREET LIGHTING	1/1/2007	2,058.61	720.51	34.31	1,303.79
01-00002827	STREET LIGHTING	1/1/2007	2,058.61	720.51	34.31	1,303.79
01-00002828	STREET LIGHTING	10/10/2007	2,058.61	651.89	34.31	1,372.41
01-00002829	STREET LIGHTING	1/1/2007	2,058.61	720.51	34.31	1,303.79
01-00002830	STREET LIGHTING	1/1/2007	2,058.61	720.51	34.31	1,303.79
01-00002831	STREET LIGHTING	1/1/2007	2,058.61	720.51	34.31	1,303.79
01-00002832	STREET LIGHTING	1/1/2007	2,058.62	720.51	34.31	1,303.80
01-00002833	STREET LIGHTING	1/1/2007	2,058.61	720.51	34.31	1,303.79
01-00002834	STREET LIGHTING	1/1/2007	2,058.62	720.51	34.31	1,303.80
01-00002835	STREET LIGHTING	1/1/2007	2,058.63	720.52	34.31	1,303.80
01-00002836	STREET LIGHTING	1/1/2007	2,058.63	720.52	34.31	1,303.80

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01-00002837	STREET LIGHTING	1/1/2007	2,058.63	720.52	34.31	1,303.80
01-00002838	SECURITY CAMERA	1/1/2007	3,073.32	3,073.31	0.00	0.01
01-00002845	ETHERNET SWCH FOR BALL FIELD CONCESSION	1/1/2007	2,400.71	2,400.71	0.00	0.00
01-00002846	SECURITY CAMERA AT COTTONWOOD PARK	1/1/2007	2,277.59	2,277.59	0.00	0.00
01-00002847	SECURITY CAMERA AT MT VIEW WELL #3	1/1/2007	4,242.37	4,242.37	0.00	0.00
01-00002848	SECURITY CAMERA AT MT VIEW WELL #3	1/1/2007	4,242.38	4,242.38	0.00	0.00
01-00002849	SECURITY CAMERA AT RICHARDSON WELL	1/1/2007	4,838.34	4,838.34	0.00	0.00
01-00002851	SECURITY CAMERA UPGRADES AT CIVIC CTR	1/1/2007	3,183.13	3,183.13	0.00	0.00
01-00002852	SECURITY CAMERA UPGRADES AT CIVIC CTR	1/1/2007	3,183.14	3,183.14	0.00	0.00
01-00002853	SECURITY CAMERA UPGRADES AT CIVIC CTR	1/1/2007	3,183.14	3,183.14	0.00	0.00
01-00002854	SECURITY CAMERA UPGRADES AT CIVIC CTR	1/1/2007	3,183.14	3,183.14	0.00	0.00
01-00002864	SECURITY CAMERA HULDA CROOKS PARK	1/1/2007	4,273.59	4,273.59	0.00	0.00
01-00002865	SECURITY CAMERA AT HULDA CROOKS PARK	1/1/2007	4,273.59	4,273.59	0.00	0.00
01-00002866	SECURITY CAMERA AT HULDA CROOKS PARK	1/1/2007	4,273.60	4,273.60	0.00	0.00
01-00002867	SECURITY CAMERA AT HULDA CROOKS PARK	1/1/2007	4,273.60	4,273.60	0.00	0.00
01-00002868	SECURITY CAMERA AT HULDA CROOKS PARK	1/1/2007	4,273.60	4,273.60	0.00	0.00
01-00002869	SECURITY CAMERA AT HULDA CROOKS PARK	1/1/2007	4,273.60	4,273.60	0.00	0.00
01-00002870	GAZEBO & BENCHES AT HULDA CROOKS PARK	1/1/2007	4,778.00	2,508.45	119.45	2,150.10
01-00002873	NB TOSHIBA NOTEBOOK	1/1/2007	1,582.05	1,582.05	0.00	0.00
01-00002874	PREMIER RANCH 10 X 12 SHED (SR CTR)	1/1/2007	2,967.12	2,076.99	98.90	791.23
01-00002879	MAAS ROWE CONTROLLER FOR CARILLONS	1/1/2007	3,432.24	3,432.24	0.00	0.00
01-00002880	MEMORY PLAYER/RECORDER FOR CARILLONS	1/1/2007	4,098.51	4,098.51	0.00	0.00
01-00002882	TRANE 3 TON A/C UNIT LIBRARY UNIT 8	1/1/2007	4,032.68	4,032.68	0.00	0.00
01-00002898	SIDE WINDER G2 SECURITY REPORTR SOFTWARE	1/1/2007	885.03	885.03	0.00	0.00
01-00002899	MICROSOFT SHAREPOINT PORTAL SERVER LIC.	1/1/2007	927.30	927.30	0.00	0.00
01-00002900	MICROSOFT SQL SERVER STD WIN 1-PRO LIC.	1/1/2007	1,330.29	1,330.29	0.00	0.00
01-00002901	MICROSOFT SQL SERVER STD WIN 1-PRO LIC.	1/1/2007	1,330.29	1,330.29	0.00	0.00
01-00002902	MICROSOFT EXCHANGE SERVER ENTERPRISE LIC	1/1/2007	927.21	927.21	0.00	0.00
01-00002903	MICROSOFT EXCHANGE SERVER ENTERPRISE LIC	1/1/2007	927.21	927.21	0.00	0.00
01-00002906	DELL OPTIPLEX 745 ULTRA SM FRM FCTR COMP	1/1/2007	517.67	517.67	0.00	0.00
01-00002916	STRM DRN HINCKLEY ST W/SIDE OF LOT #5 TR	1/1/1980	3,116.75	3,116.75	0.00	0.00
01-00002917	STRM DRN REYNOLDS ST W/SIDE OF LOT #12	1/1/1980	3,212.50	3,212.50	0.00	0.00
01-00002918	STRM DRN ANDERSON ST VARIES EAST	1/1/1981	1,635.10	1,635.10	0.00	0.00
01-00002919	STRM DRN MT VIEW W/SIDE N/OF PROSPECT	1/1/1981	441.28	441.28	0.00	0.00
01-00002920	STRM DRN MT VIEW AVE/JUANITA ST	1/1/1981	1,618.95	1,618.95	0.00	0.00
01-00002921	STRM DRN MT VIEW/JUANITA W TO 77" MAIN	1/1/1981	2,482.20	2,482.20	0.00	0.00
01-00002930	STRM DRN LAWTON AVE VARIES	1/1/1981	1,009.90	1,009.90	0.00	0.00
01-00002931	STRM DRN BUTTERFIELD ST APX 18' E/ OF CL	1/1/1981	1,097.37	1,097.37	0.00	0.00
01-00002932	STRM DRN BUTTERFIELD APX 18' W/OF CL	1/1/1981	1,261.43	1,261.43	0.00	0.00
01-00002933	STRM DRN BUTTERFIELD APX 18' E/OF CL	1/1/1981	1,314.38	1,314.38	0.00	0.00
01-00002934	STRM DRN BUTTERFIELD ST VARIES	1/1/1981	2,127.13	2,127.13	0.00	0.00

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01-00002935	STRM DRN BRYN MAWR AVE VARIES	1/1/1981	836.75	836.75	0.00	0.00
01-00002936	STRM DRN LAWTON AVE 26' S/OF CL	1/1/1981	2,500.01	2,500.01	0.00	0.00
01-00002937	STRM DRN LAWTON AVE 26' S/OF CL	1/1/1981	3,029.48	3,029.48	0.00	0.00
01-00002943	STRM DRN ANDERSON ST VARIES EAST	1/1/1984	1,974.99	1,974.99	0.00	0.00
01-00002947	STRM DRN TULIP AVE/HILLCREST ST INTRSCNTN	1/1/1986	1,578.71	1,578.71	0.00	0.00
01-00002948	STRM DRN TULIP AVE/HILLCREST ST INTRSCNTN	1/1/1986	2,479.50	2,479.50	0.00	0.00
01-00002949	STRM DRN HILLCREST ST	1/1/1986	845.61	845.61	0.00	0.00
01-00002950	STRM DRN HURON AVE N/OF CL	1/1/1986	673.53	673.53	0.00	0.00
01-00002951	STRM DRN LAWTON/HILLCREST INTRSCNTN	1/1/1986	714.80	714.80	0.00	0.00
01-00002952	STRM DRN HURON AVE S/OF CL	1/1/1986	1,427.53	1,427.53	0.00	0.00
01-00002953	STRM DRN CRESTVIEW W/OF CL	1/1/1986	1,510.07	1,510.07	0.00	0.00
01-00002954	STRM DRN HURON AVE S/OF CL	1/1/1986	1,583.53	1,583.53	0.00	0.00
01-00002955	STRM DRN LAWTON/HILLCREST INTRSCNTN	1/1/1986	1,638.83	1,638.83	0.00	0.00
01-00002956	STRM DRN LAWTON/HILLCREST INTRCTN	1/1/1986	2,659.44	2,659.44	0.00	0.00
01-00002957	STRM DRN HURON/HILLCREST INTRSCNTN	1/1/1986	3,122.90	3,122.90	0.00	0.00
01-00002961	STRM DRN LAWTON AVE N/OF CL	1/1/1986	1,318.06	1,318.06	0.00	0.00
01-00002962	STRM DRN LAWTON AVE N/OF CL	1/1/1986	2,568.03	2,568.03	0.00	0.00
01-00002963	STRM DRN LAWTON AVE	1/1/1986	2,737.66	2,737.66	0.00	0.00
01-00002964	STRM DRN LAWTON AVE N/OF CL	1/1/1986	2,971.68	2,971.68	0.00	0.00
01-00002966	STRM DRN LAWTON/HILLCRST INTRSCNTN	1/1/1986	1,645.95	1,645.95	0.00	0.00
01-00002973	STRM DRN MT VIEW AVE W/OF CL	1/1/1986	2,150.85	2,150.85	0.00	0.00
01-00002974	STRM DRN REDLANDS BLVD	1/1/1986	750.85	750.85	0.00	0.00
01-00002975	STRM DRN MT VIEW AVE S/OF MISSION RD	1/1/1986	977.93	977.93	0.00	0.00
01-00002976	STRM DRN REDLANDS BLVD 13' S/OF CL	1/1/1986	1,146.07	1,146.07	0.00	0.00
01-00002977	STRM DRN MIRAMONTE ST S/OF CL	1/1/1986	1,219.45	1,219.45	0.00	0.00
01-00002978	STRM DRN MT VIEW AVE S/OF MISSION RD	1/1/1986	1,582.59	1,582.59	0.00	0.00
01-00002979	STRM DRN REDLANDS BLVD 13' S/OF CL	1/1/1986	1,700.75	1,700.75	0.00	0.00
01-00002980	STRM DRN MT VIEW AVE	1/1/1986	3,545.96	3,545.96	0.00	0.00
01-00002981	STRM DRN MT VIEW AVE 28' APRX W/OF CL	1/1/1986	1,820.07	1,820.07	0.00	0.00
01-00002982	STRM DRN MT VIEW AVE	1/1/1986	2,109.55	2,109.55	0.00	0.00
01-00002983	STRM DRN REDLANDS BLVD N/OF CL	1/1/1986	2,164.44	2,164.44	0.00	0.00
01-00002984	STRM DRN TIPPECANOE AVE	1/1/1986	1,034.64	1,034.64	0.00	0.00
01-00002985	MT VIEW AVE E/OF CL	1/1/1986	1,330.54	1,330.54	0.00	0.00
01-00002986	STRM DRN REDLANDS BLVD 25' S/OF CL	1/1/1986	4,763.38	4,763.38	0.00	0.00
01-00002987	STRM DRN REDLANDS BLVD 13' S/OF CL	1/1/1986	2,836.14	2,836.14	0.00	0.00
01-00002988	STRM DRN REDLANDS BLVD S/OF CL	1/1/1986	913.83	913.83	0.00	0.00
01-00002989	STRM DRN REDLANDS BLVD/MT VIEW AVE	1/1/1986	2,476.50	2,476.50	0.00	0.00
01-00002990	STRM DRN MT VIEW AVE S/OF COTTONWOOD	1/1/1986	4,578.48	4,578.48	0.00	0.00
01-00002991	STRM DRN MT VIEW AVE 26' W/OF CL	1/1/1986	2,824.95	2,824.95	0.00	0.00
01-00002992	STRM DRN REDLANDS BLVD 13' S/OF CL	1/1/1986	2,359.89	2,359.89	0.00	0.00
01-00002995	STRM DRN MT VIEW AVE 28' W OF CL	1/1/1986	2,385.16	2,385.16	0.00	0.00

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Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
01-00003002	STRM DRN MT VIEW AVE 25' E/OF CL	1/1/1986	2,164.20	2,164.20	0.00	0.00
01-00003003	STRM DRN MT VIEW VARIES S/VAN LEUVEN	1/1/1986	3,630.93	3,630.93	0.00	0.00
01-00003008	STRM DRN MT VIEW AVE W/OF CL	1/1/1986	1,322.00	1,322.00	0.00	0.00
01-00003009	STRM DRN MT VIEW AVE E/OF CL	1/1/1986	1,809.96	1,809.96	0.00	0.00
01-00003012	STRM DRN MT VIEW W/SD S/OF LAWTON N/CTH	1/1/1987	295.68	295.68	0.00	0.00
01-00003014	STRM DRN MT VIEW W/SD S/OF LAWTON FRM CA	1/1/1987	739.20	739.20	0.00	0.00
01-00003016	STRM DRN PROSPECT AVE VARIES	1/1/1987	2,521.84	2,521.84	0.00	0.00
01-00003017	STRM DRN EASEMENT W/SD OF PL TO LLU PKG	1/1/1987	2,826.20	2,826.20	0.00	0.00
01-00003018	STRM DRN PROSPECT AVE VARIES	1/1/1987	2,087.20	2,087.20	0.00	0.00
01-00003019	STRM DRN BRYN MAWR AVE ON CL	1/1/1988	226.57	222.79	3.78	0.00
01-00003020	STRM DRN BRYN MAWR APRX 17' E/OF CL	1/1/1988	77.12	75.83	1.29	0.00
01-00003021	STRM DRN BRYN MAWR AVE VARIES	1/1/1988	153.85	151.29	2.56	0.00
01-00003022	STRM DRN BRYN MAWR AVE 22' W/OF CL	1/1/1988	1,335.06	1,312.81	22.25	0.00
01-00003023	STRM DRN BRYN MAWR AVE APRX 25' E/OF CL	1/1/1988	1,649.23	1,621.74	27.49	0.00
01-00003024	STRM DRN BRYN MAWR AVE VARIES W/OF CL	1/1/1988	1,730.94	1,702.09	28.85	0.00
01-00003028	STRM DRN REDLANDS BLVD 13' S/OF CL	1/1/1986	2,876.56	2,876.56	0.00	0.00
01-00003039	STRM DRN REDLANDS BLVD ROSEWOOD APTS	1/1/1989	1,088.40	1,033.98	18.14	36.28
01-00003042	STRM DRN WHITTIER W/SIDE N/OF GEORGE ST	1/1/1989	3,397.99	3,228.10	56.63	113.26
01-00003044	STRM DRN BRYN MAWR AVE VARIES	1/1/1990	261.18	239.42	4.35	17.41
01-00003045	STRM DRN BRYN MAWR AVE 5' S/OF PL	1/1/1990	673.48	617.36	11.22	44.90
01-00003046	STRM DRN BRYN MAWR AVE VARIES	1/1/1990	1,230.47	1,127.93	20.51	82.03
01-00003049	STRM DRN BENTON ST	1/1/1990	697.18	639.09	11.62	46.47
01-00003051	OASIS TOWNHOMES NEAR STRM CHANNEL P/L	1/1/1990	1,240.21	1,136.86	20.67	82.68
01-00003053	STRM DRN OASIS TWNHMS N/W CRNR PKG LOT	1/1/1990	1,488.40	1,364.36	24.81	99.23
01-00003054	STRM DRN BENTON ST	1/1/1990	1,599.28	1,466.01	26.65	106.62
01-00003055	STRM DRN OASIS TWNHMS E/OF COLE ST GATE	1/1/1990	2,801.75	2,568.26	46.70	186.79
01-00003058	STRM DRN UPRR ON UNION PACIFIC RR ROW	1/1/1990	362.80	332.56	6.05	24.19
01-00003060	STRM DRN BARTON N/SD APRX 27' E/OF OAKWD	1/1/1990	1,504.91	1,379.50	25.08	100.33
01-00003065	STRM DRN BRYN MAWR AVE VARIES	1/1/1991	2,386.85	2,108.38	39.78	238.69
01-00003066	STRM DRN BRYN MAWR, VARIES	1/1/1991	2,564.07	2,264.93	42.73	256.41
01-00003074	STRM DRN BARTON RD E/OF BENTON IN MEDIAN	1/1/1993	258.20	210.87	4.30	43.03
01-00003081	STRM DRN WELLESLEY AVE	1/1/1994	3,956.57	3,099.32	65.94	791.31
01-00003082	STRM DRN AMHERST CT W/OF CL	1/1/1994	1,992.25	1,560.60	33.20	398.45
01-00003086	STRM DRN WELLESLEY AVE	1/1/1994	2,410.55	1,888.26	40.18	482.11
01-00003087	STRM DRN DRAYSON CTR S/OF WEST POOL PCNC	1/1/1994	1,645.12	1,288.69	27.42	329.01
01-00003088	STRM DRN DRAYSON CTR W/SIDE OF EAST POOL	1/1/1994	853.38	668.49	14.22	170.67
01-00003089	STRM DRN DRAYSON CTR N/E POOLS E/TO W/TK	1/1/1994	1,060.26	830.53	17.67	212.06
01-00003090	STRM DRN DRAYSON CTR S/OF WEST POOL	1/1/1994	1,163.70	911.57	19.39	232.74
01-00003091	STRM DRN DRAYSON CTR IN LAWN N/E OF POOL	1/1/1994	1,189.56	931.81	19.83	237.92
01-00003092	STRM DRN DRAYSON CTR W/SIDE OF WEST POOL	1/1/1994	1,215.42	952.07	20.26	243.09
01-00003093	STRM DRN DRAYSON CTR S/SIDE OF EAST POOL	1/1/1994	1,344.72	1,053.36	22.41	268.95

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01-00003094	STRM DRN DRAYSON CTR S/W OF EAST POOL	1/1/1994	1,474.02	1,154.64	24.57	294.81
01-00003095	STRM DRN DRAYSON CTR S/SIDE OF EAST POOL	1/1/1994	1,525.74	1,195.17	25.43	305.14
01-00003096	STRM DRN DRAYSON CTR N/W OF POOL/CT AREA	1/1/1994	1,551.60	1,215.42	25.86	310.32
01-00003097	STRM DRN DRAYSN CTR S/E POOL TO W/OF TRK	1/1/1994	1,551.60	1,215.42	25.86	310.32
01-00003098	STRM DRN DRAYSN CTR N/E OF WEST POOL	1/1/1994	1,655.04	1,296.46	27.58	331.00
01-00003099	STRM DRN DRAYSON CTR S/SIDE OF WEST POOL	1/1/1994	1,861.92	1,458.50	31.03	372.39
01-00003100	STRM DRN DRAYSN CTR N/W OF POOL/CT AREA	1/1/1994	1,900.71	1,488.90	31.68	380.13
01-00003101	STRM DRN DRAYSON CTR N/SIDE OF WEST POOL	1/1/1994	3,697.98	2,896.76	61.63	739.59
01-00003103	STRM DRN S/SIDE SHEPARDSON W/OF RICHMNT	1/1/1994	1,948.29	1,526.15	32.47	389.67
01-00003109	STRM DRN MT VIEW AVE E/OF CL	1/1/1997	295.56	201.96	4.93	88.67
01-00003110	STRM DRN MT VIEW AVE 30.5' E/OF CL	1/1/1997	3,579.42	2,445.93	59.66	1,073.83
01-00003112	STRM DRN REDLANDS BLVD	1/1/1998	499.54	324.70	8.33	166.51
01-00003113	STRM DRN E/OF SAN TIMOTEO CREEK CHANNEL	1/1/1998	4,368.53	2,839.56	72.81	1,456.16
01-00003114	STRM DRN SAN TIMOTEO CREEK CHANNEL	1/1/1998	2,014.20	1,309.23	33.57	671.40
01-00003116	STRM DRN POPLAR ST	1/1/1998	334.98	217.76	5.58	111.64
01-00003119	STRM DRN REDLANDS BLVD	1/1/1998	3,736.87	2,428.96	62.28	1,245.63
01-00003121	STRM DRN LAUREL AVE S/E OF CALDY AVE	1/1/1998	2,014.20	1,309.23	33.57	671.40
01-00003123	STRM DRN NEWPORT AVE E/OF BARTON RD S/SD	10/11/1998	195.80	120.76	3.26	71.78
01-00003124	STRM DRN NEWPORT AVE E/OF BARTON RD	1/1/1998	671.30	436.36	11.19	223.75
01-00003131	STRM DRN MANUEL AVE	1/1/1999	822.05	506.92	13.70	301.43
01-00003132	STRM DRN BEAUMONT AVE N/SD W/WELLESLEY	1/1/1999	997.77	615.29	16.63	365.85
01-00003133	STRM DRN MANUEL AVE	1/1/1999	1,771.69	1,092.56	29.53	649.60
01-00003134	STRM DRN ANTONIO CIR E/OF CL	1/1/1999	2,086.75	1,286.84	34.78	765.13
01-00003135	STRM DRN BEAUMONT S/SD W/OF WELLESLEY	1/1/1999	2,468.40	1,522.18	41.14	905.08
01-00003136	STRM DRN ANTONIO CIR E/OF CL	1/1/1999	2,494.14	1,538.06	41.57	914.51
01-00003137	STRM DRN BEAUMONT AVE W/OF WELLESLEY AVE	1/1/1999	2,775.06	1,711.28	46.25	1,017.53
01-00003139	STRM DRN ANTONIO CIR E/OF CL	1/1/1999	4,589.58	2,830.26	76.49	1,682.83
01-00003142	STRM DRN BEAUMONT AVE W/OF WELLESLEY AVE	1/1/1999	839.20	517.49	13.99	307.72
01-00003143	STRM DRN GEORGE ST	1/1/1999	3,588.42	2,212.85	59.81	1,315.76
01-00003148	STRM DRN GEORGE ST	1/1/1999	2,200.73	1,357.13	36.68	806.92
01-00003149	STRM DRN BEAUMONT AVE FROM CB TO MH	1/1/2000	2,861.10	1,668.98	47.69	1,144.43
01-00003152	STRM DRN EASMNT S/OF BEAUMONT NR BASIN	1/1/2000	3,554.44	2,073.42	59.24	1,421.78
01-00003154	STRM DRN AMHERST CT 5' W/OF CL	1/1/2000	3,972.79	2,317.48	66.21	1,589.10
01-00003163	STRM DRN BEAUMONT AVE	1/1/2000	1,220.74	712.09	20.35	488.30
01-00003164	STRM DRN BEAUMONT AVE 11' S/OF CL	1/1/2000	4,997.69	2,915.32	83.30	1,999.07
01-00003167	STRM DRN SAN TIMOTEO CRK CHNL E/OF PORTO	1/1/2000	214.98	125.43	3.58	85.97
01-00003168	STRM DRN SAN TIMOTEO CRK CHNL N/OF PORTO	1/1/2000	287.53	167.73	4.79	115.01
01-00003169	STRM DRN SAN TIMOTEO CREEK	1/1/2000	350.74	204.59	5.85	140.30
01-00003170	STRM DRN SANA TIMOTEO CRK CHNL W/OF SONO	1/1/2000	461.57	269.27	7.69	184.61
01-00003174	STRM DRN SN TIMOTEO CRK E/OF PORTOLA LP	1/1/2000	1,353.62	789.61	22.56	541.45
01-00003175	STRM DRN SAN TIMOTEO CREEK CHANNEL	1/1/2000	1,379.05	804.45	22.98	551.62

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01-00003176	STRM DRN SN TIMO CRK CHNL N/OF DURANGO L	1/1/2000	4,259.22	2,484.54	70.99	1,703.69
01-00003178	STRM DRN SN TIMO CRK N/OF PORTOLA LP	1/1/2000	4,944.04	2,884.02	82.40	1,977.62
01-00003182	STRM DRN LAWTON AVE APROX 24' S/OF CL	1/1/2001	559.45	307.70	9.32	242.43
01-00003183	STRM DRN LAWTON AVE APRX 33' N/OF CL	1/1/2001	1,458.59	802.23	24.31	632.05
01-00003184	STRM DRN LAWTON AVE S/OF CL OF LAWTON AV	1/1/2001	1,502.14	826.18	25.04	650.92
01-00003185	STRM DRN LAWTON AVE VARIES	1/1/2001	4,888.99	2,688.96	81.48	2,118.55
01-00003189	STRM DRN BUSINESS CENTER DR	1/1/2002	3,066.68	1,584.45	51.11	1,431.12
01-00003193	EARTH CHNL NEWPORT AVE APRX 2.5' E/OF PL	1/1/1985	4,988.83	4,988.83	0.00	0.00
01-00003278	ST LAWTON AVE VIA CAPRI/CHAPMAT ST	1/1/1988	1,247.25	1,247.25	0.00	0.00
01-00003484	BENDIX KING 240 CH TWO WAY RADIO	1/1/2008	1,092.01	1,092.01	0.00	0.00
01-00003486	BENDIX KING 240 CH TWO WAY RADIO	1/1/2008	1,092.01	1,092.01	0.00	0.00
01-00003487	BENDIX KING 500 CH TWO WAY RADIO	1/1/2008	1,092.01	1,092.01	0.00	0.00
01-00003488	BENDIX KING 500 CH TWO WAY RADIO	1/1/2008	1,092.01	1,092.01	0.00	0.00
01-00003489	USED 20 FT STEEL OCEAN CARGO CONTAINER	1/1/2008	2,356.50	1,119.35	58.91	1,178.24
01-00003492	JOHN DEERE 7 IRN DCK 72" LWNMWR 1400 SR	1/1/2008	3,717.38	3,531.51	185.87	0.00
01-00003493	ASTRO DIGITAL XTS5000 3 PORTABLE RADIO	1/1/2008	3,466.48	3,466.48	0.00	0.00
01-00003494	ASTRO DIGITAL XTS5000 3 PORTABLE RADIO	1/1/2008	3,466.48	3,466.48	0.00	0.00
01-00003495	ASTRO DIGITAL XTS5000 3 PORTABLE RADIO	1/1/2008	3,466.48	3,466.48	0.00	0.00
01-00003496	ASTRO DIGITAL XTS5000 3 PORTABLE RADIO	1/1/2008	3,466.48	3,466.48	0.00	0.00
01-00003497	ASTRO DIGITAL XTS5000 3 PORTABLE RADIO	1/1/2008	3,466.48	3,466.48	0.00	0.00
01-00003498	ASTRO DIGITAL XTS5000 3 PORTABLE RADIO	1/1/2008	3,466.48	3,466.48	0.00	0.00
01-00003499	ASTRO DIGITAL XTS5000 3 PORTABLE RADIO	1/1/2008	3,466.48	3,466.48	0.00	0.00
01-00003500	ASTRO DIGITAL XTS5000 3 PORTABLE RADIO	1/1/2008	3,466.49	3,466.49	0.00	0.00
01-00003501	ASTRO DIGITAL XTS5000 3 PORTABLE RADIO	1/1/2008	3,466.49	3,466.49	0.00	0.00
01-00003502	ASTRO DIGITAL XTS5000 3 PORTABLE RADIO	1/1/2008	3,466.49	3,466.49	0.00	0.00
01-00003503	CHRGR IMPRS SMRT MULTI UNT W/ DSPLY MOD	1/1/2008	1,236.43	1,236.42	0.00	0.01
01-00003504	STAIR PRO CHAIR 4 EMS PATIENTS	1/1/2008	2,218.40	2,218.40	0.00	0.00
01-00003510	6FT RSTRNT STYLE CABINET & TRASH CANS	1/1/2008	2,200.00	2,090.00	110.00	0.00
01-00003511	REFRIGERATOR 4 SENIOR CNTR	1/1/2008	2,564.40	2,564.40	0.00	0.00
01-00003512	REFRIGERATOR 4 SENIOR CNTR	1/1/2008	2,564.40	2,564.40	0.00	0.00
01-00003513	TRAULSEN FREEZER SR CTR MDL#G12010	1/1/2008	2,894.11	2,894.11	0.00	0.00
01-00003514	HEATER CABINET MOBILE SENIOR CNTR	1/1/2008	3,825.13	3,825.12	0.00	0.01
01-00003516	HOT FOOD STEAM TABLE W/ BREATH GUARD	1/1/2008	3,027.78	3,027.78	0.00	0.00
01-00003529	SFTY NETTIN/FENCIN 4 LEONARD BAILEY PK	1/1/2008	2,800.00	2,660.00	140.00	0.00
01-00003568	RADIO SPERIAN COMCOMMAND RCS & VCS COMBO	1/1/2009	1,086.80	1,086.79	0.00	0.01
01-00003569	RADIO-SPERIAN COMCOMMAND	1/1/2009	1,086.80	1,086.79	0.00	0.01
01-00003570	RADIO- SPERIAN COMMAND RCS AND VCS COMBO	1/1/2009	1,086.79	1,086.79	0.00	0.00
01-00003571	RADIO-SPERIAN COMCOMMAND RCS & VCS COMBO	1/1/2009	1,086.79	1,086.79	0.00	0.00
01-00003572	RADIO- SPERIAN COMCOMMAND	1/1/2009	1,086.79	1,086.79	0.00	0.00
01-00003573	RADIO- SPERIAN COMCOMMAND	1/1/2009	1,086.79	1,086.79	0.00	0.00
01-00003574	RADIO-SPERIAN COMCOMMAND	1/1/2009	1,086.79	1,086.79	0.00	0.00

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01-00003576	WASP MOBILASSET BAR CODE READER	1/1/2009	2,184.20	2,184.20	0.00	0.00
01-00003577	MOTOROLA XTS 5000 RADIO	1/1/2009	3,193.00	3,193.00	0.00	0.00
01-00003578	MOTOROLA XTS 5000 RADIO	1/1/2009	3,193.00	3,193.00	0.00	0.00
01-00003579	MOTOROLA XTS 5000 RADIO	1/1/2009	3,193.00	3,193.00	0.00	0.00
01-00003580	MOTOROLA XTS 5000	1/1/2009	3,193.00	3,193.00	0.00	0.00
01-00003581	MOTOROLA XTS 5000 RADIO	1/1/2009	3,193.00	3,193.00	0.00	0.00
01-00003582	MOTOROLA XTS 5000 RADIO	1/1/2009	3,193.00	3,193.00	0.00	0.00
01-00003583	MOTOROLA XTS 5000 RADIO	1/1/2009	3,193.00	3,193.00	0.00	0.00
01-00003584	MOTOROLA XTS 5000 RADIO	1/1/2009	3,193.00	3,193.00	0.00	0.00
01-00003585	PORTABLE RADIO ASTRO DIGITAL XTS5000	1/1/2009	3,258.72	3,258.72	0.00	0.00
01-00003586	BENDIX KING RADIO COMMAND	1/1/2009	1,079.82	1,079.82	0.00	0.00
01-00003587	BENDIX KING RADIO COMMAND	1/1/2009	1,079.81	1,079.81	0.00	0.00
01-00003588	BENDIX KING MOBILE RADIO	1/1/2009	1,150.50	1,150.50	0.00	0.00
01-00003589	CODE 3 PACKAGE(LIGHTBAR/SIREN) BATTALION	1/1/2009	3,950.21	3,950.21	0.00	0.00
01-00003591	SMALL VERSION COMMAND BOX	1/1/2009	1,687.40	1,687.40	0.00	0.00
01-00003592	HP COMPAQ LAPTOP & DOCKING STATION	1/1/2009	1,916.18	1,916.17	0.00	0.01
01-00003593	SOFTWARE BUNDLE	1/1/2009	1,000.00	1,000.00	0.00	0.00
01-00003594	HANDHELD PARKING TICKET IMAGER	1/1/2009	2,290.84	2,290.84	0.00	0.00
01-00003595	PORTABLE RADIO ASTRO DIGITAL XTS5000	1/1/2009	3,258.72	3,258.72	0.00	0.00
01-00003596	PORTABLE RADIO ASTRO DIGITAL XTS5000	1/1/2009	3,258.73	3,258.73	0.00	0.00
01-00003597	BRYN MAWR PARK SIGN	1/1/2009	2,144.23	1,215.07	71.47	857.69
01-00003613	SECURITY CAMERAS AND EQUIPMENT	1/1/2009	1,415.31	1,415.31	0.00	0.00
01-00003614	SECURITY CAMERAS AND EQUIPMENT	1/1/2009	1,114.92	1,114.92	0.00	0.00
01-00003616	TOPO SURVEY (REDLANDS/OHIO)	1/1/2009	980.00	277.68	16.33	685.99
01-00003618	SECURITY CAMERAS & EQUIPMENT	1/1/2009	1,114.92	1,114.92	0.00	0.00
01-00003619	SECURITY CAMERAS AND EQUIPMENT	1/1/2009	1,415.30	1,415.30	0.00	0.00
01-00003624	95" WIRELESS DUALBOARD W/ PEN	1/1/2010	2,051.92	2,051.92	0.00	0.00
01-00003625	77" WIRELESS DUALBOARD W/ PEN	1/1/2010	1,893.14	1,893.13	0.00	0.01
01-00003626	EPSON POWERLITE 410 SHORT THROW PROJECT	1/1/2010	1,897.49	1,897.49	0.00	0.00
01-00003627	HP SMARTBUY LAPTOP	1/1/2010	1,100.81	1,100.81	0.00	0.00
01-00003628	XTS 5000 MOTOROLA RADIO	1/1/2010	3,234.19	3,234.19	0.00	0.00
01-00003629	XTS 5000 MOTOROLA RADIO	1/1/2010	3,234.19	3,234.19	0.00	0.00
01-00003630	XTS 5000 MOTOROLA RADIO	1/1/2010	3,234.19	3,234.19	0.00	0.00
01-00003631	XTS 500 MOTOROLA RADIO	1/1/2010	3,234.19	3,234.19	0.00	0.00
01-00003632	EMERGENT RESPIRATORY MACHINE CPAP	1/1/2010	1,171.80	1,171.80	0.00	0.00
01-00003634	WEED ABATEMENT SOFTWARE & TRAINING	1/1/2010	2,308.27	2,308.27	0.00	0.00
01-00003636	GAZEBO SHADE STRUCTURE	1/1/2010	1,304.98	1,304.98	0.00	0.00
01-00003637	DELL OPTIPLEX 960 PC INC. 19" MONITOR	1/1/2010	1,040.84	1,040.83	0.00	0.01
01-00003638	3 FILLRITE 702 CABINET PUMPS	1/1/2010	656.44	656.44	0.00	0.00
01-00003643	LIFEPAK 1000 AED	1/1/2011	2,489.29	2,311.48	177.81	0.00
01-00003644	HP PROLIANT DL360 G7 SERVER	1/1/2011	2,270.31	2,108.14	162.17	0.00

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01-00003645	OPTI PLEX 980 SMALL FORM STANDARD PSU	1/1/2011	1,356.46	1,356.46	0.00	0.00
01-00003646	OPTI PLEX 980 SMALL FORM STANDARD PSU	1/1/2011	1,356.46	1,356.46	0.00	0.00
01-00003648	PYTHON RODDER	1/1/2011	1,740.00	1,131.00	87.00	522.00
01-00003651	INSTALLATION OF H CROOKS STATUE	1/1/2011	2,350.00	763.75	58.75	1,527.50
01-00003653	XTL 5000 RADIO	1/1/2011	3,577.14	3,577.14	0.00	0.00
01-00003655	KENWOOD VHF 512 CH REMOTE	1/1/2011	2,873.63	2,873.63	0.00	0.00
01-00003656	XTL 5000 RADIO	1/1/2011	2,940.04	2,940.04	0.00	0.00
01-00003657	OPTIPLEX 980 DELL WORKSTATION	1/1/2011	2,014.53	2,014.53	0.00	0.00
01-00003658	WORKSTATION DELL OPTIPLEX	1/1/2011	1,837.76	1,837.75	0.00	0.01
01-00003659	DELL OPTIPLEX 990	1/1/2011	1,838.76	1,838.76	0.00	0.00
01-00003661	WORKSTATION, CITY COUNCIL MEDIA	1/1/2011	2,373.83	2,373.83	0.00	0.00
01-00003673	ATV TRAILER	1/1/2012	4,030.14	4,030.14	0.00	0.00
01-00003677	CUBBIES IN CDD	1/1/2012	1,478.00	541.92	49.27	886.81
01-00003680	LENOVO THINKCENTER COMPUTER	1/1/2012	523.33	523.33	0.00	0.00
01-00003681	SPARKY THE FIRE DOG COSTUME	1/1/2012	1,685.54	927.04	84.28	674.22
01-00003683	ADDITION - RAILROAD CROSSING QUIET ZONE	1/1/2012	4,860.26	534.65	48.60	4,277.01
01-00003690	SIDEWALK @ VAR LOC & STORM DRN OUTLET LA	1/1/2012	4,976.14	547.36	49.76	4,379.02
01-00003693	LIBRARY CABINETS	1/1/2013	2,532.80	759.83	84.43	1,688.54
01-00003694	SAFETY CABINET	1/1/2013	1,371.61	411.48	45.72	914.41
01-00003695	TRAFFIC COUNTER	1/1/2013	1,308.10	1,177.29	130.81	0.00
01-00003696	TRAFFIC COUNTER	1/1/2013	1,308.10	1,177.29	130.81	0.00
01-00003697	TRAFFIC COUNTER	1/1/2013	1,308.10	1,177.29	130.81	0.00
01-00003698	TRAFFIC COUNTER	1/1/2013	1,308.10	1,177.29	130.81	0.00
01-00003700	TOUGHBOOK	1/1/2013	3,372.04	3,034.84	337.20	0.00
01-00003701	TOUGHBOOK	1/1/2013	3,372.04	3,034.84	337.20	0.00
01-00003706	COMPUTER FOR PLANNING	1/1/2013	1,034.00	1,034.00	0.00	0.00
01-00003707	COMPUTER FOR MARTHA	1/1/2013	257.90	257.90	0.00	0.00
01-00003708	ELEAZAR'S COMPUTER	1/1/2013	516.99	516.99	0.00	0.00
01-00003716	FILING CABINET, LATERAL 5 DRAWER	1/1/2014	1,203.98	280.94	40.13	882.91
01-00003721	ICE MACHINE FOR CORP YARD	1/1/2014	3,297.59	2,308.32	329.76	659.51
01-00003722	DIAGNOSTIC MECHANIC'S SCANNER	1/1/2014	3,126.60	2,188.62	312.66	625.32
01-00003730	COMPUTER, HP ELITEDESK 800 AND MONITOR	1/1/2014	1,193.14	1,193.14	0.00	0.00
01-00003733	SAMSUNG FRENCH DOOR REFRIGERATOR	1/1/2015	1,999.98	500.00	100.00	1,399.98
01-00003734	SAMSUNG FRENCH DOOR REFRIGERATOR	1/1/2015	1,999.99	500.00	100.00	1,399.99
01-00003735	HP ELITEDESK 800 WITH MONITOR	1/1/2015	1,186.84	989.03	197.81	0.00
01-00003736	BK MOBILE RADIO ITEM #KNG-M150	1/1/2015	2,675.65	1,337.83	267.56	1,070.26
01-00003738	BK MOBILE RADIO ITEM #KNG-M150	1/1/2015	2,535.56	1,267.78	253.56	1,014.22
01-00003739	STIHL 20" CHAINSAW	1/1/2015	1,004.40	167.40	33.48	803.52
01-00003740	ICE MACHINE	1/1/2015	2,219.73	1,109.87	221.97	887.89
01-00003743	HP ELITE COMPUTER & MONITOR	1/1/2015	1,017.20	847.67	169.53	0.00
01-00003747	SCOTSMAN UNDERCOUNTER SELF CONTAINED ICE	1/1/2015	2,419.73	1,209.87	241.97	967.89

