

**PARK USE PERMIT**

Park Use Permit # \_\_\_\_\_ Date: \_\_\_\_\_ \*Cert. Of Ins. Provided \_\_\_\_\_ Permit Fee: \$ \_\_\_\_\_

The purpose of this park use permit is to establish uniform standards for the use of all city parks. The approval includes any special requirements and conditions deemed necessary to provide for reasonable use of the park by groups/individuals in organized activities, to ensure there is ample room for free play activities, to prevent overcrowding, personal conflicts, and to ensure proper care and treatment of the parks as public property through the application and enforcement of a park use permit.

**PARK REQUESTED:**

- Leonard Bailey Park** - 11555 Whittier Avenue
- Hulda Crooks Park** - 11800 Mountain View Avenue
- Elmer Digneo Park** - 10850 Parkland Street
- City Baseball Fields** - 25610 Entrada Del Parque - Field No. 1 (no lights)
- City Baseball Fields** - 25610 Entrada Del Parque - Field No. 2 (lights)
- City Baseball Fields** - 25610 Entrada Del Parque - Field No. 3 (lights)

Applicant Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone/Cell #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Email address: \_\_\_\_\_

Date\*: \_\_\_\_\_ Time: \_\_\_\_\_

*\*Multi-day use, please complete back page*

*Include set up and clean up times*

Activity description: \_\_\_\_\_

Bouncer/Jumper: A copy of the company's insurance policy must be faxed to **909-799-2891** or emailed to **parkusepermit@lomalinda-ca.gov**. The company must have a business license with the City of Loma Linda.

Propane BBQ (16oz Propane Tanks Only) - No. of BBQs \_\_\_\_\_

Other \_\_\_\_\_

Estimated attendance: \_\_\_\_\_

Electrical power requested, if available (\$96.00 fee)  Yes\*/ No

\*For what purpose \_\_\_\_\_

Field Lights:  BB Field #3 (\$9.00/hr)  BB Field #2 (\$5.00/hr)  Soccer Field (\$5.00/hr)

The City of Loma Linda, herein called "CITY", hereby agrees to allow the USER as noted below, herein called "USER", use of the park area/facility according to the terms and conditions described below.

A. Terms and Conditions of Park Use Permit:

1. USER shall utilize trash receptacles at the park and shall collect and remove from the premises any trash or debris from the reserved area upon completion of use of the area/facility. USER shall provide additional trash receptacles as may be required by any special terms and conditions of this permit.
2. USER shall not use any CITY supplies and/or equipment without separate prior authorization.
3. USER agrees to comply with all Local, State, and Federal Ordinances, Statutes, and Regulations as they pertain to the facility.
4. USER shall have the use, in common with others, of the parking areas and other non-reserved areas of the park.
5. USER shall respect the use of the remainder of the park by other authorized groups and the general public by not infringing on the activities of others and by showing common courtesy to others in the park.
6. USER agrees to comply with any and all provisions of Section 9.04 of the Municipal Code, "Conduct in Public Parks", adopted or as amended by the City Council, incorporated herein as follows:

"It is unlawful for any person in a park to:

- a. Willfully mark, deface, disfigure injure, tamper with, or displace or remove any building, bridges, tables, benches, fireplaces, railing, paving or paving material, water lines or other public utilities or parts or appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, stakes, posts, or other boundary markers, or other structures or equipment, facilities or park property, or appurtenances whatsoever, either real or personal;
- b. Possess, transport, purchase, sell, give away any alcoholic beverages or drink alcoholic beverages at any time in a park;
- c. Sleep or protractedly lounge on the seats, benches, or other areas, or engage in loud, boisterous, threatening, abusive, insulting, or indecent language, or engage in any disorderly conduct or behavior tending to a breach of the public peace;
- d. Possess, transport, purchase, sell, give away or consume any narcotic and/or dangerous drug not prescribed to the user.

The parks within the CITY shall be open to the public from five a.m. to ten p.m. during Daylight Savings Time (excepting the Fourth of July) and from six a.m. to seven p.m. during Pacific Standard Time. Thereafter, it shall be unlawful for anyone to be within the boundaries of park property.

