



City of Loma Linda Official Report

Ovidiu Popescu, Chairman
Ronald Dailey, Vice Chairman
Stan Brauer, Board Member
Rhodes Rigsby, Board Member
Phillip Dupper, Board Member

AGENCY AGENDA: March 8, 2011
TO: Agency Board Members
VIA: T. Jarb Thaipejr, Executive Director
FROM: Pamela Byrnes-O'Camb, Agency Secretary
SUBJECT: Minutes of February 22, 2011

Approved/Continued/Denied By Redevelopment Agency Date _____
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RECOMMENDATION

It is recommended that the Agency Board approve the Minutes of February 22, 2011.

PENDING AGENCY
APPROVAL

City of Loma Linda

Redevelopment Agency Minutes

Regular Meeting of February 22, 2011

A regular meeting of the Redevelopment Agency was called to order by Chairman Popescu at 6:12 p.m., Tuesday, February 22, 2011 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Agency Members Present:	Ovidiu Popescu, Chairman Ron Dailey, Vice-Chairman Stan Brauer Rhodes Rigsby Phill Dupper
Agency Members Absent:	None
Others Present:	Executive Director T. Jarb Thaipejr General Counsel Richard E. Holdaway

CRA-2011-011-Closed Session (6:00 p.m.) - Conference with Legal Counsel and Real Property Negotiator (Government Code Section 54956.8)

Property:	Agency-owned property in Area "D" along Redlands Boulevard
Negotiating Parties:	T. Jarb Thaipejr, Konrad Bolowich, Bill Craig on behalf of the VA Hospital, and Lewis Investment Group
Under Negotiation:	Price and terms of payment

The Agency Board immediately recessed to consider the closed session item as listed and reconvened at 7:48 p.m. with all members present. Agency General Counsel Holdaway announced that the Agency Board met with its Negotiators and gave direction. There was no final action to report.

Scheduled Items

CC-2011-025

CRA-2011-012 - Joint meeting of the City Council and Redevelopment Agency regarding presentation of the audit report for fiscal year ending June 30, 2010 by audit firm of Caporicci & Larson (Continued from February 8)

The Agency Board was called to order at 7:48 p.m. with all members present.

Gabriel Tang, Managing Auditor with Caporicci & Larson presented the Financial Statements outlining the responsibilities of the City and Agency as well as the auditing firm. He then summarized that the auditors assessed the City's accounting policies; reviewed, tested and evaluated internal controls; reviewed and tested compliance with federal grants; validated significant account balances to supporting documents; obtained information directly from attorneys, banks, fiscal agents and others; reviewed the basis of Management's estimates, the City's financial statements for adherence to GAAP (Generally Accepted Accounting Practices) and performed year-over-year comparisons of specific account balances.

He also reviewed various aspects of the Comprehensive Annual Financial Report (CAFR) and stated that it was Caporicci & Larson's opinion that the financial statements were fairly presented in all material respects; significant accounting policies had been consistently applied; estimates were reasonable; and disclosures were properly reflected in the financial statements. In addition, there were no disagreements with management, material errors or irregularities discovered, single audit findings discovered, accounting issues, material weaknesses in internal accounting controls discovered, and no compliance issues identified.

Mayor Rigsby indicated that he and Agency Chairman Popescu met with the Auditor and Staff prior to this meeting; their questions were adequately answered; and they were comfortable with the audit report.

Motion by Popescu, seconded by Dupper and unanimously carried to accept the 2009-2010 Audit Report for both the City and Redevelopment Agency.

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CC-2011-026

CRA-2011-013 - Joint meeting of the City Council and Redevelopment Agency pertaining to mid-year budget review

Finance Director DeAnda presented the report, reviewing the General Fund and its status at mid-year; the top seven revenue sources comprised of sales tax, refuse service, administrative overhead, motor vehicle license fees, property tax, franchise fee, and lease income. She noted that the adopted budget showed revenue of \$13,827,100 and at mid-year the revenue had increased \$261,100 for a total of \$14,088,200. She then reviewed the top six General Fund Expenditure areas: Administration, General Government, Police Services, Community Development, Fire Department and Public Works, noting that expenditures had increased by \$120,000 from \$13,825,300 to \$13,945,300.

Ms. DeAnda then reviewed the Enterprise Funds and other Capital Funds: Sewer, LLCCP (Loma Linda Connected Community Program), Water, Capital as well as other funds relating to both revenue and expenditures and also reviewed the Redevelopment Agency.

She concluded that as had been the practice, the revenue projections were very conservative and the proposed expenditures extremely conscientious. The mid-year General Fund Budget was projected to end with an increase to fund balance of \$142,900, leaving \$3.13 million in Available Fund Balance, \$3.5 million in the "Rainy Day Reserve," and \$1,250,000 in "Equipment Replacement Reserve."

She then responded to questions.

Motion by Popescu, seconded by Dupper and unanimously carried to approve the requested budget changes to revenues and expenditure appropriations outlined in the Staff Report.

The Redevelopment Agency Board recessed at approximately 8:25 p.m. to allow completion of the City Council Agenda and reconvened at 8:45 p.m. with all members present.

No items were added or deleted; no public participation comments were offered upon invitation of the Chair; and no conflicts of interest were noted.

General

CRA-2011-14 - Minutes

Motion by Rigsby, seconded by Dailey and unanimously carried to approve the Minutes of February 8, 2011 as presented.

The meeting adjourned at 8:46 p.m.

Approved at the meeting of

Secretary