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01-00003748	CHERRYMAN AMBER CASE - DESK	1/1/2015	2,047.48	511.87	102.37	1,433.24
01-00003750	A/C MACHINE FOR AUTOMOTIVE AND EQUIPMENT	1/1/2016	4,586.74	458.67	152.89	3,975.18
01-00003751	ZOLL FULLY AUTOMATED AED PLUS	1/1/2016	1,385.01	207.75	69.25	1,108.01
01-00003752	ZOLL FULLY AUTOMATED AED PLUS	1/1/2016	1,385.01	207.75	69.25	1,108.01
01-00003753	ZOLL FULLY AUTOMATED AED PLUS	1/1/2016	1,385.01	207.75	69.25	1,108.01
01-00003754	ZOLL FULLY AUTOMATED AED PLUS	1/1/2016	1,385.01	207.75	69.25	1,108.01
01-00003755	ZOLL FULLY AUTOMATED AED PLUS	1/1/2016	1,385.00	207.75	69.25	1,108.00
01-00003756	ZOLL FULLY AUTOMATED AED PLUS	1/1/2016	1,385.00	207.75	69.25	1,108.00
01-00003757	ZOLL FULLY AUTOMATED AED PLUS	1/1/2016	1,385.00	207.75	69.25	1,108.00
01-00003758	ZOLL FULLY AUTOMATED AED PLUS	1/1/2016	1,385.00	207.75	69.25	1,108.00
01-00003759	ZOLL FULLY AUTOMATED AED PLUS	1/1/2016	1,385.00	207.75	69.25	1,108.00
01-00003769	PRESSURE WASHER	1/1/2016	4,899.55	734.93	244.98	3,919.64
01-00003772	ICE-O-MATIC ICE MACHINE	1/1/2016	1,665.13	499.54	166.51	999.08
01-00003775	2016 BENDPAK TWO POST VEHICLE LIFT	1/1/2016	3,029.35	302.94	100.98	2,625.43
01-00003776	STIHL MS461 20" RESCUE SAW	1/1/2016	1,078.92	161.84	53.95	863.13
01-00003778	SIERRA CONFERENCE ROOM TABLE BOAT SHAPE	1/1/2016	2,950.00	885.00	295.00	1,770.00
01-00003779	AC UNITS AT CORP YARD-CARRIER PERFORMANCE	1/1/2016	3,832.84	574.92	191.64	3,066.28
01-00003785	DATA DOMAIN HARDWARE, LICENSE & SUPPORT	1/1/2017	3,633.16	363.32	363.32	2,906.52
01-00003789	ADMIRAL CRAFT 36" GAS RANGE	1/1/2017	1,271.45	63.57	63.57	1,144.31
01-00003790	HONDA GENERATOR 2000W	1/1/2017	1,076.42	35.88	35.88	1,004.66
01-00003791	PANASONIC TOUGHBOOK	1/1/2017	2,972.52	297.25	297.25	2,378.02
01-00003792	PANASONIC TOUGHBOOK	1/1/2017	2,972.52	297.25	297.25	2,378.02
01-00003793	PANASONIC TOUGHBOOK	1/1/2017	2,972.52	297.25	297.25	2,378.02
01-00003794	ELITEDESK 800 G2 COMPUTER -FIRE PREVENTI	1/1/2017	1,029.63	171.61	171.60	686.42
01-00003795	ELITE 800 G2 COMPUTER AND HP PRODISPLAY	1/1/2017	1,029.63	171.61	171.60	686.42
01-00003800	AMER 1C1-23-23' CONCRETE POLE	1/1/2017	2,707.62	45.13	45.13	2,617.36
01-00003801	20' CARGO CONTAINER	1/1/2017	1,993.38	49.84	49.83	1,893.71
01-00003802	AMER 1C1-23-23' CONCRETE POLE	1/1/2017	2,707.62	45.13	45.13	2,617.36
01-00003803	Z270-A PRO COMPUTER - ASSIST CITY MGR	1/1/2017	1,195.39	199.23	199.23	796.93
01-00003804	AMER 1C1-23-23' CONCRETE POLE	1/1/2017	2,707.62	45.13	45.13	2,617.36
01-00003806	AMER 1C1-23-23' CONCRETE POLE	1/1/2017	2,707.62	45.13	45.13	2,617.36
01-00003808	AMER 1C1-28-28' CONCRETE POLE	1/1/2017	2,618.01	43.63	43.63	2,530.75
01-00003810	AMER 1C1-28-28' CONCRETE POLE	1/1/2017	2,618.01	43.63	43.63	2,530.75
01-00003812	AMER 1C1-28-28' CONCRETE POLE	1/1/2017	2,618.00	43.63	43.63	2,530.74
01-00003813	TEMPEST 16" BLOWER WITH HONDA ENGINE	1/1/2017	2,354.51	235.45	235.45	1,883.61
01-00003814	AMER 1C1-28-28' CONCRETE POLE	1/1/2017	2,618.00	43.63	43.63	2,530.74
01-00003815	SURFACE PRO 4 (COVER AND SCREEN PROTECTO	1/1/2017	1,457.59	242.93	242.93	971.73
01-00003816	AMER 1C1-28-28' CONCRETE POLE	1/1/2017	2,618.00	43.63	43.63	2,530.74
01-00035	BOOK SET, WEISS	1/1/1976	1,150.00	1,150.00	0.00	0.00
01-00130	1930 MODEL A TRUCK	1/1/1955	1,500.00	1,500.00	0.00	0.00
01-00139	(3) NOZZLE 1 1/2"	1/1/1982	1,968.00	1,968.00	0.00	0.00

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01-00140	(2) NOZZLE 2 1/2" PLAYPIPE	1/1/1982	1,124.00	1,124.00	0.00	0.00
01-00141	DELUGE SET W/NOZZLE, STACK	1/1/1982	2,810.00	2,810.00	0.00	0.00
01-00146	VALVES FITTINGS & NOZZLES	1/1/1983	2,360.00	2,360.00	0.00	0.00
01-00151	(2) NOZZLES 1 1/2"	1/1/1980	1,130.00	1,130.00	0.00	0.00
01-00161	BREATHING APPARATUS	1/1/1969	1,120.00	1,120.00	0.00	0.00
01-00164	BREATHING APPARATUS	1/1/1982	1,070.00	1,070.00	0.00	0.00
01-00165	BREATHING APPARATUS	1/1/1982	1,070.00	1,070.00	0.00	0.00
01-00166	BREATHING APPARATUS	1/1/1982	1,070.00	1,070.00	0.00	0.00
01-00169	VALVE HYDRANT 4-WAY ARKON	1/1/1973	2,670.00	2,670.00	0.00	0.00
01-00170	BREATHING APPARATUS	1/1/1969	1,120.00	1,120.00	0.00	0.00
01-00171	BREATHING APPARATUS	1/1/1969	1,120.00	1,120.00	0.00	0.00
01-00182	DELUGE SET STANG	1/1/1973	1,142.00	1,142.00	0.00	0.00
01-00187	AIRBAG KIT	1/1/1975	1,024.00	1,024.00	0.00	0.00
01-00188	HURST TOOL	1/1/1975	2,560.00	2,560.00	0.00	0.00
01-00196	ROLL-AROUND TOOL BOX	1/1/1983	1,456.00	1,456.00	0.00	0.00
01-00209	(3) 1.5" NOZZLES	1/1/1981	1,650.00	1,650.00	0.00	0.00
01-00213	(4) CLOCKS	1/1/1983	2,920.00	2,920.00	0.00	0.00
01-00216	AIR COMPRESSOR	1/1/1983	1,550.00	1,550.00	0.00	0.00
01-00223	HOSE COUPLING ELKHART	1/1/1986	1,500.00	1,500.00	0.00	0.00
01-00224	RESUSCITATOR LIFE SUPPORT	1/1/1986	1,670.00	1,670.00	0.00	0.00
01-00229	RECEIVER BASE, MOTOROLA	1/1/1979	1,446.00	1,446.00	0.00	0.00
01-00379	MTOTROLA 4 CHANNEL BASE 1	1/1/1983	2,825.00	2,825.00	0.00	0.00
01-00381	MOTOROLA 4 CHANNELS BASE 1A	1/1/1983	2,825.00	2,825.00	0.00	0.00
01-00384	SPRINKLER SYSTEM	1/1/1983	3,880.00	3,880.00	0.00	0.00
01-00385	FIRE & INTRUSION	1/1/1983	4,845.00	4,845.00	0.00	0.00
01-00389	LIGHT BAR WITH SPEAKER	1/1/1987	1,086.00	1,086.00	0.00	0.00
01-00393	(2) HANDIE TALKIE MOTOROLA	1/1/1987	4,163.00	4,163.00	0.00	0.00
01-00402	SAFETY LADDER	1/1/1987	1,181.00	1,181.00	0.00	0.00
01-00406	SIGN MACHINE, 3M	1/1/1987	1,000.00	1,000.00	0.00	0.00
01-00407	PAINT SHAKER RED DEVIL	1/1/1987	1,500.00	1,500.00	0.00	0.00
01-00408	SCRIBER, LINEX	1/1/1987	3,097.00	3,097.00	0.00	0.00
01-00416	CHEVROLET UTILITY TRUCK	1/1/1969	2,000.00	2,000.00	0.00	0.00
01-00418	CHEVROLET 3/4 TON PICK-UP	1/1/1977	2,500.00	2,500.00	0.00	0.00
01-00441	CEMENT MIXER, ESSICK 1 SACK,	1/1/1980	1,860.00	1,860.00	0.00	0.00
01-00444	WEED SPRAYER 100 GALLON	1/1/1980	1,910.00	1,910.00	0.00	0.00
01-00454	PRESSURE WASHER - CATPUMP	1/1/1981	1,800.00	1,800.00	0.00	0.00
01-00469	PNEUMATIC BORING MACHINE	1/1/1981	2,180.00	2,180.00	0.00	0.00
01-00474	PNEUMATIC HAND HELD COMPACTO	1/1/1981	1,610.00	1,610.00	0.00	0.00
01-00488	CRAFTCO SEALER ROUTER	9/1/1985	3,000.00	3,000.00	0.00	0.00
01-00489	SAW, HORIZONTAL BAN,	1/1/1982	1,060.00	1,060.00	0.00	0.00
01-00490	DRILL PRESS, AMROX	1/1/1981	1,860.00	1,860.00	0.00	0.00

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01-00512	(13) TABLES, PICNIC	1/1/1978	2,600.00	2,600.00	0.00	0.00
01-00515	FENCE, WOOD SLAT, 46 SECTION	1/1/1978	2,096.00	2,096.00	0.00	0.00
01-00518	BUILDING, RESTROOM, STEEL	1/1/1978	1,083.00	1,083.00	0.00	0.00
01-00544	SET OF TOOLS, MISC.	1/1/1986	1,000.00	1,000.00	0.00	0.00
01-00545	RADIO, MOBILE MISC.	6/1/1986	1,076.00	1,076.00	0.00	0.00
01-00551	LIFT, CAROLINA	1/1/1982	1,180.00	1,180.00	0.00	0.00
01-00552	DRILL PRESS, OMEGA 5 SPEED	1/1/1982	1,185.00	1,185.00	0.00	0.00
01-00553	PRESS HYDRAULIC, CAROLINA	1/1/1982	1,700.00	1,700.00	0.00	0.00
01-00554	HOIST, AUTO, 9000LB	1/1/1987	4,163.00	4,163.00	0.00	0.00
01-00565	STRUCTURE #5 STEEL WALLS,	1/1/1984	3,500.00	3,499.99	0.00	0.01
01-00736	METRO LOVESEAT COM DESIGN	1/1/1989	1,535.00	1,535.00	0.00	0.00
01-00765	TABLE OVAL LIGHT OAK #3963	1/1/1989	2,129.00	2,129.00	0.00	0.00
01-00766	TABLE OVAL LIGHT OAK #3963	1/1/1989	2,129.00	2,129.00	0.00	0.00
01-00767	TABLE OVAL LIGHT OAK #3963	1/1/1989	2,129.00	2,129.00	0.00	0.00
01-00768	TABLE OVAL LIGHT OAK #3963	1/1/1989	2,129.00	2,129.00	0.00	0.00
01-00821	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-00822	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-00823	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-00824	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-00825	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-00826	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-00827	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-00828	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-00829	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-00830	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-00831	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-00832	KIMBALL 7500 BOOKCASE 5 SHEL	1/1/1989	1,029.00	1,029.00	0.00	0.00
01-01077	CREDENZA 60X25X2-24 PEDS	1/1/1989	1,210.00	1,210.00	0.00	0.00
01-01078	CREDENZA 60X25X2-24 CLEAR	1/1/1989	1,322.00	1,322.00	0.00	0.00
01-01079	CREDENZA 60X25X2-24 PEDS	1/1/1989	1,210.00	1,210.00	0.00	0.00
01-01080	CREDENZA 60X25X2-24 PEDS	1/1/1989	1,210.00	1,210.00	0.00	0.00
01-01081	CREDENZA 60X25X2-24 CLEAR	1/1/1989	1,322.00	1,322.00	0.00	0.00
01-01082	CREDENZA 70X25X2-24 CLEAR	1/1/1989	1,383.00	1,383.00	0.00	0.00
01-01083	CREDENZA 70X25X2-24 CLEAR	1/1/1989	1,383.00	1,383.00	0.00	0.00
01-01084	CREDENZA 70X25X2-24 CLEAR	1/1/1989	1,383.00	1,383.00	0.00	0.00
01-01085	TABLE DESK 60X30 CLEAR	1/1/1989	1,170.00	1,170.00	0.00	0.00
01-01086	DOUBLE PED DESK, 60X30	1/1/1989	1,321.00	1,321.00	0.00	0.00
01-01087	DOUBLE PED DESK, 60X30	1/1/1989	1,321.00	1,321.00	0.00	0.00
01-01098	CREDENZA 24X90 5 DRAWERS LH	1/1/1989	1,737.00	1,737.00	0.00	0.00
01-01099	CREDENZA 24X72"W	1/1/1989	1,089.00	1,089.00	0.00	0.00
01-01100	CREDENZA 24X72"W	1/1/1989	1,089.00	1,089.00	0.00	0.00

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01-01101	RT HAND SINGLE PED DESK	1/1/1989	1,254.00	1,254.00	0.00	0.00
01-01102	LEFT HAND SINGLE PED DESK	1/1/1989	1,254.00	1,254.00	0.00	0.00
01-01103	SERVICE MODULE 18X90 6 DOORS	1/1/1989	1,005.00	1,005.00	0.00	0.00
01-01106	FILE, 3 DRAWERS W/DOUBLE	1/1/1989	1,488.00	1,488.00	0.00	0.00
01-01107	FILE, 3 DRAWER W/DOUBLE	1/1/1989	1,488.00	1,488.00	0.00	0.00
01-01108	DOUBLE PED DESK 36X72"	1/1/1989	1,723.00	1,723.00	0.00	0.00
01-01109	CABINET, 3 SHELVES RIGHT	1/1/1989	1,256.00	1,256.00	0.00	0.00
01-01110	CABINET 3 SHELVES RIGHT	1/1/1989	1,256.00	1,256.00	0.00	0.00
01-01124	LAZERJET IID PRINTER	1/1/1990	3,705.00	3,705.00	0.00	0.00
01-01136	LAZERJET IID PRINTER	1/1/1990	3,705.00	3,705.00	0.00	0.00
01-01163	PREMIUM 386C #300	1/1/1990	2,915.00	2,915.00	0.00	0.00
01-01178	AST386/20 MODEL 300	1/1/1990	3,678.00	3,678.00	0.00	0.00
01-01180	LAZERJET IID PRINTER	1/1/1990	3,705.00	3,705.00	0.00	0.00
01-01210	SCANJET PLUS	1/1/1990	1,415.00	1,415.00	0.00	0.00
01-01211	TECMAN QT-1501 INT.	1/1/1990	1,590.00	1,590.00	0.00	0.00
01-01215	CREDENZA FINISH LIGHT OAK	1/1/1990	1,656.00	1,656.00	0.00	0.00
01-01251	120X48X38 BOAT SHAPED TABLE	1/1/1990	2,810.00	2,810.00	0.00	0.00
01-01271	W/LIGHTS-TROPHY CASE 1 DRWR	1/1/1990	1,443.00	1,443.00	0.00	0.00
01-01278	30X70 SINGLE RT PED AND C.D.	1/1/1990	1,283.00	1,283.00	0.00	0.00
01-01280	25X70 WORK UNIT-2 LATERAL DR	1/1/1990	1,272.00	1,272.00	0.00	0.00
01-01304	BOOKCASE 5 SHELVES OAK	1/1/1990	1,029.00	1,029.00	0.00	0.00
01-01305	BOOKCASE 5 SHELVES OAK	1/1/1990	1,029.00	1,029.00	0.00	0.00
01-01306	BOOKCASE 5 SHELVES OAK	1/1/1990	1,029.00	1,029.00	0.00	0.00
01-01307	BOOKCASE 5 SHELVES OAK	1/1/1990	1,029.00	1,029.00	0.00	0.00
01-01308	BOOKCASE 5 SHELVES OAK	1/1/1990	1,029.00	1,029.00	0.00	0.00
01-01309	BOOKCASE 5 SHELVES OAK	1/1/1990	1,029.00	1,029.00	0.00	0.00
01-01310	BOOKCASE 5 SHELVES OAK	1/1/1990	1,029.00	1,029.00	0.00	0.00
01-01315	30X70 UNIT ASY W/CENTER DRWR	1/1/1990	1,021.00	1,021.00	0.00	0.00
01-01319	CLERKS INDEX SOFTWARE PROG.	1/1/1990	1,486.00	1,486.00	0.00	0.00
01-01329	LASERJET PRINTER	1/1/1990	2,896.00	2,896.00	0.00	0.00
01-01330	BRAVO 286 #5 AST	1/1/1990	3,400.00	3,400.00	0.00	0.00
01-01335	COMMAND MODULE JEEP CHEROKEE	1/1/1990	2,650.00	2,650.00	0.00	0.00
01-01361	SUCTION SUPPLY HOSE	1/1/1990	1,699.00	1,699.00	0.00	0.00
01-01363	SOFTWARE, FIRE INCIDENT	1/1/1990	1,373.00	1,373.00	0.00	0.00
01-01374	STENCILS, STREET PAINTING	1/1/1990	3,795.00	3,795.00	0.00	0.00
01-01375	DIE CUTTER W/NUMBERS	1/1/1990	1,233.00	1,233.00	0.00	0.00
01-01377	EXTEL PRINTER W/MODEM	1/1/1990	1,305.00	1,305.00	0.00	0.00
01-01378	COMPUTER COMPONENTS	1/1/1990	1,488.00	1,488.00	0.00	0.00
01-01379	PARTS FOR JEEP	1/1/1990	1,130.00	1,130.00	0.00	0.00
01-01381	TRUCK AUGER	1/1/1990	1,400.00	1,400.00	0.00	0.00
01-01383	TRUCK TRACTOR	1/1/1990	1,100.00	1,100.00	0.00	0.00

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01-01388	MID SYNTEC #70-3800B	1/1/1990	2,438.00	2,438.00	0.00	0.00
01-01390	PROMARK 310 BRUSH CHIPPER	1/1/1990	4,860.00	4,860.00	0.00	0.00
01-01391	STUMP GRINDER MDL. #E-18SP	1/1/1990	4,977.00	4,977.00	0.00	0.00
01-01392	CHIPPER TRAILER 941003-1	1/1/1990	2,818.00	2,818.00	0.00	0.00
01-01397	TUBE FOR RAIL H CROOKS	1/1/1990	1,234.00	1,234.00	0.00	0.00
01-01399	AUTO SHOP COMPUTER SOFTWARE	1/1/1990	3,339.00	3,339.00	0.00	0.00
01-01410	WINDOW COVERINGS	1/1/1990	3,507.00	3,507.00	0.00	0.00
01-01412	CONTROLLER, RICOH	1/1/1990	1,055.00	1,055.00	0.00	0.00
01-01414	CLERKS INDEX SOFTWARE PROG.	1/1/1990	1,486.00	1,486.00	0.00	0.00
01-01417	USED BALLOT COUNTER	1/1/1988	1,500.00	1,500.00	0.00	0.00
01-01439	THUNDERFOG NOZZLE 1 1/2"	1/1/1988	1,694.00	1,694.00	0.00	0.00
01-01447	VIDEO CABINET	1/1/1988	1,065.00	1,065.00	0.00	0.00
01-01448	COMPUTER-COMPAQ 286	1/1/1988	4,701.00	4,701.00	0.00	0.00
01-01450	GRILL PLATE W/ STAND	1/1/1988	1,288.00	1,288.00	0.00	0.00
01-01452	(2) HANDIE-TALKIE	1/1/1988	1,390.00	1,390.00	0.00	0.00
01-01454	COMPUTER SYSTEM W/PRINTER	1/1/1988	1,057.00	1,057.00	0.00	0.00
01-01456	COMPUTER SYSTEM W/PRINTER	1/1/1988	3,158.00	3,158.00	0.00	0.00
01-01458	COMPUTER SYSTEM W/PRINTER	1/1/1988	1,057.00	1,057.00	0.00	0.00
01-01460	COMPUTER SYSTEM W/PRINTER	1/1/1988	1,000.00	1,000.00	0.00	0.00
01-01465	RAMMER-COMPACTOR	1/1/1988	1,981.00	1,981.00	0.00	0.00
01-01466	HANDIE-TALKIE	1/1/1988	2,402.00	2,402.00	0.00	0.00
01-01469	(2) 35WT MOBILE RADIOS	1/1/1988	1,704.00	1,704.00	0.00	0.00
01-01470	LINCOLN DC-250 WELDER	1/1/1988	1,861.00	1,861.00	0.00	0.00
01-01486	MASTER STREAM NOZZLE	1/1/1988	1,617.00	1,617.00	0.00	0.00
01-01487	TELECOPIER TERMINAL	1/1/1988	1,956.00	1,956.00	0.00	0.00
01-01502	1980 PONTIAC TRANS-AM, SEDAN	1/1/1989	1,000.00	1,000.00	0.00	0.00
01-01503	1977 FORD TRUCK, MAINTENANCE	1/1/1989	2,500.00	2,500.00	0.00	0.00
01-01506	2-WAY RADIOS	1/1/1989	1,506.00	1,506.00	0.00	0.00
01-01507	(1/2)TELEPHONE SYSTEM #66	1/1/1989	4,559.00	4,559.00	0.00	0.00
01-01508	YA5550 PLASMA CUTTING SYSTEM	1/1/1989	2,064.00	2,064.00	0.00	0.00
01-01509	CLEANING SYSTEM EQUIPMENT	1/1/1989	4,998.00	4,998.00	0.00	0.00
01-01512	PAINT BOOTH	1/1/1989	2,099.00	2,099.00	0.00	0.00
01-01515	WALKER TRACTOR MOWER	1/1/1989	4,573.00	4,573.00	0.00	0.00
01-01524	FIRE HOSE TESTER	1/1/1989	2,000.00	2,000.00	0.00	0.00
01-01530	CREDENZA	1/1/1989	1,156.00	1,156.00	0.00	0.00
01-01540	FLAGS FOR THE CIVIC CENTER	1/1/1989	1,297.00	1,297.00	0.00	0.00
01-01542	EQUIPMENT & SUPPLIES	1/1/1989	2,534.00	2,534.00	0.00	0.00
01-01568	HP LASER JET IIP	1/1/1991	1,220.00	1,220.00	0.00	0.00
01-01573	HP LASER JET IIP	1/1/1991	1,145.00	1,145.00	0.00	0.00
01-01574	HP LASER JET IID W/ UPGRADE	1/1/1991	2,800.00	2,800.00	0.00	0.00
01-01575	HP LASER JET IIP	1/1/1991	1,008.00	1,008.00	0.00	0.00

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01-01576	IBICO BINDING MACHINE	1/1/1991	1,434.00	1,434.00	0.00	0.00
01-01579	TELEX CARAMATE 4000	1/1/1991	1,002.00	1,002.00	0.00	0.00
01-01581	TRAFICOMP III MDL. #241	1/1/1991	3,424.00	3,424.00	0.00	0.00
01-01586	T617 SPECTRA 9000 VHF 50W	1/1/1991	3,631.00	3,631.00	0.00	0.00
01-01587	F751 MT1000 VHF 99CH. PORTAB	1/1/1991	1,398.00	1,398.00	0.00	0.00
01-01588	SPECTRA 9000VHF 50W	1/1/1991	2,547.00	2,547.00	0.00	0.00
01-01589	MT1000 VHF 99CH PORTABLE	1/1/1991	1,500.00	1,500.00	0.00	0.00
01-01594	REPAIR & UPGRADE REGULATORS	1/1/1991	1,021.00	1,021.00	0.00	0.00
01-01613	(7) 50X3" N-DURA HOSES	1/1/1991	1,507.00	1,507.00	0.00	0.00
01-01614	(10) 50X2-1/2" N-DURA HOSES	1/1/1991	1,842.00	1,842.00	0.00	0.00
01-01628	TRL 1000 LINE ERASER,	1/1/1991	3,616.00	3,616.00	0.00	0.00
01-01630	(61%)AST 286 BRAVO, 40MG	1/1/1991	1,537.00	1,537.00	0.00	0.00
01-01640	GEARMORE SPREADER	1/1/1991	3,190.00	3,190.00	0.00	0.00
01-01642	SIGN FOR HULDA CROOKS PARK	1/1/1991	1,511.00	1,511.00	0.00	0.00
01-01643	SIGN FOR ELMER DIGNEO PARK	1/1/1991	1,511.00	1,511.00	0.00	0.00
01-01649	AAMCO GRINDER BRAKE TOOL	1/1/1991	1,345.00	1,345.00	0.00	0.00
01-01650	AIR COMPRESSOR, 5HP, 80GAL,&	1/1/1991	1,681.00	1,681.00	0.00	0.00
01-01653	UPGRADE TO 286 40MB PCXT	1/1/1991	1,922.00	1,922.00	0.00	0.00
01-01658	MAXTOR 1.05G-BYTE SCSI DRIVE	1/1/1992	3,230.00	3,230.00	0.00	0.00
01-01662	3'X4' VENT HOOD STAINLESS	1/1/1992	1,293.00	1,293.00	0.00	0.00
01-01664	MAKITA G3501R GENERATOR	1/1/1992	1,579.00	1,579.00	0.00	0.00
01-01669	MAKE & INSTALL CABINET DOORS	1/1/1992	4,020.00	4,020.00	0.00	0.00
01-01670	10' CABINET/LOCKER	1/1/1992	2,150.00	2,150.00	0.00	0.00
01-01672	KENWOOD TM-741A FM, 2M/440 T	1/1/1992	1,153.00	1,153.00	0.00	0.00
01-01676	LINEX 301 SCRIBER W/LINETINA	1/1/1992	1,993.00	1,993.00	0.00	0.00
01-01685	SOLVENT RECOVERY SYSTEM	1/1/1992	4,455.00	4,455.00	0.00	0.00
01-01687	FREON RECYCLING MACHINE	1/1/1992	2,531.00	2,531.00	0.00	0.00
01-01700	10' PRO DISPLAY UPGRADED	1/1/1992	3,301.00	3,301.00	0.00	0.00
01-01701	(1/3)UPGRADE SECURITY SYSTEM	1/1/1989	1,196.00	1,196.00	0.00	0.00
01-01702	(1/3)UPGARDE SECURITY SYSTEM	1/1/1989	1,196.00	1,196.00	0.00	0.00
01-01707	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01709	MOTOROLA 800MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01710	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01711	MOTOROLA 800MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01712	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01713	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01714	MOTOROLA 800 MHZ HT	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01715	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01716	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01717	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01718	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00

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01-01719	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01720	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01721	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01722	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01723	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01724	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01725	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01726	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01727	MOTOROLA 800 MHZ HT'S	1/1/1992	2,972.00	2,972.00	0.00	0.00
01-01755	DUAL SWING AUTO DOOR	1/1/1993	4,008.00	4,008.00	0.00	0.00
01-01756	TICKET TRAK SYSTEM	1/1/1993	2,250.00	2,250.00	0.00	0.00
01-01757	350 TARGET MOTOR FOR 1104 CH	1/1/1993	1,934.00	1,934.00	0.00	0.00
01-01760	XEROX MACHINE STORAGE AREA	1/1/1993	4,935.00	4,935.00	0.00	0.00
01-01761	ALTERATIONS CITY BLDG.	1/1/1993	2,200.00	2,200.00	0.00	0.00
01-01762	50' HOSE W/COUPLING	1/1/1994	1,444.00	1,444.00	0.00	0.00
01-01763	PISTON INTAKE VALVE	1/1/1994	1,000.00	1,000.00	0.00	0.00
01-01765	PROPANE CONVERSION 91 RANGER	1/1/1994	1,969.00	1,969.00	0.00	0.00
01-01771	EMERGENCY POWER, PHASE I	1/1/1994	2,250.00	2,250.00	0.00	0.00
01-01772	L700 CANON FAX MACHINE	1/1/1994	2,238.00	2,238.00	0.00	0.00
01-01776	ANIMAL CONTROL SOFTWARE	1/1/1994	3,615.00	3,615.00	0.00	0.00
01-01778	A.T.COMPATIBLE COMPUTER	1/1/1994	1,175.00	1,175.00	0.00	0.00
01-01781	FILE SERVER 486 33MHZ	1/1/1994	2,398.00	2,398.00	0.00	0.00
01-01783	486DX COMPUTER 256K CACHE	1/1/1994	1,449.00	1,449.00	0.00	0.00
01-01784	42" MULCHING DECK DML42	1/1/1994	1,179.00	1,179.00	0.00	0.00
01-01785	60'MOWER DECK W/MULCHER	1/1/1994	2,923.00	2,923.00	0.00	0.00
01-01787	SECURITY SYSTEM CORP YARD	1/1/1994	1,017.00	1,017.00	0.00	0.00
01-01792	3 TON AIR CONDITIONING UNIT	1/1/1995	4,969.00	4,969.00	0.00	0.00
01-01793	2 TON AIR CONDITIONING UNIT	1/1/1995	3,313.00	3,313.00	0.00	0.00
01-01794	TRIPOD 12' RESQ. 55PO531	1/1/1995	1,598.00	1,598.00	0.00	0.00
01-01798	CITATION CUSTOM SOFTWARE	1/1/1995	1,934.00	1,934.00	0.00	0.00
01-01803	AUTOMATED DOORS IN LIBRARY	1/1/1996	4,675.00	4,675.00	0.00	0.00
01-01811	SCBA W/SPARE BOTTLE	1/1/1996	2,104.00	2,104.00	0.00	0.00
01-01813	INTERCOM SYSTEM SRI-5-P	1/1/1996	3,048.00	3,048.00	0.00	0.00
01-01814	RADIO INTERCOM SYSTEM	1/1/1996	2,886.00	2,886.00	0.00	0.00
01-01823	ALL DATA SYSTEM	1/1/1996	4,271.00	4,271.00	0.00	0.00
01-01824	FLASHING BEACON AQ60	1/1/1996	2,519.00	2,519.00	0.00	0.00
01-01831	ALARM SYSTEM CORP YARD	1/1/1996	3,989.00	3,989.00	0.00	0.00
01-01832	GATEWAY P75 COMPUTER	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01834	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01836	GATEWAY P100	1/1/1996	2,385.00	2,385.00	0.00	0.00
01-01838	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00

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01-01842	GATEWAY P120	1/1/1996	3,274.00	3,274.00	0.00	0.00
01-01844	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01846	GATEWAY P100	1/1/1996	2,385.00	2,385.00	0.00	0.00
01-01848	GATEWAY P75 W/MODEM	1/1/1996	2,180.00	2,180.00	0.00	0.00
01-01850	GATEWAY P100	1/1/1996	2,385.00	2,385.00	0.00	0.00
01-01852	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01854	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01856	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01858	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01860	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01862	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01864	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01866	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01868	GATEWAY P100	1/1/1996	2,385.00	2,385.00	0.00	0.00
01-01872	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01874	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01876	GATEWAY P75 W/MODEM	1/1/1996	2,180.00	2,180.00	0.00	0.00
01-01878	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01880	GATEWAY P75 W/MODEM	1/1/1996	2,180.00	2,180.00	0.00	0.00
01-01882	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01884	GATEWAY P100	1/1/1996	2,385.00	2,385.00	0.00	0.00
01-01886	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01888	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01890	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01892	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01896	GATEWAY P133	1/1/1996	4,275.00	4,275.00	0.00	0.00
01-01897	GW2000 CS21	1/1/1996	2,039.00	2,039.00	0.00	0.00
01-01898	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01900	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01902	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01906	GATEWAY P75	1/1/1996	2,015.00	2,015.00	0.00	0.00
01-01910	WINDOWS NT LICENSE/NETWORK	1/1/1996	3,072.00	3,072.00	0.00	0.00
01-01911	7 BAY CD TOWER 4X/CD ENET DK	1/1/1996	3,159.00	3,159.00	0.00	0.00
01-01926	CSR AIR MANIFOLD	1/1/1996	1,091.00	1,091.00	0.00	0.00
01-01986	INTERCOM SYSTEM SURVIVAIR	1/1/1997	3,980.00	3,980.00	0.00	0.00
01-01987	SURVIVAIR SIGMA-MIGHTYLIGHT	1/1/1997	2,057.00	2,057.00	0.00	0.00
01-01988	SURVIVAIR SIGMA-MIGHTYLIGHT	1/1/1997	2,057.00	2,057.00	0.00	0.00
01-01989	SURVIVAIR SIGMA-MIGHTYLIGHT	1/1/1997	2,057.00	2,057.00	0.00	0.00
01-01990	SURVIVAIR SIGMA-MIGHTYLIGHT	1/1/1997	2,057.00	2,057.00	0.00	0.00
01-01995	(2)NOSSLES XFS TFT CROSSFIRE	1/1/1997	3,434.00	3,434.00	0.00	0.00
01-01996	TEMPEST BLOWER 8" 5.5HP	1/1/1997	1,659.00	1,659.00	0.00	0.00

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01-01997	16" VENT SAW W/D-6 GUARD	1/1/1997	1,613.00	1,613.00	0.00	0.00
01-01998	AUTOMATIC DOORS CITY HALL	1/1/1997	4,525.00	4,525.00	0.00	0.00
01-01999	GATEWAY SOLO 2200 LAPTOP	1/1/1997	4,118.00	4,118.00	0.00	0.00
01-02001	COMPUTER NETWORK UPGRADE	1/1/1998	4,800.00	4,800.00	0.00	0.00
01-02002	MINOLTA RP603Z READER/PRITER	1/1/1998	4,493.00	4,493.00	0.00	0.00
01-02003	HD-CPQI199580001 SCSI 2HARD	1/1/1998	1,013.00	1,013.00	0.00	0.00
01-02004	HD-CPQI199580001 SCSI 2HARD	1/1/1998	1,013.00	1,013.00	0.00	0.00
01-02005	GATEWAY G6-233 ENTERPRISE	1/1/1998	2,374.00	2,374.00	0.00	0.00
01-02006	CARDINAL TRACKING WINDOWS	1/1/1998	2,019.00	2,019.00	0.00	0.00
01-02007	210 CHANNEL PORTABLE RADIO	1/1/1998	1,220.00	1,220.00	0.00	0.00
01-02008	210 CHANNEL PORTABLE RADIO	1/1/1998	1,220.00	1,220.00	0.00	0.00
01-02009	210 CHANNEL PORTABLE RADIO	1/1/1998	1,022.00	1,022.00	0.00	0.00
01-02012	TEMPEST 16" VENT FAN 5.5HP	1/1/1998	1,455.00	1,455.00	0.00	0.00
01-02013	SPECTRA C-9 MOBILE TC9ZX	1/1/1998	3,732.00	3,732.00	0.00	0.00
01-02014	DUAL RADIO/INTERCOM ULTRA	1/1/1998	1,315.00	1,315.00	0.00	0.00
01-02015	DUAL RADIO/INTERCOM ULTRA	1/1/1998	1,315.00	1,315.00	0.00	0.00
01-02016	SCOTSMAN ICE MAKER W/STO BIN	1/1/1998	1,695.00	1,695.00	0.00	0.00
01-02020	SURVIVAIR SIGMA 30MIN 961148	1/1/1998	2,183.00	2,183.00	0.00	0.00
01-02021	SURVIVAIR SIGMA 30MIN 961148	1/1/1998	2,183.00	2,183.00	0.00	0.00
01-02022	SURVIVAIR SIGMA 30MIN 961148	1/1/1998	2,183.00	2,183.00	0.00	0.00
01-02023	SURVIVAIR SIGMA 30MIN 961148	1/1/1998	2,183.00	2,183.00	0.00	0.00
01-02024	SURVIVAIR SIGMA 30MIN 961148	1/1/1998	2,183.00	2,183.00	0.00	0.00
01-02025	SURVIVAIR SIGMA 30MIN 961148	1/1/1998	2,183.00	2,183.00	0.00	0.00
01-02026	SURVIVAIR SIGMA 30MIN 961148	1/1/1998	2,183.00	2,183.00	0.00	0.00
01-02027	SURVIVAIR SIGMA 30MIN 961148	1/1/1998	2,183.00	2,183.00	0.00	0.00
01-02028	SURVIVAIR SIGMA 30MIN 961148	1/1/1998	2,183.00	2,183.00	0.00	0.00
01-02029	5 DRAWER LATERAL FILE	1/1/1998	1,093.00	1,093.00	0.00	0.00
01-02034	TARGET CONCRETE SAW PAC 18"	1/1/1998	3,545.00	3,545.00	0.00	0.00
01-02040	ADVANCE STACK 208T 8 PORT	1/1/1998	1,397.00	1,397.00	0.00	0.00
01-02041	ADVANCE STACK 224T 24 PORT	1/1/1998	1,930.00	1,930.00	0.00	0.00
01-02042	ADVANCE STACK 224T 24PORT	1/1/1998	1,668.00	1,668.00	0.00	0.00
01-02051	AUDIO VISUAL PRODUCTION SYST	1/1/1999	3,756.00	3,756.00	0.00	0.00
01-02053	EPSON THERMAL PRINTER M128C	1/1/1999	1,104.00	1,104.00	0.00	0.00
01-02056	PHONE NT2K36AA03 M2616 DISPL	1/1/1999	1,078.00	1,078.00	0.00	0.00
01-02064	SURVIVAIR PANTHER SCBA 2216	1/1/1999	2,446.00	2,446.00	0.00	0.00
01-02065	SURVIVAIR PANTHER SCBA 2216	1/1/1999	2,446.00	2,446.00	0.00	0.00
01-02066	SURVIVAIR PANTHER SCBA2216	1/1/1999	2,446.00	2,446.00	0.00	0.00
01-02067	SURVIVAIR PANTHER SCBA 2216	1/1/1999	2,446.00	2,446.00	0.00	0.00
01-02072	DGT 9000 LOCAL DESKSET	1/1/1999	1,011.00	1,011.00	0.00	0.00
01-02073	PORTABLE RADIO/CHARGER/ANTEN	1/1/1999	1,190.00	1,190.00	0.00	0.00
01-02074	PORTABLE RADIO,CHARGER/ANTEN	1/1/1999	1,190.00	1,190.00	0.00	0.00

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01-02075	MTS 2000 PORTABLE RADIOS	1/1/1999	2,451.00	2,451.00	0.00	0.00
01-02076	MTS2000 PORTABLE RADIO	1/1/1998	2,451.00	2,451.00	0.00	0.00
01-02078	BATTERY SUPPORT SYSTEM	1/1/1999	2,220.00	2,220.00	0.00	0.00
01-02079	RLC-3 TELEPHONE INTERFACE, C	1/1/1999	2,109.00	2,109.00	0.00	0.00
01-02080	YEASU REPEATER MDL.VXR-5000U	1/1/1999	1,507.00	1,507.00	0.00	0.00
01-02082	ENCLOSURE - DUMPSTER	1/1/1999	1,640.00	1,640.00	0.00	0.00
01-02087	MT3760 KRBCAX BATTERY TESTER	1/1/1999	2,640.00	2,640.00	0.00	0.00
01-02090	HP SURESTORE DAT24x6 AUTOLOA	1/1/1999	2,372.00	2,372.00	0.00	0.00
01-02094	FAX WORKCENTER PRO 657	1/1/1999	1,382.00	1,382.00	0.00	0.00
01-02100	POWER & LIGHTING INSTALLATIO	1/1/1999	1,400.00	1,400.00	0.00	0.00
01-02104	FP PROCURB SWITCH2424	11/9/1999	1,249.00	1,249.00	0.00	0.00
01-02106	EMERGENCY POWER DESIGN	10/26/1999	3,195.00	2,798.18	79.24	317.58
01-02108	40' STEEL CONTAINER	6/13/2000	2,778.75	2,778.75	0.00	0.00
01-02109	TICKET RACK VER. 7.1 UPGRADE	3/14/2000	2,203.48	2,203.48	0.00	0.00
01-02110	FIRE SHELTER ENCLOSURE KIT	9/28/1999	3,206.64	3,206.64	0.00	0.00
01-02113	BD 18 H 5.5 TEMPEST 18"	11/23/1999	1,814.54	1,814.54	0.00	0.00
01-02116	SURVIVAIR PANTHER SCBA WITH	3/14/2000	3,194.17	3,194.17	0.00	0.00
01-02117	SURVIVAIR PANTHER WITH	3/14/2000	3,194.17	3,194.17	0.00	0.00
01-02118	BRUTE 2RH 110 VOLT ELECTRIC	4/11/2000	3,993.09	3,993.09	0.00	0.00
01-02120	RLC-3 CONTROLLER PORT UNIT	12/28/1999	1,400.00	1,400.00	0.00	0.00
01-02121	YEASU 440 25W 12VDC REPEATER	12/28/1999	1,292.95	1,292.95	0.00	0.00
01-02124	F/G ACAD2000 US	9/14/1999	2,505.19	2,505.19	0.00	0.00
01-02125	CONCRETE MIXER	2/8/2000	2,728.59	2,728.59	0.00	0.00
01-02130	EETM300BX VANTAGE METER	11/9/1999	1,891.01	1,891.01	0.00	0.00
01-02132	WROUGHT IRON FENCE ON	12/28/1999	2,100.00	1,838.05	52.36	209.59
01-02134	ENTERPRISE E4200 - 500 PC	9/1/1999	1,500.96	1,500.96	0.00	0.00
01-02139	SOLO 9300 LS NOTEBOOK	9/1/1999	3,444.77	3,444.77	0.00	0.00
01-02140	ENTERPRISE E-4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02141	ENTERPRISE E-4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02142	ENTERPRISE E-4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02144	SERVER ADAC S438 PCI 3CH	9/1/1999	1,572.07	1,572.07	0.00	0.00
01-02146	ENTERPRISE E-4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02150	ENTERPRISE E4200 - 500 PC	9/1/1999	1,417.98	1,417.98	0.00	0.00
01-02151	ENTERPRISE E4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02154	ENTERPRISE E4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02155	ENTERPRISE E4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02161	ENTERPRISE E4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02162	ENTERPRISE E4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02165	ENTERPRISE E4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02166	ENTERPRISE E4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02168	ENTERPRISE E4200 - 500 PC	9/1/1999	1,546.21	1,546.21	0.00	0.00

