



# City of Loma Linda Official Report

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Ovidiu Popescu, Chairman  
Ronald Dailey, Vice Chairman  
Stan Brauer, Board Member  
Rhodes Rigsby, Board Member  
Phillip Dupper, Board Member

AGENCY AGENDA: June 28, 2011  
TO: Agency Board Members  
VIA: T. Jarb Thaipejr, Executive Director  
FROM: Pamela Byrnes-O'Camb, Agency Secretary  
SUBJECT: Minutes of June 14, 2011

Approved/Continued/Denied By Redevelopment Agency Date _____
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## RECOMMENDATION

It is recommended that the Agency Board approve the Minutes of June 14.

# PENDING AGENCY APPROVAL

City of Loma Linda

Redevelopment Agency Minutes

Regular Meeting of June 14, 2011

A regular meeting of the Redevelopment Agency was called to order by Vice-Chairman Dailey at 8:16 p.m., Tuesday, June 14, 2011 in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Agency Members Present:

Ron Dailey, Vice-Chairman  
Stan Brauer  
Rhodes Rigsby  
Phill Dupper

Agency Members Absent:

Ovidiu Popescu, Chairman

Others Present:

Executive Director T. Jarb Thaipejr  
General Counsel Richard E. Holdaway

## General

CC-2011-066

CRA-2011-050 - Joint meeting of the City Council, Redevelopment Agency Board regarding Fiscal Year 2011-2012 Budget

- a. Presentation of proposed FY 2011-2012 Budget [**Finance**]
- b. Presentation of Budget Committee recommendations
- c. Council Bill #R-2011-19 Approving terms of employment for members of the San Bernardino Public Employees Association, Professional and Administrative Employees Association, Loma Linda Professional Firefighters Local 935, and Management/Confidential (unrepresented) employees) [**City Manager**]
- d. Amendment to City Manager's Contract
- e. Council Bill #R-2011-20 – Approving a loan from the City to the Agency
- f. CRA Bill #R-2011-05 – Accepting a loan from the City
- g. Council Bill #R-2011-21 – Approving the 2011-2012 adjusted appropriations limit
- h. CRA Bill #R-2011-06 – Approving a loan from the Agency to the Connected Community Program
- i. Council Bill #R-2011-22 – Accepting a loan from the Agency to the Connected Community Program
- j. Investment Policy
- k. Renewal of California Department of Forestry Wildland Protection Agreement for 2011-2012 in an approximate amount of \$35,525.91 [**Fire Department**]
- l. Renewal of Agreement with Willdan Associates for planning and building and safety services
- m. Agency determination that the planning and administrative expenses are necessary for the production, improvement, or preservation of low- and moderate-income housing
- n. Five-Year Capital Improvement Program (CIP)
- o. COPS Grant Expenditure Plan
- p. Schedule "A" pertaining to contract with Sheriff's Department
- q. Council Bill #R-2011-23 – Adopting the 2011-2012 fiscal year budget
- r. CRA Bill #R-2011-07 – Adopting the 2011-2012 fiscal year budget

The Agency Board was called to order at 8:16 p.m. with all members present with the exception of Chairman Popescu. Vice-Chairman Dailey chaired the items.

Finance Director DeAnda introduced the item, stating that two workshops were held with the City Council and Budget Committee and acknowledged efforts of the City Manager and employees to agree on concessions in order to present a balanced budget.

She went on to say that the Rainy Day Fund and the Equipment Set-aside Fund were maintained at \$3,500,000 and \$1,250,000 respectively; an increase in the overall Fund Balance of \$150,000 was proposed resulting in a beginning available Fund Balance of \$3,135,000.

She then reviewed the changes in the top seven General Fund revenue sources, noting that overhead was reduced because of the reduction in projects; property taxes would also decrease because of decrease in valuation, which resulted in an overall decrease to the General Fund of 3 percent. Regarding General Fund expenditures, a reduction by 1/2 deputy and debt service on the Civic Center bonds; an increase in Fire Department personnel costs and general merit increases, resulted in a decrease in expenditures of 1 percent overall.

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Ms. DeAnda commented that there was a projected increase in the Fund Balance and that \$3.5 million of bond proceeds was restructured and moved into a Capital Fund; reviewed revenue sources for the major funds and noted that the bulk of the fees received was due to redevelopment activities. She then reviewed the expenditures and proposed capital improvement programs, resulting in an overall reduced budget of 5 percent.

She then reviewed the Redevelopment Budget, stating that the General Fund balance was lowered due to the fund transfer; that tax increment was placed into the Low/Mod Housing Fund; proposed spending was reduced; debt to the City was also reduced by transferring property from the Agency to the City to reduce the amount loaned to the Agency by the City.

City Manager Thaipruej thanked the employees for working with him on the various concessions in order to provide a balanced budget, noting that for the past two years, the employees had taken furloughs equating to a 5 percent decrease as well as a reduction in benefits of \$50 per month.

