

HOUSING AUTHORITY RESOLUTION NO. _____

**A RESOLUTION OF THE LOMA LINDA HOUSING
AUTHORITY APPROVING CERTAIN CONTRACTS AND
DELEGATING AUTHORITY TO THE EXECUTIVE
DIRECTOR TO ENTER INTO CERTAIN CONTRACTS ON
BEHALF OF THE LOMA LINDA HOUSING AUTHORITY**

WHEREAS, the City Council adopted Resolution No. 2721 on January 10, 2012 declaring that there is a need for a housing authority to function in the City of Loma Linda ("City") and declaring that the members of the City Council are the Commissioners of the Housing Authority so formed, all pursuant to the Housing Authorities Law, commencing with California Health & Safety Code Section 34200, et seq. ("HAL"); and

WHEREAS, the legal name of the housing authority has been established as "Loma Linda Housing Authority, a public body corporate and politic" ("Housing Authority");

WHEREAS, the Housing Authority has approved certain bylaws for the conduct of its governmental activities; and

WHEREAS, to promote the activities of the Housing Authority, the Housing Authority determines that it is necessary and convenient to approve the retention of certain agreements for services as referenced in the accompanying staff report (which agreements are collectively referred to herein as the "Designated Agreements"); such services include the provision of legal services and other consulting services; and

WHEREAS, it will further the activities of the Housing Authority if the Executive Director is afforded the same contracting authority on behalf of the Housing Authority as the City Manager exercises on behalf of the City;

NOW THEREFORE BE IT RESOLVED by the Housing Authority as follows:

Section 1. The Housing Authority finds and determines that each of the statements set forth above is true and correct.

Section 2. The Housing Authority approves the Designated Agreements and authorizes and directs the Chair and/or the Executive Director to execute each of the Designated Agreements on behalf of the Housing Authority.

Section 3. The Housing Authority approves and delegates to the Executive Director contracting authority on behalf of the Housing Authority equivalent to that contracting authority which the City Manager is authorized to exercise on behalf of the City of Loma Linda.

Section 4. The Housing Authority Secretary shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 14th day of February 2012. By the following vote:

Ayes:

Noes:

Absent:

LOMA LINDA HOUSING AUTHORITY,
a public body, corporate and politic

Rhodes Rigsby, Chairman

ATTEST:

Pamela Byrnes-O'Camb, Housing Authority Secretary

EXHIBIT A
DESIGNATED AGREEMENTS
[attached]

AGREEMENT FOR SERVICES

THIS AGREEMENT ("Agreement") is made and entered into as of February 1, 2012 (the "Date of Agreement"), by and among the LOMA LINDA HOUSING AUTHORITY, a public body, corporate and politic (the "Authority") and STRADLING YOCCA CARLSON & RAUTH, a Professional Corporation ("SYCR").

WITNESSETH:

WHEREAS, the Authority has been established and activated by action of the City Council of the City of Loma Linda (the "City Council" and the "City", respectively); and

WHEREAS, the Authority desires to retain SYCR, on the terms and conditions more particularly set forth herein, to perform legal services on behalf of the Authority, including, but not limited to, negotiations, document preparation, legal rendering of opinions, litigation, financing or any other facet of the practice of law as it relates to an issue of concern to the Authority; and

WHEREAS, the Authority may from time to time issue bonds and similar obligations in connection with the exercise of its respective governmental functions; and

WHEREAS, in connection with the exercise of its governmental functions, the Authority desires to engage the services of SYCR for those activities herein set forth and such work as may from time to time be designated by the chief executive officer of the Authority; and

WHEREAS, the Authority desires to designate its Executive Director as the contract administrator (the "Contract Administrator") for the purposes of this Agreement; and

WHEREAS, SYCR represents that it is ready, willing and able to provide the legal services which will be required by the Authority;

NOW, THEREFORE, in consideration of the promises, covenants, conditions, legal detriments and agreements herein contained, it is agreed as follows:

1. **Responsibilities**: The Authority hereby employs SYCR, and SYCR hereby accepts such employment, to represent the Authority in connection with such matters relating to the Authority as may be designated by the governing board, staff, and/or the Contract Administrator on behalf of the Authority. The Authority consents that SYCR may continue to represent the City, in its

own capacity and as successor agency to the Loma Linda Redevelopment Agency and, to the extent such entity may exist for any purposes, the Loma Linda Redevelopment Agency. All work performed by SYCR pursuant to this Agreement shall be commenced upon request therefor by the Authority as requested by the governing board, staff and/or Contract Administrator on behalf of the Authority. In connection with the performance of duties by SYCR, the Authority agrees to make available, in a prompt and business-like manner, all necessary available background data as may be necessary from time-to-time.