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01-02171	ENTERPRISE E-4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02172	ENTERPRISE E4200 - 500 PC	9/1/1999	1,417.99	1,417.99	0.00	0.00
01-02175	HP PRCRVE SWITCH 4000M	9/28/1999	1,722.04	1,722.04	0.00	0.00
01-02179	STREET CONSTRUCTION ON	2/8/2000	1,344.00	1,175.66	33.69	134.65
01-02181	FIRE SHELTER WINDOW CURTAIN	10/10/2000	1,287.13	1,287.13	0.00	0.00
01-02182	FIRE SHELTER WINDOW CURTAIN	10/10/2000	1,287.13	1,287.13	0.00	0.00
01-02184	HONDA GAS ROLLER COMPACTOR	11/14/2000	1,185.00	1,185.00	0.00	0.00
01-02185	JET DRILL PRESS JMD 15	11/14/2000	1,498.80	1,498.80	0.00	0.00
01-02189	ARCVIEW FOR WINDOWS, GIS	10/10/2000	1,164.09	1,164.09	0.00	0.00
01-02190	PFC-4805 PANHOLD 5-DRAWER	11/14/2000	1,087.00	1,087.00	0.00	0.00
01-02193	CISCO 2610 ETHERNET MODULAR	3/13/2001	2,252.27	2,252.27	0.00	0.00
01-02194	HP PROCURVE SWITCH 1600M	4/10/2001	1,036.57	1,036.57	0.00	0.00
01-02208	20" FIRE RESCUE SAW WITH GDG	3/13/2001	1,290.05	1,290.05	0.00	0.00
01-02215	IN FOCUS LP350V DLP PROJECTO	2/27/2001	4,372.10	4,372.10	0.00	0.00
01-02223	AUTOCAD 2000I SOFTWARE	4/10/2001	2,606.88	2,606.88	0.00	0.00
01-02224	SCOTSMAN CUBER M#DCE33PA1WB	10/10/2000	1,646.61	1,646.61	0.00	0.00
01-02225	210 CHANNEL MOBIL RADIO	2/27/2001	1,302.09	1,302.09	0.00	0.00
01-02226	PORTABLE HAND HELD MTS RADIO	6/30/2001	3,161.45	3,161.45	0.00	0.00
01-02227	MCS 2000 HIGH SPEC MOBIL	6/30/2001	2,723.78	2,723.78	0.00	0.00
01-02229	YEASU REPEATER & DUPLEXER	12/12/2000	2,715.43	2,715.43	0.00	0.00
01-02230	210 CHANNEL PORTABLE RADIO	6/30/2001	1,271.73	1,271.73	0.00	0.00
01-02231	210 CHANNEL PORTABLE RADIO	6/30/2001	1,271.73	1,271.73	0.00	0.00
01-02232	210 CHANNEL PORTABLE RADIO	6/30/2001	1,271.73	1,271.73	0.00	0.00
01-02233	210 CHANNEL PORTABLE RADIO	6/30/2001	1,271.72	1,271.72	0.00	0.00
01-02234	210 CHANNEL PORTABLE RADIO	6/30/2001	1,271.72	1,271.72	0.00	0.00
01-02235	GRAY OIL FILTER CRUSHER	3/27/2001	2,902.50	2,902.50	0.00	0.00
01-02239	HON 600 SERIES 42" LATERAL	11/14/2000	1,573.13	1,573.13	0.00	0.00
01-02240	BULLARD AIR CART	5/22/2001	2,031.75	2,031.75	0.00	0.00
01-02249	MITSUBISHI VS-50707 50" TV	12/26/2000	2,208.88	2,208.88	0.00	0.00
04-0000026	AGGREGATE DRINKING FOUNTAIN	1/1/2006	1,730.09	1,730.09	0.00	0.00
04-0000027	440 SURFACE MOUNT FOUNTAIN W/PET ATTCHMT	1/1/2006	2,794.76	2,794.76	0.00	0.00
04-0000031	MEDIA CONVERTER 4 BALL FIELD CAMERAS	1/1/2008	3,420.00	3,420.00	0.00	0.00
04-00003	SPRINKLERS	1/1/1987	3,535.00	3,535.00	0.00	0.00
04-00005	MONUMENT FOR CROOK'S PARK	1/1/1992	1,857.00	1,857.00	0.00	0.00
04-00006	MONUMENT FOR DIGNEO PARK	1/1/1992	1,857.00	1,857.00	0.00	0.00
04-00014	SECURITY SYSTEM LETA CARROLL	1/1/1996	2,237.00	2,237.00	0.00	0.00
72-0000025	100 AMP D/MTR PED/11325 1/2 MT VIEW MEDN	1/1/2006	1,460.01	839.50	36.50	584.01
72-0000026	MISSION BELL LIGHT FIXTURE (2 EA) W/ ARM	1/1/2006	3,723.88	1,427.50	62.06	2,234.32
72-0000027	AMERON STREET LIGHT POLE	1/1/2006	1,285.60	492.80	21.43	771.37
72-0000028	MISSION BELL LIGHT FIXTURE (2 EA) W/ ARM	1/1/2006	3,723.88	1,427.50	62.06	2,234.32
72-0000029	AMERON STREET LIGHT POLE	1/1/2006	1,285.60	492.80	21.43	771.37

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72-0000030	MISSION BELL LIGHT FIXTURE (2 EA) W/ ARM	1/1/2006	3,723.88	1,427.50	62.06	2,234.32
72-0000031	AMERON STREET LIGHT POLE	1/1/2006	1,285.60	492.80	21.43	771.37
72-0000032	MISSION BELL LIGHT FIXTURE (2 EA) W/ ARM	1/1/2006	3,723.88	1,427.50	62.06	2,234.32
72-0000033	AMERON STREET LIGHT POLE	1/1/2006	1,285.60	492.80	21.43	771.37
72-0000034	MISSION BELL LIGHT FIXTURE (2 EA) W/ ARM	1/1/2006	3,723.88	1,427.50	62.06	2,234.32
72-0000035	AMERON STREET LIGHT POLE	1/1/2006	1,285.60	492.80	21.43	771.37
72-0000036	MISSION BELL LIGHT FIXTURE (2 EA) W/ ARM	1/1/2006	3,723.89	1,427.50	62.06	2,234.33
72-0000037	AMERON STREET LIGHT POLE	1/1/2006	1,285.60	492.80	21.43	771.37
72-0000038	MISSION BELL LIGHT FIXTURE (2 EA) W/ ARM	1/1/2006	3,723.89	1,427.50	62.06	2,234.33
72-0000039	AMERON STREET LIGHT POLE	1/1/2006	1,285.60	492.80	21.43	771.37
72-0000040	MISSION BELL LIGHT FIXTURE (2 EA) W/ ARM	1/1/2006	3,723.89	1,427.50	62.06	2,234.33
72-0000041	AMERON STREET LIGHT POLE	1/1/2006	1,285.60	492.80	21.43	771.37
72-0000042	ELCTRIC MTER PEDISTAL ST LIGHT MAYBERRY	1/1/2008	1,508.50	409.45	21.55	1,077.50
72-0000043	ELCTRC MTER PEDISTAL ST LIGHT MAYBERRY	1/1/2008	1,508.50	409.45	21.55	1,077.50
72-0000046	PULSER WIRE LOCATOR	1/1/2008	1,199.37	1,199.37	0.00	0.00
72-0000076	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.00	1,519.69	79.98	3,199.33
72-0000078	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000079	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000080	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000081	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000082	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000083	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000084	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000085	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000086	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000087	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000088	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000089	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000090	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000091	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000092	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000093	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000094	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000095	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000096	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000097	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000098	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000099	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000100	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000101	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-0000102	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35

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Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
72-00000103	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-00000104	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-00000105	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-00000106	STREET LIGHT BARTON BTWN CALIF & BRIDGE	1/1/2008	4,799.03	1,519.70	79.98	3,199.35
72-00002	CABLE LOCATOR MDL. 5600	1/1/1990	1,142.00	1,142.00	0.00	0.00
72-00003	800GS5 TOOL SET	1/1/1990	2,541.00	2,541.00	0.00	0.00
72-00004	KR650A BOX	1/1/1990	1,097.00	1,097.00	0.00	0.00
72-00005	KR655B ROLL CAB	1/1/1990	1,355.00	1,355.00	0.00	0.00
72-00006	3 AXLE CRANE	1/1/1988	4,000.00	4,000.00	0.00	0.00
72-00008	REPAIR CRANE TRUCK	1/1/1989	4,500.00	4,500.00	0.00	0.00
72-00009	TOOL SET (8000GS5)	1/1/1989	2,438.00	2,438.00	0.00	0.00
72-00010	STARTING TOOLS SET (8300GS)	1/1/1989	2,905.00	2,905.00	0.00	0.00
72-00011	STARTING TOOL SET (#8300CS)	1/1/1989	4,469.00	4,469.00	0.00	0.00
72-00013	750-12FFH TOMAR POWER SUPPLY	1/1/1991	1,092.00	1,092.00	0.00	0.00
72-00014	750-12FFH TOMAR POWER SUPPLY	1/1/1991	1,092.00	1,092.00	0.00	0.00
72-00015	750-12FFH TOMAR POWER SUPPLY	1/1/1991	1,092.00	1,092.00	0.00	0.00
72-00016	750-12FFH TOMAR POWER SUPPLY	1/1/1991	1,092.00	1,092.00	0.00	0.00
72-00017	750-12FFH TOMAR POWER SUPPLY	1/1/1991	1,092.00	1,092.00	0.00	0.00
72-00018	750-12FFH TOMAR POWER SUPPLY	1/1/1991	1,092.00	1,092.00	0.00	0.00
72-00020	TOP CHEST (KR650A)	1/1/1989	1,093.00	1,093.00	0.00	0.00
72-00021	ROLL CAB (KR655B)	1/1/1989	1,359.00	1,359.00	0.00	0.00
72-00022	ADD-ON TOOL SET (8000GS4)	1/1/1989	1,565.00	1,565.00	0.00	0.00
77-00000009	BRYANT 2 TON A/C UNIT/FIRE STATION	1/1/2006	3,809.00	3,809.00	0.00	0.00
77-00000010	BRYANT 3 TON A/C UNIT/FIRE STATION	1/1/2006	4,408.00	4,408.00	0.00	0.00
77-00000011	BRYANT 3 TON A/C UNIT/FIRE STATION	1/1/2006	4,408.00	4,408.00	0.00	0.00
77-00000017	SECURITY CAMERA - CORP YARD	1/1/2006	3,403.95	3,403.95	0.00	0.00
77-00000018	SECURITY CAMERA - CORP YARD	1/1/2006	3,403.95	3,403.95	0.00	0.00
77-00000019	SECURITY CAMERA - CORP YARD	1/1/2006	3,403.95	3,403.95	0.00	0.00
77-00000021	SECURITY CAMERA - HULDA CROOKS PARK	1/1/2006	3,403.95	3,403.95	0.00	0.00
77-00000022	SECURITY CAMERA - HULDA CROOKS PARK	1/1/2006	3,403.95	3,403.95	0.00	0.00
77-00000023	SECURITY CAMERA - HULDA CROOKS PARK	1/1/2006	3,403.95	3,403.95	0.00	0.00
77-00000024	SECURITY CAMERA - HULDA CROOKS PARK	1/1/2006	3,403.94	3,403.94	0.00	0.00
77-00000026	SECURITY CAMERA - COTTONWOOD PARK	1/1/2006	3,403.95	3,403.95	0.00	0.00
77-00000027	SECURITY CAMERA INSTALL - CIVIC CENTER	1/1/2006	4,925.06	4,925.06	0.00	0.00
77-00000028	SECURITY CAMERA - CIVIC CENTER	1/1/2006	2,218.39	2,218.39	0.00	0.00
77-00000029	SECURITY CAMERA - CIVIC CENTER	1/1/2006	2,218.39	2,218.39	0.00	0.00
77-00000030	SECURITY CAMERA - CIVIC CENTER	1/1/2006	2,218.40	2,218.40	0.00	0.00
77-00000031	SECURITY CAMERA - CIVIC CENTER	1/1/2006	2,218.41	2,218.41	0.00	0.00
77-00002	ARC VIEW BUSINESS ANALYST	3/28/2000	3,771.60	3,771.60	0.00	0.00
87-00002	ARC VIEW BUSINESS ANALYST	3/28/2000	3,771.60	3,771.60	0.00	0.00
1023	Total Governmental Assets under \$5,000		2,250,943.38	1,937,607.78	17,559.04	295,776.56

**City of Loma Linda
Assets Under \$5,000
Sewer Fund**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
05-00000341	E-4600 SE INTEL 1400 MHZ PENTIUM 4 PROC	1/1/2002	463.14	463.14	0.00	0.00
05-00000343	CORP YARD FRONT OFFICE WORK STATION	1/1/2003	1,686.75	1,686.75	0.00	0.00
05-00000344	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	165.93	165.93	0.00	0.00
05-00000345	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	165.93	165.93	0.00	0.00
05-00000347	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	192.65	192.65	0.00	0.00
05-00000349	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	192.65	192.65	0.00	0.00
05-00000350	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	191.04	191.04	0.00	0.00
05-00000352	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	191.04	191.04	0.00	0.00
05-00000354	CASHIER CENTRAL (CASH REGISTER SOFTWARE)	1/1/2003	758.21	758.21	0.00	0.00
05-00000355	INFORUM GOLD PROJECT ACCOUNTING SOFTWARE	1/1/2003	3,000.00	3,000.00	0.00	0.00
05-00000356	LASERJET 2200DTN (PRINTER)	1/1/2003	143.61	143.61	0.00	0.00
05-00000359	LANDESK MANAGEMENT SUITE V6.6 (SOFTWARE)	1/1/2003	584.01	584.01	0.00	0.00
05-00000360	MS EXCHANGE SQL SERVER 2000 (LICENSE)	1/1/2003	3,171.03	3,171.03	0.00	0.00
05-00000362	OBSERVER, NETWORK (SOFTWARE)	1/1/2003	397.62	397.62	0.00	0.00
05-00000369	SMART-UPS 1000 VA BACK UP BATTERY	1/1/2003	114.96	114.96	0.00	0.00
05-00000370	DELL PRECISION 530 COMPUTER	1/1/2003	340.60	340.60	0.00	0.00
05-00000378	POWEREDGE 4210 FRAME (GREY DELL CABINET)	1/1/2003	408.16	408.16	0.00	0.00
05-00000379	POWEREDGE RAID CONTROLLER (SERVER PARTS)	1/1/2003	118.85	118.85	0.00	0.00
05-00000380	POWEREDGE RAID CONTROLLER (SERVER PARTS)	1/1/2003	118.85	118.85	0.00	0.00
05-00000382	TELEMANAGEMENT 250 PHONE SOFTWARE	1/1/2003	331.50	331.50	0.00	0.00
05-00000385	HP LASERJET 4300N PRINTER	1/1/2004	981.09	981.09	0.00	0.00
05-00000387	GATEWAY DS PROFILE 4MX	1/1/2004	508.40	508.40	0.00	0.00
05-00000393	GATEWAY DS PROFILE 4MX	1/1/2004	508.39	508.39	0.00	0.00
05-00000394	GATEWAY DS PROFILE 4MX	1/1/2004	508.39	508.39	0.00	0.00
05-00000396	REMANUFACTURED OFFICE FURNITURE	1/1/2004	400.23	400.23	0.00	0.00
05-00000398	UPGRADE COMMAND SERIES TO INFORUM GOLD	1/1/2002	863.08	863.08	0.00	0.00
05-00000400	44" VISTA AMBER LIGHTBAR	10/12/2004	2,369.21	2,369.21	0.00	0.00
05-00000401	58" LIGHTBAR FOR UTILITY VEHICLE	1/11/2005	3,523.85	3,523.85	0.00	0.00
05-00000403	GATEWAY DS PROFILE 5MX-C	8/10/2004	137.18	137.18	0.00	0.00
05-00000405	GATEWAY DS PROFILE 5MX-C	8/10/2004	137.19	137.19	0.00	0.00
05-00000406	GATEWAY DS PROFILE 5MX-C	8/10/2004	137.19	137.19	0.00	0.00
05-00000407	GATEWAY DS PROFILE 5MX-C	8/10/2004	137.19	137.19	0.00	0.00
05-00000410	MICROTEK SCANMAKER 9700XL	8/10/2004	22.96	22.96	0.00	0.00
05-00000411	HP LASERJET 4300DTN	8/10/2004	48.43	48.43	0.00	0.00
05-00000412	KITCHEN AID REFRIGERATOR	2/24/2005	201.90	201.90	0.00	0.00
05-00000413	UTILITY PAYMENT DROP BOX	4/26/2005	806.00	806.00	0.00	0.00
05-00000422	DELL OPTIPLEX GX620	1/1/2006	189.26	189.25	0.00	0.01
05-00000425	DELL OPTIPLEX GX620	1/1/2006	311.30	311.29	0.00	0.01
05-00000428	8" X 50' HEAVY DUTY ORANGE LAYFLAT HOSE	1/1/2006	1,269.29	1,269.29	0.00	0.00

**City of Loma Linda
Assets Under \$5,000
Sewer Fund**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
05-00000429	8" X 50' HEAVY DUTY ORANGE LAYFLAT HOSE	1/1/2006	1,269.29	1,269.29	0.00	0.00
05-00000430	8" X 50' HEAVY DUTY ORANGE LAYFLAT HOSE	1/1/2006	1,269.29	1,269.29	0.00	0.00
05-00000431	8" X 50' HEAVY DUTY ORANGE LAYFLAT HOSE	1/1/2006	1,269.30	1,269.30	0.00	0.00
05-00000432	8" X 50' HEAVY DUTY ORANGE LAYFLAT HOSE	1/1/2006	1,269.30	1,269.30	0.00	0.00
05-00000433	8" X 50' HEAVY DUTY ORANGE LAYFLAT HOSE	1/1/2006	1,269.30	1,269.30	0.00	0.00
05-00000439	NEOPOST MAIL MACHINE W/ 10 LB SCALE	1/1/2006	1,357.55	1,357.55	0.00	0.00
05-00000445	SIDEWINDER G2 SECURITY APPLIANCE	1/1/2007	1,423.88	1,423.88	0.00	0.00
05-00000446	SIDEWINDER G2 SECURITY REPORTER SOFTWARE	1/1/2007	79.17	79.17	0.00	0.00
05-00000447	MICROSOFT SHAREPOINT PORTAL SERVER LIC	1/1/2007	84.06	84.06	0.00	0.00
05-00000448	MICROSOFT SQL SERVER STD WIN 1-PRO LIC	1/1/2007	120.59	120.59	0.00	0.00
05-00000449	MICROSOFT SQL SERVER STD WIN 1-PRO LIC	1/1/2007	120.59	120.59	0.00	0.00
05-00000450	MICROSOFT EXCHANGE SERVER ENTERPRISE LIC	1/1/2007	84.05	84.05	0.00	0.00
05-00000451	MICROSOFT EXCHANGE SERVER ENTERPRISE LIC	1/1/2007	84.05	84.05	0.00	0.00
05-00000453	DELL OPTIPLEX 745 ULTRA SM FRM FCTR COMP	1/1/2007	517.67	517.67	0.00	0.00
05-00000454	2008 FORD F-550 DIESEL CHASSIS	1/1/2007	4,180.11	4,180.11	0.00	0.00
05-00000456	PROLIANT DL585 OPTERON SERVER	1/1/2007	1,000.00	1,000.00	0.00	0.00
05-00000457	PROLIANT DL585 OPTERON SERVER	1/1/2007	1,000.00	1,000.00	0.00	0.00
05-00000458	PROLIANT DL585 OPTERON SERVER	1/1/2007	1,000.00	1,000.00	0.00	0.00
05-00000459	PROLIANT DL585 OPTERON SERVER	1/1/2007	1,000.00	1,000.00	0.00	0.00
05-00000470	ITX GAS DETECTOR W/BATTERY & CHARGER	1/1/2008	719.13	719.12	0.00	0.01
05-00000472	FILLRITE 702 CABINET PUMP	1/1/2010	218.82	218.82	0.00	0.00
05-00000474	INSTALL RADIO STATION AT THE SEWER FLOW	1/1/2011	1,500.00	195.00	15.00	1,290.00
05-00000483	HP COMPAQ 6200 PRO SMALL FORM PC	1/1/2013	1,001.62	1,001.62	0.00	0.00
05-00000484	SONICWALL ANALYZER	1/1/2013	862.13	554.22	61.58	246.33
05-00000485	MARTHA'S NEW COMPUTER	1/1/2013	257.91	257.91	0.00	0.00
05-00000486	ELEAZAR'S COMPUTER	1/1/2013	517.01	517.01	0.00	0.00
05-00000493	SMS CONTROLLER FOR SEWER LIFT STATION AL	1/1/2016	3,570.18	1,071.06	357.02	2,142.10
05-00017	(100) SEWER MAIN 6"	1/1/1980	1,100.00	825.00	11.00	264.00
05-00018	(2050) SEWER MAIN 8"	1/1/1922	4,100.00	4,100.00	0.00	0.00
05-00019	(500) SEWER MAIN 8"	1/1/1932	1,000.00	1,000.00	0.00	0.00
05-00149	SERVICE TRUCK BODY FOR GMC	1/1/1988	1,243.00	1,243.00	0.00	0.00
05-00155	(1/2) DIESEL ENGINE TRAILER	1/1/1988	1,950.00	1,950.00	0.00	0.00
05-00162	(1/2) TRUCK SERVICE BODY	1/1/1989	1,460.00	1,460.00	0.00	0.00
05-00173	LOCKS & KEYS	1/1/1990	1,900.00	1,900.00	0.00	0.00
05-00194	1989 WINCH TRAILER	1/1/1990	1,000.00	1,000.00	0.00	0.00
05-00195	LIN VILLE BOX TRAILER	1/1/1990	2,000.00	2,000.00	0.00	0.00
05-00206	ROOT SAW HYDRAULIC	1/1/1990	1,200.00	1,200.00	0.00	0.00
05-00207	ROOT SAW	1/1/1990	1,200.00	1,200.00	0.00	0.00
05-00211	FLEXABLE WINCH TRAILER	1/1/1990	3,500.00	3,500.00	0.00	0.00
05-00213	30MIN AIR PACK RANGER	1/1/1990	1,300.00	1,300.00	0.00	0.00

**City of Loma Linda
Assets Under \$5,000
Sewer Fund**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
05-00218	PHINE AIR PUMP	1/1/1990	1,000.00	1,000.00	0.00	0.00
05-00220	HONDA GENERATOR M-20	1/1/1990	1,400.00	1,400.00	0.00	0.00
05-00224	ELE. GENERATOR SET	1/1/1990	1,500.00	1,500.00	0.00	0.00
05-00225	PANASONIC T.V. BT-S1300N	1/1/1990	1,500.00	1,500.00	0.00	0.00
05-00226	QUES' DATA VIEW	1/1/1990	3,000.00	3,000.00	0.00	0.00
05-00228	POWER CONTROL UNIT 1210C	1/1/1990	1,500.00	1,500.00	0.00	0.00
05-00230	DAYTON 2300 WATTS 3W1770	1/1/1990	1,500.00	1,500.00	0.00	0.00
05-00237	1/2" DS 3220HS GAS TRENCHER	1/1/1990	1,575.00	1,575.00	0.00	0.00
05-00238	LIGHTHEAD ASSEMBLY TRILIGHT	1/1/1991	1,642.00	1,642.00	0.00	0.00
05-00241	L1850T7-6 ALUM TRIPOD	1/1/1991	2,501.00	2,501.00	0.00	0.00
05-00262	DESK UNIT W/ACCESSORIES	1/1/1991	2,035.00	2,035.00	0.00	0.00
05-00263	DESK UNIT W/ACCESSORIES	1/1/1991	2,035.00	2,035.00	0.00	0.00
05-00269	FLOW METER W/SENSOR, MD.3210	1/1/1992	3,168.00	3,168.00	0.00	0.00
05-00273	13" PANASONIC MONITOR	1/1/1992	1,200.00	1,200.00	0.00	0.00
05-00275	SALA LIFT WINCH W/CABLE	1/1/1992	1,596.00	1,596.00	0.00	0.00
05-00276	TV VAN UPGRADE	1/1/1992	4,147.00	4,147.00	0.00	0.00
05-00278	FLOW METER W/SENSOR MDL.3210	1/1/1992	3,168.00	3,168.00	0.00	0.00
05-00279	FLOW METER W/SENSOR MDL.3210	1/1/1992	3,168.00	3,168.00	0.00	0.00
05-00285	B/W MINI CAMERA - REPAIRS	1/1/1993	2,523.00	2,523.00	0.00	0.00
05-00289	SEWER PIPE LOCATOR MDL. 4400	1/1/1993	1,751.00	1,751.00	0.00	0.00
05-00290	EG5000XA GENERATOR/5000WATT	1/1/1993	1,655.00	1,655.00	0.00	0.00
05-00291	MULTIQUIP 301TM TRASH PUMP	1/1/1993	1,180.00	1,180.00	0.00	0.00
05-00296	XEROX MACHINE STORAGE AREA	1/1/1993	1,632.00	1,632.00	0.00	0.00
05-00298	SPEEDROOTER GENERAL WIRE	1/1/1994	2,001.00	2,001.00	0.00	0.00
05-00305	EDEN UPGRADE SOFTWARE 1996	1/1/1996	4,028.00	4,028.00	0.00	0.00
05-00306	50% AUTO CAD 13 RELEASE	1/1/1996	1,048.00	1,048.00	0.00	0.00
05-00307	2500PSI CLEAN HOSE-SEWER	1/1/1996	1,804.00	1,804.00	0.00	0.00
05-00309	E-2-5080D DUMPER TRAILER	1/1/1997	2,726.00	2,726.00	0.00	0.00
05-00311	HANSEN 1MS MAG CAPTURE/DISPL	1/1/1997	2,694.00	2,694.00	0.00	0.00
05-00317	GASTECH GT-402/BATTERY CHRG	1/1/1998	2,832.00	2,832.00	0.00	0.00
05-00318	COMCORE ROAD PLATES 5'X6'	1/1/1998	1,789.00	1,789.00	0.00	0.00
05-00319	COMCORE ROAD PLATES 5'X6'	1/1/1998	1,789.00	1,789.00	0.00	0.00
05-00322	RAMP, ANCHR. ASSEM SHIELD	1/1/1999	2,194.00	2,194.00	0.00	0.00
05-00323	RAMP, ANCHR ASSEM. SHIELD	1/1/1999	2,194.00	2,194.00	0.00	0.00
05-00324	KIT 6000 LASER PRINTER	1/1/1999	1,203.00	1,203.00	0.00	0.00
05-00326	HP SURE STORE DAT24x6 AUTOLD	1/1/1999	1,066.00	1,066.00	0.00	0.00
05-00330	HP 21" MONITOR P1100	1/1/1999	1,400.00	1,400.00	0.00	0.00
05-00333	ENTERPRISE E-4200 - 500 PC	11/23/2000	1,417.99	1,417.99	0.00	0.00
05-00334	BLUE ORCA PREMIUM SEWER HOSE	1/1/2000	1,730.65	1,730.65	0.00	0.00
05-00335	HANSEN SOFTWARE STORM DRAIN	12/6/2000	4,000.00	4,000.00	0.00	0.00

**City of Loma Linda
Assets Under \$5,000
Sewer Fund**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
05-00021	(2050) SEWER MAIN 8"	1/1/1946	4,100.00	4,100.00	0.00	0.00
05-00022	(1100) SEWER MAIN 8"	1/1/1948	3,300.00	3,300.00	0.00	0.00
05-00023	(950) SEWER MAIN 8"	1/1/1949	2,850.00	2,850.00	0.00	0.00
05-00025	(400) SEWER MAIN 8"	1/1/1952	1,200.00	1,200.00	0.00	0.00
05-00027	(400) SEWER MAIN 8"	1/1/1954	1,200.00	1,200.00	0.00	0.00
05-00054	(430) SEWER MAIN 10"	1/1/1970	2,580.00	2,451.00	25.80	103.20
05-00055	(430) SEWER MAIN 10"	1/1/1971	2,580.00	2,399.40	25.80	154.80
05-00056	(430) SEWER MAIN 10"	1/1/1972	2,580.00	2,347.80	25.80	206.40
05-00057	(430) SEWER MAIN 10"	1/1/1973	3,010.00	2,678.90	30.10	301.00
05-00058	(430) SEWER MAIN 10"	1/1/1974	3,870.00	3,366.90	38.70	464.40
05-00059	(430) SEWER MAIN 10"	1/1/1975	4,300.00	3,655.00	43.00	602.00
05-00060	(430) SEWER MAIN 10"	1/1/1976	4,300.00	3,569.00	43.00	688.00
05-00061	(430) SEWER MAIN 10"	1/1/1977	4,730.00	3,831.30	47.30	851.40
05-00091	(8) MANHOLE	1/1/1922	3,664.00	3,664.00	0.00	0.00
05-00095	(4) MANHOLE	1/1/1948	2,088.00	2,088.00	0.00	0.00
05-00096	(6) MANHOLE	1/1/1949	3,156.00	3,156.00	0.00	0.00
05-00137	(3) CLEAN OUTS	1/1/1979	1,125.00	866.25	11.25	247.50
05-00139	(3) CLEAN OUTS	1/1/1981	1,302.00	950.46	13.02	338.52
05-00148	JUHL BUILDING	1/1/1988	2,550.00	1,504.50	25.50	1,020.00
05-00268	EXTENTD LATERAL SEWER LINE	1/1/1992	1,740.00	1,740.00	0.00	0.00
05-00284	RELIEF SEWER SYSTEM	1/1/1993	4,394.00	4,394.00	0.00	0.00
140	Total Sewer Assets under \$5,000		218,706.70	209,013.15	773.87	8,919.68

**City of Loma Linda
Assets Under \$5,000
LLCCP Fund**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
40-00000001	WALLMOUNT PRESENTATION BOARD	7/1/2004	1,074.35	1,074.35	0.00	0.00
40-00000002	PANASONIC TOUGHBOOK	5/10/2005	2,623.95	2,623.95	0.00	0.00
40-00000005	FLUKE - DTX-SFM SINGLEMODE FIBER MODULE	11/23/2004	4,610.75	4,610.75	0.00	0.00
40-00000008	15 FP, 1U RACK CONSOLE W/VERSARAIS	9/14/2004	1,453.66	1,453.66	0.00	0.00
40-00000011	BLINDS FOR LLCCP HEAD-END ROOM	8/23/2004	1,396.14	1,396.14	0.00	0.00
40-00000012	WATCHGUARD FIREBOX	8/24/2004	4,324.34	4,324.34	0.00	0.00
40-00000013	RED HAT LINUX ENTERPRISE SERVER	9/28/2004	1,440.28	1,440.28	0.00	0.00
40-00000014	INFOCUS LP 600 PROJECTOR	12/14/2004	2,155.00	2,155.00	0.00	0.00
40-00000015	TOSHIBA PORTEGE R100 NOTEBOOK	1/25/2005	2,129.17	2,129.17	0.00	0.00
40-00000017	TOSHIBA S670 LAPTOP	7/13/2004	3,340.21	3,340.21	0.00	0.00
40-00000018	VIDEO SCAN CONVERTER	9/14/2004	1,384.29	1,384.29	0.00	0.00
40-00000019	DNS SERVER XEON 800 MHZ, 2.8 GHZ	4/12/2005	1,542.21	1,542.21	0.00	0.00
40-00000020	DNS SERVER XEON 800 MHZ, 2.8 GHZ	4/12/2005	1,542.21	1,542.21	0.00	0.00
40-00000022	FIRESTOPPING FOR THE MURPHY ROOM	2/22/2005	5,976.27	4,963.37	203.42	809.48
40-00000023	92000 SERIES DESK (INFO SYS DIR)	4/12/2005	2,379.29	2,379.29	0.00	0.00
40-00000024	WARDROBE STORAGE CABINET (INFO SYS DIR)	4/12/2005	1,490.70	1,490.70	0.00	0.00
40-00000025	TELESYN NETWORK MANAGEMENT SOFTWARE	12/14/2004	1,267.65	1,267.65	0.00	0.00
40-00000026	AT 8824 DATA SWITCH (ADMIN)	1/11/2005	1,415.96	1,415.96	0.00	0.00
40-00000027	AT 8824 DATA SWITCH (SNR CENTER)	1/11/2005	1,415.96	1,415.96	0.00	0.00
40-00000028	AT 8824 DATA SWITCH (CORP YARD)	1/11/2005	1,415.97	1,415.97	0.00	0.00
40-00000031	24"X32"X7' 42 RACK UNITS & EXTENDERS	9/14/2004	2,717.25	2,264.37	90.58	362.30
40-00000032	24"X32"X7' 42 RACK UNITS & EXTENDERS	9/14/2004	2,273.68	1,894.74	75.79	303.15
40-00000033	GRAY PLASTIC LAMINATE STORAGE CABINETS	7/1/2004	3,000.00	2,500.00	100.00	400.00
40-00000034	CABLE FOR LLCCP (ETHERNET)	2/22/2005	4,182.33	4,182.33	0.00	0.00
40-00000044	48V DC POWER SUPPLY	8/10/2004	1,726.16	1,726.16	0.00	0.00
40-00000045	028-001-20-A028 RSM-48/10 LO, 18,40,55,7	10/12/2004	1,577.18	1,577.18	0.00	0.00
40-00000051	DELL ULTRASHARP FLAT PANEL 24 IN MONITOR	1/1/2006	1,084.43	1,084.43	0.00	0.00
40-00000052	DELL OPTIPLEX GX620	1/1/2006	1,080.05	1,080.05	0.00	0.00
40-00000058	WIRELESS MESH FOR REMOTE CAMERAS	1/1/2006	3,224.42	3,224.41	0.00	0.01
40-00000059	BUMBLE BEE SPECTRUM ANALYZER	1/1/2006	2,535.00	2,535.00	0.00	0.00
40-00000061	HP DIGITAL SENDER 9200C PART#Q5916A#484	1/1/2006	2,004.15	2,004.15	0.00	0.00
40-00000062	HP COLOR LASERJET 4700DTN PARTQ7494A#ABA	1/1/2006	2,273.53	2,273.53	0.00	0.00
40-00000065	17" IMAC INTEL	1/1/2006	1,380.65	1,380.65	0.00	0.00
40-00000067	QUAD 2 HOUSING IN THE NOC	1/1/2006	4,924.59	4,924.59	0.00	0.00
40-00000068	QUAD 2 HOUSING IN THE NOC	1/1/2006	4,924.60	4,924.60	0.00	0.00
40-00000070	HP COMPAQ MOBILE WORKSTATION	1/1/2006	102.82	102.82	0.00	0.00
40-00000071	HP SMART BUY NW8240	1/1/2006	11.30	11.29	0.00	0.01
40-00000079	MONARCH COVE MAP IN MDF	1/1/2006	3,044.81	3,044.81	0.00	0.00
40-00000081	SECURITY CAMERA INSTALLATION-CIVIC CNTR	1/1/2006	613.53	613.52	0.00	0.01

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40-00000082	CIVIC CENTER SECURITY CAMERA	1/1/2006	268.75	268.75	0.00	0.00
40-00000083	CIVIC CENTER SECURITY CAMERA	1/1/2006	268.75	268.75	0.00	0.00
40-00000084	CIVIC CENTER SECURITY CAMERA	1/1/2006	268.75	268.75	0.00	0.00
40-00000085	CIVIC CENTER SECURITY CAMERA	1/1/2006	268.75	268.75	0.00	0.00
40-00000086	COTTONWOOD PARK SECURITY CAMERA	1/1/2006	2,136.40	2,136.40	0.00	0.00
40-00000087	SECURITY CAMERA INSTALL - HULDA CROOKS	1/1/2006	2,432.42	2,432.41	0.00	0.01
40-00000088	SECURITY CAMERA HULDA CROOKS	1/1/2006	405.89	405.89	0.00	0.00
40-00000089	SECURITY CAMERA HULDA CROOKS	1/1/2006	405.89	405.89	0.00	0.00
40-00000090	SECURITY CAMERA HULDA CROOKS	1/1/2006	405.88	405.88	0.00	0.00
40-00000091	SECURITY CAMERA HULDA CROOKS	1/1/2006	405.88	405.88	0.00	0.00
40-00000092	SECURITY CAMERA INSTALL - CORP YARD	1/1/2006	1,638.70	1,638.70	0.00	0.00
40-00000093	SECURITY CAMERA - CORP YARD	1/1/2006	405.89	405.89	0.00	0.00
40-00000094	SECURITY CAMERA - CORP YARD	1/1/2006	405.89	405.89	0.00	0.00
40-00000095	SECURITY CAMERA - CORP YARD	1/1/2006	1,126.18	1,126.18	0.00	0.00
40-00000100	LP2465 23" LCD MONITOR W/DOCKING STATION	1/1/2007	1,067.09	1,067.09	0.00	0.00
40-00000101	LP2465 24" LCD MONITOR W/DOCKING STATION	1/1/2007	1,067.09	1,067.09	0.00	0.00
40-00000102	HP SMART BUY COMPAQ	1/1/2007	1,802.92	1,802.92	0.00	0.00
40-00000103	HP SMART BUY COMPAQ	1/1/2007	1,802.93	1,802.93	0.00	0.00
40-00000104	1X 10GE EXP MODULE XFP AT A601-00	1/1/2007	1,646.87	1,646.87	0.00	0.00
40-00000105	1X 10GE EXP MODULE XFP AT-A601-00	1/1/2007	1,646.87	1,646.87	0.00	0.00
40-00000106	1X 10GE EXP MODULE XFP AT-A601-00	1/1/2007	1,646.87	1,646.87	0.00	0.00
40-00000110	12X1000 BASEE-X-SFP MODULE AT-A611-00	1/1/2007	1,767.11	1,767.11	0.00	0.00
40-00000111	12X1000 BASE X-SFP MODULE AT-A611-00	1/1/2007	1,767.11	1,767.11	0.00	0.00
40-00000112	12X1000 BASE X-SFP MODULE AT-A611-00	1/1/2006	1,767.11	1,767.11	0.00	0.00
40-00000113	12 PORT GIG COPPER EXPANSION MODULE	1/1/2007	1,444.22	1,444.22	0.00	0.00
40-00000114	12 PORT GIG COPPER EXPANSION MODULE	1/1/2007	1,444.22	1,444.22	0.00	0.00
40-00000115	CORDEX 650 SHELF SYSTEM W/R PWR MODULES	1/1/2007	2,127.02	2,127.02	0.00	0.00
40-00000116	CORDEX 650 SHELF SYS W/4 POWER MODULES	1/1/2007	2,127.02	2,127.02	0.00	0.00
40-00000117	CORDEX 650 SHELF SYS W/4 POWER MODULES	1/1/2007	2,127.02	2,127.02	0.00	0.00
40-00000118	CORDEX 650 SHELF SYS W/4 POWER MODULES	1/1/2007	2,127.02	2,127.02	0.00	0.00
40-00000119	CORDEX 650 SHELF SYS W/4 POWER MODULES	1/1/2007	2,127.02	2,127.02	0.00	0.00
40-00000120	CORDEX 650 SHELF SYS W/4 POWER MODULES	1/1/2007	2,127.02	2,127.02	0.00	0.00
40-00000121	ARGUS 75 AMP RECTIFIER	1/1/2007	1,167.14	1,167.14	0.00	0.00
40-00000122	ARGUS 75 AMP RECTIFIER	1/1/2007	1,167.14	1,167.14	0.00	0.00
40-00000123	ARGUS 75 AMP RECTIFIER	1/1/2007	1,167.14	1,167.14	0.00	0.00
40-00000124	ARGUS 75 AMP RECTIFIER	1/1/2007	1,167.13	1,167.13	0.00	0.00
40-00000125	BARRACUDA SPYWARE FIREWALL	1/1/2007	3,185.84	3,185.83	0.00	0.01
40-00000126	COMMSERVE STORAGE MGR (BK-UP SFTWR)	1/1/2007	2,351.61	2,351.61	0.00	0.00
40-00000127	MEDIA AGENT FOR WINDOWS NT (BK-UP SFTWR)	1/1/2007	2,506.77	2,506.77	0.00	0.00
40-00000128	DRIVE MGMT SOFTWARE (BK-UP SFTWR)	1/1/2007	1,890.99	1,890.99	0.00	0.00

