

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF JUNE 9, 2020

7:00 p.m. or as soon thereafter as possible

CORONAVIRUS DISEASE (COVID-19) ADVISORY

The City Council Chambers will not be open to the public

THIS MEETING WILL BE CONDUCTED VIA WEBINAR/TELECONFERENCE. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting will be conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will be no in-person meeting location at which the public may appear. Please see the City Council Agenda for connection instructions.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the July 14, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, June 30, 2020.

A. Call To Order

B. Roll Call

C. Closed Session

D. Items To Be Added Or Deleted

E. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

F. **Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

G. **Scheduled Items**

H. **Consent Calendar**

1. Demands Registers
2. Minutes of May 12, 2020

I. **New Business**

3. **Joint meeting of the City Council and Housing Authority** regarding Fiscal Year 2020-2021 Budget [**City Manager/Finance Director**]
 - a. Presentation of proposed FY 2020-2021 Budget [**Finance**]
 - b. Budget Committee Recommendations
 - c. Five-Year Capital Improvement Program (CIP) [**Public Works**]
 - d. Council Bill #R-2020-21 – Approving the 2020-2021 adjusted appropriations limit [**Finance**]
 - e. Investment Policy [**Finance**]
 - f. COPS Grant Expenditure Plan [**Finance**]
 - g. Schedule "A" pertaining to contract with Sheriff's Department [**City Manager**]
 - h. Extension of Annual Service Contracts for Fiscal Year 2020-2021 [**Public Works**]:
 1. Gopher Patrol – Rodent Abatement at City Hall and all City parks
 2. Golden West Landscape – Landscape Maintenance Services at all Landscape Maintenance Districts (LMD), Barton road Median, Mission Road Median and Barton Road Parkway
 3. Loma Linda Heat & Air – HVAC Maintenance Services for all City buildings
 4. St. Francis Electric - Traffic Signal Maintenance Services
 5. Kellermeyer Bergensons (Pristine Environments) – Janitorial Services for all City buildings
 6. Adopt-a-Highway – Maintenance of hardscape at the On-Off ramps @ I-10 Freeway and Mt View Avenue
 7. Willdan Financial Services – District Administrative Services for the Landscape Maintenance Districts (LMD) and Street Light District (SLD) assessment areas
 8. Facilities Protection Systems – Fire Protection System Monitoring and Preventative Maintenance for all City buildings
 - i. Council Bill #R-2020-22 – Approving the Wildland Fire Protection Contract #3CA043297 between the California Department of Forestry and Fire Protection (CAL FIRE) and the City for Fiscal Year 2020-2021 in the amount of \$58,449.20 and authorize the Mayor or Mayor pro tempore to sign the contract pursuant to Government Code 40601 [**Fire**]
 - j. Council Bill #R-2020-23 - Adopting the 2020-2021 fiscal year budget
 - k. LLHA Bill #R-2020-02 – Adopting the 2020-2021 fiscal year budget

J. **Chair and Member Reports**

K. **Reports of Officers**

L. **Adjournment**



Loma Linda Housing Authority Official Report

Phill Dupper, Chairman
Ronald Dailey, Vice Chairman
Rhodes Rigsby, Member
John Lenart, Member
Bhavin Jindal, Member

HOUSING AUTHORITY AGENDA: June 9, 2020
TO: Housing Authority Board
SUBJECT: Demands Registers

Approved/Continued/Denied By Housing Authority Board Date _____

RECOMMENDATION

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

vchlist
05/21/2020 9:56:25AM

Voucher List
CITY OF LOMA LINDA
05-26-2020 HA

Page: 1

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2268	5/20/2020	005364 TECHSTRATA	1001-25-109 HA	P-0000016598	SWITCH WARM SPARE HARDWARE AN	88.66
					Total :	88.66
2269	5/26/2020	005791 CENTURYLINK	110184467 HA	P-0000015960	INTERNET SERVICES AND VOIP	2.60
					Total :	2.60
2270	5/26/2020	006140 FARMERS INSURANCE, PAYMENT PROCESSI	95695-35-81	P-0000016583	- SAGALA - 25368 DURANGO LOOP/HO	1,294.10
			95736-61-27	P-0000016601	LEYVA - 24966 COURT ST/24966 COUR'	1,463.73
					Total :	2,757.83
2271	5/26/2020	006187 STATE FARM	71-GA-S463-1	P-0000016602	LOPEZ LOPEZ - 25564 VAN LEUVEN	567.00
					Total :	567.00
2272	5/26/2020	004789 STATE FARM GENERAL INSURANCE	71-B7-K784-0	P-0000016584	- VARGAS - 25384 DURANGO LOOP/HO	529.00
					Total :	529.00
5 Vouchers for bank code : bofaha					Bank total :	3,945.09
5 Vouchers in this report					Total vouchers :	3,945.09

Page: 1

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
---------	------	--------	---------	------	---------------------	--------

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 2268 through 2272 for a total disbursement of \$ 3,945.09, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 06/09/2020 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

vchlist

06/04/2020

8:37:51AM

Voucher List

CITY OF LOMA LINDA
06-09-2020 HA

Page: 1

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2273	6/2/2020	000110 BURTRONICS BUSINESS SYSTEM	AR70029 HA	P-0000016100	PRINTING OVERAGES	18.23
Total :						18.23
2274	6/2/2020	006052 UNIVERSITY HOMES INC, C/O CMS	1341577		25613 PROSPECT AVE-JUNE 2020 HOA	162.00
Total :						162.00
2275	6/4/2020	000110 BURTRONICS BUSINESS SYSTEM	AR70382 HA	P-0000016100	PRINTING OVERAGES	6.27
Total :						6.27
2276	6/9/2020	005144 JAMES D. HUSS JR., WEST SWPPP SERVICE 20025		P-0000015824	WEED ABATEMENT	640.00
Total :						640.00
2277	6/9/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC 39052			PROFESSIONAL/LEGAL SERVICES	33.25
Total :						33.25
2278	6/9/2020	004810 VECTOR RESOURCES, INC.	84689 HA	P-0000016569	FORTIGATE - 500 E 1 YR UNIFIED PRO	38.14
Total :						38.14
6 Vouchers for bank code :		bofaha		Bank total :		897.89
6 Vouchers in this report				Total vouchers :		897.89

