

LOMA LINDA HOUSING AUTHORITY
AGENDA
REGULAR MEETING OF JUNE 10, 2014

A regular meeting of the Housing Authority of the City of Loma Linda is scheduled to be held at 7:00 p.m. or as soon thereafter as possible, Tuesday, June 10, 2014 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the JUNE 24, 2014 meeting must be submitted in writing to the City Clerk no later than NOON, MONDAY, JUNE 9, 2014.

A. Call To Order

B. Roll Call

C. Items To Be Added Or Deleted

D. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

E. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

F. Consent Calendar

1. Demands Register
2. Minutes of May 13, 2014

G. Chair and Member Reports

H. Reports of Officers

I. Adjournment



City of Loma Linda Official Report

Rhodes Rigsby, Chairman
Ovidiu Popescu, Vice-Chairman
Ronald Dailey, Member
Phillip Dupper, Member
John Lenart, Member

HOUSING AUTHORITY AGENDA: May 13, 2014
TO: Housing Authority Members
VIA: T. Jarb Thaipejr, Executive Director
FROM: Pamela Byrnes-O'Camb, Secretary
SUBJECT: Minutes of May 13, 2014

Approved/Continued/Denied By: Housing Authority Date _____
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RECOMMENDATION

It is recommended that the Housing Authority Board approve the Minutes of May 13, 2014.

Loma Linda Housing Authority

Minutes

Regular Meeting of May 13, 2014

A regular meeting of the Loma Linda Housing Authority was called to order by Chairman Rigsby at 8:23 p.m., Tuesday, May 13, 2014, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present:	Chairman Rhodes Rigsby Vice-Chairman Ovidiu Popescu Phill Dupper John Lenart
Councilmen Absent:	Ron Dailey
Others Present:	Executive Director T. Jarb Thaipejr General Counsel Richard E. Holdaway

No items were added or deleted; no public participation comments were offered upon invitation of the Chair and no conflicts of interest were noted.

New Business

CC-2014-062

LLHA-2014-008 - Joint meeting of the City Council and Housing Authority regarding Fiscal Year 2014-2015 Budget

- a. Presentation of proposed FY 2014-2015 Budget [**Finance**]
- b. Budget Committee Recommendations
- c. Council Bill #R-2014-22 – Approving the 2014-2015 adjusted appropriations limit
- d. Investment Policy
- e. Five-Year Capital Improvement Program (CIP)
- f. COPS Grant Expenditure Plan
- g. Schedule "A" pertaining to contract with Sheriff's Department
- h. Council Bill #R-2014-23 – Approving an increase to reserve fund balance
- i. Council Bill #R-2014-24 - Adopting the 2014-2015 fiscal year budget
- j. LLHA Bill #R-2014-01 – Adopting the 2014-2015 fiscal year budget

The Housing Authority Board was called to order at 7:23 p.m. with all members present except Board Member Dailey.

City Manager Thaipejr introduced the item and called upon Finance Director DeAnda who presented the proposed budget, reviewing the General fund as the Key Operational Fund; the City as a whole (all funds); and the Loma Linda Housing Authority. She noted changes to the proposed budget since the April 22 workshop in three categories: Capital Fund for \$35,000 to prepare an updated street improvement plan for Redlands Boulevard and California Street and Overhead; the Special Revenue Fund for \$100,000 to use Measure I (2010-2040)(26) for pavement rehabilitation by slurry seal for Barton Road from the UPRR Bridge to San Timoteo Canyon Road and Mt. View Avenue from Barton Road to Lawton Avenue; and the Enterprise Funds for \$96,000 for the Loma Linda Connected Communities Program (LLCCP)(40) for the backup battery power plant, a second power feed to the Data Center and eight (8) LLCCP Servers.

She then reviewed the General Fund, noting that the top seven revenues were derived from sales tax, administrative overhead, motor vehicle license fees, property tax, refuse service, franchise fees, and building permits; that the sales tax was expected to show a notable increase due to the recent Mansfield Oil Economic Incentive Agreement. She also reviewed the General Fund Expenditures, noting that the expenditure for General Government would increase due to the Mansfield Oil Agreement in that the City would be subsidizing 75 percent of the sales tax and retaining 25 percent; likewise expenses for Community Development were expected to increase due to new project building activity: the VA Medical Clinic, a gas station with retail, and a hotel. She also noted that \$2 million was moved from "Unassigned" to "Committed" to increase the "Rainy Day Fund" to \$5.5 million. It was anticipated that the ending fund balance for Fiscal Year 2014/2015 would be \$13,600.

Ms. DeAnda next reviewed the City as a whole, noting that the major Public Works Project, the Stewart Street Underpass and Pedestrian Bridge, was anticipated to be completed by late summer 2014; that other expenditures included water meter replacement and the City's portion of the I-10/Anderson/Tippecanoe project.

The Housing Authority, as part of the dissolution of redevelopment agencies statewide, was the recipient of the former Redevelopment Agency housing properties; the disposition of various vacant housing properties was ongoing; the Housing Authority received revenue from receipt of various loan payments, particularly

the carrying of paper for home mortgages. It was anticipated that the 2014/2015 ending fund balance would be \$155,400.

Budget Committee Chairman Gallant presented the report from the Budget Committee, stating that a concern of the Committee was delayed maintenance and retiring equipment; some of the concerns were addressed in the changes outlined. He requested a tracking mechanism be in place to track items needing replacement. Mr. Gallant also commented that City Manager Thaipejr met regularly with the Committee to keep members apprised of issues.

Motion by Popescu, seconded by Lenart and unanimously carried to approve Council Bill #R-2014-22; the Investment Policy; Five-year Capital Improvement Program (CIP); COPS Grant Expenditure Plan, Schedule "A" pertaining to contract with Sheriff's Department; Council Bill #R-2014-23, Council Bill #R-2014-24 and LLHA Bill #R-2014-01. Councilman Dailey absent.

Resolution No. 2816

A Resolution of the City Council of the City of Loma Linda, California adopting an Amended City Appropriations Limit for Fiscal Year 2014-2015 in accordance with the provisions of Division 9 of Title 1 of the California Government Code

Resolution No. 2817

A Resolution of the City Council of the City of Loma Linda, California approving an increase to the City of Loma Linda General Fund Emergency Contingency Commitment of fund Balance for the General Fund

Resolution No. 2818

A Resolution of the City Council of the City of Loma Linda, California adopting the Final Budget for the City of Loma Linda for the fiscal year commencing July 1, 2014 and ending June 30, 2015

Resolution No. 20

A Resolution of the Loma Linda Housing Authority establishing a Final Budget for Fiscal Year 2014-2015

The Housing Authority Board recessed at approximately 7:54 p.m. and reconvened at 8:06 p.m. with all members present except Board Member Dailey.

LLHA-2014-009 - Consent Calendar

Motion by Dupper, seconded by Popescu and unanimously carried to approve the following items. Board Member Dailey absent.

The Demands Register dated April 30, 2014 with commercial demands totaling \$495.45.

The Demands Register dated May 13, 2014 with commercial demands totaling \$6,032.55.

The Minutes of April 8 and 22, 2014 as presented.

The meeting adjourned at 8:06 p.m.

Approved at the meeting of .

Secretary