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40-00000129	I DATAAGENT FOR EXCHANGE (BK-UP SFTWR)	1/1/2007	1,915.23	1,915.23	0.00	0.00
40-00000130	I DATAAGENT FOR AN EXCHANGE (BK-UP SFTWR)	1/1/2007	1,915.23	1,915.23	0.00	0.00
40-00000131	DATAAGENT FOR SHAREPOINT PRTL BK-UP	1/1/2007	2,225.54	2,225.53	0.00	0.01
40-00000132	I DATAAGENT FOR SQL SRVR (BK-UP SFTWR)	1/1/2007	2,225.54	2,225.53	0.00	0.01
40-00000133	I DATAAGENT FOR SQL SRVR (BK-UP SFTWR)	1/1/2007	2,225.54	2,225.53	0.00	0.01
40-00000134	I DATAAGENT FOR SQL SERVER	1/1/2007	2,225.54	2,225.53	0.00	0.01
40-00000135	I DATAAGENT FOR SQL SERVER	1/1/2007	2,225.54	2,225.53	0.00	0.01
40-00000136	BARRACUDA SPAM FIREWALL 300	1/1/2007	2,444.92	2,444.92	0.00	0.00
40-00000141	HDDC BREAKER PANEL	1/1/2007	2,001.89	2,001.89	0.00	0.00
40-00000142	HDDC BREAKER PANEL	1/1/2007	2,001.89	2,001.89	0.00	0.00
40-00000143	HDDC BREAKER PANEL	1/1/2007	2,001.88	2,001.88	0.00	0.00
40-00000144	HDDC BREAKER PANEL	1/1/2007	2,001.88	2,001.88	0.00	0.00
40-00000145	HP PROLIANT DL360 G5 SERVER & 2 HD DRVS	1/1/2007	3,619.87	3,619.87	0.00	0.00
40-00000147	18W TROLLEY W/FLAT PANEL MOUNT	1/1/2007	1,001.34	1,001.34	0.00	0.00
40-00000158	CORE SWITCH MODULE	1/1/2007	1,865.08	1,865.08	0.00	0.00
40-00000159	CORE SWITCH MODULE	1/1/2007	1,865.08	1,865.08	0.00	0.00
40-00000160	CORE SWITCH MODULE	1/1/2007	1,865.08	1,865.08	0.00	0.00
40-00000161	CORE SWITCH MODULE	1/1/2007	1,865.08	1,865.08	0.00	0.00
40-00000162	CORE SWITCH MODULE	1/1/2007	1,865.08	1,865.08	0.00	0.00
40-00000163	CORE SWITCH MODULE	1/1/2007	1,865.08	1,865.08	0.00	0.00
40-00000164	CORE SWITCH MODULE	1/1/2007	1,865.08	1,865.08	0.00	0.00
40-00000165	CORE SWITCH MODULE	1/1/2007	1,865.08	1,865.08	0.00	0.00
40-00000167	ROOM ALERT SOFTWARE FOR NETWORK ROOM	1/1/2007	3,889.48	3,889.48	0.00	0.00
40-00000168	LAN/WAN TOOL KIT	1/1/2007	1,778.90	1,778.89	0.00	0.01
40-00000174	HP CHASSIS DL 360G5 4M CTO	1/1/2007	4,293.52	4,293.52	0.00	0.00
40-00000176	HP CHASSIS DL360G5 4M	1/1/2007	4,293.53	4,293.52	0.00	0.01
40-00000177	HP CHASSIS DL306G5 4M	1/1/2007	4,293.53	4,293.52	0.00	0.01
40-00000178	HP CHASSIS DL360G5 4M CTO	1/1/2007	4,293.53	4,293.52	0.00	0.01
40-00000180	VM VIRTUAL CENTER MGMT SERVER SFTWR	1/1/2007	4,877.75	4,877.75	0.00	0.00
40-00000189	RACKMOUNT MONITOR & KEYBOARD	1/1/2007	1,582.93	1,582.93	0.00	0.00
40-00000190	HP IP CONSOLE SWITCH W/VIRTUAL MEDIA	1/1/2006	4,338.57	4,338.57	0.00	0.00
40-00000191	HP SMART BUY XW9300 OPT COMPUTER	1/1/2007	4,563.95	4,563.95	0.00	0.00
40-00000192	LP2465 24" LCD MONITOR	1/1/2007	1,149.68	1,149.67	0.00	0.01
40-00000193	LP2465 24" LCD MONITOR	1/1/2007	1,149.68	1,149.67	0.00	0.01
40-00000213	BD800W/120 AC (BATTERY)	1/1/2007	3,164.00	3,164.00	0.00	0.00
40-00000214	BD800W/120 AC (BATTERY?)	1/1/2007	3,164.00	3,164.00	0.00	0.00
40-00000215	BD800W/120 AC (BATTERY??)	1/1/2007	3,164.00	3,164.00	0.00	0.00
40-00000216	BD800W/120 AC (BATTERY??)	1/1/2007	3,164.00	3,164.00	0.00	0.00
40-00000217	BD800W/120 AC (BATTERY??)	1/1/2007	3,164.00	3,164.00	0.00	0.00
40-00000218	BD800W/120 AC (BATTERY??)	1/1/2007	3,164.00	3,164.00	0.00	0.00

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40-00000229	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000230	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000231	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000232	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000233	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000234	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000235	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000236	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000237	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000238	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000239	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000240	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000241	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000242	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000243	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000244	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000245	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000246	SRXFR 10GB BASE XFP SC CONN	1/1/2007	1,439.00	1,439.00	0.00	0.00
40-00000248	SIDEWINDER G2 SECURITY APPLIANCE	1/1/2007	562.73	562.72	0.00	0.01
40-00000249	SIDEWINDER G2 SECURITY REPORTER SOFTWARE	1/1/2007	31.29	31.29	0.00	0.00
40-00000250	MICROSOFT SHAREPOINT PORTAL SRVR LIC	1/1/2007	253.20	253.20	0.00	0.00
40-00000251	MICROSOFT SQL SERVER STD WIN 1-PRO LIC	1/1/2007	363.25	363.25	0.00	0.00
40-00000252	MICROSOFT SQL SERVER STD WIN 1-PRO LIC	1/1/2007	363.25	363.25	0.00	0.00
40-00000253	MICROSOFT EXCHANGE SERVICE ENT LIC	1/1/2007	253.19	253.19	0.00	0.00
40-00000254	MICROSOFT EXCHANGE SERVER ENT LIC	1/1/2007	253.19	253.19	0.00	0.00
40-00000263	SECURITY CAMERS - NOC	1/1/2007	3,616.87	3,616.87	0.00	0.00
40-00000264	SECURITY CAMERA - NOC	1/1/2007	3,616.87	3,616.87	0.00	0.00
40-00000275	USED 20 FT STEEL CARGO OCEAN CONTAINER	1/1/2008	2,356.49	1,119.34	58.91	1,178.24
40-00000278	HP COMPAQ BUSINESS NOTEBOOK W/MONITOR	1/1/2008	2,676.34	2,676.34	0.00	0.00
40-00000279	EXTREME NETWORK 60021 BLACKDIAMOND 1200W	1/1/2008	4,400.53	4,180.50	220.03	0.00
40-00000288	EXTREME NETWORKS 60021 BLK DIAMND 1200W	1/1/2008	4,400.53	4,180.50	220.03	0.00
40-00000293	EXTREME NTWRKS 67011 BANDWTH SOFTWARE MO	1/1/2008	4,400.53	4,400.53	0.00	0.00
40-00000295	EXTREME NETWORKS 67011 BLK DIAMND 1200W	1/1/2008	4,400.53	4,400.53	0.00	0.00
40-00000296	EXTREME NETWORK UGRADE EPICENTR 6.0	1/1/2008	1,929.34	1,929.34	0.00	0.00
40-00000297	10 GIGABIT ETHERNET XENPAK TRANSCEIVER	1/1/2008	3,318.02	3,152.12	165.90	0.00
40-00000298	10 GIG ETHERNET XENPAK TRANSCEIVER	1/1/2008	3,318.02	3,152.12	165.90	0.00
40-00000299	10 GIG ETHERNET XENPAK TRANSCEIVER	1/1/2008	3,318.00	3,152.10	165.90	0.00
40-00000300	10 GIG ETHERNET XENPAK TRANSCEIVER	1/1/2008	3,318.00	3,152.10	165.90	0.00
40-00000301	10 GIG ETHERNET XENPAK TRANSCEIVER	1/1/2008	3,318.00	3,152.10	165.90	0.00
40-00000302	10 GIG ETHERNET XENPAK TRANSCEIVER	1/1/2008	3,318.00	3,152.10	165.90	0.00

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40-00000303	10 GIG ETHERNET XENPAK TRANSCEIVER	1/1/2008	3,318.01	3,152.11	165.90	0.00
40-00000304	10 GIG ETHERNET XENPAK TRANSCEIVER	1/1/2008	3,318.01	3,152.11	165.90	0.00
40-00000305	HEWLETT PACKARD M5314B FIBRE CHNNL DR	1/1/2008	2,087.56	2,087.56	0.00	0.00
40-00000306	HEWLETT PACKARD EVA 300GB HRD DR 10K FC	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000307	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000308	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000309	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000310	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000311	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000312	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000313	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000314	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000315	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000316	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000317	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000318	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000319	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000320	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000321	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000322	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000323	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000324	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000325	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000326	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000327	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000328	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000329	HEWLETT PACKARD EVA 300GB HARD DRIVE 10K	1/1/2008	1,059.55	1,059.55	0.00	0.00
40-00000332	75 SHOREPHONES IP230 BLK	1/1/2008	508.99	508.99	0.00	0.00
40-00000333	HP 2X1X16 IP CONSOLE SWITCH	1/1/2009	4,970.20	4,970.20	0.00	0.00
40-00000335	334 CCTV EQUIPMENT CABINET	1/1/2009	3,385.18	2,877.41	169.26	338.51
40-00000336	AC UNIT 500 BTU FOR EQUIPMENT CABINET	1/1/2009	3,331.97	2,832.18	166.60	333.19
40-00000337	20 PORT SINGLE FIBER CARD	1/1/2009	3,172.91	3,172.91	0.00	0.00
40-00000338	20 PORT SINGLE FIBER SERVICE CARD	1/1/2009	3,172.91	3,172.91	0.00	0.00
40-00000344	CENTIPEDE FIREWALL PRO	1/1/2009	1,410.72	1,410.72	0.00	0.00
40-00000348	BACK UP POWER SUPPLIES FOR DATA CENTER	1/1/2012	2,281.76	1,792.82	162.98	325.96
40-00000349	NAS SERVER	1/1/2012	4,323.27	3,396.86	308.80	617.61
40-00000350	CUBBIES IN CDD	1/1/2012	800.00	293.32	26.67	480.01
40-00000351	NEW A/C UNIT FOR 11097 MESQUITE AVE	1/1/2012	3,382.69	2,657.83	241.62	483.24
40-00000352	LENOVO THINKCENTER COMPUTER	1/1/2012	523.35	523.35	0.00	0.00
40-00000353	AIR COOLED UNIT	1/1/2013	1,196.25	769.01	85.45	341.79

**City of Loma Linda
Assets Under \$5,000
LLCCP Fund**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
40-00000356	SONICWALL ANALYZER	1/1/2013	932.14	599.23	66.58	266.33
40-00000358	REPLACEMENT CAMERAS IN CITY HALL	1/1/2014	1,151.19	575.60	82.23	493.36
40-00000359	LENOVO THINK CENTER COMPUTER WITH MONIT	1/1/2015	2,337.84	1,948.20	389.64	0.00
40-00000360	SERVER NMS	1/1/2015	4,670.48	2,335.24	467.05	1,868.19
40-00000361	3RD VSPHERE SERVER	1/1/2015	4,577.52	2,288.76	457.75	1,831.01
40-00000362	HP ELITE COMPUTER & MONITOR	1/1/2015	1,010.00	841.67	168.33	0.00
40-00000366	LENNOX 2 TON 18 SEET MINI SPLIT AIR COND	1/1/2016	3,550.00	532.50	177.50	2,840.00
40-00000367	FX20-BX FIBER OPTICS CARD	1/1/2017	1,654.66	165.47	165.47	1,323.72
40-00000368	FX20-BX FIBER OPTICS CARD	1/1/2017	1,654.67	165.47	165.47	1,323.73
40-00000369	FX20-BX FIBER OPTICS CARD	1/1/2017	1,654.67	165.47	165.47	1,323.73
209	Total LLCCP Asset under \$5,000		418,074.99	395,068.44	5,762.83	17,243.72

**City of Loma Linda
Assets Under \$5,000
Water Fund**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
65-00002	(2) HYDRANT-STEAMER (HALF)	1/1/1940	1,040.00	1,040.00	0.00	0.00
65-00002082	FURNITURE ANN KULL (CORP. YARD) 37 PCS.	1/1/2002	2,505.91	2,505.91	0.00	0.00
65-00002086	1' MJ 09 MTR CF (SEBILOY) WATER METER	1/1/2002	2,618.00	2,618.00	0.00	0.00
65-00002087	1 1/2" MJ11MTR CF (100CF)	1/1/2002	2,276.00	2,276.00	0.00	0.00
65-00002088	2" MJ13 MTR CF	1/1/2002	1,872.30	1,872.30	0.00	0.00
65-00002089	3/4X7 MJ06 MTR CF (SEB)	1/1/2002	456.00	456.00	0.00	0.00
65-00002091	5/8X3/4 MJ05 MTR CF (SEB)	1/1/2002	1,857.50	1,857.50	0.00	0.00
65-00002092	2MJ13 MTR CF (100 CF)	1/1/2002	1,248.20	1,248.20	0.00	0.00
65-00002094	12"X20" RPM COVER W/HINGED LID LOGOMETER	1/1/2002	3,000.00	2,325.00	75.00	600.00
65-00002095	17"X30"X12" RPM BOX	1/1/2002	1,430.00	1,108.25	35.75	286.00
65-00002096	17"X30" RPM COVER W/HINGED LID LOGOMETER	1/1/2002	1,020.00	790.50	25.50	204.00
65-00002097	E-4600 SE INTEL 1400 MHZ PENTIUM 4 PROCE	1/1/2002	930.39	930.40	0.00	-0.01
65-00002103	ENGINEERING SERV. RICHARDSON WELL #4	1/1/2002	1,020.57	790.95	25.51	204.11
65-00002117	BACK-UP BATTERY SMART-UPS 1000VA	1/1/2003	333.37	333.37	0.00	0.00
65-00002118	DELL PRECISION 530 COMPUTER	1/1/2003	987.70	987.70	0.00	0.00
65-00002126	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	481.21	481.21	0.00	0.00
65-00002127	POWEREDGE 4210 FRAME (GREY DELL CABINET)	1/1/2003	1,183.66	1,183.66	0.00	0.00
65-00002128	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	481.21	481.21	0.00	0.00
65-00002130	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	558.71	558.71	0.00	0.00
65-00002132	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	558.72	558.72	0.00	0.00
65-00002133	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	554.02	554.02	0.00	0.00
65-00002134	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	554.02	554.02	0.00	0.00
65-00002135	GATEWAY DS PROFILE 4 LS COMPUTER	1/1/2003	554.02	554.02	0.00	0.00
65-00002136	LASERJET 2200DTN (PRINTER)	1/1/2003	416.79	416.79	0.00	0.00
65-00002138	CASHIER CENTRAL SOFTWARE- PSI	1/1/2003	659.96	659.96	0.00	0.00
65-00002139	INFORUM GOLD PROJECT ACCOUNTING LICENSE	1/1/2003	3,000.00	3,000.00	0.00	0.00
65-00002143	OBSERVER, NETWORK SOFTWARE	1/1/2003	1,152.04	1,152.04	0.00	0.00
65-00002144	OPENC D CAMPUS 110 & 19" RACK (SERVER)	1/1/2003	1,987.41	1,987.41	0.00	0.00
65-00002145	POWEREDGE RAID CONTROLLER (SERVER PARTS)	1/1/2003	118.85	118.85	0.00	0.00
65-00002146	POWEREDGE RAID CONTROLLER (SERVER PARTS)	1/1/2003	118.85	118.85	0.00	0.00
65-00002147	ICOMAP FOR ARCGIS (SOFTWARE)	1/1/2003	500.00	500.00	0.00	0.00
65-00002149	TELEMANAGEMENT-250 PHONE SOFTWARE	1/1/2003	961.35	961.35	0.00	0.00
65-00002151	MTN VIEW WELL #5	1/1/2003	4,300.00	3,117.51	107.50	1,074.99
65-00002156	HP LASERJET 4300M PRINTER	1/1/2004	981.11	981.11	0.00	0.00
65-00002158	GATEWAY DS PROFILE 4MX	1/1/2004	1,007.01	1,007.01	0.00	0.00
65-00002163	GATEWAY DS PROFILE 4MX	1/1/2004	1,007.01	1,007.01	0.00	0.00
65-00002164	GATEWAY DS PROFILE 4MX	1/1/2004	1,007.02	1,007.02	0.00	0.00
65-00002165	GATEWAY DS PROFILE 4MX	1/1/2004	1,007.02	1,007.02	0.00	0.00
65-00002167	REMFG OFFICE FURN FOR CORP YARD	1/1/2004	1,601.04	1,601.04	0.00	0.00

**City of Loma Linda
Assets Under \$5,000
Water Fund**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
65-00002168	WORK STATION FOR STREET DEPT	1/1/2004	50.27	50.27	0.00	0.00
65-00002169	WORKSTATION FOR STREET DEPT	1/1/2004	50.27	50.27	0.00	0.00
65-00002170	WORKSTATION FOR STREET DEPT	1/1/2004	50.28	50.28	0.00	0.00
65-00002180	GATEWAY DS PROFILE 5MX-C	8/10/2004	274.04	274.04	0.00	0.00
65-00002182	GATEWAY DS PROFILE 5MX-C	8/10/2004	274.04	274.04	0.00	0.00
65-00002183	GATEWAY DS PROFILE 5MX-C	8/10/2004	274.04	274.04	0.00	0.00
65-00002189	MICROTEK SCANMAKER 9700XL	8/10/2004	241.08	241.08	0.00	0.00
65-00002190	HP LASERJET 4300DTN	8/10/2004	508.49	508.49	0.00	0.00
65-00002191	KITCHEN AID REFRIGERATOR	2/24/2005	605.67	605.67	0.00	0.00
65-00002192	UTILITY PAYMENT DROP BOX	2/24/2005	806.00	806.00	0.00	0.00
65-00002196	AUTO CAD 2005 UPGRADE	12/14/2004	1,288.69	1,288.69	0.00	0.00
65-00002203	2006 COMMERCIAL SHELL FOR FORD F-150	1/1/2006	2,081.77	2,081.77	0.00	0.00
65-00002204	DELL POWEREDGE 2850/SCADA REPLACEMENT	1/1/2006	2,984.46	2,984.46	0.00	0.00
65-00002205	BUCKET FOR CAT WHEEL TYPE LOADER	1/1/2006	3,484.15	3,484.15	0.00	0.00
65-00002207	TRUCK LINER/TOOL BOX FOR 2002 FORD RNGR	1/1/2006	2,526.39	2,526.39	0.00	0.00
65-00002208	RADIO DETECTION CABLE/PIPE LOCATING KIT	1/1/2006	2,742.24	2,742.23	0.00	0.01
65-00002209	RADIO DETECTION CABLE/PIPE LOCATING KIT	1/1/2006	2,214.26	2,214.26	0.00	0.00
65-00002212	DELL OPTIPLEX GX620	1/1/2006	441.61	441.61	0.00	0.00
65-00002215	DELL OPTIPLEX GX620	1/1/2006	187.55	187.55	0.00	0.00
65-00002218	SECURITY CAMERA CORP YARD	1/1/2006	1,417.93	1,417.93	0.00	0.00
65-00002219	SECURITY CAMERA CORP YARD	1/1/2006	1,417.93	1,417.93	0.00	0.00
65-00002220	SECURITY CAMERA CORP YARD	1/1/2006	1,417.93	1,417.93	0.00	0.00
65-00002221	SECURITY CAMERA INSTALL - CIVIC CENTER	1/1/2006	2,045.41	2,045.41	0.00	0.00
65-00002222	SECURITY CAMERA - CIVIC CENTER	1/1/2006	925.55	925.55	0.00	0.00
65-00002223	SECURITY CAMERA - CIVIC CENTER	1/1/2006	925.55	925.55	0.00	0.00
65-00002224	SECURITY CAMERA - CIVIC CENTER	1/1/2006	925.55	925.55	0.00	0.00
65-00002225	SECURITY CAMERA - CIVIC CENTER	1/1/2006	925.55	925.55	0.00	0.00
65-00002227	SECURITY CAMERA - COTTONWOOD PARK	1/1/2006	1,417.93	1,417.93	0.00	0.00
65-00002229	SECURITY CAMERA - HULDA CROOKS PARK	1/1/2006	1,417.93	1,417.93	0.00	0.00
65-00002230	SECURITY CAMERA - HULDA CROOKS PARK	1/1/2006	1,417.93	1,417.93	0.00	0.00
65-00002231	SECURITY CAMERA - HULDA CROOKS PARK	1/1/2006	1,417.93	1,417.93	0.00	0.00
65-00002232	SECURITY CAMERA - HULDA CROOKS PARK	1/1/2006	1,417.92	1,417.92	0.00	0.00
65-00002244	HP COMPAQ MOBILE WORKSTATION	1/1/2006	2,586.00	2,586.00	0.00	0.00
65-00002245	HP SMARTBUY NW8240	1/1/2006	2,532.13	2,532.13	0.00	0.00
65-00002246	MAIL MACHINE WITH 10 LB SCALE	1/1/2006	1,357.56	1,357.56	0.00	0.00
65-00002251	BATTERY BACKUP & POWER SPLY FOR TELEMETR	1/1/2007	2,254.84	2,254.83	0.00	0.01
65-00002252	PANASONIC TOUGHBOOK 51 LAPTOP	1/1/2007	1,525.87	1,525.87	0.00	0.00
65-00002253	6 FT CHAINLINK & 6X6 ROLLING GATE	1/1/2007	1,497.73	1,048.41	49.93	399.39
65-00002254	SISDEWINDER G2 APPLIANCE	1/1/2007	3,412.61	3,412.61	0.00	0.00
65-00002255	SIDEWINDER G2 REPORTER SOFTWARE	1/1/2007	189.76	189.76	0.00	0.00

**City of Loma Linda
Assets Under \$5,000
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Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
65-00002256	MICROSOFT SHAREPOINT PORTAL SERVER LIC	1/1/2007	199.90	199.90	0.00	0.00
65-00002257	MICROSOFT SQL SERVER STD WIN 1-PRO LIC	1/1/2007	286.77	286.77	0.00	0.00
65-00002258	MICROSOFT SQL SERVER W/ 1-PRO LIC	1/1/2007	286.77	286.77	0.00	0.00
65-00002259	MICROSOFT EXCHANGE SERVER ENT. LIC	1/1/2007	199.88	199.87	0.00	0.01
65-00002260	MICROSOFT EXCHANGE SERVER ENT. LIC	1/1/2007	199.88	199.87	0.00	0.01
65-00002262	DELL OPTIPLEX 745 ULTRA SM FRM FCTR COMP	1/1/2007	517.69	517.69	0.00	0.00
65-00002267	PROLIANT DL585 OPTERON SERVER	1/1/2007	2,416.67	2,416.67	0.00	0.00
65-00002268	PROLIANT DL585 OPTERON SERVER	1/1/2007	2,416.67	2,416.67	0.00	0.00
65-00002269	PROLIANT DL585 OPTERON SERVER	1/1/2007	2,416.67	2,416.67	0.00	0.00
65-00002270	PROLIANT DL585 OPTERON SERVER	1/1/2007	2,416.67	2,416.67	0.00	0.00
65-00002271	PROLIANT DL585 OPTERON SERVER	1/1/2007	2,416.66	2,416.66	0.00	0.00
65-00002280	14" MK CONCRETE SAW W/ ASPHALT BLADE	1/1/2008	3,668.22	2,323.21	122.27	1,222.74
65-00002281	VERMEER HAMMER HEADMOLD W/ TOOL	1/1/2008	4,644.00	2,941.20	154.80	1,548.00
65-00002282	TOUGHBOOK LAPTOP	1/1/2008	1,990.88	1,990.87	0.00	0.01
65-00002283	TEST GAUGE KIT I TEM#845-5	1/1/2008	1,010.84	1,010.83	0.00	0.01
65-00002285	LIGHTBARS FOR CITY VEHICLE	1/1/2008	2,449.61	2,449.61	0.00	0.00
65-00002286	LIGHTBARS FOR CITY VEHICLE	1/1/2008	2,449.61	2,449.61	0.00	0.00
65-00002287	REPLACED 8"N VALVE@ BUTTERFIELD/REYNOLD	1/1/2008	3,100.00	589.00	31.00	2,480.00
65-00002288	SHARED PRINTER WATER DEPT HEWLETT PACKRD	1/1/2008	694.99	694.99	0.00	0.00
65-00002289	REPLACED 8" VALVE @ BUTTERFIELD&REYNOLD	1/1/2008	3,100.00	589.00	31.00	2,480.00
65-00002290	REPLACE **VALVE @MISSION RD & OAK ST.	1/1/2008	3,100.00	589.00	31.00	2,480.00
65-00002293	REPLACE 8" VALVE @PROSPECT & TAYLOR	1/1/2008	3,100.00	589.00	31.00	2,480.00
65-00002294	REPLACE ** VALVE NEAR SCHOOL/ GEEORGE ST	1/1/2008	3,500.00	665.00	35.00	2,800.00
65-00002297	DMMR RECEIVER KIT & 3G TECH SOFTWARE	1/1/2008	3,501.88	3,501.88	0.00	0.00
65-00002298	PANASONIC TOUGHBOOK 52	1/1/2008	1,934.04	1,934.04	0.00	0.00
65-00002303	SIMTAP COMPLETE TAPPING KIT	1/1/2008	2,855.38	2,712.61	142.77	0.00
65-00002305	ITX GAS DETECTOR W/BATTERY & CHARGER	1/1/2008	952.33	952.32	0.00	0.01
65-00002313	HP PROLIANT DL360 SERVER FOR SCADA	1/1/2009	4,890.77	4,890.77	0.00	0.00
65-00002314	INSTALL CAMERA AT MT. VIEW WELL SITE	1/1/2009	1,350.00	1,350.00	0.00	0.00
65-00002315	PANASONIC TOUGHBOOK	1/1/2009	1,806.00	1,806.00	0.00	0.00
65-00002316	8 PORT ETHERNET SWICH FOR MT. VIEW WELL	1/1/2009	1,000.00	1,000.00	0.00	0.00
65-00002317	NEW HOSE FOR MT. VIEW WELL SITE	1/1/2009	1,077.50	1,077.49	0.00	0.01
65-00002322	FILLRITE 702 CABINET PUMPS	1/1/2010	437.68	437.68	0.00	0.00
65-00002323	DEMO & REMOVE EXISTING STRUCTURE	1/1/2010	4,390.00	1,646.25	109.75	2,634.00
65-00002332	PROCESSOR FOR MT VIEW #5 REMOTE	1/1/2011	2,781.28	2,781.28	0.00	0.00
65-00002333	TOUGHBOOKS LAPTOP	1/1/2011	2,604.02	2,604.02	0.00	0.00
65-00002334	TOUGHBOOKS LAPTOP	1/1/2011	2,604.02	2,604.02	0.00	0.00
65-00002335	P822 METROTECH HL90 LEAK LOCATOR	1/1/2011	1,392.33	1,392.33	0.00	0.00
65-00002337	MAGNETIC LID LIFTER STEEL DOLLY 300LB	1/1/2012	1,252.92	1,252.92	0.00	0.00
65-00002339	SHADE STRUCTURE @ MILLION GAL WATER TANK	1/1/2012	3,602.00	990.55	90.05	2,521.40

**City of Loma Linda
Assets Under \$5,000
Water Fund**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
65-00002340	SHADE STRUCTURE @ MT VIEW WELL #6	1/1/2012	3,482.00	957.55	87.05	2,437.40
65-00002341	SHADE STRUCTURE @ ANDERSON BOOSTER STATI	1/1/2012	4,803.00	1,320.83	120.08	3,362.09
65-00002343	4" WATER METER	1/1/2012	1,535.72	844.64	76.79	614.29
65-00002344	4" WATER METER	1/1/2012	1,535.72	844.64	76.79	614.29
65-00002345	4" WATER METER	1/1/2012	1,535.72	844.64	76.79	614.29
65-00002346	3" WATER METER	1/1/2012	1,145.29	629.92	57.26	458.11
65-00002347	3" WATER METER	1/1/2012	1,145.29	629.92	57.26	458.11
65-00002348	3" WATER METER	1/1/2012	1,145.29	629.92	57.26	458.11
65-00002349	3" WATER METER	1/1/2012	1,145.30	629.92	57.26	458.12
65-00002350	3" WATER METER	1/1/2012	1,145.30	629.92	57.26	458.12
65-00002351	3" WATER METER	1/1/2012	1,145.30	629.92	57.26	458.12
65-00002352	3" WATER METER	1/1/2012	1,145.30	629.92	57.26	458.12
65-00002353	3" WATER METER	1/1/2012	1,145.30	629.92	57.26	458.12
65-00002354	3" MM OCTAVE WATER METER W/TRANSCEIVER	1/1/2012	1,724.00	948.20	86.20	689.60
65-00002355	4" MM OCTAVE WATER METER W/ TRANSCEIVER	1/1/2012	2,047.25	1,125.99	102.36	818.90
65-00002356	6" MM OCTAVE WATER METER W/TRANSCEIVER	1/1/2012	2,882.32	1,585.27	144.12	1,152.93
65-00002357	4" MM OCTAVE WATER METER W/ TRANSCEIVER	1/1/2012	2,047.25	1,125.99	102.36	818.90
65-00002358	4" MM OCTAVE WATER METER W/TRANSCEIVER	1/1/2012	2,047.25	1,125.99	102.36	818.90
65-00002359	4" MM OCTAVE WATER METER W/TRANSCEIVER	1/1/2012	2,047.25	1,125.99	102.36	818.90
65-00002360	TOUCHBOOK LAPTOP COMPUTER & ACCES.	1/1/2012	2,019.28	2,019.28	0.00	0.00
65-00002363	SAFETY CABINET	1/1/2013	1,371.60	411.48	45.72	914.40
65-00002364	CAMERA FOR WELL SITES	1/1/2013	1,437.88	1,294.09	143.79	0.00
65-00002365	CAMERA FOR WELL SITES	1/1/2013	1,437.88	1,294.09	143.79	0.00
65-00002366	CAMERA FOR WELL SITES	1/1/2013	1,437.88	1,294.09	143.79	0.00
65-00002368	SPARE LAPTOP FOR WATER DEPARTMENT	1/1/2013	2,442.94	2,442.94	0.00	0.00
65-00002369	SONICWALL ANALYZER	1/1/2013	1,846.77	1,187.21	131.91	527.65
65-00002370	MARTHA'S NEW COMPUTER	1/1/2013	515.82	515.82	0.00	0.00
65-00002382	LENOVO THINKCENTER COMPUTER	1/1/2015	1,261.26	1,051.05	210.21	0.00
65-00002384	CELL MODEM FOR SCADA SYSTEM	1/1/2015	4,969.18	1,242.30	248.46	3,478.42
65-00002387	HP ELITE COMPUTER & MONITOR	1/1/2015	1,017.20	847.67	169.53	0.00
65-00002388	16" JET STREAM SWAMP COOLER	1/1/2016	1,134.00	170.10	56.70	907.20
65-00002391	4'X144 FLOW METER FOR THE HURON PRV	1/1/2016	1,807.78	271.17	90.39	1,446.22
65-00002392	10"X144 FLOW METER FOR THE HURON PRV	1/1/2016	2,035.10	305.27	101.75	1,628.08
65-00002393	WELLSOUNDER-MEASURE WATER LEVELS IN WELL	1/1/2017	1,166.95	116.70	116.69	933.56
65-00002394	WELDER FOR THE SERVICE TRUCK	1/1/2017	1,324.25	44.14	44.14	1,235.97
65-00002395	VIVAX METRO DIGITAL PIPE AND CABLE TRACE	1/1/2017	3,724.50	186.23	186.22	3,352.05
65-00002396	ALLEGRO RECIEVER WMMR W SOFTWARE	1/1/2017	3,097.82	154.89	154.89	2,788.04
65-00002397	4" FIRE HYDREANT METER	1/1/2017	1,284.02	32.10	32.10	1,219.82
65-00002399	COMPUTER & MONITOR FOR WATER PRODUCTION	1/1/2017	1,029.63	171.61	171.60	686.42
65-00002400	COMPUTER & MONITOR FOR WATER DISTRIBUTIO	1/1/2017	1,029.61	171.60	171.60	686.41

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65-00002401	4"X144" E FLOW METER	1/1/2017	1,799.42	89.97	89.97	1,619.48
65-00002402	4"X144" E FLOW METER	1/1/2017	1,799.42	89.97	89.97	1,619.48
65-00002403	10"X144" E FLOW METER	1/1/2017	2,025.70	101.29	101.28	1,823.13
65-00002404	10"X144" E FLOW METER	1/1/2017	2,025.71	101.29	101.29	1,823.13
65-00002406	NEW PRESSURE TRANSDUCER AT MT. VIEW	1/1/2017	2,606.45	260.65	260.64	2,085.16
65-00002408	PURCHASE OF SPARE RADIO	1/1/2017	2,503.93	125.20	125.20	2,253.53
65-00003	(4) HYDRANT-STEAMER (HALF)	1/1/1946	2,080.00	2,080.00	0.00	0.00
65-00004	(2) HYDRANT-STEAMER (HALF)	1/1/1948	1,062.00	1,062.00	0.00	0.00
65-00005	(7) HYDRANT-STEAMER (HALF)	1/1/1950	3,948.00	3,948.00	0.00	0.00
65-00008	(3) HYDRANT-STEAMER (HALF)	1/1/1957	2,322.00	2,322.00	0.00	0.00
65-00010	(3) HYDRANT-STEAMER	1/1/1959	2,355.00	2,355.00	0.00	0.00
65-00011	(5) HYDRANT-STEAMER (HALF)	1/1/1960	3,930.00	3,930.00	0.00	0.00
65-00013	(3) HYDRANT-STEAMER (HALF)	1/1/1962	2,328.00	2,328.00	0.00	0.00
65-00014	(4) HYDRANT-STEAMER (HALF)	1/1/1964	3,192.00	3,192.00	0.00	0.00
65-00016	(2) HYDRANT-STEAMER (HALF)	1/1/1969	1,846.00	1,846.00	0.00	0.00
65-00032	(2) HYDRANT-STEAMER (FULL)	1/1/1940	1,040.00	1,040.00	0.00	0.00
65-00034	(7) HYDRANT-STEAMER (FULL)	1/1/1950	3,948.00	3,948.00	0.00	0.00
65-00055	(1) HYDRANT-STANDARD	1/1/1972	1,051.00	1,051.00	0.00	0.00
65-00056	(1) HYDRANT-STANDARD	1/1/1978	1,932.00	1,932.00	0.00	0.00
65-00057	(1) HYDRANT-STANDARD	1/1/1980	2,438.00	2,438.00	0.00	0.00
65-00058	(1) HYDRANT-STANDARD	1/1/1985	2,650.00	2,460.71	37.86	151.43
65-00065	(6) HYDRANT-WHARF	1/1/1950	2,028.00	2,028.00	0.00	0.00
65-00067	(4) HYDRANT-WHARF	1/1/1957	1,856.00	1,856.00	0.00	0.00
65-00068	(3) HYDRANT-WHARF	1/1/1959	1,413.00	1,413.00	0.00	0.00
65-00071	(5) HYDRANT-WHARF	1/1/1968	2,620.00	2,620.00	0.00	0.00
65-00074	(1) HYDRANT-WHARF	1/1/1977	1,067.00	1,067.00	0.00	0.00
65-00075	(1) HYDRANT-WHARF	1/1/1978	1,159.00	1,159.00	0.00	0.00
65-00076	(1) HYDRANT-WHARF	1/1/1979	1,324.00	1,324.00	0.00	0.00
65-00077	(1) HYDRANT-WHARF	1/1/1980	1,463.00	1,463.00	0.00	0.00
65-00078	(1) HYDRANT-WHARF	1/1/1981	1,533.00	1,533.00	0.00	0.00
65-00079	(1) HYDRANT-WHARF	1/1/1982	1,557.00	1,557.00	0.00	0.00
65-00080	(1) HYDRANT - WHARF	1/1/1983	1,540.00	1,518.00	22.00	0.00
65-00081	(1) HYDRANT-WHARF	1/1/1984	1,576.00	1,508.47	22.51	45.02
65-00082	(1) HYDRANT-WHARF	1/1/1985	1,961.00	1,820.94	28.01	112.05
65-00085	(3) HYDRANTS	1/1/1987	3,600.00	3,137.15	51.43	411.42
65-00086	(780) MAIN 1 1/2"	1/1/1955	1,560.00	1,560.00	0.00	0.00
65-00087	(800) MAIN 2"	1/1/1950	2,400.00	2,400.00	0.00	0.00
65-00088	(850) MAIN 2"	1/1/1955	2,550.00	2,550.00	0.00	0.00
65-00089	(250) MAIN 2"	1/1/1957	1,000.00	1,000.00	0.00	0.00
65-00101	(750) MAIN 3"	1/1/1961	3,750.00	3,750.00	0.00	0.00

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65-00112	(1650) MAIN 4"	1/1/1922	3,300.00	3,300.00	0.00	0.00
65-00113	(1150) MAIN 4"	1/1/1940	3,450.00	3,450.00	0.00	0.00
65-00114	(850) MAIN 4"	1/1/1946	2,550.00	2,550.00	0.00	0.00
65-00115	(400) MAIN 4"	1/1/1950	1,600.00	1,600.00	0.00	0.00
65-00116	(450) MAIN 4"	1/1/1953	1,800.00	1,800.00	0.00	0.00
65-00117	(700) MAIN 4"	1/1/1960	3,500.00	3,500.00	0.00	0.00
65-00118	(650) MAIN 4"	1/1/1968	3,900.00	3,861.00	39.00	0.00
65-00129	(450) MAIN 5"	1/1/1954	2,250.00	2,250.00	0.00	0.00
65-00131	(1200) MAIN 6"	1/1/1930	2,400.00	2,400.00	0.00	0.00
65-00134	(690) MAIN 6"	1/1/1950	3,450.00	3,450.00	0.00	0.00
65-00137	(340) MAIN 6"	1/1/1956	2,040.00	2,040.00	0.00	0.00
65-00139	(800) MAIN 6"	1/1/1958	4,800.00	4,800.00	0.00	0.00
65-00147	(350) MAIN 6"	1/1/1972	3,500.00	3,185.00	35.00	280.00
65-00160	(300) MAIN 8"	1/1/1946	1,200.00	1,200.00	0.00	0.00
65-00163	(350) MAIN 8"	1/1/1952	2,100.00	2,100.00	0.00	0.00
65-00164	(400) MAIN 8"	1/1/1957	2,800.00	2,800.00	0.00	0.00
65-00183	(600) MAIN 10"	1/1/1953	4,200.00	4,200.00	0.00	0.00
65-00198	(630) MAIN 12"	1/1/1922	1,890.00	1,890.00	0.00	0.00
65-00199	(350) MAIN 12"	1/1/1946	1,750.00	1,750.00	0.00	0.00
65-00246	(41) MAIN 14"	1/1/1977	1,025.00	830.25	10.25	184.50
65-00247	(41) MAIN 14"	1/1/1978	1,107.00	874.53	11.07	221.40
65-00248	(41) MAIN 14"	1/1/1979	1,271.00	978.67	12.71	279.62
65-00249	(41) MAIN 14"	1/1/1980	1,394.00	1,045.50	13.94	334.56
65-00250	(41) MAIN 14"	1/1/1981	1,476.00	1,077.48	14.76	383.76
65-00251	(41) MAIN 14"	1/1/1982	1,476.00	1,047.96	14.76	413.28
65-00252	(41) MAIN 14"	1/1/1983	1,476.00	1,018.44	14.76	442.80
65-00253	(41) MAIN 14"	1/1/1984	1,517.00	1,016.39	15.17	485.44
65-00254	(41) MAIN 14"	1/1/1985	1,517.00	986.05	15.17	515.78
65-00268	(30) VALVE 4"	1/1/1955	2,280.00	2,280.00	0.00	0.00
65-00269	(17) VALVE 4"	1/1/1958	1,428.00	1,428.00	0.00	0.00
65-00271	(12) VALVE 4"	1/1/1964	1,044.00	1,044.00	0.00	0.00
65-00272	(14) VALVE 4"	1/1/1969	1,554.00	1,507.38	15.54	31.08
65-00276	(60) VALVE 6"	1/1/1940	3,420.00	3,420.00	0.00	0.00
65-00278	(23) VALVE 6"	1/1/1946	1,311.00	1,311.00	0.00	0.00
65-00280	(21) VALVE 6"	1/1/1950	1,617.00	1,617.00	0.00	0.00
65-00282	(31) VALVE 6"	1/1/1955	2,666.00	2,666.00	0.00	0.00
65-00283	(44) VALVE 6"	1/1/1957	4,180.00	4,180.00	0.00	0.00
65-00284	(12) VALVE 6"	1/1/1958	1,140.00	1,140.00	0.00	0.00
65-00285	(23) VALVE 6"	1/1/1959	2,231.00	2,231.00	0.00	0.00
65-00286	(44) VALVE 6"	1/1/1960	4,268.00	4,268.00	0.00	0.00