2. **Scope of Work:** SYCR, as an independent contractor and not as an agent of the Authority, shall provide the necessary personnel, facilities, equipment and materials (except as otherwise provided herein), to provide legal services as requested by the governing board, staff, and/or Contract Administrator on behalf of the Authority and agreed to be undertaken by SYCR, including, but not limited to, negotiations, document preparation, rendering legal opinions, litigation, finance or any other facet of the practice of law as it relates to an issue of concern to the Authority. SYCR is to attend meetings as directed by the Contract Administrator. The parties anticipate that attendance by SYCR will not be required at certain meetings in view of the regular attendance of the City Attorney who, as General Counsel to the Authority, will continue to regularly attend meetings of such entities.

3. **Period of Performance:** SYCR shall commence the performance under this Agreement as Special Counsel as of the date first herein set forth and shall continue thereafter unless terminated by the parties.

This Agreement supersedes and takes precedent over other, existing agreements between SYCR and the Authority; provided that it shall not amend or supersede agreements between SYCR and one or more of the City, the Loma Linda Redevelopment Agency or the Loma Linda Public Financing Authority concerning the provision of services.

4. **Type of Contract and Terms of Payment:** In connection with matters other than as described in the second paragraph of this Section 4, SYCR shall be entitled to a fixed hourly rate in connection with redevelopment matters not involving litigation or public finance as follows: (i) for the period commencing as of February 1, 2012 and continuing until June 30, 2012, \$260 per hour for Mark J. Huebsch and other shareholders of the firm, \$225 per hour for associates of the firm, and \$110 per hour for paralegals for services hereunder except to the extent other fees are otherwise expressly set forth below; and (ii) commencing July 1, 2012 and each year thereafter, the foregoing

rates shall be increased by 3% unless otherwise expressly agreed by the parties hereto. In connection with litigation matters, hourly rates shall be \$250 per hour for shareholders of the firm, \$180 to \$230 per hour for associates of the firm, and \$115 per hour for paralegals for services hereunder except to the extent other fees are otherwise expressly set forth below. In addition to the fees set forth in the preceding portion of this paragraph, SYCR shall be reimbursed for all expenses incurred and paid by SYCR, such as long distance telephone calls, telegrams, teletypes, reproduction of documents, word processing, travel at the request of the Authority, publishing or printing costs, court fees and other expenses which may be necessary in connection with the work to be undertaken. SYCR may decline to handle certain matters (which shall not effect a termination of this Agreement).

In connection with the issuance by the Authority of bonds or similar obligations, rates will be at the following hourly rates: \$395 for Mark J. Huebsch and \$425 for other shareholders of the firm, \$250 to \$275 per hour for associates and \$120 per hour for paralegals. Such amounts would be billed monthly and would not be contingent upon closing of a bond issue. Alternatively, where SYCR is engaged as bond counsel, the parties may agree to a separate arrangement which may take into account such factors as the complexity of the issue, the level of work and time that will be required, and whether the fee is contingent upon closing of a bond issue. In such cases, it is anticipated that charges would be consistent with fee schedules as from time to time established by SYCR; provided that SYCR will consult with the Authority relative to such matters.

All rates as set forth herein are additionally subject to periodic adjustment upon notice by SYCR to the Contract Administrator.

It is understood and agreed that the Authority shall be responsible for services rendered to it or on its behalf by SYCR. Except to the extent otherwise set forth above, SYCR shall submit monthly billings to the Contract Administrator. The Authority shall pay billings within thirty (30) days after receipt of same.

5. **Extent of Performance:** In the performance of said Agreement, SYCR agrees to furnish labor required to accomplish the services set forth, supra, including a combination of legal consulting skills appropriate to this effort as well as any such related technical assistance services necessary for the same.

