

LOMA LINDA HOUSING AUTHORITY

AGENDA

REGULAR MEETING OF APRIL 23, 2013

A regular meeting of the Housing Authority of the City of Loma Linda is scheduled to be held at 7:00 p.m. or as soon thereafter as possible, Tuesday, April 23, 2013 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the MAY 28, 2013 meeting must be submitted in writing to the City Clerk no later than NOON, MONDAY, MAY 13, 2013

A. Call To Order

B. Roll Call

C. Closed Session -

D. Items To Be Added Or Deleted

E. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

F. **Consent Calendar**

1. Demands Register
2. Minutes of April 9, 2013

G. **New Business**

3. Joint meeting of the City Council and Housing Authority Board pertaining to consideration of submittal of letter to County of San Bernardino in support of affordable senior housing project under a Disposition and Development Agreement to be negotiated with Corporation for Better Housing (West side of Poplar Street)

H. **Chair and Member Reports**

I. **Reports of Officers**

J. **Adjournment**



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Ovidiu Popescu, Vice-Chairman
Ronald Dailey, Member
Phillip Dupper, Member
John Lenart, Member

HOUSING AUTHORITY AGENDA: April 23, 2013
TO: Housing Authority Members
VIA: T. Jarb Thaipejr, Executive Director
FROM: Pamela Byrnes-O'Camb, Secretary
SUBJECT: Minutes of April 9, 2013

Approved/Continued/Denied By: Housing Authority Date _____
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RECOMMENDATION

It is recommended that the Housing Authority Board approve the Minutes of April 9, 2013.

Loma Linda Housing Authority

Minutes

Regular Meeting of April 9, 2013

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Rigsby at 5:45 p.m., Tuesday, April 9, 2013, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Chairman Rhodes Rigsby Vice-Chairman Ovidiu Popescu Ron Dailey Phill Dupper John Lenart
Councilman Absent:	None
Others Present:	Executive Director T. Jarb Thaipejr General Counsel Richard E. Holdaway

LLHA 2013-005 - Closed Session – Conference with Real Property Negotiator (Government Code 54956.8)

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|----|----------------------|--|
| a. | Property: | 25454 Sonora Loop (APN 0283-271-07) |
| | Negotiating Parties: | T. Jarb Thaipejr, Pamela Byrnes-O'Camb, Marco Elias Juarez and Judith Romero |
| | Under Negotiation: | Price and Terms of Payment |
| b. | Property: | 10535-41 Poplar Street (APN 0283-134-02) |
| | Negotiating Parties: | T. Jarb Thaipejr, Pamela Byrnes-O'Camb, Alex Mucino, Broker |
| | Under Negotiation: | Price and Terms of Payment |

The Authority Board immediately recessed to consider the closed session items as listed and reconvened at 7:07 p.m. with all members present.

General Counsel Holdaway announced that the Authority Board met with its Negotiators and gave direction; there was no final action to report.

The Authority Board recessed and reconvened at 7:13 p.m. with all members present.

Scheduled Items

LLHA -2013-006 - Joint meeting of the City Council, Successor Agency, and Housing Authority regarding presentation of the audit report for fiscal year ending June 30, 2012 by audit firm of Marcum LLP

Finance Director DeAnda introduced Sheri Lejman, Assurance Partner with Marcum LLP, who presented the Basic Financial Statements and Single Audit for fiscal year ending June 30, 2012. Ms. Lejman reviewed the City's and Marcum LLP's responsibilities; indicated that the financial statements were fairly presented in all material respects; significant accounting policies had been consistently applied; estimates were reasonable; and disclosures were properly reflected in the financial statements. She noted that the reports issued for Fiscal Year 2012 consisted of a report on the City's basic financial statements, the single audit, and the Gann Limit. She concluded that there were no disagreements with management, no material errors, irregularities or accounting issues, material weaknesses in internal accounting controls discovered, and no compliance issues identified, resulting in a "clean" audit. She then responded to questions.

Finance Director DeAnda then presented the Comprehensive Annual Financial Report (CAFR) for Fiscal Year ending June 30, 2012 consisting of the Independent Auditors' Report, Management's Discussion and Analysis, the Basic Financial Statements comprised of Government-Wide Financial Statements, Funds Financial Statements, and Notes to the Basic Financial Statements as well as Required Supplementary Information and Supplementary Information.

She then reviewed financial trends, revenue and debt capacity, demographic, economic, and operating information, noting that the City's General Fund Ending Fund Balance was \$9,068,177; that due to the dissolution of all redevelopment agencies within the State, there were no activities for the Redevelopment Agency, other than the winding down process.

No action was required. Ms. DeAnda, the Finance Department and all employees were thanked for their diligence.

The Authority Board recessed at approximately 7:38 p.m. and reconvened at 8:11 p.m. with all members present.

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

LLHA-2013-007 - Consent Calendar

Motion by Popescu, seconded by Dailey and unanimously carried to approve the following items:

The Demands Register dated March 26, 2013 with commercial demands totaling \$5,308.43.

The Demands Register dated March 28, 2013 with commercial demands totaling \$2,311.33.

The Demands Register dated April 9, 2013 with commercial demands totaling \$8,655.32.

The Minutes of March 12, 2013 as presented.

The meeting adjourned at 8:12 p.m.

Approved at the meeting of , 2013.

Secretary



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Ovidiu Popescu, Vice-Chairman
Ronald Dailey, Member
Phillip Dupper, Member
John Lenart, Member

HOUSING AUTHORITY AGENDA: April 23, 2013

TO: Housing Authority

FROM: T. Jarb Thaipejr, Executive Director

SUBJECT: Joint meeting of the City Council and Housing Authority Board pertaining to consideration of submittal of letter to County of San Bernardino in support of affordable senior housing project under a Disposition and Development Agreement to be negotiated with Corporation for Better Housing (West side of Poplar Street)

Approved/Continued/Denied By Housing Authority Date _____

Please see Item #8 on the City Council Agenda.