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65-00287	(39) VALVE 6"	1/1/1961	3,744.00	3,744.00	0.00	0.00
65-00288	(48) VALVE 6"	1/1/1962	4,560.00	4,560.00	0.00	0.00
65-00289	(26) VALVE 6"	1/1/1965	2,548.00	2,548.00	0.00	0.00
65-00290	(18) VALVE 6"	1/1/1968	2,196.00	2,174.04	21.96	0.00
65-00292	(11) VALVE 6"	1/1/1972	1,419.00	1,291.29	14.19	113.52
65-00309	(10) VALVE 8"	1/1/1961	1,430.00	1,430.00	0.00	0.00
65-00310	(9) VALVE 8"	1/1/1962	1,278.00	1,278.00	0.00	0.00
65-00311	(11) VALVE 8"	1/1/1964	1,606.00	1,606.00	0.00	0.00
65-00315	(4) VALVE 8"	1/1/1975	1,156.00	982.60	11.56	161.84
65-00316	(11) VALVE 8"	1/1/1976	3,355.00	2,784.65	33.55	536.80
65-00317	(11) VALVE 8"	1/1/1977	3,586.00	2,904.66	35.86	645.48
65-00318	(11) VALVE 8"	1/1/1978	3,894.00	3,076.26	38.94	778.80
65-00319	(11) VALVE 8"	1/1/1979	3,636.00	2,799.72	36.36	799.92
65-00320	(11) VALVE 8"	1/1/1980	4,906.00	3,679.50	49.06	1,177.44
65-00329	(5) VALVE 10"	1/1/1972	1,430.00	1,301.30	14.30	114.40
65-00338	(8) VALVE 12"	1/1/1950	1,568.00	1,568.00	0.00	0.00
65-00340	(7) VALVE 12"	1/1/1964	1,750.00	1,750.00	0.00	0.00
65-00343	(3) VALVE 12"	1/1/1974	1,374.00	1,195.38	13.74	164.88
65-00344	(4) VALVE 12"	1/1/1976	2,088.00	1,733.04	20.88	334.08
65-00345	(4) VALVE 12"	1/1/1977	2,228.00	1,804.68	22.28	401.04
65-00346	(4) VALVE 12"	1/1/1978	1,815.00	1,433.85	18.15	363.00
65-00347	(4) VALVE 12"	1/1/1979	2,764.00	2,128.28	27.64	608.08
65-00348	(4) 12" VALVE	1/1/1980	3,056.00	2,292.00	30.56	733.44
65-00349	(4) VALVE 12"	1/1/1981	3,200.00	2,336.00	32.00	832.00
65-00350	(4) VALVE 12"	1/1/1982	3,252.00	2,308.92	32.52	910.56
65-00351	(5) VALVE 12"	1/1/1983	4,020.00	2,773.80	40.20	1,206.00
65-00352	(5) VALVE 12"	1/1/1984	4,115.00	2,757.05	41.15	1,316.80
65-00353	(5) VALVE 12"	1/1/1985	3,320.00	2,158.00	33.20	1,128.80
65-00354	(4) VALVE 16"	1/1/1955	2,276.00	2,276.00	0.00	0.00
65-00355	(1) VALVE 16"	1/1/1985	2,160.00	1,404.00	21.60	734.40
65-00356	(1) VALVE 20"	1/1/1981	4,145.00	3,025.85	41.45	1,077.70
65-00357	(1) VALVE 20"	1/1/1982	4,212.00	2,990.52	42.12	1,179.36
65-00358	(1) VALVE 20"	1/1/1983	4,167.00	2,875.23	41.67	1,250.10
65-00359	(1) VALVE 20"	1/1/1984	4,262.00	2,855.54	42.62	1,363.84
65-00360	(1) VALVE 20"	1/1/1985	4,300.00	2,795.00	43.00	1,462.00
65-00364	(2) BLOW OFFS	1/1/1964	1,446.00	1,446.00	0.00	0.00
65-00367	(2) BLOW OFFS	1/1/1973	2,046.00	1,820.94	20.46	204.60
65-00553	THREADER RIGID MDL.802	1/1/1976	1,840.00	1,840.00	0.00	0.00
65-00555	HORIZONTAL BAND SAW	1/1/1980	1,172.00	1,172.00	0.00	0.00
65-00561	SAW CONCRETE WISCONSIN	2/1/1978	1,700.00	1,700.00	0.00	0.00

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65-00562	VALVE OPERATOR	1/1/1975	1,136.00	1,136.00	0.00	0.00
65-00566	WELDER LINCOLN AC225-S	11/1/1985	1,972.00	1,972.00	0.00	0.00
65-00569	RADIO PARTS, MOTOROLA	1/1/1986	1,033.00	1,033.00	0.00	0.00
65-00570	BASE STATION, MOTOROLA	1/1/1986	2,891.00	2,891.00	0.00	0.00
65-00571	SCANNER, MOTOROLA, 75WAT.	1/1/1986	1,944.00	1,944.00	0.00	0.00
65-00574	PUMP TRASH MULTIQUIP	1/1/1987	1,993.00	1,993.00	0.00	0.00
65-00588	HANDI RADIO	3/1/1986	1,191.00	1,191.00	0.00	0.00
65-00595	LAND DART WELL SITE	11/1/1964	3,500.00	0.00	0.00	3,500.00
65-00597	LAND ROBINSON WELL SITE	11/1/1964	1,000.00	0.00	0.00	1,000.00
65-00598	LAND VAN LEUVIN WELL SITE	11/1/1964	1,500.00	0.00	0.00	1,500.00
65-00599	LAND MITTLIEDER WELL SITE	11/1/1964	800.00	0.00	0.00	800.00
65-00600	LAND JASMINE WELL SITE	11/1/1964	1,000.00	0.00	0.00	1,000.00
65-00601	LAND COLLECTION TANK SITE	11/1/1964	3,500.00	0.00	0.00	3,500.00
65-00603	LAND STORAGE TANK SITE	11/1/1964	2,500.00	0.00	0.00	2,500.00
65-00605	LAND GOLGONDA WELL SITE	6/1/1969	1,000.00	0.00	0.00	1,000.00
65-00606	LAND COURT ST WELL SITE	7/1/1971	1,200.00	0.00	0.00	1,200.00
65-00617	SITE IMPROVEMENTS MISC.	1/1/1975	2,058.00	2,058.00	0.00	0.00
65-00621	SITE IMPROVEMENTS	6/1/1982	3,050.00	3,050.00	0.00	0.00
65-00623	SITE IMPROVEMENTS MISC.	6/1/1982	1,392.00	1,392.00	0.00	0.00
65-00627	MITTLIEDER WELL PUMP	11/1/1964	2,903.00	2,903.00	0.00	0.00
65-00628	JASMINE WELL PUMP	11/1/1964	2,379.00	2,379.00	0.00	0.00
65-00630	LAWTON BOOSTER PUMP	11/1/1964	3,616.00	3,616.00	0.00	0.00
65-00631	BOOSTER PUMP @ MG TANK	11/1/1964	4,879.00	4,879.00	0.00	0.00
65-00635	PUMP 25HP @ COLLECTION TANK	7/1/1974	2,535.00	2,535.00	0.00	0.00
65-00641	S.B. BOOSTER #2 ENGINE	1/1/1985	3,309.00	3,309.01	0.00	-0.01
65-00643	PRESSURE RELIEF STATION	1/1/1977	4,026.00	4,026.00	0.00	0.00
65-00644	PRESSURE RELIEF STATION	1/1/1978	3,646.00	3,646.00	0.00	0.00
65-00645	PRESSURE RELIEF STATION	1/1/1978	3,646.00	3,646.00	0.00	0.00
65-00646	PRESSURE RELIEF STATION	1/1/1985	1,000.00	1,000.00	0.00	0.00
65-00659	WELL VAN LEUVEN	1/1/1916	3,830.00	3,830.00	0.00	0.00
65-00663	WELL MITTLIEDER (INACTIVE)	1/1/1964	1,039.00	1,039.00	0.00	0.00
65-00671	REBUILD MOTOR RICHARDSON II	1/1/1990	3,920.00	3,920.00	0.00	0.00
65-00681	FIRE HYDRANT & INSTALLATION	1/1/1988	3,950.00	3,329.30	56.43	564.27
65-00690	(1/2) LASER PRINTER	1/1/1988	1,385.00	1,385.00	0.00	0.00
65-00691	(1/2) DIESEL ENGINE TRAILER	1/1/1988	1,950.00	1,950.00	0.00	0.00
65-00698	AWNING FOR DOORS	1/1/1988	1,682.00	1,682.00	0.00	0.00
65-00701	(1/2) SERVICE BODY ON GMC	1/1/1988	1,460.00	1,460.00	0.00	0.00
65-00713	BREATHING APPARATUS, MARK II	1/1/1989	1,511.00	1,511.00	0.00	0.00
65-00714	BREATHING APPARATUS, MARK II	1/1/1989	1,511.00	1,511.00	0.00	0.00
65-00717	C-376A EMERGENCY REPAIR KIT	1/1/1989	1,691.00	1,691.00	0.00	0.00

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65-00732	(1/3)SECURITY SYS. UPGRADE	1/1/1989	1,497.00	1,497.00	0.00	0.00
65-00746	LOCKS & KEYS FOR CORP YARD	1/1/1990	1,547.00	1,547.00	0.00	0.00
65-00753	CANOPY CAMPUS/ LAWTON WELL	1/1/1991	2,170.00	1,916.83	36.17	217.00
65-00754	CANOPY MT. VIEW WELL SITE	1/1/1991	1,810.00	1,810.00	0.00	0.00
65-00756	WALL AT VAN LEUVEN WELL SITE	1/1/1991	1,071.00	1,071.00	0.00	0.00
65-00757	CHLORINE CONTROL SYSTEM	1/1/1991	1,962.00	1,962.00	0.00	0.00
65-00761	ALUMINUM LETTERS, WELL SITES	1/1/1991	1,323.00	1,323.00	0.00	0.00
65-00776	(1/2)TRENCHER DS 3220HS	1/1/1991	1,575.00	1,575.00	0.00	0.00
65-00777	RADIO FREQUENCY TRACER	1/1/1991	2,247.00	2,247.00	0.00	0.00
65-00781	PARTS TO REMODEL & RECONFIG	1/1/1991	1,332.00	1,332.00	0.00	0.00
65-00792	3/4 TON SERVICE BODY	1/1/1992	3,115.00	3,115.00	0.00	0.00
65-00793	RECONDITIONED ENGINE	1/1/1992	2,545.00	2,545.00	0.00	0.00
65-00799	CANOPY WELL SITE	1/1/1992	2,038.00	2,038.00	0.00	0.00
65-00800	CANOPY WELL SITE	1/1/1992	2,038.00	2,038.00	0.00	0.00
65-00802	METAL FENCE & GATE	1/1/1992	1,521.00	1,521.00	0.00	0.00
65-00806	BRASS B-130 HYDRANT, 6 HOLES	1/1/1992	1,530.00	1,530.00	0.00	0.00
65-00807	BRASS B-130 HYDRANT, 6 HOLES	1/1/1992	1,530.00	1,530.00	0.00	0.00
65-00814	14"AIR POWER CUTTER SAW PTNR	1/1/1992	1,596.00	1,596.00	0.00	0.00
65-00824	LIFTGATE FOR 87 GMC	1/1/1993	1,543.00	1,543.00	0.00	0.00
65-00826	XEROX MACHINE STORAGE AREA	1/1/1993	1,632.00	1,632.00	0.00	0.00
65-00827	LEAK DETECTOR XLT-20	1/1/1993	1,720.00	1,720.00	0.00	0.00
65-00828	2-CYL SCALE FOR CHLORINE	1/1/1993	1,138.00	1,138.00	0.00	0.00
65-00829	ELECTRON VALVE CONTROL	1/1/1993	1,247.00	1,247.00	0.00	0.00
65-00830	ELECTRON VALVE CONTROL	1/1/1993	1,247.00	1,247.00	0.00	0.00
65-00831	CUSTOM DESK UNIT	1/1/1993	1,853.00	1,853.00	0.00	0.00
65-00839	XEROX MACHINE STORAGE AREA	1/1/1993	1,632.00	1,632.00	0.00	0.00
65-00840	STEEL STORAGE CONTAINER	1/1/1993	2,780.00	2,780.00	0.00	0.00
65-00849	SOFTWARE BACKFLOW PREVENTION	1/1/1994	1,595.00	1,595.00	0.00	0.00
65-00851	486 DX 50 COMPUTER/ MONITOR	1/1/1994	2,384.00	2,384.00	0.00	0.00
65-00852	PATIO - GIL WEST DEDICATION	1/1/1994	2,667.00	2,667.00	0.00	0.00
65-00854	DRY WELL AT CORP YARD	1/1/1994	1,381.00	1,381.00	0.00	0.00
65-00855	SECURITY SYSTEM CORP YARD	1/1/1994	1,017.00	1,017.00	0.00	0.00
65-00858	EQUIPMENT	1/1/1994	1,020.00	1,020.00	0.00	0.00
65-00859	CORP YARD RESTROOMS REMODEL	1/1/1994	3,170.00	3,170.00	0.00	0.00
65-00860	HYDRANT	1/1/1994	3,920.00	3,920.00	0.00	0.00
65-00863	TRUCK LINER	1/1/1994	1,077.00	1,077.00	0.00	0.00
65-00864	RAM EXTENDER	1/1/1994	1,182.00	1,182.00	0.00	0.00
65-00866	LAP TOP 486 DX #7 COMPUTER	1/1/1995	2,696.00	2,696.00	0.00	0.00
65-00867	MONITOR 20"SVGA/	1/1/1995	1,670.00	1,670.00	0.00	0.00
65-00869	EMERGENCY REPAIR KIT A,CSI#7	1/1/1995	1,424.00	1,424.00	0.00	0.00

**City of Loma Linda
Assets Under \$5,000
Water Fund**

Asset Number	Description	Date	Total Cost	Prior Year Depreciation	Current Year Depreciation	Book Value
65-00874	CL2 PUMP GRUNDFOS	1/1/1995	1,548.00	1,548.00	0.00	0.00
65-00886	50% AUTO CAD 13 RELEASE	1/1/1996	1,048.00	1,048.00	0.00	0.00
65-00888	6' FENCE IMG RESERVOIR	1/1/1996	4,125.00	4,125.00	0.00	0.00
65-00890	SERVICE BODY 90 FORD RANGER	1/1/1996	2,987.00	2,987.00	0.00	0.00
65-00891	SCBA 30MIN #360-14-07 W/HARN	1/1/1996	1,932.00	1,932.00	0.00	0.00
65-00893	PNUEMATIC PIERCING TOOL	1/1/1996	3,799.00	3,799.00	0.00	0.00
65-00894	ARROW BOARD SOLAR MDL#56025	1/1/1996	4,314.00	4,314.00	0.00	0.00
65-00895	METER DATA LOGGER SYSTEM	1/1/1996	3,502.00	3,502.00	0.00	0.00
65-00896	CYBERNET COMPUTER MDL WATER	1/1/1996	2,200.00	2,200.00	0.00	0.00
65-00903	SWITCH OVER VALVE MT VIEW	1/1/1997	1,713.00	1,713.00	0.00	0.00
65-00904	CHLORINE GAS DETECTOR	1/1/1997	1,460.00	1,460.00	0.00	0.00
65-00905	CHLORINE GAS DETECTOR	1/1/1997	1,460.00	1,460.00	0.00	0.00
65-00906	CHLORINE GAS DETECTOR	1/1/1997	1,460.00	1,460.00	0.00	0.00
65-00907	SCALETRON MECHANICAL DUAL	1/1/1997	1,131.00	1,131.00	0.00	0.00
65-00908	2-WAY RADIO SYSTEM LINES	1/1/1997	1,579.00	1,579.00	0.00	0.00
65-00911	PC-V PRECISION COMPOUND METE	1/1/1997	3,447.00	3,447.00	0.00	0.00
65-00913	SOLAR ARROWBOARD RETROFITING	1/1/1997	2,963.00	2,963.00	0.00	0.00
65-00914	RADIO DETECTION PIPE LOCATOR	1/1/1997	3,499.00	3,499.00	0.00	0.00
65-00917	SCADA SOFTWARE SYSTEM	1/1/1998	4,972.00	4,972.00	0.00	0.00
65-00918	CATHODIC PROTECTION SYSTEM	1/1/1998	2,267.00	2,267.00	0.00	0.00
65-00919	SCALETRON DUEL CYCLINDER	1/1/1998	1,137.00	1,137.00	0.00	0.00
65-00920	G6-233 ENTERPRISE PENTIUM	1/1/1998	3,336.00	3,336.00	0.00	0.00
65-00922	VALVEMASTER MDL#98001	1/1/1998	4,391.00	4,391.00	0.00	0.00
65-00923	2' MULTIQUIP #QP-202-TH	1/1/1998	1,198.00	1,198.00	0.00	0.00
65-00925	LAWTON/CAMPUS PUMP STATION	1/1/1998	2,279.00	2,279.00	0.00	0.00
65-00933	5800 BUCK HITCH W/RECEIVER	1/1/1999	2,198.00	2,198.00	0.00	0.00
65-00936	COMPACTOR STONE XM832ROI	1/1/1999	2,986.00	2,986.00	0.00	0.00
65-00944	HP 21"MONITOR P1100	1/1/1999	1,400.00	1,400.00	0.00	0.00
65-00950	ENTERPRISE E-4200 - 500 PC	9/1/2000	1,361.96	1,361.96	0.00	0.00
65-00951	ENTERPRISE E-4200 - 500 PC	9/1/2000	1,361.96	1,361.96	0.00	0.00
65-00960	MULTIQUIP 3" TRASH PUMP WITH	10/10/2000	1,169.09	1,169.09	0.00	0.00
65-00966	CHEMICAL METERING PUMP 77gph	2/27/2001	2,769.35	2,769.35	0.00	0.00
65-00968	JCB 60" PICK UP SWEEPER WITH	2/13/2001	3,493.75	3,493.75	0.00	0.00
65-02079	RLC-3 TELEPHONE INTERFACE	1/1/1999	2,190.00	2,190.00	0.00	0.00
393	Total Water Fund Assets under \$5,000		789,520.28	670,927.37	7,052.36	111,540.55



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
Ovidiu Popescu, Councilman
John Lenart, Councilman

COUNCIL AGENDA: June 26, 2018

TO: City Council

FROM: T. Jarb Thajpejr, City Manager/Public Works Director T.JT.

SUBJECT: Acceptance of Offer of Right-of-Way Dedication on North Side of Tract 18993, West of California Street. (APN 292-111-17)

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that City Council accept an offer of a 30' Right-of-Way dedication along the south side and west side of Assessor Parcel 292-111-17, Findlay Trust and authorize the City Manager to sign the acceptance document.

BACKGROUND:

The City has set conditions of approval for Tract 19963, Special Planning Area "D" (SPA D) that includes ultimate right-of-way (R-O-W) for multiple access routes. The developer has contacted the adjacent property owner, Findlay, to secure needed R-O-W along their mutual property lines.

ANALYSIS:

The R-O-W dedication will allow for the construction of infrastructure for development of the entitled Tract 19963 as well as future development of the Findlay property as outlined in the SPA D documents. The exhibits have been checked, the City Clerk will be responsible for recording the dedication documents with the County. The street improvement plans will be processed through the Engineering Division.

Attachments

E:\Public Works Admin\Staff Reports\R-O-W Dedication Redlands Blvd.doc

Recording Requested By:

CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA, 92375

When Recorded Mail Document and

Tax Statement To:

CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA, 92375

Space Above This Line for Recorder's Use

OFFER OF DEDICATION

APN: 0292-111-17,

JAMES F. FINDLAY AS TRUSTEE OF THE JAMES F. FINDLAY LIVING TRUST (CREATED BY DECLARATION OF TRUST DATED NOVEMBER 10, 1989), and Arthur S. Sharp hereby OFFER(S) to DEDICATE to the CITY OF LOMA LINDA, an easement for street, sewers, drainage, public utilities, and public access purposes over, under and across the following described real property in the City of Loma Linda, County of San Bernardino, State of California, described in:

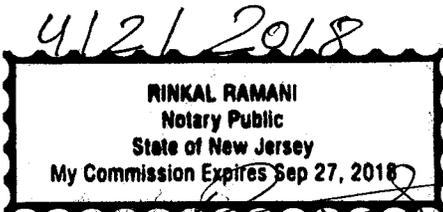
EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

By: *James F. Findlay*

JAMES F. FINDLAY, as trustee of the James f. Findlay
living trust (created by declaration of trust dated November 10, 1989)

By: *Arthur S. Sharp*

ARTHUR SHARP



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of MARIN)

On MARCH 29, 2018 before me, SERGIO EMANUEL DAMASO Notary Public, personally appeared JAMES F. FINDLAY who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (seal)



EXHIBIT "A"
LEGAL DESCRIPTION

BEING A PORTION OF LOTS 15 AND 16, BLOCK 56, RANCHO SAN BERNARDINO, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS SHOWN ON MAP RECORDED IN BOOK 7, PAGE 2 OF MAPS, RECORDS OF SAID COUNTY BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 15;

THENCE SOUTH 00°44'59" EAST ALONG THE WEST LINE OF SAID LOT 15, A DISTANCE OF 527.99 FEET TO THE SOUTHWEST CORNER OF SAID LOT 15;

THENCE NORTH 89°40'37" EAST ALONG THE SOUTH LINE OF SAID LOTS 15 AND 16, A DISTANCE OF 419.77 FEET;

THENCE NORTH 00°47'17" WEST, A DISTANCE OF 30.00 FEET;

THENCE SOUTH 89°40'37" WEST, PARALLEL WITH AND 30 FEET NORTHERLY OF SAID SOUTH LINE OF LOTS 15 AND 16, A DISTANCE OF 369.89 FEET;

THENCE NORTH 45°32'11" WEST, A DISTANCE OF 28.19 FEET TO A POINT 30 FEET EASTERLY OF SAID WEST LINE OF LOT 15;

THENCE NORTH 00°44'59" WEST, PARALLEL WITH AND 30 FEET EASTERLY OF SAID WEST LINE OF LOT 15, A DISTANCE OF 478.13 FEET TO THE NORTH LINE OF SAID LOT 15;

THENCE SOUTH 89°40'46" WEST ALONG SAID NORTH LINE, A DISTANCE OF 30.00 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 0.6366 ACRES, MORE OR LESS.

SEE EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.

LUDWIG ENGINEERING ASSOCIATES, INC.
PREPARED BY ME OR UNDER MY SUPERVISION

 11-29-17
Scott Sturm, PLS 8549 Date

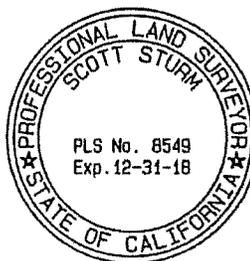


EXHIBIT "B"

POB

N89°40'46"E
30.00'

N89°40'46"E 622.17'

PARK AVE.

DOC. NO. 90-189501
RECORDED 5/15/1990

15

16

N00°44'59"W 527.99'

N00°44'59"W 478.13'

N00°47'17"W 527.97'

CALIFORNIA STREET



1" = 100'

MB 712
BLOCK 56

N45°32'11"W
28.19'

S89°40'37"W 369.89'

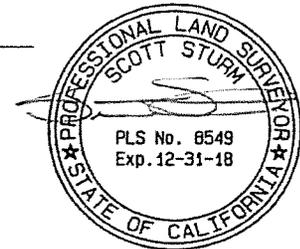
N00°47'17"W
30.00'

41.25'

N89°40'37"E 419.77'

N89°40'37"E 663.78'

44'



11-29-17



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
Ovidiu Popescu, Councilman
John Lenart, Councilman

COUNCIL AGENDA: June 26, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Accept Offer of Right-of-Way Dedication of Park Avenue East of
Bryn Mawr Avenue.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that City Council accept an offer of a 44' wide Right-of-Way easement, approximately 580' in length, extending easterly from the southerly end of the Bryn Mawr Avenue extension and authorize the City Manager to sign the document.

BACKGROUND:

The City has set conditions of approval for Tract 19963, Special Planning Area "D" (SPA D) that includes ultimate right-of-way (R-O-W) for multiple access routes. The developer has contacted the adjacent property owner, the Successor Agency to the Redevelopment Agency, to secure needed R-O-W crossing their property. The developer has agreed to install the infrastructure required.

ANALYSIS:

The R-O-W dedication will allow for the construction of infrastructure for development of the entitled Tract 19963 as well as future development of the property as outlined in the SPA D documents. The exhibits have been checked, the City Clerk will be responsible for recording the dedication documents with the County. The street improvement plans will be processed through the Engineering Division.

Attachments

Recording Requested By:

CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA, 92375

When Recorded Mail Document and

Tax Statement To:

CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA, 92375

Space Above This Line for Recorder's Use

OFFER OF DEDICATION

APN: 0292-461-06,

SUCCESSOR AGENCY TO THE LOMA LINDA REDEVELOPMENT AGENCY, hereby OFFER(S) to DEDICATE to the CITY OF LOMA LINDA, an easement for street, sewers, drainage, public utilities, and public access purposes over, under and across the following described real property in the City of Loma Linda, County of San Bernardino, State of California, described in:

EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

T. JARB THAIPEJR

Dated _____

By: _____

Executive Director

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of _____)

On _____ before me, _____ Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (seal)

(seal)

EXHIBIT "A"
LEGAL DESCRIPTION

BEING A PORTION OF LOT 3 OF TRACT NO. 12084 IN THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS SHOWN ON MAP RECORDED IN BOOK 201, PAGES 75-76 OF MAPS, RECORDS OF SAID COUNTY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A STRIP OF LAND 88 FEET IN WIDTH, LYING 44 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED LINE;

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 3;

THENCE SOUTH 00°42'41" EAST ALONG THE EAST LINE OF SAID LOT, A DISTANCE OF 28.50 FEET TO THE **TRUE POINT OF BEGINNING** AND, TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE NORTHERLY, HAVING A RADIUS OF 1644.00 FEET FROM WHICH A RADIAL LINE OF SAID CURVE BEARS NORTH 16°33'15" WEST

THENCE WESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 16°00'57", AN ARC DISTANCE OF 459.54 FEET;

THENCE SOUTH 89°27'42" WEST, A DISTANCE OF 122.33 FEET TO THE CENTERLINE OF HAMPTON DRIVE AS SHOWN ON SAID MAP AND **TERMINUS** OF SAID STRIP.

THE SIDELINES OF SAID STRIP SHALL BE LENGTHENED OR SHORTENED TO TERMINATE IN THE EASTERLY LINE OF SAID TRACT AND THE SAID CENTERLINE OF HAMPTON DRIVE.

SEE EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.

LUDWIG ENGINEERING ASSOCIATES, INC.
PREPARED BY ME OR UNDER MY SUPERVISION



Scott Sturm, PLS 8549 4-18-18 Date



EXHIBIT "B"

LOT 2
TRACT 12084
MB 201/75-76

BRYN MAWR AVE.

HAMPTON DRIVE

N15°33'15"W (R)

POC

$\Delta=19^{\circ}14'23''$
 $R=350.00'$
 $A=117.23'$

S89°27'42"W
77.86'

$\Delta=16^{\circ}27'23''$ R=1600.68' A=459.74' 500°42'41"E
28.50'

S89°27'42"W
122.33'

$\Delta=16^{\circ}00'57''$ R=1644.00' A=459.54'

TPOB

S89°27'42"W
154.18'

$\Delta=15^{\circ}35'33''$ R=1688.00' A=459.37'

LOT 3
TRACT 12084
MB 201/75-76



1" = 100'

6.20-18



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
Ovidiu Popescu, Councilman
John Lenart, Councilman

COUNCIL AGENDA: June 26, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Accept Offer of Right-of-Way Dedication of Bryn Mawr Avenue South of Redlands Boulevard.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that City Council accept an offer of a 59' wide Right-of-Way easement, approximately 760' in length, extending northerly from the southerly end of the Bryn Mawr Avenue extension and authorize the Executive Director to sign the document.

BACKGROUND:

The City has set conditions of approval for Tract 19963, Special Planning Area "D" (SPA D) that includes ultimate right-of-way (R-O-W) for multiple access routes. The developer has contacted the adjacent property owner, the Successor Agency to the Redevelopment Agency, to secure needed R-O-W crossing their property. The developer has agreed to install the infrastructure required.

ANALYSIS:

The R-O-W dedication will allow for the construction of infrastructure for development of the entitled Tract 19963 as well as future development of the property as outlined in the SPA D documents. The exhibits have been checked, the City Clerk will be responsible for recording the dedication documents with the County. The street improvement plans will be processed through the Engineering Division.

Attachments

Recording Requested By:

CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA, 92375

When Recorded Mail Document and

Tax Statement To:

CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA, 92375

Space Above This Line for Recorder's Use

OFFER OF DEDICATION

APN: 0292-461-05,

SUCCESSOR AGENCY TO THE LOMA LINDA REDEVELOPMENT AGENCY, hereby OFFER(S) to DEDICATE to the CITY OF LOMA LINDA, an easement for street, sewers, drainage, public utilities, and public access purposes over, under and across the following described real property in the City of Loma Linda, County of San Bernardino, State of California, described in:

EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

T. JARB THAIPEJR

Dated _____

By: _____

Executive Director

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of _____)

On _____ before me, _____ Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (seal)

(seal)

EXHIBIT "A"
LEGAL DESCRIPTION

BEING A PORTION OF LOT 2 OF TRACT NO. 12084 IN THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS SHOWN ON MAP RECORDED IN BOOK 201, PAGES 75-76 OF MAPS, RECORDS OF SAID COUNTY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF PARCEL 3 OF PARCEL MAP NO. 19018 AS RECORDED IN BOOK 241, PAGES 94 THROUGH 95 OF PARCEL MAPS, RECORDS OF SAID COUNTY;

THENCE SOUTH 00°40'13" EAST ALONG THE EAST LINE OF SAID PARCEL 3, A DISTANCE OF 88.00 FEET;

THENCE NORTH 89°27'42" EAST, A DISTANCE OF 55.42 FEET TO THE CENTERLINE OF HAMPTON AVENUE AS SHOWN ON MAP OF SAID TRACT 12084 AND THE BEGINNING OF A NON-TANGENT CURVE CONCAVE SOUTHEASTERLY, HAVING A RADIUS OF 350.00 FEET FROM WHICH A RADIAL LINE OF SAID CURVE BEARS SOUTH 59°05'21" EAST;

THENCE NORTHEASTERLY ALONG SAID CENTERLINE AND SAID CURVE THROUGH A CENTRAL ANGLE OF 19°11'25", AN ARC DISTANCE OF 117.23 FEET;

THENCE SOUTH 89°27'42" WEST, A DISTANCE OF 38.31 FEET;

THENCE NORTH 45°36'16" WEST, A DISTANCE OF 49.44 FEET TO A POINT 59.00 FEET EAST OF THE WEST LINE OF SAID LOT 2;

THENCE NORTH 00°40'13" WEST, PARALLEL WITH AND 59.00 FEET EAST OF THE WEST LINE OF SAID LOT 2, A DISTANCE OF 471.59 FEET, TO THE BEGINNING OF TANGENT CURVE WESTERLY, HAVING A RADIUS OF 359.00 FEET;

THENCE NORTHERLY AND NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 33°18'57", AN ARC DISTANCE OF 208.75 FEET TO THE WEST LINE OF SAID LOT 2;

THENCE SOUTH 00°40'13" EAST ALONG SAID WEST LINE, A DISTANCE OF 703.55 FEET TO THE **TRUE POINT OF BEGINNING**.

CONTAINING 1.619 ACRES, MORE OR LESS

SEE EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.

LUDWIG ENGINEERING ASSOCIATES, INC.
PREPARED BY ME OR UNDER MY SUPERVISION

 4-18-18

Scott Sturm, PLS 8549 Date



EXHIBIT "B"

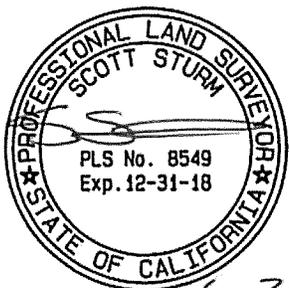
PARCEL 1
PM 19018
PMB 241/94-95

BRYN MAWR AVE.

LOT 2
TRACT 12084
MB 201/75-76



1" = 100'



PARCEL 3
PM 19018
PMB 241/94-95

6-20-18

POB

$\Delta=33.18.57$ $R=359.00$ $A=208.75$

59'

59'

$S00^{\circ}40'13"E$ 703.55'

$N00^{\circ}40'13"W$ 471.59'

C.L. HAMPTON DRIVE

$N45^{\circ}36'16"W$
49.44'

$S89^{\circ}27'42"W$
38.31'

$\Delta=19^{\circ}11'25"$
 $R=350.00'$
 $A=117.23'$

$N89^{\circ}27'42"E$
55.42'

$S00^{\circ}40'13"E$
88.00'

$S59^{\circ}05'21"E (R)$

LOT 3
TRACT 12084
MB 201/75-76



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
Ovidiu Popescu, Councilman
John Lenart, Councilman

COUNCIL AGENDA: June 26, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager

SUBJECT: Council Bill #R-2018-25 - Ordering Annexation 70 into Landscape Maintenance District No. 1 (Northeast Corner of New Jersey Street and Barton Road, LLU Heart & Surgical Hospital)

Approved/Continued/Denied
By City Council
Date _____

T.J.T.

RECOMMENDATION

It is recommended that City Council adopt Council Bill No. R-2018-25 ordering Annexation 70 into the Landscape Maintenance, approve the assessments for Fiscal Year 2018-19 and order the assessments and collection of assessments for Fiscal year 2018-19.

BACKGROUND

The City Council approved the Heart & Surgical Hospital subject to Conditions of Approval. Annexation into the Landscape Maintenance District is one of those Conditions. The City has received a petition from the property owner to annex into the Landscape Maintenance District. At the City Council meeting of June 12, 2018 the applicant submitted their ballots in error marking the "No" box, the public hearing was duly completed.

ANALYSIS

The property owner has submitted a petition requesting a waiver of the forty-five day notice period along with a corrected Assessment Ballot, which includes the annual assessment and a cost of living adjustment.

FINANCIAL IMPACT

Cost associated with this annexation will be covered by the assessment.

OFFICIAL ASSESSMENT BALLOTS CORRECTION

Local Landscaping Zone 70

City of Loma Linda Landscape Maintenance District No. 1

Assessor Parcel #s 0292-164-05-0000 and 0292-164-06-0000

The official property owner assessment ballots designated for **Assessor Parcel Numbers 0292-164-05-0000 and 0292-164-06-0000**, regarding the proposed assessment for properties in Local Landscaping Zone 70 of Landscape Maintenance District No. 1 (“District”) to fund the ongoing special benefit expenses associated with the maintenance of landscape improvements were presented to the City Council on June 12, 2018 and were marked “NO” in error.

A new ballot was signed for each parcel and submitted to the City on June 7, 2018 marked “YES” in favor of the assessments.

This document corrects the error and indicates a **“YES” – IN FAVOR OF THE ASSESSMENT** proposed for Local Landscaping Zone 70 to the “District” and the assessments for the properties listed above, including the annual inflation adjustment applicable to future assessments based on the percentage change in the Consumer Price Index (CPI).

The property owner hereby requests that the City of Loma Linda accept and tabulate the corrected ballots and confirms that 100% of the ownership of the subject parcels has voted in favor of the assessment. The property owner hereby waives any further notice or public hearing, and requests that the City Council of the City of Loma Linda approve Council Bill #R-2018-25 - Approving Annexation 70 to Loma Linda Landscape Maintenance District No. 1 and ordering levying of assessments – Northeast corner of New Jersey Street and Barton Road, LLU Heart & Surgical Hospital.

I declare under penalty of perjury under the laws of the State of California that the forgoing is true and correct, and that I am authorized to make this declaration on behalf of the subject property owner.

Executed this 20th day of June, 2018, at Loma Linda California

Loma Linda University Medical Center, property owner

By: Angela Galas
(Signature of authorized representative)

ANGELA LAVAS, CFO
(Printed name and title)



**CITY OF LOMA LINDA
ENGINEER'S REPORT**

**LANDSCAPE MAINTENANCE
DISTRICT NO. 1
ANNEXATION NO. 70
(LOMA LINDA UNIVERSITY HEART
AND SURGICAL HOSPITAL)**

FISCAL YEAR 2018/2019

**INTENT MEETING: MAY 8, 2018
PUBLIC HEARING: JUNE 12, 2018**

**CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA, CA 92354**

APRIL 2018

**PREPARED BY
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ENGINEER'S REPORT AFFIDAVIT

CITY OF LOMA LINDA
LANDSCAPE MAINTENANCE DISTRICT NO. 1
ANNEXATION NO. 70
(LOMA LINDA UNIVERSITY HEART AND SURGICAL HOSPITAL)
FISCAL YEAR 2018/2019

ENGINEER'S REPORT CERTIFICATES

As part of the Resolution of Intention packet presented for the consideration of the Loma Linda City Council, this Report and the enclosed budgets, diagrams, and descriptions outline the proposed annexation of territory ("Loma Linda University Heart and Surgical Hospital") to the Loma Linda Landscape Maintenance District No. 1 for Fiscal Year 2018/2019 as the same existed at the time this Report was prepared and the establishment of annual assessments related thereto commencing in Fiscal Year 2018/2019. Said annexation includes all lots and parcels of land identified on the San Bernardino County Assessor's Parcel Maps as Book 292, Page 164, Parcels 5 and 6.

Reference is hereby made to the San Bernardino County Assessor's Parcel Maps for a detailed description of the lines and dimensions of the Loma Linda University Heart and Surgical Hospital parcels. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this _____ day of _____, 2018.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Loma Linda

By: _____

Stacey Reynolds
Senior Project Manager

By: _____

Richard Kopecky
R.C.E. # 16742

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INTRODUCTION

Pursuant to the provisions of the Landscape and Lighting Act of 1972, being Part 2, Division 15, of the California Streets and Highways Code, commencing with Section 22500 (hereafter referred to as the "1972 Act"), this report is prepared in compliance with the requirements of Article 4, Chapter 1, of the 1972 Act regarding the annexation of territory into the City of Loma Linda existing Landscape Maintenance District No. 1 (hereafter referred to as "LMD No. 1" or "District").

The City Council of the City of Loma Linda being the legislative body for LMD No. 1, may, pursuant to the 1972 Act, annex territory and levy annual assessments for the operations and administration of LMD No. 1. In Section 22608 of the 1972 Act, it states "*right of majority protest shall be limited to the territory proposed to be annexed*".

In addition, the 1972 Act provides for the levy of annual assessments after annexation into or formation of an assessment district for the continued maintenance and servicing of the improvements. The 1972 Act further allows various areas to be annexed into an existing district when the territory in the annexation receives substantially the same proportional special benefits from the improvements. The costs associated with the installation, maintenance, and servicing of the improvements may be assessed to properties, which benefit from the installation, maintenance, and servicing of such improvements.

This report specifically addresses the annexation of Loma Linda University Heart and Surgical Hospital. This territory is more specifically identified as:

- **Loma Linda University Heart and Surgical Hospital** which is located east of New Jersey and north of Barton Road. This includes the following: Assessor's Parcel Book 292, Page 164, Parcels 5 and 6.

This annexation territory is proposed to be annexed into LMD No. 1 as Annexation No. 70 (referred to as "Annexation Territory") and levied assessments commencing in Fiscal Year 2018/2019.

The properties associated with and identified herein as Annexation Territory are shown on the Assessment Diagrams incorporated herein as Part D of this Report.

Ballot Proceedings

As part of this annexation proceeding, pursuant to the provisions of Article XIII D, Section 4 of the California Constitution, the City shall conduct a property owner protest ballot proceeding (referred to as "Ballot Proceeding") for the proposed levy of new assessments as described in this Report. In conjunction with this Ballot Proceeding, the City Council will conduct a noticed public hearing (scheduled for June 15, 2016) to consider public testimonies, comments and written protests regarding the levy of the proposed new assessments. Upon conclusion of the public hearing, property owner protest ballots received will be opened and tabulated to determine whether majority protest exists:

"A majority protest exists if, upon the conclusion of the hearing, ballots submitted in opposition to the assessment exceed the ballots submitted in favor of the assessment. In tabulating the ballots, the ballots shall be weighted according to the proportional financial obligation of the affected property."