6. **Attorney's Fees:** The prevailing party in any arbitration or litigation arising out of or relating to our engagement, this agreement, any obligations created by this agreement, and/or the performance or failure to perform services (including, without limit, claims of breach of duty or professional negligence) shall be entitled to recover all attorneys' fees (including the value of time of attorneys in SYCR and/or the City Attorney at their normal billing rates), all experts' fees and expenses and all costs (whether or not such costs are recoverable pursuant to the California Code of Civil Procedure) as may be incurred in connection with either obtaining or collecting any relief to which that party may be entitled.

7. **Quality of Work:** SYCR further agrees that the performance of work and services pursuant to the requirements of this Agreement shall conform to high professional standards.

8. **Modification of Agreement:** This Agreement is subject to modification by mutual agreement as to scope and cost among all signatories hereto or their designees.

9. **Right of Termination:**

(a) This Agreement may be terminated by a party upon thirty (30) day written notice.

(b) In the event this Agreement is terminated by any party for any reason, SYCR shall be paid by Authority for the reasonable value of services provided up to the date of notice of termination is given and there shall be no further liability.

10. **Contract Administration:** Contract Administrator for this Agreement on behalf of the Authority is the Executive Director of the Authority. The Authority may, by written notification, change the Contract Administrator. SYCR will be responsible for specific performance coordinated with and at the direction of the designated Contract Administrator.

11. **Release of News Information:** No news release, including photographs, public announcements or confirmation of same, or any part of the subject matter of this Agreement or any phase of any program hereunder shall be made without prior written approval of the Authority.

12. **Confidentiality of Reports:** To the extent allowable by law, SYCR shall keep confidential all reports, information, and data given to, prepared or assembled by SYCR pursuant to SYCR's performance hereunder which the Authority designates as confidential. Such information

shall not be made available to any person, firm, corporation, or entity without the prior written consent of the Authority first obtained.

13. **Hold Harmless and Indemnification:** SYCR hereby agrees to, and shall, hold Authority and its elective and appointive boards, commissions, officers and employees harmless and agrees to indemnification from any liabilities, losses, costs, obligations, including reasonable attorney fees for damages or claims for personal injury, including death, as well as from claims for property damage which may arise from SYCR's operations under this Agreement, whether such operations be by SYCR or by any one or more persons directly or indirectly employed by or acting as agent for SYCR except to the extent such liabilities, losses, costs, and obligations are caused or contributed to by the Authority.

14. **Assignment:** SYCR shall not assign or transfer its interest in this Agreement without the written consent of the Authority.

15. **Compliance with Applicable Laws:** In performance of this Agreement, SYCR shall abide by and conform to any and all applicable laws of the United States and the State of California.

16. **Capacity as an Independent Contractor:** Performance of SYCR services pursuant to this Agreement shall be in the capacity of an independent contractor and not as an officer, agent or employee of the Authority.

17. **Employment of Other Counsel Specialist or Experts:** SYCR will not employ or otherwise incur an obligation to pay other counsel, specialist or experts for services in connection with this Agreement without prior approval of the Authority or the Contract Administrator.

18. **Representations:** The parties hereto mentioned enter into this Agreement in consideration of the mutual recitals and other parts of this Agreement.

19. **Arbitration:** BY SIGNING THIS AGREEMENT, ALL PARTIES ARE AGREEING TO BINDING ARBITRATION OF DISPUTES, WHETHER AS TO FEES, QUALITY OF SERVICES RENDERED, OR OTHERWISE, ARISING HEREUNDER. ALL PARTIES ARE GIVING UP THE RIGHT TO A JURY OR COURT TRIAL, OR TO PROCEED UNDER THE ARBITRATION PROVISIONS OF THE STATE BAR ACT, CALIFORNIA BUSINESS AND PROFESSIONS CODE SECTION 6200, *ET SEQ.*

20. **Notices:** All notices herein required shall be in writing and delivered in person or sent by certified mail, postage prepaid, addressed as follows:

To Authority: Loma Linda Housing Authority
Attention: Executive Director/City Manager
25541 Barton Road
Loma Linda, California 92354

To SYCR: Stradling Yocca Carlson & Rauth
Attention: Mark J. Huebsch, Esq.
660 Newport Center Drive, Suite 1600
Newport Beach, California 92660-6401

IN WITNESS WHEREOF, the parties have hereto executed this Agreement as of the date first hereinabove written.

