

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF MAY 12, 2020

7:00 p.m. or as soon thereafter as possible

CORONAVIRUS DISEASE (COVID-19) ADVISORY

The City Council Chambers will not be open to the public

THIS MEETING WILL BE CONDUCTED VIA WEBINAR/TELECONFERENCE. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting will be conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will be no in-person meeting location at which the public may appear. Please see the City Council Agenda for connection instructions.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the May 26, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, May 12, 2020.

- A. Call To Order**
- B. Roll Call**
- C. Closed Session**

D. **Items To Be Added Or Deleted**

E. **Oral Reports/Public Participation - Non-Agenda Items** (Limited to 30 minutes; 3 minutes allotted for each speaker)

F. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

G. **Scheduled Items**

H. **Consent Calendar**

1. Demands Registers
2. Minutes of April 14, 2020

I. **New Business**

J. **Chair and Member Reports**

K. **Reports of Officers**

L. **Adjournment**



Loma Linda Housing Authority Official Report

Phill Dupper, Chairman
Ronald Dailey, Vice Chairman
Rhodes Rigsby, Member
John Lenart, Member
Bhavin Jindal, Member

HOUSING AUTHORITY AGENDA: May 12, 2020
TO: Housing Authority Board
SUBJECT: Demands Register

Approved/Continued/Denied By Housing Authority Board Date _____

RECOMMENDATION

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

vchlist
04/23/2020 1:55:56PM

Voucher List
CITY OF LOMA LINDA
04-28-2020 HA

Page: 1

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2260	4/14/2020	005395 USBANK EQUIPMENT FINANCE	410671135	P-0000015920	PRINTER LEASE AGREEMENT	27.01
					Total :	27.01
2261	4/28/2020	005791 CENTURYLINK	91135079 HA	P-0000015960	INTERNET SERVICES AND VOIP	2.60
					Total :	2.60
2262	4/28/2020	006163 SEHI COMPUTER PRODUCTS, INC.	100201500 HA	P-0000016475	ADOBE ACROBAT PRO LICENSES	204.00
					Total :	204.00
2263	4/28/2020	001799 STRADLING, YOCCA, CARLSON, & RAUTH	363337-0000 363338-0006		PROFESSIONAL/LEGAL SERVICES PROFESSIONAL/LEGAL SERVICES	298.00 476.80
					Total :	774.80
2264	4/28/2020	005364 TECHSTRATA	1001-25-113 HA	P-0000016442	SWITCH WARM SPARE	58.22
					Total :	58.22
5 Vouchers for bank code : bofaha						Bank total : 1,066.63
5 Vouchers in this report						Total vouchers : 1,066.63

Page: 1

vchlist
04/23/2020 1:55:56PM

Voucher List
CITY OF LOMA LINDA

Page: 2

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
2260 through 2264 for a total
disbursement of \$ 1,066.63, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
05-12-2020 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor

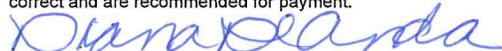
Page: 2

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2265	5/6/2020	005395 USBANK EQUIPMENT FINANCE	413203787 HA	P-0000015920	PRINTER LEASE AGREEMENT	27.01
Total :						27.01
2266	5/6/2020	006052 UNIVERSITY HOMES INC, C/O CMS	1341577		25613 PROSPECT AVE-MAY 2020 HOA I	162.00
Total :						162.00
2267	5/12/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC 38928			PROFESSIONAL/LEGAL SERVICE	33.25
Total :						33.25
3 Vouchers for bank code : bofaha						Bank total : 222.26
3 Vouchers in this report						Total vouchers : 222.26

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
2265 through 2267 for a total
disbursement of \$ 222.26, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
05-12-2020 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor



Loma Linda Housing Authority Official Report

Phill Dupper, Chairman
Ronald Dailey, Vice Chairman
Rhodes Rigsby, Member
John Lenart, Member
Bhavin Jindal, Member

HOUSING AUTHORITY AGENDA: May 12, 2020
TO: Housing Authority Board
SUBJECT: Minutes of April 14, 2020

Approved/Continued/Denied By Housing Authority Board Date _____

RECOMMENDATION

It is recommended that the Housing Authority Board approve the minutes of April 14, 2020.

Loma Linda Housing Authority

Minutes

A Regular Meeting of April 14, 2020

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Dupper at 8:11 p.m., Tuesday, April 14, 2020.

This meeting was conducted via webinar/teleconference. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting was conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there was no in-person meeting location at which the public may appear. The public was invited to participate via Zoom.

Board Members Present: Chairman Phill Dupper, teleconference via Zoom
Vice Chairman Ron Dailey, teleconference via Zoom
Rhodes Rigsby, present in Council Chambers
John Lenart, teleconference via Zoom
Bhavin Jindal, teleconference via Zoom

Board Members Absent: None

Others Present: Executive Director T Jarb Thaipejr, present in Council Chambers
General Counsel Richard Holdaway, teleconference via Zoom

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

Scheduled Items

HA-2020-09 – Consent Calendar

Motion by Lenart, seconded by Rigsby to approve the Consent Calendar; the City Clerk called the role and the motion passed unanimously.

The Demands Register dated

- March 24, 2020 with commercial demands totaling \$1,255.05;
- March 31, 2020 with commercial demands totaling \$38,568.83;
- April 14, 2020 with commercial demands totaling \$4,763.48.

The minutes of March 10, 2020 as presented.

The meeting adjourned at 8:13 p.m.

Approved at the meeting of

Secretary