After completion of the ballot tabulation, the City Council will confirm the results of the balloting. If majority protest exists the proposed new assessments (including the inflationary adjustment), further proceedings to implement the proposed new assessments and the annexation of the Annexation Territory shall be abandoned at this time.

If tabulation of the ballots indicates that majority protest does not exist for the proposed assessment and the assessment range formula presented and described herein, the City Council may by Resolution approve this Report (as submitted or amended), order the annexation of the Annexation Territory to the District, approve the assessment diagram and confirm the assessments. The City Council may order the levy and collection of the assessments for the Annexation Territory for Fiscal Year 2018/2019 as part of this same Resolution, or subsequently order the levy and collection of the assessments for the Annexation Territory together with the assessments for other properties in the District during the annual assessment approval process for Fiscal Year 2018/2019. In either case, the Annexation Territory assessments for Fiscal Year 2018/2019 if any, shall be submitted to the San Bernardino County Auditor/Controller for inclusion on the property tax roll for each parcel within the Annexation Territory as approved and ordered by the City Council.

Each subsequent fiscal year, an Engineer's Report for the District including the Annexation Territory shall be prepared and presented to the City Council to address any proposed changes to the improvements, budget and assessments for that fiscal year. The City Council shall hold a noticed public hearing regarding these matters prior to approving and ordering the levy of such assessments.

This Report consists of five (5) parts:

PART A – PLANS AND SPECIFICATIONS

Provides an overall description of the District, the Zones therein and the improvements to be provided including those improvements associated with the Annexation Territory being addressed by this Report. The Zones previously established for this District or established herein as part of this annexation proceedings are based on the type of improvements and services provide to properties within each development and the type of property development (residential versus non-residential).

PART B – METHOD OF APPORTIONMENT

Describes the basis on which the costs have been apportioned to each parcel of land within the Annexation Territory of the District, in proportion to the estimated benefits to be received by such lots and parcels. This section also identifies and outlines an Assessment Range Formula that provides for an annual adjustment to the maximum assessment rate initially established by this Report. This Assessment Range Formula limits increases on future assessments, but also provides for reasonable cost adjustments due to inflation without the added expense of additional property owner protest ballot proceedings.

PART C – ESTIMATE OF COST

An estimate of the annual expenditures and revenues budgeted for the maintenance and servicing of the landscaping and lighting improvements installed and constructed in connection with the development of properties within the Annexation Territory and/or shared with other properties in the District that benefit from similar improvements. The budget(s) include an estimate of anticipated direct maintenance costs and incidental expenses associated with the improvements, including but not limited to administration expenses and the collection of appropriate fund balances. The maximum assessment rates established for the Zones are based on similarities in property developments, improvements, services and expenses. The maximum allowable assessment rate (Rate per Benefit Unit) for each Zone of the District, as approved by a vote of the property owners in a protest ballot proceeding, includes an assessment range formula that provides for an annual Consumer Price Index adjust to the maximum rate.

PART D – ASSESSMENT DIAGRAM

Contains a Diagram of the exterior boundaries of the Annexation Territory along with the lines and dimensions of each lot or parcel of land within the Annexation Territory.

PART E – ASSESSMENT ROLL

Identifies the maximum assessment to be levied on each benefited lot or parcel of land within the Annexation Territory.

PART A — PLANS AND SPECIFICATIONS

DESCRIPTION OF THE ANNEXATION TERRITORY

The Annexation Territory addressed in this Report incorporates the lots and parcels of land within and/or in proximity to Loma Linda University Heart and Surgical Hospital. Specifically, the Annexation Territory consists of two (2) Assessor's Parcels on Book 292, Page 164. The two parcels are commercial properties owned by Loma Linda University Medical Center.

DESCRIPTION OF IMPROVEMENTS TO BE MAINTAINED AND SERVICED

The improvements installed, maintained and serviced within the Annexation No. 70 are generally described as landscaping and irrigation improvements within or adjacent to the Annexation Territory and surrounding properties. Together these improvements provide special benefits to those individual parcels located within the Annexation Territory. These improvements collectively may include, but are not limited to: landscaping, planting, shrubbery, trees, grass, other ornamental vegetation, irrigation systems, hardscapes, and fixtures; statuary, fountains, and other ornamental structures and facilities; facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, paving, or water, irrigation, drainage, or electrical facilities.

The Annexation Territory, as part of LMD No. 1, will fund costs in connection with the maintenance and servicing including, but not limited to, labor, electrical energy, water, materials, contracting services, administration, and other expenses necessary for the satisfactory maintenance and servicing of these improvements.

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the ornamental structures, landscaping and appurtenant facilities, including repair, removal or replacement of all or part of any of the ornamental structures, landscaping or appurtenant facilities; providing for the life, growth, health, and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, and treating for disease or injury; the removal of trimmings, rubbish, debris, other solid waste; and pest control; the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

Servicing means the furnishing of electricity for the operation of any appurtenant facilities, and water for the irrigation and control of the landscaping and the maintenance of any of the ornamental structures, landscaping and appurtenant facilities.

The improvements to be maintained as part of Annexation No. 70 includes approximately 5,658 square feet of landscape area within or adjacent to the Annexation Territory.

A more detailed description of the plans and specifications for the improvements associated with the Annexation Territory as part of the District or improvement area described herein is summarized below and by reference the details and specifics of such improvements, which are on file at the City in their entirety are incorporated herein and made part of the Report.

PART B — METHOD OF APPORTIONMENT

BACKGROUND

The 1972 Act provides that assessments may be apportioned upon all assessable lots or parcels of land within an assessment district or annexation in proportion to the estimated benefits to be received by each lot or parcel from the improvements. In addition, the California Constitution Article XIII D requires a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Article XIII D further provides that only special benefits are assessable, and the City must separate the general benefits from the special benefits conferred on a parcel. A special benefit is a particular and distinct benefit over and above general benefits conferred on the public at large, including real property within the district or annexation. The general enhancement of property value does not constitute a special benefit.

SPECIAL BENEFIT ANALYSIS

The ongoing maintenance of public landscaped areas within the District provide aesthetic benefits to the properties within each respective Annexation and more specifically, those improvements identified in Part A of this Report, provide aesthetic benefits to the properties within the Annexation Territory and create a more pleasant environment to walk, drive, live, and work. The primary function of these landscape improvements and related amenities, serve as an aesthetically pleasing enhancement and green space for the benefit of those parcels and developments for which the improvements are to be constructed and installed for the benefit of those parcels and developments within the Annexation Territory. These improvements are an integral part of the physical environment of parcels within the Annexation Territory and the associated District, providing a positive enhancement of the community character, attractiveness, and desirability. Collectively the improvements to be provided by the District and specifically for the Annexation Territory as part of Annexation No. 70 represent a physical extension of those parcels, and if the improvements are not properly maintained, it is these parcels that would be aesthetically burdened. As a result, the maintenance of these landscaped improvements and amenities are a particular and distinct benefit to the properties within the Annexation Territory.

GENERAL BENEFIT ANALYSIS

Pursuant to the 1972 Act and the provisions of the California Constitution, the costs of the District are apportioned by a formula or method that fairly distributes the net amount to be assessed among all assessable parcels in proportion to the special benefit to be received by each such parcel from the improvements. Article XIID requires that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Article XIID also requires the agency to separate the general benefit from special benefit and that only special benefit is assessable.

Each parcel within the District receives special benefit from the improvements due to the close proximity of the lighting improvements to each parcel. The cost to provide maintenance and servicing of the improvements within the District is fairly and equitably distributed among each assessable parcel based upon the estimated special benefit received by each parcel.

APPORTIONMENT

The method of apportionment (method of assessment) is based on the premise that each assessed parcel receives special benefit from the improvements maintained, serviced and funded by the assessments and specifically, the landscape and irrigation improvements installed in connection with the development of these parcels. The desirability of properties within the District is enhanced by the presence of well-maintained landscaping improvements in close proximity to those properties.

The costs to provide maintenance and servicing of the improvements within or adjacent to the original area and each annexation area represent a zone of benefit ("Zone") and provide a distinct and special benefit to each parcel in the Zone. The costs to provide maintenance and servicing of the improvements for each Zone are determined and are fairly and equitably distributed among each assessable parcel in the Zone based upon the estimated special benefit received by each parcel. The costs of the Report and District administration are fairly and equitably distributed to all Zones, including those that have no improvements or that are fully or partially self-maintained.

In addition to the use of Zones, the method of apportionment established for the District to reflect the proportional special benefit of each parcel utilizes a weighted methodology of apportionment commonly referred to as an Equivalent Benefit Unit (EBU) methodology.

Assessable parcels within each Zone are determined to receive the same special benefit from the improvements due to their similarity in size and use and their similar proximity to the improvements. Therefore, each assessable parcel in a Zone is assigned 1 EBU.

To fairly and equitably distribute the special benefits commercial parcels for this annexation are assigned 4 EBU per Acre. The Annexation total taxable acreage is 6.33. An assessment amount per EBU ("Rate") for the Zone improvements is established by taking the total cost of the improvements and dividing that amount by the total number of EBUs for parcels benefiting from such improvements.

$$\text{Total Balance to Levy} / \text{Total EBUs} = \text{Levy per EBU ("Rate")}$$

This amount is then applied back to each parcel's individual EBU to determine each parcel's proportionate benefit and assessment obligation.

$$\text{Rate} \times \text{Parcel EBU} = \text{Parcel Levy Amount}$$

EXEMPT PARCELS

The following are exempt from the assessment: areas of streets, avenues, lanes, roads, drives, courts, alleys, public easements, rights-of-way, and parkways. Also exempt are utility rights-of-way used exclusively for utility transmission, common areas (such as in condominium complexes), land dedicated as open space or parks, landlocked parcels, and small parcels vacated by the City, as these parcels do not benefit from the improvements. In addition, public schools, government agencies, and parcels with no road frontage will not be assessed.

ASSESSMENT RANGE FORMULA

The maximum assessment amount allowed for each fiscal year shall be adjusted annually by an amount equal to the percentage increase of the CPI for Los Angeles-Long Beach-Anaheim Area for Urban Consumers, as developed by the U.S. Bureau of Labor Statistics, for March of each year and the CPI for March of the previous fiscal year.

PART C – ESTIMATED COST OF THE IMPROVEMENTS

The 1972 Act provides that the estimated costs of the improvements shall include the total cost of the improvements, including incidental expenses, which may include reserves to operate the District until funds are collected on the County tax rolls and are transferred to the City from the County around December 10 of the current fiscal year.

The 1972 Act also provides that the amount of any surplus, deficit, or contribution be included in the estimated cost of improvements. The net amount to be assessed on the lots or parcels within LMD No. 1 is the total cost of installation, maintenance, and servicing with adjustments either positive or negative for reserves, surpluses, deficits, and/or contributions.

The following budget outlines the estimated costs to maintain the improvements at build-out and establishes the initial Maximum Assessment per EBU (Maximum Assessment Rate) and the proposed budget and applicable assessment rates for Fiscal Year 2018/2019.

Annexation No. 70 (Loma Linda Heart and Surgical Hospital) Preliminary Budget Estimates

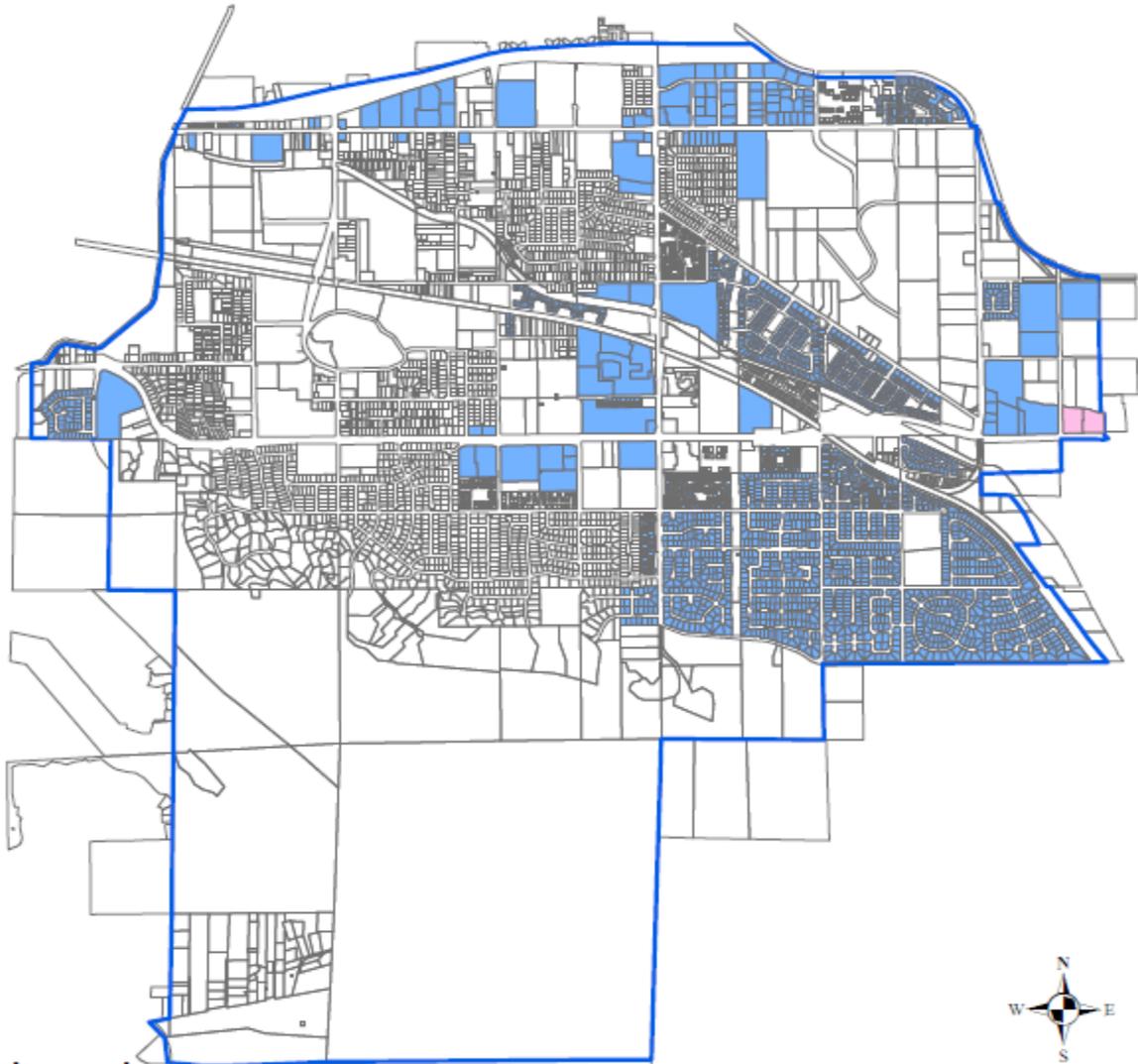
	MAXIMUM ASSESSMENT FY 2018/2019	APPLIED ASSESSMENT FY 2018/2019
<u>DIRECT COSTS</u>		
Maintenance	\$4,215	\$4,215
Utilities	1,874	1,874
Capital Repairs/ Improvements	-	-
Subtotal	\$6,089	\$6,089
<u>ADMINISTRATIVE COSTS</u>		
Administration/ Operations/ Insurance	\$879	\$879
Professional Services	124	124
Subtotal	\$1,003	\$1,003
Total Direct & Administrative Costs	\$7,092	\$7,092
Total Acreage	6.33	6.33
Total Number of Parcels Assessed	2	2
Total EBUs Assessed	25.32	25.32
Per EBU Assessment Amount	\$280.10	\$280.10

Note: Budget is preliminary and subject to change for the Public Hearing, Notices and Ballots

PART D — ASSESSMENT DIAGRAMS

The Assessment Diagram for LMD No. 1 is on file at the City and by reference herein is made part of this Report. The Assessment Diagrams for Annexation No. 70 (Loma Linda Heart and Surgical Hospital) are provided on the following pages and consist of all lots, parcels, and subdivisions of land listed on the Assessment Roll contained herein as Part E, the lines and dimensions of which are shown on the San Bernardino County Assessor's parcel maps for the current year and are incorporated by reference herein and made part of this Report.

City of Loma Linda
Landscape Maintenance District No. 1
Annexation No. 70
Loma Linda Heart and Surgical Hospital



Legend

-  Annexation No. 70
-  Landscape Maintenance District No. 1
-  City Boundary



City of Loma Linda
Landscape Maintenance District No. 1
Annexation No. 70
Loma Linda Heart and Surgical Hospital



PART E — ASSESSMENT ROLL

All assessed lots or parcels of real property within Annexation No. 70 (Loma Linda Heart and Surgical Hospital) are listed on the assessment roll below. Each parcel's corresponding Balloted Maximum Assessment is based on the parcel's proposed land use and the maximum assessment rate for Fiscal Year 2018/2019 (\$280.10). Commencing Fiscal Year 2018/2019, the maximum assessment rate shall be adjusted annually by an amount equal to the percentage increase of the CPI for the Riverside, San Bernardino, Ontario Area if this index is not available the CPI increase will be based on Los Angeles-Long Beach-Anaheim Area for Urban Consumers, as developed by the U.S. Bureau of Labor Statistics, for March of each year and the CPI for March of the previous fiscal year.

Assessor's Parcel Number	Balloted Benefit Zone	Balloted Land Use	Acreage	Balloted EBU	Balloted Maximum Assessment
0292-164-05-0000	70	Commercial	3.04	12.16	\$3,406.02
0292-164-06-0000	70	Commercial	3.29	13.16	3,686.12
Total			6.33	25.32	\$7,092.13

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA CONFIRMING THE ANNEXATION OF NEW JERSEY STREET AT BARTON ROAD – LLU HEART & SURGICAL HOSPITAL (ANNEXATION TERRITORY) INTO LOMA LINDA LANDSCAPE MAINTENANCE DISTRICT NO. 1, THE DIAGRAM AND ASSESSMENTS RELATED THERETO, OVERRULING ALL PROTESTS CONCERNING THE ASSESSMENTS, AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2018/2019

WHEREAS, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (“1972 Act”), the City Council by previous resolution, initiated proceedings and ordered the preparation of an Engineer’s Report in connection with the annexation of New Jersey Street at Barton Road – LLU Heart & Surgical Hospital (“Annexation Territory”) , as Annexation No. 70, generally located on the east of New Jersey Street and north of Barton Road, also known as Assessor Parcel Numbers 0292-164-05-0000 and 0292-164-06-0000, into the Landscape Maintenance District No. 1 (the “District”) to fund the special benefit costs and expenses for the ongoing maintenance, operation and servicing of the landscaping improvements and appurtenant facilities related thereto; and,

WHEREAS, after fully considering the Engineer's Report presented, the City Council by resolution approved and filed said Engineer's Report, declared its intention to annex the Annexation Territory into the District, to conduct a property owner protest ballot proceeding for the proposed new assessments related thereto in accordance with the provisions of Article XIID of the California Constitution (the “Constitution”) and Government Code §§ 53750 et seq., and set the Public Hearing to be noticed pursuant to applicable law for June 12, 2018 at 7:00 p.m.; and,

WHEREAS, notices and ballots were mailed to the property owners of record regarding the annexation of the Annexation Territory into the District and the new assessments as described in the Engineer’s Report, pursuant to the applicable laws and regulations governing majority protest proceedings for return receipt prior to the close of the public hearing on June 12, 2018; and

WHEREAS, on June 12, 2018, the City Council held the duly noticed Public Hearing, to consider all oral statements and written protests, objections, and communication made or filed by any interested person regarding the annexation of the Annexation Territory into the District and the proposed new assessments; and to receive and accept all protest ballots from the property owners of record within the proposed Annexation Territory; and,

WHEREAS, at the conclusion of the Public Hearing, a tabulation and canvass of the property owner protest ballots was conducted by the City Clerk or their designee, with all valid protest ballots returned by the affected property owners being counted; and,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda as follows:

1. The above recitals are true and correct.
2. Following notice duly given, the City Council has held a full and fair public hearing regarding the annexation of New Jersey Street at Barton Road – LLU Heart & Surgical Hospital (“Annexation Territory”) into the City of Loma Linda Landscape Maintenance District No. 1, the

levy and collection of assessments, and has considered all public testimony and written statements, protests and communications made or filed by interested persons.

3. In accordance with the provisions of the Constitution, the City Council has evaluated the results of the property owner protest ballot proceedings, and has determined that majority protest of the proposed new assessments did not exist and overrules all oral or written protests that may have been presented concerning the annual assessments for the District commencing in Fiscal Year 2018/2019.

4. Based upon its review of the facts presented and the Engineer's Report that has been filed with the City Clerk, the City Council hereby finds and determines that:

(4a.) The land within the Annexation Territory and District will receive special benefit from the operation, maintenance and servicing of the improvements to be provided by the District as described in the Engineer's Report.

(4b.) The Annexation Territory and District as defined by the Assessment Diagram contained in the Engineer's Report, includes all of the lands receiving such special benefit.

(4c.) The net amount to be assessed upon the lands within the Annexation Territory and District has been apportioned by a formula and method which fairly distributes the net amount among all eligible parcels in proportion to the special benefit to be received by each parcel from the improvements and services to be provided commencing with fiscal year 2018/2019.

5. The adoption of this Resolution constitutes the annexation of the Annexation Territory into the District, the boundaries of the Annexation Territory, District and any Zones therein as contained in the Assessment Diagram presented in the Engineer's Report; the establishment of the maximum assessment rate and assessment range formula connected therewith; and the assessments to be levied for the Annexation Territory for the fiscal year commencing July 1, 2018 and ending June 30, 2019, as described in the Engineer's Report and adopted by the City Council.

6. The City Council hereby orders the Annexation Territory and District improvements to be made for fiscal year 2018/2019 as outlined by the Engineer's Report and by these proceedings.

7. Pursuant to applicable law, City staff or their designee is hereby authorized and directed to file the levy of assessments for fiscal year 2018/2019 as approved herein with the San Bernardino County Auditor/Controller along with a certified copy of this Resolution; and/or as may be required by the County Auditor/Controller or County Assessor, copies of the Engineer's Report or Assessment Diagram confirmed by this Resolution.

8. The City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the City Council's approval of the annexation of the Annexation Territory into the District; the confirmation of the Assessment Diagram; and the establishment of the maximum assessment rates, assessment range formula, and the assessments for Fiscal Year 2018/2019 as outlined in the Engineer's Report and approved in these proceedings.

Resolution No.

Page 3

PASSED, APPROVED AND ADOPTED this 12th day of June 2018 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Rhodes Rigsby, Mayor

ATTEST:

Barbara Nicholson, City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
Ovidiu Popescu, Councilman
John Lenart, Councilman

COUNCIL AGENDA: June 26, 2018

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director **T.J.T.**

SUBJECT: Approve Council Bill #O-2018-02 – Mandatory Commercial Recycling and Commercial Organic Waste Recycling.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council approve Council Bill #O-2018-02 – Mandatory Commercial Recycling and Commercial Organic Waste Recycling.

BACKGROUND

On May 8, 2018, City Council introduced the subject Ordinance, held a public hearing and set June 12, 2018, as the date for the second reading. However, that meeting's agenda was filled so this item was deferred until this meeting.

The State of California passed and adopted Assembly Bill 341 in 2011 requiring all commercial businesses generating 4 or more cubic yards of solid waste per week and all multi-family residential complexes of 5 units or more to arrange for recycling services. CalRecycle, the State agency that oversees regulations regarding the diversion of solid waste from landfills, has shifted their emphasis from tonnage diversion only to a program oriented emphasis.

ANALYSIS

The ordinance will codify and define our Mandatory Commercial Recycling and Commercial Organic Waste Recycling efforts as requested by CalRecycle. It has been many years since the existing Solid Waste ordinance was written. There is some updating to definitions and terminology that are included the Ordinance to further clarify existing practices.

Attachments

ORDINANCE NO. O 2018-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, TO UPDATE AND AMEND MUNI CIPAL CODE SECTION 8.12, TO ADDRESS MANDATORY RECYCLING REQUIREMENTS (AB 341) FOR MULTIFAMILY AND COMMERCIAL BUSINESS RECYCLING AND ORGANIC RECYCLING REQUIREMENTS (AB 1826)

WHEREAS, Assembly Bill 341 (AB 341) - Chesboro, which was passed in 2011, requires all businesses generating 4 cubic yards per week of solid waste and all multi-family residential dwellings of 5 or more to arrange for recycling services by July 1, 2012. AB 341 also sets a statewide policy goal of diverting at least 75% of generated solid waste from landfill by the year 2020; and,

WHEREAS, CalRecycle staff conducted a 2012-2015 Jurisdiction Review of the City of Loma Linda's implementation and compliance with California's Recycling of Commercial Solid Waste law, referred to as Mandatory Commercial Recycling (MCR) (Public Resources Code (PRC) section were in 42649-42649.7 and California Code of Regulations (CCR) sections 18835-18839. CalRecycle staff encourages the City to comply with the requirements of MCR law by adopting an MCR Ordinance that:

- Will implement a commercial solid waste recycling program that is designed to divert commercial solid waste from businesses within the City of Loma Linda which are subject to PRC section 42649.2 and CCR section 18837.
- Will provide documentation supporting the efforts it has taken to notify businesses and multi-family complexes of noncompliance with MCR law (PRC section 42649.3 (g) and CCR section 18838 (h.))
- In the City's Annual Report will fully document the City's progress in implementing the requirements of the MCR law (PRC section 42649.3 (g) and CCR section 18838 (h.)). (The City has the Annual Report filed by the waste hauler); and,

WHEREAS, The City's future compliance with the MCR Law will be based on the City's on-going implementation efforts. It was recommended that City's MCR efforts should continue enhancements in the following areas:

- Monitoring- The City needs to continue to monitor all businesses and multi-family complexes subject to the MCR law. Through the monitoring, the City needs to verify whether participation in the City's MCR program is being maintained. For those businesses and multi-family complexes that are not participating in the City's MCR program, the assessment should be completed to determine why a location is not participating.
- Education and Outreach - The City should continue to assess how MCR education and outreach effort can be enhanced, such as updating websites and brochures, to provide City specific MCR program information.
- Notification of Non-Compliance - The City needs to continue to notify those businesses and multi-family complexes that are not in compliance with MCR requirements. This notification should provide businesses and multi-family complexes clear information regarding the violation of the law and the steps necessary to come into compliance with the City's MCR program. This effort should be developed to support increasing the overall participation in the City's MCR program.
- Annual Reporting- The City's annual report, submitted through the Departments Electronic Annual Report (EAR), is to be complete and accurate. The report needs to reflect the City's progress achieved in implementing the MCR law, including, but not limited to: identification, monitoring, education, outreach, and if applicable, enforcement efforts; and,

WHEREAS, The City's future MCR implementation efforts will have significant impacts on the City achievement of the MCR law. To ensure that the City continues implementation and ultimately achieves full participation within the City's MCR program, it was necessary to amend chapter 8.12 of the City's Municipal Code to maintain compliance; and,

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES HEREBY ORDAIN AS FOLLOWS:

Chapter 8.12 of the City of Loma Linda Municipal Code shall be amended, to address "Mandatory Recycling" requirements (AB341) for multi-family and commercial business recycling as it is written below:

Chapter 8.12 - REFUSE COLLECTION, RECYCLING AND DISPOSAL

8.12.010 Collection by city or agent required.

All refuse collection service from all places and premises shall be by the city or its agent, and it shall be mandatory for all occupants or persons in possession, charge or control of such places and premises in the city in or from which refuse is created, accumulated or produced to use the city's collection service; provided, however, that there may be joint or multiple use of refuse containers, subject to authorization therefor pursuant to rules and regulations as established by the council. It is unlawful for any person other than authorized agents or employees of the city to collect, remove or dispose of refuse in the city; provided, however, that nothing contained herein shall prevent the use of garbage disposal devices as permitted by the city. (Ord. 114 § 1, 1975; Ord. 65 § 1, 1972)

8.12.020 Contracts—Letting and termination.

A. The city council may let contracts for the accumulation and disposal of refuse as provided for in this chapter and may, as a condition for granting such contract, require a bond from the contractor in an amount determined by the council for the faithful performance of such agreement. In case the contractor fails or refuses to conform to the conditions of such agreement in this chapter, the city council, at its option and after hearing, of which the contractor shall have ten days' notice in writing, may terminate such agreement and let the contract to another person being more capable of carrying out the terms of such agreement. In letting contracts for refuse disposal, the city council shall not be required to let the same to the lowest bidder, but shall be free to let such contract to the person best suited to comply with the terms and intent of this chapter.

B. All refuse accumulated in the city shall be collected, conveyed and disposed of by the city or its agents. No other person shall collect, convey over any of the streets or alleys of the city, or dispose of any refuse accumulated in the city. Collectors of refuse from outside the city shall not be prohibited from hauling such refuse over city streets, provided such collectors comply with the provisions of this chapter and other applicable rules and regulations. (Ord. 114 § 1, 1975; Ord. 65 § 2, 1972)

8.12.030 Definitions.

The following words and phrases whenever used in this chapter shall be construed as defined in this section:

"Authorized Recycler" means any person or business entity which lawfully collects, accepts, transports or otherwise processes Recyclable Materials from Generators for a fee or profit through a proper permit, business license or other regulatory structure or authorization issued by the City.

"Business" means any commercial entity, including, but not limited to: proprietorship, firm partnership, person in representative or fiduciary capacity, capacity, association, venture, trust, corporation which is organized for financial gain or for profit; or non-profit corporation or entity, or industrial or manufacturing, restaurant, retail facility, markets, office buildings, hotels, motels, shopping centers, and theaters.

"City" means City of Loma Linda.

"City Manager" means the City Manager of the City of Loma Linda or any person designated by the City Manager.

"Code Enforcement Officer" means the employee charged by the City with the responsibility for the enforcement of Loma Linda Municipal Codes, Ordinances and regulations.

"Collect or Collection" means to take physical possession of and remove Solid Waste or Recyclable Materials at the place of generation.

"Combustible Waste Matter" includes and means magazines, books, hats, trimmings from lawns, trees and flower gardens, pasteboard boxes, rags, paper, straw, sawdust, packing Material, shavings, boxes and all such Material that will incinerate through contact with flames of ordinary temperature.

"Commercial Facility (ies)" means any facility (ties) that is not a residential facility and includes any commercial facility, including but not limited to, a commercial facility, restaurant, retail facility, office, manufacturing or industrial facility, markets, office buildings, hotels, motels, shopping centers, theaters, and Multi-family Dwelling units, located within the boundary of the City.

"Compost" is defined in a state law (Public Resources Code Section 40116) as the product resulting from the controlled biological decomposition of organic wastes that are source separated from the municipal waste stream, or which are separated at a centralized facility. Compost may also include the product of anaerobic digestion or other conversion technologies.

"Compostable Material or Compostables" mean green waste and other material that can be broken down into, or otherwise become part of, usable Compost in a safe and timely manner, such as for use as soil-conditioning material. Compostable Material includes also waste such as food scraps, soiled paper, and plant trimmings. Compostable Material (California Public Resources Code Section 40116) includes vegetable, yard and wood wastes which are not hazardous waste. Compostable materials may also include disposable plastic food service ware and bags if labeled "Compostable," in accordance with the Department of the Environment regulations for easy identification, meeting the ASTM Standard Specification (D6400) for compostable plastics.

"Customer" means a Generator that contracts for Solid Waste removal services and enter into a service agreement with a Franchised Hauler or Authorized Recycler for Recycling services. In the event a Business, non-residential property or Commercial Facility shares Solid Waste or Recycling containers and/or service, Customer refers only to the entity that arranges for service.

"Director" means Director of Public Works or the Director's designee.

"Disposal" means the final disposition of Solid Waste at a permitted Landfill or other permitted solid waste disposal facility, as defined in California Public Resources Code 40192.

"Diversion or Divert" means the final reduction or elimination of Solid Waste from solid waste disposal in accordance with California Public Resources Code 40192.

"Food Vendor" means any and all sales outlets, stores, shops, vehicles or other places of business located or operating within the jurisdictional boundaries of the City that operate primarily to sell or convey foods or beverages to consumers.

"Franchise" means commercial solid waste collection franchise contracted for or issued by the City to a Hauler.

"Franchised Hauler" means a Hauler holding a franchise, contract, license or permit issued by the City which authorizes the exclusive or non-exclusive right to provide solid waste handling services within all or part of the jurisdictional boundaries of City.

"Garbage" includes and means Kitchen and Refuse leavings and offal, swill, and any accumulation of animal and vegetable and other Matter that attends the preparation, consumption, decay or dealing in or storage of meats, fish, fowl, birds and vegetables.

"Generator" means an owner or Responsible Party for a Commercial Facility (ies) or Business, including non-residential property which generates Recyclable or Compostable Materials as a result of its Business, Commercial Facility (ies) or property activity. Generator may also include tenants, property managers for facilities with leased space, employees and contractors of Generator, as well as a Responsible Party for Special Events. Generator also includes the City, its facilities, its non-residential properties and Special Events, its sponsors or cosponsors.

"Hauler" means any person or commercial entity which lawfully collects, hauls, or transports Solid Waste for a fee by use of any means, including but not limited to a dumpster truck, roll-off truck, side-load, front-load, rear-load garbage truck or trailer.

"Landfill" means a permitted disposal site which accepts Solid Waste.

"Multi-family Dwelling Units" means a residential structure having multiple residences which may be classified as residential (with individual billings for each residence) or commercial (with a single billing for each complex).

"Noncombustible Waste Matter" includes and means crockery, bottles, glass, tin cans, metal vessels, ashes and all such Material that will not incinerate through contact with flames of ordinary temperature.

"Occupant" includes and means every Owner, Tenant, Occupant or Person having the care or control of any Premises within the City.

"Recycle or Recycling" means the process of collecting, sorting, cleansing, treating, and reconstituting materials that would otherwise become Solid Waste and returning them for use or reuse in the form of raw materials for new, used or reconstituted products which meet the quality standard necessary to be used in the market place as defined in Public Resources Code 40180. Recycling does not include burning, incinerating, or thermally destroying solid waste, as defined in Public Resources Code Section 40201.

"Recycling Facility" means a Recycling, material recovery or re-use facility that is fully licensed, certified and eligible under federal, state, and local laws and regulations and includes those material recovery or reuse facilities or operations that receive, process, and transfer to market Recyclable and/or Compostable Materials that have been Source Separated from the Solid Waste stream. The Recycling Facility may be located a Landfill. Recycling Facility also means a facility that produces compost.

"Recyclable Materials" means materials that have been separated from the solid waste stream prior to disposal and returning them for use or reuse in the form of raw materials for new, used or reconstituted products which meet the quality standard necessary to be used in the market place and that are not landfilled. Recyclable Materials include any materials identified by City Manager for which a market exists, including, but not limited to: plastic bottles and jars, paper, cardboard, glass, newspaper, metal containers, cans, as well as compostable materials such as green waste, yard waste or food waste.

"Refuse" means and includes all garbage, animal or vegetable, except animal feces, or household waste, all combustible trash or waste which is created or accumulated in the operation and maintenance of a household, business, industry or any other endeavor, including leaves, cuttings, and trimmings from trees, shrubs, grass and filth of any kind. Refuse required to be collected pursuant to this chapter by the city or its agents does not include heavy or bulky articles such as trees, tree limbs, logs, automobile bodies, large motor vehicle parts, building materials, abandoned appliances, earth and wastes from building operations, or animal feces. Debris and building materials that emanate from construction projects shall be included as refuse and shall be collected, conveyed and disposed of by the city or its agents if they are accumulated or collected in special devices or receptacles commonly used in commercial refuse collection operations, such as drop-off boxes. (Ord. 125 § 1, 1976; Ord. 65 § 3, 1972)

8.12.040 Collection fees.

Fees for the collection of refuse shall not exceed those ceilings as established by resolution by the city council. (Ord. 550 § 1, 1997; Ord. 65 § 4, 1972)

8.12.050 Unauthorized containers or offensive refuse a nuisance.

The keeping of refuse in containers other than containers prescribed by this chapter or the keeping upon premises of refuse which is allowed to become offensive and noisome, shall constitute a public nuisance and may be abated in the manner provided by law for the abatement of nuisances. (Ord. 65 § 5, 1972)

8.12.060 Containers—Required.

It shall be the duty of every owner, lessee, manager and/or person in possession, charge or control of a building on any premises in the city to maintain at all times the Hauler provided convenient portable refuse containers upon said premises. (Ord. 65 § 6, 1972)

8.12.070 Containers—Specifications.

Each refuse container shall be of sound construction and shall be watertight and shall have no ragged or sharp edges or any other defect liable to hamper or injure the person collecting the contents of the container. Containers shall be provided by the Hauler. (Ord. 114 § 1, 1975; Ord. 65 § 7, 1972)

8.12.080 Containers—Covers required.

All containers shall have a tight-fitting cover. The covers shall not be removed from refuse containers except when necessary to place refuse therein or to remove refuse therefrom; at all other times, said cover shall be in place on said container. (Ord. 65 § 8, 1972)

8.12.090 Loose material specifications.

All loose materials not placed in a refuse container must be securely tied in bundles or bags and shall not weigh more than fifty pounds each and shall not measure more than eighteen inches in diameter or four feet in length. (Ord. 65 § 9, 1972)

8.12.100 Containers—Placement generally.

Each refuse container shall be kept in or placed in such a manner as not to be visible from the public street and so as to be easily accessible to the refuse collector; provided, that during or for the time fixed for the collection of refuse from said containers such containers shall be kept or placed as follows:

A. Near Alley. Where there is an alley other than a blind alley in the rear of such premises, such refuse container shall be placed on the premises, within five feet of the rear property line.

B. On Curb. Where there is no alley other than a blind alley in the rear of the premises, each such refuse container shall be placed immediately behind the curb on a public street, in front of the premises. Where no curb exists, containers shall be placed in a position as though a curb did exist. (Ord. 65 § 10, 1972)

8.12.110 Containers—Street placement time limits.

No person shall place a refuse container in any street, alley, sidewalk, court or other public way in the city at any time other than the regular time for collection of refuse. Every person who so places a container for the purpose of refuse collection shall place the container no earlier than two hours before the collection, or sundown prior to the date of collection, whichever is longer, and shall remove same no later than seven p.m. of the day of collection or two hours after the container is emptied, whichever is later. (Ord. 65 § 11, 1972)

8.12.120 Unauthorized refuse deposit prohibited.

No person shall deposit or cause or permit to be deposited any refuse upon or in any public street, alley or other public place, or upon any premises in the city, except in refuse containers as provided in this chapter. (Ord. 65 § 12, 1972)

8.12.130 Collection of unusual accumulations.

For collection of unusual accumulations of refuse, or collection of refuse from locations not otherwise provided for in this chapter, reasonable collection charges may be charged as shall be agreed upon by the garbage contractor and the customer; provided, that in all cases where a dispute arises as to the rate charged or to be charged for such unusual collection service, the matter shall be referred to the city council which shall determine and fix a maximum ceiling for such charge. (Ord. 550 § 2, 1997; Ord. 65 § 13, 1972)

8.12.140 Collection from public containers required.

The contractor shall collect refuse from receptacles belonging to the city. The city shall keep containers at appropriate public locations within the city, including, but not limited to parks, playgrounds, and public sidewalks in business areas, civic center, and other locations frequented by the public. After each holiday and other days when such parks and playgrounds have extraordinary use, collections shall be made. Regular collection shall be made once a week. Such collection shall be performed without charge to the city. (Ord. 65 § 14, 1972)

8.12.150 Containers—Interference prohibited.

It is unlawful for any person, other than the owner or person responsible for the refuse container or any officer, agent, or employee of such person or of the city or its agents, to interfere in any manner with any container or to remove any container or any of its contents or materials from the location where it was placed by the owner thereof. (Ord. 440 § 1, 1990: Ord. 439 § 1, 1990: Ord. 65 § 15, 1972)

8.12.160 Containers—Placement of unauthorized substances prohibited.

No person shall place or cause or permit to be placed in any refuse container any substance or material other than refuse as defined in this chapter. (Ord. 65 § 16, 1972)

8.12.170 Collection vehicle specifications.

All vehicles used in collecting and transporting refuse shall be provided with metal bodies and shall be so constructed as to be watertight and to prevent the loss of any contents being collected or transported therein upon the streets, alleys and other public ways in the city. Such vehicle shall be thoroughly cleansed daily so as to reduce or eliminate odors and decayed or rotten materials. (Ord. 65 § 17, 1972)

8.12.180 Multifamily collection rates and frequency.

Multifamily residential, commercial and industrial units shall have their refuse collected in the same manner and subject to such rate ceilings as the city council may adopt for various levels of service. The frequency of collection shall be negotiated individually but shall be collected at least once a week. (Ord. 550 § 3, 1997: Ord. 65 § 18, 1972)

8.12.190 Exemptions—Authorized when—Application—Self-hauling permits.

A. Where practical difficulties or results inconsistent with the general purposes of this chapter would occur from its strict literal enforcement, the city council may grant an exemption from certain or all of its provisions, upon such terms and conditions as it deems necessary. A written application for exemption shall be filed with the city clerk setting forth provisions the applicant seeks to be exempt from and setting forth with specificity the reasons why such exemption should be granted.