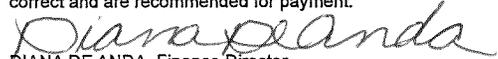
Page: 1

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
---------	------	--------	---------	------	---------------------	--------

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 2273 through 2278 for a total disbursement of \$ 897.89, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 06-09-2020 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor



Loma Linda Housing Authority Official Report

Phill Dupper, Chairman
Ronald Dailey, Vice Chairman
Rhodes Rigsby, Member
John Lenart, Member
Bhavin Jindal, Member

HOUSING AUTHORITY AGENDA: June 9, 2020
TO: Housing Authority Board
SUBJECT: Minutes of May 12, 2020

Approved/Continued/Denied By Housing Authority Board Date _____

RECOMMENDATION

It is recommended that the Housing Authority Board approve the minutes of May 12, 2020.

Loma Linda Housing Authority

Minutes

A Regular Meeting of May 12, 2020

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Dupper at 7:43 p.m., Tuesday, May 12, 2020.

This meeting was conducted via webinar/teleconference. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting was conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there was no in-person meeting location at which the public may appear. The public was invited to participate via Zoom.

Board Members Present: Chairman Phill Dupper, present in Council Chambers
Vice Chairman Ron Dailey, present in Council Chambers
Rhodes Rigsby, present in Council Chambers
John Lenart, present in Council Chambers
Bhavin Jindal, present in Council Chambers

Board Members Absent: None

Others Present: Executive Director T Jarb Thaipejr, present in Council Chambers
General Counsel Richard Holdaway, teleconference via Zoom

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

Scheduled Items

HA-2020-30 – Consent Calendar

Motion by Rigsby, seconded by Lenart to approve the Consent Calendar; the City Clerk called the role and the motion passed unanimously.

The Demands Register dated

- April 28, 2020 with commercial demands totaling \$1,066.63;
- May 12, 2020 with commercial demands totaling \$222.26.

The minutes of April 14, 2020 as presented.

The meeting adjourned at 7:44 p.m.

Approved at the meeting of

Secretary



Loma Linda Housing Authority Official Report

Rhodes Rigsby, Chairman
John Lenart, Vice Chairman
Ovidiu Popescu, Member
Phillip Dupper, Member
Ronald Dailey, Member

HOUSING AUTHORITY AGENDA: June 9, 2020

TO: Housing Authority Board

FROM: Barbara Nicholson, Secretary *BN*

VIA: T. Jarb Thaipejr, Executive Director

SUBJECT: **Joint Meeting** of the City Council and Housing Authority
regarding Fiscal Year 2020-2021 Budget [**City Manager/Finance
Director**]

LLHA Bill #R-2020-02 – Adopting the 2020-2021 fiscal year budget

Approved/Continued/Denied By City Council Date _____

Please see City Council Agenda Item 13

RESOLUTION NO.

A RESOLUTION OF THE LOMA LINDA HOUSING AUTHORITY
ESTABLISHING A FINAL BUDGET FOR FISCAL YEAR 2020-2021

WHEREAS, the Loma Linda Redevelopment Agency (the “Former Redevelopment Agency”) was eliminated pursuant to ABx1 26, Chapter 5, Statutes of 2011 (the “2011 Dissolution Measure”) which provided generally for the dissolution of all redevelopment agencies in the State of California; and

WHEREAS, the 2011 Dissolution Measure was challenged by litigation initiated during 2011, which litigation was decided by the California Supreme Court in a manner which upheld the 2011 Dissolution Measure; and

WHEREAS, the 2011 Dissolution Measure, as amended by AB 1484, Chapter 26, Statutes of 2012 (“AB 1484” and, together with the 2011 Dissolution Measure, the “Dissolution Act”) further implemented certain aspects of the dissolution of redevelopment agencies within California;

WHEREAS, pursuant to the 2011 Dissolution Measure, the City Council of the City of Loma Linda designated the Loma Linda Housing Authority (the “Authority”) to receive the housing assets of the Former Redevelopment Agency; and

WHEREAS, pursuant to the 2011 Dissolution Measure, the oversight board (“Oversight Board”) of the successor agency (“Successor Agency”) to the Former Redevelopment Agency approved the designation of housing properties and also approved and, following enactment of AB 1484, ratified the transfer of housing properties of the Former Redevelopment Agency to the Authority; and

WHEREAS, the budgeting process establishes the plan of expenditures and the priorities of the Authority relating to its housing assets and operations;

NOW, THEREFORE, BE IT RESOLVED that the budget for the Loma Linda Housing Authority for the fiscal year commencing July 1, 2020 and ending June 30, 2021, as prepared and submitted by the Authority Executive Director and as modified by the City Council sitting as the Loma Linda Housing Authority Board, is hereby accepted.

PASSED, APPROVED AND ADOPTED this 9th day of June 2020 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Phill Dupper, Chairman

ATTEST:

Barbara Nicholson, Secretary