He explained that in return for the employees paying their portion of the PERS contribution amounting to 7 percent for general employees and 9 percent for fire employees, the 5 percent furloughs were eliminated and the \$50 per month toward benefits was returned to the employees.

City Attorney Holdaway asked that the item relating to the Sheriff's Department contract be taken next, noting that Councilman Dupper was employed by the Sheriff's Department and would therefore have a conflict of interest relating to Schedule "A". Thereafter, the remainder of the budget items could be discussed and voted with Councilman Dupper's participation.

Councilman Dupper left the Council Chamber.

Schedule "A" relating to the contract with Sheriff's Department was reviewed.

**Motion by Rigsby, seconded by Brauer and carried to approve Schedule "A" pertaining to the contract with the Sheriff's Department. Mayor pro tempore Popescu absent.**

Councilman Dupper returned.

Jay Gallant, Chairman of the Budget Committee, indicated that he was available for questions relating to the recommendations of the Budget Committee which were distributed with the Agenda Packets. He indicated that the Committee favored the manner in which the City Manager conducted meetings with the Committee and acknowledged the challenges the City faced in these tough economic times.

The City Attorney indicated the remainder of the items could be considered in one motion.

**Motion by Rigsby, seconded by Brauer and carried to approve the following items. Mayor pro tempore Popescu absent.**

Council Bill #R-2011-19.

## **Resolution No. 2700**

A Resolution of the City Council of the City of Loma Linda, California, modifying wages, hours, and other terms and conditions of employment for the members of the Professional and Administrative Employees' Association, the San Bernardino Public Employees' Association, the Loma Linda Professional Firefighters Local 935, and the Unrepresented Employees

Amendment to the City Manager's Contract.

Council Bill #R-2011-20.

## **Resolution No. 2701**

A Resolution of the City Council of the City of Loma Linda, California, authorizing a loan to the Loma Linda Redevelopment Agency in the sum of \$3,003,400

CRA Bill #R-2011-05.

## **Resolution No. 344**

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A Resolution of the Loma Linda Redevelopment Agency authorizing acceptance of a loan from the City of Loma Linda in the amount of \$3,003,400  
Council Bill #R-2011-21.

## **Resolution No. 2702**

A Resolution of the City Council of the City of Loma Linda, California adopting an Amended City Appropriations Limit for Fiscal Year 2011-2012 in accordance with the provisions of Division 9 of Title 1 of the California Government Code

CRA Bill #R-2011-05.

## **Resolution No. 345**

A Resolution of the Loma Linda Redevelopment Agency authorizing a loan to the City of Loma Linda Connected Communities Program in the sum of \$561,900

Council Bill #R-2011-22.

## **Resolution No. 2703**

A Resolution of the City Council of the City of Loma Linda authorizing acceptance of a loan from the Loma Linda Redevelopment Agency in the amount of \$561,900

Investment Policy.

Renewal of California Department of Forestry Wildland Protection Agreement for 2011-2012 in an approximate amount of \$35,525.91.

Renewal of Agreement with Willdan Associates for planning and building and safety services.

Agency determination that the planning and administrative expenses are necessary for the production, improvement, or preservation of low- and moderate-income housing.

Five Year Capital Improvement Program (CIP).

COPS Grant Expenditure Plan

Council Bill #R-2011-23.

## **Resolution No. 2704**

A Resolution of the City Council of the City of Loma Linda, California, adopting the Final Budget for the City of Loma Linda for the Fiscal Year commencing July 1, 2011 and ending June 30, 2012

CRA Bill #R-2011-07.

## **Resolution No. 346**

A Resolution of the Loma Linda redevelopment Agency establishing a Final Budget for Fiscal Year 2011-2012

### CRA-2011-051 - Minutes

**Motion by Rigsby, seconded by Dupper and carried to approve the Minutes of May 24, 2011 as presented. Chairman Popescu absent.**

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CRA-2011-052 - CRA Bill #R-2011-09 - Approving a purchase agreement for 25613 Prospect Avenue

The Secretary presented the report, stating that the subject dwelling unit was located within the University Townhomes Development and was one of seven units that carried a long-term affordability covenant relating to affordable housing. The original owner offered the unit to the Agency and concurred with a purchase price of \$132,000. Acquisition of the unit would facilitate the Agency's affordable housing goals and provide for the retention of a long-term affordability covenant.

**Motion by Rigsby, seconded by Dupper and carried to adopt CRA Bill #R-2011-09.  
Chairman Popescu absent.**

**Resolution No. 347**

A Resolution of the Loma Linda Redevelopment Agency approving and authorizing the execution of an Agreement for the acquisition of property from Stephen Eskaros (25613 Prospect Avenue)

The meeting adjourned at 8:47 p.m.

Approved at the meeting of

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Secretary