B. Notwithstanding the requirements of Sections 8.12.010 and 8.12.020, the person responsible for day-to-day operations of any premises within the city, or the occupant thereof, may apply for a self-hauling permit to remove refuse or other waste matter from his or her own premises. Such a permit may be issued by the city public works department upon the payment of a fee as authorized by resolution of the city council of the city of Loma Linda, upon the showing that the proposed permittee owns an enclosed pickup truck or similar enclosed vehicle and upon proof of the permittee's compliance with this chapter of the municipal code of the city of Loma Linda by providing weekly receipts from an authorized landfill on a monthly basis. The permit shall be subject to revocation upon any violation of this chapter. The permittee shall have the right to dispute the revocation by appeal to the director of public works or his designee within ten days of notice of revocation. The decision of the director of public works or his designee shall be final. (Ord. 550 § 4, 1997: Ord. 65 § 19, 1972)

C. No person shall provide services as a Hauler of Recyclables within the boundaries of the City without either being: (1) a Franchised Hauler with the City, or (2) an Authorized Recycler.

D. Franchised Haulers and Authorized Recyclers must comply with the following requirements:

1. Offer collection service and automatic lift containers, bins or roll-off bins for Recyclable Materials sufficient to accommodate the quantity and types of Recyclable Materials to all of its Customers and shall provide Recycling Services as described herein;
2. Identify automatic lift containers, bins or roll off bins for Recyclable Materials with its name, recognizable corporate or company logo, and phone number of the Franchised Hauler or Authorized Recycler that is legible from a distance of fifty (50) feet;
3. Equip and provide automatic left containers, bins and roll-off bins for Recyclable Materials, with locks and/or other suitable features, where feasible, to prevent Scavenging.
4. Conduct all activities in accordance with applicable laws, City codes and regulations and the best management practices. Vehicles and equipment and containers shall be kept in a clean and well-maintained condition; and
5. Shall not take a Customer's Recyclable Materials to a Landfill or other similar site for Disposal. Materials shall be taken to a Recycling Facility or Franchised Haulers and Authorized Recyclers shall make other arrangements for recycling the materials instead of landfill disposal. The Franchised Haulers and Authorized Recyclers shall maintain a copy of a service agreement and/or receipts documenting that the Generators Recyclable Materials have been properly delivered, as well as any documentation evidencing an event of force majeure, which prevented the proper delivery of Recyclable Materials. Such documents shall be available for inspection by the City Manager at the place of business during normal business hours and maintained for not less than 3 (three) years.

E. The Recycling Services provided by Franchised Haulers and Authorized Recyclers shall include, at a minimum, all of the following:

1. Collection of Recyclable Materials at a minimum of two (2) times per month, or more as specified by contract, license or permit;
2. Collection of Recyclable Materials as identified by City Manager;
3. Utilization of Recycling receptacles which comply with City standards;
4. Appropriate signage on all Recycling receptacles, containers, chutes, and/or enclosures which allows users to clearly and easily identify which containers to use for Recyclables, Compostables or Trash and be color coded;
5. Occupant Education for Multi-Family facilities, the Responsible Party shall provide information about Recycling Services as follows:
 - a. Types of Recyclable Materials accepted, the location of Recycling containers, and the occupant's responsibility to recycle pursuant to this Chapter. This information shall be distributed to all occupants annually;
 - b. All new occupants shall be given information and instructions upon occupancy; and;
 - c. All occupants shall be given new information and instructions upon any change in Recycling Service.

8.12.200 Commercial Organic Waste Recycling Program.

A. Purpose. In October of 2014 Governor Brown signed AB 1826 Chesboro (Chapter 727, Statutes of 2014), which requires businesses to recycle their organic waste on and after April 1, 2016, depending on the amount of waste they generate per week. Organic waste means food waste, green waste, landscape and pruning waste, nonhazardous wood waste, and food-soiled paper waste that is mixed in with food waste. This law phases in the mandatory recycling of commercial organics over time, with the minimum threshold of organic waste generation by businesses decreasing over time. This chapter establishes the City of Colton Commercial Organic Waste Recycling Program.

B. Application. The provisions of this chapter shall apply to all businesses as defined in the mandatory organics recycling law, which defines a business as a commercial or public entity (such as a school or hospital) including multifamily residential dwellings (five units or more), that generates a specified amount of organic waste within the city limits (multifamily dwellings are not required to have a food waste diversion program). A business that meets the waste generation threshold shall engage in one of the following organic recycling activities:

1. Source separate organic waste from other waste and participate in a waste recycling service provided through the City's waste hauler that includes collection and recycling of organic waste.
2. Recycle its organic waste on site, or self-haul its organic waste off site for recycling.
3. Subscribe to an organic waste recycling service that may include mixed waste processing that specifically recycles organic waste.

Businesses may be required to show proof of compliance.

C. Implementation Schedule. The implementation schedule is as follows:

1. April 1, 2016: Businesses that generate eight cubic yards of organic waste per week shall arrange for organic waste recycling services.
2. January 1, 2017: Businesses that generate four cubic yards of organic waste per week shall arrange for organic waste recycling services.
3. January 1, 2019: Businesses that generate four cubic yards or more of commercial solid waste per week shall arrange for organic waste recycling services.
4. Summer/Fall 2021: If CalRecycle determines that the statewide disposal of organic waste in 2020 has not been reduced by fifty percent of the level of disposal during 2014, the organic recycling requirements on businesses will expand to cover businesses that generate two cubic yards or more of commercial solid waste per week. Additionally certain exemptions may no longer be available if this target is not met.

D. Exemptions. On a case-by-case basis, individual businesses may be exempt from the organic waste recycling requirements. Exemptions may include, but are not limited to the following:

1. Lack of sufficient space in multifamily complexes or businesses to provide additional organic material recycling bins.
2. The current implementation by a business of actions that result in the recycling of a significant portion of its organic waste.
3. Limited-term exemptions for extraordinary and unforeseen events.

E. Enforcement. It will be the responsibility of the waste hauler to implement and enforce this program.

Contractor shall provide Commercial Organic Waste Collection services for Commercial Customers in the City generating eight cubic yards or more of Organic Waste per week. Contractor shall provide appropriate containers to Commercial Customers and provide weekly collection for such Commercial Organic Waste containers. Contractor will deliver the Collected Organic Waste to a Composting or Processing Facility approved by the city for composting, anaerobic digestion, use as animal feedstock or other means of diversion accepted by CalRecycle, depending on the reasonable availability of a Composting or Processing Facility and as permitted by Applicable Law.

Collection of all associated fees shall be subject to all provisions under the current franchise agreement with the waste hauler, and as outlined in the most recently adopted Waste Hauler Fee schedule.

F. Incompatible provisions. To the extent any provision of this chapter is incompatible with or at variance with any prior adopted ordinance or resolution, the provisions of this chapter shall take precedence, and all prior ordinances and resolutions shall be interpreted to harmonize with and not change the provisions of this chapter.

G. Severability. If any provision, section, subsection, sentence, clause or phrase of this chapter, or the application of same to any person or set of circumstances is held to be unconstitutional, void, or invalid, such decision shall not affect the remaining portions of this chapter which shall remain in full force and effect, and all provisions of this chapter are declared to be severable for that purpose.

8.12.210 General Penalty

Except as otherwise provided herein, the City Manager and Code Enforcement Officer are authorized to administer and enforce provisions of this Chapter to the extent permitted by law. Any violation shall be handled per the provisions of General Penalty Code Section Chapter 1.12.

PASSED, APPROVED AND ADOPTED this 12th day of June 2018 by the following vote:

Ayes:

Noes:

Absent:

Rhodes Rigsby, Mayor

ATTEST:

Barbara Nicholson, City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phillip Dupper, Mayor pro tempore
Ronald Dailey, Councilman
John Lenart, Councilman
Ovidiu Popescu, Councilman

COUNCIL AGENDA: June 26, 2018
TO: City Council
FROM: T. Jarb Thaipejr, City Manager
BY: Konrad Bolowich, Assistant City Manager

Approved/Continued/Denied
By City Council
Date _____

SUBJECT: **Specific Plan/Zone Map Amendment (SP-ZC/ZMA) No. 18-049, Specific Plan/Zone Map Change/Amendment (SP/ZMA) No. 17-193, Zone Map Change/Amendment (ZC/ZMA) No. 18-050 – Waive Second Reading and Roll Call Vote.** A request to waive the second reading in full and adopt ordinances related to changing the East Valley Corridor Specific Plan and zoning, adopting The Groves at Loma Linda Specific Plan, and amending the Citrus Trails Master Plan/Planned Development Permit No. 15-087, as introduced on June 12, 2018.

RECOMMENDATION

It is recommended that the City Council waive reading of the following Council Bills in their entirety; direct the Clerk to read by title only and call the role:

1. **Council Bill #O-2018-03** - Approving by reference Specific Plan/Zone Map Amendment No. 18-049; (Attachment 1)
2. **Council Bill #O-2018-04** - Approving by reference Specific Plan/Zone Map Change/Amendment No. 17-193; (Attachment 2)
3. **Council Bill #O-2018-05** - Approving by reference Zone Map Change/Amendment No. 18-050; (Attachment 3)

ATTACHMENTS

1. **Council Bill #O-2018-03** – Ordinance Amending the East Valley Corridor Specific Plan to Change the EVCSP Boundary and Change EVC-SD Zone to Planned Community (PC) Zone and Institutional-Health Care [SPA-ZC/ZMA 18-049]
2. **Council Bill #O-2018-04** – Ordinance Adopting The Groves at Loma Linda Specific Plan, Amending the Official Zoning Map to Apply the Specific Plan Boundary, and Zoning Code Amendment to Chapter 17.44 (Special Purpose Zones I-HC, OS, PC and PF) to establish The Groves Specific Plan as a Special Purpose Designation [SP/ZMA 17-193]
3. **Council Bill #O-2018-05** – Ordinance amending previous Zone Map/Amendment Change No. 15-087 (Citrus Trails Master Plan) [ZC/ZMA 18-050]

COUNCIL BILL #O-2018-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING THE EAST VALLEY CORRIDOR SPECIFIC PLAN BOUNDARY ALONG PARCELS SOUTH OF REDLANDS BOULEVARD AND GENERALLY BETWEEN CALIFORNIA STREET AND ENTERPRISE DRIVE, AND AMENDING THE OFFICAL ZONING MAP OF THE CITY OF LOMA LINDA FROM EAST VALLEY CORRIDOR SPECIFIC PLAN, SPECIAL DISTRICT (EVC-SD) AND PUBLIC INSTITUTIONAL (EVC-PI) TO PLANNED COMMUNITY (PC) AND INSTITUTIONAL-HEALTH CARE (I-HC), AND FROM SINGLE-FAMILY RESIDENTIAL (R-1) TO INSTITUTIONAL-HEALTH CARE (I-HC). (SPECIFIC PLAN AMENDMENT/ZONE MAP AMENDMENT NO. 18-049).

WHEREAS, the City Council of the City of Loma Linda adopted the East Valley Corridor Specific Plan (EVCSP) on September 12, 1989; and

WHEREAS, from time to time, amendments are made to the EVCSP pursuant to findings peculiar to the specific amendment requests; and

WHEREAS, the City Council has initiated a request to amend the EVCSP Plan Area and Land Use District boundary to reflect and coincide with boundaries related to establishment of the proposed The Groves at Loma Linda Specific Plan and Phase Three Concept Area, located south of Redlands Boulevard and generally between California Street and Enterprise Drive.

Section 1. Adoption of Ordinance. The City Council of the City of Loma Linda, California, does hereby ordain the following:

Section 2. Findings, Purpose and Intent. Change to the East Valley Corridor Specific Plan is considered a legislative act. The proposed specific plan boundary change is minor and consistent with the East Valley Corridor Specific Plan and the Loma Linda General Plan, and would not cause substantial environmental damage or be detrimental to the public welfare. The Planned Community (PC) zoning and The Groves at Loma Linda Specific Plan that would apply to the former EVCSP area would carry forward land use concepts similar to those previously envisioned by the EVCSP. Further, it is the purpose of the Ordinance to amend various zoning designations in this City and adopted a revised Zoning Map. Changes to the zoning ordinance and map are considered legislative acts. State law requires the zoning be consistent with the General Plan. The proposed zone and specific plan designation is consistent

with the proposed Special Planning Area D land use designation. The Phase Three Concept Area is suitable for a range of land uses development, including residential, senior housing, retail/mixed-use, parks, open space, trails and similar uses under the PC (Planned Community) zone and the I-HC (Institutional-Health Care) zone, and would not cause substantial environmental damage or be detrimental to the public welfare. Further, the General Plan requires that development within this area be comprehensively planned and coordinated through a process such as a Specific Plan. The proposed Project is consistent with this requirement by application of the Planned Community zone district and The Groves at Loma Linda Specific Plan boundary and related land use designations, development standards and design guidelines for the project site;

Section 3. Amendment to the East Valley Corridor Specific Plan. The Land Use District Map, showing the boundaries of the land use districts and plan area, is hereby amended as per Exhibit “A” attached hereto and made part hereof for property south of Redlands Boulevard and generally between California Street and Enterprise Drive;

Section 4. Amendment of Zoning Designations. The Official Zoning Map of the City of Loma Linda is hereby amended to change the following described property within the City of Loma Linda from East Valley Corridor Specific Plan, Special Development (EVC-SD) to Planned Community (PC), and from East Valley Corridor Specific Plan, Public Institutional (EVC-PI) to Institutional-Health Care (I-HC), and from Single-Family Residential (R-1) to Institutional-Health Care (I-HC), and to create The Groves at Loma Linda Specific Plan boundary, all to be implemented through The Groves at Loma Linda Specific Plan, per Exhibit “A” attached here to and made a part hereof:

That property generally described as lying south of Redlands Boulevard and generally between California Street and Enterprise Drive, and north of Mission Road, and more specifically referenced as the “The Groves at Loma Linda Specific Plan.”

Section 5. Validity. If any section, subsection, sentence clause or phrase of this Ordinance is for any reason held to be invalid, such holding or holdings shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause and phrase

thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid.

Section 6. Posting. Prior to the expiration of fifteen (15) days from its passage, the City Clerk shall cause this Ordinance to be posted pursuant to law in three (3) public places designated for such purpose by the City Council.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 12th day of June 2018 and was adopted on the ___th day of _____ 2018 by the following vote to wit:

Ayes: _____
Noes: _____
Abstain: _____
Absent: _____

Rhodes Rigsby, Mayor

Attest:

Barbara Nicholson, City Clerk

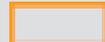
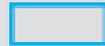
Approved to Form:

Richard E. Holdaway, City Attorney

EXHIBIT A

**EAST VALLEY CORRIDOR SPECIFIC PLAN BOUNDARY CHANGE AND ZONE
MAP CHANGE (SPA/ZMA 18-049)**

Key:

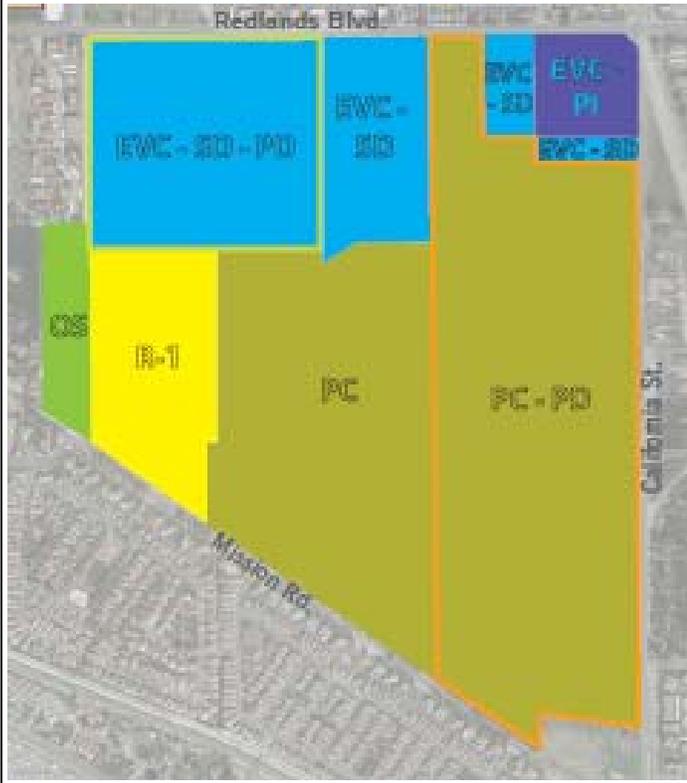
-  The Groves at Loma Linda Specific Plan Boundary
-  Phase One Concept Area
-  Phase Two Concept Area
-  Phase Three Concept Area

ZONES:

- | | |
|--|---|
|  Single-Family Residential (R-1) |  Planned Community (PC) |
|  Institutional-Health Care (I-HC) |  EVC-Public Institutional (PI) |
|  Open Space (OS) |  EVC-Special Development (SD) |

EVC = East Valley Corridor Specific Plan
PD = Planned Development

Existing



Amended



COUNCIL BILL #O-2018-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING THE GROVES AT LOMA LINDA SPECIFIC PLAN AND AMENDING CHAPTER 17.44 (SPECIAL PURPOSE ZONES [I-HC, OS, PC AND PF]) OF LLMC TITLE 17 (ZONING) TO ESTABLISH THE GROVES SPECIFIC PLAN AS THE DEVELOPMENT REGULATIONS FOR SPECIAL PLANNING AREA D. (ZONE CHANGE/MAP AMENDMENT/ZONE CODE AMENDMENT NO. 17-193).

Section 1. Adoption of Ordinance. The City Council of the City of Loma Linda, California, does hereby ordain the following:

Section 2. Findings, Purpose and Intent. It is the purpose of the Ordinance to amend various sections of Chapter 17.44, Special Purpose Zones (I-HC, OS, PC and PF), of Title 17, Zoning, of the LLMC. Amendments to the zoning ordinance are considered legislative acts. State law requires the zoning be consistent with the General Plan. The Groves at Loma Linda Specific Plan is consistent with the proposed Special Planning Area D land use designation. As demonstrated through the EIR prepared and certified for The Groves, adoption of the Specific Plan would not cause substantial environmental damage or be detrimental to the public welfare. Further, the General Plan requires that development within this area be comprehensively planned and coordinated through a process such as a Specific Plan. The proposed Project is consistent with this requirement by adoption of The Groves at Loma Linda Specific Plan;

Section 3. Adoption of The Groves at Loma Linda Specific Plan. A Specific Plan boundary designation coincident with the boundary for Special Planning Area D, as defined by the General Plan, is hereby activated through the adoption of The Groves at Loma Linda Specific Plan (Public Hearing Draft dated June 2018, subject to final revision per City Council direction) per Exhibit "A" attached here to and made a part hereof.

Section 4. Amendment of Chapter 17.44 of Title 17, Zoning. A Specific Plan special purpose district is hereby established for The Groves at Loma Linda Specific Plan, and the subject Specific Plan codified, through amendment to Chapter 17.44 (i.e., Sections 17.44.010, 17.44.020 and 17.44.040) of the LLMC as per Exhibit "B" attached here to and made a part hereof.

Section 5. Validity. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unlawful, such

decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unlawful.

Section 6. Violation. If any person shall violate any of the provisions of this ordinance, he shall be guilty of an infraction. Any person convicted of an infraction under the provisions of a City Ordinance shall be punishable by (1) a fine of not more than one hundred dollars (\$100.00) for a first violation; (2) a fine not exceeding two hundred dollars (\$200.00) for a second violation of the same Ordinance within one year; and, (3) a fine not exceeding five hundred dollars (\$500.00) for each additional violation of the same Ordinance within one year. Each such person shall be deemed guilty of a separate offense for every day during such portion of which any violation of this Ordinance is committed, continued or permitted by such person, and shall be punishable therefore as provided by this Ordinance.

Section 7. Posting. Prior to the expiration of fifteen (15) days from its passage, the City Clerk shall cause this Ordinance to be posted pursuant to law in three (3) public places designated for such purpose by the City Council.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 12th day of June 2018 and was adopted on the ___th day of _____ 2018 by the following vote to wit:

Ayes: _____
Noes: _____
Abstain: _____
Absent: _____

Rhodes Rigsby, Mayor

Attest:

Barbara Nicholson, City Clerk

Approved to Form:

Richard E. Holdaway, City Attorney

EXHIBIT A

THE GROVES AT LOMA LINDA SPECIFIC (ZC/ZMA 17-193)

The City Council was provided with a hardcopy of The Groves at Loma Linda Specific Plan on June 7, 2018. In order to preserve resources and minimize file size, a hard copy of The Groves at Loma Linda Specific Plan is on file with the City Clerk for the administrative record. The public may access an electronic copy of **The Groves at Loma Linda Specific Plan** at: http://www.lomalinda-ca.gov/UserFiles/Servers/Server_7279443/File/Community%20Development/The%20Groves%20Specific%20Plan%20Public%20Hearing%20Final%20Draft%206-12-18.pdf. In addition, hard copies are available for public review at the Community Development Department counter.

EXHIBIT B

ZONE CODE AMENDMENT TO TITLE 17 (ZONING), CHAPTER 17.44 (ZC/ZMA 17-193)

ORIGINAL AND RECOMMENDED AMENDMENTS

Chapter 17.44 SPECIAL PURPOSE ZONES (I-HC, OS, PC AND PF) AND SPECIFIC PLANS

17.44.010 Purpose and intent.

The purposes of the individual special purpose zones, including specific plans, and the manner in which they are applied are as follows.

A. I-HC Institutional-Health Care Zone. The primary intent of the institutional-health care zone is to accommodate hospitals, medical clinics, medical research facilities, rehabilitation centers, and residential facilities that provide a high degree of medical care and supervision. This zone also allows employee housing as an accessory use. The zone also accommodates educational institutions and religious assembly uses including the Loma Linda University campus inclusive of lecture halls, administration, classroom, laboratory, and service buildings. Also allowed is student housing (dorms, detached or attached dwelling units) and employee housing (detached or attached dwelling units). This zone also accommodates educational uses and religious assembly uses, inclusive of assembly areas or structures, classrooms, religious administrative offices, and limited accessory residential facilities. This zone implements the general plan health care land use designation.

B. OS Open Space Zone. The intent of the open space zone is to define properties reserved for the preservation of wilderness areas for passive recreational use and other undeveloped recreation lands. Development of structures is prohibited, except for those structures that may be ancillary to a passive recreational use (e.g., restrooms and small service buildings). This zone implements the general plan public open space land use designation.

C. PC Planned Community Zone. The intent of the planned community zone is to accommodate flexibility in development, encourage creative and imaginative design, and provide for development of parcels of land as coordinated projects involving a mixture of residential densities and housing types, community facilities both public and private and commercial areas. This zone is further intended to accommodate the optimum integration of urban and natural amenities within developments. The planned community zone allows for creation of unique use regulations and development standards for a development project, provided the regulations and standards clearly implement general plan policy and subsequent project proposals under the planned community zone reflect the character envisioned by the city at the time of planned community zone approval. This zone implements various general plan land use designations and can be used to implement the special planning area designation.

D. PF Public Facilities Zone. The intent of the public facilities zone is to accommodate civic, government, quasi-public uses (e.g., utility easements), and public parks and recreational facilities. Civic uses include a range of uses and facilities that support government service operations (e.g., City Hall, fire stations, parks, and senior and community centers). This zone implements the general plan city facilities, institutional and parks land use designations. (Ord. 739 § 4, 2017)

E. Specific Plans. Authority for the specific plan is established by California Government Code, Title 8, Division 1, Chapter 3, Article 8, Sections 65450 through 65457, which grants authority to cities to adopt specific plans for the purposes of implementing the goals and policies of their general plans. A specific plan must be consistent with the adopted general plan of the jurisdiction within which it is located. In turn, all subsequent subdivision, development, public works projects and

zoning regulations for the defined area must be consistent with the adopted specific plan. A draft specific plan presented for review by the City shall include detailed information in the form of text and diagrams, organized in an outline and format approved by the Community Development Director and in compliance with State law (Cal. Gov't Code § 65451). After the adoption of a specific plan, subsequent projects to implement the specific plan may be approved or adopted within an area covered by a specific plan only if first found consistent with the specific plan. The City Council may impose a specific plan fee surcharge on development permits within the specific plan area, in compliance with State law (Cal. Gov't Code § 65456).

Adopted specific plans, along with a summary description of each, are identified in Table SP.

Table SP Specific Plans	
Specific Plan	General Description of Special Plan
<p><u>The Groves at Loma Linda Specific Plan (Ordinance No. O 2018-04; Case File No. SPA/ZMA 17-193 adopted June 26, 2018)</u></p>	<p><u>A 299.81 acre area, within the corporate limit of the City of Loma Linda, coincident with an area identified in the Loma Linda General Plan as Special Planning Area D. The Groves at Loma Linda Specific Plan (aka The Groves) establishes land uses, development standards, design guidelines and implementation program for this area consistent with Implementing Policies in General Plan Section 2.2.7.4, including Table 2-B, and voter-approved Measure V. The allowed land uses, development standards and complete Specific Plan components for The Groves are on file with the Community Development Department and the City Clerk.</u></p>

The allowed uses and development standards for specific plans are developed as part of the project approval process. The allowed uses and development standards for the above established specific plans are on file with the Community Development Department and the City Clerk.

17.44.020 Land use regulations and allowable uses.

A. Table 2-7. Table 2-7 indicates the uses allowed within each special purpose zone and any permits required to establish the use, in compliance with Chapter 17.30 (Administration) and Chapters 17.30.410 (Hearings) through 17.30.470 (Modifications), inclusive. Unless specifically stated otherwise, the allowed uses for specific plans are determined as part of the project/plan approval process and are as set forth in the adopted specific plan.

B. Prohibited Land Uses. Any table cell with a “—” means that the listed land use is prohibited in that specific zone.

C. Land Uses Not Listed in Table 2-7. Land uses that are not listed in Table 2-7 or are not shown in another zone are not allowed, except as otherwise provided by Section 17.02.040 (Interpretation by city council).

D. Additional Regulations. Where the last column in Table 2-7 includes a chapter or section number, the regulations in the referenced chapter or section shall apply to the use. Provisions in other sections of this title may also apply.

E. Precise Plan of Design Review. See Sections 17.30.260 (Precise plan of design—Required when) through 17.30.300 (Precise plan of design—Conditional approval), inclusive, requirements for new or modified construction activities.

F. Definitions. See Chapter 17.02 (Introduction and Definitions) for land use definitions and explanations.

Table 2-7 Allowed Uses and Permit Requirements for Special Purpose Zones	P Permitted by Right (Planning Permit May Be Required)				
	CUP Conditional Use Permit				
	MUP Minor Use Permit				
	— Not Allowed				
	I-HC Institutional-Health Care				
	OS Open Space				
	PF Public Facility				
PC Planned Community					
Land Use	I-HC	OS	PF	PC	Specific Use Regulations
Agriculture and Animal-Related					
Agriculture	—	P	—	—	
Apiary	—	P	—	—	See note 1
Animal Keeping – Private	—	P	—	—	See note 2
Animal Keeping – Commercial	—	CUP	—	—	
Landscape Plant Nurseries – Retail or Wholesale	—	CUP	—	—	
Business, Financial, and Professional					
Government Offices and Facilities	P	—	P	—	
Retail Sales related to an Institution	P	P	—	P	
Educational/Cultural					
Libraries	P	—	P	P	
Museums	P	—	P	P	
Schools – Private	P	CUP	—	P	
Universities and Colleges	P	CUP	—	P	
Medical-Related and Social Services					
Convalescent Homes	P	—	—	—	
Emergency Shelters	—	—	P	—	See Section 17.40.030
Health Centers	P	—	CUP	—	
Hospitals/Medical Facilities	P	—	CUP	—	
Laboratories – Medical Related	P	—	—	—	
Medical, Dental Clinics/Offices	P	—	—	—	
Pharmacy	P	—	—	—	
Recreation					
Auditoriums and Theaters	CUP	—	CUP	P	
Cultural Centers	P	—	MUP	P	
Golf Course and Related Facilities	CUP	CUP	—	CUP	
Hiking Trails and Related Improvements	—	P	P	P	
Parks and Playgrounds	—	P	MUP	P	
Resources and Open Space Uses					
Local and Buffer Greenbelts	—	P	P	P	
Unimproved Open Space	—	P	P	—	
Water Resource Management Facilities (groundwater recharge basins, percolation, water wells, reservoirs, tanks, dams, treatment plants, gauging stations, and pumping stations)	—	P	MUP	P	
Wildlife Preserves and Sanctuaries	—	P	P	—	
Transportation, Communication, and Infrastructure Uses					
Airports, Heliports, and Other Landing Fields	CUP	CUP	CUP	—	
Fire and Police Stations	P	—	P	P	
Public Parking Lots and Structures (not associated with a primary use)	CUP	CUP	CUP	CUP	
Public and Private Parking Lots and Structures (incidental and accessory to primary use)	MUP	MUP	MUP	MUP	
Public Utility Structures and Service Facilities	CUP	CUP	P	CUP	
Other Uses					
Archeological and Paleontological Sites	—	P	P	—	
Assembly Uses					
Places of Public Assembly	P	CUP	CUP	CUP	
Places of Religious Assembly	P	CUP	CUP	CUP	
Cemeteries, Columbariums, Mausoleums, and Mortuaries	CUP	CUP	—	CUP	
Commercial Uses (incidental and accessory to	—	CUP	MUP	MUP	

Table 2-7 Allowed Uses and Permit Requirements for Special Purpose Zones	P Permitted by Right (Planning Permit May Be Required)				
	CUP	Conditional Use Permit			
	MUP	Minor Use Permit			
	—	Not Allowed			
	I-HC	Institutional-Health Care			
	OS	Open Space			
	PF	Public Facility			
	PC	Planned Community			
Land Use	I-HC	OS	PF	PC	Specific Use Regulations
allowed uses)					
Correctional Institutions	CUP	—	MUP	—	
Development of Natural Resources	CUP	CUP	CUP	CUP	
Forest Maintenance Facilities and Ranger Stations	—	CUP	P	—	
Historical Preserve	—	P	P	—	
Landfills	—	CUP	—	—	
Multiple Residences	CUP	—	—	—	Must meet development standards for the analogous residential zone
Planned Residential Development	CUP	CUP	—	CUP	
Residences for Institutional Personnel	P	—	P	—	
Reclamation for open space purposes of mines, quarries, and pits resulting from the commercial extraction of rock, sand, gravel, earth, clay, and similar materials	—	CUP	CUP	—	
Recycling – Small Collection Facility	—	—	—	MUP	
Recycling – Large Collection Facility	—	—	—	CUP	
Structures Incidental and Accessory to Allowed Uses	MUP	MUP	P	MUP	Section 17.56.030(J)

Notes:

1. No occupied hives shall be closer than 100 feet to any street or highway, and not closer than 400 feet to any existing dwelling unless the permission of the owner is secured in writing and notarized. No hive shall be closer than 50 feet to any common property line.
2. The noncommercial keeping of equines or bovines for purposes other than grazing is permitted, provided that any shelter or feeding structure is located a minimum distance of 75 feet from any street or highway right-of-way line and from any common property line.

(Ord. 739 § 4, 2017)

17.44.030 Specific use regulations.

A. Emergency Shelters. The requirements of this section shall apply to all emergency shelters as defined in Section 17.02.195.

1. Capacity. Emergency shelters may provide a maximum of one hundred fifty beds per establishment.
2. Intake/Waiting Areas. On-site intake areas shall be enclosed or screened from the public right-of-way and adjacent properties. Queuing within the public right-of-way or any parking area is not permitted.
3. Lighting. Lighting shall be stationary, directed away from adjacent properties and public rights-of-way, and of an intensity that is consistent with existing lighting in the neighborhood.
4. Noise. For the purposes of noise abatement, organized outdoor activities and intake of residents in non-enclosed areas may only be conducted between the hours of seven a.m. and ten p.m.
5. On-Site Management. Emergency shelter providers must submit a written management plan at the time of application submittal, including provisions for staff training, and

counseling, treatment, and training programs for residents. The management plan shall be subject to approval by the planning commission.

6. On-Site Supervision. At minimum, one staff member shall be provided for every fifteen beds.

7. Parking. Emergency shelters that do not accept walk-in clients must provide one parking space for every ten beds. Shelters that accept walk-in clients must provide one parking space for every five beds.

8. Client Restriction. Emergency shelter providers must screen for and refuse service to registered sex offenders as part of their client intake process.

9. Security. Emergency shelter providers must submit a written security plan prior to beginning operation that includes the hours of operation, intake/discharge procedures, screening of clients prior to admission to the shelter, and provisions for on-site security guards, if any. A site plan shall also be provided which clearly indicates parking areas, lighting, and the location of on-site walk-in and client intake areas. The security plan shall be subject to approval by the chief of police.

9. Separation from Other Shelters. No emergency shelter shall be located within a radius of three hundred feet from the nearest shelter, as measured from property line to property line.

10. Storage. For emergency shelters that accept walk-in clients, an enclosed area must be provided for residents to store their belongings, such as bicycles, shopping carts, and other possessions.

11. Maximum Stay. No one person shall stay more than one hundred eighty consecutive days and no more than two hundred forty days in one calendar year.

12. Facilities.

a. One toilet/shower per eight clients of each gender or for family areas.

b. Laundry, kitchen, dining room and storage permitted.

13. A conditional use permit shall be required should the city determine that the number of beds exceeds the need/demand for an emergency shelter. The determination of homeless need will be made at the time of the application. (Ord. 739 § 4, 2017)

17.44.040 Development standards.

New land uses and structures, and alterations to existing land uses and structures, shall be designed, constructed, and/or established in compliance with the requirements specified in Tables 2-8, in addition to the general development standards (e.g., landscaping, parking and loading, etc.) and land use standards specified elsewhere in this title. Standards for accessory structures are specified in Chapter 17.10 (Accessory Buildings). Unless specifically stated otherwise, the development standards for specific plans are determined as part of the project/plan approval process and are as set forth in the adopted specific plan.

Table 2-8 Special Purpose Zones Development Standards	Special Purpose Zones				
	I-HC	Institutional-Health Care			
	OS	Open Space			
	PF	Public Facility			
	PC	Planned Community			
Development Feature	I-HC	OS	PF	PC	Additional Requirements
Parcel Size – Minimum (sq. ft.)	These standards apply to each NEWLY CREATED parcel.				
Parcel Area – Minimum (sq. ft.)	0	43,560	0	7,200	

Table 2-8 Special Purpose Zones Development Standards	Special Purpose Zones				
	I-HC	Institutional-Health Care			
	OS	Open Space			
	PF	Public Facility			
	PC	Planned Community			
Development Feature	I-HC	OS	PF	PC	Additional Requirements
Parcel Width – Minimum (Feet)	100	0	100	65	
Parcel Depth – Minimum (Feet)	70	0	70	45	
Parcel Coverage – Maximum Footprint Coverage (%) ⁽¹⁾	50	N/A	50	See Table 2-8.A	
Floor Area Ratio (FAR) – Maximum	1.0	0.1	0.8	0.5	
Minimum Unit, Patio, and Balcony Areas	See Table 2-7.B				
Setbacks – Minimum (Feet) ⁽²⁾					
From Street (public or private)	25	50	25	15 min. 20 average 20 garage doors	
Front	25	0	25	25	
Side (interior) Abutting a Parcel Zoned For:					
Residential use	2	0	20	15 on one side and 5 on the other + additional 5 for each story above the first	
All other zones	10	0	5		
Side (Street side)	25	50	25	15 min. 20 average 20 garage doors	
Rear Abutting a Parcel Zoned For:					
Residential use	20	0	20	15 on one side and 5 on the other + additional 5 for each story above the first	
All other zones	10	0	0		
Height (Feet)	—	0 ⁽³⁾	35	35	
Open Space – Minimum (sq. ft.)	—	—	—	See Table 2-8.C	

Notes:

1. All open areas shall be permanently landscaped with an automatic irrigation system, including not less than 4% of the off-street parking area.
2. OS Setbacks for Walls and Fences. Walls and fences may be installed in compliance with the following limitations:
 - a. Natural wood, metal, or fiber, non-opaque fences may be installed, provided they are consistent with the purpose and intent of the open space zone and a minimum of 20 feet from the ultimate right-of-way line of any street or highway.
 - b. Masonry or solid wood fences shall be shielded from view from any street or highway by landscaping, berm, or other topographic feature, and they shall be set back a minimum distance of 50 feet from the ultimate right-of-way line of any street or highway.
3. OS Zone Height. There shall be no maximum structure height standards, except as approved by the conditional use permit.
4. Maximum Structure Coverage.
 - a. In order to maximize the amount of open space within a planned residential development, the maximum structure coverage shall be as follows:

Table 2-8.A Maximum Structure Coverage

Unit Per Acre	Maximum Structure Coverage Maximum footprint(%)
0—16	45
16.01 and over	50

- b. For the purpose of this subsection, maximum structure coverage shall be determined by subtracting the land area set aside for private streets and alleys and the rights-of-way for public streets and alleys and any other public rights-of-way.

5. Minimum Unit, Patio, and Balcony Areas.

- a. The minimum areas measured in square feet and minimum dimensions measured in lineal feet for dwelling unit floor areas, private patios, and balconies shall be as specified in Table 2-8.B.

Table 2-8.B Minimum Unit, Patio, and Balcony Areas

Dwelling Unit Type	Dwelling Unit Floor Area	Private Area	Patios 1 Min. Dimension	Balconies 2	
				Area	Min. Dimension
Bachelor and single	450	200	12	60	6
One-bedroom	650	200	12	60	6
Two-bedroom	900	250	12	60	6
Three-bedroom	1100	300	13	60	6
Four-bedroom	1300	400	14	60	6

- b. Private patios shall be provided for each ground-floor dwelling unit.
- c. Balconies shall be provided for each dwelling unit above the ground floor. At least 50% of the lower 42 inches of open area around a balcony shall be screened from view. Private patios and balconies shall adjoin the living area of the dwelling unit they are intended to serve. Balconies which serve as entrances or exits shall not satisfy this requirement, except where the entrances or exits are for the sole use of a particular dwelling unit.
6. Useable Open Space.
- a. The minimum amounts specified this subsection are calculated to ensure recreation, leisure, and open space which are adequate in size, utility, and accessibility for properly planned residential developments. The recreation, leisure, and open space areas shall be provided for each dwelling unit.
- b. Planned residential developments and planned communities shall meet one of the following open space standards as described below:
- (1) Properties under 15% Slope. Not less than 20% of the gross land area shall be held in common as landscaped, recreational open space. Such open space shall contain a minimum dimension of 50 square feet, and be accessible to each lot through a system of public or private walkways. Open space areas may include swimming pools, putting greens, court games, and other recreational leisure facilities, as well as landscaped areas or areas with native vegetation. Such areas shall be identified as permanent open space on the final tract map. Open space calculations shall not include buildings, private patios, balconies, driveways, and off-street parking areas.
 - (2) Properties with an Average Slope of 15% or More. Not less than 25% of the gross land area shall be held in common open space. Such open space shall contain a minimum dimension of 25 square feet, and be accessible to each lot through a system of public or private walkways. Open space areas may include natural undeveloped areas of land, swimming pools, putting greens, court games, and other recreational leisure facilities, as well as landscaped areas or areas with native vegetation. Such areas shall be identified as permanent open space on the final tract map. Open space calculations shall not include buildings, private patios, balconies, driveways, and off-street parking areas.
- c. Recreation and leisure areas may include game courts or rooms, swimming pools, private dock areas, gardened roofs or grounds, sauna baths, putting greens, play lots, or other similar areas serving all residents of the development. The areas shall not include private patios, balconies, decks, or other areas used solely by the residents of an individual dwelling unit nor areas used exclusively for pedestrian or vehicular access ways.
- d. Recreation and leisure areas shall not be located within 10 feet of the wall of any ground floor dwelling unit having a door or window or within 5 feet of any other wall. The recreation and leisure areas shall have a minimum width of 20 feet.
- e. The minimum square footage requirements for usable open space, as specified in subsection (6)(b), shall not satisfy any requirement of dedication of land or in lieu fees relating to public park and recreational facilities.
- f. Private water areas may partially satisfy the open space requirement, but not less than 35% of the required open space for each dwelling unit shall be land area.
- g. Enclosed recreation or leisure areas may occupy not more than 15% of the square footage required. The remaining area shall be open space.
- h. In addition to meeting all other design criteria, attempts shall be made to maximize the number of dwelling units that abut the usable open space.
- (1) A recreation area containing at least 10,000 square feet with a minimum dimension of 50 feet and a minimum average dimension of 100 feet shall be provided and maintained.
 - (2) The area shall be located at least 20 feet away from a structure wall with ground floor windows or doors, and at least 5 feet from a structure wall with no windows or doors.
- i. Special attention shall be given to the placement of tot lots which shall be arranged at convenient locations.
- j. Recreation areas shall include appropriate facilities (e.g., swimming pools, tennis courts, basketball courts, putting greens, playground equipment, volleyball courts, lawn bowling, outdoor cooking facilities, etc.)

