

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF MARCH 13, 2018

A regular meeting of the Housing Authority of the City of Loma Linda is scheduled to be held at 7:00 p.m. or as soon thereafter as possible, Tuesday, March 13, 2018 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the APRIL 10, 2018 meeting must be submitted in writing to the City Clerk no later than NOON, TUESDAY, MARCH 27, 2018

A. Call To Order

B. Roll Call

C. Items To Be Added Or Deleted

D. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

E. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

F. **Scheduled Items**

G. **Consent Calendar**

1. Demands Register
2. Minutes of February 27, 2018

H. **New Business**

I. **Chair and Member Reports**

J. **Reports of Officers**

K. **Adjournment**



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phill Dupper, Vice-Chairman
Ovidiu Popescu, Member
Ronald Dailey, Member
John Lenart, Member

HOUSING AUTHORITY AGENDA: March 13, 2018
TO: Board Members
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

vchlist
03/01/2018 9:09:34AM

Voucher List
CITY OF LOMA LINDA
02-28-2018 HA

Page: 1

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1995	2/27/2018	000110 BURTRONICS BUSINESS SYSTEM	AR41231 HA	P-0000014611	PRINTING OVERAGES	4.03
Total :						4.03
1 Vouchers for bank code : bofaha						Bank total : 4.03
1 Vouchers in this report						Total vouchers : 4.03

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
1995 through 1995 for a total
disbursement of \$ 4.03, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
03-13-2018 and the City Treasurer is hereby directed
to pay except as noted.

Rhodes Rigsby, Mayor

vchlist
03/07/2018 4:36:51PM

Voucher List
CITY OF LOMA LINDA
03-13-2018 HA

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1996	3/6/2018	002713 PREFERRED MANAGEMENT GROUP	25613		25613 PROSPECT AVE-MAR 2018 HOA	135.00
					Total :	135.00
1997	3/6/2018	004931 UNIVERSAL NORTH AMERICAN INS CO	CAVH0000037773	P-0000014738	HOMEOWNERS INS - SITUMORANG	599.00
					Total :	599.00
1998	3/6/2018	005395 USBANK EQUIPMENT FINANCE	351933114 HA	P-0000014307	PRINTERS LEASE AGREEMENT	27.01
					Total :	27.01
1999	3/13/2018	004547 ACSC	CHO 081927444	P-0000014715	AGNES PRICE-10942 CABRILLO LOOP	796.00
			CHO 089616086	P-0000014722	HOMEOWNERS INS - SIMAMORA	877.00
					Total :	1,673.00
2000	3/13/2018	001613 OFFICE DEPOT, INC	107083920001 HA	P-0000014238	OFFICE SUPPLIES.	6.45
			107085017001 HA	P-0000014238	OFFICE SUPPLIES.	1.77
					Total :	8.22
2001	3/13/2018	005127 VOLOGY, INC.	INV438238 HA	P-0000014652	JUNIPER NETWORK SWITCHES	103.94
					Total :	103.94
6 Vouchers for bank code : bofaha						Bank total : 2,546.17
6 Vouchers in this report						Total vouchers : 2,546.17

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 1996 through 2001 for a total disbursement of \$ 2,546.17, and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on 03-13-2018 and the City Treasurer is hereby directed to pay except as noted.

Rhodes Rigsby, Mayor



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Phill Dupper, Vice-Chairman
Ovidiu Popescu, Member
Ronald Dailey, Member
John Lenart, Member

HOUSING AUTHORITY AGENDA: March 13, 2018

TO: Board Members

SUBJECT: Minutes of February 27, 2018

Approved/Continued/Denied By City Council Date _____
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RECOMMENDATION

It is recommended that the City Council approve the minutes of February 27, 2018.

Loma Linda Housing Authority

Minutes

A Regular Meeting of February 27, 2018

A regular meeting of the Loma Linda Housing Authority was called to order by Vice Chairman Dupper at 7:05 p.m., Tuesday, February 27, 2018, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Board Members Present:	Vice Chairman Phill Dupper Ron Dailey John Lenart
Board Members Absent:	Chairman Rhodes Rigsby Ovidiu Popescu
Others Present:	Executive Director T Jarb Thaipejr General Counsel Richard Holdaway

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

CC-2018-18

HA-2018-05 – Joint Meeting of the City Council and Housing Authority regarding 2016-2017 Mid-Year Budget Review including expenditure appropriations and revenue adjustments

The Housing Authority Board was called to order at 7:04 p.m. with all Rigsby and Popescu absent. City Manager presented the item, stating that the Mid-Year Budget with the recommended adjustments and appropriations was presented to the Budget Committee on February 15.

He indicated the information provided to the City Council included the proposed revenue adjustments and appropriation requests. He continued, recapping the Fiscal Year 2016-2017 beginning and ending fund balances and reviewing the Fiscal Year 2017-2018 current vs. adopted budget and the mid-year vs. current budget general fund.

The general fund was projected to yield an operating surplus of \$48,900. Throughout the fiscal year staff had proposed and City Council had approved several amendments increasing the appropriation spending for the City by \$6,115,700 and \$702,100 for the general fund. He presented the summary of changes in revenues and expenditures for the general fund, enterprise funds, special revenue funds and capital projects funds. If adopted, the proposed mid-year general fund budget will net a position decrease of \$214,600.

He concluded indicating that the recommendations presented by staff represent a net increase in general fund revenues of \$839,800, and a net increase in general fund expenditures of \$410,700. In the overall City, the recommendations represent a net decrease to revenues of \$1,460,900 and a net increase in expenditures of \$1,827,900. Staff recommends the approval of the adjustments presented in the staff report and detailed in attachment 1.

Motion by Dailey, seconded by Lenart and carried to approve the recommendations for expenditure appropriations and revenue adjustments included in the staff report and detailed in attachment 1. (Rigsby and Popescu absent)

The Housing Authority Board recessed at 7:22 p.m. for completion of the City Council agenda and reconvened at 7:33 p.m.

HA-2018-06 – Consent Calendar

Motion by Lenart, seconded by Dailey and carried to approve the following: (Rigsby and Popescu absent)

The Demands Registers dated February 27, 2018 with commercial demands totaling \$1,863.53.

The minutes of February 13, 2018 as presented.

The meeting adjourned at 7:34 p.m.

Approved at the meeting of _____.

Secretary