LOMA LINDA HOUSING AUTHORITY

By: _____
Executive Director

STRADLING YOCCA CARLSON & RAUTH, a
Professional Corporation

By: _____
Mark J. Huebsch

SECOND AMENDMENT TO AGREEMENT FOR LEGAL SERVICES

The Agreement dated February 13, 1996 between the CITY OF LOMA LINDA, and the CITYOF LOMA LINDA REDEVELOPMENT AGENCY (hereinafter jointly referred to as, "City") and RICHARD E. HOLDAWAY of the firm ROBBINS & HOLDAWAY (hereinafter referred to as "Attorney") is hereby amended as follows:

1. Effective February 1, 2012, Attorney shall provide such services previously provided to the Loma Linda Redevelopment Agency to the City of Loma Linda as Successor Agency to the Loma Linda Redevelopment Agency, and to the Loma Linda Housing Authority. All other terms of the Agreement shall remain in effect.

IN WITNESS WHEREOF, this Amendment has been executed on this ____ day of February, 2012, at Loma Linda, California.

CITY: CITY OF LOMA LINDA

BY: _____
Mayor

Attest:

City Clerk

CITY OF LOMA LINDA AS SUCCESSOR AGENCY TO
THE LOMA LINDA REDEVELOPMENT AGENCY

BY: _____
Chairman

LOMA LINDA HOUSING AUTHORITY

BY: _____
Chairman

ATTORNEY: ROBBINS & HOLDAWAY,
A Professional Corporation

BY: _____
RICHARD E. HOLDAWAY

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into as of February 1, 2012 by and between the Loma Linda Housing Authority, a public body, corporate and politic (the "Authority") and Community Advisors, Inc., a California corporation (the "Advisor").

RECITALS

1. The Authority has been established and activated by action of the City Council of the City of Loma Linda (the "City Council" and the "City" respectively).
2. Community Advisors, Inc. has enjoyed a professional relationship with the City and former Loma Linda Redevelopment Agency since 1994.
3. The Authority desires to retain Community Advisors, Inc. to perform professional services necessary to render advice and assistance to Authority relating to its housing assets.
4. The Authority may from time to time acquire housing to protect long-term affordability covenants and to provide affordable housing and may also purchase land for the purpose of providing affordable housing within the City as part of its Affordable Housing Program.
5. The Authority may also from time to time sell housing in order to protect long-term affordability covenants (including land held for development of housing) as part of its Affordable Housing Program.
6. The Authority desires to designate its Executive Director as the contract administrator for the purposes of this Agreement.
7. Community Advisors, Inc. represents that it is ready, willing and able to provide advisor services which will be required by the Authority.

AGREEMENT

The Authority hereby employs Advisor and Advisor hereby accepts such employment in connection with matters relating to the Authority as may be designated by the governing board, staff and/or the Contract Administrator on behalf of the Authority. All work performed by Advisor pursuant to this Agreement shall begin upon request by the Authority as requested by the governing board, staff and/or Contract Administrator on behalf of the Authority. The Authority agrees to make available all necessary data as may be necessary from time to time.

Advisor, as an independent contractor, shall provide the necessary personnel, facilities, equipment and materials to provide services as requested by the governing board, staff, and/or Contract Administrator on behalf of the Authority.

Advisor shall be entitled to a fixed hourly rate in connection with services provided pursuant to Exhibit "A" attached hereto and made a part hereof. In addition to the fees set forth in Exhibit "A", Advisor shall be reimbursed for all expenses incurred and paid by Advisor, such as long distance telephone calls, reproduction of documents, printing costs, word processing, mailing costs, travel at the

request of the Authority, and other expenses which may be necessary in connection with the work to be undertaken.

Advisor shall submit monthly billings to the Contract Administrator. The Authority shall pay billings within thirty (30) days of receipt.

Advisor agrees that the performance of work and services pursuant to the requirements of this Agreement shall conform to high professional standards.

The Agreement shall be governed by and construed in accordance with the laws of the State of California. The Agreement is subject to modification by mutual agreement as to scope and cost. The Agreement shall continue unless terminated by the parties upon thirty (30) days written notice. If the Agreement is terminated by any party for any reason, Advisor shall be paid by Authority for the reasonable value of services provided up to the date of notice of termination is given and there shall be no further liability.