- k. Clubhouse facilities shall be provided in one of the recreation areas, and of sufficient size to accommodate meetings held by the membership of the homeowners' association and shall contain other facilities usually associated with a clubhouse (e.g., kitchens, recreation areas, workshops, lounges, etc.).

(Ord. 739 § 4, 2017)

COUNCIL BILL #O-2018-05

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING THE PREVIOUS ZONE MAP/AMENDMENT CHANGE NO. 15-087 (AKA CITRUS TRAILS MASTER PLAN AND PLANNED DEVELOPMENT [PD] OVERLAY) TO INTEGRATE THE MASTER PLAN AS PART OF THE GROVES OF LOMA LINDA SPECIFIC PLAN, AND AMENDING CERTAIN ASPECTS OF THE CITRUS TRAILS MASTER PLAN TO BECOME CONSISTENT WITH , AND DIRECT ITS FUTURE IMPLEMENTATION THROUGH, THE GROVES AT LOMA LINDA SPECIFIC PLAN. (ZONE CHANGE/MAP AMENDMENT NO. 18-050)

WHEREAS, the City Council of the City of Loma Linda adopted Zone Map/Amendment Change No. 15-087, approving the Citrus Trails Master Plan and a Planned Development (PD) Overlay for ±111.7 acres known as Phase Two Concept Area of Special Planning Area D on August 1, 2017; and

WHEREAS, the City Council has initiated preparation of The Groves at Loma Linda Specific Plan for the entirety of 299.8 acres comprising Special Planning Area D, inclusive of the area known as the Citrus Trails Master Plan; and

WHEREAS, the City Council desires to consolidate and streamline the planning review and administrative process of implementing the Citrus Trails Master Plan with that of The Groves at Loma Linda Specific Plan.

Section 1. Adoption of Ordinance. The City Council of the City of Loma Linda, California, does hereby ordain the following:

Section 2. Findings, Purpose and Intent. It is the purpose of the Ordinance to amend various provision of the previous Zone Map/Amendment Change No. 15-087 (Citrus Trails Master Plan) Planned Development [PD] Overlay to integrate and incorporate the Master Plan as part of The Groves of Loma Linda Specific Plan and to amend certain aspects of the Citrus Trails Master Plan to become consistent with, and direct its future implementation through, The Groves of Loma Linda Specific Plan. Changes to the zoning are considered legislative acts. State law does require that the zoning be consistent with the General Plan. The proposed amendment to the PD Overlay is consistent with the Special Planning Area D land use designation and would not cause substantial environmental damage or be detrimental to the

public welfare. Further, the General Plan requires that development within this area be comprehensively planned and coordinated through a process such as a Specific Plan.

Further, and consistent with Section 17.64.040 of the Loma Linda Municipal Code, which requires that Planned Development be adopted consistent with findings, the City Council of the City of Loma Linda does here by find the following:

- A. ***Approval thereof is consistent with the public peace, health, safety, and general welfare.*** Approval of the amendment to the PD will be consistent with the intent and policies of Special Planning Area D and the Community Design Element, and thus in accordance with the public interest, health, safety, convenience and welfare of the City per the adopted General Plan. Also, the amendment does not change or affect any of the previously adopted conditions of approval. Further, an Environmental Impact Report prepared for the amendment to the PD determined that all impacts, except for those associated with air quality and greenhouse gas emissions, would be mitigated to less than significant levels. Further, the City intends to make appropriate CEQA Findings and adopt a Statement of Overriding Considerations that considers any significant and unavoidable air quality impacts as balanced against the potential public benefits of the amendment to the PD represented by The Groves at Loma Linda Specific Plan. Thus the public health, safety and welfare would not be detrimentally affected by physical changes to the environment.
- B. ***The development proposed is consistent with the city's general plan, and any applicable specific plan relating to the areas included in such plan.*** The amendment to the PD by adoption of The Groves at Loma Linda Specific Plan is substantially consistent with the General Plan. Approval of the amendment to the PD would continue to ensure that the provisions of the Phase Two Concept Area/Citrus Trails Master Plan within Special Planning Area D (General Plan Section 2.2.7.4) are implemented as originally intended and approved. Similarly, The Groves at Loma Linda Specific Plan Project would provide a mix of residential, senior housing, retail/mixed-use, park, open space and trail uses that is consistent with the General Plan intent for this area. The amendment to the PD is substantially consistent with the implementing policies for Special Planning Area D because it provides a range of project amenities that serve to facilitate a health-conscious and walkable community, provides for a range of passive and active recreational

opportunities, maintains a sense of openness, offers a stimulating visual environment through strategic placement of open space, quality architecture and public art.

- C. ***Substantial compliance will be had with the purpose and intent of the zoning regulations of the city.*** The amendment to the PD permit and overlay is consistent with the intent and purpose of the City's zoning ordinance. The Groves at Loma Linda Specific Plan will establish Development Standards and Design Guidelines that are intended to be specific and flexible to accommodate the range, style and intensity of uses originally intended and approved under the Citrus Trails Master Plan. Further, the Project will comply with all required zoning standards as they may apply.

Section 3. Amendment of Planned Development Designation. Previous Planned Development 15-087 (Citrus Trails Master Plan) is hereby amended to integrate The Groves at Loma Linda Specific Plan as the regulating document for the Phase Two Concept Area (identified as the Citrus Trails Master Plan).

Section 4. Validity. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unlawful.

Section 5. Violation. If any person shall violate any of the provisions of this ordinance, he shall be guilty of an infraction. Any person convicted of an infraction under the provisions of a City Ordinance shall be punishable by (1) a fine of not more than one hundred dollars (\$100.00) for a first violation; (2) a fine not exceeding two hundred dollars (\$200.00) for a second violation of the same Ordinance within one year; and, (3) a fine not exceeding five hundred dollars (\$500.00) for each additional violation of the same Ordinance within one year. Each such person shall be deemed guilty of a separate offense for every day during such portion of which any violation of this Ordinance is committed, continued or permitted by such person, and shall be punishable therefore as provided by this Ordinance.

Section 6. Posting. Prior to the expiration of fifteen (15) days from its passage, the City Clerk shall cause this Ordinance to be posted pursuant to law in three (3) public places designated for such purpose by the City Council.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 12th day of June 2018 and was adopted on the ___th day of _____ 2018 by the following vote to wit:

Ayes: _____
Noes: _____
Abstain: _____
Absent: _____

Rhodes Rigsby, Mayor

Attest:

Barbara Nicholson, City Clerk

Approved to Form:

Richard E. Holdaway, City Attorney

AMENDED EMPLOYMENT AGREEMENT

THIS AGREEMENT effective on the first day of July 2018, by and between the CITY OF LOMA LINDA, a Municipal corporation ("CITY"), and T. JARB THAIPEJR, an individual ("THAIPEJR") who understand and agree as follows:

RECITALS:

1. CITY desires to continue to employ THAIPEJR as City Manager of the City of Loma Linda ("CITY MANAGER"), and THAIPEJR desires to continue to engage in such employment.
2. CITY will employ THAIPEJR as City Manager of the City of Loma Linda ("CITY MANAGER"), as an at-will employee and under the terms and conditions set forth in this Agreement.
3. The terms and conditions of the employment of THAIPEJR as CITY MANAGER are as set forth in this Amended Employment Agreement and there shall be no other or additional terms or conditions except as set forth herein.

In consideration of the mutual covenants contained herein, and other good and valuable consideration, the parties hereto agree as follows:

EMPLOYMENT-DUTIES

CITY hires THAIPEJR to serve as CITY MANAGER to perform duties as specified in the Loma Linda Municipal Code, Chapter 2.04, and as otherwise assigned by the City Council, subject to the terms and conditions set forth in this Agreement. Said duties shall initially include the duties of Director of Public Works and City Engineer, until the City Council agrees that those duties be assigned to another employee, after consultation with THAIPEJR and in consideration of City finances and employee work load. THAIPEJR accepts the employment.

TERM

The term of this employment shall be for five (5) years subject to renewal for additional three (3) year periods upon the CITY giving THAIPEJR written notice, not less than thirty (30) days before the expiration of the term, of the CITY's election to extend this Agreement.

The position is an "at will" employment which means that the employment may be terminated at any time, and without advance notice or cause, by action of a majority of the City Council of CITY. Upon any termination of this Agreement without cause by CITY, THAIPEJR shall be paid severance pay and benefits in an amount equal to six (6) months compensation, provided, however, that the maximum severance pay shall not exceed an amount equal to THAIPEJR'S monthly salary multiplied by the number of months left on the unexpired Term of this Agreement or any extension thereof.

CITY may terminate this Employment Agreement and the employment relationship at any time for cause without advance notice and without severance pay. "Cause" shall mean misconduct of any kind which harms the interests of the CITY or which is counter to any rules, regulations, policies or procedures of the CITY, including, but not limited to, the following:

1. Dishonesty, misappropriation of funds, unauthorized disclosure of confidential information or business, engaging in conduct or actions, which constitute a conflict of interest, misappropriation of property;
2. Incompetence, such as failure to comply with the minimum standards for THAIPEJR'S position for a significant period of time;
3. Neglect of duty, such as failure to timely perform the duties required of THAIPEJR;
4. Addiction to, or habitual use of, alcoholic beverages, narcotics or any habit-forming drug that interferes with the performance of THAIPEJR'S duties;

5. Repeated absence without excuse;
6. Conviction of a felony or any crime or conduct involving moral turpitude; and
7. Falsification of any CITY report or record, or of any report or record required to be or filed by THAIPEJR.

THAIPEJR may terminate this Agreement and withdraw from employment hereunder at any time by giving CITY not less than thirty (30) days' written notice of such termination and withdrawal.

COMPENSATION

CITY shall pay THAIPEJR for his services rendered pursuant to this Agreement an annual sum of Two Hundred Thirty-Three Thousand Nine Hundred Twenty-Eight and 45/100ths Dollars (233,928.45). Said sum shall be prorated and paid bi-weekly at the time CITY payrolls are paid. THAIPEJR shall hereafter receive an annual salary increase in an amount to be determined by the City Council.

On the anniversary date of this agreement, the initial salary shall be reviewed by the CITY for possible adjustment based upon performance and work load. The initial salary shall be increased by 2% on the first anniversary, 2% on the second anniversary, and 0% on the third and fourth anniversaries, or such additional amount as the City Council shall determine.

TIME COMMITMENT

THAIPEJR shall be considered employed on a full-time basis. THAIPEJR shall devote his entire time and undivided attention, and always exert his best efforts to discharge his duties under this Agreement. During the Term of this Agreement, or any extension thereof, THAIPEJR shall not directly or indirectly render any services of a business, commercial or professional nature to any

other person, entity or organization, whether for compensation or otherwise, without the prior written consent of the City Council, which consent shall not be unreasonably withheld.

CONFIDENTIALITY

In the course of the discharge of THAIPEJR'S duties hereunder, he will have access to and become acquainted with information the disclosure or use of which could result in a disadvantage to CITY in attracting and dealing to the CITY's greatest benefit with prospective business ventures in the City. THAIPEJR specifically agrees that he will not misuse, misappropriate, or disclose any information he receives in the discharge of his employment hereunder, either directly or indirectly during the Term of this employment or thereafter, except as might be specifically authorized by the CITY in writing. The preceding does not, however, prevent THAIPEJR from disclosing information as would be normally required and permitted during the exercise of his duties hereunder.

CONFLICT OF INTEREST

During the Term of this employment, THAIPEJR will not have an economic or financial interest with any person, entity, project, property, and/or employment that relates to any matter connected with the performance of his duties as City Manager. This prohibition shall extend beyond any restrictions imposed by any provisions of the Government Code of the State of California.

WORK SPACE

Appropriate workspace shall be made available to THAIPEJR within the City Hall of CITY. Space, supplies, personnel assistance and telephone shall be arranged which shall reasonably meet the needs of THAIPEJR to carry out his duties hereunder.

CITY EMPLOYEE

THAIPEJR shall have the status of an at-will contract employee of the CITY. All terms and conditions of his employment shall be as set forth in this Agreement. He shall not be entitled to rights or benefits other than as included herein or in any later amendment to this Agreement.

BENEFITS

The following benefits are afforded to THAIPEJR: The "cafeteria" plan and retirement benefits set forth in Exhibit A, attached hereto. THAIPEJR shall accrue paid leave at the rate of 8 hours per pay period. In addition to the salary and other benefits set forth herein, THAIPEJR shall hereafter be entitled to a total of one hundred twenty (120) hours of administrative leave per year. In addition, THAIPEJR shall have the full-time use (including incidental personal use) of an automobile provided by the CITY. The CITY shall be responsible for paying for the operation, repair, insurance and maintenance of said automobile.

EXPENSES

THAIPEJR shall be reimbursed for costs or expenses directly related to and reasonably necessary to the duties of CITY MANAGER. Such reimbursement shall be in accordance with all policies, guidelines, and rules governing CITY employee reimbursements.

COMMENCEMENT

THAIPEJR assumed responsibilities under the original Employment Agreement on the 3rd day of July 2009. Compensation for any partial month shall be prorated daily using the ratio of 1/365 days for partial months.

DOCUMENTS

All documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by THAIPEJR pursuant to this Agreement, or received in the course of his employment,

shall be considered the property of the CITY, and upon request, such documents and other identified materials shall be delivered to CITY by THAIPEJR.

INDEMNIFICATION

Throughout the Term of this Agreement and his employment with CITY, and subsequently thereafter as regards to any matter arising as a result of the performance of his duties during his employment with the CITY, CITY shall, subject to the provisions of Cal. Gov. Code Sec. 825 *et seq.* and on the conditions provided therein, defend, indemnify and save harmless THAIPEJR from all liability from loss, damage or injury to persons or property, including the payment by CITY of reasonable legal costs and attorneys' fees arising out of any action by THAIPEJR within the course and scope of his duties as an employee of CITY, including, but not limited to, all consequential damages to the extent permitted by law.

SEVERABILITY

The provisions of this Agreement are severable, and if any part of it is found to be unenforceable, the other paragraphs shall remain fully valid and enforceable.

ARBITRATION OF DISPUTES

All parties to this Agreement consent and agree to submit any and all disputes, claims, causes of action, or disagreements arising during or as a result of the employment of THAIPEJR, or in connection with any decision by the City Council to sever THAIPEJR'S employment or THAIPEJR'S resignation or refusal to comply with the obligations set out in this Agreement, to binding arbitration. This consent and agreement to binding arbitration extends to any dispute, claim, cause of action or disagreement, of any kind.

Any party to this Agreement shall make a written request to the City Clerk that any dispute, claim, cause of action, or disagreement be submitted to arbitration within fifteen (15)

days of the incident or when the grieving party becomes aware of the incident giving rise to the grievance. The grievance must set forth with particularity the facts and circumstances giving rise to the grievance and the nature and support for the grieving party's claim(s).

The parties shall share equally the fees and expenses of the Arbitrator. Otherwise, the parties shall bear their own costs and attorneys' fees. No Arbitrator shall have the power to modify, change or add to the terms of this Agreement in any way.

The Arbitrator shall be mutually agreed upon between the parties or shall be selected by alternate striking of names until one name remains from a list of potential professional arbitrators to be chosen from a list to be maintained by the City Clerk. No arbitrator who has any conflict of interest in the matter shall be chosen to act as Arbitrator. The Arbitrator shall render a final and binding decision within thirty (30) days after the conclusion of the hearing and submission of any closing briefs from the parties.

The Arbitrator shall have the authority to issue subpoenas for attendance of witnesses at the hearing. If the Arbitrator concludes that some limited discovery is reasonable and necessary for any party to adequately prepare and present its or his position, the Arbitrator may order such limited discovery, not to include oral depositions.

Arbitration under this provision shall be the exclusive remedy for any dispute between the parties. If any party must move to compel another party to arbitrate and prevails, the party ordered to arbitrate shall pay the costs and legal fees incurred by the other party in moving to compel arbitration.

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IN WITNESS WHEREOF, the parties hereto execute this Agreement on this ____th day of _____, 2018 at Loma Linda, California.

CITY: CITY OF LOMA LINDA, a Municipal corporation:

By: _____
Rhodes Rigsby, Mayor

EMPLOYEE:

T. JARB THAIPEJR

Approved as to form:

Richard E. Holdaway, City Attorney

SUMMARY OF CITY MANAGER BENEFITS

FLEXIBLE BENEFITS/CAFETERIA PLAN - Effective July 1, 2018 - \$1,500; effective July 1, 2019 - \$1,700 monthly allotment for insurance programs and/or deferred compensation. The remainder of unexpended moneys not allocated for insurance programs can be placed in the City's Deferred Compensation Plan or taken as cash on the employee's paycheck.

If the employee has other medical insurance coverage and does not desire to participate in the City offered program must provide proof of other insurance and sign a Waiver Release Form. The form is available in the Personnel Department.

Federal law and (COBRA) requires employers to make available the continuation of medical insurance to terminated employees at cost for up to eighteen (18) months.

DEFERRED COMPENSATION PLAN – ICMA RC 457 deferred compensation and 401(a) money purchase plan - The primary purpose of deferred compensation is to allow the employee to defer a portion of compensation for retirement purposes. This makes it possible to set aside more of your current income for retirement under a planned program, defer payment of current income taxes until you receive the money as a retirement benefit, and thereby provide the opportunity to reduce the amount of income taxes you will pay. The funds are eligible to be withdrawn at retirement, termination of employment or through requesting an emergency hardship. Information booklets from ICMA on deferred compensation are available from the Personnel Department.

LIFE INSURANCE - Term life coverage in the amount of \$150,000. Additional term life available at employee cost. The cost to provide the life insurance above \$50,000 is a taxable fringe benefit.

LONG TERM DISABILITY - The City provides 100% of premiums for long-term disability insurance. Benefits are for non-work related injury or illness and are payable after 30 days or when accumulated sick leave is exhausted, whichever is longer.

RETIREMENT - Public Employees Retirement System (PERS). Vesting time for the system is five (5) years.

2% @ 55 miscellaneous plan, the member contribution is 7%. Effective July 1, 2011 the Member pays the 7%, such contribution being pre-tax.

Social Security/Medicare - Full time miscellaneous employees contribute 6.2% (4.2% for the calendar year 2011) of their taxable earnings to FICA (Social Security) and 1.45% of their taxable earnings to Medicare.

RETIREE MEDICAL INSURANCE –Statutory minimum set by CalPERS toward retiree medical insurance.

WORKERS COMPENSATION INSURANCE - Under provisions of the Workers Compensation Insurance Law of California, any employee who is injured on the job is entitled to disability compensation and medical care.

PAYROLL DEDUCTION AND DIRECT DEPOSIT - Payroll deduction and direct deposit are available.

EMPLOYEE ASSISTANCE PROGRAM – provided through UMUM's Work-Life Balance Program. Some of the medical insurance coverage available to City employees under the flexible benefits/cafeteria plan offer counseling and other assistance. Contact your insurance company for more specific information.

DEPENDENT CARE ASSISTANCE/UNREIMBURSED MEDICAL EXPENSE PROGRAM -

The purpose of the Plan is to enable participant to set aside a portion of their income pre-tax for reimbursement of dependent care expenses or unreimbursed medical expenses. The Plan also provides for payment of any out-of-pocket insurance premiums on a pre-tax basis. Contact the Personnel Department for further information.

HOLIDAYS - The City provides all full-time regular employees with twelve (12) paid holidays per year. Following are authorized city holidays:

- | | |
|---|----------------------------------|
| New Year's Day | Veterans' Day |
| Martin Luther King, Jr. (Monday observed) | Thanksgiving Day |
| Presidents' Day (Monday observed) | Christmas Eve (1/2 day for Fire) |
| Memorial Day (Monday observed) | Christmas Day |
| 4th of July | New Year's Eve |
| Labor Day | One Floating Holiday |

The hour value of a holiday shall be equivalent to the scheduled work day (i.e. if on a 10 hour day schedule, holiday would be compensated at 10 hours; if on an 8 hour day schedule, holiday would be compensated at 8 hours).

With the exception of Christmas Eve and New Year's Eve, if a scheduled holiday falls on a Sunday, the following Monday shall be observed as the holiday; if a scheduled holiday falls on a Friday or Saturday it shall be converted to a floating holiday; if a scheduled holiday falls on any other scheduled off work day, it shall be converted to a floating holiday. These floating holidays shall be subject to the same restrictions as other floating holidays granted to employees, except that they must be taken after the holiday for which they substitute. Christmas Eve and New Year's Eve are paid days off only when they fall on a Monday, Tuesday, Wednesday, or Thursday and do not convert to floaters if they fall on Friday, Saturday or Sunday.

PAID/SICK LEAVE - to be used for non-work injuries and illness requiring two (2) or less days off. When the absence for non-work related injuries and illness exceeds two (2) days, time off is taken from the sick-leave bank. Upon medical verification after the third consecutive day of absence, all three days may be paid from the sick leave bank.

Hours accrued in excess of the "Maximum Hours Permitted in Employee's Account" for each three (3) month period are paid at the base hourly rate.

Pay for unused sick leave annually – any accumulation above the maximum, maximum of 48 hours.

Pay for unused leave upon termination – 100% of paid leave balance; 1/3 of sick leave balance.

Employee shall earn Paid Leave at the following rate:

<u>Monthly Accrual</u>	<u>Pay Period Accrual</u>	<u>Annual Accrual (days)</u>	<u>Maximum Accumulation</u>
17.33 hrs/mo	8 hrs/pay period	208 hours (20.8 days)	368 hours

Employee shall earn Sick Leave at the following rate:

<u>Monthly Accrual</u>	<u>Annual Accrual (days)</u>	<u>Maximum Accumulation</u>
4 hrs/mo	48 hours (4.8 days)	344 hours

OTHER LEAVE - Employee is allowed time-off from work for the following:

1. To vote - in conformance with State and Federal regulations.
2. To serve as an election official - in conformance with State regulations.
3. To serve as a juror or witness – unlimited, as provided in the Personnel Rules and Regulations.
4. Military service – in conformance with State and Federal regulations and as provided in the Personnel Rules and Regulations.
5. Maternity & non-work related illnesses - in conformance with State and Federal regulations.
6. Blood donation – 4 hours, as provided in the Personnel Rules and Regulations.
7. Bereavement leave – 3 days per death, as provided in the Personnel Rules and Regulations.
8. Family Care Leave - in conformance with State and Federal regulations.

The Personnel Rules and Regulations provide a more detailed definition of the above leaves.

ADMINISTRATIVE LEAVE – Earned at the rate of 120 hours annually. Prior to June 1 each year, employee shall notify the Finance Department, in writing, of their desired method of conversion for any accrued hours which will be unused by June 30. Conversion may be made by one or more of the following methods:

1. Receive cash payout
2. Transfer to deferred compensation account

VEHICLE – City vehicle provided as described in the Amended Employment Agreement.



1400 K Street, Suite 400 • Sacramento,
California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by July 31, 2018

May 17, 2018

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 12 - 14, Long Beach**

The League's 2018 Annual Conference is scheduled for September 12 – 14 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, September 14, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 31, 2018. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 12, 8:00 a.m. – 6:00 p.m.; Thursday, September 13, 7:00 a.m. – 4:00 p.m.; and Friday, September 14, 7:30 a.m.– 11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Friday, August 31. If you have questions, please call Kayla Curry at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: Loma Linda

2018 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Friday, August 31, 2018. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, August 31, 2018

League of California Cities
ATTN: Kayla Curry
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: kcurry@cacities.org
(916) 658-8254

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF JUNE 26, 2018

A regular meeting of the Housing Authority of the City of Loma Linda is scheduled to be held at 7:00 p.m. or as soon thereafter as possible, Tuesday, June 26, 2018 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the JULY 10, 2018 meeting must be submitted in writing to the City Clerk no later than NOON, TUESDAY, JUNE 26, 2018

A. Call To Order

B. Roll Call

C. Items To Be Added Or Deleted

D. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

E. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

F. **Consent Calendar**

1. Demands Register
- 2, Minutes of June 12, 2018

G. **Chair and Member Reports**

H. **Reports of Officers**

I. **Adjournment**



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phill Dupper, Vice-Chairman
Ovidiu Popescu, Member
Ronald Dailey, Member
John Lenart, Member

HOUSING AUTHORITY AGENDA: June 26, 2018
TO: Board Members
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

vchlist
06/20/2018 1:04:14PM

Voucher List
CITY OF LOMA LINDA
06-26-2018 HA

Page: 1

Bank code : bofaha

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
2043	6/26/2018	005791 CENTURYLINK	27247 HA	P-0000014607	CITY INTERNET AND VOIP SERVICE	2.78
					Total :	2.78
2044	6/26/2018	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	35236		PROFESSIONAL/LEGAL SERVICES	116.38
					Total :	116.38
2045	6/26/2018	001799 STRADLING, YOCCA, CARLSON, & RAUTH	343734-0000		PROFESSIONAL/LEGAL SERVICES	1,349.15
			343735-0006		PROFESSIONAL/LEGAL SERVICES	688.93
					Total :	2,038.08
3 Vouchers for bank code :		bofaha			Bank total :	2,157.24
3 Vouchers in this report					Total vouchers :	2,157.24

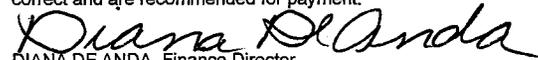
Page: 1

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
---------	------	--------	---------	------	---------------------	--------

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
2043 through 2045 for a total
disbursement of \$ 2,157.24, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
June 26, 2018 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phill Dupper, Vice-Chairman
Ovidiu Popescu, Member
Ronald Dailey, Member
John Lenart, Member

HOUSING AUTHORITY AGENDA: June 26, 2018
TO: Board Members
SUBJECT: Minutes of June 12, 2018

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council approve the minutes of June 12, 2018.

Loma Linda Housing Authority

Minutes

A Regular Meeting of June 12, 2018

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Rigsby at 10:29 p.m., Tuesday, June 12, 2018, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Board Members Present:	Chairman Rhodes Rigsby Vice Chairman Phill Dupper Ovidiu Popescu Ron Dailey John Lenart
Board Members Absent:	None
Others Present:	Executive Director T Jarb Thaipejr General Counsel Richard Holdaway

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

HA-2018-13 – Consent Calendar

Motion by Popescu, seconded by Lenart and carried to approve the following (Rigsby absent):

The Demands Registers dated:

- May 31, 2018 with commercial demands totaling \$303,544.50;
- June 12, 2018 with commercial demands totaling \$4,233.50.

The minutes of May 8 and 22, 2018 as presented.

The meeting adjourned at 10:29 p.m.

Approved at the meeting

Secretary

CITY OF LOMA LINDA

CITY COUNCIL AS SUCCESSOR AGENCY
TO THE LOMA LINDA REDEVELOPMENT AGENCY

AGENDA

REGULAR MEETING OF JUNE 26, 2018

A regular meeting of the City Council of the City of Loma Linda as successor agency to the Loma Linda Redevelopment Agency is scheduled to be held Tuesday, June 26, 2018 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

In acting in the limited capacity of Successor Agency as provided in California Health and Safety Code §§ 34173 and 34176, the City Council expressly determines, recognizes, reaffirms, and ratifies the statutory limitation on the City and the City Council's liability with regards to the responsibilities of the former Loma Linda Redevelopment Agency under AB 1X26. Nothing herein shall be construed as an action, commitment, obligation, or debt of the City itself, or a commitment of any resources, funds, or assets of the City to fund the City's limited capacity as the Successor Agency to the Loma Linda Redevelopment Agency. Obligations of the Successor Agency shall be funded solely by those funds or resources provided for that purpose pursuant to AB 1X26 and related statutes.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the July 10, 2018 meeting must be submitted in writing to the City Clerk no later than NOON, TUESDAY, June 26, 2018

A. **Call To Order**

B. **Roll Call**

C. **Items To Be Added Or Deleted**

D. **Oral Reports/Public Participation - Non-Agenda Items** (Limited to 30 minutes; 3 minutes allotted for each speaker)

E. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

F. **Consent Calendar**

1. Demands Register
2. Minutes of June 12, 2018
3. Offer of Dedication to the City of Loma Linda for Park Avenue east of Bryn Mawr Avenue Right-of-Way in Special Planning Area “D” (APN# 0292-461-06) and authorize Executive Director to sign [**Public Works**]
4. Offer of Dedication to the City of Loma Linda for Bryn Mawr Avenue south of Redlands Boulevard Right-of-Way in Special Planning Area “D” (APN# 0292-461-05) and authorize Executive Director to sign [**Public Works**]

G. **Adjournment**



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phill Dupper, Vice-Chairman
Ovidiu Popescu, Member
Ronald Dailey, Member
John Lenart, Member

SUCCESSOR AGENCY AGENDA: June 26, 2018
TO: Board Members
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the Successor Agency Board approve the attached list of demands for payment.

vchlist
06/20/2018 1:30:13PM

Voucher List
CITY OF LOMA LINDA
06-26-2018 SA

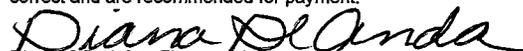
Page: 1

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1291	6/26/2018	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	35228		PROFESSIONAL/LEGAL SERVICES	66.50
					Total :	66.50
1292	6/26/2018	001799 STRADLING, YOCCA, CARLSON, & RAUTH	343827-0000		PROFESSIONAL/LEGAL SERVICES	430.58
					Total :	430.58
2 Vouchers for bank code : bofasa						Bank total : 497.08
2 Vouchers in this report						Total vouchers : 497.08

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
1291 through 1292 for a total
disbursement of \$ 497.08, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
June 26, 2018 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor

Page: 1



City of Loma Linda Official Report

Rhodes Rigsby, Mayor
Phill Dupper, Mayor pro tempore
Ovidiu Popescu, Councilman
Ronald Dailey, Councilman
John Lenart, Councilman

SUCCESSOR AGENCY AGENDA: June 26, 2018
TO: Board Members
SUBJECT: Minutes of June 12, 2018

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council approve the minutes of June 12, 2018.

City of Loma Linda
City Council as Successor Agency
To the Loma Linda Redevelopment Agency
Minutes
Regular Meeting of June 12, 2018

A regular meeting of the City Council as Successor Agency to the Loma Linda Redevelopment Agency was called to order by Mayor Rigsby at 10:29 p.m., Tuesday, June 12, 2018, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Mayor Rhodes Rigsby Mayor pro tempore Phill Dupper Ovidiu Popescu Ron Dailey John Lenart
Councilmen Absent:	None
Others Present:	City Manager T. Jarb Thaipejr City Attorney Richard Holdaway

SA-2018-09 - Consent Calendar

Motion by Popescu, seconded by Lenart and carried to approve the following items:

The Demands Register dated May 31, 2018 with commercial demands totaling \$2,400,468.80.

The Minutes of May 22, 2018 as presented.

The meeting adjourned at 10:30 p.m.

Approved at the meeting of

City Clerk



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phill Dupper, Vice-Chairman
Ovidiu Popescu, Member
Ronald Dailey, Member
John Lenart, Member

SUCCESSOR AGENCY AGENDA: June 26, 2018
TO: Board Members
FROM: T. Jarb Thaipejr, Executive Director T.J.T.
SUBJECT: Offer of Dedication for Park Avenue Right-of-Way

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council, as the Successor Agency to the Redevelopment Agency, offer to dedicate to the City of Loma Linda a 44’ wide Right-of-Way easement, approximately 580’ in length, extending easterly from the southerly end of the Bryn Mawr Avenue extension and authorize the Executive Director to sign the document.

BACKGROUND:

The City has set conditions of approval for Tract 19963, Special Planning Area “D” (SPA D) that includes ultimate right-of-way (R-O-W) for multiple access routes. The developer has contacted the adjacent property owner, the Successor Agency to the Redevelopment Agency, to secure needed R-O-W crossing their property. The developer has agreed to install the infrastructure required.

ANALYSIS:

The R-O-W dedication will allow for the construction of infrastructure for development of the entitled Tract 19963 as well as future development of the property as outlined in the SPA D documents. The exhibits have been checked, the City Clerk will be responsible for recording the dedication documents with the County. The street improvement plans will be processed through the Engineering Division.

Attachments

\\CLL-SV-FILE\Public Works\Public Works Admin\Staff Reports\Park St R-O-W Dedication EO Bryn Mawr SA.doc.docx

Recording Requested By:

CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA, 92375

When Recorded Mail Document and

Tax Statement To:

CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA, 92375

Space Above This Line for Recorder's Use

OFFER OF DEDICATION

APN: 0292-461-06,

SUCCESSOR AGENCY TO THE LOMA LINDA REDEVELOPMENT AGENCY, hereby OFFER(S) to DEDICATE to the CITY OF LOMA LINDA, an easement for street, sewers, drainage, public utilities, and public access purposes over, under and across the following described real property in the City of Loma Linda, County of San Bernardino, State of California, described in:

EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

T. JARB THAIPEJR

Dated _____

By: _____

Executive Director

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of _____)

On _____ before me, _____ Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (seal)

(seal)

EXHIBIT "A"
LEGAL DESCRIPTION

BEING A PORTION OF LOT 3 OF TRACT NO. 12084 IN THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS SHOWN ON MAP RECORDED IN BOOK 201, PAGES 75-76 OF MAPS, RECORDS OF SAID COUNTY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A STRIP OF LAND 88 FEET IN WIDTH, LYING 44 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED LINE;

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 3;

THENCE SOUTH 00°42'41" EAST ALONG THE EAST LINE OF SAID LOT, A DISTANCE OF 28.50 FEET TO THE **TRUE POINT OF BEGINNING** AND, TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE NORTHERLY, HAVING A RADIUS OF 1644.00 FEET FROM WHICH A RADIAL LINE OF SAID CURVE BEARS NORTH 16°33'15" WEST

THENCE WESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 16°00'57", AN ARC DISTANCE OF 459.54 FEET;

THENCE SOUTH 89°27'42" WEST, A DISTANCE OF 122.33 FEET TO THE CENTERLINE OF HAMPTON DRIVE AS SHOWN ON SAID MAP AND **TERMINUS** OF SAID STRIP.

THE SIDELINES OF SAID STRIP SHALL BE LENGTHENED OR SHORTENED TO TERMINATE IN THE EASTERLY LINE OF SAID TRACT AND THE SAID CENTERLINE OF HAMPTON DRIVE.

SEE EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.

LUDWIG ENGINEERING ASSOCIATES, INC.
PREPARED BY ME OR UNDER MY SUPERVISION



Scott Sturm, PLS 8549

4-18-18
Date



EXHIBIT "B"

LOT 2
TRACT 12084
MB 201/75-76

BRYN MAWR AVE.

HAMPTON DRIVE

N 15° 33' 00" W 151.18'

POC

$\Delta = 19^{\circ} 14' 23''$
 $R = 350.00'$
 $A = 117.23'$

S 89° 27' 42" W
77.56'

$\Delta = 16^{\circ} 27' 23''$ R=1600.68' A=459.74' 500° 42' 41" E
28.50'

S 89° 27' 42" W
122.33'

$\Delta = 16^{\circ} 00' 57''$ R=1644.00' A=459.54'

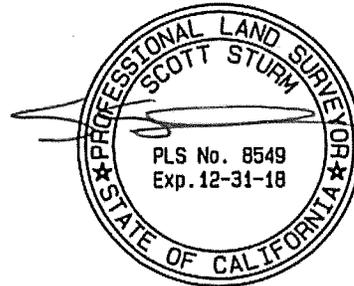
TPOB

S 89° 27' 42" W
154.18'

$\Delta = 15^{\circ} 35' 33''$ R=1688.00' A=459.37'

PARK AVE (FUTURE)

LOT 3
TRACT 12084
MB 201/75-76



1" = 100'

6-20-18



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phill Dupper, Vice-Chairman
Ovidiu Popescu, Member
Ronald Dailey, Member
John Lenart, Member

SUCCESSOR AGENCY AGENDA: June 26, 2018
TO: Board Members
FROM: T. Jarb Thaipejr, Executive Director
SUBJECT: Offer of Dedication for Bryn Mawr Avenue Right-of-Way

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council, as the Successor Agency to the Redevelopment Agency, offer to dedicate to the City of Loma Linda a 59' wide Right-of-Way easement, approximately 760' in length, extending northerly from the southerly end of the Bryn Mawr Avenue extension and authorize the Executive Director to sign the document.

BACKGROUND:

The City has set conditions of approval for Tract 19963, Special Planning Area "D" (SPA D) that includes ultimate right-of-way (R-O-W) for multiple access routes. The developer has contacted the adjacent property owner, the Successor Agency to the Redevelopment Agency, to secure needed R-O-W crossing their property. The developer has agreed to install the infrastructure required.

ANALYSIS:

The R-O-W dedication will allow for the construction of infrastructure for development of the entitled Tract 19963 as well as future development of the property as outlined in the SPAD documents. The exhibits have been checked, the City Clerk will be responsible for recording the dedication documents with the County. The street improvement plans will be processed through the Engineering Division.

Attachments

Recording Requested By:

CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA, 92375

When Recorded Mail Document and

Tax Statement To:

CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA, 92375

Space Above This Line for Recorder's Use

OFFER OF DEDICATION

APN: 0292-461-05,

SUCCESSOR AGENCY TO THE LOMA LINDA REDEVELOPMENT AGENCY, hereby OFFER(S) to DEDICATE to the CITY OF LOMA LINDA, an easement for street, sewers, drainage, public utilities, and public access purposes over, under and across the following described real property in the City of Loma Linda, County of San Bernardino, State of California, described in:

EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

T. JARB THAIPEJR

Dated _____

By: _____

Executive Director

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of _____)

On _____ before me, _____ Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (seal)

(seal)

EXHIBIT "A"
LEGAL DESCRIPTION

BEING A PORTION OF LOT 2 OF TRACT NO. 12084 IN THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS SHOWN ON MAP RECORDED IN BOOK 201, PAGES 75-76 OF MAPS, RECORDS OF SAID COUNTY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF PARCEL 3 OF PARCEL MAP NO. 19018 AS RECORDED IN BOOK 241, PAGES 94 THROUGH 95 OF PARCEL MAPS, RECORDS OF SAID COUNTY;

THENCE SOUTH 00°40'13" EAST ALONG THE EAST LINE OF SAID PARCEL 3, A DISTANCE OF 88.00 FEET;

THENCE NORTH 89°27'42" EAST, A DISTANCE OF 55.42 FEET TO THE CENTERLINE OF HAMPTON AVENUE AS SHOWN ON MAP OF SAID TRACT 12084 AND THE BEGINNING OF A NON-TANGENT CURVE CONCAVE SOUTHEASTERLY, HAVING A RADIUS OF 350.00 FEET FROM WHICH A RADIAL LINE OF SAID CURVE BEARS SOUTH 59°05'21" EAST;

THENCE NORTHEASTERLY ALONG SAID CENTERLINE AND SAID CURVE THROUGH A CENTRAL ANGLE OF 19°11'25", AN ARC DISTANCE OF 117.23 FEET;

THENCE SOUTH 89°27'42" WEST, A DISTANCE OF 38.31 FEET;

THENCE NORTH 45°36'16" WEST, A DISTANCE OF 49.44 FEET TO A POINT 59.00 FEET EAST OF THE WEST LINE OF SAID LOT 2;

THENCE NORTH 00°40'13" WEST, PARALLEL WITH AND 59.00 FEET EAST OF THE WEST LINE OF SAID LOT 2, A DISTANCE OF 471.59 FEET, TO THE BEGINNING OF TANGENT CURVE WESTERLY, HAVING A RADIUS OF 359.00 FEET;

THENCE NORTHERLY AND NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 33°18'57", AN ARC DISTANCE OF 208.75 FEET TO THE WEST LINE OF SAID LOT 2;

THENCE SOUTH 00°40'13" EAST ALONG SAID WEST LINE, A DISTANCE OF 703.55 FEET TO THE **TRUE POINT OF BEGINNING**.

CONTAINING 1.619 ACRES, MORE OR LESS

SEE EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.

LUDWIG ENGINEERING ASSOCIATES, INC.
PREPARED BY ME OR UNDER MY SUPERVISION

 4-18-18
Scott Sturm, PLS 8549 Date



EXHIBIT "B"

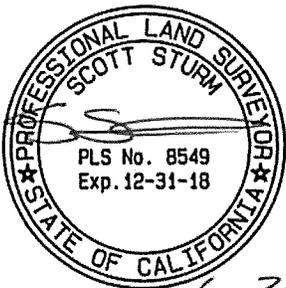
PARCEL 1
PM 19018
PMB 241/94-95

BRYN MAWR AVE.

LOT 2
TRACT 12084
MB 201/75-76



1" = 100'



PARCEL 3
PM 19018
PMB 241/94-95

6-20-18

POB

$\Delta=33^{\circ}18'57''$ $R=359.00'$ $A=208.75'$

59'

59'

$S00^{\circ}40'13''E$ 703.55'

$N00^{\circ}40'13''W$ 471.59'

C.L. HAMPTON DRIVE

$N45^{\circ}36'16''W$
49.44'

$S89^{\circ}27'42''W$
38.31'

$\Delta=19^{\circ}11'25''$
 $R=350.00'$
 $A=117.23'$

$N89^{\circ}27'42''E$
55.42'

$S00^{\circ}40'13''E$
88.00'

$S59^{\circ}05'21''E (R)$

LOT 3
TRACT 12084
MB 201/75-76