All public parks within the CITY are declared “drug free zones” pursuant to California Health and Safety Code Section 11380.5.”

7. Notwithstanding the park hours specified in “6” above, the use of the park shall terminate at sundown unless special provisions have been made for extended use of the park as a part of this permit.
8. Only authorized CITY vehicles may drive off the paved road/parking lot. No vehicles will be allowed to drive on park pathways and fields.
9. USER shall not practice or tolerate any discrimination of race, color or creed on public facilities.
10. Permits will not be issued to anyone under 18 years of age.
11. USER will be required to have not less than one adult chaperon for each 12 minors present during use of the facilities.
12. Only the time stated on application will be granted for reserved usage. All decorating, set-up, event and cleaning times must be stated on the application. Any applicable fee for usage will be based on all time(s) stated on the application.
13. USER is responsible for the actions and supervision of their guests and employees (coaches, spectators, etc.).
14. CITY sponsored use of the park may preempt use of the park by the USER with prior notification by the CITY.
15. USER agrees to comply with any special terms of use attached hereto.
16. The USER shall not use any amplifying sound systems or mechanisms, unless specifically approved as a part of special terms and conditions of this permit.
17. USER is responsible for their equipment. The CITY is not responsible for lost or stolen equipment or personal property.
18. USER shall not make any modifications to the existing premises, and/or facilities, unless USER obtains written approval of the CITY and shall abide by all rules, regulations, and codes stated in the approval.
19. The CITY may revoke this permit at any time if the CITY deems any of these conditions have been violated or the CITY deems the use of the park by USER to be a nuisance or incompatible with neighboring residential uses or other approved park uses.
20. Extensive use of the park by reservation is subject to review and possible modification by CITY staff to ensure a balanced use of the park between organized groups and casual park users. Applications for extensive use of the park for extended periods of time must be submitted 90 days in advance. Other applications are required to be submitted 30 days in advance of intended use. Extended use of the park will be subject to a Park Use Permit fee.

21. The USER agrees to indemnify, defend and hold harmless the CITY OF LOMA LINDA, its officers, officials, agents, and employees from every claim or demand and every liability loss, damage, or expenses of any nature whatsoever, including attorney's fees and costs, which may be incurred by reason of USER'S use of such facilities. USER further agrees to be liable to CITY for any and all damages to any park facility, building, equipment and furniture owned or controlled by the CITY, which results from the activity of USER or is caused by any participant in said activity.
22. Hulda Crooks Park Use - Overflow parking should use Mountain View Avenue and not the adjacent residential areas.
23. Primary and incidental activities associated with reserved facilities shall be confined to the improved facilities and areas reserved as a part of this permit.
24. Sales of commodities shall be limited to the city owned concession building during competitive games. Special provisions may be made for additional concession stands as a part of this permit at the baseball field park only.
25. **USER shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. CITY, its officers, officials, agents, and employees shall be included as additional insureds on the policy.**
26. The following activities are not allowed at the City Parks: Petting zoo, taco cart/truck, kids train, and carnivals.
27. Applicants and/or non-profit organizations cannot conduct business activities that involve raising funds or profit earning at any city park.

B. Fees:

1. No permit fee for one-day use request.
2. \$245.00 permit fee for multi-day use requests.
3. \$96.00 electrical fee for use of park electrical outlets.
4. Field Lights: \$25.00 Administrative Fee (one time/per year)
  - a. Baseball Field No. 3 - \$9.00/hr
  - b. Baseball Field No. 2 - \$5.00/hr
  - c. Soccer Field - \$5.00/hr
5. Baseball Field Use Only - \$100 fee for Bathroom Key

I understand and agree to the above terms and conditions of the Park Use Permit.

**APPLICANT:**

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Date*

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**CITY OF LOMA LINDA APPROVAL:**

Public Works Department:

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature:*

\_\_\_\_\_  
*Date*

Cc: San Bernardino County Sheriff's Dept., 655 E. Third St., San Bernardino, CA 92415