Any and all notices, demands, invoices and written communications between the parties shall be addressed as set forth below:

Authority: Loma Linda Housing Authority
Name: T. Jarb Thaipejr
Title: Executive Director/City Manager
Address: 25541 Barton Road
Loma Linda, CA 92354

Advisor: Community Advisors, Inc.
Name: Jack Segal
Title: Principal
Address: 1900 E. Ocean Blvd., #718
Long Beach, CA 90802

Any such notice, demand, invoice, and written communication by mail shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States Mail, postage prepaid, and properly addressed as set forth above.

IN WITNESS WHEREOF, the parties have hereto executed this Agreement as of the date first hereinabove written.

LOMA LINDA HOUSING AUTHORITY

By: _____
Executive Director

COMMUNITY ADVISORS, INC.

By: _____
Jack Segal

COMMUNITY ADVISORS, INC
BILLING RATES

The following billing rates are those charged to the City of Loma Linda and remain the same as those established **pre – FY 2000**.

HOURLY BILLING RATES

Principal	\$90.00 per hour
Project Manager	\$80.00 per hour
Associate Planner	\$70.00 per hour
Graphics Associate	\$60.00 per hour
Planning Technician	\$50.00 per hour
Administrative Assistant	\$50.00 per hour

Printing, reproduction, binding, mailing and other project-related expenses shall be billed at cost.

JACK SEGAL, AICP

PERSONAL DATA

ADDRESS COMMUNITY ADVISORS, INCORPORATED
1900 East Ocean Boulevard, Suite 718
Long Beach, CA 90802
310-995-8030

MILITARY SERVICE US Army (Infantry), 1st Lieutenant
Fort Benning, Georgia; Ft. Ord, California

EDUCATION PENNSYLVANIA STATE UNIVERSITY
Degree Bachelor of Science
Major Business Administration

UNIVERSITY OF WISCONSIN
Degree Master of Science
Major Urban and Regional Planning
Fellowships Ford Foundation Fellowship
National Lasker fellowship
Non-Resident Scholar

EMPLOYMENT

CURRENT EMPLOYMENT

1984 – Present Redevelopment, Housing and Planning Advisor, Public/Private Development
Projects and Programs, Redevelopment Plan Adoption and Implementation

PREVIOUS EMPLOYMENT

Director of Planning
Lynwood California

Director of Community Development
City of Eureka

Director of Planning
City of Eureka

Director, Comprehensive Planning Division
Louisville and Jefferson County, Kentucky

Instructor, City Planning
University of Louisville

Principal Planner, Advanced Planning Division
Louisville and Jefferson County, Kentucky

Planning Assistant, Urban and Regional
Planning
University of Wisconsin

Housing, Redevelopment, Planning Consultant

WORK EXPERIENCE

**UNIVERSITY OF LOUISVILLE
LOUISVILLE, KENTUCKY**

From 1965 to 1968, taught introductory and studio courses for seniors and graduate students in City Planning for the Political Science Department.

**DEPARTMENT OF PLANNING
EUREKA, CALIFORNIA**

From mid 1968 to early 1971, was Director of Planning for this City. When Urban Redevelopment was determined to be undertaken as a means of implementing a Core Area Plan, the activity was placed in an expanded Department of Community Development, which I was appointed to head.

During 1969, assumed the duties of Executive Officer of the Humboldt County Association of Governments (a seven-city and single county Council of Governments).

Accomplishments:

- Developed the City's General Plan, Downtown Plan, and Redevelopment Plan
- Secured grant funding for an EDA Fish Plant, Old Town Renewal Project. HUD housing (Section 202, 223, 312), UDAG Hilton Hotel (210 rooms), Clarke Museum (EDA) and Caltrans Victorian Structure Relocation Project for the Eureka Freeway
- Was the principal staff member in preparing the Core Area Design Manual
- Prepared the permit, design, and location program for a regional shopping center proposal for the City
- Developed design concepts and environmental conditions for a new boat basin (EDA) in a sensitive section of the community
- Taught City Planning courses at Humboldt State University and College of the Redwoods
- Was member of the Lt. Governor's technical task force on Coastal Planning and the Governor's Planning Advisory Committee to the Office of Planning and Research
- Served on the League of California Cities Redevelopment Committee

**REDEVELOPMENT, HOUSING AND PLANNING ADVISOR
FULLERTON, CALIFORNIA**

Have been active in numerous development public and private projects including Redevelopment Plan adoptions and implementation services.

Accomplishments:

- Project Director for the Humboldt Bay Development Commission
- Chief Planner of the Louisville Port Authority
- Redevelopment Plans and Reports for the cities of Hawthorne, Blythe, Eureka, Orange, Calexico, Lancaster, Rancho Palos Verdes, Crescent City, Loma Linda, Norco, Fort Bragg, Manteca, Westminster, Covina, Ceres, Stanislaus-Ceres, and Orange County
- General Plans and Zoning/Development Codes for the cities of Louisville, Kentucky, Needles and Eureka, California
- Housing Strategy for the City of Pawtucket, Rhode Island, Loma Linda and Los Banos
- Housing and Community Development Strategy for Fort Bragg
- Development Agreements for the cities of Manteca, Morgan Hill, Turlock, Ceres, San Leandro, Chula Vista, Glendora and Loma Linda.
- Housing Programs and Developer Agreements for the City of Henderson, Nevada

RICHARD ZIMMER, AICP

PERSONAL DATA

ADDRESS COMMUNITY ADVISORS, INCORPORATED
1900 East Ocean Boulevard, Suite 718
Long Beach, CA 90802
310-995-8030

EDUCATION CALIFORNIA STATE POLYTECHNIC UNIVERSITY,
POMONA
Degree Bachelor of Arts
Major Political Science
Concentration Public Administration

UNIVERSITY OF SOUTHERN CALIFORNIA
Degree Master of Public Administration
Major Public Administration

EMPLOYMENT

CURRENT EMPLOYMENT

1995 – Present Full-time Lecturer, Urban and Regional Planning, Cal Poly Pomona

2000 – Present Project Manager, Community Advisors Inc.

PREVIOUS EMPLOYMENT

Part Time Project Manager
Hogle-Ireland, Inc

Sole Proprietor
Planning, Redevelopment, Community
Development Services

Interim Senior Planner
San Juan Capistrano, CA

Interim Redevelopment Director
San Juan Capistrano

Principal
Mark Briggs and Associates, Inc.

Planning and Building Director
La Habra, CA

WORK EXPERIENCE

CAL POLY, POMONA

From 1995 to Present. Full time faculty, teaching numerous urban planning classes and studios for both undergraduate and graduate students

COMMUNITY ADVISORS, INC

From 2000 to Present. Project Manager providing assistance in preparation, implementation and monitoring of various redevelopment and housing programs for the cities of Loma Linda, Los Banos, Manteca, Morgan Hill, Turlock, Ceres.

HOGLE-IRELAND, INC

From 2004-2011. Project Manager responsible for a variety of urban planning and environmental projects for the cities of Murrieta, Canyon Lake, Adelanto, Twentynine Palms, Hesperia, Big Bear Lake, Rancho Santa Marguerita and Newport Beach.

Accomplishments:

- Numerous planning studies, program and policy analyses, general plan and development code amendments, environmental analyses including CEQA documents, entitlement processing, and development and implementation of affordable housing programs for the City of Murrieta
- Planning Director for the City of Canyon Lake
- Analysis and amendment of development code and preparation of park and recreation strategy for the City of Adelanto
- Preparation of new general plan and attendant environmental impact report for the City of Hesperia
- Preparation of new general plan, new development code and attendant environmental impact report for the City of Twentynine Palms
- Preparation of project specific environmental impact reports for the City of Big Bear Lake
- Training of planning staff and planning commissioners for the City of Newport Beach

SOLE PROPRIETOR, PLANNING, REDEVELOPMENT, COMMUNITY DEVELOPMENT SERVICES

From 1988 to 2005 Provided consulting services in redevelopment, entitlement processing, urban and environmental planning and community development to public, private and non-profit clients

Accomplishments:

- Negotiations for public private partnerships for affordable housing, commercial and industrial projects in various communities, representing both the public sector and private, including non-profit, clients.
- Preparation, implementation and monitoring of various community development block grant programs, including preparation of block grant consolidated reports and annual plans.
- Analysis, preparation and implementation of numerous development code and general plan amendments.
- Financial and programmatic analysis of public/private partnerships, redevelopment activities and community development block grant programs.